

PRINCE GEORGE'S COUNTY  
**TREE ReLEAF**  
**GRANT**  
**APPLICATION**



Return this completed document to:

**Department of the Environment**  
 Sustainability Division  
 1801 McCormick Drive, Suite 500  
 Largo, Maryland 20774  
**ATTN: Carole Barth**  
**cabarth@co.pg.md.us**

FOR INTERNAL USE ONLY

ID: \_\_\_\_\_

The following information is required of all applicants prior to funding. Additional sheets may be attached. Applications must be submitted on 8½" x 11" white paper. Planting maps should be at a scale that is readable and legible. Submit one copy of the grant application and supporting materials. More information is available in the Sustainability Division section on the Department of Environment Website: <http://www.princegeorgescountymd.gov/457/Tree-ReLeaf-Grant-Program>.

**Date:** 7-28-21 **Grant Amount Requested:** \$9,600

**Date of Proposed Planting\*:** week of Dec. 1, 2021 **Rain Date\*:** Week of Jan. 10, 2022

**Name of Organization or Municipality:** City of Hyattsville

**Official Address:** 4310 Gallatin St.

Lesley Riddle lriddle@hyattsville.org 240-832-6968  
**Official Contact Name** **E-mail address** **Daytime Phone Number**

Dawn Taft dtaft@hyattsville.org 240-487-0290  
**Project Coordinator/Primary Contact** **E-mail address** **Daytime Phone Number**

Dawn Taft same as above  
**Planting Supervisor** **E-mail address** **Daytime Phone Number**

Dawn Taft same as above  
**Party Responsible for Maintenance** **E-mail address** **Daytime Phone Number**

Casey Trees Robert Shaut rshaut@caseytrees.org 240-495-2547  
**Nursery Supplier** **E-mail address** **Daytime Phone Number**



\* Trees must be planted between October 1 and May 1.



## 1 PROJECT SUMMARY

State the address and describe the location(s) where the tree planting will take place and how many trees will be planted. Please include a vicinity map showing the location within the community or municipality and a diagram of where you plan to plant the trees obtained through this grant. At a minimum, the diagram should show the general location of the trees by type.\*\*

List the species, size, type (balled & burlapped or containerized) and quantity using the table below as an example of the format to follow. Information can be provided on a separate sheet. Trees and shrubs must be native. This table can be combined with the itemized tree budget (see #7).

QUANTITY AND TREE TYPE

QUANTITY	SPECIES TO BE PLANTED	SIZE (diameter)	TYPE

## 2 MAINTENANCE PLAN

Provide a plan for watering, pruning, tree wrap removal and dead tree replacement. The maintenance plan must be implemented for a minimum of two (2) years.

See attached - Miss Utility will be contacted the week prior to planting

## 3 MISS UTILITY

Has MISS UTILITY been contacted? YES  NO

## 4 PROJECT OBJECTIVES

Clearly state project objectives. For example, state the purpose of the planting and the benefits of the project.

*(Please include as separate attachment)*

Plants of trees in the city ROW will help reduce stormwater runoff, the heat island effect, increase the urban tree canopy and provide beautification to the city.

## 5 ARE ANY PERMIT(S) REQUIRED AS PART OF THIS PROJECT?

YES  NO  If yes, please provide the status of such permits.

## 6 WRITTEN COST ESTIMATE

The applicant must submit three written cost estimates from landscape nurseries for the plant material. Each estimate must be signed by an authorized representative. All bids should include a one (1) year guarantee, furnished by the supplier, on all trees and shrubs. NOTE: Trees and shrubs must be native plants.

## 7 ITEMIZED TREE BUDGET

Provide an itemized tree budget which includes the species, the size and type (balled & burlapped or containerized). Please indicate whether any of the trees will be used as a match. Information should be provided on a separate sheet. See the example provided at the end of the application.

\*\* Trees will be planted according to the Prince George's County Landscape Manual.



**8 VOLUNTEER HOURS**

Provide a list of volunteer services that includes number of volunteers, hours and the service they are providing. Please include this information as a separate attachment. Volunteer time is valued at \$25 per hour.

**9 OVERALL ITEMIZED BUDGET**

List the expenditures and match in an itemized budget and include it as a separate attachment. The overall itemized budget must include the total number of trees from your itemized tree budget.

Grant requests for civic, community and homeowner associations may not exceed \$5,000 per project. Grant requests for municipalities may not exceed \$10,000 per project. Funds may be spent on trees, shrubs, soil preparation, protective fencing and mulch. Costs per plant including soil amendment, gator bags and other expenditures cannot exceed \$150 per tree. Funds will be disbursed to the applicant after project completion and in accordance with an approved application. Funds are available on a first-come basis. Receipts and proof of payment are required as supporting documentation for the disbursement of grant funds.

Financial assistance is in the form of a 50-50 match grant. This means that for every Tree ReLEAF grant dollar an equal match (cash or in-kind) must be provided by the applicant. The total project value is 100 percent with 50 percent from grant dollars and 50 percent from match (applicant). Match dollars can be in the form of cash and/or the cash value of donated goods and services. Budget examples are provided at the end of this application.

Applications for Tree ReLEAF funds must be signed by the landowner where the trees are to be planted. Homeowner associations must provide proof of ownership. By signing below you are authorizing approval. The applicant agrees to:

- Implement the above-described project consistent with this agreement and the County Tree ReLEAF Grant Application criteria.
- Allow the County to inspect the plantings and assess tree survivability within a year of the planting and then every three years thereafter.

Applicants are strongly encouraged to use the PGCTreeTRAK App to document the location of each tree that is planted.

**Note:** Prince George's County assumes no responsibility or liability for claims, suits, damages, costs, replacements, losses or expenses which arise from or are connected with the organization's or municipality's tree planting program.

  
 \_\_\_\_\_  
**Applicant Signature**

Manager of Environmental Programs  
 \_\_\_\_\_

**Title**

7/29/21  
 \_\_\_\_\_  
**Date**

Program Coordinator | Department of the Environment



Andrea L. Crooms, Acting Director | Department of the Environment

Item 1 Project Summary and addresses.

Trees will be planted in the City Right of Way in various location throughout the city. These trees will not only beautify the city but will more importantly assist with the reduction of stormwater runoff and the reduction of pollutants to our creeks and streams. This increase in the city's tree canopy will also assist with the overall cooling of city streets and provide much needed wildlife habitat.

All trees will be containerized trees approximately 1.5 to 2" in diameter. These are specialized cloth "Root Control Bags" that promote a more dense root stock and prevents circling/girdling. See item 7 for additional details.

Address	Street	On Street	Zip Code	Site Comments
5509 43RD PL	43RD PL	43RD PL	20781	Amelanchier 'Autumn Brilliance'
3307 PENNSYLVANIA ST	PENNSYLVANIA ST	PENNSYLVANIA ST	20783	Betula nigra
3307 PENNSYLVANIA ST	PENNSYLVANIA ST	PENNSYLVANIA ST	20783	Betula nigra
5612 31ST AVE	NO DATA	NO DATA	20782	Carpinus caroliniana
5904 35TH AVE	35TH AVE	35TH AVE	20782	Carpinus caroliniana
5601 36TH PL	JEFFERSON ST	JEFFERSON ST	20782	Carpinus caroliniana
5701 38TH AVE	LONGFELLOW ST	LONGFELLOW ST	20782	Carpinus caroliniana
6000 39TH PL	OGLETHORPE ST	OGLETHORPE ST	20782	Carpinus caroliniana
6101 42ND PL	NO DATA	NO DATA	20781	Carpinus caroliniana
3506 JEFFERSON ST	JEFFERSON ST	JEFFERSON ST	20782	Carpinus caroliniana
3900 KENNEDY ST	39TH AVE	39TH AVE	20781	Carpinus caroliniana
3100 LANCER PL	31ST AVE	31ST AVE	20782	Carpinus caroliniana
3501 OLIVER ST	35TH AVE	35TH AVE	20782	Carpinus caroliniana
3203 MADISON ST	MADISON ST	MADISON ST	20782	Celtis occidentalis

6000 39TH PL	OGLETHORPE ST	20782	<i>Cercis canadensis</i>
3915 KENNEDY ST	KENNEDY ST	20781	<i>Cercis canadensis</i>
3114 LANCER PL	LANCER PL	20782	<i>Cercis canadensis</i>
3407 JEFFERSON ST	NO DATA	20782	<i>Cercis</i> 'Forest Pansy'
6000 35TH AVE	35TH AVE	20782	<i>Cercis</i> 'Forest Pansy'
6004 35TH AVE	35TH AVE	20782	<i>Cercis</i> 'Forest Pansy'
5601 36TH PL	JEFFERSON ST	20782	<i>Cercis</i> 'Forest Pansy'
5609 38TH AVE	NO DATA	20781	<i>Cercis</i> 'Forest Pansy'
3504 JEFFERSON ST	NO DATA	20782	<i>Cercis</i> 'Forest Pansy'
3703 JEFFERSON ST	NO DATA	20782	<i>Cercis</i> 'Forest Pansy'
3318 LANCER DR	NO DATA	20782	<i>Cercis</i> 'Forest Pansy'
3110 LANCER PL	LANCER PL	20782	<i>Cercis</i> 'Forest Pansy'
5813 MARYHURST DR	MARYHURST DR	20782	<i>Cercis</i> 'Forest Pansy'
3916 OLIVER ST	OLIVER ST	20782	<i>Cercis</i> 'Forest Pansy'
4003 JEFFERSON ST	JEFFERSON ST	20781	<i>Celtis occidentalis</i>
4706 BANNER ST	BANNER ST	20781	<i>Malus coronaria</i>
4411 OLIVER ST	OLIVER ST	20781	<i>Malus coronaria</i>
5030 36TH PL	36TH PL	20782	<i>Nyssa sylvatica</i> 'Green Gable'
5818 33RD AVE	NO DATA	20782	<i>Nyssa sylvatica</i> 'Wildfire'
5714 40TH AVE	NO DATA	20781	<i>Nyssa sylvatica</i> 'Wildfire'
6002 35TH AVE	35TH AVE	20782	<i>Ostrya virginiana</i>

5507 40TH AVE	NO DATA	20781	<i>Ostrya virginiana</i>
3112 LANCER DR	NO DATA	20782	<i>Ostrya virginiana</i>
3318 LANCER DR	LANCER DR	20782	<i>Ostrya virginiana</i>
4024 MADISON ST	41ST AVE	20782	<i>Ostrya virginiana</i>
3911 OLIVER ST	OLIVER ST	20782	<i>Ostrya virginiana</i>
4001 JEFFERSON ST	JEFFERSON ST	20781	<i>Quercus bi-color</i>
3501 OLIVER ST	35TH AVE	20782	<i>Quercus bi-color</i>
5820 33RD AVE	33RD AVE	20782	<i>Quercus bi-color</i>
5403 40TH AVE	JEFFERSON ST	20781	<i>Quercus bi-color</i>
4001 BUCHANAN ST	BUCHANAN ST	20781	<i>Quercus bi-color</i>
3101 GUMWOOD DR	ROSEMARY LN	20783	<i>Quercus bi-color</i>
3506 JEFFERSON ST	35TH PL	20782	<i>Quercus bi-color</i>
3509 JEFFERSON ST	NO DATA	20782	<i>Quercus bi-color</i>
3609 JEFFERSON ST	JEFFERSON ST	20782	<i>Quercus bi-color</i>
3801 JEFFERSON ST	NO DATA	20781	<i>Quercus bi-color</i>
3105 LANCER PL	LANCER PL	20782	<i>Quercus bi-color</i>
3114 LANCER PL	31ST PL	20782	<i>Quercus bi-color</i>
5822 MARYHURST DR	MARYHURST DR	20782	<i>Quercus bi-color</i>
4001 BUCHANAN ST	BUCHANAN ST	20781	<i>Quercus coccinea</i>
3407 JEFFERSON ST	JEFFERSON ST	20782	<i>Quercus coccinea</i>
3613 JEFFERSON ST	NO DATA	20782	<i>Quercus coccinea</i>

6112 40TH AVE	40TH AVE	20782 Quercus lyrata
5712 40TH AVE	40TH AVE	20781 Quercus phellos
3027 GUMWOOD DR	GUMWOOD DR	20783 Quercus phellos
3505 JEFFERSON ST	JEFFERSON ST	20782 Quercus phellos
3611 JEFFERSON ST	NO DATA	20782 Quercus phellos
3705 LONGFELLOW ST	LONGFELLOW ST	20782 Quercus phellos
3107 MADISON ST	MADISON ST	20782 Quercus phellos
3111 MADISON ST	NO DATA	20782 Quercus phellos
5022 36TH PL	36TH PL	20782 Tilia 'American Sentry'
5601 36TH PL	NO DATA	20782 Tilia 'American Sentry'
2904 JAMESTOWN RD	30TH AVE	20782 Tilia 'American Sentry'
3007 JAMESTOWN RD	31ST AVE	20782 Tilia 'American Sentry'
3507 JEFFERSON ST	JEFFERSON ST	20782 Tilia 'American Sentry'
5026 36TH PL	36TH PL	20782 Ulmus 'Jefferson' Ulmus 'Valley
5808 31ST AVE	31ST AVE	20782 Forge' Ulmus 'Valley
3004 LANCER PL	31ST AVE	20782 Forge' Ulmus 'Valley
3501 OLIVER ST	35TH AVE	20782 Forge'
5822 33RD AVE	33RD AVE	20782 Ulmus'Jefferson'
3105 MADISON ST	MADISON ST	20782 Ulmus'Jefferson'

# City Right of Way Tree Planting Fall 2021

Project Location Various locations throughout the city. See attached list


Person/entities responsible for project maintenance:

Hyattsville DPW Dawn Taft or designated representative

Description	Method	Frequency	Time Of Year
Structural Inspection/Maintenance Pruning	Visual / misc. pruning equipment	At installation, as needed and at 2, 5, 10 yrs	Spring/Fall
Watering: Year 1	tank watering	as needed Weekly	Spring/Fall Summer
Year 2	tank watering	as needed Weekly	Spring/Fall Summer
Weeding:	By Hand	as needed	Spring/Fall

**NOTES:**

The City of Hyattsville warranties all trees for one full growing season and will replace as needed.



Dawn Taft, Manager of Environmental Programs

Date

7/29/21





# PROPOSAL

Bill To Name City of Hyattsville  
 Bill To 4310 Gallatin Street  
 Hyattsville, MD 20781  
 United States

Created Date 7/23/2021  
 Re: Tree procurement for City of Hyattsville DPW

Contact Name Dawn Taft  
 Email dtaft@hyattsville.org  
 Phone 2404870290

Prepared by Robert Shaut  
 Email [rshaut@caseytrees.org](mailto:rshaut@caseytrees.org)  
 Phone 3016332339

Product	Quantity	Sales Price	Total Price
Tree - Amelanchier x grandiflora 'Autumn Brilliance'   Autumn Brilliance Apple Serviceberry	1.00	\$100.00	\$100.00
Tree - Betula nigra   River Birch	2.00	\$150.00	\$300.00
Tree - Carpinus caroliniana   American Hornbeam	10.00	\$125.00	\$1,250.00
Tree - Celtis occidentalis   Hackberry	2.00	\$150.00	\$300.00
Tree - Cercis canadensis 'Forest Pansy'   Forest Pansy Eastern Redbud	11.00	\$125.00	\$1,375.00
Tree - Cercis canadensis   Eastern Redbud	3.00	\$125.00	\$375.00
Tree - Malus 'Sugar Tyme'   Sugar Tyme Crabapple <i>Coronaria</i>	2.00	\$150.00	\$300.00
Tree - Nyssa sylvatica 'Green Gable'   Green Gable Blackgum	1.00	\$125.00	\$125.00
Tree - Nyssa sylvatica 'Wildfire'   Wildfire Blackgum	2.00	\$125.00	\$250.00
Tree - Ostrya virginiana   American Hop Hornbeam	6.00	\$125.00	\$750.00
Tree - Quercus bicolor   Swamp White Oak	13.00	\$125.00	\$1,625.00
Tree - Quercus coccinea   Scarlet Oak	3.00	\$125.00	\$375.00
Tree - Quercus lyrata   Overcup Oak	1.00	\$125.00	\$125.00
Tree - Quercus phellos   Willow Oak	7.00	\$125.00	\$875.00
Tree - Tilia americana 'American Sentry'   American Sentry American Linden	5.00	\$125.00	\$625.00
Tree - Ulmus 'Triumph'   <del>Triumph Elm</del>	<del>1.00</del>	\$100.00	\$100.00
Tree - Ulmus americana 'Jefferson'   Jefferson American Elm	<i>3</i> <del>2.00</del>	\$100.00	\$200.00
Tree - Ulmus americana 'Valley Forge'   Valley Forge American Elm	3.00	\$100.00	\$300.00

*Great Root Stock  
 Root bags*

Total Price \$9,350.00  
 Grand Total \$9,350.00

Description Procurement for tree installation proposed winter 2021/2022



# Abby Farms Wholesale Nursery

1711 Accokeek Road  
Accokeek, MD 20607  
301-782-2350  
301-782-2352

## Quote

Quote #: 53187  
Account #: 03905  
Page: 1 of 1  
Date: 7/24/2021  
Time: 8:31:15 AM  
Cashier: 95  
Register #: 1

Bill To: LESLEY RIDDLE  
CITY OF HYATTSVILLE  
4310 GALLATIN STREET  
HYATTSVILLE, MD 20781  
301-985-5002

Ship To: LESLEY RIDDLE  
CITY OF HYATTSVILLE  
4310 GALLATIN STREET  
HYATTSVILLE, MD 20781  
301-985-5002

Rep	Item Lookup Code	Description	Quantity	Price	Extended
	108730	Birch River Dura MS 8-10'	2	\$75.00	\$150.00
	106012	Hornbeam American 2" B&B	10	\$170.00	\$1,700.00
	103040	Hackberry 2" B&B	1	\$170.00	\$170.00
	107941	Redbud Eastern 1.75"	3	\$90.00	\$270.00
	102858	Redbud Forest Pansy 2" B&B	11	\$110.00	\$1,210.00
	104117	Crabapple Prarie Fire 2" B&B	2	\$110.00	\$220.00
	107366	Blackgum 2"	3	\$175.00	\$525.00
	106012	Hornbeam American 2" B&B	6	\$170.00	\$1,020.00
	102462	Oak White Swamp 2"B&B	13	\$110.00	\$1,430.00
	102837	<del>Oak Nuttall 2" B&amp;B</del>	3	\$110.00	\$330.00
	104892	Oak Overcup 2" B&B	1	\$110.00	\$110.00
	100975	Oak Willow 2" B&B	7	\$110.00	\$770.00
	103313	Linden American 2"	5	\$170.00	\$850.00
	103972	Elm American Princeton 2"B&B	3	\$90.00	\$270.00
	107373	Elm American Valley Forge 2"	3	\$110.00	\$330.00

*All B&B*

Customer Signature:

ALL SALES FINAL

Sub Total \$9,355.00  
Sales Tax \$0.00  
Total \$9,355.00

Change Due \$0.00



53187

## Dawn Taft

---

**From:** Jen Lessey <jenlessey@patuxentnursery.com>  
**Sent:** Tuesday, July 27, 2021 7:41 AM  
**To:** Dawn Taft  
**Subject:** Re: Tree Quote  
**Attachments:** Quote City of Hyattsville 7-27-21.xlsx

Hey Dawn

See attached. let me know if you have any questions or if you want to place an order!

thanks,

Jen Lessey

Perennials Manager

Contractor Sales

**Patuxent Nursery, LLC**

2410 N Crain Highway

Bowie, MD 20716

Office Phone: 301-218-4769 ext. 213

Mobile: 240-691-3529

Fax: 301-218-5120

[www.patuxentnursery.com](http://www.patuxentnursery.com)

On Fri, Jul 23, 2021 at 8:38 AM Dawn Taft <[dtaft@hyattsville.org](mailto:dtaft@hyattsville.org)> wrote:

Yes, I would get them Sept/October

1-2" Caliper , 10-15 gallon

	<u>Site</u> Cost		#VALUE!
Amelanchier 'Autumn Brilliance' Count	1 #15 clump \$125	125	125
Betula nigra Count	2 #15 8' clump 125	125	250
Carpinus caroliniana Count	10 #15 1.5" 140	140	1400
Celtis occidentalis Count	2 #15 8' 125	125	250
Cercis canadensis Count	3 #15 6' 125	125	375
Cercis 'Forest pansy' Count	11 #15 \$125	125	1375
Nyssa sylvatica 'Green Gable' Count	1 #15 \$125	125	125
Nyssa sylvatica 'Wildfire' Count	2 #15 \$125	125	250
Ostrya virginiana Count	8 #15 140	140	1120
Quercus bi-color Count	13 #15 125	125	1625
Quercus coccinea Count <b>Palustris</b>	3 #25 \$195 or sub #15 Quercus palustris ?	195	585
Quercus lyrata Count	<del>sub-Quercus alba #15 \$125 ?</del> don't want white oak		0
Quercus phellos Count	8 #15 \$125	125	1000
Tilia 'American Sentry' Count	5 #15 \$150	150	750
Ulmus 'Valley Forge' Count	3 #15 \$140	140	420
Ulmus 'Jefferson' Count	3 #15 \$150	150	450
Grand Count	75		

Tree Cost \$10,100.00

Thanks,,  
 Jen  
 Patuxent Nursery

# 2021 Fall Tree RELEAF Grant Supporting Documents

## Item 7

### Itemized Tree Budget

Quantity	Species	Size (height)	Type	Cost/Tree	Grant Request	Total Cost
1	Amelanchier x grandiflora	5.5-8'	1.25	100	100	\$100.00
2	Betula nigra	5.5-8'	2	150	300	\$300.00
6	Ostrya virginiana	5.5-8'	1.5	125	750	\$750.00
10	Carpinus caroliniana	5.5-8'	2	125	1250	\$1,250.00
2	Malus coronaria	5.5-8'	2	150	300	\$300.00
2	Celtis occidentalis	5.5-8'	2.5	150	300	\$300.00
14	Cercis canadensis	5.5-8'	1.5	125	1750	\$1,750.00
3	Nyssa sylvatica	5.5-8'	2	125	375	\$375.00
13	Quercus bi-color	5.5-8'	2	125	1625	\$1,625.00
6	Ulmus americana	5.5-8'	1.5	100	600	\$600.00
5	Tilia americana	5.5-8'	1.5	125	625	\$625.00
7	Quercus phellos	5.5-8'	2	125	875	\$875.00
1	Quercus lyrata	5.5-8'	2	125	125	\$125.00
3	Quercus coccinea	5.5-8'	2	125	375	\$375.00
		5.5-8'				
		5.5-8'				
75	<b>Total Trees</b>				\$ 9,350.00	\$9,350.00

**Item 8**

**Itemized Volunteer Budget**

Service	Number of Volunteers	Hours	Match
Tree Planting			0
1st Year Assess and inspect	10	75	1875
1st Year Assess and inspect	10	75	1875
<b>Total</b>	<b>2</b>	<b>150</b>	<b>\$3,750.00</b>

**Item 9**

**Overall Itemized Budget**

ITEM	QUANTITY	COST PER	GRANT	Match	Total Cost	Comments
Trees	75		\$9,350.00		\$9,350.00	
Planting, mulch, deer protection	75	\$200.00		\$15,000.00	\$14,639.88	includes installation of Tree diaper under mulch
Tree Diapers	75	\$23.00		\$1,725.00	\$1,725.00	Tree diapers will assist with additional watering needs
Volunteer hours	150	\$25.00		\$3,750.00	\$3,750.00	inspection of trees in Spring and Fall for 2 years
<b>Total</b>			<b>\$9,350.00</b>	<b>\$20,475.00</b>	<b>\$29,464.88</b>	