

City of Hyattsville Board of Supervisors of Elections  
Tuesday, February 6, 2024: 4 PM

IN PERSON

3<sup>rd</sup> Floor – Mayor’s Office

**AGENDA**

- 1) Call to Order – 4:08pm – Present:
  - a. BOSE Members: Zach Peters (Chair), Erin Payne, Greta Mosher, Juan Castillo
  - b. City of Hyattsville Staff: City Clerk Laura Reams and Deputy City Clerk Nate Groenendyk
- 2) Approval of the Minutes – Nov 7 & Dec 5
  - a. Move to approve: Chair Peters
  - b. Second movement: Erin Payne
  - c. Unanimous approval by Board
- 3) Election of Board Officers: Chair - Zach Peters; Recordkeeper - Erin Payne
  - a. Move to approve re-election: Greta Mosher
  - b. Seconded movement: Juan Castillo
  - c. Unanimous approval by Board
- 4) BOSE Rules and Regulations review
  - a. Needs a new/updated section on Vote-by-Mail elections
  - b. Went through recommended adjustments
  - c. Question from Board – why does it require council approval to change BOSE rules and regulations?
  - d. All updates will be reviewed by Skip Cornbrooks – city legal counsel
- 5) FY25 Election Budget Updates, review of Draft Budget + Mission/Goals
  - a. Budget was proposed by city staff and reviewed by BOSE
  - b. The FY25 budget was determined to be reasonable taking into consideration past costs and giving some flexibility for any possible changes in FY25
  - c. Discussed city code with regards to early voting (requirement for 8 hours on a weekend day) – city staff looking into options
  - d. Mission/Goals – reviewed and approved by the BOSE members
- 6) New Business?
  - a. Student inquiry regarding 16 and 17 year old voters – Deputy City Clerk responded
- 7) Adjournment – 5:02pm

Next Scheduled Meeting: Proposed Date - Tuesday, March 5<sup>th</sup> @ 4pm