

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_R2byPIIhRcWlxsuSq0lg_g

Monday, April 15, 2024

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, April 15, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_R2byPIIhRcWlxSuSq0Ilg_g

1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
5. **City Administrator Update (7:20 p.m - 7:40 p.m.)**
6. **Proclamations**

6.a. Arbor Day Proclamation[HCC-271-FY24](#)

I move the Mayor and Council proclaim April 26, 2024 as Arbor Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0415 Arbor Day 2024](#)

6.b. Proclamation in Honor of National Volunteer Week[HCC-280-FY24](#)

I move that the Mayor and Council proclaim April 14 - 20, 2024 as National Volunteer Week in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0415 National Volunteer Week 2024](#)

7. Appointments**7.a. Appointment to the Shade Tree Board**[HCC-279-FY24](#)

I move that the Mayor, with Council approval, appoint Kyla Gallagher (Ward 2) to the Shade Tree Board for a term of 3 years to expire on April 30, 2027.

Sponsors: Croslin

Department: City Clerk

Attachments: [Kyla Gallagher, W2 Nov 21, 2023 redac](#)

8. Consent Items (7:40 p.m. - 7:45 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

8.a. Nicholson Street Pedestrian Safety Improvements Change Order[HCC-254-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to NZI Construction for additional street art as part of the Nicholson Street Pedestrian Safety Improvement project under their existing contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [Proposal_Nicholson Street_Street Art](#)

8.b. MOU with MDOT SHA for maintenance of MD500 and MD410[HCC-260-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into a memorandum of understanding (MOU) with the Maryland Department of Transportation - State Highway Administration (MDOT-SHA) for the maintenance of grass medians on MD500 Queen's Chapel Road and MD410 - East-West Highway. The City will provide mowing services and be reimbursed by MDOT-SHA an amount not to exceed \$63,138 over the 3-year life of the agreement, pending legal review.

Sponsors: City Administrator

Department: Public Works

Attachments: [MD 500 and MD 410 Median Maintenance MOU#5](#)

8.c. Lancer Drive and Longfellow Street Traffic Calming[HCC-263-FY24](#)

I move the Mayor and Council authorize an expenditure not to exceed \$45,000 to Toole Design to create a traffic calming concept design for Lancer Drive and Longfellow Street under their existing contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [2024-03-27 50707.16 Lancer and Longfellow Traffic Calming Scope Corrected](#)

8.d. MOU with the U.S. Attorney's Office, Metropolitan Police Department and City of Hyattsville - Presidential Inauguration Task Force (PITF)[HCC-264-FY24](#)

I move that Mayor and Council authorize the City Administrator to enter into an MOU with the U.S. Attorney's Office, Metropolitan Police Department, and the City regarding the Presidential Inauguration on January 17, 2025, pending legal approval.

Sponsors: City Administrator

Department: Police Department

8.e. ARPA: Purchase of Ambulance for Hyattsville Volunteer Fire Department [HCC-273-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract for the purchase of an ambulance from Atlantic Emergency Solutions for an amount not to exceed \$390,000, utilizing ARPA funds, pending legal review. This purchase was authorized by the Council in December 2023.

Sponsors: City Administrator

Department: Finance

Attachments: [HVFD Ambulance Procurement](#)
[Attachment F - Executed Contract-Siddons Martin Emergency Group LLC](#)
[Attachment G - Limited Assignment-Atlantic Emergency Solutions, Inc.](#)
[Attachment H - Hyattsville Proposal Binder WC F550 11.24.24](#)

8.f. Disbursement of Ward 1 Discretionary Funds [HCC-278-FY24](#)

I move the Mayor and Council approve the disbursement of \$252 from the Ward 1 discretionary funds to Arrow Bicycles for the purchase of children and youth bicycle helmets.

Sponsors: Denes and Waszczak

Department: Legislative

Attachments: [OrderFormHelmets](#)

8.g. Donation of Two Police Vehicles for Non-Emergency Administrative Purposes [HCC-284-FY24](#)

I move that the Mayor and Council to authorize the donation of two (2) Police Department out-of-service 2009 Chevrolet Impalas to the Hyattsville Volunteer Fire department, to be used for non-emergency administrative purposes.

Sponsors: City Administrator

Department: Police Department

Attachments: [4693_001](#)

9. Action Items (7:45 p.m. - 8:05 p.m.)

9.a. Hyattsville Charter Amendment Resolution: 2024-01: Modernizing the City's Procurement Provisions [HCC-287-FY24](#)

I move the Mayor and Council adopt Hyattsville Charter Amendment Resolution 2024-01, a Resolution amending the Charter to modernize the City's procurement provisions by placing the requirements for Council oversight in the City's Code and by placing aspects of the procurement process in the City's Code and inserting language requiring the City Administrator to sign all contracts in accordance with the City Code (INTRODUCTION & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [2024-01 Charter Resolution Procurement 2.14.24 Procurement FINAL Hyattsville PPT Procurement Charter and Code April 2024](#)

9.b. Hyattsville Ordinance 2024-01: Procurement & Contracting Procedures: First Reading [HCC-288-FY24](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2024-01, an ordinance whereby the City Council amends the City Code in order to modernize and codify the City's contacting and procurement policies (FIRST READING).

Sponsors: City Administrator

Department: City Clerk

Attachments: [Hyattsville Ordinance 2024-01 Chapter 6 Procurement FINAL Hyattsville PPT Procurement Charter and Code April 2024](#)

10. Discussion Items (8:05 p.m. - 10:00 p.m.)

10.a. FY25 Budget Discussion: Overview [HCC-283-FY24](#)

City Administrator Tracey Douglas and City Treasurer Ron Brooks will open the FY25 Budget discussions with an overview of the budget and information from departmental office hours.

Sponsors: City Administrator

Department: City Administrator

10.b. FY25 Council Budget Amendment: FY25 Budget Reductions[HCC-270-FY24](#)

For discussion: I move the Mayor and Council cut from the FY25 budget or delay to FY26 the following items/programs:

- Multi-Family Green grant program
- Language program
- Hiring of housing support staff and consultant
- Rent stabilization software
- Resident satisfaction survey (\$35,000)
- Police cadet program
- Compensation study
- Business and economic development strategic plan
- Hiring of a lobbyist

Sponsors: Strab

Department: Legislative

10.c. FY25 Council Budget Amendment: Pet Waste Stations[HCC-266-FY24](#)

For discussion: I move the Mayor and Council include \$3,000 in the FY25 budget for the purchase of 10 additional pet waste stations to be installed in the City of Hyattsville.

Sponsors: Lee

Department: Legislative

Attachments: [Pet Waste Stations](#)

10.d. FY25 Council Budget Amendment: Develop a Hyattsville Climate Action Plan[HCC-267-FY24](#)

For discussion: I move that the Mayor and Council authorize the procurement of a Climate Action Plan (CAP), to establish a comprehensive decarbonization strategy for the City of Hyattsville.

Sponsors: Schaible

Department: Legislative

Attachments: [Draft Climate Action Plan 01-15-2022](#)
[Maryland's Climate Pollution Reduction Plan - Final - Dec 28 2023](#)

- 10.e. FY25 Council Budget Amendment: EAC Funding to Host a Principals' Luncheon** [HCC-268-FY24](#)
- For discussion: I move the Mayor and Council include \$1,000 in the FY25 Budget for the Education Advisory Committee to host a Principals' Luncheon.
- Sponsors:** Strab
- Department:** Legislative
- 10.f. FY25 Council Budget Amendment: Mayor & Ward Discretionary Funds** [HCC-281-FY24](#)
- For discussion: I move the Mayor and Council increase the funding in the FY25 budget for the Mayor and Ward Discretionary Funds from \$1,700 per Ward to \$2,700 per Ward.
- Sponsors:** Solomon
- Department:** Legislative
- 10.g. FY25 Council Budget Amendment: Laptops for New Councilmembers** [HCC-282-FY24](#)
- For discussion: I move the Mayor and Council include funding in the FY25 budget for the purchase of laptops for newly elected Councilmembers to allow non-returning Councilmembers to retain their City issued laptops.
- Sponsors:** Solomon
- Department:** Legislative
- 10.h. FY25 Council Budget Amendment: Healthcare for Councilmembers** [HCC-286-FY24](#)
- For discussion: I move the Mayor and Council include funding in the FY25 budget to allow Councilmembers to receive healthcare benefits through the City.
- Sponsors:** Solomon
- Department:** Legislative
- 10.i. ARPA Project Status Update** [HCC-274-FY24](#)
- Staff will present updates on the status of ARPA projects.
- Sponsors:** City Administrator
- Department:** Finance
- Attachments:** [ARPA Exp-Obl Thru 03.31.24 with Status v04.05.2024](#)

10.j. FY25 Council ARPA Amendment: Adjustments to ARPA spending for FY25 [HCC-269-FY24](#)

For discussion: I move the Mayor and Council discontinue the Mental Health Youth Program and the Vandalism Recovery and Prevention Program at the conclusion of ARPA funding, and discontinue or reallocate the ARPA funding of the following initiatives:

- Rent stabilization implementation (\$250,000)
- Hyattsville Crossing BID (\$150,000)
- Hiring of a grant writer (\$120,000)
- Beautification of Alternate Route One (\$120,000)
- Environmental Depot (\$100,000)
- Small business online directory (\$60,000)
- Public wi-fi study (\$60,000)
- SMART waste management study (\$60,000)
- Circulator study (\$30,000)
- SMBE certification support (\$15,000)
- Mental health youth program (\$100,000)

Sponsors: Strab

Department: Legislative

10.k. FY25 Council ARPA/Budget Amendment: Alternate Route 1 Holiday Lights [HCC-275-FY24](#)

For discussion: I move the Mayor and Council include funding in the FY25 Budget for the purchase and installation of holiday lights along Alternate Route 1.

Sponsors: Waszczak

Department: Legislative

10.l. FY25 Council ARPA/Budget Amendment: Homeless Action Plan [HCC-276-FY24](#)

For discussion: I move the Mayor and Council dedicate \$15,000 (of remaining ARPA funding if possible) to contract with a consulting firm that has proven expertise in both systems mapping and homelessness.

Sponsors: Waszczak

Department: Legislative

11. Council Dialogue (10:00 p.m. - 10:10 p.m.)**12. Motion to Adjourn**