

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

**Monday, June 1, 2020**

**7:00 PM**

**Virtual Meeting**

### **City Council**

**Mayor Candace B. Hollingsworth**  
**Kevin Ward, Council President, Ward 1**  
**Carrianna Suiter, Council Vice President, Ward 3**  
**Bart Lawrence, Ward 1**  
**Robert S. Croslin, Ward 2**  
**Danny Schaible, Ward 2**  
**Ben Simasek, Ward 3**  
**Edouard Haba, Ward 4**  
**Daniel Peabody, Ward 4**  
**Joseph Solomon, Ward 5**  
**Erica Spell Wolf, Ward 5**

#### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!****Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**MEETING NOTICE:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, May 18, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at [hyattsville.org/meetings](http://hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

Public Comment may be made using the e-comment feature at [hyattsville.org/meetings](http://hyattsville.org/meetings) or emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on May 18, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_ccWPOAMRRfmhCDe3O7Cbgw](https://zoom.us/webinar/register/WN_ccWPOAMRRfmhCDe3O7Cbgw)

After registering, you will receive a confirmation email containing information about joining the webinar.

**1. Call to Order and Council Roll Call****2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a. Approval of the Minutes**[HCC-385-FY20](#)

I move that the Mayor and Council approve the minutes of the City Council Meeting of August 5, 2019.

**Sponsors:** City Administrator

**Attachments:** [Minutes Aug 5 2019 CM FINAL](#)

**5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker****6. City Administrator Update**

**7. City Treasurer Update****8. Presentations (7:35 p.m. - 8:05 p.m.)****8.a. Dewey Property Detailed Site Plan (DSP-19050-01) Presentation**[HCC-382-FY20](#)

Presentation Only

**Sponsors:** City Administrator**Department:** Community & Economic Development**Attachments:** [Planning Commission Presentation DSP 19050 01 \(1\)](#)**9. Proclamations****9.a. Proclamation Declaring June 5, 2020 as National Gun Violence Awareness Day**[HCC-359-FY20](#)

I move that the Mayor and Council declare June 5, 2020 as National Gun Violence Awareness Day in the City of Hyattsville.

**Sponsors:** Douglas**Department:** City Clerk**Attachments:** [2020 Gun Violence Awareness Day Proclamation](#)**9.b. Proclamation Designating June 20th as National Ask Day**[HCC-360-FY20](#)

I move that the Mayor and Council designate June 20, 2020 as National Ask Day in Hyattsville.

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [National Ask Day Proclamation 2020](#)**9.c. LGBTQ+ Pride Month Proclamation**[HCC-372-FY20](#)

I move that the Mayor and Council declare June 2020, LGBTQ+ Pride Month in the City of Hyattsville.

**Sponsors:** City Administrator**Department:** City Clerk**Attachments:** [LGBTQ Pride Month 2020](#)

**9.d. Caribbean-American Heritage Month Proclamation [HCC-373-FY20](#)**

I move that the Mayor and Council declare June 2020, as Caribbean-American Heritage Month in Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Caribbean-American Heritage Month 2020](#)

**10. Consent Items (8:10 p.m. - 8:15 p.m.)****10.a. Surplus of Police Department Equipment- Weapons and Ammunition [HCC-368-FY20](#)**

I move that the Mayor and Council approve the Police Department to surplus 7 H&K UMP weapons, along with 40,000 rounds of .40 Caliber Ammunition, to Phoenix Distributors in exchange for \$11,530.00 in store credit.

**Sponsors:** Douglas

**Department:** Police Department

**Attachments:** [Police Equipment Surplus](#)

**10.b. One Year Renewal of the Maintenance Contract for Skyline Technology [HCC-369-FY20](#)**

I move that the Mayor and Council approve a one-year renewal of the maintenance contract for Skyline Technology, LLC for the City's CCTV camera system at a cost not to exceed \$30,000, upon the review and approval of the City Attorney for legal sufficiency.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Skyline](#)

**10.c. Purchase of Portable Message Boards [HCC-377-FY20](#)**

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to All Traffic Solutions for the purchase of portable electric message boards.

**Sponsors:** Douglas

**Department:** Public Works

**Attachments:** [City of Hyattsville - Public Works - All Traffic Solutions Quote InstAlert24 Portable Post and Hitch x6 3 Years TraffiCloud \(1\)](#)  
[Sole source TraffiCloud Updated](#)

**10.d. Hyatt Park Placemaking: Landscaping**[HCC-378-FY20](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$85,000 to SMC for the installation of landscaping to complete the Hyatt Park Placemaking Project.

**Sponsors:** Douglas

**Department:** Public Works

**Attachments:** [2020 05 11 SMC Task Order 7 - Hyatt Park Landscaping Phase 2 \(1\)](#)  
[2020 03 17 Hyatt Park Topographic Survey Landscape Plan SMC 2008.01&.02](#)

**10.e. Retrofit of Big Belly Trash and Recycling Cans: Touchless Operation**[HCC-379-FY20](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$55,000 to Big Belly Solar LLC to retrofit existing solar trash and recycling compacting cans to touchless operation in response to the Covid-19 pandemic.

**Sponsors:** Douglas

**Department:** Public Works

**Attachments:** [big belly touchless retrofit](#)

**10.f. Emerson Food Forest Water Station**[HCC-380-FY20](#)

I move that the Mayor and Council authorize the City Administrator to enter into agreements with Mid-Atlantic Utilities for an amount not to exceed \$35,000 and Charm County Home Improvement for an amount not to exceed \$15,000 for a WSSC water connection and installation of a hand washing station at Emerson Food Forest, pending review of the City Attorney.

**Sponsors:** Douglas

**Department:** Public Works

**Attachments:** [mid atlantic emerson food forest Wash Stations \(1\)](#)

**11. Action Items (8:15 p.m. - 9:15 p.m.)**

**11.a. Hyattsville Ordinance 2020-03: Fiscal Year 2021 Budget (ADOPTION)**[HCC-376-FY20](#)

I move that the Mayor and Council approve Hyattsville Ordinance 2020-03, adopting an annual budget for fiscal Year 2021 beginning July 1, 2020 through June 30, 2021, for the General Purpose; fixing the tax rates for the Fiscal Year beginning July 1, 2020; authorizing collection of taxes herein levied; and appropriating funds for the Fiscal Year (SECOND READING & ADOPTION).

**Sponsors:** City Administrator

**Attachments:** [Revised Budget Memo, May 15 2020](#)  
[Hyattsville Ordinance 2020-03 FY 2021 Budget \(1\) Revised 5 13 20](#)  
[University Town Center Special Tax Report \(2020\) \(1\) 5 14 2020](#)  
[RB Final Copy of Excel FTE FY 2021 5 27 20](#)  
[RB Five Year Forecast 5 28 20](#)

**11.b. Hyattsville Crossing WMATA Metro Station**[HCC-383-FY20](#)

I move the City Council authorize the Mayor to send correspondence to the Washington Metropolitan Area Transit Authority Board of Directors requesting approval to replace the existing metro station name 'Prince George's Plaza' with the name 'Hyattsville Crossing' and to be included with WMATA's map and signage replacement project in advance of the opening of the Silver Line Phase II, scheduled for calendar year 2021.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - Hyattsville Crossing WMATA Metro Station Naming](#)  
[HVX Summary Document](#)

**12. Council Dialogue (9:15 p.m. - 9:25 p.m.)****13. Community Notices and Meetings****13.a. Main City Calendar: June 2 - June 21, 2020**[HCC-384-FY20](#)

N/A

**Sponsors:** City Administrator

**Attachments:** [Main City Calendar Jun 2-Jun 21](#)

**14. Motion to Adjourn**



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
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## Agenda Item Report

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**File #:** HCC-385-FY20

6/1/2020

4.a.

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Submitted by: Sean Corcoran  
Submitting Department: City Clerk  
Agenda Section: Approval of the Minutes

**Item Title:**  
**Approval of the Minutes**

**Suggested Action:**  
I move that the Mayor and Council approve the minutes of the City Council Meeting of August 5, 2019.

**Summary Background:**  
Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Staff is in the process of reviewing records to ensure all previous meeting minutes have been approved by Council. Please see attached minutes.

**Next Steps:**  
Upon approval, approved minutes will be posted on the City's website.

**Fiscal Impact:**  
N/A

**City Administrator Comments:**  
Recommend approval.

**Community Engagement:**  
Approved minutes are posted on the City's website.

**Strategic Goals:**  
Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**  
N/A





## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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Present: Candace Hollingsworth, Mayor (arrived at 8:03 p.m.)  
Kevin Ward, W1 (Council Pres.)  
Carrianna Suiter, W3 (Council VP) (arrived at 8:05 p.m.)  
Bart Lawrence, W1  
Robert Croslin, W2  
Danny Schaible, W2  
Ben Simasek, W3  
Daniel Peabody, W4  
Erica Spell, W5  
Joseph A Solomon, W5 (arrived at 8:14 p.m.)

Absent: Edouard Haba, W4

Also present were the following City staff members:

Tracey E. Douglas, City Administrator  
Jim Chandler, Assistant City Administrator, Dir. Community and Economic Development  
Ron Brooks, City Treasurer  
Amal E. Awad, Chief of Police  
Vivian Snellman, Director of Human Resources  
Lesley Riddle, Director of Public Works  
Laura Reams, City Clerk

### 1) **Call to Order and Council Roll Call**

**Council President Kevin Ward** called the meeting to order at 8:00 p.m.

### 2) **Pledge of Allegiance to the Flag**

A moment of silence was observed in honor of the victims of recent mass shootings in El Paso, TX and Dayton, OH.

### 3) **Approval of Agenda**

A revision to Motion HCC-55-FY20 was noted, the names of the appointees were updated.

<b>RESULT:</b>	<b>APPROVED, AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Lawrence
<b>SECONDER:</b>	Croslin
<b>AYES:</b>	Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Hollingsworth, Suiter, Haba, Solomon



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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### 4) **Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker**

Ward 2 resident and member of the Hyattsville Environment Committee, Jim Groves, addressed the Mayor and Council on behalf of the Hyattsville Environment Committee and was accompanied by fellow members Theresa Goedeke and Richard Canino. Mr. Groves explained that the Committee wrote a letter regarding the proposal to site Hyattsville Middle School at Magruder Park and expressed opposition noting the negative environmental impact would be significant. He explained the project would knock down over 100 trees and was located in a flood plain. Mr. Groves encouraged the Council to voice the concerns to the County and keep the Hyattsville Environment Committee apprised of the contents of the letter and the actions thereafter.

### 5) **Presentations (8:20 p.m. - 9:30 p.m.)**

#### **5.a) City Administrator Update (10 minutes)**

**HCC-42-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#) 

City Administrator Tracey Douglas addressed the Mayor and Council stating that she would provide updates on several matters but, first, wanted to acknowledge Cable and Communications Supervisor Jonathan Alexander for winning the Educational Activities Hometown Media Award from the Alliance for Community Media and congratulated and thanked him on behalf of the City.

City Administrator Douglas provided updates regarding the County-run recycling program and the City composting service which was set to expand City-wide. Ms. Douglas addressed the Residential Parking Zone (RPZ) program stating that the City was accepting and reviewing requests for RPZ exceptions, noted the positive resident feedback regarding the program, and reported that warning notices and citations for non-compliance would begin in September and October respectively. Ms. Douglas provided information on the Hyattsville Middle School Study stating that a consultant would be procured and the study would begin in the following months. She cited the need for volunteers for the Complete Count Census 2020 Committee and encouraged participation.

Ms. Douglas provided information on the CAPABLE program that originated from the Age Friendly Initiative group sponsored by Hyattsville Aging in Place (HAP) and Habitat for Humanity and provided home modification and medical assistance for senior residents. She cited National Night Out at Heurich Park the following evening, the CommUnity Walk led by the Hyattsville Police Department to promote public safety and wellness and reported on the FY19 staffing levels including outreach and incentives for police officer recruitment.

Administrator Douglas then introduced newly hired City staff: Youth Programs Coordinator, Veronica Rivera-Negron and Interim Supervisor for Communications and Outreach, Brayan Perez. Assistant City Administrator Jim Chandler introduced newly hired City Planner, Kate Powers; GIS Technician, Taylor Robey; Community Planner, Lillian Lamptey; and Code Inspector, Keith Daye.



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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### 5.b) City Treasurer Update (5 minutes)

HCC-54-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

City Treasurer Ron Brooks addressed the Mayor and Council with updates regarding the City's financial position reporting that the FY18 audit was ongoing with an anticipated completion date of September and added that the FY19 audit would begin in the last week in August. Mr. Brooks noted that the Bond Purchase Agreement was delayed and that he expected to schedule a special Council meeting at the end of August to address the issue.

**Mayor Candace Hollingsworth** requested that presentation 5.d) be addressed before the remaining presentations.

### 5.d) DSP-19039 - 3599 East-West Highway (20 minutes)

HCC-40-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[DSP-19039 - \\_3599\\_East\\_West\\_Hwy\\_-\\_Discussion\\_Memo\\_-\\_Final.docx](#)

[NSR DSP Plan Set.pptx](#)

[NSR Statement of Justification for DSP.pdf](#)

[NSR DRD Application.pdf](#)

[NSR DSP Plan Set.pdf](#)

[Planning Committee Minutes - 04.18.2017 Adopted.pdf](#)

Assistant City Administrator Jim Chandler introduced the item and provided the Mayor and Council with a summary and background of the project. Mr. Chandler introduced Dan Lynch, representative for NSR Properties stating that the owner of the property was proposing a retail addition and added gas pump capacity on the site. He stated that the Planning Committee would return before the Body to provide recommendations on the development.

Dan Lynch addressed the Mayor and Council on behalf of NSR properties citing that the gas station on the site had existed since 1971 and that no major modifications had taken place on the site since 1979. Mr. Lynch acknowledged that the site was located in the Transit District Overlay Zone (TDOZ) which required approval of a Detailed Site Plan (DSP) by the Maryland National Capital Park and Planning Commission (MNCPPC) and that the project was proposed to remove all current structures on the site a rebuild the gas station with a two-story structure that included a convenience store and offices.

Mr. Lynch explained that there was a delay in the pursuit of the DSP due to previous meetings and presentations before MNCPPC that showcased the Preliminary Plan of Subdivision (PPS) in which the Park and Planning Commission requested adjustments to the access points on East West Highway and Belcrest Road. He stated that adjustments had been made to the plan and were consistent with the needs and required safety measures of the area. Mr. Lynch reported



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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that they were adhering to all standards with three (3) requests for variance: a change to the build-to lines on both East West Highway and Belcrest Road, and an augmentation to the orientation of the building. Mr. Lynch continued that they would be making a request to amend the table of uses in the Transit District Development Plan (TDDP)

**Ward 1 Councilmember Bart Lawrence** asked whether the amendment to the table of uses was specific to the particular site in question to which Assistant City Administrator Jim Chandler confirmed that was the case and stated that no other use was specified in the TDDP table of uses for gas stations. Dan Lynch interjected with a reiteration that the amendment only applied to that specific site.

**Ward 5 Councilmember Joseph Solomon** asked Mr. Chandler if he was able to elaborate on the reasoning of the MNCPPC to which Mr. Chandler responded that he was unable to speculate on their decision making process but would be able to provide more useful information when the item returned before the Body in the following September and after discussions with Park and Planning had taken place.

**Ward 3 Councilmember Ben Simasek** inquired as to the intentions for the bus stop on the site that was affixed between two (2) access points to which Mr. Lynch explained that there would ultimately be one (1) access point that would allow for right-in and right-out traffic, but he did not believe there was any plan to relocate the bus stop itself.

**Councilmember Simasek** referenced trees along the border of the site that were to be removed and asked if there were plans to retain some of the trees or relocate them to which Mr. Lynch replied that there would be a substantial amount of landscaping conducted on the site and the applicant would provide adequate tree coverage compliant with regulations and requirements.

**Councilmember Simasek** sought clarity regarding offices on the 2<sup>nd</sup> floor of the proposed building being compliant with the American Disabilities Act (ADA) to which Mr. Lynch explained that it was a requirement for any new construction and that it was one of the many benefits of redeveloping a site that was originally designed in the 1960's or 1970's. He stated that any new construction was had to comply with updated standards and that included ADA, lighting, and stormwater management to name a few.

**Ward 4 Councilmember Daniel Peabody** expressed his support for the improvement of the area and asked whether there was an art element included in the plan to accentuate the aesthetic in a heavily trafficked and prominent area of the City to which Mr. Lynch referenced a separate project in the City in which a similar request was made and confirmed that the applicant would be willing to entertain the possibility and work with the City to satisfy the request.

**Ward 2 Councilmember Danny Schaible** cited an element in the City's sustainability plan to expand electrical vehicle use and asked if the gas station would provide a charging station for electric vehicles to which Mr. Lynch replied that it was not likely feasible given the limited parking and parking cap threshold under the TDDP.



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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**Ward 2 Councilmember Robert Croslin** sought clarity regarding the method in which stormwater would be addressed to which Mr. Lynch stated that it would be subgrade and off-site but was unable to provide any more detail.

**Councilmember Lawrence** raised questions regarding the office capacity for the second story office space and parking stating that the office space would be limited to only one (1) or two (2) offices total, that the available parking would be predominantly for the retail space and that additional parking directly for tenants of the office building would be impossible due to limited space whether a cap was enforced by the TDDP or not. Mr. Lynch responded that the amount of office space could vary due to demand and reiterated that the limited parking was due to TDDP regulations. He speculated about a few possible scenarios regarding changes in the design that would allow for more parking, but stressed that he could not know exactly what the possible scenarios would ultimately produce.

**Councilmember Lawrence** inquired as to possible requisites for office space in City development projects to which Assistant City Administrator Jim Chandler answered that there was a different set of rules under the TDDP and that when the area was first developed, any parking was assumed to be developed sub-grade or within the standing structure. Mr. Chandler stated that staff would not support any additional parking beyond what was necessary for the building's function.

**Mayor Hollingsworth** requested that the representative for the applicant reference the reduced number of entrances and exits to and from the site and provide insight on how they would affect the lanes of travel, the Automated Teller Machine (ATM), gas pumps and stacking area. Mr. Lynch responded describing the method in which cars would enter and exit the site and stated that if there was a backup at the stacking area, there would be plenty of room on the property line for automobiles continue the queue and provided a visual demonstration.

**Mayor Hollingsworth** continued to express concerns regarding the flow of traffic on the site and questioned the potential of stress areas within the site depending on the volume of patrons and the frequency of fuel trucks entering and exiting the area to which Mr. Lynch provided justifications for the layout explaining that even during heavily trafficked times, the lanes would allow for a minimum of 18' of passage should it be needed. He stated that the area for fuel trucks would be on the south side of the site away from regular traffic and that the requested amendment would be necessary for entrance and exit access for the trucks.

### **5.c) Community Sustainability Plan: 2019 Progress Report (20 minutes)**

**HCC-39-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#) 

[2019 Progress Report\\_Final Draft\\_8.7.18.pdf](#) 

Assistant City Administrator Jim Chandler introduced the item providing a brief history and summary stating that the Body adopted a sustainability plan in 2017 on which he would be providing a update of the progress therein. Mr. Chandler presented that there were three (3) major themes: community, connectivity, and development detailed some of the items in the plan



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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that were completed or near completion. The presentation was then led by City Planner Kate Powers who provided further detail regarding community projects, improvements in connectivity, and development. Ms. Powers highlighted the installation of clean drinking water stations in the City Municipal building and the intended installments in four (4) of the City's parks; the creation of a City map that included a catalog of historic elements and properties of Hyattsville; and, grants received and the implementation of Crime Prevention through Environmental Design (CPTED). Regarding connectivity, Ms. Powers showcased detailed plans including improved landscaping with a substantial increase in foliage and newly planted trees; studies that evaluated the feasibility of increased inner-city transit such as a circulator bus and the associated logistics; and, the possible implementation of bike share sites. Regarding development, City Planner Powers cited the Commercial Façade Program and continued efforts for revitalization of structures; a grant received from the Maryland Heritage Areas Authority for wayfinding signs; and, the City's Corridor Investment Grant program that would allow funding for private and not-profit partnerships.

**Ward 5 Councilmember Erica Spell** thanked staff for the presentation and cited discussion held earlier in the evening about gaps in staffing and asked if the limited staffing would affect the City's ability to accomplish the goals presented in the sustainability plan to which Mr. Chandler replied that it would not, but you could identify potential delays on very specific items.

**Councilmember Peabody** inquired as to the availability of the installation of a water station at McClanahan Park to which Director of Public Works, Lesley Riddle, responded that the decision was made to install fountains in areas with existing plumbing, but agreed that the presence of one in McClanahan park would be beneficial.

**Councilmember Simasek** echoed the sentiments of **Councilmember Peabody** and asked about installations at University Hills Park to which Ms. Riddle explained that the park was under the jurisdiction of the Maryland National Capital Park and Planning Commission (MNCPPC) and there was no intention for water stations at that time.

**Councilmember Simasek** requested a comparison of the cost of a city circulator bus and the University of Maryland shuttle service to which Mr. Chandler reported that the cost for the University of Maryland shuttle was approximately \$6K-\$8K and that the circulator was far more expensive.

**Councilmember Solomon** expressed his appreciation for the expansion of the bikeshare program and referenced a number of transportation option that do not require a docking station asking whether there was any action that could be taken legislatively to reduce the amount of abandoned bikes to which Mr. Chandler responded that there were other entities that were making amendments to ordinances to address the issue and that was a possible method

**Councilmember Schaible** thanked the staff for the presentation and expressed support for the plan; he inquired about affordable housing to which Mr. Chandler reported that staff were looking into hiring an affordable housing lead or strategist and hoped to have some elements on which to report in the following fiscal year.



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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**Councilmember Schaible** cited item 12.c in the report, incentivizing the reuse of vacant buildings by waiving City bureau license fees, and asked how he could assist in that effort legislatively to which Mr. Chandler responded that conversations on that item specifically had not begun due current workload, but stated that an ordinance could be helpful in the matter.

### 6) Consent Items (9:30 p.m. - 9:35 p.m.)

#### 6.a) Annual Motorola Service Agreement

HCC-2-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Motorola Service Agreement FY20.pdf](#)

I move that the Mayor and Council authorize the expenditure of \$30,383.75 for the renewal of the Annual Motorola Service Agreement for maintenance on our Dispatch Console, Portable and Mobile radios.

#### 6.b) Replacement of Streets Vehicle ST31

HCC-31-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Hyattsville City 3500 sales\\_proposal - 2019-07-18T152517.261.pdf](#)

[Chevy Renewal Exp 6-2-2020.pdf](#)

I move that the Mayor and Council authorize the expenditure of FY20 Capital Improvement Funds in an amount not to exceed \$60,000 for the purpose of purchasing a 2020 Chevrolet Silverado from Criswell Chevrolet, utilizing the Montgomery County Contract Rider, Contract Number 1065341.

#### 6.c) Surplus Video Equipment

HCC-34-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

I move that the Mayor and Council deem as surplus the video equipment listed below and make it available for sale.

#### 6.d) Hyattsville Life and Times Contract

HCC-35-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)



## REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD AUGUST 5, 2019 – 8:00 PM

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I move that the Mayor and Council approve the FY20 contract for advertising in the Hyattsville Life and Times at a cost not to exceed \$28,680.

### **6.e) Teen Center Tutoring**

**HCC-36-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

I move that the Mayor and Council approve the FY20 contract with Northstar Tutoring to provide tutoring and mentorship management at a cost not to exceed \$60,000 in support of the City's teen programming.

### **6.f) Site Survey for Teen Center**

**HCC-37-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

I move that the Mayor and Council approve the purchase of a site survey for the new teen center building from JMT at a cost not to exceed \$15,944.

### **6.g) ADA Sidewalk Improvements on 43rd Ave**

**HCC-38-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Proposal\\_43rd Ave ADA Modifications 7-23-19.pdf](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$70,000 with NZI Construction Corp under the existing contract, to remove the existing sidewalk on 43rd Ave from Jefferson Street to Gallatin Street and replace with an ADA compatible 6' sidewalk with ramps where needed.

### **6.h) Contract for Services: Affordable Housing Strategy**

**HCC-41-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Memo - Affordable Housing Strategy Consultant - 7.30.2019.doc](#)

[Enterprise FAQs.pdf](#)

I move that the Mayor and Council to authorize the City Administrator to execute a contract for services with Enterprise Community Partners for the purpose of developing an affordable housing strategy for the City of Hyattsville, at a cost not to exceed \$90,000, upon the review and approval by the City Attorney for legal sufficiency.





**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

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**6.i) Low Impact Design Center Contract Extension for DNR Community Resiliency Grant  
HCC-32-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Hyattsville GIRG Contract Draft 072517.docx](#)

I move that the Mayor and Council authorize the City Administrator to approve a contract with the Low Impact Design Center to facilitate the Maryland Department of Natural Resources, Community Resiliency Grant, at a cost not to exceed \$15,784.00, upon the review and approval by the City Attorney for legal sufficiency.

**6.j) Replacement of Solid Waste Vehicle SW61**

**HCC-29-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[City of Hyattsville Leach Quote.pdf](#)

[Sourcewell Acceptance and Award-Labrie-112014.pdf](#)

[Sourcewell Labrie 112014-5th Year Extension.pdf](#)

I move that the Mayor and Council authorize the expenditure of FY20 Capital Improvement Funds in an amount not to exceed \$220,000 for the purpose of purchasing a Leach 25 Yard 2-R III Demolition Body trash truck from GrandTurk Equipment off of the Sourcewell Mobile Collection Vehicle Contract #11214-LEG.

**6.k) Surplus of Police Bicycles**

**HCC-43-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

I move that the Mayor and Council authorize the surplus of five (5) old and outdated Trek SLR mountain bicycles be sold on GovDeals.com.

**6.l) Appointment to ATHA, Inc's Governing Board**

**HCC-46-FY20**

**Lead Sponsor:** Hollingsworth

**Co-Sponsor(s):** N/A

[Cover Page](#)

[ATHA 2019 Letter of confirmation.doc](#)

I move the Council approve the Mayor's appointment of Councilmember Ben Simasek to serve as the City of Hyattsville's representatives to the Governing Board of the Anacostia Trails Heritage Area, Inc. In his absence, Councilmember Robert Croslin will serve as the City's Alternate Representative. Both appointments shall be a term of two-years or until August 1, 2021.



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

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**6.m) Wells Blvd Green Street Design - Soil Borings and Subsurface Analysis**

**HCC-47-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[03.04609.01 City of Hyattsville Wells Boulevard 2019-07-19.pdf](#)

I move that the Mayor and Council authorize the City Administrator to contract with DMY Engineering Consultants, Inc. to conduct soil borings and other subsurface analysis for the Wells Blvd Green Street Design, and authorize an expenditure not to exceed \$12,000 for these services.

**6.n) MOU with the Metropolitan Washington Council of Governments (AFIS)**

**HCC-48-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[AFISMOU20190416.pdf](#)

I move that the Mayor and City Council authorize the City Administrator to sign a Memorandum of Understanding with the Metropolitan Washington Council of Governments on behalf of the City of Hyattsville Police Department to continue as a regional participating jurisdiction with the Regional Automated Fingerprint Identification System (AFIS) and authorize the City to expend an amount not to exceed \$6,239.00 for one fiscal year from July 1, 2019 to June 30, 2020 (FY20).

**6.o) MOU with the Metropolitan Washington Council of Governments (LPR)**

**HCC-49-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[LPRMOU20190416.pdf](#)

I move that the Mayor and City Council authorize the City Administrator to sign a Memorandum of Understanding with the Metropolitan Washington Council of Governments on behalf of the City of Hyattsville Police Department to continue as a regional participating jurisdiction with the Law Enforcement License Plate Readers Program (LPR) and authorize the City to expend an amount not to exceed \$2,979.00 for one fiscal year from July 1, 2019 to June 30, 2020 (FY20).

**6.p) Appointments to Race and Equity Task Force**

**HCC-51-FY20**

**Lead Sponsor:** Hollingsworth

**Co-Sponsor(s):** Schaible

[Cover Page](#)

[RETF Application Robinson\\_W1\\_redacted.pdf](#)

[RETF Application Whitesides\\_W1\\_redacted.pdf](#)

[RETF Application Cho\\_W2\\_redacted.pdf](#)

[RETF Application Waszczak\\_W1\\_redacted.pdf](#)



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

I move that the Mayor and Council appoint Latoya Robinson (Ward 1), Stacie Whitesides (Ward 1), Hyo Cho (Ward 2), and Joanne Waszczak (Ward 1) to the Race and Equity Task Force for a term of two years to expire on August 5, 2021.

**6.q) Schedule Public Hearing for Traffic Calming Petitions - Jefferson Street and Nicholson Street**

**HCC-53-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

- [Cover Page](#)
- [Petition\\_Traffic Calming\\_Jefferson Street\\_062619\\_Redacted.pdf](#)
- [Map\\_Traffic Calming\\_JeffersonSt\\_39th40th07162019.pdf](#)
- [Petition\\_Traffic Calming\\_Nicholson Street\\_062619\\_Redacted.pdf](#)
- [TrafficCalming\\_4200NicholsonSt 07162019.pdf](#)
- [114-8 Traffic Calming Devices.pdf](#)
- [Traffic Calming Flowchart\\_073119.pptx](#)

I move that the City Council schedule a Public Hearing for Monday, October 7, 2019 at 7:00 PM, to consider public testimony regarding Traffic Calming Petitions submitted for 1) the 3900 block of Jefferson Street located in Ward 2 and 2) the 4200 block of Nicholson Street located in Ward 1.

**6.r) FY20 Special Revenue Funds Budget Amendment and Appropriation of FY18 Unencumbered Grant Fund Balance**

**HCC-7-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

- [Cover Page](#)

I move that the Mayor and Council amend the FY20 Special Revenue Funds budget and appropriate \$15,784 in remaining FY18 unencumbered grant funding for continuation of lower Ward 1 stormwater study.

**6.s) Appointments to the Hyattsville Environment Committee**

**HCC-55-FY20**

**Lead Sponsor:** Haba

**Co-Sponsor(s):** Schaible

- [Cover Page](#)
- [HEC Application\\_Gaetaniello\\_W1\\_redacted.pdf](#)
- [HEC Application\\_Webster\\_W4\\_redacted.pdf](#)

I move that the Mayor and Council reappoint ~~Megan Haidet~~ Armando Gaetaniello (Ward 1) and appoint ~~Patrice Woods~~ Eli Webster (Ward 4) to the Hyattsville Environment Committee for a term of 2 years to expire on ~~March 18, 2021~~ August 5, 2021.



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

<b>RESULT:</b>	<b>APPROVED, AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Ward
<b>SECONDER:</b>	Solomon
<b>AYES:</b>	Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Haba

**7) Action Items (9:35 p.m. - 10:00 p.m.)**

**7.a) Charter Amendment Resolution 2019-02 (5 minutes)**

**HCC-45-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Resolution\\_-\\_Amending\\_Charter\\_-Compensation\\_Review\\_Committee\\_8.1.19.docx](#)

[Memo City Attorney to Mayor and Council - 2019 CRC & Charter Amendment](#)

[4.11.19.docx](#)

I move that the Mayor and Council adopt Charter Amendment Resolution 2019-02, a Resolution Amending the City of Hyattsville’s Charter to Address Procedural Difficulties Encountered by the Compensation Review Committee as a Result of Hyattsville’s Staggered Elections, while Ensuring that the State Constitutional Requirement Barring an Elected Official from Voting on Any Change to the Official’s Salary is Met (INTRODUCTION AND ADOPTION).

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ward
<b>SECONDER:</b>	Spell
<b>AYES:</b>	Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Haba

**7.b) Zoning Variance Request V-70-19 – 3423 Rutgers Street, Hyattsville (10 minutes)**

**HCC-50-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Memo - V-70-19 FINAL.docx](#)

[Notice of Hearing V-70-19.pdf](#)

[Application V-70-19.pdf](#)

[Plans.pdf](#)

[ROMERO PORCH.pdf](#)

[IMG\\_4377.jpeg](#)



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

I move the City Council authorize the Mayor to provide letter to the Prince George's County Board of Zoning Appeals, in support of a zoning variance, for the subject property at 3423 Rutgers Street, Hyattsville, permitting: (1) variance of 5-foot front building line width and (2) the applicant's request waiver of the parking area location requirement with the condition that the applicant shall submit to the Board of Zoning Appeals a revised site plan which incorporates pervious surface materials and a total front yard impervious surface lot coverage that shall not exceed 30%. If the applicant is unable to comply with the conditions of the City's support, the City shall either oppose the variance or request the Board of Zoning Appeals hold the record open until the applicant can prepare and submit a revised site plan.

Assistant City Administrator Jim Chandler addressed the Mayor and Council stating that staff had met with the applicant who believe they can meet the requirements and that the Board of Applicants no longer conditioned support, but asked that the applicant file an updated exhibit.

**Councilmember Peabody** recognized that the suggestion of a French drain located at the lower part of the property was not included in the recommendations in the motion to which Mr. Chandler explained that the 30% in question did not factor in a French drain and was not a requirement from the Board of Zoning Appeals. He added that it was simply a recommendation to improve the frontage of the site.






<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ward
<b>SECONDER:</b>	Simasek
<b>AYES:</b>	Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Haba

**7.c) Heurich Park Playground Renovation (10 minutes)**

**HCC-33-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

- [Cover Page](#) 
- [Heurich Park Inclusive Play Highlights.pdf](#) 
- [Heurich Park Opt 5B Proposal \\_20251A.pdf](#) 
- [Heurich Park Option 5 drawings 06-13.pdf](#) 
- [Heurich Park Option 5-Site Plan.pdf](#) 

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Playground Specialists, utilizing the HGAC purchasing cooperative, for the purpose of renovating Heurich Park playground, in an amount not to exceed \$400,000, upon the review and approval by the City Attorney for legal sufficiency.

Director of Public Works, Lesley Riddle, summarized existing conditions at the playground at Heurich Park stating that it was in poor condition and explained that they had contracted with Playground Specialists to renovate the park to provide accessibility for children of all abilities. Ms.



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

Riddle expressed her approval of the plan stating that she felt it was the best way to improve the playground.

**Councilmember Peabody** sought clarity regarding which of two (2) playgrounds in Heurich Park would be renovated to which Ms. Riddle responded that it was the playground with the entrance from Nicholson Street and added that staff were in the process of preparing an application for funding to offset the cost of the renovation.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ward
<b>SECONDER:</b>	Lawrence
<b>AYES:</b>	Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Haba

**8) Council Dialogue (10:00 p.m. - 10:10 p.m.)**

**Councilmember Schaible** announced a Ward 2 check in the following day and National Night Out.

**Council President Ward** encouraged residents to view the City’s website to see changes for bulk trash pick-ups and residential parking permits.

**Councilmember Croslin** expressed his condemnation of the events in El Paso, TX and Dayton, OH and stressed the need for education and the insistence of education reflecting an accurate history to move toward limiting racial violence and promoting inclusion for all.

**Council Vice President Suiter** echoed the comments of **Councilmember Croslin** and stated that, as a native of Dayton, OH, she was especially affected by the tragedy. She thanked the Mayor of Dayton and officials for their efforts in restoring the area.

**Councilmember Lawrence** referenced the comments made by **Councilmember Croslin** stating that his efforts do have an impact, do make a difference, and encouraged him to keep working toward educating others about cultural differences.

**9) Community Notices and Meetings**

**9.a) Main City Calendar: July 16 – August 5, 2019**

**HCC-52-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Cover Page](#)

[Main City Calendar\\_ Aug 6 - Sept 16 2019.docx](#)



**REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD  
AUGUST 5, 2019 – 8:00 PM**

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**10) Motion to Adjourn**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Croslin
<b>SECONDER:</b>	Ward
<b>AYES:</b>	Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell
<b>NAYS:</b>	None
<b>ABSENT:</b>	Haba

The meeting adjourned at 9:48 p.m.

**ATTEST:**  
May 29, 2020

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**Laura Reams, City Clerk**



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-382-FY20

6/1/2020

8.a.

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Submitted by: At the Request of the City Administrator  
Submitting Department: Community & Economic Development  
Agenda Section: Presentation

**Item Title:**  
**Dewey Property Detailed Site Plan (DSP-19050-01) Presentation**

**Suggested Action:**  
Presentation Only

**Summary Background:**

The applicant is proposing the development of four (4) parcels in the northeast quadrant of the intersection of Belcrest Road and Toledo Road, Hyattsville. The 17.29 acre site is located within the Prince George's Plaza Transit District to include a total of 529 residential dwelling units divided amount Parcel 1, a single multi-family building with 361 units, Parcel 2, 136 2-over-2 units, Parcel 3, 32 units and Parcel 5, a stormwater management facility.

The applicant's parent case Preliminary Plan of Subdivision 4-18022 was approved by the M-NCPPC Planning Board in July 2019 and a detailed site plan for Dewey East, a multi-family building consisting of 321 residential dwelling units is pending, per the applicant's request to postpone its scheduled public hearing.

**Next Steps:**

The applicant will be presenting to the Hyattsville Planning Committee on Tuesday, June 2<sup>nd</sup> and will come back before the City Council for 'action' on Wednesday, June 3<sup>rd</sup>.

**Fiscal Impact:**  
N/A

**City Administrator Comments:**

City staff is completing its review of the application materials and will submit a staff report to the City Council once a review is complete.

**Community Engagement:**

The applicant is scheduled to present to the Planning Committee on Tuesday, June 2<sup>nd</sup>.

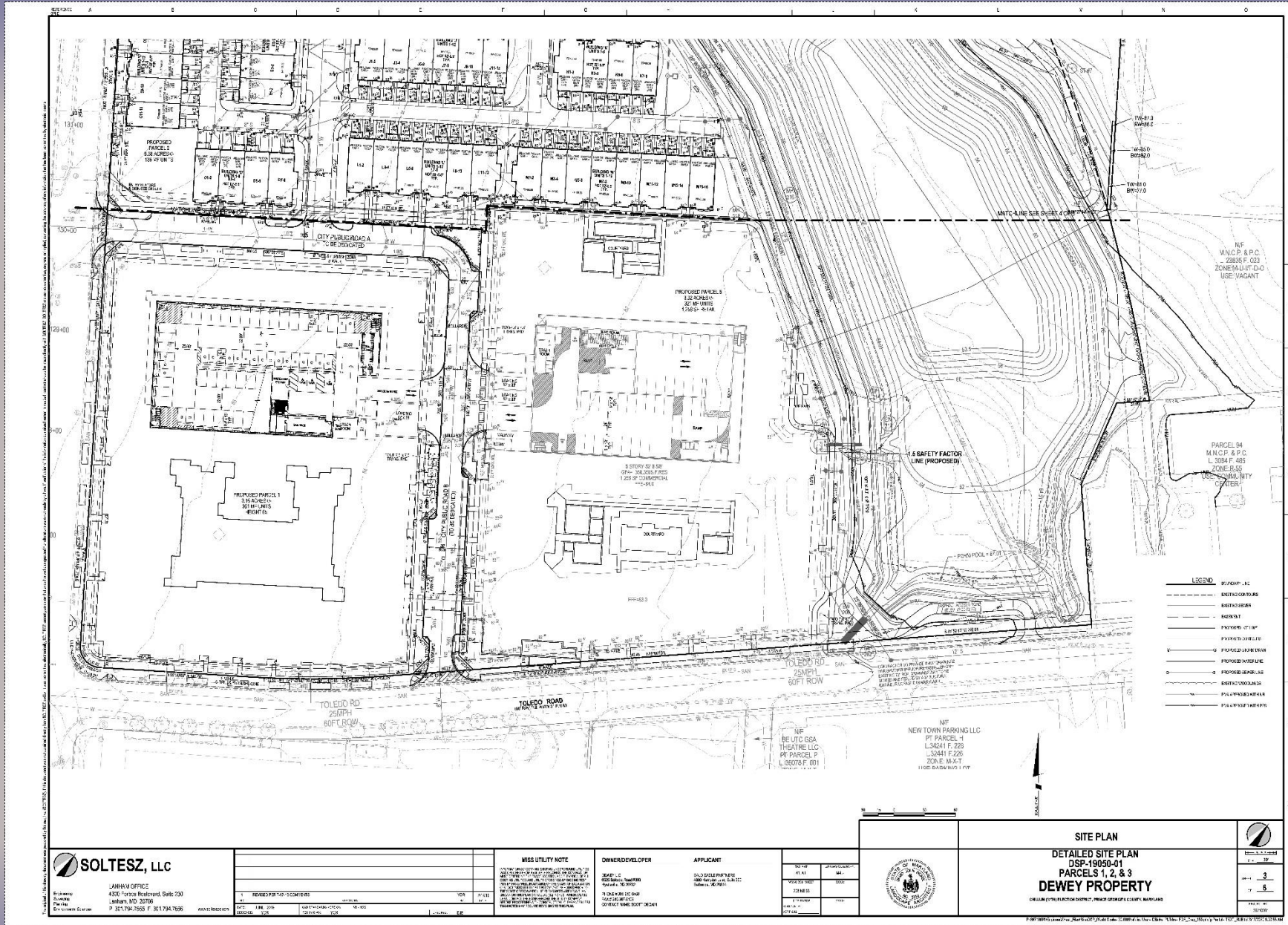
**Strategic Goals:**

Goal 2 - Ensure the Long-Term Economic Viability of the City

**Legal Review Required?**  
N/A







**SOLTESZ, LLC**

JANAM OFFICE  
 4327 Torrey Road, Suite 200  
 Ashland, MD 20706  
 P 301.794.7655 F 301.794.7656

NO. 1	REVISIONS	DATE	BY	CHKD

**MISS UTILITY NOTE**  
 ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS AND HAS NOTED THE FOLLOWING:  
 1. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.  
 2. THE ENGINEER HAS CONDUCTED VISUAL INSPECTIONS AND HAS NOTED THE FOLLOWING:  
 3. ALL UTILITIES SHOWN ARE BASED ON RECORD DRAWINGS AND FIELD SURVEY.

**DRAWN/DEVELOPER**  
 SOLTESZ, LLC  
 4327 TORREY ROAD, SUITE 200  
 ASHLAND, MD 20706

**APPLICANT**  
 NEW TOWN PARKING LLC  
 13421 F. 225  
 SUITE 225  
 ZONE M-1X  
 1000 BROADWAY, 11TH FLOOR

NO. 1	DATE	BY	CHKD



**NEW TOWN PARKING LLC**  
 13421 F. 225  
 SUITE 225  
 ZONE M-1X  
 1000 BROADWAY, 11TH FLOOR

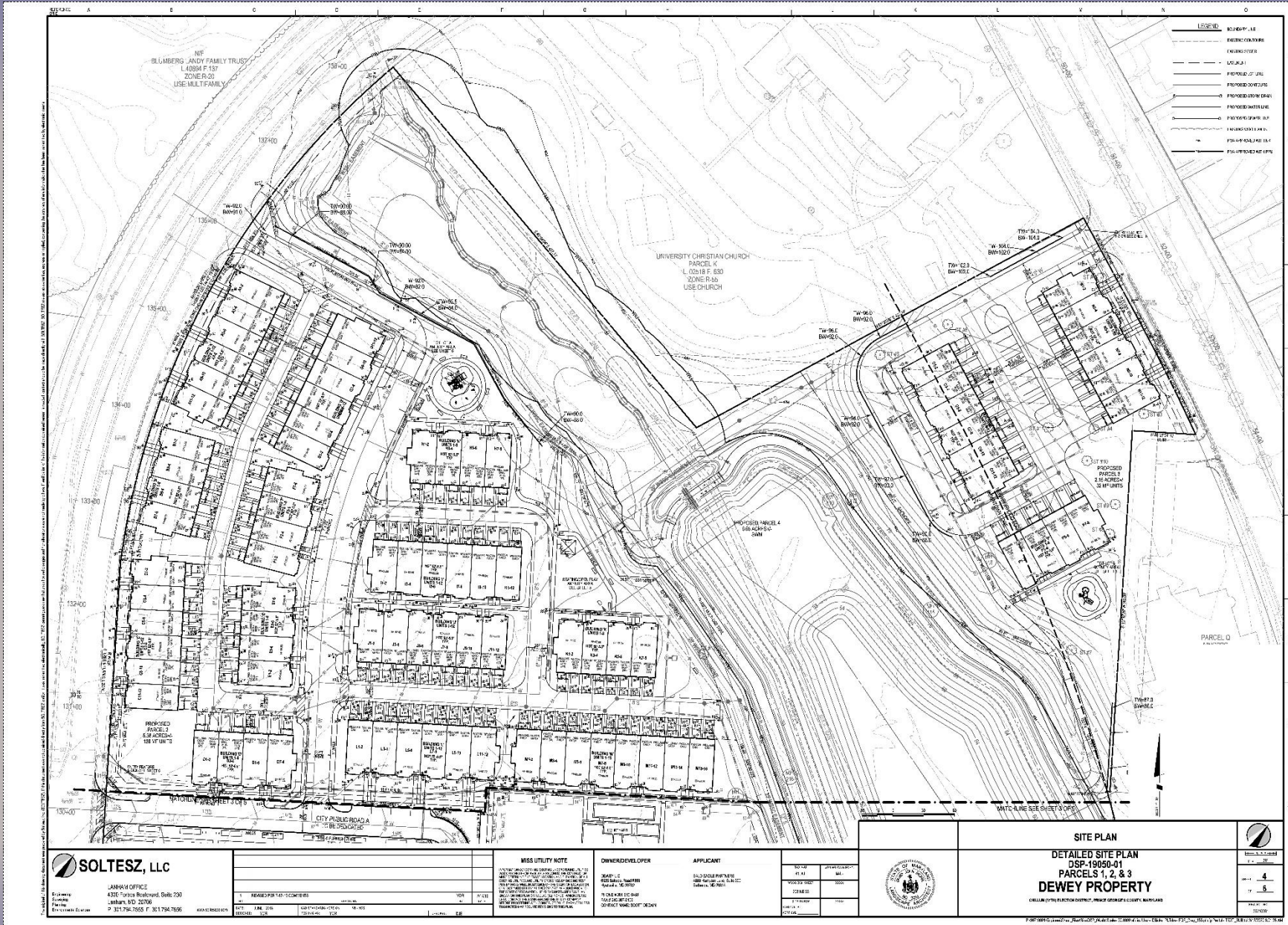
**SITE PLAN**

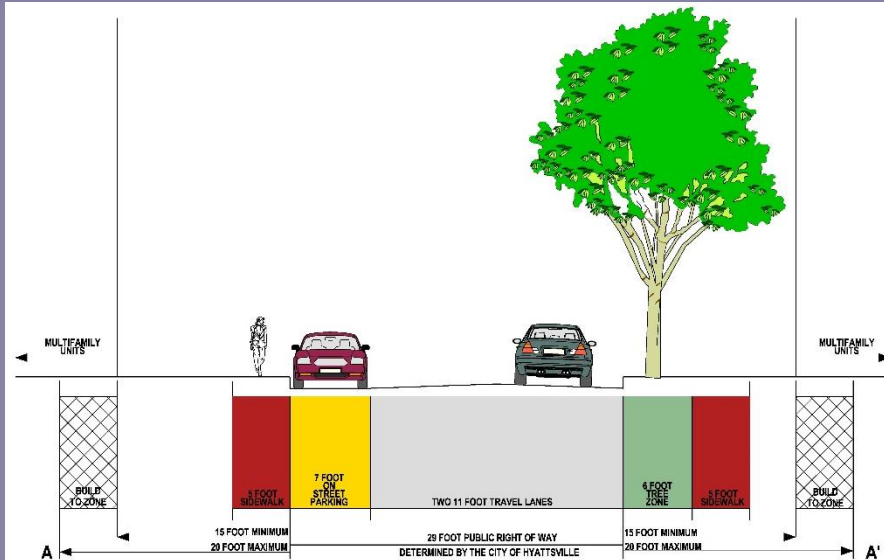
**DETAILED SITE PLAN**  
 DSP-19050-01  
 PARCELS 1, 2, & 3  
**DEWEY PROPERTY**

CHILLICOTTE ELECTRIC DISTRICT, PRINCE GEORGE COUNTY, MARYLAND

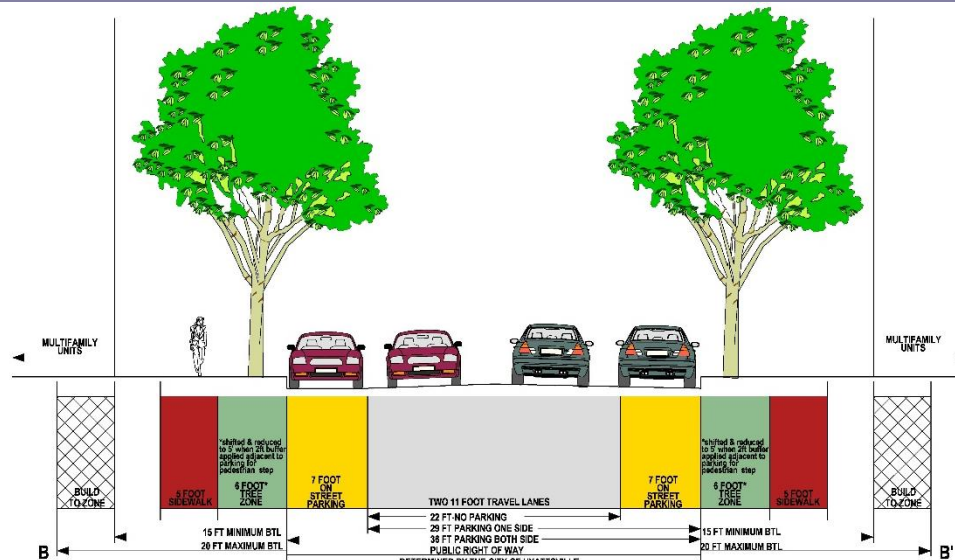


NO. 1	DATE	BY	CHKD

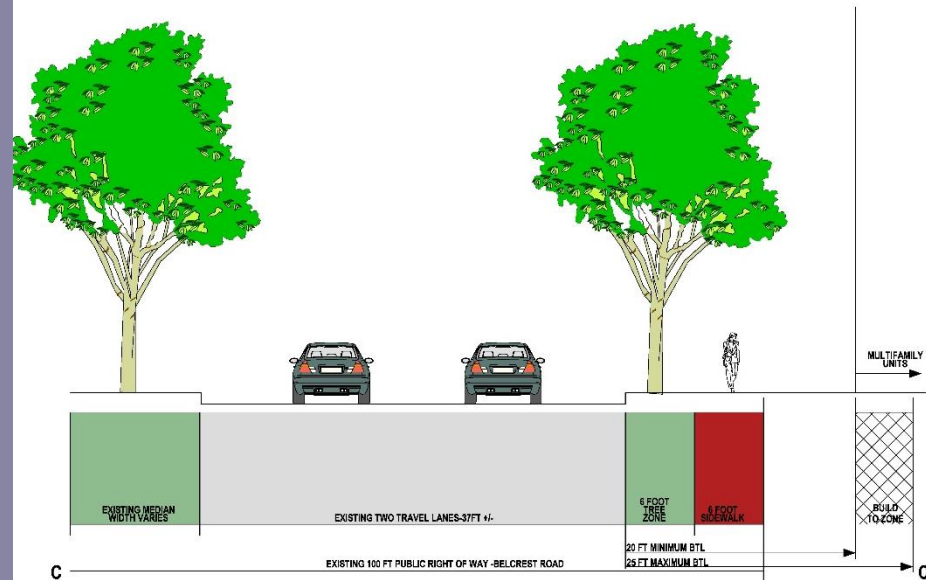




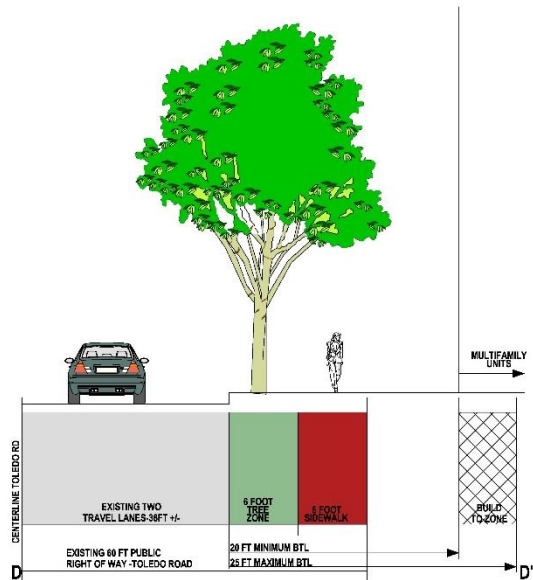
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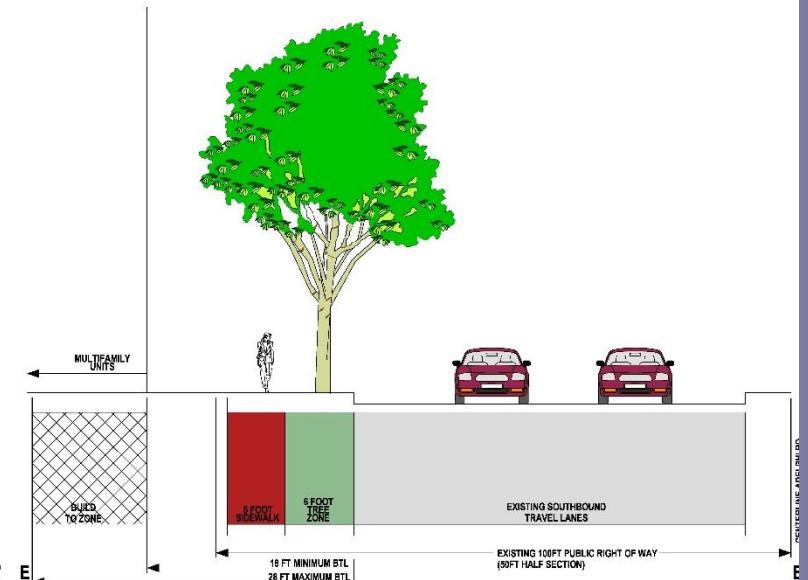
**PROPOSED ROAD 'B'**  
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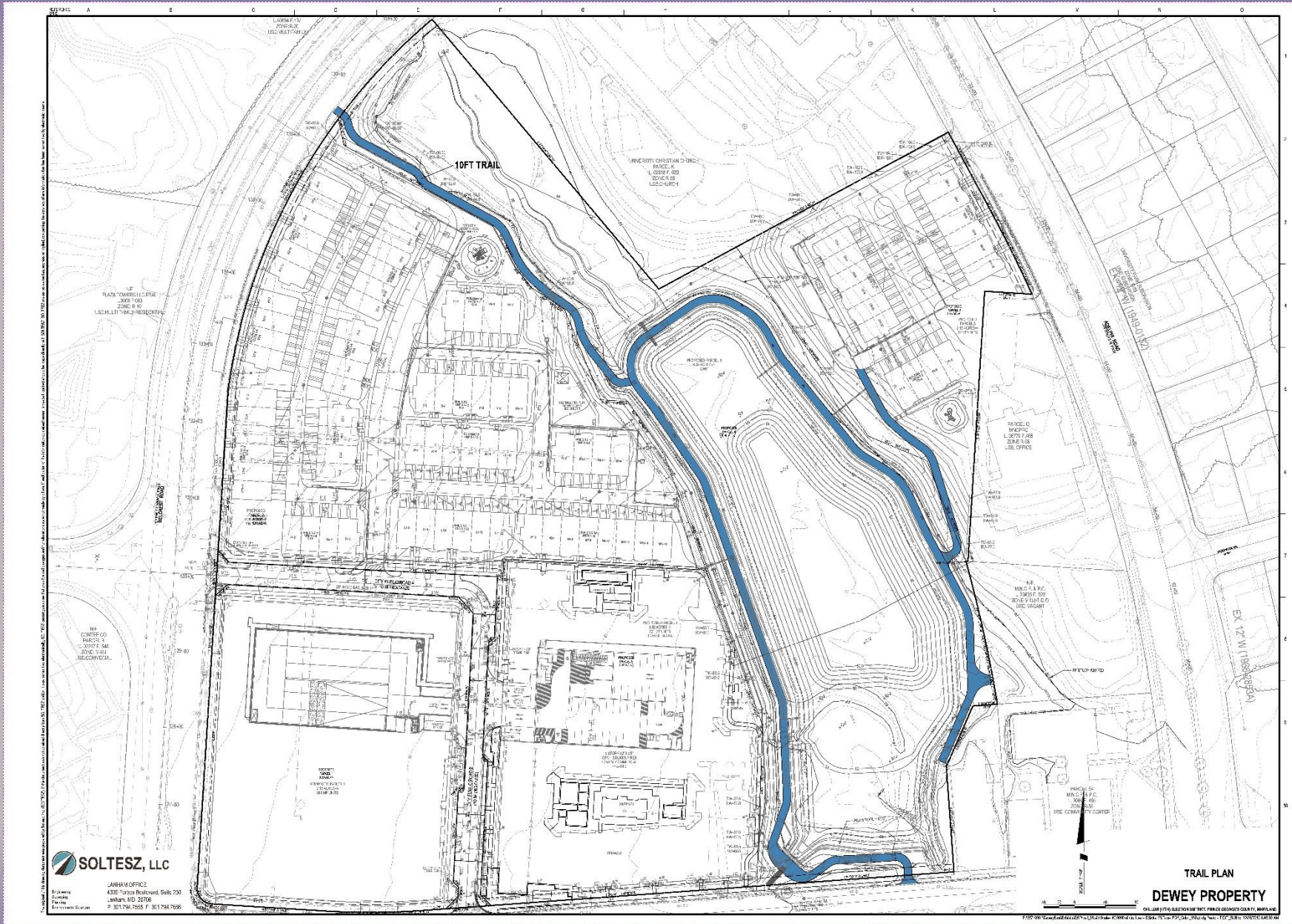
**EXISTING BELCREST ROAD SECTION C**  
SCALE: 1"=5'



**EXISTING TOLEDO ROAD SECTION D**  
SCALE: 1"=5'

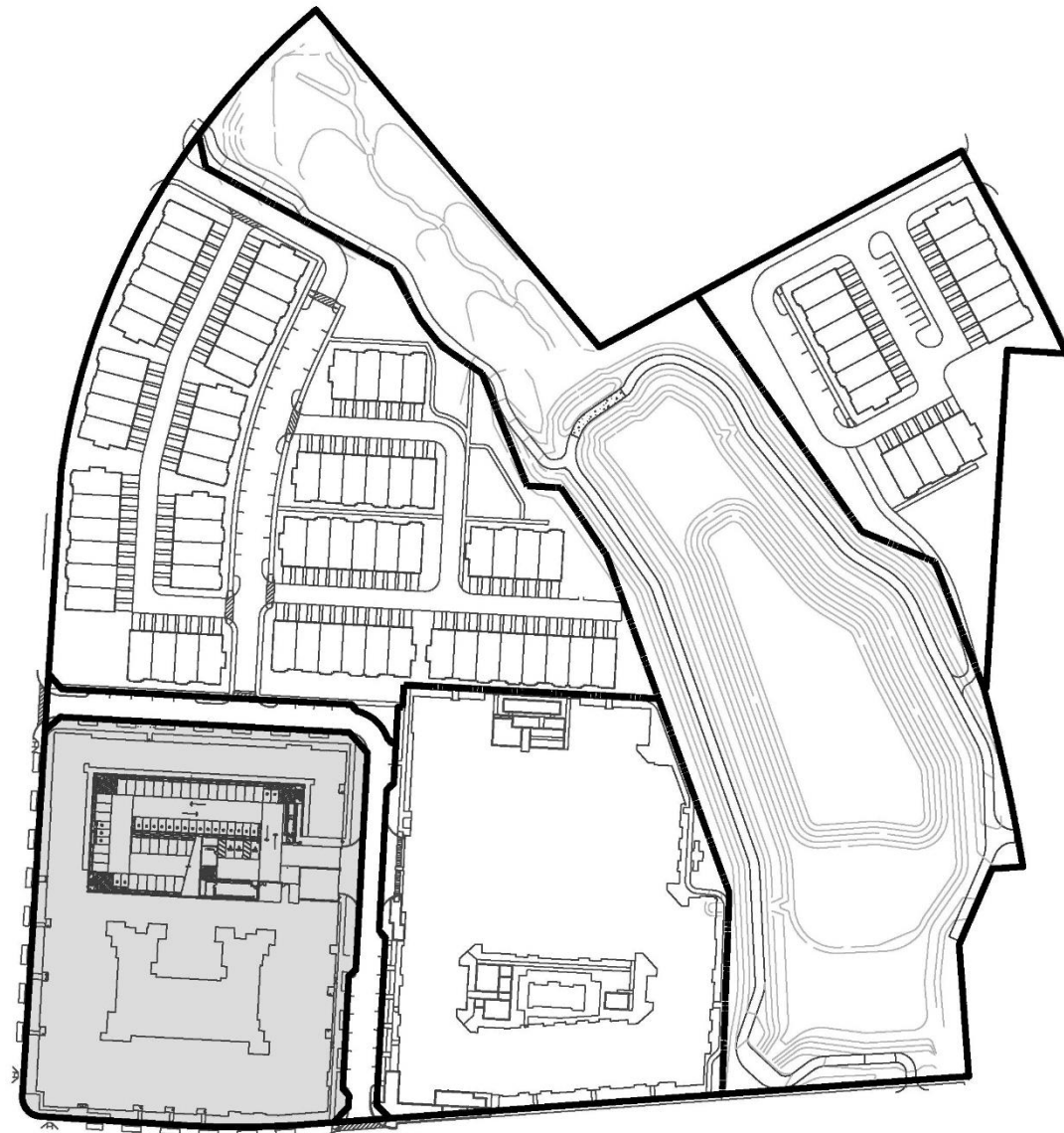


**EXISTING ADELPHI ROAD SECTION E**  
SCALE: 1"=5'



**Trail & SWM-Dewey Property**

**DSP-19050-01**



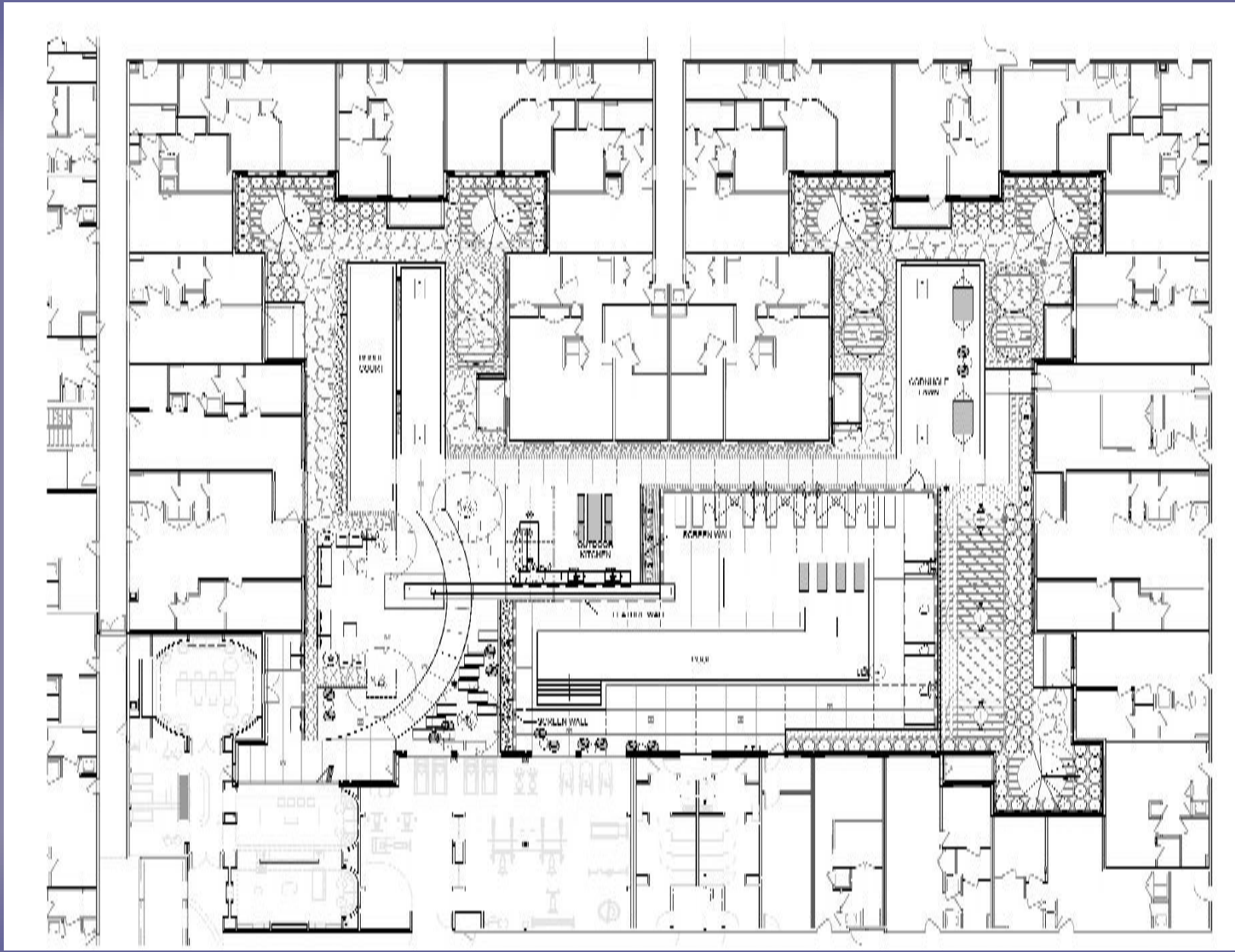


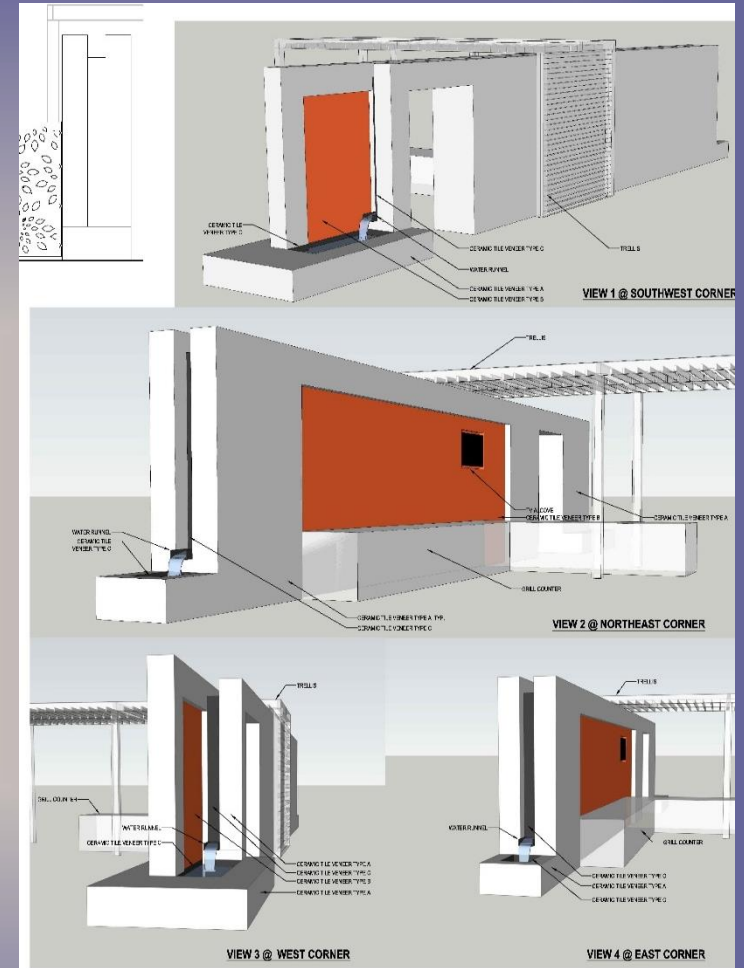
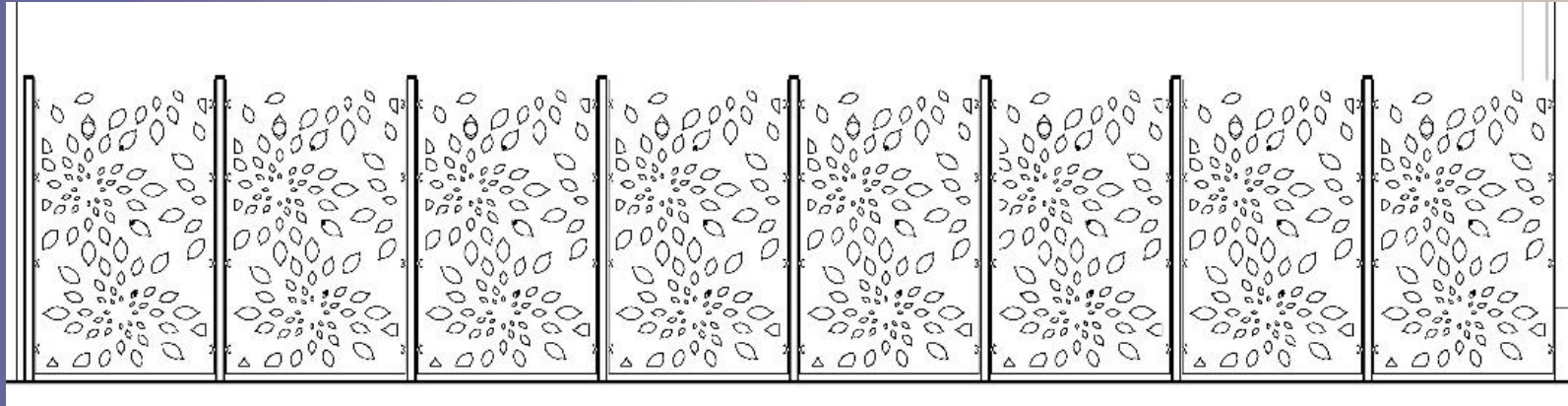












**FURNITURE**



ARMLESS SOFA



COUNTER STOOL



DECK CHAIR



DINING BENCH



DINING TABLE



END TABLE



HAMMOCK



LOUNGE CHAIR



OTTOMAN



LOUNGE CHAIR



UMBRELLA

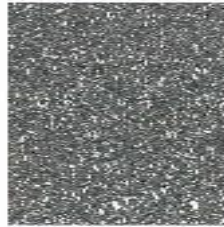


TRASH RECEPTACLE

**FINISHES**



PLANK WOOD FINISH (F01)



SLIP FINISH POWDER (F02)



NATURAL POROUS STONE FINISH (F03)



FEATURE TILE



SOLID COLOR



GRILL COLOUR FINISH



SCREEN WALL FINISH WOODGRAIN



FEATURE WALL TILE - A



FEATURE WALL TILE - B



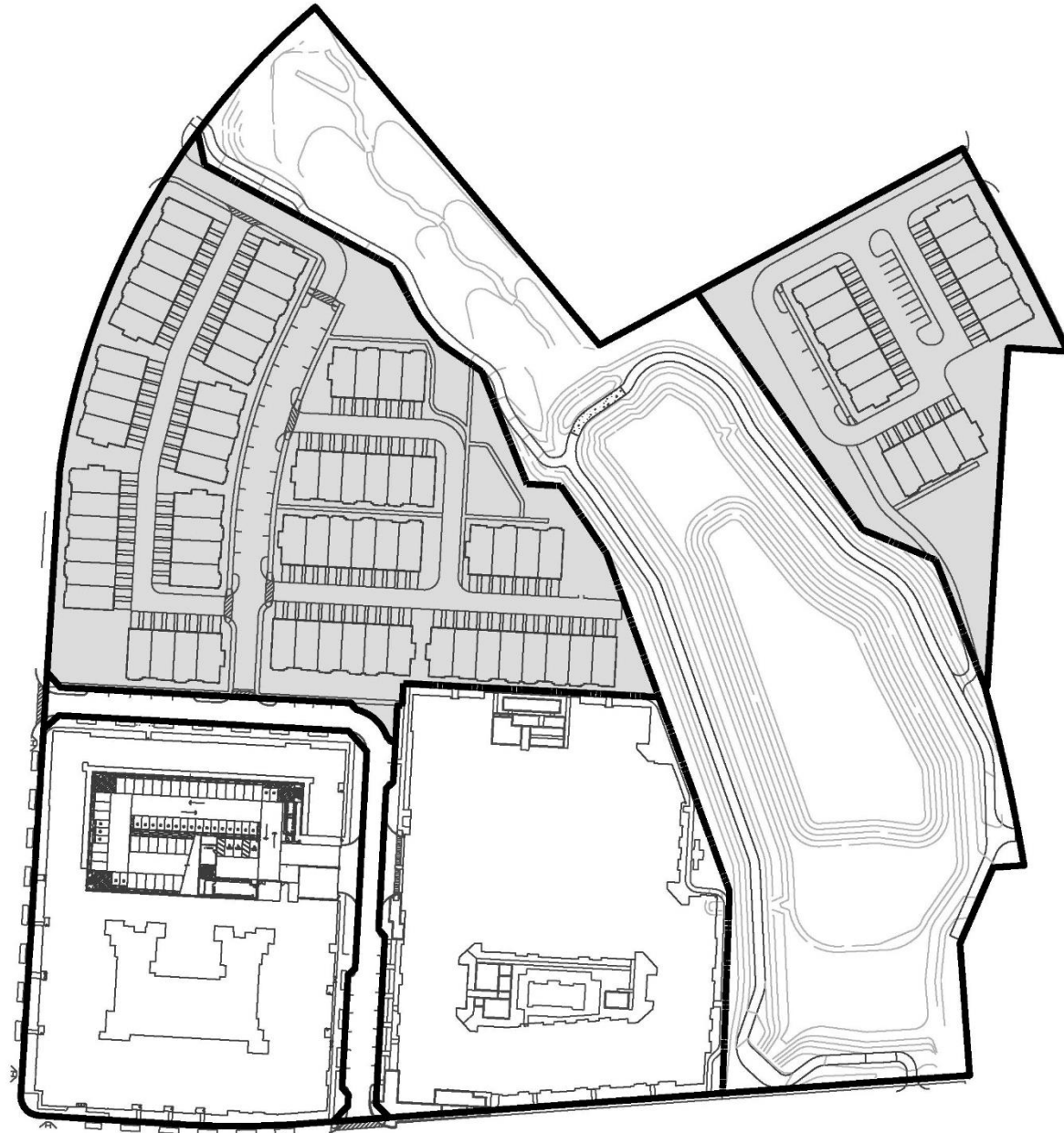
FEATURE WALL TILE - C



LAMP LIGHT



STOOL LIGHT







**Front Elevation—Parcels 2 & 3**

**DSP-19050-01**



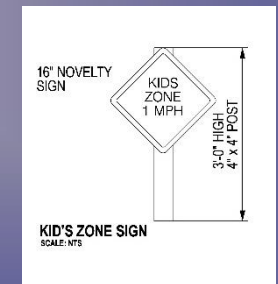
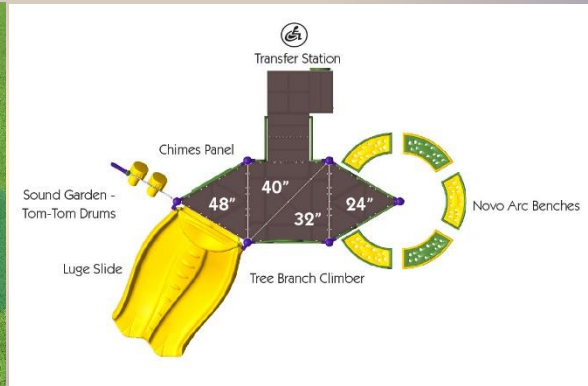
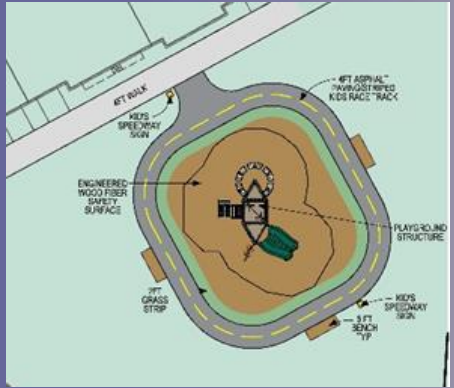
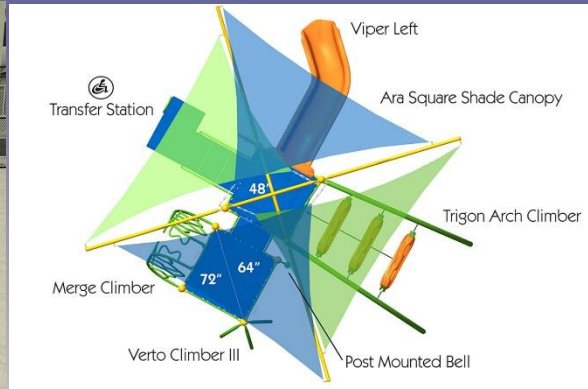
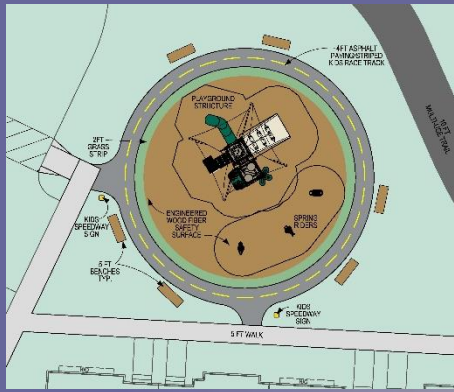




**One level brick on high visibility sides and an optional water closet on each end**

**Side Elevations-Parcels 2 & 3**

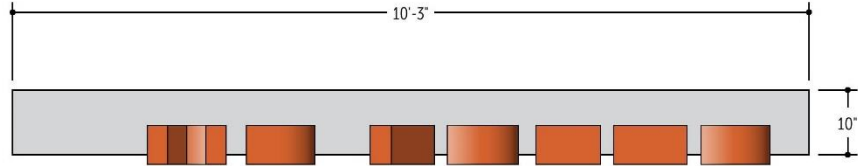
**DSP-19050-01**



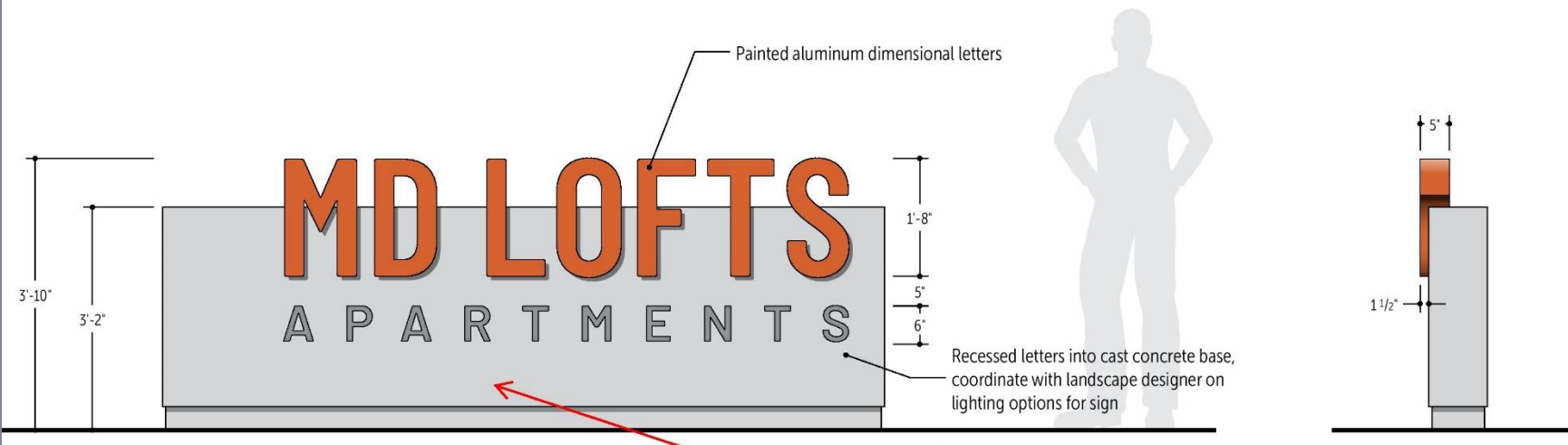
**Recreation Facilities-Parcels 2 & 3**

**DSP-19050-01**





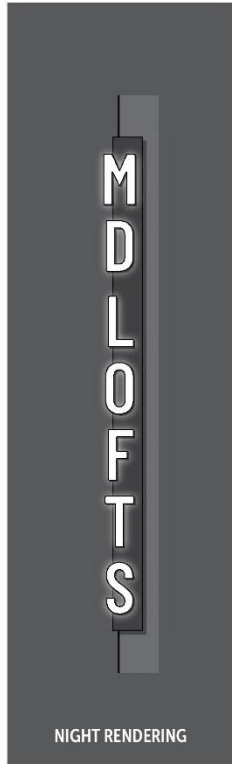
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**GROUND SIGN – FRONT**  
SCALE: 1/2"=1'-0"

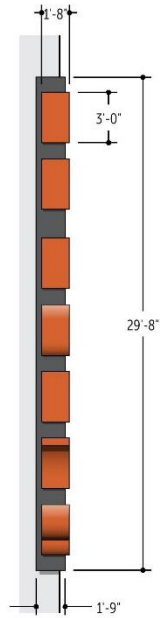
**GROUND SIGN – SIDE VIEW**  
SCALE: 1/2"=1'-0"

Sign foundation and concrete BASE by GC. Concrete above w/ embedded channel letters by sign vendor.

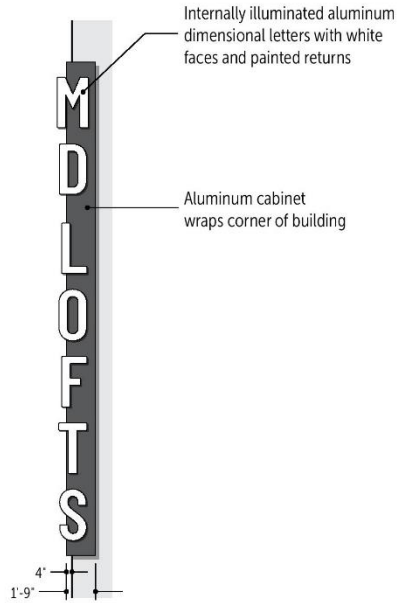


Dimensional letters and cabinet wrap building

TOP VIEW  
SCALE: 1/8"=1'-0"



SIDE VIEW  
SCALE: 1/8"=1'-0"



SIGN ELEVATION  
SCALE: 1/8"=1'-0"

58.127 square feet

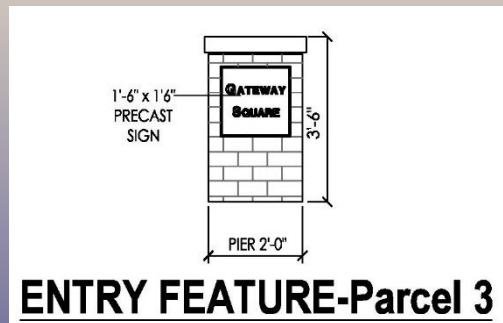
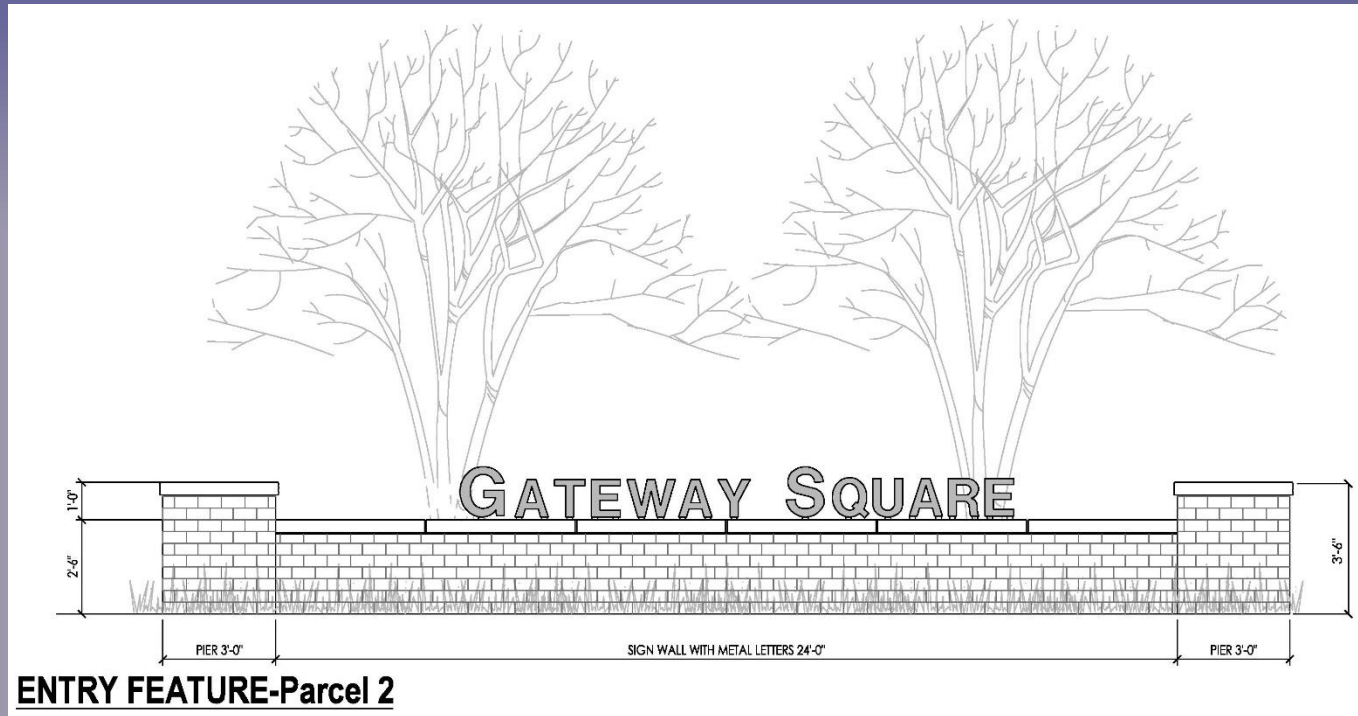
**Note:** sign type and mounting the same for #4, located at the Northwest corner of building

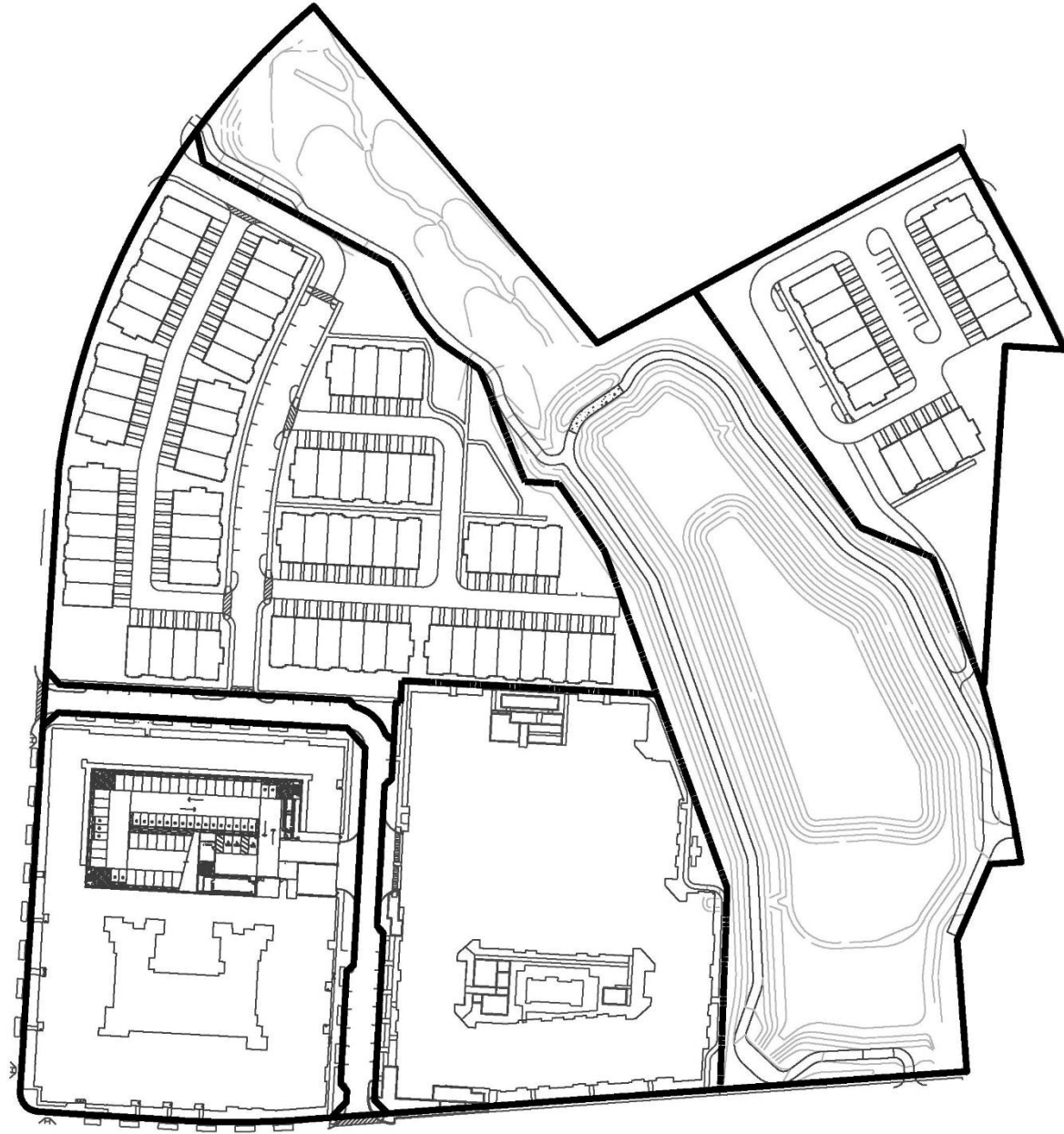
Aligns to top of 5th floor windows

Aligns to bottom of 3rd floor balcony



SOUTH ELEVATION – SOUTHWEST CORNER









# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

---

**File #:** HCC-359-FY20

6/1/2020

9.a.

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Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Proclamation

**Item Title:**

**Proclamation Declaring June 5, 2020 as National Gun Violence Awareness Day**

**Suggested Action:**

I move that the Mayor and Council declare June 5, 2020 as National Gun Violence Awareness Day in the City of Hyattsville.

**Summary Background:**

This proclamation declares June 5, 2020, to be National Gun Violence Awareness Day in the City of Hyattsville to honor and remember all victims and survivors of gun violence.

**Next Steps:**

Recognize June 5, 2020 to be National Gun Violence Awareness Day

**Fiscal Impact:**

N/A

**City Administrator Comments:**

Recommend support.

**Community Engagement:**

Recognition of National Gun Violence Awareness Day has been planned for the City's social media platforms. Nationally, a virtual "wear orange" event has been planned for June 5.

**Strategic Goals:**

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

**Legal Review Required?**

N/A

# CITY OF HYATTSVILLE

## PROCLAMATION

### DECLARING JUNE 5, 2020 TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares June 5, 2020, to be National Gun Violence Awareness Day in the City of Hyattsville to honor and remember all victims and survivors of gun violence.

**WHEREAS**, every day, countless lives are affected by gun violence and every day, adults, children and teens are shot in murders, assaults, suicides and suicide attempts, unintentional shootings, and police interventions; and

**WHEREAS**, the highest responsibility of our Mayor and Council is to protect the public and ensure our community's safety; and

**WHEREAS**, elected officials and law enforcement officers know their communities best and are best positioned to understand how to keep our residents safe; and

**WHEREAS**, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from dangerous people; and

**WHEREAS**, June 5, 2020, would be the 23<sup>rd</sup> birthday of Chicago's Hadiya Pendleton, a teenager who was tragically shot and killed weeks after marching in then President Obama's second inaugural parade; and

**WHEREAS**, in honor of Hadiya – and the countless lives who are cut short and the countless survivors whose lives are forever changed by gun violence – a national coalition of organizations has designated June 5, 2020, as the sixth annual National Gun Violence Awareness Day; and

**WHEREAS**, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing the color orange, which among other meanings represents the value of human life.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the City of Hyattsville, do hereby recognize June 5, 2020, as National Gun Violence Awareness Day, and invite all to join this campaign by pledging to wear orange on June 5, as we raise awareness of gun violence and renew our community's resolve to reduce that violence by keeping firearms out of the wrong hands and encouraging responsible gun ownership.

---

**Candace B. Hollingsworth**  
*Mayor, City of Hyattsville*

June 1, 2020





# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-360-FY20

6/1/2020

9.b.

---

Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Proclamation

**Item Title:**

**Proclamation Designating June 20<sup>th</sup> as National Ask Day**

**Suggested Action:**

I move that the Mayor and Council designate June 20, 2020 as National Ask Day in Hyattsville.

**Summary Background:**

This proclamation will join others, in cities and states across the country, designating June 20, 2020 as the second annual ASK Day in the City of Hyattsville, Maryland in order to promote the importance of asking about unlocked guns in homes where children play. The Asking Saves Kids (ASK) Campaign was created in collaboration with the American Academy of Pediatrics. Just as it has become common for parents to ask safety questions about nut allergies or how children will be supervised, parents can take an important step to ensure the safety of their children simply by asking, "Is there an unlocked gun where my child plays?" On June 20, 2020, organizations and individuals around the country will celebrate National ASK Day. Held annually on the first day of summer, ASK Day reminds parents about the importance of asking if there are unlocked guns in the homes where their children play.

**Next Steps:**

Recognize ASK Day.

**Fiscal Impact:**

None

**City Administrator Comments:**

Recommend Support.

**Community Engagement:**

Recognition of ASK Day has been planned on the City's social media.

**Strategic Goals:**

Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**

N/A

# CITY OF HYATTSVILLE

## PROCLAMATION

### DECLARING JUNE 20, 2020 AS NATIONAL ASK DAY IN THE CITY OF HYATTSVILLE

**WHEREAS**, the epidemic of gun violence is plaguing our nation's children and claiming seven lives a day; and

**WHEREAS**, children in the United States are more likely to die of gun violence than from cancer and heart disease; and;

**WHEREAS**, one in three American homes with children has guns, and 1.7 million children live in a home with an unlocked, loaded gun; and

**WHEREAS**, the ASK (Asking Saves Kids) Campaign encourages parents to add one more safety question to conversations before their child visits other homes: "Is there an unlocked gun in your house?"; and

**WHEREAS**, asking this simple question before sending your child to another home could help save your child's life; and

**WHEREAS**, the hope is that asking will become a common health and safety question, offering an immediate solution that all Americans can adopt to help protect their families and children from injury and death; and

**WHEREAS**, the power of the ASK Campaign is that it brings together all Americans concerned with the welfare of children, including gun owners, and makes the solution to gun violence a discussion about public safety and good parenting; and

**WHEREAS**, the first day of summer, the season in which kids typically spend more time at the homes of friends and family, is designated as National ASK Day;

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council declare June 20, 2020, to be National Ask Day in the City of Hyattsville.

---

**Candace B. Hollingsworth**  
*Mayor, City of Hyattsville*

June 3, 2019





# City of Hyattsville

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Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-372-FY20

6/1/2020

9.c.

---

Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Proclamation

**Item Title:**  
**LGBTQ+ Pride Month Proclamation**

**Suggested Action:**  
I move that the Mayor and Council declare June 2020, LGBTQ+ Pride Month in the City of Hyattsville.

**Summary Background:**  
June is LGBTQ Pride Month nationally.

**Next Steps:**  
Adopt Proclamation

**Fiscal Impact:**  
N/A

**City Administrator Comments:**  
Recommend Support.

**Community Engagement:**  
Recognition of Pride Month has been planned for social media.

**Strategic Goals:**  
Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

**Legal Review Required?**  
N/A

# CITY OF HYATTSVILLE

## PROCLAMATION

### CELEBRATING JUNE 2020 AS LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER + PRIDE MONTH IN THE CITY OF HYATTSVILLE

To celebrate the wide array of contributions that lesbian, gay, bisexual, transgender, and queer + (LGBTQ+) residents make to our community every day, this proclamation recognizes LGBTQ+ residents as integral to the City of Hyattsville. This proclamation also reaffirms the City's commitment to remaining a safe and welcoming place where LGBTQ+ residents and their loved ones can thrive.

**WHEREAS**, the City of Hyattsville is fortunate to be the home of many LGBTQ+ residents, as well as residents who identify as asexual, intersex, non-binary, queer, and as part of other diverse communities; and

**WHEREAS**, the City has been home to more than twice the national average of same-sex households for many years; and

**WHEREAS**, residents of all sexual orientations and gender identities continue to participate in and enrich City programs and community events, often in addition to working across many different sectors in Hyattsville and other communities; and

**WHEREAS**, June is National LGBTQ+ Pride Month to commemorate a riot in 1969 at the Stonewall Inn in Manhattan that is thought to be the beginning of the gay liberation movement in the United States; and

**WHEREAS**, the City recognizes that while LGBTQ+ rights have been advanced since the beginning of the gay liberation movement in the United States, a great amount of work remains to be done so that all are included and protected in their communities by local, state, and federal law.

**NOW, THEREFORE BE IT RESOLVED**, that the City of Hyattsville celebrate Lesbian, Gay, Bisexual, Transgender, and Queer + Pride Month during June of 2020.

---

**Candace B. Hollingsworth**  
*Mayor, City of Hyattsville*

June 1, 2020





# City of Hyattsville

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www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-373-FY20

6/1/2020

9.d.

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Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Proclamation

**Item Title:**  
**Caribbean-American Heritage Month Proclamation**

**Suggested Action:**  
I move that the Mayor and Council declare June 2020, as Caribbean-American Heritage Month in Hyattsville.

**Summary Background:**  
June is national Caribbean-American Heritage Month.

**Next Steps:**  
Adopt proclamation.

**Fiscal Impact:**  
N/A

**City Administrator Comments:**  
Recommend Support.

**Community Engagement:**  
Recognition of Caribbean Heritage Month has been planned for social media.

**Strategic Goals:**  
Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

**Legal Review Required?**  
N/A

# CITY OF HYATTSVILLE

## PROCLAMATION

### CELEBRATING JUNE 2020 AS CARIBBEAN-AMERICAN HERITAGE MONTH IN THE CITY OF HYATTSVILLE

This proclamation declares the month of June 2020 to be Caribbean-American Heritage Month in the City of Hyattsville, and recognizes the contributions that Caribbean people and their descendants have made in the United States.

**WHEREAS**, the City of Hyattsville is fortunate to have a diverse community, which includes residents who have roots in the many nations and cultures of the Caribbean; and

**WHEREAS**, 2020 marks the 15th anniversary of Caribbean-American Heritage Month nationally, and that more than four million Caribbean-Americans live in the United States and enrich our nation; and

**WHEREAS**, the City is proud to celebrate Caribbean-American history, culture, achievements, and heritage in coordination with immigrants, families, and communities across the country.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council and Mayor acknowledge the role Caribbean-Americans continue to play in helping create and maintain the strength and independence of our community and nation by celebrating June of 2020 as Caribbean-American Heritage Month in the City of Hyattsville.

---

**Candace B. Hollingsworth**  
*Mayor, City of Hyattsville*

June 1, 2020







# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

**File #:** HCC-368-FY20

6/1/2020

10.a.

Submitted by: A/Lt. Zach Nemser  
Submitting Department: Police Department  
Agenda Section: Consent

**Item Title:**  
**Surplus of Police Department Equipment- Weapons and Ammunition**

**Suggested Action:**  
I move that the Mayor and Council approve the Police Department to surplus 7 H&K UMP weapons, along with 40,000 rounds of .40 Caliber Ammunition, to Phoenix Distributors in exchange for \$11,530.00 in store credit.

**Summary Background:**  
The department currently owns 7 weapons and 40,000 rounds of ammunition that we no longer have a use for, or the items are in disrepair. The items are no longer issued to officers and will not have any future uses.

The 7 H&K UMP .40 caliber weapons have recently been replaced by updated weapons. Also, 2 of the 7 are out of service and in disrepair. The only option for disposing of these weapons would be to trade them as parts to an authorized dealer that can destroy the weapons or part them out in compliance with federal firearm laws.

The 40,000 rounds of Federal .40 caliber ammunition are now obsolete as the department does not have any weapons that are chambered in .40 caliber. In order to sell or transfer the ammunition, the city would incur significant shipping or transport costs due to the weight of the ammunition.

The department was able to discuss trading the items to Phoenix Distributors in Feasterville, PA in exchange for store credit. Phoenix Distributors is a full line weapon and equipment dealer that carries numerous brands that the department uses or could use in the future. Phoenix Distributors will take possession of the weapons and dismantle them for parts in compliance with federal law. Phoenix Distributors has agreed to arrange for transport of the weapons and ammunition while giving the department a credit of \$11,530.00.

I recommend that the following items be sent to Phoenix Distributors in order to surplus them.

Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-004151	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-004152	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005171	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005172	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005551	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-000537	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005550	1
Federal Premium .40 S&W 165 grain Tactical HSP HT pistol cartridges	NA	27,000

Federal Premium .40 165 grain FMJ Ball Target pistol cartridges	NA	13,000
--	----	--------

**Next Steps:**

Transfer possession of surplus weapons and ammunition to Phoenix Distributors.

**Fiscal Impact:**

\$11,530.00 in store credit to Phoenix Distributors

**City Administrator Comments:**

Click or tap here to enter text.

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 2 - Ensure the Long-Term Economic Viability of the City

**Legal Review Required?**

N/A



AMAL E. AWAD, CHIEF OF POLICE  
CITY OF HYATTSVILLE POLICE DEPARTMENT

CITY OF HYATTSVILLE POLICE DEPARTMENT

**Candace B. Hollingsworth**  
Mayor

**Tracey Nicholson-Douglas**  
City Administrator

April 24, 2020

To: Amal Awad, Chief of Police  
From: Sgt. S. Ratty #227 / Firearms Unit *SR*  
Re: Surplus of firearms and ammo

The department currently owns 7 weapons and 40,000 rounds of ammunition that we no longer have a use for, or the items are in disrepair. The items are no longer issued to officers and will not have any future uses.

The 7 H&k UMP .40 caliber (Sub Machine Guns) SMG have been replaced by updated weapons. Also, 2 of the 7 are damaged and can not be used. The only option for disposing of these weapons would be to trade them as parts to an authorized dealer that can destroy the weapons or part them out in order to comply with federal firearm laws. *Compliance*

The 40,000 rounds of Federal .40 caliber ammunition are now obsolete as the department does not have any weapons that are chambered in .40 caliber. In order to sell or transfer the ammunition, the city would incur significant shipping or transport costs due to the weight of the ammunition.

The department was able to discuss trading the items to Phoenix Distributors in Feasterville, PA in exchange for a credit. Phoenix Distributors is a full line weapon and equipment dealer that carries numerous brands that the department uses or could use in the future. Phoenix Distributors has agreed to arrange for transport of the weapons and ammunition while giving the department a credit of \$11,530.00.

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Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-004152	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005171	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005172	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005551	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-000537	1
Heckler & Koch UMP .40 Caliber SMG	Serial Number 162-005550	1
Federal Premium .40 S&W 165 grain Tactical HSP HT pistol cartridges	NA	27,000
Federal Premium .40 165 grain FMJ Ball Target pistol cartridges	NA	13,000





# Phoenix Distributors



145A Philmont Ave  
Feasterville PA, 19053  
(215) 953-8602 (215) 953-8603  
Fax: (215) 953-1492

## Proposal

**Date:** 4/24/2020  
Proposal Submitted to:  
City of Hyattsville Police Department

Phone #:  
Lt. Zach Nemser  
240-216-4113  
znemser@hyattsville.org

Address:  
4310 Gallatin St Hyattsville, MD 20781

### Department Trade:

7 - H&K UMP .40 Cal Full Auto Guns w/4 Magazines each (TRADED AS PARTS ONLY)  
40,000 Rounds .40 Cal Ammunition

**Total Trade Value: \$11,530.00**

Questions about this proposal, contact John Madeley 215-953-8602 or john@phoenixlawenforcement.com

We propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:

Payment made as follows:

**Net 30 Days**

Dollars \$

**Credit of \$11,530.00 After Department Trades Received**

All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alterations or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes accidents or delays beyond our control. Owner to carry fire, tornado and or other necessary Insurance.

Our workers are fully covered by workman's compensation insurance. **Note: It is the responsibility of the ordering agency to make sure all model numbers in the proposal are correct before placing order. There will be a 20% restocking charge on all returned items. Return authorization required prior to shipping**

Signature \_\_\_\_\_

Authorized Signature John Madeley

Signature \_\_\_\_\_

NOTE: This proposal may be withdrawn by us if not accepted within 30 Days.



# City of Hyattsville

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Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

---

**File #:** HCC-369-FY20

6/1/2020

10.b.

---

Submitted by: Michelle Dunklee  
Submitting Department: Police Department  
Agenda Section: Consent

**Item Title:**  
**One Year Renewal of the Maintenance Contract for Skyline Technology**

**Suggested Action:**

I move that the Mayor and Council approve a one-year renewal of the maintenance contract for Skyline Technology, LLC for the City's CCTV camera system at a cost not to exceed \$30,000, upon the review and approval of the City Attorney for legal sufficiency.

**Summary Background:**

Skyline Technology Solutions was previously selected through a competitive bidding process and awarded a one-year contract with one renewal to maintain our 27 city-wide cameras. The current proposal is to cover labor for one year on the Citywide wireless camera system. The labor includes remote and onsite troubleshooting of camera system and weekly project management meetings. Any replacement of new equipment or materials to repair faulty equipment will be priced at current T&M CCPN rates.

**Next Steps:**

Approve one-year renewal of the maintenance contract.

**Fiscal Impact:**

\$30,000.

**City Administrator Comments:**

See summary background.

**Community Engagement:**

None

**Strategic Goals:**

Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**

Pending



# Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard  
Glen Burnie, MD 21061  
Phone: 410-766-1993  
Fax: 410-766-5774

**Proposal #:** 13866  
**Date:** 04/22/2020  
**Terms:** Net 30 Days  
**Sales Person:** Kendra D Collier

**Prepared For:**

City of Hyattsville - Police  
4310 Gallatin Street  
Hyattsville, MD 20181

**Location:**

City of Hyattsville - Police  
4310 Gallatin Street  
Hyattsville, MD 20781

**Proposed Service:**

**1. Statement of Work**

Skyline Technology Solutions is pleased to provide City of Hyattsville Police Department with a Proposal for a Customer Service Agreement (CSA).

**2. Scope of Work**

Skyline's CSA is to cover labor only for one year on the Citywide camera system for the City of Hyattsville wireless camera system. Our labor includes, but not limited to remote and onsite troubleshooting of camera system, and weekly Project Management meetings.

Any replacement of new equipment/materials needed to repair faulty equipment, Skyline will price per the current T&M CCPN contract rates. See attached CCPN cost sheet

Skyline will bill monthly \$2500.00 for twelve consecutive months

City of Hyattsville current CSA expires 4.18.20 After acceptance of proposal 13866 COH new maintenance date will be adjusted for one year from date of acceptance.

NUMBER	DESCRIPTION	QTY	UNIT COST	TOTAL
Year Two Maintenance	Year Two Maintenance CityWide Cameras	1	30,000.000	\$30,000.00



# Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard  
Glen Burnie, MD 21061  
Phone: 410-766-1993  
Fax: 410-766-5774

**Proposal #:** 13866  
**Date:** 04/22/2020  
**Terms:** Net 30 Days  
**Sales Person:** Kendra D Collier

**Prepared For:**

City of Hyattsville - Police  
4310 Gallatin Street  
Hyattsville, MD 20181

**Location:**

City of Hyattsville - Police  
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# Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard  
 Glen Burnie, MD 21061  
 Phone: 410-766-1993  
 Fax: 410-766-5774

**Proposal #:** 13866  
**Date:** 04/22/2020  
**Terms:** Net 30 Days  
**Sales Person:** Kendra D Collier

\*Non-taxable Freight included if applicable.

\*By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:

Customer Signature: X

Printed Name:

Date:

*[Handwritten Signature]*  
 Tracy Nicholas Douglas  
 14 May 20

LABOR	\$0.00
MATERIALS & FREIGHT*	\$30,000.00
<b>SUB TOTAL</b>	<b>\$30,000.00</b>
DISCOUNT	\$0.00
SALES TAX	\$0.00
<b>TOTAL</b>	<b>\$30,000.00</b>





# Skyline Technology Solutions, LLC PROPOSAL

6956-F Aviation Boulevard  
Glen Burnie, MD 21061  
Phone: 410-766-1993  
Fax: 410-766-5774

**Proposal #:** 13866  
**Date:** 04/22/2020  
**Terms:** Net 30 Days  
**Sales Person:** Kendra D Collier

\*Non-taxable Freight included if applicable.

\*By signing below or issuing a purchase order or sending an email approval or providing a contract for services constitutes acceptance of this proposal and its attached terms & conditions:

Customer Signature:  *Tracy N. Douglas*  
Printed Name: Tracy N. Douglas  
Date: 14 May 20

LABOR	\$0.00
MATERIALS & FREIGHT*	\$30,000.00
SUB TOTAL	\$30,000.00
DISCOUNT	\$0.00
SALES TAX	\$0.00
<b>TOTAL</b>	<b>\$30,000.00</b>



# City of Hyattsville

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## Agenda Item Report

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**File #:** HCC-377-FY20

6/1/2020

10.c.

---

Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Purchase of Portable Message Boards**

**Suggested Action:**

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to All Traffic Solutions for the purchase of portable electric message boards.

**Summary Background:**

Between the Public Works and Police departments there are currently 3 trailer mounted message boards owned by the City. These boards function best when there is enough room to leave them parked for an extended period of time. Recent responses and events in the City have demonstrated a need for a more portable systems of signs that can be deployed for emergency or short term messages. The message boards proposed can be moved in the trunk of a car and placed on a stand anywhere it is needed and the message can be updated remotely. This will allow the City to provide more timely information and direction to residents, staff, and emergency services.

**Next Steps:**

N/A

**Fiscal Impact:**

\$60,000

**City Administrator Comments:**

TBD

**Community Engagement:**

Message boards will allow City staff to more easily communicate to residents and visitors when deployed.

**Strategic Goals:**

Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**

N/A



All Traffic Solutions Inc.  
 12950 Worldgate Dr #310  
 Herndon, VA 20170  
 Phone: 814-237-9005  
 Fax: 814-237-9006  
 DUNS #: 001225114  
 Tax ID: 25-1887906  
 CAGE Code: 34FQ5

**QUOTE Q-49758**

**DATE:** 05/08/2020

**PAGE NO:**  
1

**Mail Purchase Orders to:**  
 3100 Research Dr.  
 State College, PA  
 16801

**Questions contact:**  
**MANUFACTURER:**  
**All Traffic Solutions**  
 Max Wicklein  
 (571) 321-5452  
 x  
 mwicklein@alltrafficsolutions.com

**Independent Sales Rep:**

**BILL TO:**  
 City of Hyattsville - Public Works  
 4633 Arundel Place  
 Hyattsville MD 20781

**SHIP TO:**  
 City of Hyattsville - Public Works  
 4633 Arundel PI  
 Hyattsville MD 20781-2251  
 Attn: Hal Metzler

Billing Contact:

**PAYMENT TERMS:** Net 30    **CUSTOMER:** City of Hyattsville - Public Works    **CONTACT:**(301) 985-5033 ext, 0

ITEM NO:	DESCRIPTION:	QTY:	EACH:	EXT. PRICE:
4000468	instALERT 24 Message Display; base unit (select mount separately)	6	\$6,250.00	\$37,500.00
4000874	All Options Activation: Bluetooth, Traffic Data, Violator Alert, Pictures, (\$3000 Value, requires Traffic or Message Suite)	6	\$0.00	\$0.00
4000247	Hitch mount, for 1.25" & 2" hitch, includes: trailer connector & hardware	6	\$350.00	\$2,100.00
4000263	Portable post, standard, folding assembly (add mounting bracket separately)	6	\$350.00	\$2,100.00
4000181	Mount Kit, iA24 mounting bracket incl: bracket & hardware for pole or post	6	\$295.00	\$1,770.00
4100120	hrns, Power cord, iA w/ 30 amp plug for post, hitch	6	\$200.00	\$1,200.00
4900032	Carrying Case; iA24 softcase with storage pockets	6	\$255.00	\$1,530.00
4000990	LTE LVW2 communications prep	6	\$0.00	\$0.00
4000641	Shipping and Handling Common Carrier	1	\$400.00	\$400.00
4001190	Discount - New Purchase	1	(\$4,965.00)	(\$4,965.00)

4000775	App, Messaging Suite (36mo); Equip Mgmt, Image Mgmt, Alerts, Mapping and PremierCare	6	\$2,850.00	\$17,100.00
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Special Notes:	<b>SALES AMOUNT:</b>	\$58,735.00
	<b>TOTAL USD:</b>	\$58,735.00

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**Duration:** This quote is good for 60 days from date of issue.

**Shipping Notes:** All shipments shall be FOB shipper. Shipping charges shall be additional unless listed on quote.

**Taxes:** Taxes are not included in quote. Please provide a tax-exempt certificate or sales tax will be applied.

**Warranty:** Unless otherwise indicated, all products have a one year warranty from date of sale. Warranty extensions are a component of some applications that are available at time of purchase. A Finance Charge of 1.5% per month will be applied to overdue balances. GSA GS-07F-6092R

Authorization: By Signing below, I indicate that my organization does not require a purchase order and I am authorized to commit my organization to this order.

\_\_\_\_\_  
Print Name, Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



Friday, March 16, 2018

**Re: Exclusively with All Traffic Solutions' products**

The Shield™ radar speed display, SpeedAlert™ radar message sign and the instALERT® variable message sign are proprietary products solely engineered and manufactured by Intuitive Control Systems, LLC, the parent company of All Traffic Solutions. All Traffic Solutions products are manufactured within the United States using domestic labor and components.

***In 2013, All Traffic Solutions was awarded US Patent 8,417,442 for the web-based data reporting (TraffiCloud, formerly SmartApps) which allows users to access data collected remotely and generate reports.***

***\*\*All other sign vendors offering this, or similar remote web-based data collection are in direct violation of All Traffic Solutions Patents. \*\****

Our exceptional solutions include the following:

- • Internet Connectivity (standard): All Traffic Solutions exclusively includes wireless communication capability as a standard feature in all equipment.
- Cloud-Synchronized (standard): Web access to our hosted service allows users to manage any and all of their traffic-related devices in a single ecosystem. All devices automatically upload and consolidate collected traffic data onto this platform generating real-time reports.
- • Web-based Apps (standard): Browser-based software interface automatically updates to the most current, feature-rich firmware at no charge.
- • Mounting (standard): Our 12", 15" and 18" signs all utilize a standardized mounting configuration to suit any power source, whether temporary or permanent installations.
- • Equipment Construction: All Traffic Solutions leads the industry by designing and manufacturing the lightest, most ruggedized equipment. Durable in extreme environments, all equipment functions reliably lasting years. The Shield 12", 15", and 18" signs weigh 12, 18, and 29 lbs. respectively. The InstALERT and SpeedALERT 24" signs weigh only 43 lbs, and are the only folding signs in the market. Easy to mount anywhere, including vehicles.
- • Extended battery life (standard): Internal Lithium-based batteries will add as little as 2.5 lbs. with one 12Ah or 8 lbs. with two 16Ah batteries. All batteries are uniquely sized to fit the interior compartments of the signs and include connections required to power All Traffic Solutions equipment.

- • TrafficCloud™ services: Include, but are not limited to the following, customizable reports from a variety of sensor data sources, Drive Times, Parking Availability, GPS mapping, Wrong Way Detection Systems, Work Zone, School Zone, Freight management solutions, and more.

*A sign of the future™* P.O. Box 10085 State College, PA 16805-0085 | toll free: 866.366.6602 | [alltrafficsolutions.com](http://alltrafficsolutions.com)

**ALL TRAFFIC**  
SOLUTIONS



- Perpetual Warranty: On-going standard warranty remains in effect as long as the TrafficCloud services are active.

We look forward to building a partnership with you by implementing meaningful solutions today, and future-proof strategies beyond.

Please direct further inquiries to my attention (Toll Free) +1 (866) 366-6602, ext. 310 or by email at [mwicklein@alltrafficsolutions.com](mailto:mwicklein@alltrafficsolutions.com)

Sincerely,

A handwritten signature in black ink that reads 'Max Wicklein'. The signature is written in a cursive style and is underlined with a long, horizontal stroke.

Max Wicklein  
Inside Sales Representative





# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-378-FY20

6/1/2020

10.d.

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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Hyatt Park Placemaking: Landscaping**

**Suggested Action:**

I move that the Mayor and Council authorize an expenditure not to exceed \$85,000 to SMC for the installation of landscaping to complete the Hyatt Park Placemaking Project.

**Summary Background:**

In early 2020 the City signed a contract with SMC to provide on call stormwater and environmental engineering and design services. One of the tasks assigned was the design of the landscaping to complete the Hyatt Park Placemaking Project.

City staff reviewed their proposal and determined that it was in line with the Hyatt Park Placemaking Project approved by the Council in 2018. Under their existing contract provisions with the City, SMC can provide installation and maintenance of landscaping.

**Next Steps:**

N/A

**Fiscal Impact:**

NTE \$85,000

**City Administrator Comments:**

TBD

**Community Engagement:**

Community input was solicited during the design portion of the project.

**Strategic Goals:**

Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**

N/A





10944 Beaver Dam Road, Suite C | Hunt Valley, Maryland 21030  
P: 410.785.0875 | F: 443.269.0216 | mdswm.com | info@mdswm.com

**TASK ORDER PROPOSAL**

**Date:** May 11, 2020  
**To:** City of Hyattsville  
Lesley Riddle lriddle@hyattsville.org  
Dawn Taft: dtaft@hyattsville.org  
Tara George: tgeorge@hyattsville.org  
Hal W. Metzler, Jr. hmetzler@hyattsville.org

**Project:** **Task Order #7**  
Hyatt Park Landscaping Phase II - Planting  
SMC Project 20008.07 - TO7

In accordance with your request, Stormwater Maintenance, LLC (dba SMC) is pleased to submit this Task Order proposal for the requested planting work at the above referenced site. This proposal is based on the *Hyatt Park Topographic Survey and Landscape Plan*, developed by SMC and Bradley Site Design, Inc., dated 03 06 2020 and approved by you.

**Scope of Services:**

SMC proposes to perform work as specifically described in the following scope of work:

- 1. Furnish and install plantings per the approved drawings and specifications referenced above.

Work proposed herein is limited to what is described in the above Scope of Services. Planting will be completed during seasonally appropriate conditions, either March through June or September through December. This proposal does not include permitting, as-built survey, or any type of landscape certification. Additionally, this proposal assumes no flagging operation is necessary during construction. Watering of installed plants after installation is not included in this proposal. Any work requested to be performed, is subsequently requested by the Client, or otherwise not described above may result in additional costs. You will be advised of any additional costs prior to commencing additional work.

**Terms:** Per existing contract dated January 7, 2020

**Cost:** \$ 84,204.18 Lump Sum

**Submitted by:**

Eric Ettenhofer  
Project Manager

**Client Acceptance:**

We protect and restore watersheds.  
[www.MdSWM.com](http://www.MdSWM.com)

Your authorization for SMC to proceed with the work via written, verbal, email, fax, purchase order, or other preferred contract format acknowledges your acceptance of this Authorization and the terms and conditions of our existing contract.

Agreed and Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

By \_\_\_\_\_

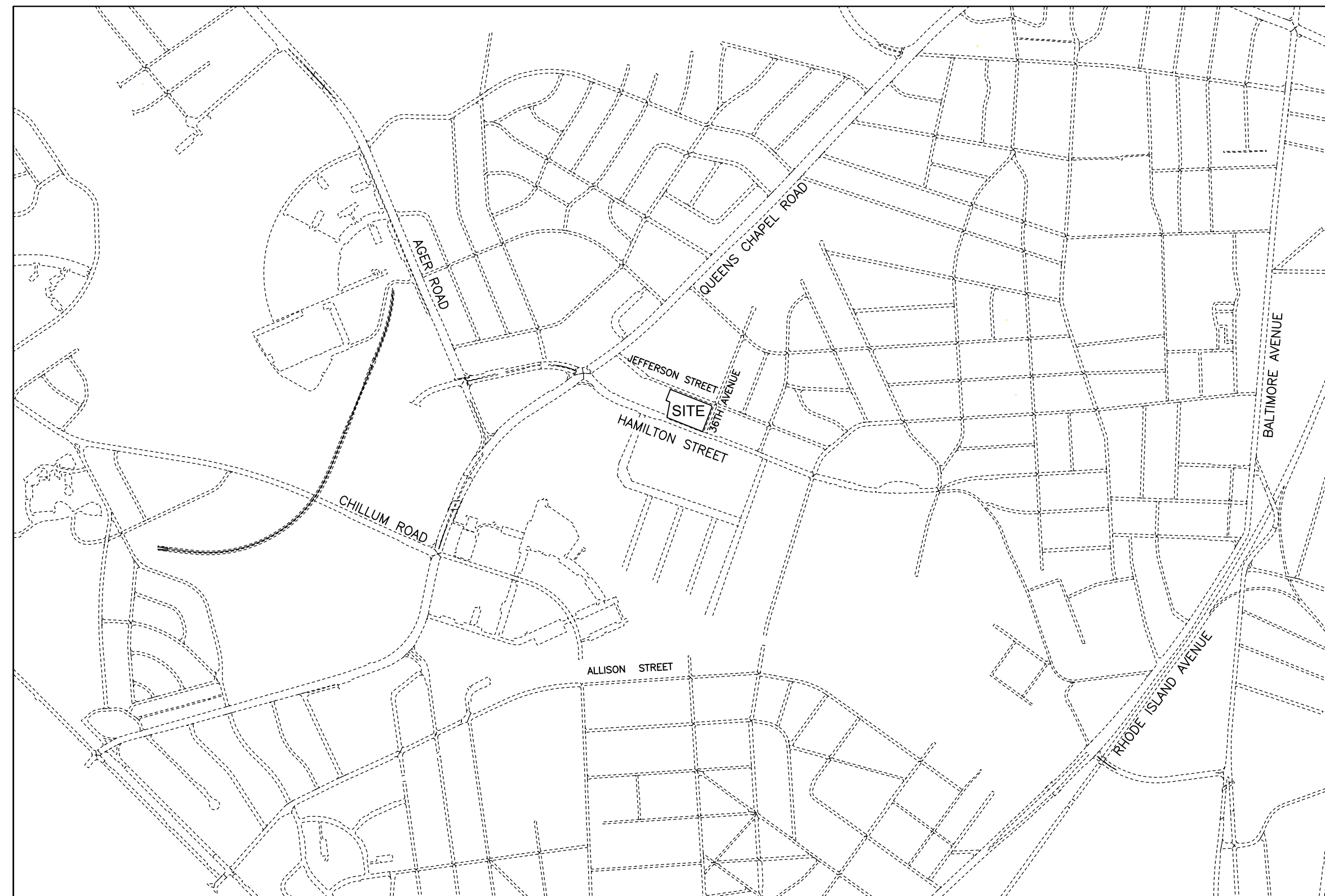
Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

By signing above, you acknowledge that you are authorized to enter into contractual agreements for the entity that is responsible for the work proposed herein.

# HYATT PARK

## TOPOGRAPHIC SURVEY AND LANDSCAPE PLAN



VICINITY MAP



INDEX OF DRAWINGS

SHEET 1 - TITLE SHEET  
 SHEET 2 - TOPOGRAPHIC SURVEY  
 SHEET 3 - LANDSCAPE DESIGN  
 SHEET 4 - LANDSCAPE DETAILS

**DEVELOPER:**  
 CITY OF HYATTSVILLE  
 4310 GALLATIN STREET  
 HYATTSVILLE, MD 20781  
 301-985-5000

**OWNER**  
 THE MARYLAND NATIONAL CAPITAL PARK AND  
 PLANNING COMMISSION  
 6600 KENILWORTH AVE  
 RIVERDALE, MD 20737

**DRAFT**  
 NOT FOR  
 CONSTRUCTION

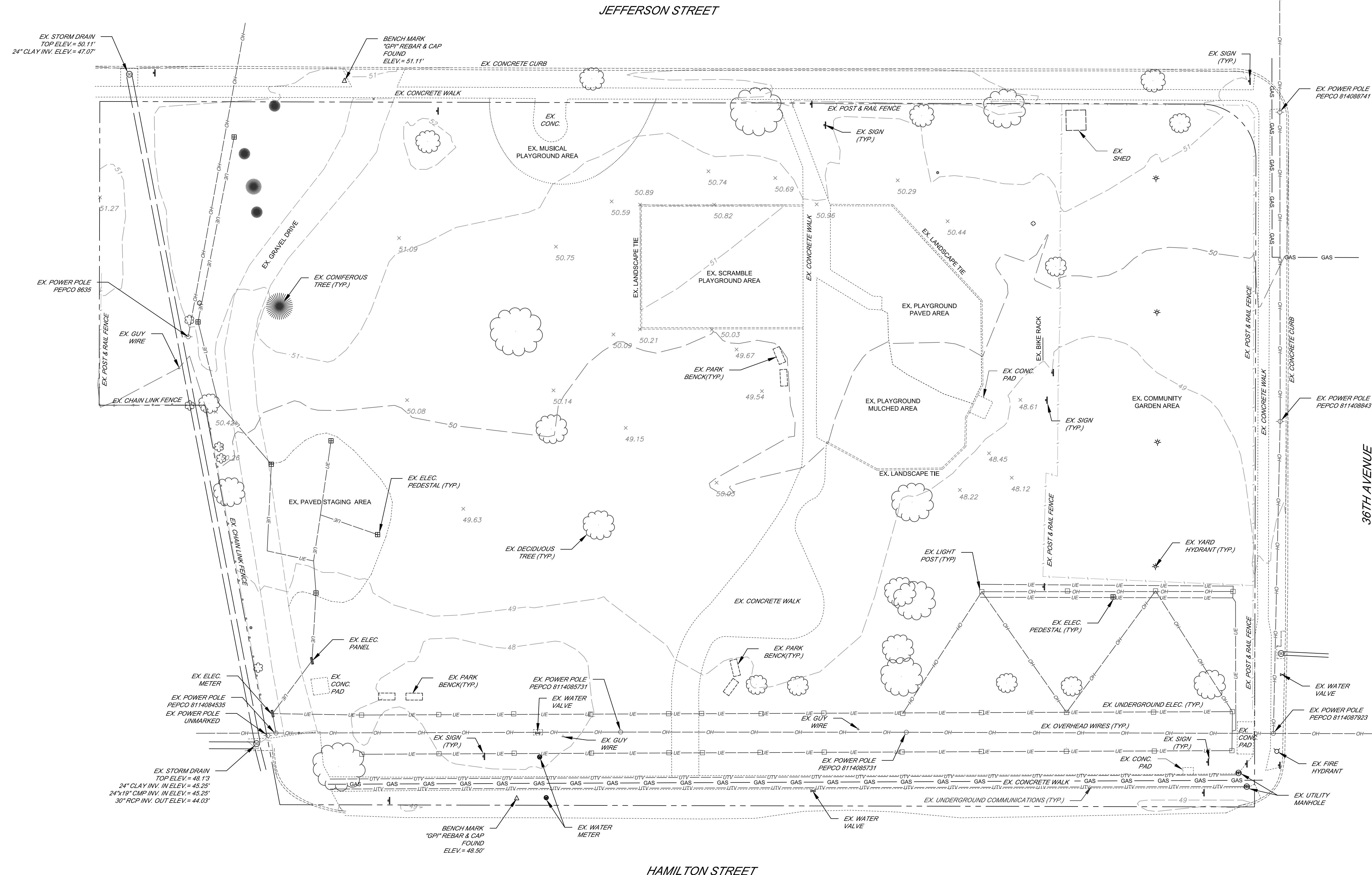
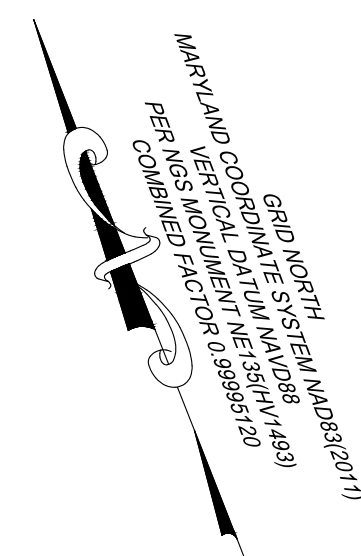
BRADLEY SITE DESIGN, INC.  
 LANDSCAPE ARCHITECTURE  
  
 159 Research Road  
 Greenbelt, MD 20770  
 P: 240.893.0626  
 www.bradleysitedesign.com

**SMC**  
 WE PROTECT AND  
 RESTORE WATERSHEDS  
 www.mdsww.com  
 10944 Beaver Dam Rd. Suite C  
 Hunt Valley, MD 21030  
 p: 410.785.0875  
 f: 443.269.0216

DATE	REVISION

**HYATT PARK**  
 TITLE SHEET  
 HAMILTON STREET PRINCE GEORGE'S COUNTY

Designed By:	Scale: 1" = 20'	Pr.No.: 20008.01&02
Drawn By:	Date: 03 06 2020	SHEET: 1 OF XX
Checked By:	Approved:	



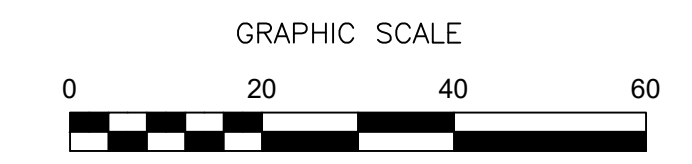
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JOHN R. BEICHLER  
PROFESSIONAL LAND SURVEYOR #21707  
EXPIRES JUNE 4, 2021  
I HEREBY CERTIFY THAT THIS SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION MARCH 5TH, 2020 AND IS IN ACCORDANCE WITH THE REQUIREMENTS SET FORTH IN CHAPTER 6 REGULATION 0.12 OF THE MINIMUM STANDARDS OF PRACTICE FOR PROFESSIONAL LAND SURVEYORS IN THE STATE OF MARYLAND.

NOTE: THE BOUNDARY SHOWN HEREON WAS TAKEN FROM PLATS AND DEEDS OF RECORD AND DOES NOT REPRESENT A BOUNDARY SURVEY PERFORMED BY SMC

NOTE: THE UTILITIES SHOWN HEREON WERE TAKEN FROM MISS. UTILITY LOCATIONS AND THE "ELECTRIC NEW WORK POWER PLAN" PERFORMED BY JMT. OWNER/CONTRACTOR TO VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION

**DRAFT**  
NOT FOR  
CONSTRUCTION



**SMC** 10944 Beaver Dam Rd. Suite C  
Hunt Valley, MD 21030  
WE PROTECT AND RESTORE WATERSHEDS  
p: 410.785.0875  
f: 443.269.0216  
www.swmaintenance.com | www.mdswm.com

DATE	REVISION

**HYATT PARK**  
TOPOGRAPHIC SURVEY

HAMILTON STREET PRINCE GEORGE'S COUNTY

Designed By:	Scale: 1" = 20'	Pr.No.: 2008.01&02
Drawn By: JRB	Date: 03 06 2020	SHEET: 2 OF XX
Checked By: TS	Approved:	

GRD NORTH  
MAGNOLIA COOPERATIVE SYMBIOTIC  
FERTILIZERS FACTORY #10  
PER ORDERING FACTORY #10



MAGNOLIA GRANDIFLORA 'TMGH'  
Alta Magnolia



CALYCANTHUS FLORIDUS  
Carolina Allspice



CLETHRA ALNIFOLIA 'RUBY SPICE'  
Ruby Spice Summersweet



CORNUS SANGUINEA 'CATO'  
Cato Redtwig Dogwood



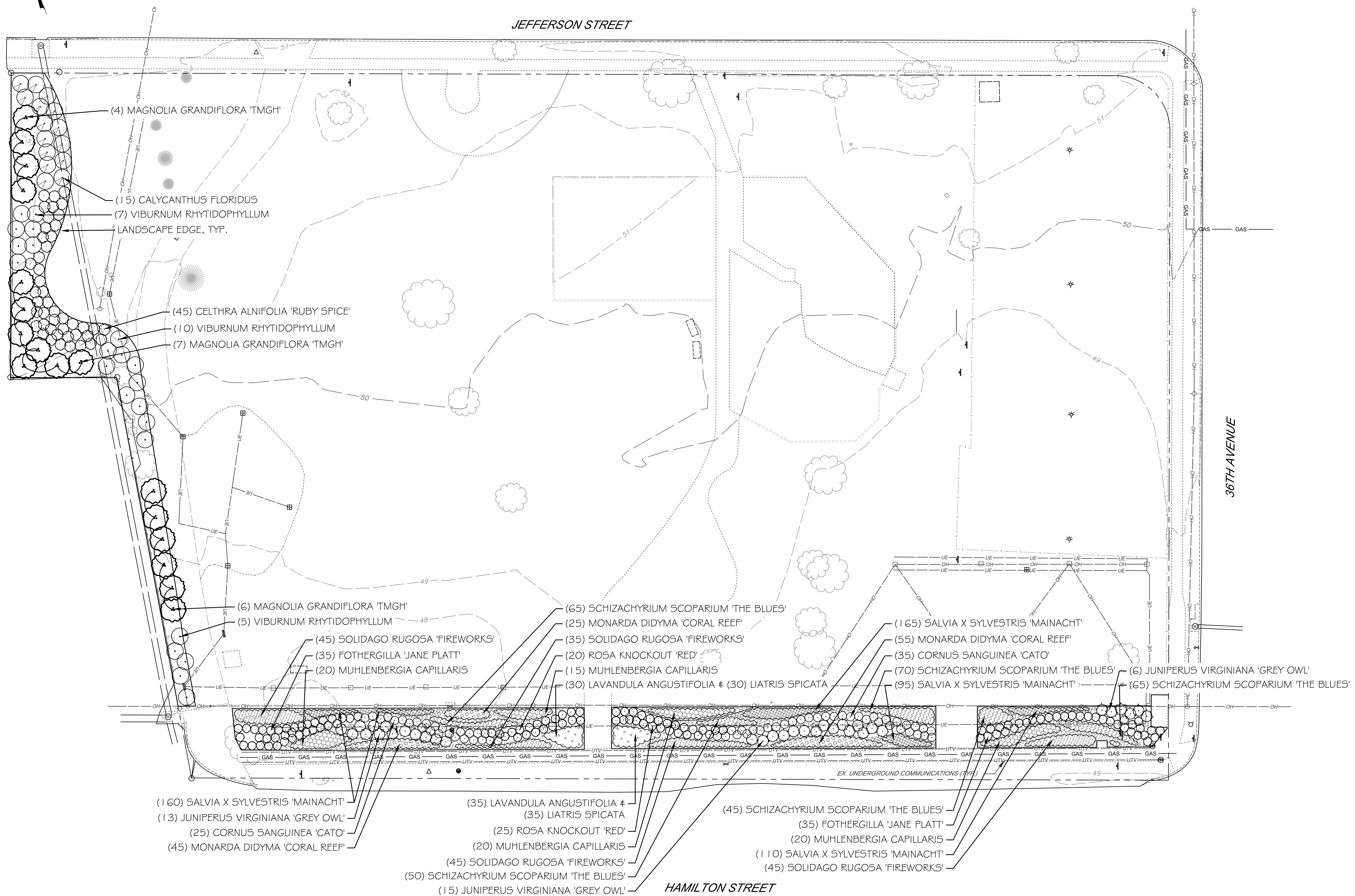
FOTHERGILLA 'JANE PLATT'  
Jane Platt Fothergilla



JUNIPERUS VIRGINIANA 'GREY OWL'  
Grey Owl Juniper



ROSA KNOCKOUT 'RED'  
Red Knockout Rose



VIBURNUM RHYTIDOPHYLLUM  
Leatherleaf Viburnum



LAVANDULA ANGSTIFOLIA  
English Lavender



LIATRIS SPICATA  
Dense Blazing Star



MONARDA DIDYMA 'CORAL REEF'  
Coral Reef Beebalm



MUHLENBERGIA CAPILLARIS  
Pink Muhly Grass



SALVIA X SYLVESTRIS 'MAINACHT'  
May Night Wood Sage



SCHIZACHYRIUM SCOPARIUM 'THE BLUES'  
The Blues Little Bluestem



SOLIDAGO RUGOSA 'FIREWORKS'  
Fireworks Goldenrod

- (160) SALVIA X SYLVESTRIS 'MAINACHT'
- (13) JUNIPERUS VIRGINIANA 'GREY OWL'
- (25) CORNUS SANGUINEA 'CATO'
- (45) MONARDA DIDYMA 'CORAL REEF'

- (35) LAVANDULA ANGSTIFOLIA
- (35) LIATRIS SPICATA
- (25) ROSA KNOCKOUT 'RED'
- (20) MUHLENBERGIA CAPILLARIS
- (45) SOLIDAGO RUGOSA 'FIREWORKS'
- (50) SCHIZACHYRIUM SCOPARIUM 'THE BLUES'
- (15) JUNIPERUS VIRGINIANA 'GREY OWL'

- (45) SCHIZACHYRIUM SCOPARIUM 'THE BLUES'
- (35) FOTHERGILLA 'JANE PLATT'
- (20) MUHLENBERGIA CAPILLARIS
- (110) SALVIA X SYLVESTRIS 'MAINACHT'
- (45) SOLIDAGO RUGOSA 'FIREWORKS'

- (165) SALVIA X SYLVESTRIS 'MAINACHT'
- (55) MONARDA DIDYMA 'CORAL REEF'
- (35) CORNUS SANGUINEA 'CATO'
- (70) SCHIZACHYRIUM SCOPARIUM 'THE BLUES'
- (95) SALVIA X SYLVESTRIS 'MAINACHT'

- (6) JUNIPERUS VIRGINIANA 'GREY OWL'
- (65) SCHIZACHYRIUM SCOPARIUM 'THE BLUES'

**DRAFT**  
NOT FOR  
CONSTRUCTION

BRADLEY SITE DESIGN, INC.  
LANDSCAPE ARCHITECTURE  
159 Research Road  
Greenbelt, MD 20770  
P: 240.893.0626  
www.bradleysitedesign.com

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f: 443.269.0216  
www.swmaintenance.com | www.mdswwm.com

DATE	REVISION

**HYATT PARK**  
LANDSCAPE PLAN

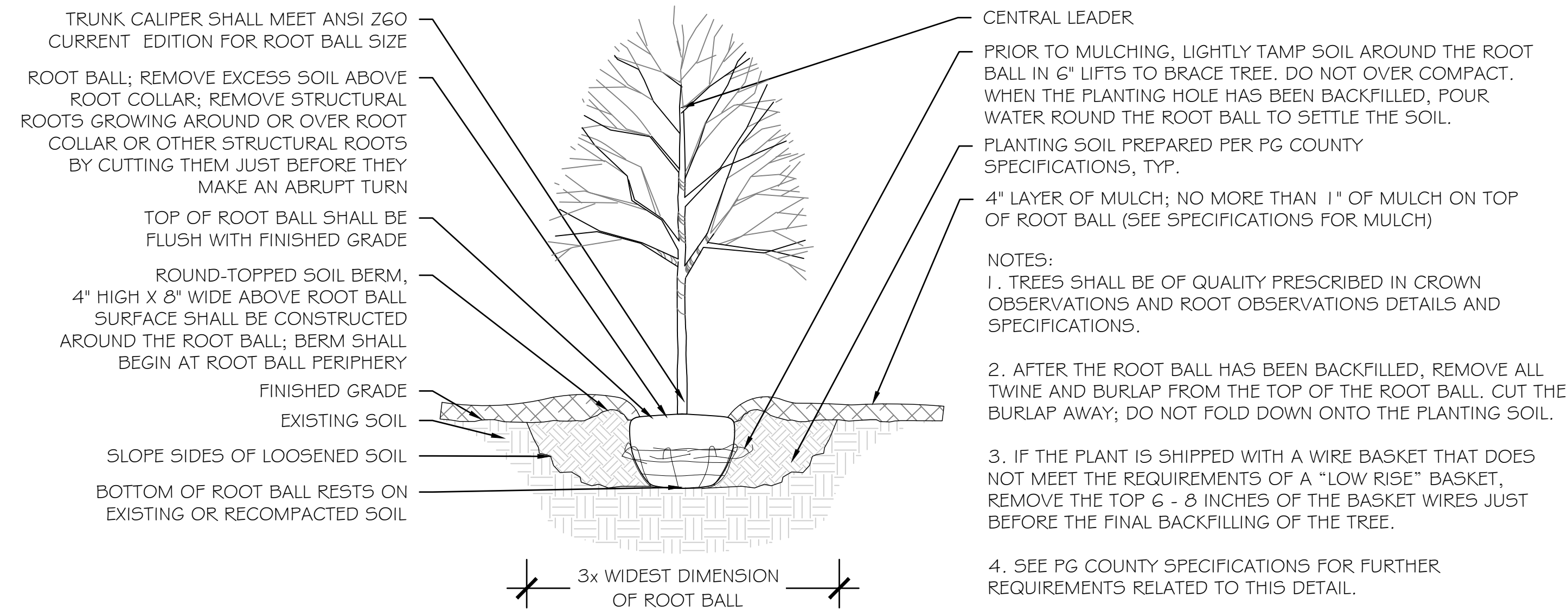
HAMILTON STREET PRINCE GEORGE'S COUNTY

Designed By:	Scale: 1" = 20'	Pr.No.: 20008.01&02
Drawn By:	Date: 03 06 2020	SHEET: 3 OF XX
Checked By:	Approved:	

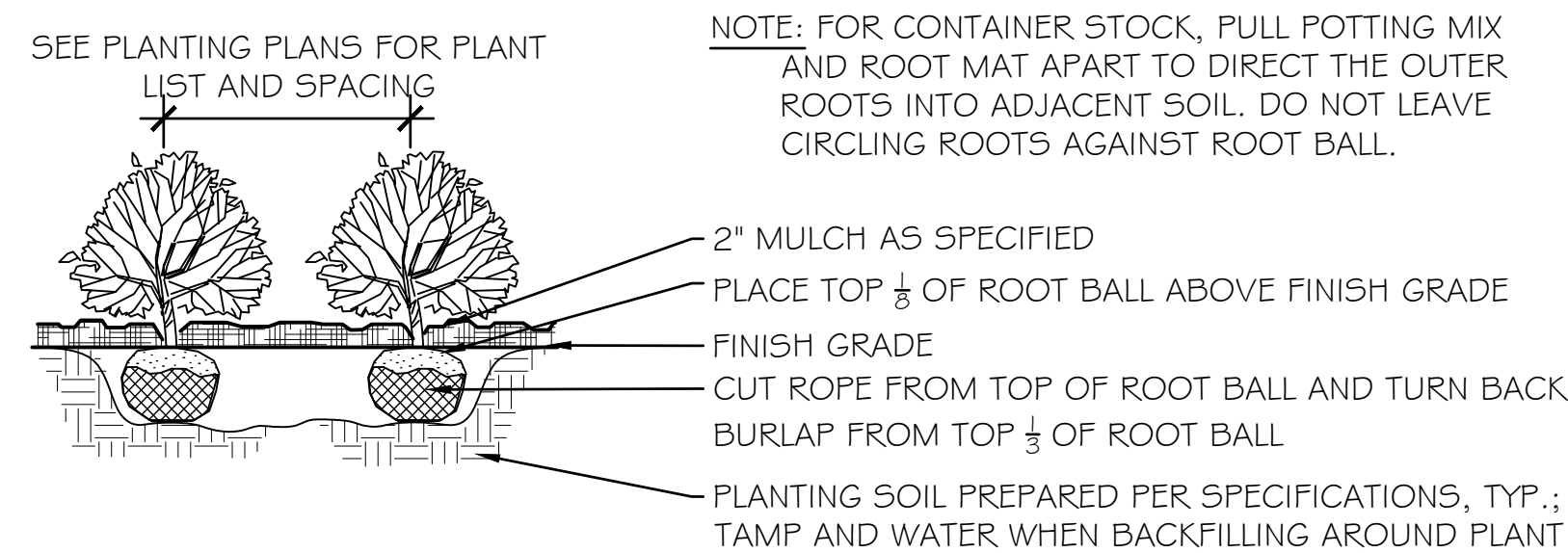
NOTE: THE BOUNDARY SHOWN HEREON WAS TAKEN FROM PLATS AND DEEDS OF RECORD AND DOES NOT REPRESENT A BOUNDARY SURVEY PERFORMED BY SMC

NOTE: THE UTILITIES SHOWN HEREON WERE TAKEN FROM MISS. UTILITY LOCATIONS AND THE "ELECTRIC NEW WORK POWER PLAN" PERFORMED BY JMT. OWNER/CONTRACTOR TO VERIFY ALL UTILITIES PRIOR TO CONSTRUCTION

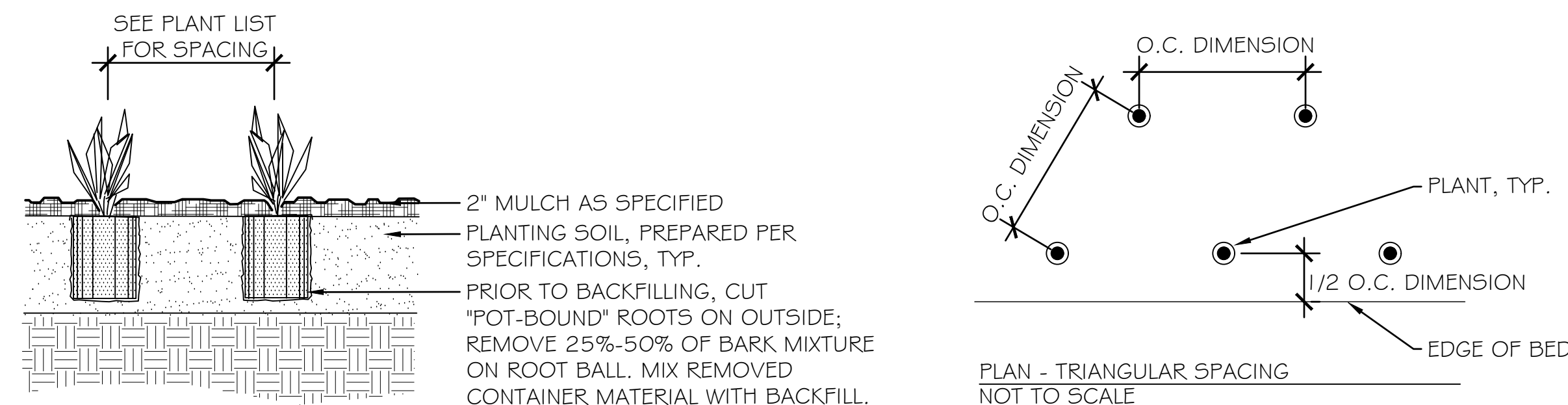
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USER: JMT  
PROJECT: 0801 - HYATT PARK SURVEY & LANDSCAPE DESIGN  
DRAWN BY: JMT  
CHECKED BY: JMT  
DATE PLOTTED: 03/06/2020 03:17:00  
PLOTTER: HP DesignJet T1100e  
SCALE: 1" = 20'  
SHEET: 3 OF XX



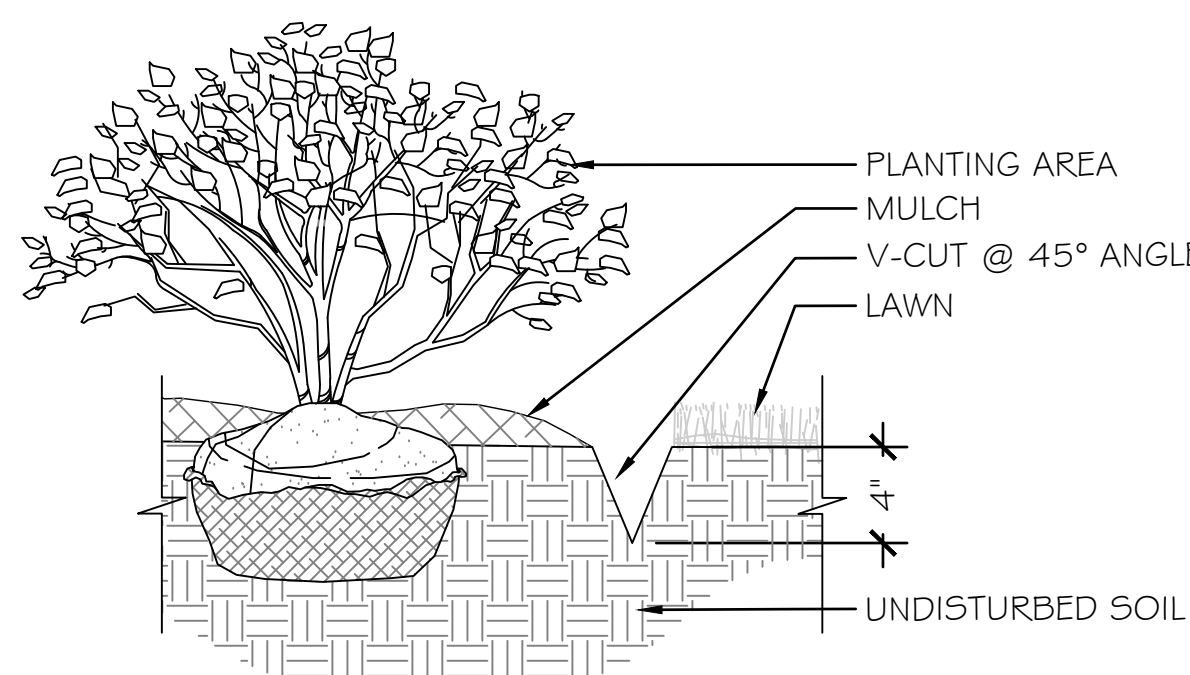
**A** TREE PLANTING  
NOT TO SCALE



**B** SHRUB PLANTING  
NOT TO SCALE



**C** PERENNIAL PLANTING  
NOT TO SCALE



**D** LANDSCAPE EDGING  
NOT TO SCALE

- NOTES:
- TREES SHALL BE OF QUALITY PRESCRIBED IN CROWN OBSERVATIONS AND ROOT OBSERVATIONS DETAILS AND SPECIFICATIONS.
  - AFTER THE ROOT BALL HAS BEEN BACKFILLED, REMOVE ALL TWINE AND BURLAP FROM THE TOP OF THE ROOT BALL. CUT THE BURLAP AWAY; DO NOT FOLD DOWN ONTO THE PLANTING SOIL.
  - IF THE PLANT IS SHIPPED WITH A WIRE BASKET THAT DOES NOT MEET THE REQUIREMENTS OF A "LOW RISE" BASKET, REMOVE THE TOP 6 - 8 INCHES OF THE BASKET WIRES JUST BEFORE THE FINAL BACKFILLING OF THE TREE.
  - SEE PG COUNTY SPECIFICATIONS FOR FURTHER REQUIREMENTS RELATED TO THIS DETAIL.

PLANT SCHEDULE					
QTY.	BOTANICAL/COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
<b>EVERGREEN TREES</b>					
17	MAGNOLIA GRANDIFLORA 'TMGH' Alta Southern Magnolia	10' ht.	As Shown	Specimen	YES
<b>SHRUBS</b>					
15	CALYCANTHUS FLORIDUS Carolina Allspice	36" ht. mn.	6' O.C.		YES
45	CLETHRA ALNIFOLIA 'RUBY SPICE' Ruby Spice Summersweet	24-36" ht.	48" O.C.		YES
60	CORNUS SANGUINEA 'CATO' Bloodtwig Dogwood	36" ht.	36" O.C.		NO
70	FOTHERGILLA 'JANE PLATT' Jane Platt Fothergilla	36" ht.	36" O.C.		YES
34	JUNIPERUS VIRGINIANA 'GREY OWL' Grey Owl Juniper	24" ht.	48" O.C.		YES
45	ROSA KNOCK-OUT 'RED' Red Knock-Out Rose	24-36" ht.	36" O.C.		NO
22	VIBURNUM RHYTIDOPHYLLUM Leatherleaf Viburnum	36" ht.	72" O.C.		NO
<b>PERENNIALS, ORNAMENTAL GRASSES, FERNS, VINES &amp; GROUNDCOVERS</b>					
65	LAVANDULA ANGUSTIFOLIA English Lavender	1 gal.	18" O.C.		NO
65	LIATRIS SPICATA Dense Blazing Star	1 gal.	18" O.C.		YES
125	MONARDA DIDYMA 'CORAL REEF' Coral Reef Bee Balm	1 gal.	24" O.C.		YES
75	MUHLENBERGIA CAPILLARIS Pink Muhly Grass	1 gal.	36" O.C.		YES
530	SALVIA x SYLVESTRIS 'MAINACHT' May Night Wood Sage	1 gal.	12" O.C.		NO
295	SCHIZACHYRIUM SCOPARIUM 'THE BLUES' The Blues Little Bluestem	1 gal.	18" O.C.		YES
170	SOLIDAGO RUGOSA 'FIREWORKS' Fireworks Goldenrod	1 gal.	24" O.C.		YES

PLANTING NOTES:

- TILL AND PREPARE SOIL IN ENTIRE PLANTING BED ACCORDING TO PG COUNTY SPECIFICATIONS. HAVE SOIL SAMPLES FROM THE PREPARED BEDS TESTED TO ENSURE THAT THE CHEMICAL AND MECHANICAL PROPERTIES COMPLY WITH THE COUNTY SPECIFICATIONS. SUPPLY LANDSCAPE ARCHITECT WITH COPIES OF THE LAB REPORTS AND OBTAIN APPROVAL OF THE PREPARED SOIL FROM THE LANDSCAPE ARCHITECT PRIOR TO PLANTING.
- DO NOT DRIVE MACHINERY OVER PREPARED PLANTING BEDS, OR OTHERWISE COMPACT THE SOIL AFTER PREPARATION.
- PLANT MATERIAL SUBSTITUTIONS MUST BE APPROVED BY THE LANDSCAPE ARCHITECT BEFORE THE PLANTS ARE BROUGHT TO THE SITE.
- PROTECTIVE FENCING SHALL BE ERECTED AT THE DRIPLINE OF THE EXISTING TREES BEFORE ANY CONSTRUCTION BEGINS, AND SHALL REMAIN IN PLACE UNTIL ALL CONSTRUCTION IS COMPLETE.
- MINIMIZE GRADING AND CONSTRUCTION OPERATIONS AS MUCH AS POSSIBLE IN THE ROOT ZONES OF EXISTING TREES TO REMAIN. CIVIL ENGINEER AND LANDSCAPE ARCHITECT TO APPROVE ALL GRADING, CONSTRUCTION, TRENCHING AND OTHER DISTURBANCE REQUIRED WITHIN THE ROOT ZONES OF THE TREES. DO NOT SHRED OR TEAR TREE ROOTS WITH EXCAVATION EQUIPMENT; CLEAN CUT ALL ROOT LARGER THAN 1-INCH WITH SAW OR CLIPPERS.
- DO NOT STOCKPILE SOIL OR CONSTRUCTION MATERIALS, OR DRIVE VEHICLES WITHIN DRIPLINE OF EXISTING TREES TO REMAIN.
- ALL PROPOSED LAWN AREAS AND DISTURBED EXISTING LAWN AREAS ARE TO BE SEEDED UPON COMPLETION OF CONSTRUCTION.
- IF DISCREPANCIES BETWEEN THE PLANTING PLAN AND PLANT LIST OCCUR, THE PLANTING PLAN TAKES PRECEDENCE.
- ALL SLOPE AREAS GREATER THAN 30% MUST BE STABILIZED WITH EROSION CONTROL FABRIC BEFORE PLANTING. SLOPE AREAS THAT WILL NOT BE PLANTED MUST BE SODDED PER CIVIL'S SPECIFICATIONS.

**DRAFT**  
NOT FOR  
CONSTRUCTION

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DATE	REVISION

**HYATT PARK**  
LANDSCAPE DETAILS  
HAMILTON STREET PRINCE GEORGE'S COUNTY

Designed By:	Scale: 1" = 20'	Pr.No.: 20008.01&02
Drawn By:	Date: 03 06 2020	SHEET: 4 OF XX
Checked By:	Approved:	

FILE PATH: W:\CAD\Projects\2008\008\_CITY OF HYATTSVILLE - ENGINEERING ON CALL\2008.01.18\_02-HYATT PARK SURVEY & LANDSCAPE DESIGN\Source - Data\2008.03.17-REVISED\Hyatt Park Landscape Arch BSD plans - detail\Hyatt Park Topographic Survey SMC 2008.01.ctb; LAST SAVED: 3/17/2009 3:50 PM BY: JRB



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-379-FY20

6/1/2020

10.e.

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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Retrofit of Big Belly Trash and Recycling Cans: Touchless Operation**

**Suggested Action:**  
I move that the Mayor and Council authorize an expenditure not to exceed \$55,000 to Big Belly Solar LLC to retrofit existing solar trash and recycling compacting cans to touchless operation in response to the Covid-19 pandemic.

**Summary Background:**  
Over the past several years the City has rolled out and expanded the use of Big Belly solar compacting trash and recycling cans. In response to the Covid-19 pandemic, it was determined that the cans can be retrofitted with a touchless system of operation. City staff evaluated the option and determined that it fell within the City goal of reducing high touch surfaces to help prevent the spread of Covid-19 in the City.

**Next Steps:**  
N/A

**Fiscal Impact:**  
NTE \$55,000

**City Administrator Comments:**  
TBD

**Community Engagement:**  
N/A

**Strategic Goals:**  
Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**  
N/A



Big Belly Solar LLC  
 150 A Street  
 Suite 103  
 Needham MA 02494  
 United States

## Estimate

**Date** 5/11/2020  
**Estimate #** 14989  
**Shipping Method** Delivery

**Bill To**  
 Lesley Riddle  
 City of Hyattsville  
 4310 Gallatin St  
 Hyattsville MD 20781  
 United States

**Ship To**  
 City of Hyattsville  
 3505 Hamilton Street  
 Hyattsville MD 20782  
 United States

**Notes**  
 Quote to Upgrade all of Hyattsville HC5's front doors to include a Foot Pedal - 'Hands Free' Option  
 Quote Includes Installation

Quoted prices are in \$USD and exclude customs and brokerage fees.  
 Please submit credit card information or an approved purchase order.  
 Quoted prices are valid for 30 days.

Item	Quantity	Description	Rate	Amount
KITBB50112	41	Foot Pedal Retrofit Door with Hopper: Trashman Icon - HC5	949.00	38,909.00
Service-Billable	30	Billable Service Hours	143.00	4,290.00

**Subtotal** 43,199.00  
**Shipping (Delivery)** 3,823.16  
**Tax** 2,334.54  
**Total** \$49,356.70





# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-380-FY20

6/1/2020

10.f.

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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Emerson Food Forest Water Station**

**Suggested Action:**

I move that the Mayor and Council authorize the City Administrator to enter into agreements with Mid-Atlantic Utilities for an amount not to exceed \$35,000 and Charm County Home Improvement for an amount not to exceed \$15,000 for a WSSC water connection and installation of a hand washing station at Emerson Food Forest, pending review of the City Attorney.

**Summary Background:**

For the past several years City staff have been cultivating the Emerson Food Forest to provide a public source of fruits and edible plants to City residents as part of a welcoming park setting. In response to the Covid-19 pandemic City staff determined that a water station where park visitors can wash their hands as well as any food that may be picked was in the best way to keep this valuable asset available to residents while providing appropriate sanitation opportunities to help prevent the spread of viruses and bacteria.

**Next Steps:**

N/A

**Fiscal Impact:**

NTE \$50,000

**City Administrator Comments:**

TBD

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 3 - Promote a Safe and Vibrant Community

**Legal Review Required?**

Pending

## City Park Water & Sewer Connections - Budget Pricing

Justin Junkins <JustinJ@MAUtilities.com>

Tue 5/12/2020 11:11 AM

To: Hal Metzler <hmetzler@hyattsville.org>

Hal,

Please see the pricing provided below. Let me know if you have any questions.

F&I 1" Water Service w/ Outside Meter Setting - \$18,500.00

F&I 4" Sewer Service - \$23,750.00

### Assumptions:

Trench restoration only. Does not include mill and overlay

New lines to be capped at R.O.W. line for future extension by others

Existence of sewer/water mains across park frontage for new connections. Does not include extension of public system.

### Additional WSSC Fees:

\$2,434.00 Permit Fee (Per location, includes water and/or sewer connection)

\$9,000.00 1" Service Fee w/ Outside Meter

\$14,500.00 4" or 6" Service Fee

\$1,500.00 Misc. SDC Chargers (Per location)

### Thank You,

Justin R. Junkins, Estimator

**Mid-Atlantic Utilities, Inc.**

O – (717)323-7095

C – (717)418-5121

F – (717)258-1844

DISCLAIMER: The information contained in this communication may be confidential, is intended only for the use of the recipient named above, and may be legally privileged. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication, or any of its contents is strictly prohibited. If you have received this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system. Thank you.

# ESTIMATE



**Service Address**  
Calvin Memorial Park  
Emerson Food Forest

**Bill To**  
Hal Metzler  
City of Hyattsville  
MD 20712  
  
(802) 734-8865

**Charm County Home Improvement**  
10602 Vincent Rd White Marsh, MD 21162  
MDHI#101397 Plumb/Gas:#69390  
Phone: (443) 838-0640  
Email: charmcounty@gmail.com

Estimate # 000024  
Date 05/11/2020  
PO # Hand wash

<b>Description</b>	<b>Total</b>
New Hand Wash Station	\$0.00
Installion Install 50' of potable supply pipe from city provided connection. Install leech/deep drain to ground by city request & specifications provided. Install station Install Pad Permits & Fee's related to install	\$16,000.00
Material Supply Hand Wash Station and all related material to Install.	\$10,400.00
<b>Subtotal</b>	\$26,400.00
<b>Total</b>	<b>\$26,400.00</b>



# City of Hyattsville

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## Agenda Item Report

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**File #:** HCC-376-FY20

6/1/2020

11.a.

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Submitted by: Laura Reams  
Submitting Department: City Clerk  
Agenda Section: Action

**Item Title:**

**Hyattsville Ordinance 2020-03: Fiscal Year 2021 Budget (ADOPTION)**

**Suggested Action:**

I move that the Mayor and Council approve Hyattsville Ordinance 2020-03, adopting an annual budget for fiscal Year 2021 beginning July 1, 2020 through June 30, 2021, for the General Purpose; fixing the tax rates for the Fiscal Year beginning July 1, 2020; authorizing collection of taxes herein levied; and appropriating funds for the Fiscal Year (SECOND READING & ADOPTION).

**Summary Background:**

The FY2021 budget process began internally in December 2019 with initial staff meetings to determine budgetary requirements for FY21. The City's Administrator's Proposed FY20 budget was presented to the Mayor and Council on April 6, 2020. During the presentation, It was noted that the impact of the COVID-19 pandemic on the proposed budget was uncertain. The staff committed to reviewing the budget for possible modifications.

A Public Hearing on the proposed Real Property Tax Rate was held on May 4, 2020, at which a rate of \$0.63 per \$100 of assessed value was adopted by the Council.

The 2021 Special Tax Report for the Special Obligation Bonds, University Town Center are attached as required to the Budget Ordinance. Also attached is the Proposed 5-year forecast for the operating budget in accordance with Section C5-5 of the Hyattsville Charter and Code.

A first reading of the budget was held on May 18, 2020. During that meeting, Council amended the budget by \$100,000 for the purpose of including a 1.5% Cost of Living Adjustment (COLA) for City employees.

**Next Steps:**

Adoption of the FY21 Budget Ordinance.

**Fiscal Impact:**

Total Budget All Funds: 33.6M

**City Administrator Comments:**

See summary background above.

**Community Engagement:**

Per City Charter, upon adoption of an ordinance, a fair summary will be published twice in a newspaper of general circulation. In accordance with State law, the City previously published two notices pertaining to the real property tax rate.

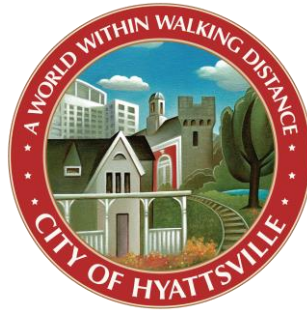
**Strategic Goals:**

Goal 2 - Ensure the Long-Term Economic Viability of the City

**Legal Review Required?**

N/A

Candace B. Hollingsworth  
Mayor



Tracey E. Douglas  
City Administrator

**May 18, 2020**

Honorable Mayor and Members of the Hyattsville City Council

I am submitting an updated Fiscal Year 2021 (FY21) General Fund and Capital Investment Budget Proposal for the City of Hyattsville. While we cannot fully predict the personal and financial impact the COVID-19 pandemic will have on our community or future revenues, we have reduced projected revenues and modified projected expenditures to ensure priorities and essential services are funded. In healthy economic times, the annual budget looks and feels much different than a budget prepared amid a never before seen crisis with anticipated short and long term financial, economic, and programmatic impacts. With that in mind, the Treasurer and I have revised our April 15<sup>th</sup>, 2020 budget projection to include additional decreases in personal property, income, and amusement taxes and an increase in debt services as we repay the \$12.6M in municipal bonds borrowed to complete our two high priority renovation projects. Other adjustments include the postponement or modification to some of our existing services and programs. This includes transitioning to new service delivery models where feasible and implementing hiring delays and freezes where appropriate. Last year, for the first time in many years, the City presented a balanced budget; this year, after a closer review and additional information, the proposed budget is revised to reflect a projected \$1.8M deficit. The City maintains a reserve fund balance that will allow us to continue essential government operations and services. This current environment poses a high degree of uncertainty; however, we plan to continue seeking funding relief where possible and expect to regain our financial health and well-being in future budgets.

The updated FY21 budget submission includes funding to sustain essential government services and reflects a minor reduction in expenditures as we identify different and more efficient ways to safely deliver programs and services while enhancing civic engagement and customer experiences. The budget also includes some of the priorities identified in the Speak-Up Community Sustainability Plan, the Transportation Management Study, and the Age Friendly Action Plan. Additionally, funding is allocated to support merit and benefit increases and reflects our continued investment in infrastructure, economic development, emerging smart and green technology, public safety, and environmental programs. A summary of the updated FY21 budget proposal and program focus areas are outlined below:

Revised Budget	
<b>General Fund</b>	
General Fund Revenues	\$20.7M
General Fund Expenditure (includes debt service)	\$22.5M
Transfer from General Fund Reserve Balance	\$1.8M
<b>Total (Revenues – Expenditures)</b>	<b>0</b>
<b>Other Funds</b>	
Special Revenue Funds	\$1.3M
Capital Improvement Funds	\$8.0M
<b>Total All Funds</b>	<b>\$33.6M</b>

The General Fund budget projection is **\$22,517,554** which is an increase due in part to repaying debt service from funds borrowed to complete major infrastructure projects. Special Revenue funds are **\$1,317,990** and the Capital Improvements Fund projection is presented as **\$8,075,000**.

Revenue projections in the General Fund are reduced to **\$20,726,491**. This is due to the current financial uncertainty and inability to accurately predict impact. Real property taxes are projected to be **\$14,040,698** in response to the current national crisis. Personal property taxes are projected to generate **\$662,325**, while City income and admissions taxes is shown at a reduced amount, approximately **\$2,351,160 and \$275,000**. Revenues such as licenses and permits, service charges, fines and forfeitures, and highway user fees are expected to remain flat. The real property tax rate is presented as unchanged at **\$0.63 per \$100** of assessed valuation. Finally, one important measure of a City’s financial health is its cash reserves. The City anticipates using approximately **\$1.8M** from the unreserved fund balance of **\$16.7 million** which will leave a balance of approximately **\$14.9 million**, based on our most recently completed and audited financial statements for the calendar year ending December 2017. An overview of the initiatives proposed in the FY21 budget are described below:

**Employee Salary and Benefits:** Employee salaries and benefits continue to consume the greatest portion of the General Fund Budget. In FY20 we completed a comprehensive study to compare Hyattsville salaries and benefits to surrounding counties and similarly sized municipalities. The compensation study revealed that most Hyattsville police officers earned less than their counterparts by a range of 3 to 10% depending on rank and time in service. In response, we increased our officer salaries by 10% and authorized a retention bonus for officers agreeing to a 5-year commitment payable at their milestone service achievements of 5, 10, 15, and 20 years. The National Police Foundation reports that the cost to recruit, hire, equip, and fully train a police officer to function independently could be up to \$100K and take over 18 months, however, we estimate our costs to be closer to \$50K. The retention bonus should be an incentive to reduce turnover in an environment of depleting supply, intense competition, and expanded law enforcement responsibilities. A few of our other career positions were slightly less than their counterparts and those salaries have since been adjusted.

The FY21 budget does not reflect a Cost of living adjustment (COLA) this year but does reflect a **3.5%** increase in benefits to cover the State of Maryland life and health insurance rates should they increase. We are delaying the hiring of select new positions and postponing some contracts. In the original budget proposal, we identified five (5) full-time and three (3) part-time positions. The full-time additions include

a Deputy City Administrator; a Deputy Department of Public Works (DPW); a Council Liaison and voting assistant providing election and other direct support the Mayor and Council; two (2) Community Action Officers supporting schools, businesses, and Wards; and three (3) part-time staff members assigned to the Clean and Safe Team. We are freezing the Deputy DPW and Voting Assistant positions until 2022. Voting assistance for the May 2021 election will be handled by contract support. Hiring for the remaining positions will be delayed, most until mid-year FY2021 and beyond. Contracts for Event Management and Human Resource Services will be postponed and re-evaluated in 2022.

**Community and Economic Development:** The City continues to encourage and support community, neighborhood, and business development and included funding in the FY21 budget to promote revitalization, entrepreneurship, and investment. During FY20, we enhanced outreach by hosting Business Roundtable meetings and most recently increased our communication efforts to keep our businesses and community partners informed of Federal, State, and local recovery efforts in response to COVID-19. In FY20, the City established a COVID-19 Relief fund and provided funding to partner agencies for distribution to residents, and a City managed fund to support businesses, and artists. This year, we will include \$25K in the new and well received Corridor Investment Fund and \$50K in our Business Community Sustainability fund. Both funds will assist businesses with improvements, design, and revitalization. In addition, and in partnership with our State of Maryland Department of Housing & Community Development, we will continue supporting the Commercial Façade Improvement Program.

Funding to update resource guides has been reduced, but we will selectively produce and provide valuable information to residents and businesses on new and ongoing investment opportunities, policies, and programs.

The City has again prioritized projects and programs identified in the FY2017-2021 Community Speak-Up Sustainability Plan and the Age Friendly Action Plan. Initiatives include \$50,000 for the second phase of the City's affordable housing plan and a focus on development of an affordable housing "policy toolbox" to increase the availability and affordability of housing stock in Hyattsville.

Our Parking Compliance Division launched the new Residential Parking Zone program and the pay-by-plate program coinciding with the implementation of Automated License Plate Readers (ALPR). The budget includes funding to make necessary adjustments and improvements.

Code Compliance has increased Citywide coverage by operating in geographically defined sectors and offering evening and weekend licensing and inspections to our more than 600 commercial, multi-family, and single-family residential and rental properties. We included funding in the FY21 budget for new ways to inspect and engage while protecting our employees.

**Infrastructure and Facility Investment:** The FY21 budget includes funding to continue some of the infrastructure initiatives identified in the Speak-Up Sustainability Plan and the 2019 Transportation Study. We have completed upgrades to Hyatt Park, the outdoor fitness center at the 38<sup>th</sup> Avenue Park and have made improvements to playgrounds, expanded seating and lighting in other City pocket parks. Additional upgrades to parks will be delayed until FY2022, however we plan to purchase modular roadside restrooms and handwashing stations for our parks and commercial corridors to improve sanitation in response to the COVID-19 pandemic and curtail public urination.



Funding has also been included to continue the urban tree canopy study and improve roadways through adaptive design. We plan to minimize the installation of new sidewalks but will fund sidewalk repair, bike lanes, ADA crosswalks, and storm water management projects. We have included funding to gradually implement recommendations from the Lower Ward 1 stormwater study and, in response to increased requests for speed mitigation, we included funding to support low-impact design features and additional technology such as flashing signs and illuminated crosswalks.

Facility improvements are ongoing throughout the City. The City obtained a Aa2 municipal bond rating from Moody's which allowed us to secure \$12.6M in municipal bonds to fund the \$10.8M adaptive reuse of 3505 Hamilton Street for the new Hyattsville Police and Public Safety headquarters (HQ) and the \$5M construction of the Department of Public Works (DPW) HQ. There have been some delays in construction and increases in material costs for both facilities, however, the Police HQ is still expected to be operational in FY22 and the DPW HQ is under construction and will be completed this summer. The budget also includes limited funding for the partial renovation of the newly acquired 3000 sq. ft. building at 5812 40<sup>th</sup> Avenue that will eventually serve as the new Teen Center. This funding, coupled with the State's recently announced \$50K Bond Bill funding, will allow the City to make safety improvements to the sprinkler, electrical and fire suppression systems which would allow us to secure a County Use and Occupancy permit. Finally, funding has been included to install a security system, access controls and restroom renovations in the Municipal Building and Magruder Park facility in response to COVID-19.

**Smart Technology:** In response to the COVID-19 Pandemic, it is increasingly important that we identify emerging technologies and alternative strategies to track information, analyze data, improve resource management, and keep residents and employees safe. In FY21 we included funding to continue exploring smart and sustainable initiatives and will continue to identify, research, and partner on new technology. This year we will integrate the long-awaited Enterprise Resource Planning (ERP) Management System and digital scanning program to improve efficiency, reduce costs, provide, and track data, improve response times and customer service. We included funding for implementing Phase 3 of the LED street lighting project and pedestrian lighting on the proposed extension of the Trolley Trail. We included also included limited funding as a place holder while we await recommendations from the Citywide Trash, Compost, and Pay-as-You-Throw management study. Finally, in FY20, we transitioned to a contract-based IT support model. This has provided the City with reliable planning, operations, network security, and hardware support. We will recompet the IT contract in FY21 to ensure we have the best and most competitive rates for the service received.

**Communications and Outreach:** With the rapid pace of information and the increased reliance on accurate and timely information, the City will continue to explore new technologies and innovative approaches to ensure constant, reliable, and transparent communication and messaging while expanding reach and dialogue. We will develop and implement a Strategic Communications Plan, update the City's website and branding, and implement an audit to identify the best and most effective distribution channels capable of reaching a variety of audiences. This year we plan to continue current platforms such as our SeeClickFix engagement portal, our emergency notification system; Code Red, and our Notify Me subscriber lists. We have also included funding to expand the production of media content and programming and develop new marketing and outreach campaigns on smart trash receptacles, City vehicles, bus shelters, metro stations, and the Mall at Prince George's. Finally, we will continue to sponsor bilingual workshops and enhance outreach and partnerships with business, churches, non-profits, and schools.

**Programs and Services:** The City takes great pride in delivering quality programs, events, and services to enhance customer experiences. The Director position has been vacant, and hiring will be delayed until mid-year. This year we expect the delivery of staple programs and events to change and the addition of new and creative programming to be fluid. Many of our programs will transition to a virtual platform and other staple events such as the Anniversary Festival, Summer Jams, International Festival, Juneteenth, Call-A-Bus excursions, art and exercise classes, and outings will be postponed or modified to ensure safe participation by residents and guests. Fortunately, we can continue our teen tutoring and mentoring program, our creative minds program, and youth and teen programs by providing them online. We included funding to support the contracts associated with those vital programs. The conduct and delivery of some of our senior excursions and classes are still being evaluated for programs and techniques which will allow us to expand our reach. We delayed the conduct of the Resident Satisfaction Survey while we continue to expand our volunteer outreach programs.

**Police and Public Safety:** The City of Hyattsville Police Department continues to explore ways to reduce crime and the fear of crime and improve safety within our community. We will invest in additional CCTV cameras to place in high-density public area and will enhance our focus on education, engagement, and enforcement. In FY20, we were, for the third consecutive year, awarded grant funding to assist the Governor’s Office of Crime Control and Prevention to apprehend violent offenders and mitigate gang-related crime. We were informed that the grant will be provided to the County in FY2021, and while this was a loss for the City, we expect to be able to continue our participation.

In support of the President’s Task Force on 21<sup>st</sup> Century Policing we will continue training programs and funding for one of the two additional Community Action Team (CAT) officers will be delayed until mid-year 2021. The CAT team will continue to support citywide volunteer food and supply distribution efforts, expand senior home visits, work with our community to solve short and long-term problems, and support middle and elementary schools, businesses, and neighborhoods. Finally, we once again delayed the implementation of the firearms buy-back program and the video camera partnership until FY2022.

The staff will continue to identify cost savings by leveraging partnerships, securing grants, improving efficiency, and ensuring competitive processes for purchases and vendor selections. We will continue to monitor the COVID-19 current and multi-year impact and introduce more virtual programming and services to meet resident desires and support community needs. The staff will continue to present additional initiatives as we develop a clearer program, operating and financial picture.

In closing, I would like to publicly acknowledge the hard work of the directors and the significant time, effort, and commitment by the City Treasurer, Ron Brooks, and his dedicated staff.

Respectfully,

Tracey E. Douglas  
City Administrator

**HYATTSVILLE ORDINANCE 2020-03**

**AN ORDINANCE ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, FOR THE GENERAL PURPOSE; FIXING THE TAX RATES FOR THE FISCAL YEAR BEGINNING JULY 1, 2020; AUTHORIZING COLLECTION OF TAXES HEREIN LEVIED, AND APPROPRIATING FUNDS FOR THE FISCAL YEAR.**

**BE IT ENACTED AND ORDAINED** by the Mayor and City Council for the City of Hyattsville, as follows:

That pursuant to Section C5-6 of the Hyattsville City Charter the annual budget is as follows:

**FY 2021 Budget – Final**

	<b>General Fund</b>	<b>Capital Projects Fund</b>	<b>Special Revenue Fund</b>	<b>Debt Service Fund</b>	<b>Total All Funds</b>
<b>Revenue &amp; Other Sources:</b>					
<b>Local Taxes:</b>					
Real Property Taxes	\$14,040,698	\$0	\$0	\$0	\$14,040,698
Personal Property Taxes	662,325	0	0	0	662,325
Operating Property	798,000	0	0	0	798,000
Income Tax	2,351,160	0	0	0	2,351,160
Admissions and Amusement Taxes	275,000	0	0	0	275,000
<b>Subtotal - Local Taxes</b>	<b>18,127,183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>18,127,183</b>
<b>Other Revenue &amp; Sources</b>					
Licenses and Permits	717,388	0	0	0	717,388
Other Governments - Grants	953,695	0	75,300	0	1,028,995
Service Charges	135,025	0	475,000	0	610,025
Fines and Forfeitures	330,750	0	579,000	0	909,750
Miscellaneous	462,450	350,500	191,000	0	1,003,950
Bond Proceeds	0	7,500,000	0	0	7,500,000
Lease Proceeds	0	475,000	0	0	475,000
Other Sources - Transfers In/Out	0	0	0	0	0
<b>Sub-total</b>	<b>2,599,308</b>	<b>8,325,500</b>	<b>1,320,300</b>	<b>0</b>	<b>12,245,108</b>
<b>Total Revenue - Sources</b>	<b>20,726,491</b>	<b>8,325,500</b>	<b>1,320,300</b>	<b>0</b>	<b>30,372,291</b>
<b>Expenditures &amp; Other Uses:</b>					
Legislative	\$682,391	\$0	\$0	\$0	\$682,391
General Government	3,360,769	430,000	35,000	0	3,825,769
Tax Incentives	\$0	\$0	\$0	\$0	\$0
Police	8,947,242	444,000	376,775	0	9,768,017
Fire	50,000	0	0	0	50,000
Parking Compliance	0	0	637,215	0	637,215

Code Compliance	626,565	0	0	0	626,565
<b>Public Safety Subtotal</b>	<b>9,623,807</b>	<b>444,000</b>	<b>1,013,990</b>	<b>0</b>	<b>11,081,797</b>
Public Works	5,133,311	5,976,000	0	0	11,109,311
Community Services	1,051,636	200,000	139,000	0	1,390,636
Community Development	499,856	1,025,000	130,000	0	1,654,856
Other Financing - Transfers-In	0	0	0	2,165,784	2,165,784
Other Financing -Transfers-Out	2,165,784	0	0	(2,165,784)	0
<b>Total Expenditures - Uses</b>	<b>22,517,554</b>	<b>8,075,000</b>	<b>1,317,990</b>	<b>0</b>	<b>31,910,544</b>
<b>Excess of Revenue and Other Sources over Expenditures and Other Uses</b>	<b>(\$1,791,063)</b>	<b>\$250,500</b>	<b>\$2,310</b>	<b>\$0</b>	<b>(\$1,538,253)</b>
<b>Beginning Fund Balance</b>	<b>\$16,727,643</b>				
<b>Ending Fund Balance</b>	<b>\$14,936,580</b>				

Which was the subject of a public hearing on May 4, 2020, after notice thereof was published twice in a newspaper of circulation within the City, is hereby adopted.

The tax rate for all real property, not otherwise exempted, located within the corporate limits of the City shall be as is hereby fixed at sixty-three cents (\$.63) on each one hundred (\$100.00) dollars of assessed value on lands, improvements and fixtures.

The tax rate for all operating property of public utilities and contract carriers, not otherwise exempted, located within the corporate limits of the City shall be as is hereby fixed at one dollar and ninety-eight cents (\$1.98) on each one hundred (\$100.00) dollars of assessed value.

Such taxes on lands and improvements shall be computed on the valuation of said properties in Prince George's County, Maryland, which assessment is hereby adopted and used by the City of Hyattsville as its own valuation assessment of the land and improvements within the corporate limits subject to taxation for property of public utilities and contract carriers, the valuation of said properties as certified to the City of Hyattsville by the Maryland State Department of Assessments and Taxation shall be used as the assessed valuation of properties so certified.

The tax rate for all tangible personal property, not otherwise exempted, located within the corporate limits of the City shall be and is hereby fixed at one dollar and fifteen cents (\$1.15) on each one hundred (\$100.00) dollars of assessed value of all tangible operating personal property, including commercial inventory. In computing and levying such taxes on tangible personal property, the valuation of such property as certified to the City of Hyattsville by the Maryland State Department of Assessments and Taxation shall be used as the assessed valuation of properties so certified.

The City Treasurer, or any other person designated by the City Council to act in his/ her place, is hereby authorized and directed to collect the taxes herein levied by this ordinance.

In accordance with Section C5-17 of the Hyattsville City Charter, the real property taxes provided for in this ordinance shall be due and payable on the first day of July 2020 and shall be overdue and in arrears when the County's real property taxes are overdue and in arrears. All real property taxes shall bear monthly interest while in arrears at the rate of two thirds of one percent (.0066) and a monthly penalty of one percent (.01) as provided in Section C5-17 of the City Charter.

Tangible personal property shall bear a fixed penalty of one hundred (\$100.00) dollars for the first month in arrears, which is defined as the period beginning ninety-one (91) days and ending one hundred twenty (120) days following the tax bill date. An additional penalty of one percent (.01) per month shall be due on any taxes in arrears more than one hundred twenty (120) days. All tangible personal property taxes shall bear interest at the rate of two thirds of one percent (.0066) per month while in arrears.

**AND BE IT FURTHER ORDAINED**, that this budget shall govern the revenue and expenditure of funds by the City during the fiscal year 2021, subject to further budget ordinances enacted by the City pursuant to the Maryland Annotated Code, Local Government Article, Section 5-205(b);

**AND BE IT FURTHER ORDAINED**, that the City Council may from time to time during the fiscal year amend this budget by motions made, discussed and carried by a 2/3 vote of the City Council so long as any action regarding this budget is taken at a public meeting after notice and a public discussion;

**AND BE IT FURTHER ORDAINED**, pursuant to Hyattsville Resolution 2004-03 designating the University Town Center Special Taxing District and Hyattsville Resolution 2004-03 authorizing the imposition, levy and collection of special taxes in the Special Taxing District and pursuant to the Rate and Method of Apportionment terms adopted, the City of Hyattsville adopts and approves the report of the Administrator of the University Town Center Special Taxing District (Exhibit A) and hereby assesses and levies as additional real property taxes on the owners of properties in the University Town Center Special Taxing District this special tax as indicated in Appendix A of Exhibit A for the upcoming fiscal year (as the same may be recalculated as further described in this paragraph); in the event any parcel numbers are changed prior to the actual billing of taxes by the County, the Administrator shall revise Appendix A to be consistent with the tax parcel numbers used by the County for billing of taxes and recalculate the special tax to be collected from each parcel in a manner consistent with the method utilized to calculate the special taxes in Exhibit A;

**AND BE IT FURTHER ORDAINED**, that this budget shall govern the number and type of employment positions to include the number of employees and Full-Time Equivalent (FTE) count for Fiscal Year 2021 and the City of Hyattsville approves and adopts these counts as contained in Exhibit B.

**AND BE IT FURTHER ORDAINED**, that this ordinance shall become effective on July 1, 2020, as provided in Section C2-9 of the City Charter and a fair summary of this Ordinance shall be published twice in a newspaper having general circulation in the City, subject to the provisions of section C3-2A(6) of the City Charter;

**INTRODUCED** by the City Council of the City of Hyattsville, Maryland at a public meeting on May 18, 2020;

**ADOPTED**, by the City Council of the City of Hyattsville, Maryland at a public meeting on June 2, 2020.

Adopted: June 2, 2020

Effective Date: July 1, 2020

Attest:

\_\_\_\_\_

Laura Reams

City Clerk

\_\_\_\_\_

Candace B. Hollingsworth

Mayor

**CITY OF HYATTSVILLE  
SPECIAL OBLIGATION REFUNDING BONDS  
UNIVERSITY TOWN CENTER PROJECT  
SERIES 2016**

**Fiscal Year 2020-2021  
Special Tax Report**



**MAY 4, 2020**

**PREPARED BY:**

**MUNICAP, INC.**  
— PUBLIC FINANCE —

**CITY OF HYATTSVILLE  
SPECIAL OBLIGATION REFUNDING BONDS  
UTC PROJECT SERIES 2016**

**Fiscal Year 2020-2021  
Special Tax Report**

**INTRODUCTION**

The City of Hyattsville issued \$18,000,000 of special obligation bonds in August 2004 related to the University Town Center Development District. These bonds are to be repaid from special taxes collected on the taxable property in the University Town Center Special Taxing District, which was created pursuant to Resolution No. 2004-02 adopted by the City Council on February 17, 2004. Series 2004 Bonds were defeased and redeemed on December 20, 2016 with the \$16,940,000 City of Hyattsville Series 2016 Special Obligation Refunding Bonds.

A special tax is to be collected each fiscal year in the University Town Center Special Taxing District pursuant to Resolution No. 2004-03, and an Executive Order, dated August 9, 2004, executed by the Mayor. This report has been prepared to explain the methodology used to calculate the special tax rates at which property will be taxed in the University Town Center Special Taxing District for fiscal year 2020-2021.

**SPECIAL TAX REQUIREMENT**

Special taxes are to be collected in a proportional amount equal to each parcel's equivalent use factors such that the total special taxes collected are equal to the special tax requirement. The special tax requirement is generally equal to (i.) annual debt service, (ii.) administrative expenses, less (iii) interest income on the reserve fund (*upon closure of the improvement fund*) held by the trustee.

Table A provides a summary of the special tax requirement for fiscal year 2020-2021. Special taxes equal to \$1,255,000.00 will have to be collected for fiscal year 2020-2021. Each of these numbers is explained in the following sections.

**Debt Service**

Debt service includes interest on the bonds payable on January 1, 2021 and July 1, 2021. Each semi-annual interest payment is equal to \$367,225.00 on the terms bonds shown below.

Term 2021 Bonds of \$520,000 at 3.50%	\$9,100
Term 2027 Bonds of \$4,255,000 at 5.00%	\$106,375
Term 2027 Bonds of \$4,245,000 at 5.00%	\$106,125
Term 2034 Bonds of \$5,8250,000 at 5.05%	\$145,625
Total:	<u><u>\$367,225</u></u>

A principal payment of \$520,000 is due on July 1, 2021. As a result, total debt service for fiscal year 2020-2021 is \$1,254,450.

**Table A**  
**Special Tax Requirement**  
**Fiscal Year 2020-2021**

<b>Debt service:</b>	<b>Amount</b>
Interest on January 1, 2021	\$367,225
Interest on July 1, 2021	\$367,225
Principal on July 1, 2021	\$520,000
<b><i>Sub-total debt service</i></b>	<b><i>\$1,254,450</i></b>
Administrative expenses	\$31,932
Contingency	\$13,240
<b><i>Total expenses</i></b>	<b><i>\$1,299,621</i></b>
Reserve fund investment income	(\$3,388)
Surplus from prior year	(\$41,233)
<b><i>Funds available to be applied for FY20-21</i></b>	<b><i>(\$44,621)</i></b>
<b>Special Tax Requirement</b>	<b>\$1,255,000</b>

### Administrative Expenses

Administrative expenses include the trustee, the administrator, and the expenses of the city related to the district. The annual charges of the trustee are estimated to be \$7,630. The fees and expenses of the administrator are estimated to be \$13,690. The expenses of the city are estimated to be \$10,612. Accordingly, the total administrative expenses are estimated at \$31,932.

### Contingency

A contingency, equal to approximately one percent of annual debt service plus an additional amount to round the special tax requirement to the nearest thousand has been added in case there are unanticipated expenses or tax payment delinquencies.

### Reserve Fund Income

As of April 30, 2020, the balance in the reserve fund was \$1,727,982.63, which consists of the reserve requirement of \$1,694,000.00 and investment income posted to the account in the amount of \$33,982.63. The investment income previously posted to the Reserve Fund will be made available to pay debt service on the Series 2016 Refunding Bonds on July 1, 2020. The reserve fund proceeds are held in First America Treasury Obligation money market fund earning approximately 0.38 percent per annum. Due to the COVID-19 pandemic, interest rates have drastically been reducing during the first quarter of 2020. As a result, we anticipate current rates will continue to be lower. To be conservative, we estimate



interest rates will be in the range of 0.20 percent during fiscal year 2020-2021. At this rate of return, \$564.67 in interest income is estimated to be earned by the next debt service payment on July 1, 2020. An additional \$3,388.00 in annual investment income will be earned and made available to pay debt service and administrative expenses on the Series 2016 Refunding Bonds for fiscal year 2020-2021.

### Surplus from Prior Year

Table B below outlines the surplus from the prior year that may be applied to pay debt service and administrative expenses for fiscal year 2020-2021. Special taxes in the amount of \$1,185,000.00 were billed for collection in fiscal year 2019-2020. As of April 30, 2020, Prince George’s County has reported collecting special taxes in the amount of \$1,193,197.34 (*includes interest and penalties and prior year delinquencies*) for fiscal year 2019-2020. This amount represents 99.94 percent of the total special taxes billed for collection during fiscal year 2019-2020. As of April 30, 2020, all special taxes collected for fiscal year 2019-2020 have been transferred to the trustee.

As of April 30, 2020, the balance in the special tax fund and debt service fund were \$889,341.98 and \$20,187.15, respectively. As mentioned above, an additional \$33,982.63 in interest income is also available in the reserve fund. An additional \$564.67 in interest income is estimated to be earned by the next debt service payment on July 1, 2020. As a result, \$34,547.60 (\$33,982.63 + \$564.67) in interest income is estimated to be earned by the next debt service payment on July 1, 2020. A portion of these funds will be used to pay debt service due on July 1, 2020, which consists of an interest payment and principal payment of \$375,537.50 and \$475,000.00, respectively, as shown on Table B below.

**Table B**  
**Surplus from Prior Year**

	Series 2016
<b>Available Funds:</b>	
Special tax fund balance 4-30-2020	\$889,341.98
Debt service fund	\$20,187.15
Estimated reserve fund interest	\$34,547.30
<i>Total funds available</i>	\$944,076.43
Interest payment on July 1, 2020	(\$375,537.50)
Principal payment	(\$475,000.00)
Administrative expenses	(\$31,305.64)
<i>Subtotal expenses</i>	(\$881,843.14)
<i>Contingency for future principal payment</i>	(\$21,000.00)
<b>Surplus from prior year</b>	<b>\$41,233.29</b>

Administrative expenses for fiscal year 2019-2020 were estimated to be \$31,305.64 and were to be funded with special taxes collected in fiscal year 2019-2020. As of April 30, 2020, the administrative expenses fund has not been funded with special assessments collected in fiscal year 2019-2020. As a result, special assessments collected in fiscal year

2019-2020 in the amount of \$31,305.64 will be transferred from the special assessment fund to the administrative expenses fund. A contingency in the amount of \$21,000.00 will be retained to make future principal payment. Accordingly, an estimated aggregate surplus of \$41,233.29 will be available to pay debt service and administrative expenses for fiscal year 2020-2021.

### Special Tax Collected

The special tax to be collected for the year shall be equal to the special tax requirement. The special tax for each parcel shall be equal to the Equivalent Use Factors of the parcel, divided by the Equivalent Use Factors of all Taxable Property in the District, and the result multiplied by the Special Tax Requirement as shown by the formula below:

$$A = (B \div C) \times D$$

Where the terms have the following meaning:

- A = The Special Tax for a Parcel
- B = The Equivalent Use Factors of the Parcel
- C = The Equivalent Use Factors of all Taxable Property in the District
- D = The Special Tax Requirement

Equivalent Use Factors means for any parcel, the number of dwelling units, parking spaces, and building square footage of a parcel by the Land Use Class multiplied by the factor for each Land Use Class as shown in Table C below:

**Table C**  
**Land Use Class and Equivalent Use Factors**

Land Use Class	Equivalent Use Factors
Office Property	0.70 per 1,000 square feet
Parking Property	0.02 per parking space
Residential Property	1.00 per dwelling unit
Retail Property	1.02 per 1,000 square feet

The equivalent use factors for each taxable parcel classified under office or retail land use classes within the district were computed using building square footages obtained from the State Department of Assessments and Taxation. Schedules from the State Department of Assessments and Taxation showing the building square footage for each parcel, which were used in computing the equivalent use factors for each taxable parcel classified under office or retail land use class within the district, are attached to Appendix B. Schedules for individual condominium units of residential property can be obtained at <https://sdat.dat.maryland.gov/RealProperty/Pages/default.aspx>. The respective land use class and the aggregate building square footage for office and retail property, the aggregate number of dwelling units for residential parcels and the total number of parking spaces for parking property and the corresponding equivalent use factors for each land use class are shown in Table D below.

**Table D**  
**Special Tax District Parcels**

Land Use Class	Number of Parcels	Building SF/ Dwelling Units / Parking Spaces/	Equivalent Use Factor	Equivalent Use Factors
Office	4	1,044,783	0.70	731.35
Retail	5	211,137	1.02	215.36
Residential	136	716	1.00	716.00
Parking	3	1,392	0.02	27.84
<b>Total</b>	<b>148</b>			<b>1,690.55</b>

Special taxes are to be collected in a proportional amount equal to each parcel's equivalent use factors such that the total special tax to be collected is equal to the special tax requirement. For fiscal year 2020-2021, the special tax requirement is equal to \$1,255,000.00. The equivalent use factors for all parcels within the district are equal to 1,690.55. As a result, the special tax to be collected per each equivalent use factor is equal to \$742.36 ( $\$1,255,000.00 \div 1,690.55 = \$742.36$ ). Table E below shows the aggregate breakdown of special taxes to be collected in the district on the basis of land use class.

**Table E**  
**Special Taxes to be Collected**  
**Fiscal Year 2020-2021**

Land Use Class	Equivalent Use Factors	Special Tax Per EUF	Special Tax
Office	731	\$742.36	\$542,925.70
Retail	215	\$742.36	\$159,875.08
Residential	716	\$742.36	\$531,531.84
Parking	28	\$742.36	\$20,667.38
<b>Total</b>	<b>1,691</b>		<b>\$1,255,000.00</b>

### **SPECIAL TAX RATES**

Special taxes are to be collected in a proportional amount equal to each parcel's equivalent use factors such that the total special tax collected is equal to the special tax requirement. The total expenses of the district for fiscal year 2020-2021 are estimated to be equal to \$1,299,621.29. Surplus revenues from prior year and projected interest income available to pay expenses are estimated to be \$44,621.29. Accordingly, the special tax requirement is equal to \$1,255,000.00.

The special taxes to be collected on each parcel for fiscal year 2020-2021 are shown in Appendix A. Appendix B includes schedules from the State Department of Assessments and Taxation showing the building square footage for each parcel, which were used in computing the equivalent use factors for each taxable parcel classified as office and retail land use class within the district.

## APPENDIX A

### CITY OF HYATTSVILLE UNIVERSITY TOWN CENTER SPECIAL TAX DISTRICT PRINCE GEORGES COUNTY, MARYLAND

#### SPECIAL TAX ROLL 2020

Parcel Account #	Parcel	Building	Owner	Special Tax FY20-21
356694-0	I	Metro I	NEW TOWN METRO I LLC	\$162,796.18
372073-7	R	The Highline	3700 EAST WEST LLC	\$252,106.44
372074-5	S	Retail/Parking	ECHO UTC LLC	\$67,408.63
337808-0	G	Metro IV	GIP HYATTSVILLE LLC	\$97,704.83
366669-0	L	Metro III	6525 BELCREST ROAD LLC	\$253,852.03
383475-1	T	GHS/Garage	VIE AT UNIVERSITY TOWERS LLC	\$188,961.05
383474-4	U	Garage/Retail	BE UTC GSA THEATRE LLC	\$26,838.41
366671-6	M	Retail	BE UTC GSA THEATRE LLC	\$9,194.80
366672-4	N	Land	BE UTC PARCEL N LLC	\$0.00
372072-9	Q	Retail	BE UTC GSA THEATRE LLC	\$7,986.30
372068-7	P	Office	BE UTC GSA THEATRE LLC	\$28,572.66
372070-3	P	Retail	BE UTC GSA THEATRE LLC	\$60,102.04
393532-7	201	1 Independence Plaza	HUDSON DABNEY S	\$742.36
393533-5	202	1 Independence Plaza	PRIETO LINA M ETAL F	\$742.36
393534-3	203	1 Independence Plaza	REPOLE MARIO	\$742.36
393535-0	204	1 Independence Plaza	LAI ANTHONY ETAL & S	\$742.36
393536-8	205	1 Independence Plaza	MOORE KAREN P	\$742.36
393537-6	206	1 Independence Plaza	DAWSON ALLEN L	\$742.36
393538-4	207	1 Independence Plaza	GARCIA NOEMI G	\$742.36
393539-2	208	1 Independence Plaza	NIEVES TATIANA	\$742.36
393540-0	209	1 Independence Plaza	WARD MILTON	\$742.36
393541-8	210	1 Independence Plaza	WUSU PROSPER O	\$742.36
393542-6	211	1 Independence Plaza	KUMAZAH INNOCENT K	\$742.36
393543-4	212	1 Independence Plaza	BRECHTEL COLT	\$742.36
393544-2	213	1 Independence Plaza	THOMAS LEEAN	\$742.36
393545-9	214	1 Independence Plaza	JONES VINCENT E	\$742.36
393546-7	215	1 Independence Plaza	REPOLE MARIO	\$742.36
393547-5	216	1 Independence Plaza	ADOLPHUS MARCUS	\$742.36
393548-3	301	1 Independence Plaza	FERNANDES OSWALD D &	\$742.36
393549-1	302	1 Independence Plaza	PERDUE SAMUEL F	\$742.36
393550-9	303	1 Independence Plaza	HILL DAVID W ETAL CO	\$742.36

<b>Parcel Account #</b>	<b>Parcel</b>	<b>Building</b>	<b>Owner</b>	<b>Special Tax FY20-21</b>
393551-7	304	1 Independence Plaza	BROWN LARRY S	\$742.36
393552-5	305	1 Independence Plaza	BAKER BRIAN	\$742.36
393553-3	306	1 Independence Plaza	SUN LUYU	\$742.36
393554-1	307	1 Independence Plaza	LEE HOYOUNG ETAL & M	\$742.36
393555-8	308	1 Independence Plaza	CHATMAN VANESSA	\$742.36
393556-6	309	1 Independence Plaza	HERNANDEZ ALEX F	\$742.36
393557-4	310	1 Independence Plaza	MARFO KOJO A	\$742.36
393558-2	311	1 Independence Plaza	KWAMIN MARIAM	\$742.36
393559-0	312	1 Independence Plaza	KIRUTHI FAMILY TRS D	\$742.36
393560-8	313	1 Independence Plaza	PATTERSON CHARMIANE	\$742.36
393561-6	314	1 Independence Plaza	JOHNSON VERA E	\$742.36
393562-4	315	1 Independence Plaza	BURSE-MONROE BARBARA	\$742.36
393563-2	316	1 Independence Plaza	WHITE MATTIE E & BRI	\$742.36
393564-0	401	1 Independence Plaza	LI KIT Y	\$742.36
393565-7	402	1 Independence Plaza	KAPLAN MORIEL E	\$742.36
393566-5	403	1 Independence Plaza	BRANCH DAVID G	\$742.36
393567-3	404	1 Independence Plaza	HONG YOONJEE ETAL JU	\$742.36
393568-1	405	1 Independence Plaza	LUBBEN JOSHUA T ETAL	\$742.36
393569-9	406	1 Independence Plaza	ELLISON RAFE R	\$742.36
393570-7	407	1 Independence Plaza	BERHANE SABA	\$742.36
393571-5	408	1 Independence Plaza	POE WILLIAM L ETAL &	\$742.36
393572-3	409	1 Independence Plaza	KWON TAE H	\$742.36
393573-1	410	1 Independence Plaza	HAWKINS RODGER L I	\$742.36
393574-9	411	1 Independence Plaza	EMLAELU ZEWEREDE	\$742.36
393575-6	412	1 Independence Plaza	SAMANTA LISA T	\$742.36
393576-4	413	1 Independence Plaza	KACHEL CHRISTIAN	\$742.36
393577-2	414	1 Independence Plaza	ASTARABADI SYED MORT	\$742.36
393578-0	415	1 Independence Plaza	DAVER ZANEETA E	\$742.36
393579-8	416	1 Independence Plaza	OVERTON CHRISTINA N	\$742.36
393580-6	501	1 Independence Plaza	SAAD DORY W	\$742.36
393581-4	502	1 Independence Plaza	BAGHDADI LAYA ETAL &	\$742.36
393582-2	503	1 Independence Plaza	EMLAELU MUNIT	\$742.36
393583-0	504	1 Independence Plaza	BREEDLOVE HAROLD E	\$742.36
393584-8	505	1 Independence Plaza	NZONDJOU PATRICIA E	\$742.36
393585-5	506	1 Independence Plaza	LEWIN GREGORY	\$742.36
393586-3	507	1 Independence Plaza	ANDREWS AKHIL C	\$742.36
393587-1	508	1 Independence Plaza	WILLIAMS BRIAN A	\$742.36
393588-9	509	1 Independence Plaza	NGUYEN SAM M	\$742.36
393589-7	510	1 Independence Plaza	TRAN KY	\$742.36
393590-5	511	1 Independence Plaza	BURKE PATRICK C ETAL	\$742.36
393591-3	512	1 Independence Plaza	JAKCSON HAROLD III	\$742.36
393592-1	513	1 Independence Plaza	SCOTTON LORI L	\$742.36

<b>Parcel Account #</b>	<b>Parcel</b>	<b>Building</b>	<b>Owner</b>	<b>Special Tax FY20-21</b>
393593-9	514	1 Independence Plaza	RAHMAN AHMED	\$742.36
393594-7	515	1 Independence Plaza	DE SILVA DUSHANI	\$742.36
393595-4	516	1 Independence Plaza	FLETCHER FRANCES E	\$742.36
393596-2	601	1 Independence Plaza	JACOB VARGESE ETAL &	\$742.36
393597-0	602	1 Independence Plaza	WEINSTEIN DANIEL B	\$742.36
393598-8	603	1 Independence Plaza	ANWUKAH UZOMA T	\$742.36
393599-6	604	1 Independence Plaza	MCLEAN COLLIN	\$742.36
393600-2	605	1 Independence Plaza	BROWN JEFFREY E JR	\$742.36
393601-0	606	1 Independence Plaza	HAFER JEFFREY H ETAL	\$742.36
393602-8	607	1 Independence Plaza	VERA BETZAIDA TEJA	\$742.36
393603-6	608	1 Independence Plaza	ESPINOSA ALBERTO J	\$742.36
393604-4	609	1 Independence Plaza	GONZALES ERIC E ETAL	\$742.36
393605-1	610	1 Independence Plaza	PARKINS JACQUELINE A	\$742.36
393606-9	611	1 Independence Plaza	BRAGDON JEREMY S & H	\$742.36
393607-7	612	1 Independence Plaza	PANDIT SUNIL K	\$742.36
393608-5	613	1 Independence Plaza	PERI DAVID	\$742.36
393609-3	614	1 Independence Plaza	ORUGANTI SOLO 401K T	\$742.36
393610-1	615	1 Independence Plaza	BAKER AJA S	\$742.36
393611-9	616	1 Independence Plaza	TRAINOR PATRICK & SA	\$742.36
393612-7	701	1 Independence Plaza	MATTEI ENRICO A MONZ	\$742.36
393613-5	702	1 Independence Plaza	ROSADO DOUGLAS	\$742.36
393614-3	703	1 Independence Plaza	AYU HECTOR T	\$742.36
393615-0	704	1 Independence Plaza	GEORGE TONY K & IVY	\$742.36
393616-8	705	1 Independence Plaza	CHATO JENNIFER & JOH	\$742.36
393617-6	706	1 Independence Plaza	FLORES MARIA A LIVIN	\$742.36
393618-4	707	1 Independence Plaza	NGUYEN TRANG T	\$742.36
393619-2	708	1 Independence Plaza	EDENS RICHARD W JR	\$742.36
393620-0	709	1 Independence Plaza	VOGEL RONALD	\$742.36
393621-8	710	1 Independence Plaza	WANG LIZHAO ETAL	\$742.36
393622-6	711	1 Independence Plaza	OLIVAIGNACIO FRANK E	\$742.36
393623-4	712	1 Independence Plaza	PAULSON STANLEY L	\$742.36
393624-2	713	1 Independence Plaza	YU HAO	\$742.36
393625-9	714	1 Independence Plaza	CANELA AMIR	\$742.36
393626-7	715	1 Independence Plaza	EDWARD FISHER B	\$742.36
393627-5	716	1 Independence Plaza	DEROSALES JOSEPH C	\$742.36
393628-3	801	1 Independence Plaza	BHAVNANI KISHIN K ET	\$742.36
393629-1	802	1 Independence Plaza	CASKEY DAVID L ETAL	\$742.36
393630-9	803	1 Independence Plaza	CHANG JAY C	\$742.36
393631-7	804	1 Independence Plaza	POWERS JOSEPH C	\$742.36
393632-5	805	1 Independence Plaza	MCCARTHY KATHLEEN A	\$742.36
393633-3	806	1 Independence Plaza	YANG ROBERT T ETAL &	\$742.36
393634-1	807	1 Independence Plaza	SMALL STACY N & JUDI	\$742.36

<b>Parcel Account #</b>	<b>Parcel</b>	<b>Building</b>	<b>Owner</b>	<b>Special Tax FY20-21</b>
393635-8	808	1 Independence Plaza	GIPSON TANYA L	\$742.36
393636-6	809	1 Independence Plaza	CHATO JOHN ETAL & CH	\$742.36
393637-4	810	1 Independence Plaza	BOKKISAM RAJESH ETAL	\$742.36
393638-2	811	1 Independence Plaza	SNOWDEN SAMUEL & BOB	\$742.36
393639-0	812	1 Independence Plaza	GENSHEIMER KATHLEEN	\$742.36
393640-8	813	1 Independence Plaza	KUNG FAITH	\$742.36
393641-6	814	1 Independence Plaza	SINGH SATINDER ETAL	\$742.36
393642-4	815	1 Independence Plaza	CAMERON JOHN	\$742.36
393643-2	816	1 Independence Plaza	ELLISON RAFE R	\$742.36
402119-2	200	Plaza Lofts 22	LADEIRA BRUNA D P	\$742.36
402120-0	201	Plaza Lofts 22	ASANTE SELINA ETAL P	\$742.36
402121-8	202	Plaza Lofts 22	ANIKPO MELEI Y	\$742.36
402122-6	203	Plaza Lofts 22	AMOS RALPH E JR	\$742.36
402123-4	204	Plaza Lofts 22	GOLDBERG SHAINA	\$742.36
402124-2	205	Plaza Lofts 22	NORTON EDWARD V REVO	\$742.36
402125-9	206	Plaza Lofts 22	CORTEZ ANN M	\$742.36
402126-7	207	Plaza Lofts 22	DIMPERIO MICHAEL V	\$742.36
402127-5	208	Plaza Lofts 22	EDOROR MICHAEL	\$742.36
402128-3	209	Plaza Lofts 22	ROBINSON KEENAN T	\$742.36
402129-1	210	Plaza Lofts 22	MCCLEAN KYLE	\$742.36
402130-9	400	Plaza Lofts 22	ABENGOWE CHIKODIRI	\$742.36
402131-7	401	Plaza Lofts 22	GRAHAM LISA	\$742.36
402132-5	402	Plaza Lofts 22	CHAQUEA JUAN S	\$742.36
402133-3	403	Plaza Lofts 22	PANOVSKI NAUM ETAL Z	\$742.36
402134-1	404	Plaza Lofts 22	NGUYEN ALICE C & KAR	\$742.36
402135-8	405	Plaza Lofts 22	BOOTH NANCY M REVC T	\$742.36
402136-6	406	Plaza Lofts 22	MELKONIAN RONALD ETA	\$742.36
402137-4	407	Plaza Lofts 22	JONES TIFFANY	\$742.36
402138-2	408	Plaza Lofts 22	BRIGADOON VALHALLA	\$742.36
402139-0	409	Plaza Lofts 22	WONG GORDON Y	\$742.36
402140-8	410	Plaza Lofts 22	BEAL BEVERLY ANN J	\$742.36
<b>Total</b>				<b>\$1,255,000.00</b>

**APPENDIX B**

**CITY OF HYATTSVILLE  
UNIVERSITY TOWN CENTER SPECIAL TAXING DISTRICT  
STATE DEPARTMENT OF ASSESSMENTS AND TAXATION  
SDAT SCHEDULES**



Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3566940</b>			
Owner Information					
<b>Owner Name:</b>	NEW TOWN METRO I LLC	<b>Use:</b>	COMMERCIAL	<b>Principal Residence:</b>	NO
<b>Mailing Address:</b>	THE BERSTEIN COMPANIES 3299 K ST NW STE 700 WASHINGTON DC 20007-	<b>Deed Reference:</b>	/34387/ 00304		
Location & Structure Information					
<b>Premises Address:</b>		6505 BELCREST RD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PARCEL 1
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	198052
<b>Lot:</b>		<b>Assessment Year:</b>	<b>Plat No:</b>		
		2019	198052		
<b>Plat Ref:</b>					
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
1964	313,278 SF		1.7000 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		OFFICE BUILDING	/	C3	
Value Information					
<b>Base Value</b>		<b>Value</b>		<b>Phase-in Assessments</b>	
		As of		As of	
		01/01/2019		07/01/2019	
<b>Land:</b>	1,401,900	1,401,900		As of	
<b>Improvements</b>	15,098,100	17,251,700		07/01/2020	
<b>Total:</b>	16,500,000	18,653,600		17,217,867	
<b>Preferential Land:</b>	0			17,935,733	
				0	
Transfer Information					
<b>Seller:</b>	<b>Date:</b> 02/08/2013		<b>Price:</b> \$16,000,000		
<b>Type:</b> NON-ARMS LENGTH OTHER	<b>Deed1:</b> /34387/ 00304		<b>Deed2:</b>		
<b>Seller:</b>	<b>Date:</b>		<b>Price:</b> \$0		
<b>Type:</b>	<b>Deed1:</b> /11044/ 00033		<b>Deed2:</b>		
<b>Seller:</b>	<b>Date:</b>		<b>Price:</b>		
<b>Type:</b>	<b>Deed1:</b>		<b>Deed2:</b>		
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019			07/01/2020
<b>County:</b>	000	0.00			
<b>State:</b>	000	0.00			
<b>Municipal:</b>	000	0.00 0.00			0.00 0.00
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3720737</b>			
Owner Information					
<b>Owner Name:</b>	3700 EAST WEST LLC	<b>Use:</b>	COMMERCIAL	<b>Principal Residence:</b>	NO
<b>Mailing Address:</b>	BERNSTEIN CO STE 700 3299 K ST NW WASHINGTON DC 20007-	<b>Deed Reference:</b>	/40112/ 00349		
Location & Structure Information					
<b>Premises Address:</b>		6445 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PARCEL R
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	209054
<b>Lot:</b>		<b>Assessment Year:</b>	<b>Plat No:</b>		
		2019	209054		
<b>Plat Ref:</b>					
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
1968	429924		2.8700 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		APARTMENT	/	C3	
Value Information					
<b>Base Value</b>		<b>Value</b>		<b>Phase-in Assessments</b>	
		As of		As of	
		01/01/2019		07/01/2019	
<b>Land:</b>	1,875,200	1,875,200		As of	
<b>Improvements</b>	45,806,900	50,109,200		07/01/2020	
<b>Total:</b>	47,682,100	51,984,400		49,116,200	
<b>Preferential Land:</b>	0			50,550,300	
				0	
Transfer Information					
<b>Seller:</b> PRINCE GEORGE CNTR II LLC RE	<b>Date:</b> 10/13/2017		<b>Price:</b> \$5,000,000		
<b>Type:</b> NON-ARMS LENGTH OTHER	<b>Deed1:</b> /40112/ 00349		<b>Deed2:</b>		
<b>Seller:</b> PRINCE GEORGE CNTR II LP	<b>Date:</b> 12/02/2005		<b>Price:</b> \$0		
<b>Type:</b> NON-ARMS LENGTH OTHER	<b>Deed1:</b> /23584/ 00680		<b>Deed2:</b>		
<b>Seller:</b> PRINCE GEORGE CNTR INC	<b>Date:</b>		<b>Price:</b> \$0		
<b>Type:</b>	<b>Deed1:</b> /08751/ 00443		<b>Deed2:</b>		
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019			07/01/2020
<b>County:</b>	000	0.00			
<b>State:</b>	000	0.00			
<b>Municipal:</b>	000	0.00 0.00			0.00 0.00
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3720745</b>			
Owner Information					
<b>Owner Name:</b>	ECHO UTC LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	560 EPSILON DR PITTSBURGH PA 15238-0000		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/35579/ 00001	
Location & Structure Information					
<b>Premises Address:</b>		6401 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PARCEL S
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
<b>Block:</b>	<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>	209054	
		2019		<b>Plat Ref:</b>	
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
2016	199,058 SF		3.4900 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		MARKET	/	C3	
		<b>Garage</b>	<b>Last Notice of Major Improvements</b>		
			2016		
Value Information					
		<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>	
			As of	As of	As of
			01/01/2019	07/01/2019	07/01/2020
<b>Land:</b>		2,280,300	2,280,300		
<b>Improvements</b>		18,913,600	25,209,600		
<b>Total:</b>		21,193,900	27,489,900	23,292,567	25,391,233
<b>Preferential Land:</b>		0		0	
Transfer Information					
<b>Seller:</b> PRINCE GEORGES CNTR		<b>Date:</b> 01/29/2014		<b>Price:</b> \$2,500,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /35579/ 00001		<b>Deed2:</b>	
<b>Seller:</b>		<b>Date:</b>		<b>Price:</b> \$0	
<b>Type:</b>		<b>Deed1:</b> /08751/ 00443		<b>Deed2:</b>	
<b>Seller:</b>		<b>Date:</b>		<b>Price:</b>	
<b>Type:</b>		<b>Deed1:</b>		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019		07/01/2020	
<b>County:</b>	000	0.00		0.00	
<b>State:</b>	000	0.00		0.00	
<b>Municipal:</b>	000	0.00 0.00		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3378080</b>			
Owner Information					
<b>Owner Name:</b>	GIP HYATTSVILLE LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	1465 LAKE SHORE DR SOUTH BARRINGTON IL 60010-		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/41805/ 00288	
Location & Structure Information					
<b>Premises Address:</b>		3311 TOLEDO RD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PARCEL G
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
<b>Block:</b>	<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>	192019	
		2019		<b>Plat Ref:</b>	
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
2003	188,019 SF		1.0100 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		OFFICE BUILDING	/	C5	
		<b>Garage</b>	<b>Last Notice of Major Improvements</b>		
			2002		
Value Information					
		<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>	
			As of	As of	As of
			01/01/2019	07/01/2019	07/01/2020
<b>Land:</b>		659,900	659,900		
<b>Improvements</b>		15,430,100	16,211,400		
<b>Total:</b>		16,090,000	16,871,300	16,350,433	16,610,867
<b>Preferential Land:</b>		0		0	
Transfer Information					
<b>Seller:</b> HYATTSVILLE OFFICE 2015 LLC		<b>Date:</b> 02/13/2019		<b>Price:</b> \$16,050,000	
<b>Type:</b> ARMS LENGTH IMPROVED		<b>Deed1:</b> /41805/ 00288		<b>Deed2:</b>	
<b>Seller:</b> JPMCC 2003 C1 TOLEDO OFFICE LLC		<b>Date:</b> 12/17/2015		<b>Price:</b> \$7,376,250	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /37697/ 00290		<b>Deed2:</b>	
<b>Seller:</b> PGMCC IV LLC		<b>Date:</b> 07/08/2014		<b>Price:</b> \$4,875,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /36146/ 00515		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019		07/01/2020	
<b>County:</b>	000	0.00		0.00	
<b>State:</b>	000	0.00		0.00	
<b>Municipal:</b>	000	0.00 0.00		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 366690</b>			
Owner Information					
<b>Owner Name:</b>	6525 BELCREST ROAD LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	STE 320 33 WEST 19TH ST NEW YORK NY 10011-		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/37718/ 00016	
Location & Structure Information					
<b>Premises Address:</b>		6525 BELCREST RD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PARCEL L
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
					<b>Block:</b>
					205042
					<b>Lot:</b>
					2019
					<b>Assessment Year:</b>
					<b>Plat No:</b>
					205042
					<b>Plat Ref:</b>
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
1972	488,502 SF		2,7800 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		OFFICE BUILDING	/	C3	
Value Information					
	<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>		
		As of	As of	As of	
		01/01/2019	07/01/2019	07/01/2020	
<b>Land:</b>	2,219,000	2,219,000			
<b>Improvements</b>	5,581,000	7,781,000			
<b>Total:</b>	7,800,000	10,000,000	8,533,333	9,266,667	
<b>Preferential Land:</b>	0		0		
Transfer Information					
<b>Seller:</b>	FUCMS 1999 C1 BELCREST RD LLC		<b>Date:</b>	12/28/2015	
<b>Type:</b>	NON-ARMS LENGTH OTHER		<b>Deed1:</b>	/37718/ 00016	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$6,510,001	
<b>Seller:</b>	PG METRO CENTER III INC		<b>Date:</b>	08/23/2013	
<b>Type:</b>	NON-ARMS LENGTH OTHER		<b>Deed1:</b>	/35120/ 00123	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$9,825,000	
<b>Seller:</b>			<b>Date:</b>		
<b>Type:</b>			<b>Deed1:</b>	/12085/ 00627	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$0	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019		07/01/2020	
<b>County:</b>	000	0.00		0.00	
<b>State:</b>	000	0.00		0.00	
<b>Municipal:</b>	000	0.00 0.00		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3834751</b>			
Owner Information					
<b>Owner Name:</b>	VIE AT UNIVERSITY TOWERS LLC		<b>Use:</b>	APARTMENTS NO	
<b>Mailing Address:</b>	STE 2500 80 SW 8TH ST MIAMI FL 33130-		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/40531/ 00450	
Location & Structure Information					
<b>Premises Address:</b>		6515 BELCREST RD HYATTSVILLE 20782-0000		<b>Legal Description:</b>	PRINCE GEORGE CENTER PARCEL T
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7017	
					<b>Block:</b>
					217014
					<b>Lot:</b>
					2019
					<b>Assessment Year:</b>
					<b>Plat No:</b>
					217014
					<b>Plat Ref:</b>
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
2006	389,030 SF		1,4300 AC	004	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		APARTMENT	/	C4	
Value Information					
	<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>		
		As of	As of	As of	
		01/01/2019	07/01/2019	07/01/2020	
<b>Land:</b>	934,300	934,300			
<b>Improvements</b>	60,951,100	66,168,000			
<b>Total:</b>	61,885,400	67,102,300	63,624,367	65,363,333	
<b>Preferential Land:</b>	0		0		
Transfer Information					
<b>Seller:</b>	MLCFC 2007 8 BELCREST ROAD LLC		<b>Date:</b>	02/02/2018	
<b>Type:</b>	ARMS LENGTH IMPROVED		<b>Deed1:</b>	/40531/ 00450	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$69,500,000	
<b>Seller:</b>	UTC HOUSING 1 LLC		<b>Date:</b>	10/17/2012	
<b>Type:</b>	NON-ARMS LENGTH OTHER		<b>Deed1:</b>	/34030/ 00013	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$39,150,000	
<b>Seller:</b>			<b>Date:</b>		
<b>Type:</b>			<b>Deed1:</b>	/20005/ 00685	
<b>Price:</b>			<b>Deed2:</b>		
			<b>Price:</b>	\$0	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>	07/01/2019		07/01/2020	
<b>County:</b>	000	0.00		0.00	
<b>State:</b>	000	0.00		0.00	
<b>Municipal:</b>	000	0.00 0.00		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		District - 17 Account Number - 3834744			
Owner Information					
<b>Owner Name:</b>	BE UTC GSA THEATRE LLC	<b>Use:</b>	COMMERCIAL	<b>Principal Residence:</b>	NO
<b>Mailing Address:</b>	BERMAN ENTPR STE 220 5410 EDSON LN ROCKVILLE MD 20852-	<b>Deed Reference:</b>	/36078/ 00001		
Location & Structure Information					
<b>Premises Address:</b>	6500 AMERICA BLVD HYATTSVILLE 20782-0000	<b>Legal Description:</b>	PAR U LOFTS 22 LEV 1 RETAIL&COMM ELE (NPL 09 4021192)		
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7017	
<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>	217014		
	2019	<b>Plat Ref:</b>			
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
2006	277,190 SF		2,5900 AC	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		PARKING STRUCTURE	/	C3	
<b>Garage</b>	<b>Last Notice of Major Improvements</b>				
Value Information					
	<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>		
		As of	As of	As of	
		01/01/2019	07/01/2019	07/01/2020	
<b>Land:</b>	1,692,300	1,692,300			
<b>Improvements</b>	6,107,700	9,878,400			
<b>Total:</b>	7,800,000	11,570,700	9,056,900	10,313,800	
<b>Preferential Land:</b>	0			0	
Transfer Information					
<b>Seller:</b>	HYATTSVILLE PROP HLDNGS LLC	<b>Date:</b>	06/13/2014	<b>Price:</b>	\$25,100,000
<b>Type:</b>	NON-ARMS LENGTH OTHER	<b>Deed1:</b>	/36078/ 00001	<b>Deed2:</b>	
<b>Seller:</b>	HYATTSVILLE PROP HLDNGS LLC	<b>Date:</b>	03/29/2012	<b>Price:</b>	\$0
<b>Type:</b>	NON-ARMS LENGTH OTHER	<b>Deed1:</b>	/33490/ 00376	<b>Deed2:</b>	
<b>Seller:</b>	UTC RETAIL I LLC	<b>Date:</b>	11/18/2011	<b>Price:</b>	\$25,100,000
<b>Type:</b>	NON-ARMS LENGTH OTHER	<b>Deed1:</b>	/33119/ 00001	<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>		07/01/2019		07/01/2020
<b>County:</b>	000		0.00		
<b>State:</b>	000		0.00		
<b>Municipal:</b>	000		0.00 0.00		0.00 0.00
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		District - 17 Account Number - 3666716			
Owner Information					
<b>Owner Name:</b>	BE UTC GSA THEATRE LLC	<b>Use:</b>	COMMERCIAL	<b>Principal Residence:</b>	NO
<b>Mailing Address:</b>	BERMAN ENTPR STE 220 5410 EDSON LN ROCKVILLE MD 20852-	<b>Deed Reference:</b>	/36078/ 00001		
Location & Structure Information					
<b>Premises Address:</b>	6450 AMERICA BLVD HYATTSVILLE 20782-0000	<b>Legal Description:</b>	PARCEL M		
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>	205043		
	2019	<b>Plat Ref:</b>			
Town: HYATTSVILLE					
<b>Primary Structure Built</b>	<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>	
2007	12,143 SF		24,784 SF	005	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		RESTAURANT	/	C5	
<b>Garage</b>	<b>Last Notice of Major Improvements</b>				
Value Information					
	<b>Base Value</b>	<b>Value</b>	<b>Phase-In Assessments</b>		
		As of	As of	As of	
		01/01/2019	07/01/2019	07/01/2020	
<b>Land:</b>	371,700	371,700			
<b>Improvements</b>	1,836,800	1,803,300			
<b>Total:</b>	2,208,500	2,175,000	2,175,000	2,175,000	
<b>Preferential Land:</b>	0			0	
Transfer Information					
<b>Seller:</b>	HYATTSVILLE PROP HLDNGS LLC	<b>Date:</b>	06/13/2014	<b>Price:</b>	\$25,100,000
<b>Type:</b>	NON-ARMS LENGTH OTHER	<b>Deed1:</b>	/36078/ 00001	<b>Deed2:</b>	
<b>Seller:</b>	UTC RETAIL II LLC	<b>Date:</b>	11/18/2011	<b>Price:</b>	\$25,100,000
<b>Type:</b>	NON-ARMS LENGTH OTHER	<b>Deed1:</b>	/33119/ 00001	<b>Deed2:</b>	
<b>Seller:</b>		<b>Date:</b>		<b>Price:</b>	\$0
<b>Type:</b>		<b>Deed1:</b>	/20005/ 00700	<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>	<b>Class</b>		07/01/2019		07/01/2020
<b>County:</b>	000		0.00		
<b>State:</b>	000		0.00		
<b>Municipal:</b>	000		0.00 0.00		0.00 0.00
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3666724</b>			
Owner Information					
<b>Owner Name:</b>	BE UTC PARCEL N LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	KEVIN BERMAN BERMAN ENT 5410 EDSON LANE SUITE 220 ROCKVILLE MD 20852-		<b>Deed Reference:</b>	/36029/ 00586	
Location & Structure Information					
<b>Premises Address:</b>		6400 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b> PARCEL N	
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	205043
		<b>Block:</b>	<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>
				2019	205043
		<b>Plat Ref:</b>			
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>		<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>
				2.4200 AC	005
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
			/		
Value Information					
		<b>Base Value</b>	<b>Value</b>	<b>Phase-in Assessments</b>	
			As of	As of	As of
			01/01/2019	07/01/2019	07/01/2020
<b>Land:</b>		1,438,900	1,438,900		
<b>Improvements</b>		0	0		
<b>Total:</b>		1,438,900	1,438,900	1,438,900	1,438,900
<b>Preferential Land:</b>		0		0	
Transfer Information					
<b>Seller:</b> HYATTSVILLE PROP HLDNGS LLC		<b>Date:</b> 05/27/2014		<b>Price:</b> \$700,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /36029/ 00586		<b>Deed2:</b>	
<b>Seller:</b> UTC RETAIL III LLC		<b>Date:</b> 11/18/2011		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /33119/ 00001		<b>Deed2:</b>	
<b>Seller:</b>		<b>Date:</b>		<b>Price:</b> \$0	
<b>Type:</b>		<b>Deed1:</b> /20005/ 00700		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>		<b>Class</b>	07/01/2019	07/01/2020	
<b>County:</b>		000	0.00	0.00	
<b>State:</b>		000	0.00	0.00	
<b>Municipal:</b>		000	0.00 0.00	0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3720729</b>			
Owner Information					
<b>Owner Name:</b>	BE UTC GSA THEATRE LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	BERMAN ENTPR STE 220 5410 EDSON LN ROCKVILLE MD 20852-		<b>Deed Reference:</b>	/36078/ 00001	
Location & Structure Information					
<b>Premises Address:</b>		6451 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b> PARCEL Q	
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	209054
		<b>Block:</b>	<b>Lot:</b>	<b>Assessment Year:</b>	<b>Plat No:</b>
				2019	209054
		<b>Plat Ref:</b>			
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>		<b>Above Grade Living Area</b>	<b>Finished Basement Area</b>	<b>Property Land Area</b>	<b>County Use</b>
2007		10,547 SF		23,522 SF	005
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		RETAIL STORE	/	C4	
Value Information					
		<b>Base Value</b>	<b>Value</b>	<b>Phase-in Assessments</b>	
			As of	As of	As of
			01/01/2019	07/01/2019	07/01/2020
<b>Land:</b>		352,800	352,800		
<b>Improvements</b>		1,489,300	1,514,900		
<b>Total:</b>		1,842,100	1,867,700	1,850,633	1,859,167
<b>Preferential Land:</b>		0		0	
Transfer Information					
<b>Seller:</b> HYATTSVILLE PROP HLDNGS LLC		<b>Date:</b> 06/13/2014		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /36078/ 00001		<b>Deed2:</b>	
<b>Seller:</b> UTC RETAIL VI LLC		<b>Date:</b> 11/18/2011		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /33119/ 00001		<b>Deed2:</b>	
<b>Seller:</b> PRINCE GEORGE CNTR II LP		<b>Date:</b> 05/02/2006		<b>Price:</b> \$211,600	
<b>Type:</b> ARMS LENGTH VACANT		<b>Deed1:</b> /00000/ 00000		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>		<b>Class</b>	07/01/2019	07/01/2020	
<b>County:</b>		000	0.00	0.00	
<b>State:</b>		000	0.00	0.00	
<b>Municipal:</b>		000	0.00 0.00	0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3720687</b>			
Owner Information					
<b>Owner Name:</b>	BE UTC GSA THEATRE LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	BERMAN ENTPR STE 220 5410 EDSON LN ROCKVILLE MD 20852-		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/36078/ 00001	
Location & Structure Information					
<b>Premises Address:</b>		6501 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b> PT PARCEL P	
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
					<b>Block:</b>
					2019
					<b>Lot:</b>
					<b>Assessment Year:</b>
					2019
					<b>Plat No:</b> 209053
					<b>Plat Ref:</b>
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>		<b>Above Grade Living Area</b>		<b>Finished Basement Area</b>	
2009		72,576 SF		1,2400 AC	
				<b>Property Land Area</b>	
				005	
				<b>County Use</b>	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		OFFICE BUILDING	/	C5	
Value Information					
		<b>Base Value</b>		<b>Value</b>	
				As of	
				07/01/2019	
				<b>Phase-In Assessments</b>	
				As of	
				07/01/2019	
				As of	
				07/01/2020	
<b>Land:</b>	810,200		810,200		
<b>Improvements</b>	7,250,700		11,859,700		
<b>Total:</b>	8,060,900		12,669,900		
<b>Preferential Land:</b>	0		9,597,233		11,133,567
					0
Transfer Information					
<b>Seller:</b> HYATTSVILLE PROP HLDNGS LLC		<b>Date:</b> 06/13/2014		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /36078/ 00001		<b>Deed2:</b>	
<b>Seller:</b> UTC RETAIL IV LLC		<b>Date:</b> 11/18/2011		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /33119/ 00001		<b>Deed2:</b>	
<b>Seller:</b>		<b>Date:</b>		<b>Price:</b> \$0	
<b>Type:</b>		<b>Deed1:</b> /20005/ 00705		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>		<b>Class</b>		<b>07/01/2019</b>	
<b>County:</b>		000		0.00	
<b>State:</b>		000		0.00	
<b>Municipal:</b>		000		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

Real Property Data Search

Search Result for PRINCE GEORGE'S COUNTY

View Map		View GroundRent Redemption		View GroundRent Registration	
<b>Special Tax Recapture: None</b>					
<b>Account Identifier:</b>		<b>District - 17 Account Number - 3720703</b>			
Owner Information					
<b>Owner Name:</b>	BE UTC GSA THEATRE LLC		<b>Use:</b>	COMMERCIAL NO	
<b>Mailing Address:</b>	BERMAN ENTPR STE 220 5410 EDSON LN ROCKVILLE MD 20852-		<b>Principal Residence:</b>		
			<b>Deed Reference:</b>	/36078/ 00001	
Location & Structure Information					
<b>Premises Address:</b>		6501 AMERICA BLVD HYATTSVILLE 20782-0000		<b>Legal Description:</b> PT PARCEL P	
<b>Map:</b>	<b>Grid:</b>	<b>Parcel:</b>	<b>Neighborhood:</b>	<b>Subdivision:</b>	<b>Section:</b>
0042	00A2	0000	10017.17	7016	
					<b>Block:</b>
					2019
					<b>Lot:</b>
					<b>Assessment Year:</b>
					2019
					<b>Plat No:</b> 209053
					<b>Plat Ref:</b>
<b>Town:</b> HYATTSVILLE					
<b>Primary Structure Built</b>		<b>Above Grade Living Area</b>		<b>Finished Basement Area</b>	
2007		79,373 SF		2,6900 AC	
				<b>Property Land Area</b>	
				005	
				<b>County Use</b>	
<b>Stories</b>	<b>Basement</b>	<b>Type</b>	<b>Exterior</b>	<b>Quality</b>	<b>Full/Half Bath</b>
		CINEMA	/	C4	
Value Information					
		<b>Base Value</b>		<b>Value</b>	
				As of	
				07/01/2019	
				<b>Phase-In Assessments</b>	
				As of	
				07/01/2019	
				As of	
				07/01/2020	
<b>Land:</b>	1,757,600		1,757,600		
<b>Improvements</b>	10,786,800		12,062,900		
<b>Total:</b>	12,544,400		13,820,500		
<b>Preferential Land:</b>	0		12,969,767		13,395,133
					0
Transfer Information					
<b>Seller:</b> HYATTSVILLE PROP HLDNGS LLC		<b>Date:</b> 06/13/2014		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /36078/ 00001		<b>Deed2:</b>	
<b>Seller:</b> UTC RETAIL IV LLC		<b>Date:</b> 11/18/2011		<b>Price:</b> \$25,100,000	
<b>Type:</b> NON-ARMS LENGTH OTHER		<b>Deed1:</b> /33119/ 00001		<b>Deed2:</b>	
<b>Seller:</b> PRINCE GEORGE CTR II LTD P		<b>Date:</b> 05/02/2006		<b>Price:</b> \$1,054,500	
<b>Type:</b> ARMS LENGTH IMPROVED		<b>Deed1:</b> /00000/ 00000		<b>Deed2:</b>	
Exemption Information					
<b>Partial Exempt Assessments:</b>		<b>Class</b>		<b>07/01/2019</b>	
<b>County:</b>		000		0.00	
<b>State:</b>		000		0.00	
<b>Municipal:</b>		000		0.00 0.00	
<b>Special Tax Recapture: None</b>					
Homestead Application Information					
<b>Homestead Application Status:</b> No Application					
Homeowners' Tax Credit Application Information					
<b>Homeowners' Tax Credit Application Status:</b> No Application					
<b>Date:</b>					

**FY - 2021 Total - FTE's - Full-Time Equivalent**

	<b>FY2018</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2021</b>
	<b>P/T</b>	<b>FTE</b>	<b>P/T</b>	<b>FTE</b>	<b>P/T</b>	<b>FTE</b>	<b>P/T</b>	<b>FTE</b>
<b>City Council</b>								
City Council Members	10	0	10	0	10	0	10	0
<b>Clerk's Office</b>								
Director of Comm. & Leg. Serv - City Clerk	0	1	0	1	0	1	0	1
Deputy City Clerk	0	1	0	1	0	1	0	1
Administrative Assistant II	0.5	0	0.5	0	0.5	0	0.5	0
Council Liaison - Voting	0	0	0	0	0	0	0	1
<b>Mayor</b>								
Mayor	1	0	1	0	1	0	1	0
<b>Elections</b>								
Election Board Members	5	0	5	0	5	0	5	0
<b>Finance</b>								
Treasurer	0	1	0	1	0	1	0	1
Accountant	0	2	0	2	0	2	0	2
Superior of Contracts/Grants	0	1	0	1	0	1	0	1
Accounting Clerk	0.5	0	0.5	0	0.5	0	0.5	0
Intern	0	0	0	0.5	0	0.5	0	0.5
<b>Human Resources</b>								
Human Resource Director	0	1	0	1	0	1	0	1
HR Coord./Special Projects	0	1	0	1	0	1	0	1
<b>City Administrator</b>								
City Administrator	0	1	0	1	0	1	0	1
Admin. Assist III/Wellness Coord.	0	1	0	1	0	1	0	1
Assistant City Administrator	0	0.25	0	0.25	0	0.25	0	0
Administrative Assistant I	0	0	0	0	0	0	0	0
<b>Information Technology</b>								
Information Tech. Manager	0	1	0	1	0	1	0	0
<b>Police Command</b>								
Police Chief	0	1	0	1	0	1	0	1
Captain	0	1	0	1	0	1	0	1
Lieutenant	0	3	0	3	0	3	0	3
Sergeant	0	1	0	1	0	1	0	1
CALEA Manager Civilian	0	0	0	0	0	1	0	1
Administrative Assistant III	0	1	0	1	0	1	0	1
<b>Criminal Investigations</b>								
Sergeant	0	1	0	1	0	1	0	1
Corporal	0	1	0	2	0	2	0	2
Private 1st Class/Private	0	3	0	2	0	2	0	2
Crime Scene Investigator(Civilian)	0	1	0	1	0	1	0	1
<b>Patrol</b>								
Sergeant	0	6	0	6	0	6	0	5
Corporal	0	7	0	8	0	8	0	7
Private 1st Class/Private	0	19	0	20	0	20	0	22
<b>Records and Comm.</b>								
Supervisor	0	1	0	1	0	1	0	1
Public Safety Aide III	0	2	0	2	0	2	0	2
Public Safety Aide II	0	4	0	4	0	4	0	4
Public Safety Aide I	0	3	0	3	0	3	0	3
Records Clerk	0	1	0	1	0	1	0	1
Technician Services Manager-Sgt.	0	1	0	1	0	1	0	1

Video Coordinator/Admin. Spec.	0	0	0	1	0	1	0	1
Media Relations Spec.	0	0	0	0	0	0	0	1
<b>Public Works Administration</b>								
Public Works Director	0	1	0	1	0	1	0	1
Project Manager	0	1	0	1	0	1	0	1
Superintendent	0	1	0	1	0	1	0	1
Administrative Assistant	0	0	0	1	0	1	0	1
Assit. Project Manager	0	0	0	1	0	1	0	1
<b>Street Operations</b>								
Operations Manager	0	1	0	1	0	1	0	1
Driver	0	2	0	2	0	2	0	2
Laborer	0	2	0	2	0	2	0	2
Crew Leader	0	1	0	1	0	1	0	1
<b>Solid Waste Operations</b>								
Supervisor	0	1	0	1	0	1	0	1
Crew Leader	0	1	0	1	0	1	0	1
Driver	0	3	0	3	0	3	0	4
Laborer	0	7	0	7	0	7	0	6
Clean & Safe Team	0	0	0	4	0	4	0	4
<b>Vehicle Maintenance Operations</b>								
Fleet Maintenance Mgr.	0	1	0	1	0	1	0	1
Supervisor	0	0	0	0	0	1	0	1
Mechanic I	0	1	0	1	0	1	0	1
Mechanic II	0	1	0	1	0	1	0	1
<b>Building and Grounds Maintenance Operations</b>								
Building & Grounds Supervisor	0	1	0	1	0	1	0	1
Building Specialist	0	1	0	1	0	1	0	1
Laborer	0	0	0	0	0	1	0	1
<b>Park Operations</b>								
Supervisor of Environmental Prg.	0	1	0	0	0	1	0	1
Parks Supervisor	0	0	0	0	0	1	0	1
Crew Leader	0	0	0	1	0	1	0	1
City Arborist	0	1	0	1	0	0	0	0
Laborer	0	3	0	2	0	1	0	2
<b>Dept. of Comm. &amp; Legislative Services</b>								
Comm. Manager -PIO	0	1	0	1	0	1	0	1
Comm. Outreach Coordinator	0	0	0	1	0	1	0	1
Administrative /Receptionist	0	1	0	1	0.5	1	0.5	2
<b>Recreation Operations</b>								
Rec. Manager	0	1	0	1	0	1	0	1
Youth Programs Supervisor	0	0	0	1	0	1	0	1
Seasonal Camp Staff	0	0	0	0	10	0	8	0
Youth Coordinators	0	0	3	0	0	3	0	3
<b>Cable Television</b>								
Cable TV Coordinator	0	1	0	1	0	1	0	1
Cable TV Supervisor	0	1	0	1	0	1	0	1
<b>Dept. of Community and Volunteer Services</b>								
Community Services Director	0	0	0	0	0	0	0	1
Volunteer Serv. Manager	0	1	0	1	0	1	0	1
<b>Senior Services</b>								
Senior & Disability Coord.	0	1	0	1	0	1	0	1
Age Friendly Program Lead	0	0	0	0	0	1	0	1
<b>Call-A-Bus</b>								
Bus Drivers	0	1.25	0.5	1	0.5	1	0.5	1



**Community and Economic Development**

Comm/Econ Dev Director	0	0.75	0	0.75	0	0.75	0	1
Community Planner	0	0	0	0	0	1	0	1
Intern (s)	0.5	0	0.5	0	0.5	0	0	0
City Planner	0	1	0	1	0	1	0	1

**Code Compliance**

Code Director	0	0	0	0	0	0	0	0
Code/Parking Manager	0	0.5	0	0.5	0	0.5	0	0.5
Acting Supervisor	0	0	0	0	0	0	0	0
Inspector III/II/I	0	3	0	4	0	4	0	4
Licensing Clerk	0.5	0	0.5	0	0.5	0	0.5	0
Licensing Services Supervisor	0	1	0	1	0	1	0	1

**G I S**

G I S Technician	0	1	0	1	0	1	0	1
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**Parking Compliance**

Code/Parking Manager	0	0.5	0	0.5	0	0.5	0	0.5
Pulic Safety Aide I	0.5	2	0.5	2	0.5	2	0	3

**Speed Camera**

Sergeant	0	0.5	0	0.5	0	0.5	0	0.5
Sergeant	0	1	0	1	0	1	0	1

**Total All Departmental FTE's**

<b>18.5</b>	<b>118.75</b>	<b>22</b>	<b>130</b>	<b>29.5</b>	<b>138</b>	<b>26.5</b>	<b>143</b>
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<b>Police Command</b>			
Police Chief	0	0	1
Captain	0	0	1
Lieutenant	0	0	3
Professional Standard Divison	0	0	1
CALEA Manager Civilian		0	0
Administrative Assistant III	0	0	1
<b>Criminal Investigations</b>			
Sergeant	0	0	1
Corporal	0	0	1
Private 1st Class/Private	0	0	3
Crime Scene Investigator(Civilian)	0	0	1
<b>Patrol</b>			
Sergeant	0	0	6
Corporal	0	0	7
Private 1st Class/Private	0	0	19
<b>Records and Comm.</b>			
Supervisor	0	0	1
Public Safety Aide III	0	0	2
Public Safety Aide II	0	0	4
Public Safety Aide I	0	0	3
Records Clerk	0	0	1
Technician Services Manager-Sgt.	0	0	1
Video Coordinator	0	0	0

0	1	0	1
0	1	0	1
0	3	0	3
0	1	0	1
0	0	0	1
0	1	0	1
0	1	0	1
0	2	0	1
0	2	0	3
0	1	0	1
0	6	0	6
0	8	0	8
0	20	0	20
0	1	0	1
0	2	0	2
0	4	0	4
0	3	0	3
0	1	0	1
0	1	0	1
0	1	0	1

0	1
0	1
0	3
0	1
0	1
0	1
0	1
0	1
0	3
0	1
0	6
0	8
0	20
0	1
0	2
0	4
0	3
0	1
0	1
0	1

**City of Hyattsville  
General Fund Operating Budget  
Five Year Forecast Summary  
FY 2021 – 2025**

**Tracey Nicholson  
City Administrator**

**Ron Brooks  
Treasurer**

## Five Year Forecast Fiscal Years 2021 - 2025

	FY20 Projected 6/30/2020	FY21 Budgeted	FY22 Projected	FY23 Projected	FY24 Projected	FY25 Projected				
<b>Revenues:</b>										
<b>Taxes</b>										
Real Property Taxes	\$13,645,448	\$14,040,698	\$14,391,715	\$14,751,508	\$15,120,296	\$15,498,303				
Personal Property Taxes	\$807,274	\$662,325	\$777,558	\$795,442	\$813,737	\$832,453				
Operating Property	\$782,736	\$798,000	\$809,970	\$822,120	\$834,452	\$846,969				
Income Tax	\$2,441,493	\$2,351,160	\$2,414,641	\$2,484,666	\$2,556,721	\$2,630,866				
Admission & Amusement Tax	\$208,310	\$275,000	\$277,750	\$280,528	\$283,333	\$286,166				
<b>Local Taxes</b>	<u>17,885,261</u>	<u>18,127,183</u>	<u>18,671,634</u>	<u>19,134,264</u>	<u>19,608,539</u>	<u>20,094,757</u>				
Taxes Increase/(Decrease)		<u>241,922</u>	<u>544,451</u>	<u>462,630</u>	<u>474,275</u>	<u>486,218</u>				
% Increase/(Decrease)		<u>1.4%</u>	<u>3.0%</u>	<u>2.5%</u>	<u>2.5%</u>	<u>2.5%</u>				
<b>Other Revenue:</b>										
Licenses and Permits	680,107	717,388	731,736	746,371	761,298	776,524				
Other Governments	789,016	953,695	968,000	982,520	997,258	1,012,217				
Service Charges	100,650	135,025	136,375	137,739	139,116	140,507				
Fines and Forfeitures	313,640	330,750	339,680	348,851	358,270	367,943				
Miscellaneous	432,916	462,450	467,075	476,463	481,228	486,040				
<b>Other Revenue</b>	<u>2,316,329</u>	<u>2,599,308</u>	<u>2,642,866</u>	<u>2,691,944</u>	<u>2,737,170</u>	<u>2,783,231</u>				
<b>Total All GF Revenues</b>	<u><u>20,201,590</u></u>	<u><u>20,726,491</u></u>	<u><u>21,314,500</u></u>	<u><u>21,826,208</u></u>	<u><u>22,345,709</u></u>	<u><u>22,877,988</u></u>				
All Rev. Increase/(Decrease)	a	<u>524,901</u>	a	<u>588,009</u>	a	<u>511,708</u>	a	<u>519,501</u>	a	<u>532,279</u>
% Increase/(Decrease)		<u>2.6%</u>		<u>2.8%</u>		<u>2.4%</u>		<u>2.4%</u>		<u>2.4%</u>

## Five Year Forecast - (continued)

	FY20 Projected 6/30/2020	FY21 Budgeted	FY22 Projected	FY23 Projected	FY24 Projected	FY25 Projected
<b>Expenditures:</b>						
Legislative	545,223	682,391	699,451	717,297	735,229	753,610
General Government	3,461,552	3,360,769	3,444,788	3,530,908	3,619,181	3,709,661
Police	7,767,089	8,947,242	9,170,923	9,400,196	9,635,201	9,876,081
Fire	50,000	50,000	50,000	50,000	50,000	50,000
Code Enforcement	591,796	626,565	642,229	658,285	674,742	691,611
Public Works	4,886,927	5,133,311	5,261,644	5,393,185	5,528,015	5,666,215
Community Services	865,192	1,051,636	1,077,927	1,104,875	1,132,497	1,160,809
Community Development	322,205	499,856	512,352	525,161	538,290	551,747
Other Uses-Debt Transfers	1,613,086	2,165,784	2,187,442	2,209,316	2,231,409	2,253,723
<b>Total Expenditures</b>	<b>20,103,070</b>	<b>22,517,554</b>	<b>23,046,756</b>	<b>23,589,223</b>	<b>24,144,564</b>	<b>24,713,457</b>
% Increase/(Decrease) Per Year	b	12.0% b	2.4% b	2.4% b	2.4% b	2.4%
Rev. over/(under) Expend.	c	(1,791,063) c	(1,732,256) c	(1,763,015) c	(1,798,855) c	(1,835,469)
% Increase/(Decrease)		-8.9%	-7.7%	-7.6%	-7.6%	-7.6%
Beginning Fund Balance	16,727,643 d	14,936,580 d	13,204,324 d	11,441,309 d	9,642,454 d	7,806,985
Fund Balance as a % of Expenditures		74.3%	58.6%	49.6%	40.9%	32.3%

### Footnotes a, b, c & d

a - GF Revenues for next five years on average will increase is 2.5%. This is 3.1% lower than the previous five year period and directly related to the COVID-19 economic fallout.

b - GF Expenditures for next four years on average will increase is 2.4%. FY21 expenses increased by 12% mostly due to the first year of new bond payments on debt.

c - GF Revenues fall (short) of projected Expenditures for next five years on average of 7.8% per year, thus showing projected (deficits) through out this five year period.

d - GF Reserve Fund Balance is projected to drop by \$8.9 million or 53.3% within this five year period with largest decreased beginning in FY21 mostly due to increased debt.



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-383-FY20

6/1/2020

11.b.

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Submitted by: At the Request of the City Administrator  
Submitting Department: Community & Economic Development  
Agenda Section: Action

**Item Title:**

Hyattsville Crossing WMATA Metro Station

**Suggested Action:**

I move the City Council authorize the Mayor to send correspondence to the Washington Metropolitan Area Transit Authority Board of Directors requesting approval to replace the existing metro station name 'Prince George's Plaza' with the name 'Hyattsville Crossing' and to be included with WMATA's map and signage replacement project in advance of the opening of the Silver Line Phase II, scheduled for calendar year 2021.

**Summary Background:**

- The 2016 Prince George's Plaza Transit District Development Plan (TDDP) identified the rebranding of the WMATA metro station as one of the major priorities necessary to transforming, and advancing a new vision for, the area;
- In advance of WMATA's planned station map update, in 2016 a visioning and branding analysis, commissioned by Prince George's County and the City of Hyattsville was performed with stakeholder groups including landowners, operators and residents, which concluded in 2018 with the name Hyattsville Crossing (HVX);
- In recent months, the City and WMATA have been in communication regarding the WMATA Board's schedule for adopting station name updates as part of its map updates to support the Silver Line and future Purple Line. It is WMATA's intent to proceed with station renaming in July 2020, with signage and maps completed by April 2021.

**Next Steps:**

City staff will be prepared to brief the City Council on additional follow-up at its meetings in either July or August 2020.

**Fiscal Impact:**

As part of the 1998 Prince George's Plaza TDDP, a dedicated fund was created for development impact fees related to parking requirements. These funds are available to be applied to the costs of renaming the station. Over the next few weeks, City and County staff will review the account balances and assess whether a funding gap exists and identify funding to cover the balance of costs.

**City Administrator Comments:**

Recommend approval

**Community Engagement:**

In addition to all previous stakeholder outreach, provided the name change is accepted and approved by WMATA's Board of Directors, the City and County will develop a strategy on communicating the pending name change to community stakeholders.

120

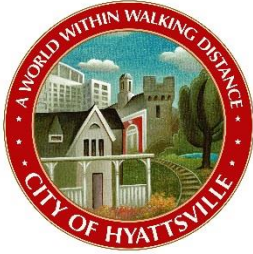


**Strategic Goals:**

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

**Legal Review Required?**

N/A



## Memo

To: Mayor and City Council

From: Jim Chandler, Assistant City Administrator and Director, Community & Economic Development

Date: May 25, 2020

Re: Hyattsville Crossing WMATA Metro Station Naming

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The purpose of this memorandum is to provide the City Council a summary of the Prince George's Plaza Station renaming project implementation.

### Project Summary

- The 2016 Prince George's Plaza Transit District Development Plan (TDDP) identified the rebranding of the WMATA metro station as one of the major priorities necessary to transforming, and advancing a new vision for, the area;
- In advance of WMATA's planned station map update, in 2016 a visioning and branding analysis, commissioned by Prince George's County and the City of Hyattsville was performed with stakeholder groups including landowners, operators and residents, which concluded in 2018 with the name Hyattsville Crossing (HVX);
- In recent months, the City and WMATA have been in communication regarding the WMATA Board's schedule for adopting station name updates as part of its map updates to support the Silver Line and future Purple Line. It is WMATA's intent to proceed with station renaming in July 2020, with signage and maps completed by April 2021.
- In recent weeks City staff have met with Prince George's County Executive's Office to discuss the provision of a letter of support to the WMATA Board as well as dedicated funding to support the costs of renaming the station.
- Staff is requesting City Council authorization to submit a letter to the WMATA Board requesting the name change of Prince George's Plaza to Hyattsville Crossing (HVX) as part of the map and signage update of the Silver Line. Prior to any financial commitments, the City and County will confirm the total costs and existing dedicated funding necessary to support the name change. Staff intends to follow-up with the City Council at its July 2020 meeting.
- The HVX implementation summary document is attached. The document details the implementation of branding concepts and cost and management, post-station renaming.



HYATTSVILLE  
CROSSING

**A REBRANDING INITIATIVE FOR  
PRINCE GEORGE'S PLAZA**

# WHERE IS PRINCE GEORGE'S PLAZA?

The area referred to as Prince George's Plaza is a commercial shopping district in along East West Highway (MD 410) within Hyattsville. The area is anchored by the Mall at Prince George's – an indoor shopping mall that has become a regional shopping destination. The Prince George's Plaza area also contains the Prince George's Plaza Metro station and the accompanying Metro Shoppes, which are located above the Metro site. Also within the district is University Town Center – a mixed use center that is home to office space, student housing, several condominiums and ground floor retail, making it a great live-work-play area in Prince George's County. Outside of the core of three elements of Prince George's Plaza, there are several periphery shopping centers and businesses, as well as some townhouses and many rental apartment buildings.

For the purposes of this rebranding effort, the outline of this initiative is the same as the boundaries identified in the *Prince George's Plaza Transit District Development Plan*. A map of those boundaries can be found below.



# WHY REBRAND PRINCE GEORGE'S PLAZA?

There are three primary motivating factors behind the rebrand of the Prince George's Plaza area. First and foremost, the name "Prince George's Plaza" is, at this point, outdated. The name originated in the late 1950s when the open-air shopping center called Prince George's Plaza was opened. When the WMATA Metro station opened in 1993, it was named after the mall, which was the primary destination in the area at the time. Though the shopping center changed its layout and enclosed the mall in the 1970s, the name "Prince George's Plaza" stayed around with the center until 2004, when it was renamed to The Mall at Prince George's. The most recent rebranding of the Mall, which took place in 2017, refers to the property simply as "MPG." With no destination in the area called Prince George's Plaza anymore, the Metro name is outdated, and arguably confusing for newer visitors to the area who do not know about the area's history.

The second motivation for a rebrand of the district is to unify it. The current Prince George's Plaza area is very auto-centric, with large parcels of property that are developed with equally large parking lots in front of them. The bicyclist/pedestrian infrastructure in the area is lacking and there is very little interaction or continuity between the different destinations in the district. Furthermore, because the area was development in an ad hoc manner by many independent property owners, there is limited connectivity or wayfinding between properties in this area. The district truly is a destination where so many elements of day-to-day life take place – employment opportunities, schools, shopping centers, a library, entertainment and recreation facilities and a connection into the DC Metro system, but unless you knew the area, all of these elements are not visible simultaneously. Rebranding the district will unify these properties and gain momentum, traction and popularity as a regional destination for all of your daily needs. A rebrand of the district could improve both the aesthetics and economic success of all of the properties in this area.

The final reason behind seeking a new name is that for many longtime residents of Hyattsville and Prince George's County, "Prince George's Plaza" has a negative connotation. In decades past, Prince George's Plaza, specifically the Mall property, made headlines for the level of crime and illicit activity that took place on its property. Despite the fact that these activities happened more than 20 years ago and are no longer taking place, many still associate the name "Prince George's Plaza" with that era. This perception does not seem to be an issue with newer members of the community, but holds true for many of those who lived or visited the district in the 1980s and 1990s.

## THE REBRANDING PROCESS & SELECTED NAME

The rebranding process for the Prince George's Plaza area began in June 2016. The City of Hyattsville, in partnership with the Maryland-National Capital Park and Planning Commission and the Prince George's County Economic Development Corporation retained the services of Streetsense, a local and award-winning strategy and design group, to lead the rebranding process.

Over the course of approximately 18 months, Streetsense held multiple meetings and focus groups with more than 60 individuals with different vested stakes in the success of the district. Selected individuals included elected officials representing the area at the local, county and state levels, property owners of land within the study area, Hyattsville residents, M-NCPCC, PGEDC and Hyattsville staff, and representatives from WMATA.

The process began with several rounds of question and answer style sessions, where Streetsense asked questions attendees about the future of Prince George's Plaza and the elements that were desired in a new name. The group determined that any new name for the district must be inclusive, locally rooted, dynamic and creative and reflective of the area's rhythms. From there, Streetsense presented several potential naming options to the group to gather feedback and start gathering consensus on which made would be best for the district. After three rounds of refining the naming options, ultimately Hyattsville Crossing, HVX for short, was selected.

The name Hyattsville Crossing was selected, with near unanimity, by the focus group participants. According to Streetsense, the name Hyattsville Crossing, “pinpoints this area of Hyattsville, often styled HVL, as the city’s cultural and commercial crossroads.” The reference to “crossing” plays off of the district’s downtown core being located at the crossroads of two major roadways in the City: East West Highway and Belcrest Road. Once the name was selected, Streetsense worked to develop a logo and brand based off of the name.

## IMPLEMENTATION AND ROLLOUT

Now that the Hyattsville Crossing name has been selected, the Hyattsville team has begun the process of mapping out the rollout of the brand.

One large component of the branding rollout is the education piece. The name “Hyattsville Crossing” will need to be introduced to the community and an education campaign put in place to explain the new name, remind people about the new name and explain some of the changes to the physical infrastructure of the area people may start to see as the brand takes off. This can largely be handled through current City communication avenues such as social media, email blasts and working with our media partners.

Changes to the physical environment of the district are the other key component to implementation. There is no expectation that everyone will use the new name immediately, rather, as the name and logo are introduced into the build environment, the City anticipates that over time people will transition to the new brand and incorporate Hyattsville Crossing or HVX into their vernacular. To help achieve this physical transformation, there are several elements of branded infrastructure that can be introduced into the district.

Hyattsville envisions several pieces of branded public infrastructure as leading the implementation and rollout of the brand. Examples of these pieces of infrastructure are streetlight banners, trash cans, wayfinding kiosks to direct pedestrians to district destinations, bus shelters and benches. We consider these elements to be cost effective and are minimally disruptive. Ideally, once the brand gains traction, private property owners will begin incorporating the brand on their property and into their marketing packages. Until then, these pieces of infrastructure will be placed in the public right-of-way to ensure they are accessible to all and can begin the branding process in the most visible, public spaces within the district.

As part of the contract, Streetsense provided Hyattsville with a branding book, giving guidance on the logo, typography and color usage when rolling out this brand. Sample images of public infrastructure to be introduced to the district are shown on the following pages.

To ensure the sustainability of the brand and to coordinate rollout and maintenance, the City has considered the possibility of creating a Business Improvement District (BID) or other management agency in this part of Hyattsville. With the pace of ongoing development and reinvestment into the corridor, there is an opportunity to bring in a management system to ensure the sustainability of the brand and the commercial area. In theory, this body could be responsible for the rollout and maintenance for the rebranding campaign elements, coordinate with businesses to plan events and promotions, research the feasibility of a transportation demand management system in the district, and carry out other initiatives within the area.



CONCEPTUAL RENDERING OF TRASH CAN DESIGNS



CONCEPTUAL RENDERING OF STREETLIGHT BANNERS



CONCEPTUAL RENDERING OF BIKE RACKS



CONCEPTUAL RENDERING OF WAYFINDING SIGNAGE



## IMPLEMENTATION COST ESTIMATES

ITEM	EST. COST PER ITEM	EST. NUMBER OF ITEMS	EST. TOTAL COST
STREETLIGHT BANNER	\$245	100	\$24,500
BIG BELLY TRASH CAN SET	\$2,000	20	\$40,000
BICYCLE RACK	\$450	30	\$13,500
WAYFINDING KIOSK	\$4,000	8	\$32,000
BUS SHELTER & INSTALL	\$15,000	3	\$45,000
BENCH	\$600	15	\$9,000
DESIGN ALLOWANCE	-	-	\$20,000
MANAGEMENT GRANT	-	-	\$60,000
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>\$244,000</b>

## PRICING ASSUMPTIONS

Pricing includes permitting and installation costs and is based upon procurement and quantities of similar materials within the past 24-months.

## MANAGEMENT GRANT

It will be necessary to provide seed investment to initiate a HVX management entity, whether that entity is formulated as a business improvement district (BID) will need to be determined in consultation with the property owners and will require authorizing State of Maryland legislation. This proposal assumes an annual management grant, with term (2-3 years) and specific annual allocation to be determined. The proposal assumes a required matching percentage raised by the property owners and/or management entity.



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-384-FY20

6/1/2020

13.a.

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Submitted by: Sean Corcoran  
Submitting Department: City Clerk  
Agenda Section: Community Notices and Meetings

**Item Title:**

**Main City Calendar: June 2 - June 21, 2020**

**Suggested Action:**

N/A

**Summary Background:**

N/A

**Next Steps:**

N/A

**Fiscal Impact:**

N/A

**City Administrator Comments:**

N/A

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

N/A

**City Calendar: June 2 – June 21, 2020**

*City Council meetings will continue as scheduled and will be accessible to the public through web stream and cable. Public comment will be accepted electronically, and participants can join the virtual meeting after registration. For more information visit: [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings)*

**Complete Count Census Committee Virtual Meeting**

Wednesday, June 3, 2020, 6:00 PM

**University Hills Virtual Meeting**

Wednesday, June 3, 2020, 7:00 PM

The City will host a zoom meeting to update University Hills residents on the Wells Boulevard and Parkway construction project. For information on how to register and participate in this virtual meeting, please visit [www.hyattsville.org/calendar](http://www.hyattsville.org/calendar)

**City Council Virtual Meeting: Dewey Development**

Thursday, June 4, 2020, 7:00 PM

**2020 Caravan Graduation Celebration**

Friday, June 5, 2020, 10:00 AM – 12:00 PM Citywide

Mayor Hollingsworth, City Council members, HCPD, and City staff will caravan through the streets of Hyattsville on Friday, June 5th between 10:00 a.m. – 12:00 p.m. A map of the route will be shared in advance. Send those graduates out onto their porches (in full graduation regalia if they've got it!) and join us in cheering them on! Bonus points for house decorations, sidewalk chalk art, kazoos, etc.

**Affordable Housing Strategy Virtual Open House**

Tuesday, June 9, 2020, 7:00 PM – 9:00 PM

**Planning Committee Virtual Meeting**

Tuesday, June 16, 2020, 7:30 PM

*All events scheduled for June 21, 2020 and beyond may still be subject to cancellation due to the COVID-19 emergency. For updated details on meetings and events, visit [www.hyattsville.org](http://www.hyattsville.org)*

The following weekly program offerings and City events are canceled through Sunday, June 21, 2020:

- Teen Tutoring and Mentoring
- Ageless Grace Exercise Classes
- Community Yoga
- Senior Bus Trips
- Police Ride-Alongs
- Invasive Plant Removals
- Summer Jam

## Main City Calendar: June 2 – June 21, 2020

The following City events are postponed until an alternate date to be determined:

- 134<sup>th</sup> City Anniversary Parade, Music, and Fireworks
- Senior Dining and Lecture Series
- Senior Law Day
- Mary Prangley Cleanup Day
- Community Shred Day
- International Festival (*previously scheduled for Saturday, June 6, 2020.*)

The following services will be suspended or limited through Sunday, June 21, 2020:

- Notary and Fingerprint Services
- Licensing and Permitting
- Call-a-Bus for Seniors Transportation Services will continue for essential trips only such as medical appointments and grocery store trips.
- Bulk trash pickup

The following services and activities will continue as scheduled:

- Police patrols and emergency response
- Solid waste, recycling, and compost collections
- Parking enforcement