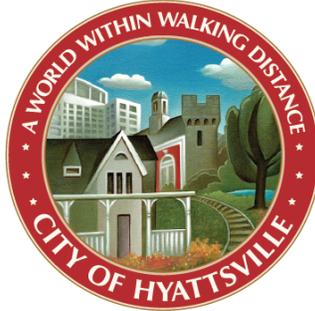


City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_ZdIPrvMUTfeLeaFXV4IkVg

Tuesday, June 21, 2022

7:00 PM

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Tuesday, June 21, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_ZdIPrvMUTfeLeaFXV4IkVg

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. Community Notices and Meetings**
 - 5.a. Main City Calendar: June 22, 2022 - July 18, 2022** [HCC-421-FY22](#)
N/A
Sponsors: City Administrator
Department: City Clerk
Attachments: [City Calendar June 22, 2022 - July 18, 2022](#)
- 6. City Administrator Update**
- 7. Presentations (8:20 p.m. - 8:50 p.m.)**

7.a. Special Mayoral Election - Presentation of Results[HCC-417-FY22](#)

Presentation Only

Sponsors: City Administrator**Department:** City Clerk**8. Appointments****8.a. Appointment of Members to the Redistricting Commission**[HCC-416-FY22](#)

I move the Mayor and Council appoint the following individuals to the Redistricting Commission:

- Greta Mosher, Ward 1 (Representative of the Board of Supervisors of Elections)
- T. Carter Ross, Ward 2 (Representative of the Ethics Commission)
- Alicia Freemyn, Ward 3 (Representative of the Race & Equity Task Force)
- Cynthia Totten, Ward 4 (Representative of the Education Advisory Committee)
- Cliff Mayo, Ward 5 (Representative of the Planning Committee)
- Andrew Sayer, Ward 2
- Jennifer Gafford, Ward 3
- Leland Dudek, Ward 4
- Krystil Smith, Ward 5

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [Resolution 2022-03- Redistricting Commission](#)
[Sayer RC Ward2](#)
[Gafford RC Ward3](#)
[Smith RC Ward5](#)
[Dudek RC Ward4](#)**9. Consent Items (8:50 p.m. - 8:55 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

9.a. Acceptance of the Certified Results for the 2022 Special Mayoral Election [HCC-409-FY22](#)

Sponsors: City Administrator

Department: City Clerk

Attachments: [Certified Return Sheet 2022](#)

9.b. Extension of the Premium Pay for City Essential Workers [HCC-411-FY22](#)

I move that the Mayor and Council authorize an extension of the temporary Premium Pay program not to exceed (NTE) 4 additional pays within the eight-week period beginning with the first pay date in July 2022 and ending with the last pay date of August 2022 to provide additional pay to the City's frontline essential employees whose income or hourly rate falls below 65% of the Area Median Income for Prince George's County. The extension of the program will not exceed \$57,500 in costs using American Rescue Plan funds.

Sponsors: City Administrator

Department: Finance

9.c. Memorandum of Understanding between the City of Hyattsville, Habitat For Humanity Metro Maryland, and Hyattsville Aging In Place [HCC-406-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter into a one-year Memorandum of Understanding between the City, Habitat for Humanity, and Hyattsville Aging in Place (HAP) to promote the RAMP (formerly CAPABLE) home modification, repair, and weatherization program. The MOU will run through June 30, 2023, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Finance

Attachments: [MOU RAMP HHMM HAP 6.13.22](#)

[MOU CAPABLE 2020 \(1\)](#)

9.d. FY22 DPW CIP Budget Amendment: Teen Center Renovations at 5812 40th Avenue [HCC-412-FY22](#)

I move that the Mayor and Council amend the FY22 DPW Capital Improvements Budget and authorize the Treasurer to adjust and transfer budget appropriations to cover the cost of the Teen Center Renovations at 5812 40th Avenue not to exceed (NTE) \$1,250,000.

Sponsors: City Administrator

Department: Finance

- 9.e. Resolution 2022-05 - Maryland DHCD National Capital Strategic Economic Development Fund [HCC-414-FY22](#)

I move the Mayor and Council adopt Hyattsville Resolution 2022-05, a resolution supporting the City of Hyattsville's grant application to the Maryland DHCD in the amount of \$175,000 to support the City's Commercial Façade Improvement Program. Upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Resolution 2022-05 - Maryland DHCD Grant Application](#)

- 9.f. Disbursement of Ward 1 Discretionary Funds [HCC-415-FY22](#)

I move that the Mayor and Council approve the disbursement of Ward 1 discretionary funds in the amount of \$149.90 to pay for a Zoom account for the free Hyattsville Community Yoga class, and \$500 to the SoHy Co-op for placemaking of The Spot.

Sponsors: Denes and Waszczak

Department: City Clerk

- 9.g. Disbursement of Ward 3 Discretionary Funds [HCC-410-FY22](#)

I move that the Mayor and Council authorize the disbursement of \$1,200 of Ward 3 FY22 discretionary funds to Hyattsville Aging in Place to support senior residents.

Sponsors: Simasek and McClellan

Department: City Clerk

- 9.h. Disbursement of Ward 4 Discretionary Funds [HCC-405-FY22](#)

I move that the Mayor and Council approve the appropriation and disbursement of Ward 4 discretionary funds in the amount of \$1,200 in support of Ward 4's 2022 Community Day celebration, and the amount of \$500 to the Hyattsville Community Development Corporation in support of their 2022 "Bursting on the Scene" community mural painting event at the West Hyattsville Metro Station.

Sponsors: Haba and Peabody

Department: City Clerk

10. Action Items (8:55 p.m. - 9:55 p.m.)

10.a. Hyattsville Ordinance 2022-02: Municipal Gas-Powered Leaf Blower Ban (SECOND READING & ADOPTION) [HCC-419-FY22](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-02, whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition on the use of gas-powered leaf blowers within the City's municipal boundaries as well as a gas-powered leaf blower rebate program, effective August 1, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [HO-2022-02 amending Ch 79 - gas powered leaf blower ban 061522 effective Aug 1 2022 CLEAN COPY](#)
[HO-2022-02 amending Ch 79 - gas powered leaf blower ban 061522 effective Aug 1 2022 showing edits](#)

10.b. Hyattsville Ordinance 2022-03: Authorizing the Issue and Sell of General Obligation Bond Anticipation Notes (INTRODUCTION & FIRST READING) [HCC-413-FY22](#)

I move that the Mayor and Council introduce Hyattsville Ordinance 2022-03 authorizing and empowering City of Hyattsville to issue and sell from time to time one or more series of (1) general obligation bonds in an aggregate principal amount to exceed Eleven Million Two Hundred Fifty Thousand Dollars (\$11,250,000), and (2) general obligation bond anticipation notes in an aggregate principal amount not to exceed Eleven Million Dollars (\$11,000,000), and (3) general obligation refunding bonds provided that the aggregate principal amount of any series of refunding bonds shall not exceed one hundred thirty percent (130%) of the aggregate principal amount of the bonds refunded therefrom. The ordinance requires the proceeds of the sale of the bonds to be used and applied for the public purpose of financing, reimbursing or refinancing costs of the project identified as 3505 Hamilton Street Public Safety Building, together with related costs; specifies the amount of the bonds and the bond anticipation notes to be allocated to the project, provides that each series of the authorized bonds, bond anticipation notes and refunding bonds may be sold at public sale or private sale; authorizes the City Council to determine or provide by resolution for various matters relating to the authorization, sale, security, issuance, delivery, payment, and redemption or repayment of and for each series of bonds; City pledges its full faith and credit and unlimited taxing power to the payment of debt service on the bonds and provides for the imposition of ad valorem taxes sufficient for such purposes. Details of any series of the bonds to be issued shall be determined or provided for by resolution of the City Council.

Sponsors: City Administrator

Department: Finance

Attachments: [Active 160536765 2 City of Hyattsville Ordinance 2022 Bans 6-15-2022](#)

10.c. Purchase of IPro Software[HCC-420-FY22](#)

I move that the Mayor and Council authorize the City Administrator to approve the purchase of IPro software, to include training and maintenance, at a cost not to exceed \$47,900.

Sponsors: City Administrator

Department: Police Department

Attachments: [IPro Packet](#)

11. Discussion Items (9:55 p.m. - 10:10 p.m.)**11.a. Election of President of the Council**[HCC-418-FY22](#)

For Discussion

Sponsors: City Administrator

Department: City Clerk

12. Council Dialogue (10:10 p.m. - 10:20 p.m.)**13. Motion to Adjourn**



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-421-FY22

6/21/2022

5.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Community Notices and Meetings

Item Title:
Main City Calendar: June 22, 2022 - July 18, 2022

Suggested Action:
N/A

Summary Background:
N/A

Next Steps:
N/A

Fiscal Impact:
N/A

City Administrator Comments:
N/A

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

Main City Calendar: June 7, 2022 – June 21, 2022

For further information regarding City programming, events, or meetings please visit hyattsville.org/meetings or call 301-985-5000.

All committee meetings are virtual unless otherwise indicated below.

1. **Ageless Grace Seated Exercise Class**
June 22, 2022, 10:00 AM - 11:00 AM

@ The City Building

2. **Park(ing) Day Information Session**
June 22, 2022, 6:00 PM - 8:00 PM

@ The City Building

3. **Health, Wellness, and Recreation Advisory Committee Meeting**
June 23, 2022, 7:00 PM

4. **Age-Friendly Work Group Meeting**
June 24, 2022, 11:00 AM

5. **Oath of Office Ceremony**
June 24, 2022, 6:00 PM

@ King Park

6. **Mental Health First Aid Training in Español**
June 25, 2022, 8:30 AM - 5:00 PM

@ The City Building

7. **Bulk Waste Pop-Up Day**
June 25, 2022, 10:00 AM - 1:00 PM

@ The City Building & The DPW Operations Center

8. **Education Advisory Committee Meeting**
June 27, 2022, 6:30 PM

9. **Ethics Commission Meeting**
June 28, 2022, 5:00 PM

10. **Planning Committee Meeting**
June 28, 2022, 7:00 PM

11. **Race & Equity Task Force Meeting**
June 28, 2022, 7:00 PM

12. **Ageless Grace Seated Exercise Class**
June 29, 2022, 10:00 AM - 11:00 AM

@ The City Building

Main City Calendar: June 7, 2022 – June 21, 2022

13. **Seniors on the Go: Free Movie Mondays**

July 4, 2022, All Day

@ Old Greenbelt Theatre

14. **Board of Supervisors of Elections Meeting**

July 5, 2022, 4:00 PM

15. **Ageless Grace Seated Exercise Class**

July 6, 2022, 10:00 AM - 11:00 AM

@ The City Building

16. **Shade Tree Board Meeting**

July 6, 2022, 7:30 PM

17. **Board of Supervisors of Elections Meeting**

July 12, 2022, 4:00 PM

18. **Environment Committee Meeting**

July 12, 2022, 7:00 PM

19. **Ageless Grace Seated Exercise Class**

July 13, 2022, 10:00 AM - 11:00 AM

@ The City Building

20. **Police and Public Safety Advisory Committee Meeting**

July 13, 2022, 7:30 PM

21. **Invasive Plant Removals**

July 16, 2022, 10:00 AM - 2:00 PM

@ Driskell Park

22. **City Council Meeting**

July 18, 2022, 7:00 PM



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-417-FY22

6/21/2022

7.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Presentation

Item Title:
Special Mayoral Election - Presentation of Results

Suggested Action:
Presentation Only

Summary Background:
The Board of Supervisors of Elections and City Clerk will present the certified election results and share data points from the 2022 Special Mayoral Election.

Next Steps:
N/A

Fiscal Impact:
N/A

City Administrator Comments:
For presentation.

Community Engagement:
A copy of the certified election results is posted on the City's website.

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-416-FY22

6/21/2022

8.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Appointment

Item Title:

Appointment of Members to the Redistricting Commission

Suggested Action:

I move the Mayor and Council appoint the following individuals to the Redistricting Commission:

- Greta Mosher, Ward 1 (Representative of the Board of Supervisors of Elections)
- T. Carter Ross, Ward 2 (Representative of the Ethics Commission)
- Alicia Freemyn, Ward 3 (Representative of the Race & Equity Task Force)
- Cynthia Totten, Ward 4 (Representative of the Education Advisory Committee)
- Cliff Mayo, Ward 5 (Representative of the Planning Committee)
- Andrew Sayer, Ward 2
- Jennifer Gafford, Ward 3
- Leland Dudek, Ward 4
- Krystil Smith, Ward 5

Summary Background:

Every ten years, after the Census, the City must use the new census data to review its ward boundaries, and if needed, redraw the boundaries between wards in order to reflect how the local populations have changed. The authority for the modification of ward boundaries is found in the City Charter, § C4-17.

The redistricting process is done with the primary goal of creating wards which have substantially equal populations. The widely accepted standard for population variation between the largest ward and the smallest ward is that there should not be a greater than 10% difference. Additional criteria for consideration throughout the redistricting process is listed below.

- Wards must be comprised of contiguous territory and as geographically compact as possible.
- Wards shall, as much as possible, be bounded by natural boundaries, street lines, and/or City boundary lines.
- Wards must be drawn to provide fair and effective representation for all residents of the City, including racial, ethnic, and language minorities. Additionally, to the extent possible, wards should preserve identifiable communities of interest. The redrawing of the City's ward boundaries should be designed to ensure that our elected body is representative of the City's diverse population.
- Wards most likely to be impacted by future development may be smaller by design in order to minimize impact of population growth on future redistricting.

The City's last redistricting occurred in 2012 and was effective for the 2013 City election. The process was accomplished by a Council appointed committee which reviewed proposed maps and made recommendations to the Council. Opportunities for public engagement were provided at the committee meetings and via a public hearing. Staff recommends following a similar process for the 2022 redistricting which would be effective for the May 2023 City

election with enhanced opportunities for public engagement utilizing the newly acquired online citizen engagement platform.

City staff presented the proposed project plan to Council on May 2 and has been conducting analysis and outreach to City committee members in preparation of appointing members to the Commission. Upon analysis of the Ward makeup of the five proposed participating committees which will make up a portion of the composition of the Redistricting Commission, it was determined that in order to best ensure participation from all five wards, the Education Advisory Committee would be substituted for the Educational Facilities Task Force. Staff has reached out to members of the Election Board, Ethics Commission, Planning Committee, Race and Equity Task Force, and Education Advisory Committee to gauge interest in serving on the Commission. Representatives of these committees were not required to submit applications to serve on the Redistricting Commission.

Following the appointment of the commission members, an orientation meeting will take place before the end of June 2022. The proposed deadline for the Commission to submit recommendations to the City Council is September 12, 2022, with a planned public presentation for September 19. A minimum of one public hearing must be held but additional methods of engagement are encouraged and will be supported by staff.

Next Steps:

Staff liaisons for the Redistricting Commission will reach out to appointees to invite them to the orientation meeting.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend Support.

Community Engagement:

The City foresees being able to utilize some of the newly acquired communications tools, such as the online civic engagement platform to assist with community outreach during the redistricting process.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

Complete

CITY OF HYATTSVILLE**RESOLUTION 2022-03****Establishing a Redistricting Commission**

A resolution whereby the City Council establishes a seven (7) person Redistricting Commission to make recommendations on the reapportionment of the City's five (5) wards based on population data from the 2020 U.S. Census.

WHEREAS, pursuant to §C4-16 and §C4-17 of the City's Charter, the Council has the authority to establish, change, or relocate the boundaries of the City's five existing wards; and

WHEREAS, the data analysis of the 2020 census data shows a population deviance of more than 10% in two of the City's wards; and

WHEREAS, the City Council finds it to be in the best interest of the City of Hyattsville to establish a Redistricting Commission to assist the City Council by making recommendations to the boundaries of the City's five (5) legislative wards so the boundaries represent substantially equal populations in each ward; and

WHEREAS, the Council does hereby establish a seven (7) member Redistricting Commission to prepare recommended redistricting plans to be presented to and voted on by the entire Hyattsville City Council; and

WHEREAS, the Council shall appoint to the Redistricting Commission one member from each the Board of Supervisors of Elections, the Ethics Commission, the Planning Committee, Race and the Equity Task Force, and the Education Advisory Committee for a total of five (5) members; and

WHEREAS, the remaining two (2) members of the Redistricting Commission shall be appointed by the Council and composed of resident volunteers who can provide expertise in any of the three following areas: Census or demographic data analysis, GIS technology, racial and social equity, and community outreach and engagement.

WHEREAS, the Commission shall be composed of at least one representative of each of the City's five wards; and

WHEREAS, at its first meeting, the Redistricting Commission shall elect a chair, vice chair and secretary who shall prepare the minutes of each meeting and be responsible for maintain the Commission's records; and

WHEREAS, meetings of the Redistricting Commission shall be subject to the Maryland Open Meetings Act and all records of the Redistricting Commission shall be subject to the provisions of the Maryland Public Information Act; and

WHEREAS, the Redistricting Commission shall meet from time to time as necessary in order to prepare suggested redistricting plans and seek public input on the proposed plans; and

WHEREAS, the Redistricting Committee shall utilize the following criteria when developing the redistricting proposal:

- The City will retain five (5) legislative wards;
- Wards will be as nearly equal in population as possible (no more than 10% variation from the size of population equally distributed across the five wards utilizing the 2020 census data) Wards must be drawn to provide fair and effective representation for all residents of the City, including racial, ethnic, and language minorities;
- Wards will be composed of contiguous territory, as regular and compact in form as practicable, and take into account existing infrastructural and natural boundaries;
- Wards will be drawn in consideration of known future growth;
- The Commission will strive to preserve communities of interest where possible. Communities of interest may include residents with similar social, geographics, cultural, ethics, language, or other interests;
- The Redistricting must be done in compliance with local, state, and federal laws, including the federal Voting Rights Act of 1965; and

WHEREAS, the Redistricting Committee shall submit its final suggested redistricting plans to the City Council by no later than September 12, 2022; and

WHEREAS, at least one public hearing must be held prior to the adoption of new boundaries and additional means of public engagement is encouraged; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Hyattsville in regular session establishes a Redistricting Commission; and

INTRODUCED by the Mayor and City Council of the City of Hyattsville, Maryland at a regular meeting on May 16, 2022, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and City Council of the City of Hyattsville, Maryland at a regular meeting on May 16, 2022, at which meeting copies were available to the public for inspection.

APPROVED:

City of Hyattsville, Maryland:

Date

Robert S. Croslin
Interim Mayor

ATTEST/WITNESS:

City of Hyattsville, Maryland:

Date

Laura Reams
City Clerk

Board, Committee and Commission Application

Profile

Andrew

First Name

Sayer

Last Name

Preferred Pronouns

he/him/his

[Redacted]

Email Address

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

Which Boards would you like to apply for?

2022 Redistricting Commission : Submitted

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

Ward 2

[Redacted]

Primary Phone

Referred By:

Self

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

I'd like to serve on the 2022 redistricting committee as I'm interested in the process and feel my skills (my day job involves maps, numbers, and solving optimization problems) could contribute to the city here.

Question applies to 2022 Redistricting Commission

Are you available to meet at least three times over July and August to achieve the Task Force's deadlines? Meetings will run 1-2 hours and may be a mix of Zoom and in-person at the Hyattsville City Building. Times and dates will be selected by committee members once the committee is established.

Yes.

Question applies to 2022 Redistricting Commission

Please share any experience you have in the areas of: Census or demographic data analysis, GIS technology, racial and social equity, and community outreach and engagement. Experience in these areas is not required to serve on the Commission.

I'm employed as a senior research scientist by the University of Maryland, Baltimore County working at NASA Goddard Space Flight Center under a cooperative agreement. My day to day research involves numerical problems on environmental map-based data, i.e. data analytics and GIS technology, and some applications of my work relate to social justice issues (air quality and regional disparities). I'm also a volunteer tutor at Hyattsville's teen center.

Question applies to 2022 Redistricting Commission

Please share any other personal or professional expertise you have that would be relevant to the City's redistricting efforts.

Beyond the above, I've been a resident of Hyattsville since 2020, enjoy living here, and would like to get more involved with the city. My skills seem like a good fit for this Commission.

Board, Committee and Commission Application

Profile

Jennifer

First Name

Gafford

Last Name

Preferred Pronouns

She/her/hers

[Redacted]

Email Address

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

Which Boards would you like to apply for?

2022 Redistricting Commission : Submitted

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

Ward 3

[Redacted]

Primary Phone

Referred By:

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

My name is Jennifer Gafford. I was raised in Hyattsville and have been living here for the last 30 years. My love for the City of Hyattsville led to my decision to raise my own family here as well. I live in Ward 3 at Editor's Park with my husband and 7 year old son. My interest surrounding the subjects of culture and race root back to growing up in a multicultural family. I graduated from the University of Maryland, College Park with a bachelor's degree in Cultural Anthropology. I later received a Master of Arts in Human Resources Management and I currently work as a Director of Human Resources for a hospitality company based out of the DC Metropolitan area. As part of the essential functions of my job I provide guidance to operations managers on employment law compliance and harassment and discrimination prevention. I love the work that I do and believe strongly in the importance of the topics of race and equity not only in the workplace but in the communities we live in. For this reason, I am interested in serving on the 2022 Redistricting Commission.

Question applies to 2022 Redistricting Commission

Are you available to meet at least three times over July and August to achieve the Task Force's deadlines? Meetings will run 1-2 hours and may be a mix of Zoom and in-person at the Hyattsville City Building. Times and dates will be selected by committee members once the committee is established.

Yes.

Question applies to 2022 Redistricting Commission

Please share any experience you have in the areas of: Census or demographic data analysis, GIS technology, racial and social equity, and community outreach and engagement. Experience in these areas is not required to serve on the Commission.

I am currently a member of Hyattsville's Race and Equity Task Force. My husband and I are active community members in the townhome/condo community Editor's Park. I am actively involved in the planning of community engagement events (i.e. social gatherings, fundraising for neighborhood little library) My husband leads the Ward 3 Neighborhood Watch group, which I assist with.

Question applies to 2022 Redistricting Commission

Please share any other personal or professional expertise you have that would be relevant to the City's redistricting efforts.

I have been a resident of Hyattsville for most of my life and am very familiar with the various wards.

Board, Committee and Commission Application

Profile

Krystil

First Name

Smith

Last Name

Preferred Pronouns

She/Her

[Redacted]

Email Address

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

Which Boards would you like to apply for?

2022 Redistricting Commission : Submitted

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

Ward 5

[Redacted]

Primary Phone

Referred By:

Joseph Solomon I would like to serve on the redistricting committee because I am dedicated to a fair and equitable process and I believe that my education and experience as both an attorney and a mediator will provide me the analytical skills necessary

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

As an attorney and mediator, I believe I possess the analytical skills necessary to serve confidently and competently on this committee, to ensure a fair, efficient, equitable and proper result.

Question applies to 2022 Redistricting Commission

Are you available to meet at least three times over July and August to achieve the Task Force's deadlines? Meetings will run 1-2 hours and may be a mix of Zoom and in-person at the Hyattsville City Building. Times and dates will be selected by committee members once the committee is established.

Yes

Question applies to 2022 Redistricting Commission

Please share any experience you have in the areas of: Census or demographic data analysis, GIS technology, racial and social equity, and community outreach and engagement. Experience in these areas is not required to serve on the Commission.

Yes I do a lot of the work in my current agency on racial and social equity, and was heavily involved in both my undergraduate and law School careers.

Question applies to 2022 Redistricting Commission

Please share any other personal or professional expertise you have that would be relevant to the City's redistricting efforts.

Well I understand that City planning or geographic surveying are important skills, I believe that the softer skills of diplomacy, tact, business acumen, and keen situational analysis are most important for this position.

Board, Committee and Commission Application

Profile

Leland

First Name

Dudek

Last Name

Preferred Pronouns

Mr.

[Redacted]

Email Address

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

[Redacted]

Street Address

[Redacted]

Suite or Apt

[Redacted]

City

[Redacted]

State

[Redacted]

Postal Code

Which Boards would you like to apply for?

2022 Redistricting Commission : Submitted

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

Ward 4

[Redacted]

Primary Phone

Referred By:

Council Member Daniel Peabody

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

As a resident of Hyattsville for the last 22 years, it is simply amazing how our community has grown – especially in the last 10 years. Redistricting offers a unique opportunity to respond to that growth while informing shared values of fair representation and diversity within our Wards. This is an opportunity to serve and give back to a community that supplies my family with immeasurable value. As a member, I hope to ask thoughtful questions, listen attentively to our needs, respond to colleagues with kindness, and do my part to build a better Hyattsville for tomorrow.

Question applies to 2022 Redistricting Commission

Are you available to meet at least three times over July and August to achieve the Task Force's deadlines? Meetings will run 1-2 hours and may be a mix of Zoom and in-person at the Hyattsville City Building. Times and dates will be selected by committee members once the committee is established.

Yes.

Question applies to 2022 Redistricting Commission

Please share any experience you have in the areas of: Census or demographic data analysis, GIS technology, racial and social equity, and community outreach and engagement. Experience in these areas is not required to serve on the Commission.

In my professional capacity, my team answers complex program integrity questions by parsing multiple and various data sets from multiple federal agencies, and then transforming that data through analytics and machine learning. Simply put – we build a hypothesis based on anomalous behaviors; collect public and private data; mash the data together [Greenplum, DB2, SQL, SaS]; make sense of it through a variety of tools [SaS, R, ARCGIS[ESRI], Python, Tableau, PowerBI], and; use it to improve our program and/or refer bad actors to law enforcement. My work frequently requires me to interface with the public and work with vulnerable populations. I am keen on serving those individuals facing barriers; this includes the elderly, infirm, disabled, and homeless. My understanding of equity is to ensure both fairness and justice. When equities compete with one another (as they often do in Government), our greatest asset is listening and shared empathy.

Question applies to 2022 Redistricting Commission

Please share any other personal or professional expertise you have that would be relevant to the City's redistricting efforts.

-



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-409-FY22

6/21/2022

9.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Acceptance of the Certified Results for the 2022 Special Mayoral Election

Suggested Action:

I move the Mayor and Council accept the certified election results from the Board of Supervisors of Elections for the Special Mayoral Election held on Tuesday, June 7, 2022. This certification is provided for under Section C4-11 of the Hyattsville City Charter.

Summary Background:

On June 9, 2022, the Board of Supervisors of Elections certified the results of the June 7, 2022 election to the City Clerk per section C4-11 of the City Charter. A copy of the certified return sheet was posted to the City's website on June 9, 2022.

Next Steps:

The Oath of Office will be administered to the newly elected Mayor. Details on the ceremony date and time will be shared through the City's communications channels and website.

Fiscal Impact:

N/A

City Administrator Comments:

Congratulations to our newly elected Mayor.

Community Engagement:

A copy of the certified election result is posted on the City's website.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

**CITY OF HYATTSVILLE
2022 SPECIAL MAYORAL ELECTION
CERTIFIED RESULTS**



SUMMARY TOTALS

MAYORAL RACE - Summary Totals						
	VBM	%	ELECTION DAY	%	TOTAL	VOTER TURNOUT
TOTALS	2100	89%	267	11%	2367	22.1%
Ward 1	622	86%	99	14%	721	25.6%
Ward 2	694	87%	108	13%	802	33.3%
Ward 3	401	95%	21	5%	422	16.6%
Ward 4	217	92%	18	8%	235	14.7%
Ward 5	164	89%	21	11%	185	13.9%

OFFICE OF MAYOR

Mayor - TOTAL								
Candidate	TOTALS	%	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	TOTAL
Vish Bhatt	39	1.6%	14	7	14	2	2	39
Robert S. Croslin	1329	56.1%	403	438	246	133	109	1329
Danny Schaible	983	41.5%	297	355	159	98	74	983
Write-in	16	0.7%	7	2	3	3	1	16
Over Votes	0	0.0%	0	0	0	0	0	0
Under Votes	0	0.0%	0	0	0	0	0	0
TOTALS	2367	100.0%	721	802	422	236	186	2367

Mayor - Election Day - IN PERSON							
Candidate	TOTALS	%	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5
Vish Bhatt	2	0.7%	1	0	1	0	0
Robert S. Croslin	146	54.7%	52	58	10	15	11
Danny Schaible	119	44.6%	46	50	10	3	10
Write-in	0	0.0%	0	0	0	0	0
Over Votes	0	0.0%	0	0	0	0	0
Under Votes	0	0.0%	0	0	0	0	0
TOTALS	267	100.0%	99	108	21	18	21

Mayor - Vote-by-Mail - TOTALS							
Candidate	TOTALS	%	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5
Vish Bhatt	37	1.8%	13	7	13	2	2
Robert S. Croslin	1183	56.3%	351	380	236	118	98
Danny Schaible	864	41.1%	251	305	149	95	64
Write-in	16	0.8%	7	2	3	3	1
Over Votes	0	0.0%	0	0	0	0	0
Under Votes	0	0.0%	0	0	0	0	0
TOTALS	2100	100.0%	622	694	401	218	165

CITY OF HYATTSVILLE
2022 SPECIAL MAYORAL ELECTION
CERTIFIED RESULTS



COUNTED AND CERTIFIED BY:



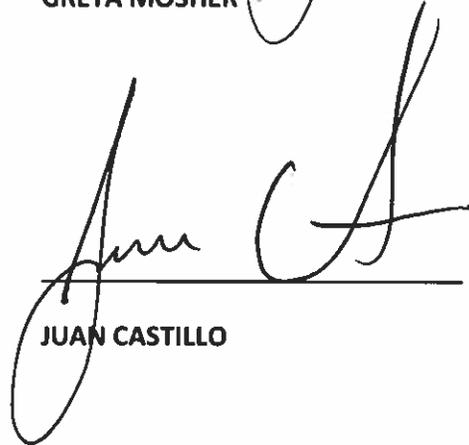
ZACH PETERS, CHAIR



GRETA MOSHER



LISA PINEDA



JUAN CASTILLO

ERIN PAYNE

**CITY OF HYATTSVILLE
2022 SPECIAL MAYORAL ELECTION
CERTIFIED RESULTS**



APPENDIX – WRITE IN VOTES

OFFICE OF MAYOR – 14 Write-in's

(4) Mai Abdul Rahman
Reva Harris
Reginald Simmons
Nobody
Reparations Now
James Wass
Jonathan Berry
David Thomns
Kevin
Joseph Solomon
Charles Kenney
UNWORLDWIDEUNITEDNATIONSA-2524H6XHG349N04V053LITHUROJ30TH
UNA-25Z4H6XHG34G4VO5314THUN (The remainder is unreadable)



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-411-FY22

6/21/2022

9.b.

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Consent

Item Title:

Extension of the Premium Pay for City Essential Workers

Suggested Action:

I move that the Mayor and Council authorize an extension of the temporary Premium Pay program not to exceed (NTE) 4 additional pays within the eight-week period beginning with the first pay date in July 2022 and ending with the last pay date of August 2022 to provide additional pay to the City's frontline essential employees whose income or hourly rate falls below 65% of the Area Median Income for Prince George's County. The extension of the program will not exceed \$57,500 in costs using American Rescue Plan funds.

Summary Background:

The American Rescue Plan Act authorizes temporary payments to lower-income workers who are considered "essential" and must report for duty during a public health emergency. Premium Pay is not eligible for employees who conduct their work remotely

The Council previously authorized premium pay to front-line employees who earn under 65% of the Median Income for Prince George's County for a single individual, \$58,695/year, or \$28.22/hour. The current approval will expire on June 24th, prior to the completion of the comparative compensation study.

This 8-week extension will allow the 59 essential frontline employees whose pay rate is below \$58,695 per year to continue to receive the stipend until the study is complete and implemented. Eligible employees will receive \$250 per pay period and eligible part-time employees \$125 per pay period during the extension period from July 2022 to August 2022. The costs to extend the program will not exceed \$57,500.

The HR Director expects to receive the results of the study in early July. It will reveal whether our employees are paid at a comparable rate to like size organizations and employees with similar duties and functions. The staff will evaluate the survey results and if applicable make permanent pay adjustments to those who are at or below market rate.

We are hopeful that the extension and potential pay adjustments will help with employee retention in the short and near term.

Next Steps:

Initiate payroll processing and inform eligible employees about extension of the temporary pay increase.

Fiscal Impact:

Costs not to exceed \$57,500 of American Rescue Plan Act funds.

City Administrator Comments:

Recommends approval. We will work diligently to analyze compensation study results and make pay adjustments as feasible and recommended.

Community Engagement:

N/A

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-406-FY22

6/21/2022

9.c.

Submitted by: Sandra Shepard
Submitting Department: Community Services
Agenda Section: Consent

Item Title:

Memorandum of Understanding between the City of Hyattsville, Habitat For Humanity Metro Maryland, and Hyattsville Aging In Place

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to enter into a one-year Memorandum of Understanding between the City, Habitat for Humanity, and Hyattsville Aging in Place (HAP) to promote the RAMP (formerly CAPABLE) home modification, repair, and weatherization program. The MOU will run through June 30, 2023, upon the review and approval of the City Attorney for legal sufficiency.

Summary Background:

The City has previously entered into a Memorandum of Understanding (attached) with Hyattsville Aging in Place (HAP) and Habitat for Humanity Metro Maryland (HHMM) for the CAPABLE home modification program. This program helps low-income seniors and persons with disabilities age in place by providing regular visits by an occupational therapist, a nurse, and a vetted contractor to make needed home modifications. This MOU expired in May 2021 due to the expenditure of all available funds. HHMM has received new funding to expand the home modification program which has been renamed the Repair and Accessibility Modification Program (RAMP) and includes home repair and weatherization services. The City does not provide funds to make this program available to residents. HAP conducts participant in-takes, and HHMM provides funding for covered services. Hyattsville residents have benefitted from this program since our partnership with HHMM and HAP was initiated.

Next Steps:

Extend partnership with the entities.

Fiscal Impact:

None

City Administrator Comments:

This program has benefitted approximately 15 residents of Hyattsville over the past year. Residents have had roof repair and replacement, weatherization service, rehab, and other repairs totaling over \$100K in assistance. Our partnership is invaluable and allows us to promote this much needed program.

Community Engagement:

Promotion of the program through the City's communication channels.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

Pending

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) made this 21st day of June 2022, between the **CITY OF HYATTSVILLE** (“City”), an incorporated municipality of the State of Maryland, and **HABITAT FOR HUMANITY METRO MARYLAND** (“Habitat”), and **HYATTSVILLE AGING IN PLACE** (“HAP”).

WHEREAS, the Hyattsville City Council adopted the Hyattsville Age-Friendly Action Plan, directing the City Administrator to seek partnerships to provide seniors and residents with disabilities support in modifying their homes; and

WHEREAS, Habitat and HAP work together to provide such services, with additional support for homeownership after the modifications are finished; and

WHEREAS, the City Administrator determined that Habitat and HAP meet the requirements set forth by the City Council in the Hyattsville Age-Friendly Action Plan.

NOW, THEREFORE, the parties hereto express their understanding as follows:

1. Habitat Obligations - Provide health and safety related home repairs, accessibility modifications, energy efficiency upgrades and visits from occupational therapists and registered nurses for qualifying residents of the City of Hyattsville as part of Habitat’s RAMP and Weatherization programs. Habitat shall have sole and absolute discretion in the selection of applicants for the RAMP and Weatherization Programs.
2. HAP Obligations – Provide support for residents 60 years of age and older in the Habitat RAMP and Weatherization application process, as well as support during and after services are provided by Habitat.
3. City Obligations – Facilitate outreach to potentially interested residents, including those registered in the City’s senior meals program, backdoor pickup program, Ageless Grace program, Call-A-Bus program, and on the senior services mailing list. Additionally, the City will promote the Project generally, and outreach to seniors and people with disabilities who staff are aware may have interest, but are not registered in one the programs named above.
4. Insurance – Habitat and HAP shall obtain and maintain liability insurance coverage. Within ten (10) days of the execution of this Agreement, Habitat and HAP shall file with the City Administrator, a Certificate from an insurance company authorized to do business in the State of Maryland and satisfactory to the City showing issuance of liability insurance in the amount of at least One Million Dollars (\$1,000,00.00) coverage with a deductible no greater than Ten Thousand Dollars (\$10,000.00). Habitat and HAP shall be fully and completely responsible to pay the deductible. Unless waived in writing by the City, the Certificate shall bear an endorsement in words exactly as follows:

The insurance company certifies that the insurance covered by this certificate has been endorsed as follows: “The insurance company agrees that the coverage shall not be canceled, changed, allowed to lapse, or allowed to expire until thirty (30) days after notice to: City Administrator, 4310 Gallatin Street, Hyattsville, Maryland 20781 (City’s Representative).”

Habitat and HAP shall, throughout the term of this Agreement, maintain comprehensive general liability insurance in the following amounts and shall submit an insurance certificate as proof of coverage prior to final Agreement approval, except that HAP is exempt from the requirements of subpart 4(b):

- a) Personal injury liability insurance with a limit of \$1,000,000.00 for each occurrence and \$1,000,000.00 aggregate, where insurance aggregates apply.
- b) Property damage liability insurance with limits of \$1,000,000.00 for each occurrence and \$2,000,000.00 aggregate, where aggregates apply.

Comprehensive general liability insurance shall include completed operations and contractual liability coverage. The Certificates of Insurance evidencing this insurance shall provide that the City shall be given at least thirty (30) days prior written notice of the cancellation of, intention not to renew, or material change in coverage.

5. Indemnification: Habitat and HAP hereby acknowledge and agree that they shall be responsible for and indemnify, defend, and hold the City harmless against any claim for loss, personal injury and/or damage that may be suffered as a result of their own negligence or willful misconduct in the performance of the services herein contracted for or for any failure to perform the obligations of the Agreement, including, but not limited to, attorneys fees and any other costs incurred by the City, in defending any such claim. Habitat and HAP further agree to notify the City in writing within ten (10) days of receipt of any claim or notice of claim made by third parties against Habitat or HAP and shall provide the City copies of all claims, notice of claims and all pleadings as the matter progresses. This Article shall survive termination of the MOU.

6. Funding: This MOU is not a commitment of funds.

7. Duration, Modification and Termination: This MOU is at-will and may only be modified by mutual consent of authorized officials of Habitat, HAP and the City in a written instrument executed by all parties. This MOU shall become effective upon signature by the authorized officials listed below and will remain in effect until modified or terminated by any one of the partners. In the absence of mutual agreement by the authorized officials listed below this MOU shall end on June 30, 2023. This MOU may be terminated by any party upon written 15 day notice to the other parties.

8. Binding Effect: This MOU shall be non-binding.

9. Assignment: This MOU is not assignable.

10. Governing Law: This MOU shall be governed and construed in accordance with the laws of the State of Maryland. Any dispute between any of the parties under any of the terms or conditions of this MOU, shall be brought in the Circuit Court for Prince George's County, Maryland as the sole and exclusive venue and forum for any such disputes or actions.

11. Further Actions: The parties shall take such further actions and execute such additional documents as may be reasonably required in order to effectuate the intent of this MOU.

12. Severability: If any term, covenant or condition of this MOU shall be unenforceable or invalid, then the remainder of this MOU shall not be affected thereby, and each such term, covenant and condition shall be valid and enforceable to the fullest extent permitted by law.

13. No Waiver: No failure by any party to enforce any provision of this MOU shall be deemed a waiver of its rights to enforce this MOU thereafter.

14. Enforcement: This non-binding MOU is unenforceable.

15. Force Majeure: If as a result of any event of Force Majeure any of the parties is unable to exercise any right or option hereunder, or perform any obligations required hereunder, within the time limit provided therefore in this MOU, such time limit shall be extended for a period equal to the duration of such event.

16. Notices: All notices, demands, or requests (each a "Notice," and, collectively, the "Notices") required or permitted to be given pursuant to this MOU shall be in writing, and shall be sent (a) by hand delivery, or (b) by certified mail, postage prepaid, return receipt requested, or (c) by nationally recognized overnight courier, and all such Notices shall be deemed delivered when received. Rejection or other refusal to accept or inability to deliver because of changed address of which no Notice has been given shall constitute receipt of the Notice. Notices shall be addressed as follows:

If given to City: City of Hyattsville
 Attn: City Administrator
 4310 Gallatin Street
 Hyattsville, MD 20781
 Tel: (301)985-5000

With a copy to: Department of Community Services
 Attn: Marci LeFevre
 4310 Gallatin Street
 Hyattsville, MD 20781
 Tel: (301)985-5012

If given to Habitat: Habitat for Humanity Metro Maryland
 Attn: President & CEO
 8380 Colesville Road, Suite 700
 Silver Spring, MD 20910

With a copy to: Habitat for Humanity Metro Maryland
 Attn: Sarah Reddinger
 8380 Colesville Road, Suite 700
 Silver Spring, MD 20910

If given to HAP: Hyattsville Aging in Place
Attn: Board Chair
PO Box 113
Hyattsville, MD 20781

With a copy to: Hyattsville Aging in Place
Attn: Lisa Walker
5104 42nd Avenue
Hyattsville, MD 20781

or in each case to such other address as any party may from time to time designate in writing by Notice given under the terms of this Section 16.

17. Incorporation of Recitals: The Recitals set forth above are incorporated into this MOU.

Habitat for Humanity Metro Maryland

By: _____
Name/Title: _____

Witness: _____
Date: _____

Hyattsville Aging in Place

By: _____
Name/Title: _____

Witness: _____
Date: _____

City of Hyattsville

By: _____
Name/Title: _____

Witness: _____
Date: _____

**FIRST ADDENDUM TO
MEMORANDUM OF UNDERSTANDING**

THIS FIRST ADDENDUM to the Memorandum of Understanding by and between the **CITY OF HYATTSVILLE**, an incorporated municipality of the State of Maryland, **HABITAT FOR HUMANITY METRO MARYLAND**, a non-profit corporation dedicated to creating decent and affordable homeownership opportunities in Montgomery County, Maryland, and Prince George’s County, Maryland, and **HYATTSVILLE AGING IN PLACE**, a volunteer-run non-profit village dedicated to helping Hyattsville residents as they age, collectively referred to as “the Parties,” is made this 24 day of May, 2020.

RECITALS

WHEREAS, the Parties entered into a Memorandum of Understanding on the twenty-fourth day of May, 2020, for the purpose of providing residents of the City of Hyattsville who are elderly and or disabled support in modifying their homes; and

WHEREAS, the vehicle by which this support is offered is Habitat for Humanity Metro Maryland’s CAPABLE Program, which pairs income qualified older adults who are experiencing challenges with Activities of Daily Living with an Occupational Therapist and Registered Nurse; and

WHEREAS, the Parties’ general obligations under the Memorandum of Understanding are as follows: the City of Hyattsville is to facilitate resident outreach regarding the CAPABLE Program; Hyattsville Aging In Place is to assist interested residents in completing the application process for the CAPABLE Program; and Habitat for Humanity Metro Maryland is to conduct the CAPABLE Program;

WHEREAS, the natural termination date for the Parties’ Memorandum of Understanding is May 31, 2020; and

WHEREAS, the Parties’ desire to extend the term of the Memorandum of Understanding for an additional twelve (12) month term.

TERMS

NOW, THEREFORE, the Parties hereto express their understanding as follows:

1.1. Pursuant to Paragraph Seven of the Parties’ Memorandum of Understanding, the Parties agree to modify the effective term of said memorandum.

1.2. The Parties agree that the effective term of their Memorandum of Understanding shall be extended by twelve (12) months to May 31, 2021.

1.3. The recitals above are incorporated hereto.

1.4. This addendum may be executed electronically and in counterparts. All such counterparts will constitute the same addendum and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by e-mail and upon receipt will be deemed originals, regardless of whether originals are delivered thereafter.

1.5. No other modification to the Parties' Memorandum of Understanding is agreed to herein.

IN WITNESS WHEREOF, the Parties have executed this First Addendum to their Memorandum of Understanding as of the date first written above.

Habitat for Humanity Metro Maryland

By: Sarah Reddinger
Witness

By: John Paukstis

Name: John Paukstis

Title: CEO

Hyattsville Aging in Place

By: Libby Per
Witness

By: Lisa Walker

Name: Lisa Walker

Title: Chair, Board of
Directors

City of Hyattsville

By: Laura Reaus
Witness

By: Tracey Douglas

Tracey Douglas
City Administrator



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-412-FY22

6/21/2022

9.d.

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Consent

Item Title:

FY22 DPW CIP Budget Amendment: Teen Center Renovations at 5812 40th Avenue

Suggested Action:

I move that the Mayor and Council amend the FY22 DPW Capital Improvements Budget and authorize the Treasurer to adjust and transfer budget appropriations to cover the cost of the Teen Center Renovations at 5812 40th Avenue not to exceed (NTE) \$1,250,000.

Summary Background:

In 2019, the Council authorized the purchase of 5812 40th Ave to be used as a Teen Mentoring Center. The City staff solicited community input and worked with a design firm to develop interior and exterior concepts. The design was completed in Spring 2022 and the staff is finalizing the permitting process through Prince George's County. The City is now ready to proceed with renovation.

The Council approved the award of the \$1,2500 contract for the Matthews Group at the May 4, 2022, Council Meeting. Construction is scheduled to begin in July pending the issuance of a purchase order. The City has approximately \$900,000 in approved bond bill funds to offset the Teen Center Renovation costs.

Next Steps:

The Treasurer will adjust the FY22 DPW capital budget appropriations and transfer funds to cover the cost of the Teen Center Renovations at 5812 40th Avenue NTE \$1,250,000.

Fiscal Impact:

No increase in FY22 Capital Budget appropriations.

City Administrator Comments:

Recommends approval. The majority of costs will be reimbursed through grant funding.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-414-FY22

6/21/2022

9.e.

Submitted by: At the Request of the City Administrator
Submitting Department: Community & Economic Development
Agenda Section: Consent

Item Title:

Resolution 2022-05 - Maryland DHCD National Capital Strategic Economic Development Fund

Suggested Action:

I move the Mayor and Council adopt Hyattsville Resolution 2022-05, a resolution supporting the City of Hyattsville's grant application to the Maryland DHCD in the amount of \$175,000 to support the City's Commercial Façade Improvement Program. Upon the review and approval by the City Attorney for legal sufficiency.

Summary Background:

The City of Hyattsville applies annually to Maryland DHCD for program funding to support capital projects and programming. The City's Commercial Façade Improvement (CFI) program has been funded entirely by State grant funding and the City is likely to allocate all existing funding as part of the current CFI application cycle. The City's intent on pursuing funds is to replenish program funding, with any new grant funds being made available effective July 1, 2023.

Next Steps:

No additional action is required.

Fiscal Impact:

Any awarded funds will be allocated in FY2024.

City Administrator Comments:

Recommend approval

Community Engagement:

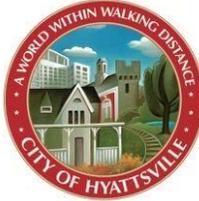
The City's CFI program is supported through the City's Sustainability Plan and Business Retention & Expansion Strategy.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Pending



Hyattsville Resolution 2022 – 05

Resolution Supporting the City of Hyattsville FY2023 Maryland DHCD Grant Application

Resolution of the Mayor and Council of the City of Hyattsville has approved/is approving the application and receipt of financing for a Commercial Façade Improvement Program and which is further described in the Community Legacy and National Capital Strategic Economic Development Fund applications (“The Applications”), to be financed either directly by the Department of Housing and Community Development (the "Department") of the State of Maryland or through other departments or agencies of the State of Maryland.

WHEREAS, the Mayor and Council of the City of Hyattsville recognizes that there is a significant need for reinvestment and revitalization of the communities in the City of Hyattsville; and,

WHEREAS, the Department, through Community Legacy, National Capital Strategic Economic Development Fund or through other Programs of the Department, or in cooperation with other State departments or agencies, may provide some or all of the financing for the Project (the "Project Financing") in order to assist in making it financially feasible; and

WHEREAS, the Project is located within a priority funding area under Section 5-7B-02 of the Smart Growth Act and the Project will conform to the local zoning code; and

WHEREAS, the applicable law and regulations require approval of the Community Legacy Project and the Project Financing by the Mayor and Council; and, where appropriate, by the chief elected executive official of the local subdivision;

NOW, THEREFORE BE IT RESOLVED THAT, the Mayor and Council hereby endorses the Project in the; and, HEREBY approves the request for financial assistance in the form of a grant or loan, up to the amount of \$175,000; and

BE IT FURTHER RESOLVED THAT, the chief elected executive official be, and is hereby requested to endorse this Resolution, thereby indicating her approval thereof; and,

BE IT FURTHER RESOLVED THAT, Mayor Robert Croslin is hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions; and,

BE IT FURTHER RESOLVED THAT, copies of this Resolution are sent to the Secretary of the Department of Housing and Community Development of the State of Maryland.

READ AND PASSED THIS 21st day of June 2022.

BY ORDER: Laura Reams, City Clerk, I hereby certify that Resolution Number 2022-05 is true and correct and duly adopted by the Mayor and Council of the City of Hyattsville.

ATTEST/WITNESS: Mayor and Council of the City of Hyattsville

Laura Reams, City Clerk

By: _____
Name: Robert Croslin
Title: Mayor, City of Hyattsville
Date: June 21, 2022



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-415-FY22

6/21/2022

9.f.

Submitted by: Councilmembers Denes and Waszczak

Submitting Department: Legislative

Agenda Section: Consent

Item Title:

Disbursement of Ward 1 Discretionary Funds

Suggested Action:

I move that the Mayor and Council approve the disbursement of Ward 1 discretionary funds in the amount of \$149.90 to pay for a Zoom account for the free Hyattsville Community Yoga class, and \$500 to the SoHy Co-op for placemaking of The Spot.

Summary Background:

The free Hyattsville Community Yoga class has been taking place on Sunday evenings since 2017. It is a weekly class that is open to all. Prior to the COVID-19 pandemic, the class met in the Prangley Room in the City Building. In 2019, Ward 1 discretionary funds were approved for the purchase of yoga equipment for this class (i.e., mats, blocks). When the pandemic started in March of 2020, the class became virtual. For the past two-plus years, one of the regular yoga participants arranged for the use of a Zoom account, but that account is no longer available. These Ward 1 discretionary funds will pay for a dedicated Zoom account for the Hyattsville Community Yoga class. Each week, an average of approximately 25 participants log into the virtual yoga class. The teachers donate their time and provide yoga instruction to participants of all ages and abilities. This class serves Hyattsville residents who want to build flexibility, balance and strength, and manage stress. The reliability and consistency of the class supports residents' yoga practice, and provides inclusion and belongingness, which has been critical during the pandemic.

Last year, the SoHy Co-op activated the city-owned lots on Hamilton St. adjacent to the Trolley Trail as a community space with planters, picnic tables, shade structures, and benches. The Spot was transformed from vacant lots to a gathering place including monthly programming on the last Friday of the month in the summer. These funds will support the upkeep through the purchase of paint and sealant for maintenance of the benches and tables, seasonal flowers and plants, and a small shed to house supplies.

Next Steps:

Approve the disbursement of funds.

Fiscal Impact:

\$649.90 allocated from Ward 1 FY22 Discretionary Funds

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-410-FY22

6/21/2022

9.g.

Submitted by: Councilmembers Simasek and McClellan

Submitting Department: Legislative

Agenda Section: Consent

Item Title:

Disbursement of Ward 3 Discretionary Funds

Suggested Action:

I move that the Mayor and Council authorize the disbursement of \$1,200 of Ward 3 FY22 discretionary funds to Hyattsville Aging in Place to support senior residents.

Summary Background:

Hyattsville Aging in Place is a local 501(c)3 organization that serves local seniors through services that include food security programs, mobility support, and educational and recreational programming.

Next Steps:

Approval of Disbursement

Fiscal Impact:

\$1200 to be allocated from Ward 3 FY22 Discretionary Funds

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-405-FY22

6/21/2022

9.h.

Submitted by: Councilmembers Haba and Peabody

Submitting Department: Legislative

Agenda Section: Consent

Item Title:

Disbursement of Ward 4 Discretionary Funds

Suggested Action:

I move that the Mayor and Council approve the appropriation and disbursement of Ward 4 discretionary funds in the amount of \$1,200 in support of Ward 4's 2022 Community Day celebration, and the amount of \$500 to the Hyattsville Community Development Corporation in support of their 2022 "Bursting on the Scene" community mural painting event at the West Hyattsville Metro Station.

Summary Background:

As part of the FY22 budget, discretionary funding in the amount of \$1,700 was allocated to each Ward. The allocation of these funds will offset the costs related to the implementation of the "Bursting on the Scene" event and will mitigate expenses related to the planning and execution of the Ward 4 Community Day celebration.

Next Steps:

Approve the disbursement of funds.

Fiscal Impact:

\$1700 allocated from Ward 4 FY22 Discretionary Fund

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-419-FY22

6/21/2022

10.a.

Submitted by: Schaible
Submitting Department: Legislative
Agenda Section: Action

Item Title:

Hyattsville Ordinance 2022-02: Municipal Gas-Powered Leaf Blower Ban (SECOND READING & ADOPTION)

Suggested Action:

I move the Mayor and Council adopt Hyattsville Ordinance 2022-02, whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition on the use of gas-powered leaf blowers within the City's municipal boundaries as well as a gas-powered leaf blower rebate program, effective August 1, 2022.

Summary Background:

Council authorized a motion in December 2021 to have the City Attorney draft legislation for a municipal gas-powered leaf blower ban and the implementation of a rebate program. Attached is the draft ordinance for an initial Council discussion. A first reading was held on June 6, 2022, with adoption scheduled for June 21. Following this schedule, the Ordinance will be effective on July 11, 2022 and the restriction and rebate will be effective on August 1, 2022.

There are three changes in the proposed ordinance from the first reading, detailed below. The proposed changes are either clarifying or grammatical and do not impact the intent of the ordinance.

1. Correction to typo on page 7, line 22 to correct the reference to the Subsection 2 to Subsection 3.
2. Removal of the following requirement for the rebate from page 7, lines 15-16: *“(D) The electric-leaf blower purchased by the eligible homeowner or landscaping contractor to replace the gas-powered leaf blower; and”*. City staff reviewed and discussed the requirements required for the processing of the rebate and felt it was burdensome to ask the resident or contractor to bring both the old gas leaf blower to turn in and the new electric leaf blower in addition to the receipt to prove purchase. Staff believes the receipt of the purchase of an electric leaf blower is sufficient to process the rebate.
3. Alignment of the date periods for the phased rebate to reflect the new start date of August 1, 2022. The initial rebate period will run from August 1, 2022, to July 31, 2023, the 50% rebate will run from August 1, 2023, to January 31, 2024, and the 25% rebate will run from February 1, 2024, to August 1, 2024.

Next Steps:

Second reading is scheduled for June 21, 2022. Upon adoption, staff will work on implementation.

Fiscal Impact:

Below are the budget estimates for this program. The FY23 budget adjustments will need to be authorized by the Council in FY23.

Estimated budget amounts for future Council consideration are itemized by Fiscal Year (FY) below:

FY23: \$12,000.00

- Replace City GPLBs: \$7,000.00
- Communications and Outreach: \$5,000.00

FY23: \$40,600.00

- GPLB Rebate: \$40,600.00
- Contracted Services to Manage GPLB Rebate: Amount TBD

FY24: \$10,000.00

- GPLB Rebate: \$10,000.00

Total anticipated budget request: \$62,600.00

City Administrator Comments:

The staff can support this motion.

Community Engagement:

A communications and outreach strategy is planned and will be ready to launch in advance of the August 1 start date.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Complete

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

**CITY OF HYATTSVILLE
ORDINANCE 2022-02**

An Ordinance whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition the use of gas-powered leaf blowers within the City’s municipal boundaries as well as a gas-powered leaf blower rebate program.

WHEREAS, the Maryland Code, Local Government Article, Section 5–202, as amended, authorizes the legislative body of each municipal corporation in the State of Maryland to pass ordinances that such legislative body deems necessary to assure the good government of the municipality, to protect and preserve the municipality’s rights, property and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort, and convenience of the citizens of the municipality;

WHEREAS, Section C3-1 of Article III of the City Charter grants to the City Council the power to pass all such ordinances, resolutions and laws not contrary to the Constitution and laws of the State of Maryland or this Charter as it may deem necessary for the good government of the City in order to promote health, safety, comfort, convenience, welfare and happiness of the residents of the City and visitors thereto and sojourners therein;

WHEREAS, the Hyattsville Environment Committee proposed to the City Council that the City Council amend Chapter 79 of the Code of the City of Hyattsville to implement a phased ban on the use of gas-powered leaf blowers within the City’s municipal boundaries and a rebate program, under which eligible participants may provide gas-powered leaf blowers to a contractor retained by the City to oversee the rebate program and be compensated for a certain percentage of the cost associated with purchasing a replacement electric powered leaf blower; and

WHEREAS, on December 20, 2021, the City Council approved a motion, which directed staff to develop a communications and outreach strategy and to draft an ordinance amending Chapter 79 of the Hyattsville Code, Noise, to implement the proposed restrictions on the use of gas-powered leaf blowers within the City’s municipal boundaries as well as the proposed rebate program.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Hyattsville in regular session assembled that Chapter 79 of the Hyattsville Code be hereby amended to read as follows:

Chapter 79 NOISE

§ 79-1. Definitions. [Amended 2-2-1983 by HB No. 3-83; 12-19-1983 by HB No. 15-83]

For purposes of this chapter, the following words or terms shall have meanings ascribed to them:

ANSI

American National Standards Institute or its successor bodies.

1
2 **CONSTRUCTION**

3 Any site preparation, assembly, erection, repair, alteration or similar activity.
4

5 **DAYTIME HOURS**

6 8:00 a.m. to 6:00 p.m., local time.
7

8 **DEMOLITION**

9 Any dismantling, destruction or removal activities.
10

11 **EMERGENCY**

12 Any occurrence or set of circumstances involving actual or imminent physical trauma or property
13 damage which demands immediate action.
14

15 **EVENING HOURS**

16 **6:00 p.m. to 10:00 p.m., local time**
17

18 **NIGHTTIME HOURS**

19 10:00 p.m. to 8:00 a.m., local time.
20

21 **NOISE**

22 The intensity, frequency, duration and character of sound, including sound and vibration of sub-
23 audible frequencies.
24

25 **PERSON**

26 Any individual, group of individuals, firm, partnership, voluntary association or private, public or
27 municipal corporation, or political subdivision of the state.
28

29 **ZONING DISTRICT**

30 The general land use category as designated and defined in Subtitle 27, Zoning, of the Prince
31 George's County Ordinances.
32

33 **§ 79-2. Noise standards. [Amended 2-23-1983 by HB No. 3-83]**

34 A. No person shall cause or permit, subject to the exceptions set forth in Section 79-2(B), noise
35 to be generated from a residential property that is audible from a distance of fifty feet from the
36 property line of the property where the noise originates.
37
38

39 B. Exceptions:

40
41 (1) Construction or demolition activities shall be permitted during Daytime Hours,
42 provided that such activity shall not be audible from 150 feet from the property line of the
43 property where said activities are occurring. Such activities shall not be audible from 50
44 feet from the property line during Evening Hours.
45

46 (2) Household tools and portable appliances in normal usage.

1
2 (3) Lawn care and snow removal equipment (daytime only), excluding the use of gas-
3 powered leaf blowers, when used and maintained in accordance with the manufacturer's
4 specifications.

5
6 (4) Agricultural field machinery when used and maintained in accordance with
7 manufacturer's specifications.

8
9 (5) Blasting operations for demolition, construction and mining or quarrying (daytime
10 only).

11
12 (6) Motor vehicles on public roads.

13
14 (7) Aircraft.

15
16 (8) Motor vehicles or boats on state lands or waters.

17
18 (9) Emergency utility operations.

19
20 (10) Pile-driving equipment during the daytime hours of 8:00 a.m. to 5:00 p.m.

21
22 (11) Sound not electronically amplified created by sporting, amusement and
23 entertainment events and other public gatherings operating according to terms and
24 conditions of the appropriate local jurisdictional body. This includes but is not limited to
25 athletic contests, amusement parks, carnivals, fairgrounds, sanctioned auto racing facilities,
26 parades and public celebrations.

27
28 (12) Rapid rail transit vehicles and railroads.

29
30 (13) Any activity causing noise if a variance for such activity and the noise resulting there
31 from has been obtained from the environmental health administration of the Maryland Department
32 of Health and Mental Hygiene or is being processed pursuant to the rules and regulations of that
33 Department. This exception shall apply only to the extent of any such variance so granted or being
34 processed.

35
36 (14) Use of any machinery or vehicles by personnel of the State of Maryland or any
37 political subdivision thereof.

38
39 **§ 79-3. Loud and unnecessary noise prohibited. [Amended 2-23-1983 by HB No. 3-83]**

40
41 It shall be unlawful for any person to make, continue or cause to be made or continued any of the
42 following noises, which are hereby declared to be loud and unnecessary.

43
44 A. The sounding of any horn or signaling device on any automobile, motorcycle or other
45 vehicle on any street, way, avenue or alley or other public place of the City, except as a danger
46 warning; the creation by means of any such signaling device of any unreasonably loud or harsh

1 sound; the sounding of any such device for any unnecessary or unreasonable length of time; the
2 use of any signaling device except one operated by hand or electricity; the use of any horn, whistle
3 or other device operated by engine exhaust; and the use of any such signaling device when traffic
4 is for any reason held up.

5
6 B. Use of radios, phonographs and musical instruments.

7
8 (1) The using of, operating of or permitting to be played, used or operated any radio
9 receiving set, musical instrument, phonograph or other machine or device for the producing
10 or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the
11 neighboring inhabitants or at any time with louder volume than is necessary for convenient
12 hearing for the person or persons who are in the room, vehicle or chamber in which such
13 machine or device is operated and who are voluntary listeners thereto.

14
15 (2) The using of, operating of or permitting to be played, used or operated any radio
16 receiving set, musical instrument, phonograph or other machine or device for the producing
17 or reproducing of sound **during Nighttime Hours** in such a manner as to be plainly audible
18 at a distance of 50 feet from the building, structure or vehicle in which it is located.

19
20 C. Yelling, shouting, hooting, whistling and singing.

21
22 (1) Yelling, shouting, hooting, whistling or singing on the public streets or from private
23 property at any time or place so as to annoy or disturb the quiet, comfort or repose of
24 persons in any dwelling, hotel or other type of residence or any persons in the vicinity.

25
26 (2) Yelling, shouting, hooting, whistling or singing on the public streets or private
27 property at any time or place in such a manner as to be plainly audible at a distance of 50
28 feet from the building, structure or vehicle from which the noise emanates.

29
30 D. The operation of any vehicle equipped with any broadcasting, record-playing or
31 amplification system when any music, the human voice or any other noise shall be broadcast from
32 said vehicle.

33
34 **§ 79-4. Responsibility of property owner. [Amended 2-23-1983 by HB No. 3-83]**

35
36 Any owner of property who shall permit loud and unnecessary noise or noise which is in violation
37 of the level established by this chapter shall be subject to the penalties hereof.

38
39 **§ 79-5. Violations and penalties. [Added 3-3-1980 by HB No. 6-80; amended 8-2-1982 by HB**
40 **No. 13-82, 6-1-1998 by HR 98-03, 7-16-2001 by HB No. 01-03, 12-3-2007 by HO-2007-14]**

41
42 A. Violations of this chapter shall be punishable as a municipal infraction as provided in
43 Chapter 20 of this Code. The fine for any single initial violation shall be \$100.00, and the fine for
44 each repeat of that offense shall be \$200.00, except as otherwise specified in Section 79-5(B).

45
46 B. Effective July 1, 2024, violations of Section 79-6(B) will be addressed by the City in the

1 following manner:
2

3 (1) For any first offense, the City will issue a warning to the property owner or person
4 responsible for the violation.
5

6 (2) For any second offense, the City will issue a warning to the property owner or
7 person responsible for the violation, which shall include a notice informing them that the
8 City will issue a municipal infraction for any subsequent violations.
9

10 (3) For any third offense, violations will be punishable as a municipal infraction as
11 provided in Chapter 20 of this Code. The City shall issue a citation to the property owner
12 or person responsible for the violation. The fine for such a violation shall be \$100.00.
13

14 (4) For any subsequent offenses, violations will be punishable as municipal infractions
15 as provided in Chapter 20 of this Code. The City shall issue citations to the property owner
16 or person responsible for the violation. The fines for such violations shall be \$250.00.
17

18 **§ 79-6. Gas-Powered Leaf Blower Ban.**
19

20 The City will implement a phased ban on the use of gas-powered leaf blowers within the City's
21 municipal boundaries, as follows:
22

23 A. On or before August 1, 2022, the City, including City staff and contractors acting on behalf
24 of the City, will cease using gas-powered leaf blowers.
25

26 B. Effective July 1, 2024, the use of gas-powered leaf blowers will be prohibited within the
27 City's municipal boundaries.
28

29 **§ 79-7. Gas-Powered Leaf Blower Rebate Program.**
30

31 A. Eligibility. To participate in the City's gas-powered leaf blower rebate program, one must
32 be either:
33

34 (1) A person owning a home within the City's municipal boundaries; or
35

36 (2) A landscaping contractor that provides services to at least ten (10) properties located
37 within the City's municipal boundaries.
38

39 (3) Eligibility to participate in the City's gas-powered leaf blower rebate program shall not
40 be conditioned on a resident's or a landscaping contractor's citizenship or immigration
41 status.
42

43 B. The Rebate Program. During the applicable periods of the gas-powered leaf blower rebate
44 program, as set forth in Subsection (D), the rebate program will operate in the following manner:
45

46 (1) A homeowner or landscaping contractor must purchase an electric leaf blower to

1 be eligible to participate in the rebate program.

2
3 (2) Trade in events will be arranged for or held at the discretion of the Director of
4 Public Works.

5
6 (3) At a trade in event, the homeowner or landscaping contractor will submit the
7 following:

8
9 (a) Proof of residency;

10
11 (b) A receipt, or other proof of purchase, evidencing the amounts expended by
12 the eligible homeowner or the landscaping contractor in purchasing an electric leaf
13 blower;

14
15 (c) An operable gas-powered leaf blower that is owned by the eligible
16 homeowner or landscaping contractor, which will be forfeited in exchange for the
17 rebate;

18
19 (d) For eligible landscaping contractors, a list of at least ten (10) properties
20 located within the City's municipal boundaries upon which the landscaping
21 contractor provides landscaping services.

22
23 (4) Upon satisfying the conditions set forth in Subsection (3), the Contractor
24 responsible for oversight of the rebate program will begin processing a rebate for the
25 eligible homeowner or landscaping contractor, based on the percentages set forth in
26 Subsection (D).

27
28 C. Restrictions. The following restrictions shall apply to the City's gas-powered leaf blower
29 rebate program:

30
31 (1) Trade-ins shall be limited to one (1) gas-powered leaf blower per eligible household
32 or up to three (3) gas-powered leaf blowers for eligible landscaping contractors.

33
34 (2) Eligible residents may not trade-in gas-powered leaf blowers that are owned by
35 anyone other than a resident who maintains a household within the City's municipal
36 boundaries. In the event of a violation of this Subsection, the violator will be issued a fine
37 not to exceed \$100.00.

38
39 (3) Eligible landscaping contractors may not trade-in gas powered leaf blowers for
40 other contractors. In the event of a violation of this Subsection, the violator will be issued
41 a fine not to exceed \$250.00.

42
43 D. The Gas-Powered Leaf Blower Rebate Program. The gas-powered leaf blower rebate
44 program shall be implemented in a phased structure, as set forth below:

45
46 (1) From August 1, 2022 through July 31, 2023:

1
2 (a) Eligible homeowners will be reimbursed for 75% of the value of an electric
3 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
4 exceed \$150.

5
6 (b) Eligible landscaping contractors will be reimbursed for 75% of the value of
7 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
8 not to exceed \$900, or a maximum rebate of \$300 per each electric leaf blower
9 purchased.

10
11 (2) From August 1, 2023 through January 31, 2024:

12
13 (a) Eligible homeowners will be reimbursed for 50% of the value of an electric
14 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
15 exceed \$100.

16
17 (b) Eligible landscaping contractors will be reimbursed for 50% of the value of
18 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
19 not to exceed \$600, or a maximum rebate of \$200 per each electric leaf blower
20 purchased.

21
22 (3) From February 1, 2024 through August 1, 2024:

23
24 (a) Eligible homeowners will be reimbursed for 25% of the value of an electric
25 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
26 exceed \$50.

27
28 (b) Eligible landscaping contractors will be reimbursed for 25% of the value of
29 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
30 not to exceed \$300, or a maximum rebate of \$100 per each electric leaf blower
31 purchased.

32
33 (4) The City's gas-powered leaf blower rebate program shall end on August 1, 2024.
34 After that date, the City will not accept trade-ins of gas-powered leaf blowers and no rebate
35 shall be provided.

36
37 E. Disposal of Gas-Powered Leaf Blowers. Any gas-powered leaf blowers received by the
38 City pursuant to the gas-powered leaf blower rebate program will be safely disposed of.

39
40 **AND BE IT FURTHER ORDAINED** that a fair summary of this ordinance shall
41 forthwith be published in twice in a newspaper having general circulation in the City and otherwise
42 be made available to the public;

43 **INTRODUCED** by the City Council of the City of Hyattsville, Maryland, at a
44 regular public meeting on June 6, 2022.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

**CITY OF HYATTSVILLE
ORDINANCE 2022-02**

An Ordinance whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition the use of gas-powered leaf blowers within the City’s municipal boundaries as well as a gas-powered leaf blower rebate program.

WHEREAS, the Maryland Code, Local Government Article, Section 5–202, as amended, authorizes the legislative body of each municipal corporation in the State of Maryland to pass ordinances that such legislative body deems necessary to assure the good government of the municipality, to protect and preserve the municipality’s rights, property and privileges, to preserve peace and good order, to secure persons and property from danger and destruction, and to protect the health, comfort, and convenience of the citizens of the municipality;

WHEREAS, Section C3-1 of Article III of the City Charter grants to the City Council the power to pass all such ordinances, resolutions and laws not contrary to the Constitution and laws of the State of Maryland or this Charter as it may deem necessary for the good government of the City in order to promote health, safety, comfort, convenience, welfare and happiness of the residents of the City and visitors thereto and sojourners therein;

WHEREAS, the Hyattsville Environment Committee proposed to the City Council that the City Council amend Chapter 79 of the Code of the City of Hyattsville to implement a phased ban on the use of gas-powered leaf blowers within the City’s municipal boundaries and a rebate program, under which eligible participants may provide gas-powered leaf blowers **to a contractor retained by the City to oversee the rebate program** and be compensated for a certain percentage of the cost associated with purchasing a replacement electric powered leaf blower; and

WHEREAS, on December 20, 2021, the City Council approved a motion, which directed staff to develop a communications and outreach strategy and to draft an ordinance amending Chapter 79 of the Hyattsville Code, Noise, to implement the proposed restrictions on the use of gas-powered leaf blowers within the City’s municipal boundaries as well as the proposed rebate program.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Hyattsville in regular session assembled that Chapter 79 of the Hyattsville Code be hereby amended to read as follows:

Chapter 79 NOISE

§ 79-1. Definitions. [Amended 2-2-1983 by HB No. 3-83; 12-19-1983 by HB No. 15-83]

For purposes of this chapter, the following words or terms shall have meanings ascribed to them:

ANSI

American National Standards Institute or its successor bodies.

1
2 **CONSTRUCTION**
3 Any site preparation, assembly, erection, repair, alteration or similar activity.
4
5 **DAYTIME HOURS**
6 8:00 a.m. to 6:00 p.m., local time.
7
8 **DBA**
9 Abbreviation for the sound level in decibels determined by the A-weighting network of a sound
10 level meter or by calculation from octave band or 1/3 octave band data.
11
12 **DECIBEL (dB)**
13 A unit of measure equal to 10 times the logarithm to the base 10 of the ratio of a particular sound
14 pressure squared to a standard reference pressure squared. For the purpose of this chapter, 20
15 micropascals shall be the standard reference pressure.
16
17 **DEMOLITION**
18 Any dismantling, destruction or removal activities.
19
20 **EMERGENCY**
21 Any occurrence or set of circumstances involving actual or imminent physical trauma or property
22 damage which demands immediate action.
23
24 **EVENING HOURS**
25 6:00 p.m. to 10:00 p.m., local time
26
27 **NIGHTTIME HOURS**
28 10:00 p.m. to 8:00 a.m., local time.
29
30 **NOISE**
31 The intensity, frequency, duration and character of sound, including sound and vibration of sub-
32 audible frequencies.
33
34 **NOISE POLLUTION**
35 ~~The presence of noise of sufficient loudness, character and duration, which, whether from a single~~
36 ~~source or multiple sources, is, or may be predicted with reasonable certainty to be, injurious to~~
37 ~~health or which unreasonably interferes with the proper enjoyment of property or with any lawful~~
38 ~~business or activity.~~
39
40 **PERSON**
41 Any individual, group of individuals, firm, partnership, voluntary association or private, public or
42 municipal corporation, or political subdivision of the state.
43
44 **SOUND LEVEL**
45 In decibels, the weighted sound pressure level measured by the use of a sound level meter
46 satisfying the requirements of ANSI S1.4 1971 Specifications for Sound Level Meters. "Sound

Formatted: Highlight

Formatted: Highlight

Formatted: Strikethrough

Commented [JP1]: This term is not used within the ordinance, so it could be eliminated.

Formatted: Strikethrough

Level" and noise level are synonymous. The weighting employed shall always be specified.

SOUND LEVEL METER

An instrument, meeting ANSI S1.4 1971 Specifications for Sound Level Meters, comprising a microphone, an amplifier, an output meter and frequency weighting network(s) that is used for the measurement of sound pressure levels in a specified manner.

ZONING DISTRICT

The general land use category as designated and defined in Subtitle 27, Zoning, of the Prince George's County Ordinances.

§ 79-2. Noise standards. [Amended 2-23-1983 by HB No. 3-83]

A. No person shall cause or permit, subject to the exceptions set forth in Section 79-2(B), noise to be generated from a residential property that is audible from a distance of fifty feet from the property line of the property where the noise originates, the following noise/sound levels measured at points on or within a property line or reasonably adjacent thereto of the source of said noise above the maximum permissible levels in a designated zoning district. Levels exceeding said permissible levels are prohibited.

Land Use	Day or Night Time Hours	Level (dBAs)
Industrial	Day	75
	Night	75
Commercial	Day	67
	Night	62
Residential	Day	60
	Night	50

B. Exceptions:

- (1) Construction or demolition activities shall be permitted during Daytime Hours, provided that such activity shall not exceed a level of 90 dBAs be audible from 150 feet from the property line of the property where said activities are occurring. Such activities shall not be audible from 50 feet from the property line during EVENINGvening HOURSours.
- (2) Household tools and portable appliances in normal usage.
- (3) Lawn care and snow removal equipment (daytime only), excluding the use of gas-powered leaf blowers, when used and maintained in accordance with the manufacturer's specifications.

Commented [JP2]: This is to be consistent with the capitalization use for the other terms.

Formatted: Underline, Strikethrough

Formatted: Not Strikethrough

Formatted: Underline

Formatted: Strikethrough

Formatted: Underline, Not Strikethrough

- 1 (4) Agricultural field machinery when used and maintained in accordance with
2 manufacturer's specifications.
3
4 (5) Blasting operations for demolition, construction and mining or quarrying (daytime
5 only).
6
7 (6) Motor vehicles on public roads.
8
9 (7) Aircraft.
10
11 (8) Motor vehicles or boats on state lands or waters.
12
13 (9) Emergency utility operations.
14
15 (10) Pile-driving equipment during the daytime hours of 8:00 a.m. to 5:00 p.m.
16
17 (11) Sound not electronically amplified created by sporting, amusement and
18 entertainment events and other public gatherings operating according to terms and
19 conditions of the appropriate local jurisdictional body. This includes but is not limited to
20 athletic contests, amusement parks, carnivals, fairgrounds, sanctioned auto racing facilities,
21 parades and public celebrations.
22
23 (12) Rapid rail transit vehicles and railroads.
24
25 (13) Any activity causing noise if a variance for such activity and the noise resulting there
26 from has been obtained from the environmental health administration of the Maryland Department
27 of Health and Mental Hygiene or is being processed pursuant to the rules and regulations of that
28 Department. This exception shall apply only to the extent of any such variance so granted or being
29 processed.
30
31 (14) Use of any machinery or vehicles by personnel of the State of Maryland or any
32 political subdivision thereof.
33

34 **§ 79-3. Loud and unnecessary noise prohibited. [Amended 2-23-1983 by HB No. 3-83]**
35

36 It shall be unlawful for any person to make, continue or cause to be made or continued any of the
37 following noises, which are hereby declared to be loud and unnecessary.
38

39 A. The sounding of any horn or signaling device on any automobile, motorcycle or other
40 vehicle on any street, way, avenue or alley or other public place of the City, except as a danger
41 warning; the creation by means of any such signaling device of any unreasonably loud or harsh
42 sound; the sounding of any such device for any unnecessary or unreasonable length of time; the
43 use of any signaling device except one operated by hand or electricity; the use of any horn, whistle
44 or other device operated by engine exhaust; and the use of any such signaling device when traffic
45 is for any reason held up.
46

1 B. Use of radios, phonographs and musical instruments.

2
3 (1) The using of, operating of or permitting to be played, used or operated any radio
4 receiving set, musical instrument, phonograph or other machine or device for the producing
5 or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the
6 neighboring inhabitants or at any time with louder volume than is necessary for convenient
7 hearing for the person or persons who are in the room, vehicle or chamber in which such
8 machine or device is operated and who are voluntary listeners thereto.

9
10 (2) The using of, operating of or permitting to be played, used or operated any radio
11 receiving set, musical instrument, phonograph or other machine or device for the producing
12 or reproducing of sound **during Nighttime Hours** ~~between the hours of 12:00 midnight~~
13 ~~and 7:00 a.m.~~ in such a manner as to be plainly audible at a distance of 50 feet from the
14 building, structure or vehicle in which it is located.

Formatted: Highlight

15
16 C. Yelling, shouting, hooting, whistling and singing.

17
18 (1) Yelling, shouting, hooting, whistling or singing on the public streets or from private
19 property at any time or place so as to annoy or disturb the quiet, comfort or repose of
20 persons in any dwelling, hotel or other type of residence or any persons in the vicinity.

21
22 (2) Yelling, shouting, hooting, whistling or singing on the public streets or private
23 property at any time or place in such a manner as to be plainly audible at a distance of 50
24 feet from the building, structure or vehicle from which the noise emanates.

25
26 D. The operation of any vehicle equipped with any broadcasting, record-playing or
27 amplification system when any music, the human voice or any other noise shall be broadcast from
28 said vehicle.

29
30 **§ 79-4. Responsibility of property owner. [Amended 2-23-1983 by HB No. 3-83]**

31
32 Any owner of property who shall permit loud and unnecessary noise or noise which is in violation
33 of the level established by this chapter shall be subject to the penalties hereof.

34
35 **§ 79-5. Violations and penalties. [Added 3-3-1980 by HB No. 6-80; amended 8-2-1982 by HB**
36 **No. 13-82, 6-1-1998 by HR 98-03, 7-16-2001 by HB No. 01-03, 12-3-2007 by HO-2007-14]**

37
38 A. Violations of this chapter shall be punishable as a municipal infraction as provided in
39 Chapter 20 of this Code. The fine for any single initial violation shall be \$100.00, and the fine for
40 each repeat of that offense shall be \$200.00, except as otherwise specified in Section 79-5(B).

41
42 B. Effective July 1, 2024, violations of Section 79-6(B) will be addressed by the City in the
43 following manner:

44
45 (1) For any first offense, the City will issue a warning to the property owner or person
46 responsible for the violation.

1
2 (2) For any second offense, the City will issue a warning to the property owner or
3 person responsible for the violation, which shall include a notice informing them that the
4 City will issue a municipal infraction for any subsequent violations.

5
6 (3) For any third offense, violations will be punishable as a municipal infraction as
7 provided in Chapter 20 of this Code. The City shall issue a citation to the property owner
8 or person responsible for the violation. The fine for such a violation shall be \$100.00.

9
10 (4) For any subsequent offenses, violations will be punishable as municipal infractions
11 as provided in Chapter 20 of this Code. The City shall issue citations to the property owner
12 or person responsible for the violation. The fines for such violations shall be \$250.00.

13
14 **§ 79-6. Gas-Powered Leaf Blower Ban.**

15
16 The City will implement a phased ban on the use of gas-powered leaf blowers within the City's
17 municipal boundaries, as follows:

18
19 A. On or before ~~August~~July 1, 2022, the City, including City staff and contractors acting on
20 behalf of the City, will cease using gas-powered leaf blowers.

21
22 B. Effective July 1, 2024, the use of gas-powered leaf blowers will be prohibited within the
23 City's municipal boundaries.

24
25 **§ 79-7. Gas-Powered Leaf Blower Rebate Program.**

26
27 A. Eligibility. To participate in the City's gas-powered leaf blower rebate program, one must
28 be either:

29
30 (1) A person owning a home within the City's municipal boundaries; or

31
32 (2) A landscaping contractor that provides services to at least ten (10) properties located
33 within the City's municipal boundaries.

34
35 (3) Eligibility to participate in the City's gas-powered leaf blower rebate program shall not
36 be conditioned on a resident's or a landscaping contractor's citizenship or immigration
37 status.

38
39 B. The Rebate Program. During the applicable periods of the gas-powered leaf blower rebate
40 program, as set forth in Subsection (D), the rebate program will operate in the following manner:

41
42 (1) A homeowner or landscaping contractor must purchase an electric leaf blower to
43 be eligible to participate in the rebate program.

44
45 (2) Trade in events will be arranged for or held at the discretion of the Director of
46 Public Works.

Formatted: Font: 12 pt

1
2 (3) At a trade in event, the homeowner or landscaping contractor will submit the
3 following:

4
5 (a) Proof of residency;

6
7 (b) A receipt, or other proof of purchase, evidencing the amounts expended by
8 the eligible homeowner or the landscaping contractor in purchasing an electric leaf
9 blower;

10
11 (c) An operable gas-powered leaf blower that is owned by the eligible
12 homeowner or landscaping contractor, which will be forfeited in exchange for the
13 rebate;

14
15 ~~(d) The electric leaf blower purchased by the eligible homeowner or~~
16 ~~landscaping contractor to replace the gas-powered leaf blower; and~~

Formatted: Highlight

17
18 ~~(e)(d)~~ For eligible landscaping contractors, a list of at least ten (10) properties
19 located within the City's municipal boundaries upon which the landscaping
20 contractor provides landscaping services.

21
22 (4) Upon satisfying the conditions set forth in Subsection (3), the Contractor
23 responsible for oversight of the rebate program will begin processing a rebate for the
24 eligible homeowner or landscaping contractor, based on the percentages set forth in
25 Subsection (D).

26
27 C. Restrictions. The following restrictions shall apply to the City's gas-powered leaf blower
28 rebate program:

29
30 (1) Trade-ins shall be limited to one (1) gas-powered leaf blower per eligible household
31 or up to three (3) gas-powered leaf blowers for eligible landscaping contractors.

32
33 (2) Eligible residents may not trade-in gas-powered leaf blowers that are owned by
34 anyone other than a resident who maintains a household within the City's municipal
35 boundaries. In the event of a violation of this Subsection, the violator will be issued a fine
36 not to exceed \$100.00.

Formatted: Highlight

37
38 (3) Eligible landscaping contractors may not trade-in gas powered leaf blowers for
39 other contractors. In the event of a violation of this Subsection, the violator will be issued
40 a fine not to exceed \$250.00.

Formatted: Highlight

Formatted: Underline, Highlight

41
42 D. The Gas-Powered Leaf Blower Rebate Program. The gas-powered leaf blower rebate
43 program shall be implemented in a phased structure, as set forth below:

44
45 (1) From July-August 1, 2022 through JulyJuly 31, 2023;
46

1 (a) Eligible homeowners will be reimbursed for 75% of the value of an electric
2 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
3 exceed \$150.

4
5 (b) Eligible landscaping contractors will be reimbursed for 75% of the value of
6 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
7 not to exceed \$900, or a maximum rebate of \$300 per each electric leaf blower
8 purchased.

9
10 (2) From ~~August~~July 1, 2023 through ~~January~~January 31, 2024:

11
12 (a) Eligible homeowners will be reimbursed for 50% of the value of an electric
13 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
14 exceed \$100.

15
16 (b) Eligible landscaping contractors will be reimbursed for 50% of the value of
17 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
18 not to exceed \$600, or a maximum rebate of \$200 per each electric leaf blower
19 purchased.

20
21 (3) From ~~February~~January 1, 2024 through ~~August~~July 1, 2024:

22
23 (a) Eligible homeowners will be reimbursed for 25% of the value of an electric
24 leaf blower purchased to replace a gas-powered leaf blower, in an amount not to
25 exceed \$50.

26
27 (b) Eligible landscaping contractors will be reimbursed for 25% of the value of
28 electric leaf blowers purchased to replace gas-powered leaf blowers, in an amount
29 not to exceed \$300, or a maximum rebate of \$100 per each electric leaf blower
30 purchased.

31
32 (4) The City's gas-powered leaf blower rebate program shall end on ~~August~~July 1,
33 2024. After that date, the City will not accept trade-ins of gas-powered leaf blowers and
34 no rebate shall be provided.

35
36 E. Disposal of Gas-Powered Leaf Blowers. Any gas-powered leaf blowers received by the
37 City pursuant to the gas-powered leaf blower rebate program will be safely disposed of.

38
39 **AND BE IT FURTHER ORDAINED** that a fair summary of this ordinance shall
40 forthwith be published in twice in a newspaper having general circulation in the City and otherwise
41 be made available to the public;

42 **INTRODUCED** by the City Council of the City of Hyattsville, Maryland, at a
43 regular public meeting on June 6, 2022.

44
45 **ADOPTED** by the City Council of the City of Hyattsville, Maryland at a regular

1 public meeting on June 21, 2022.

2

3 Adopted: _____

4

5

6 Attest: _____

7

Laura Reams, City Clerk

Robert Croslin, Interim Mayor

8

9

10 **Effective Date:** June 11, 2022.

11

12

13 **Explanatory Note:**

14 1. Underlining indicates language being added to the Code.

15 2. ~~Strikethrough~~ indicates language being deleted from the Code.

16



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-413-FY22

6/21/2022

10.b.

Submitted by: Ron Brooks

Submitting Department: Finance

Agenda Section: Action

Item Title:

Hyattsville Ordinance 2022-03: Authorizing the Issue and Sell of General Obligation Bond Anticipation Notes (INTRODUCTION & FIRST READING)

Suggested Action:

I move that the Mayor and Council introduce Hyattsville Ordinance 2022-03 authorizing and empowering City of Hyattsville to issue and sell from time to time one or more series of (1) general obligation bonds in an aggregate principal amount to exceed Eleven Million Two Hundred Fifty Thousand Dollars (\$11,250,000), and (2) general obligation bond anticipation notes in an aggregate principal amount not to exceed Eleven Million Dollars (\$11,000,000), and (3) general obligation refunding bonds provided that the aggregate principal amount of any series of refunding bonds shall not exceed one hundred thirty percent (130%) of the aggregate principal amount of the bonds refunded therefrom. The ordinance requires the proceeds of the sale of the bonds to be used and applied for the public purpose of financing, reimbursing or refinancing costs of the project identified as 3505 Hamilton Street Public Safety Building, together with related costs; specifies the amount of the bonds and the bond anticipation notes to be allocated to the project, provides that each series of the authorized bonds, bond anticipation notes and refunding bonds may be sold at public sale or private sale; authorizes the City Council to determine or provide by resolution for various matters relating to the authorization, sale, security, issuance, delivery, payment, and redemption or repayment of and for each series of bonds; City pledges its full faith and credit and unlimited taxing power to the payment of debt service on the bonds and provides for the imposition of ad valorem taxes sufficient for such purposes. Details of any series of the bonds to be issued shall be determined or provided for by resolution of the City Council.

Summary Background:

In 2019 the City issued bonds in the amount of \$12,675,000 to fund improvements to the DPW facility and the renovation of 3505 Hamilton Street to become the new public safety building. Construction of the DPW facility began in late Fall 2019. The 3505 Hamilton Street construction project was anticipated to be solicited in 2020 with work beginning in late 2020. However, due to the COVID-19 pandemic the process to complete the design, review, and permitting for the 3505 Hamilton Street project was significantly slowed down and delayed. The solicitation process began in mid-2021, with the permits not being issued by Prince George's County until early 2022. The solicitation process was completed in Spring 2022 with Council approving a contract with Whiting-Turner in April 2022 in an amount not to exceed \$18.7M. Unfortunately, the pandemic created significant delays in the production, shipping, and availability of most building materials, including a shortage of available workforce. These issues combined, caused price increases anywhere from 15% to 200% or more of pre-pandemic prices, which were used to create the initial estimates and amounts for the 2019 bond issuance. As a result, the 3505 Hamilton Street project now has a funding shortfall of \$10.6M and the administration is asking Council to fund this by approving the issuance of General Obligation Bonds Anticipation Notes (BANs) in the aggregate principal amount of \$11,250,000 that includes \$650K for the costs of issuance, interest on the BANs and related costs. Additionally, in an effort to help reduce the costs for this project, the City has been awarded \$500k in bond bill funding and anticipate requesting additional grant dollars in the next round of

funding through our State Delegates and the Governor's capital budget.

Next Steps:

Upon final Council approval to issue BANs bond underwriters will secure funding.

Fiscal Impact:

The City's Annual Debt Service payments will increase approximately 10.8% a year.

City Administrator Comments:

Recommends approval.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Complete

CITY OF HYATTSVILLE
ORDINANCE 2022-__

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43

AN ORDINANCE AUTHORIZING AND EMPOWERING CITY OF HYATTSVILLE (THE “CITY”) TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF (1) GENERAL OBLIGATION BONDS IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING ELEVEN MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (\$11,250,000), (2) GENERAL OBLIGATION BOND ANTICIPATION NOTES IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING ELEVEN MILLION DOLLARS (\$11,000,000), AND (3) GENERAL OBLIGATION REFUNDING BONDS, PROVIDED THAT THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF ANY SERIES OF REFUNDING BONDS SHALL NOT EXCEED ONE HUNDRED THIRTY PERCENT (130%) OF THE AGGREGATE PRINCIPAL AMOUNT OF THE BONDS REFUNDED THEREFROM, THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING, REIMBURSING OR REFINANCING COSTS (AS DEFINED IN THIS ORDINANCE) OF THE PROJECT IDENTIFIED HEREIN AS 3505 HAMILTON STREET PUBLIC SAFETY BUILDING, TOGETHER WITH RELATED COSTS; SPECIFYING THE MAXIMUM PRINCIPAL AMOUNT OF THE BONDS AND THE BOND ANTICIPATION NOTES PROVIDED FOR HEREIN TO BE ALLOCATED TO SUCH PROJECT, SUBJECT TO REALLOCATION BY THE CITY IN ACCORDANCE WITH APPLICABLE BUDGETARY PROCEDURES OR LAW; DETERMINING THAT EACH SERIES OF THE AUTHORIZED BONDS, BOND ANTICIPATION NOTES AND REFUNDING BONDS (EACH, A “SERIES OF OBLIATIONS” OR “OBLIGATIONS”) MAY BE SOLD AT PUBLIC SALE OR PRIVATE SALE, AS DETERMINED BY RESOLUTION THE CITY COUNCIL OF THE CITY (THE “CITY COUNCIL”); AUTHORIZING THE CITY COUNCIL TO DETERMINE OR PROVIDE BY RESOLUTION FOR VARIOUS MATTERS RELATING TO THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY, PAYMENT, AND REDEMPTION OR PREPAYMENT OF AND FOR EACH SERIES OF OBLIGATIONS; PLEDGING THE CITY’S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO THE PROMPT PAYMENT OF DEBT SERVICE ON EACH SERIES OF OBLIGATIONS AND PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES SUFFICIENT FOR SUCH PURPOSES; PROVIDING THAT THE PRINCIPAL OF AND INTEREST ON THE OBLIGATIONS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; PROVIDING THAT CERTAIN ACTIONS MAY BE TAKEN OR PROVIDED FOR BY RESOLUTION IN CONNECTION WITH THE MODIFICATION OF ANY OBLIGATIONS; PROVIDING THAT ANY OF THE BONDS, BOND ANTICIPATION NOTES OR REFUNDING BONDS AUTHORIZED HEREBY MAY BE CONSOLIDATED WITH ANY BONDS, BOND ANTICIPATION NOTES AND/OR REFUNDING BONDS AUTHORIZED BY THE CITY COUNCIL AND ISSUED AS A SINGLE SERIES OF BONDS, BOND ANTICIPATION NOTES AND/OR REFUNDING BONDS, AS APPLICABLE; AUTHORIZING, EMPOWERING AND DIRECTING OFFICIALS AND

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 **EMPLOYEES OF THE CITY TO TAKE CERTAIN ACTIONS IN CONNECTION WITH**
2 **THE OBLIGATIONS; AUTHORIZING MODIFICATIONS OF THE OBLIGATIONS TO**
3 **BE MADE BY RESOLUTION UNLESS ANOTHER ACTION IS REQUIRED;**
4 **PROVIDING THAT THIS TITLE BE DEEMED A FAIR SUMMARY OF THIS**
5 **ORDINANCE FOR ALL PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS**
6 **ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE**
7 **GENERALLY RELATING TO THE SALE, ISSUANCE, DELIVERY AND PAYMENT OF**
8 **AND FOR THE OBLIGATIONS.**

9 **RECITALS**

10 1. City of Hyattsville, a municipal corporation of the State of Maryland (the “City”)
11 and a municipality within the meaning of the Enabling Act, the Bond Anticipation Note Act and
12 the Refunding Act identified below, is authorized and empowered by Sections 19-301 to 19-309,
13 inclusive, of the Local Government Article of the Annotated Code of Maryland (previously
14 codified as Sections 31 to 37, inclusive, of Article 23A of the Annotated Code of Maryland), as
15 replaced, supplemented or amended (the “Enabling Act”), and Section C5-23A of the Charter of
16 the City of Hyattsville, as replaced, supplemented or amended (the “Charter”), to borrow money
17 for any proper public purpose and to evidence such borrowing by the issuance and sale of its
18 general obligation bonds.

19 2. The City has determined to undertake the public purpose project identified in
20 Section 3 of this Ordinance.

21 3. The City has determined to authorize the issuance and sale from time to time of one
22 or more series of its general obligation bonds in order to finance, reimburse or refinance all or a
23 portion of the costs of the public purpose project identified in Section 3 of this Ordinance.

24 4. Prior to issuing any one or more series of the general obligation bonds authorized
25 hereby, the City may need to obtain interim financing in order to finance or reimburse applicable
26 project costs on a timely basis through the issuance and sale from time to time of general obligation
27 bond anticipation notes in one or more series pursuant to the authority of Sections 19-211 to
28 19-223, inclusive, of the Local Government Article of the Annotated Code of Maryland
29 (previously codified as Section 12 of Article 31 of the Annotated Code of Maryland), as replaced,
30 supplemented or amended (the “Bond Anticipation Note Act”).

31 6. Subsequent to the issuance of any general obligation bonds provided for herein, the
32 City may desire to currently refund or advance refund all or a portion of such bonds through the
33 issuance and sale from time to time of one or more series of its general obligation refunding bonds
34 pursuant to the authority of Section 19-207 of the Local Government Article of the Annotated
35 Code of Maryland (previously codified as Section 24 of Article 31 of the Annotated Code of
36 Maryland), as replaced, supplemented or amended (the “Refunding Act”).

Underlining = material added to Ordinance following introduction

~~Strike-through~~ = material stricken from Ordinance following introduction

1 7. The City has determined to pledge its full faith and credit and unlimited taxing
2 power to the prompt payment of the principal of and interest on the bonds, the bond anticipation
3 notes and the refunding bonds authorized hereby.

4 8. The City has determined to issue any series of the bonds, the bond anticipation
5 notes and the refunding bonds authorized hereby in accordance with the terms and conditions
6 provided for in a resolution or resolutions to be adopted by the City Council pursuant to the
7 authority of the Enabling Act, the Bond Anticipation Note Act, the Refunding Act, Section C5-
8 23A of the Charter and this Ordinance, as applicable.

9 NOW THEREFORE, BE IT ORDAINED, by the City Council of the City of Hyattsville
10 in regular session assembled:

11 SECTION 1. (a) That the Recitals to this Ordinance are deemed a substantive part of this
12 Ordinance and are incorporated by reference herein. Capitalized terms used in the Sections of this
13 Ordinance and not otherwise defined herein shall have the meanings given to such terms in the
14 Recitals.

15 (b) References in this Ordinance to any official by title shall be deemed to refer
16 (i) to any official authorized under the Charter, the code of ordinances of the City (the “City Code”) or
17 other applicable law or authority to act in such titled official’s stead during the absence or
18 disability of such titled official, (ii) to any person who has been elected, appointed or designated
19 to fill such position in an acting or interim capacity under the Charter, the City Code or other
20 applicable law or authority, (iii) to any person who serves in a “deputy”, “associate” or “assistant”
21 capacity as such an official, provided that the applicable responsibilities, rights or duties referred
22 to herein have been delegated to such deputy, associate or assistant in accordance with the Charter,
23 the City Code or other applicable law or authority, and/or (iv) to the extent an identified official
24 commonly uses another title not provided for in the Charter or the City Code, the official, however
25 known, who is charged under the Charter, the City Code or other applicable law or authority with
26 the applicable responsibilities, rights or duties referred to herein.

27 (c) References in this Ordinance to the “principal amount” of any of the Bonds,
28 the BANs, the Refunding Bonds or the Obligations (each as defined herein) shall be construed to
29 mean the par amount of such Bonds, BANs, Refunding Bonds or Obligations, as applicable.

30 SECTION 2. That pursuant to the authority of the Enabling Act, Section C5-23A of the
31 Charter and any other applicable law, the City hereby determines to borrow money and incur
32 indebtedness for the public purpose of financing, reimbursing or refinancing costs (as defined in
33 Section 3(b) hereof) of the Projects identified in Section 3(b) hereof.

34 SECTION 3. (a) That to evidence the borrowing and indebtedness authorized in Section
35 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, Section C5-23A
36 of the Charter and any other applicable law, hereby determines to issue and sell from time to time,
37 in one or more series, upon its full faith and credit, its general obligation bonds in an original
38 aggregate principal amount not to exceed Eleven Million Two Hundred Fifty Thousand Dollars

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 (\$11,250,000) (each, a “series of the Bonds” and, collectively, the “Bonds”). Any series of the
 2 Bonds may be issued as one or more bonds and any such bond may be issued in installment form
 3 and/or draw-down form.

4 (b) With respect to the projects listed below, the word “costs” as used in Section
 5 2 hereof shall include, as applicable, costs of the following activities and expenses: land and right-
 6 of-way acquisition and development; site and utility improvements, including, without limitation,
 7 grading, landscaping, paving, sidewalk, curb, gutter, storm water, water, and sewer improvements,
 8 and related or similar activities and expenses; demolition, razing and removal and related or similar
 9 activities and expenses; acquisition, construction, expansion, reconstruction, replacement,
 10 renovation, rehabilitation, improvement, installation, furnishing and equipping activities and
 11 expenses, and related or similar activities and expenses; planning, design, engineering,
 12 architectural, feasibility, surveying, bidding, permitting, inspection, construction management,
 13 financial, legal and administrative activities and expenses, and related or similar activities and
 14 expenses; costs of issuance (which may include costs of bond insurance or other credit or liquidity
 15 enhancement); capitalized interest; and any such costs that may represent the City’s share or
 16 contribution to the financing, reimbursement or refinancing of costs of any such project
 17 (collectively, “Costs of the Projects”). The maximum original aggregate principal amount of the
 18 Bonds (or the BANs, as identified in Section 7 hereof) to be appropriated or applied to the Costs
 19 of the Projects (exclusive of any premium realized upon sale or investment earnings that may be
 20 applied for such purposes) shall be allocated among the following public purpose project and
 21 related costs of issuance in the maximum principal amount set forth below, except as otherwise
 22 herein provided:

	<u>Project Description</u>	<u>Maximum Principal Amount</u>
1	3505 Hamilton Street Public Safety Building (1)	\$10,600,000
2	Costs of Issuance, Interest on BANs and Related Costs	<u>650,000</u>
	TOTAL	<u>\$11,250,000</u>

23 _____
 24 (1) Sometimes referred to in City materials as Reuse of 3505 Hamilton Street or Public Safety
 25 Building Renovation Project.

26
 27 The projects identified in line items 1-2 above (including Costs of Issuance) are collectively
 28 referred to herein as the “Projects”. Except as indicated in the footnotes above, the Projects
 29 described in line items 1-2 above are identified by the names used in the City’s Capital
 30 Improvements Plan. The City, without notice to or the consent of any registered owners of the
 31 Bonds (or the registered owners of any of the BANs, as applicable), may reallocate the maximum
 32 principal amount of the Bonds (and of any of the BANs, as applicable) (exclusive of any premium
 33 realized upon sale or investment earnings that may be applied for such purposes) to be spent among
 34 any of the Projects identified herein in compliance with applicable budgetary procedures or

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 applicable law. Further, it is the intention of the City that proceeds of the Bonds (or of any of the
2 BANs, as applicable) may be spent on any applicable Costs of the Projects, notwithstanding the
3 descriptive names for such Projects in the table above, including, without limitation, costs related
4 to changes in the scopes of and/or names of any of the Projects identified above effected through
5 applicable budgetary procedures or applicable law.

6 (c) In the event the City issues any series of the BANs pursuant to Section 7 of
7 this Ordinance, proceeds of the Bonds of any series in anticipation of which such BANs were
8 issued may also be applied to prepay or pay principal, premium and/or interest on such series of
9 the BANs in accordance with the provisions of the Bond Anticipation Note Act, and such
10 application shall be deemed the payment of Costs of the Projects for purposes of this Ordinance.

11 SECTION 4. That the proceeds of the Bonds shall be used and applied by the City
12 exclusively and solely for the public purposes described in Section 3 of this Ordinance, unless a
13 supplemental ordinance is enacted by the City to provide for the use and application of such
14 proceeds for some other proper public purpose authorized by the Enabling Act, the Charter or other
15 applicable law; provided that, no such supplemental ordinance shall be required if changes in the
16 scope of or name of any Project are otherwise made as contemplated in Section 3(b) of this
17 Ordinance.

18 SECTION 5. That pursuant to the authority of the Enabling Act, Section C5-23A of the
19 Charter and any other applicable law, the City may sell each series of the Bonds at a public sale
20 through competitive bids or at a public or private sale through a negotiated underwriting, a private
21 placement or a direct purchase transaction, as determined by the City Council by resolution, based
22 on the recommendation of the financial advisor to the City, the City Administrator of the City (the
23 “City Administrator”) and the Treasurer of the City (the “Treasurer”).

24 SECTION 6. That pursuant to the authority of the Enabling Act, Section C5-23A of the
25 Charter, any other applicable law and this Ordinance, the City Council, prior to the sale, issuance
26 and delivery of each series of the Bonds, shall adopt a resolution or resolutions specifying,
27 prescribing, determining or providing for the determination of, providing for, approving, or
28 providing for the approval of, such matters, details, forms (including, without limitation, the form
29 of the Bonds of such series), documents or procedures as may be required by the Enabling Act,
30 the Charter, any other applicable law or this Ordinance or as the City Council may deem
31 appropriate for the authorization, sale, security, issuance, delivery, payment or redemption or
32 prepayment of or for such series of the Bonds. Any such resolution may set forth, determine or
33 provide for the determination of, approve or provide for the approval of, among other matters, as
34 applicable, the designation of such series of the Bonds; the date of issuance of such series of the
35 Bonds; the original aggregate principal amount of such series of the Bonds; the denominations of
36 such series of the Bonds; the maturity or maturities of such series of the Bonds; the principal
37 installments (including, without limitation, serial maturities and/or mandatory sinking fund
38 installments) payable on such series of the Bonds; the rate or rates of interest, or the method of
39 determining the rate or rates of interest, payable on such series of the Bonds, which may be fixed
40 or variable; provisions for the payment of late fees, additional interest and/or penalties payable
41 with respect to such series of the Bonds and/or adjustments to interest rates in appropriate

Underlining = material added to Ordinance following introduction

~~Strike-through~~ = material stricken from Ordinance following introduction

1 circumstances; the purchase price payable for such series of the Bonds (within the limits of any
2 applicable law); provisions relating to the redemption or prepayment of such series of the Bonds
3 at the City’s option or by mandatory sinking fund payments; provisions allowing the registered
4 owners such series of the Bonds to put or cause the redemption or prepayment of the Bonds of
5 such series at their option; the components of the Projects (and related maximum principal
6 amounts) on which the proceeds of such series of the Bonds shall be expended and provisions for
7 appropriation, disposal and investment of such proceeds; provisions for the application of
8 unexpended proceeds, any premium paid upon sale and/or investment earnings on such series of
9 the Bonds of such series, which may include, without limitation, on Costs of the Projects or on
10 debt service payable on such series of the Bonds, to the extent permitted by applicable law; matters
11 relating to the method of sale of such series of the Bonds; the selection of any bond registrar,
12 paying agent, investment bidding agent or other appropriate service providers in connection with
13 such series of the Bonds; certifications, representations, determinations, designations or elections
14 relating to the tax-exempt or taxable status of interest payable on such series of the Bonds; and all
15 other terms and conditions pursuant to which such series of the Bonds will be sold, issued and
16 delivered. Among other matters, the City Council, by resolution, may authorize, approve or
17 otherwise provide for (i) payment of any commitment fee or similar fee and any other costs
18 (including other parties’ legal costs) payable in connection with any series of the Bonds and any
19 compensation payable to the purchaser(s) of such series of the Bonds in the event the City fails to
20 deliver such series of the Bonds, (ii) the obtaining of credit enhancement or liquidity enhancement
21 for any series of the Bonds (and the negotiation, approval, execution and delivery of any
22 agreements or documents relating thereto), and (iii) any other agreements, documents, instruments
23 or determinations necessary or desirable to enhance the marketability of or as security for any
24 series of the Bonds, including, without limitation, any ratings, any official statement or similar
25 disclosure document or any continuing disclosure undertaking required to satisfy the requirements
26 of Securities and Exchange Commission Rule 15c2-12. References to providing for
27 determinations or approvals or similar matters by resolution shall be construed to permit the City
28 Council to delegate to one or more officials the authority to make or provide on behalf of the City
29 any of the determinations, approvals or other decisions contemplated by this Section 6. Any
30 resolution may specify, prescribe, determine or provide for the determination of, provide for, or
31 approve or provide for the approval of, the details required or authorized in this Section 6 for more
32 than one series of the Bonds.

33 SECTION 7. (a) That pursuant to the authority of the Bond Anticipation Note Act,
34 Section C5-23A of the Charter and any other applicable law, the City is hereby authorized and
35 empowered to issue and sell, upon its full faith and credit, its general obligation bond anticipation
36 notes in one or more series from time to time in an original aggregate principal amount not to
37 exceed Eleven Million Dollars (\$11,000,000) (each a “series of the BANs” and, collectively, the
38 “BANs”), prior to and in anticipation of the sale of any series of the Bonds, for the public purpose
39 of financing or reimbursing Costs of the Projects on an interim basis. Any such series of the BANs
40 may consist of one or more notes and any note may be issued in installment form and/or draw-
41 down form. Prior to the sale, issuance and delivery of each series of the BANs, the City Council
42 shall adopt a resolution or resolutions pursuant to the authority of the Bond Anticipation Note Act,
43 the Charter, any other applicable law and this Ordinance authorizing such series of the BANs and

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 specifying, prescribing, determining or providing for the determination of, providing for,
2 approving, or providing for the approval of, with respect to such series of the BANs, the same
3 types of matters, details, forms, documents, procedures or determinations detailed in Section 6
4 hereof that may be made or addressed with respect to each series of the Bonds, to the extent
5 applicable with respect to such series of the BANs, and as otherwise may be authorized or required
6 by applicable law. Pursuant to the authority of the Bond Anticipation Note Act, each series of the
7 BANs may be sold at a public sale through competitive bids or at a public or private sale through
8 a negotiated underwriting, a private placement or a direct purchase transaction, as determined by
9 the City Council by resolution, based on the recommendation of the financial advisor to the City,
10 the City Administrator and the Treasurer. By resolution the City Council may delegate to one or
11 more City officials the authority to make any final determinations, approvals or decisions with
12 respect to a series of the BANs. Any resolution may specify, prescribe, determine or provide for
13 the determination of, provide for, or approve or provide for the approval of, the details required or
14 authorized by this Section 7 for more than one series of the BANs.

15 (b) The City hereby covenants (i) to pay from the proceeds of one or more series
16 of the Bonds the principal of any series of the BANs actually issued, (ii) to the extent that interest
17 on any series of the BANs is not paid from proceeds of the BANs, the interest on such series of
18 the BANs, and (iii) to issue the applicable series of the Bonds as soon as there is no longer a reason
19 for deferring its issuance. This covenant shall not be construed to prevent the City from paying
20 principal of and/or interest on any series of the BANs from sources of funds other than proceeds
21 of the Bonds, to the extent such other sources are available for such purpose.

22 (c) As authorized by the Bond Anticipation Note Act, by resolution the City
23 Council may provide for the renewal of any series of the BANs at maturity with or without resale,
24 together with any amendments or modifications to such series of the BANs and any related
25 documentation.

26 SECTION 8. That pursuant to the authority of the Enabling Act, the Refunding Act,
27 Section C5-23A of the Charter and any other applicable law, the City is hereby authorized and
28 empowered to issue and sell from time to time, in one or more series, upon its full faith and credit,
29 its general obligation bonds (each, a “series of the Refunding Bonds” and, collectively, the
30 “Refunding Bonds”) for the purpose of currently refunding or advance refunding in whole or in
31 part any of the Bonds then outstanding, including paying all or any portion of the following:
32 outstanding principal, any redemption or prepayment premium, and/or interest accrued or to accrue
33 to the date or dates of redemption, prepayment, purchase or maturity of the Bonds to be refunded,
34 costs and expenses incurred in connection with the sale, issuance and delivery of such Refunding
35 Bonds, and, to the extent determined by the City Council by resolution, interest on such Refunding
36 Bonds, for the public purpose of (A) realizing savings in the total cost of debt service on a direct
37 comparison or present value basis, or (B) debt restructuring that reduces the total cost of debt
38 service or is determined by the City Council to be in the best interests of the City, to be consistent
39 with the City’s long-term financial plan, and to realize a financial objective of the City, including
40 improving the relationship of debt service to any source of payment such as taxes, assessments or
41 other charges, or for any other purpose then authorized by the Refunding Act or other applicable

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 law, and as to be determined by resolution of the City Council; provided that, the original aggregate
2 principal amount of any such series of the Refunding Bonds shall not exceed one hundred thirty
3 percent (130%) of the outstanding aggregate principal amount of the Bonds refunded therefrom.
4 Any such series of the Refunding Bonds may consist of one or more bonds and any such bond may
5 be issued in installment form and/or draw-down form. Prior to the sale, issuance and delivery of
6 each series of the Refunding Bonds, the City Council shall adopt a resolution or resolutions
7 pursuant to the authority of the Refunding Act, the Charter, any other applicable law and this
8 Ordinance authorizing such series of the Refunding Bonds and specifying, prescribing,
9 determining or providing for the determination of, providing for, approving, or providing for the
10 approval of, with respect to such series of the Refunding Bonds, the same types of matters, details,
11 forms, documents, procedures or determinations detailed in Section 6 above that may be made or
12 addressed with respect to each series of the Bonds, to the extent applicable with respect to such
13 series of the Refunding Bonds, and as otherwise may be authorized or required by applicable law,
14 including, without limitation, the purposes of the Refunding Act to be achieved by the issuance of
15 such series of the Refunding Bonds, the selection of any escrow agent or verification consultant,
16 the selection of any escrow bidding agent, the determination of the Bonds to be refunded in whole
17 or in part from such series of the Refunding Bonds, and any agreements, documents or other
18 instruments necessary or desirable in connection with the refunding. Pursuant to the authority of
19 the Refunding Act, each series of the Refunding Bonds shall be sold at a public sale through
20 competitive bids or at a public or private sale through a negotiated underwriting, a private
21 placement or a direct purchase transaction, as determined by the City Council by resolution, based
22 on the recommendation of the financial advisor to the City, the City Administrator and the
23 Treasurer. By resolution the City Council may delegate to one or more City officials the authority
24 to make any final determinations, approvals or decisions with respect to a series of the Refunding
25 Bonds. Any resolution may specify, prescribe, determine or provide for the determination of,
26 provide for, or approve or provide for the approval of, the details required or authorized by this
27 Section 8 for more than one series of the Refunding Bonds.

28 SECTION 9. (a) That the full faith and credit and unlimited taxing power of the City are
29 hereby pledged to the prompt payment of the principal of and interest on each series of the Bonds,
30 the BANs or the Refunding Bonds, as applicable (collectively, the “Obligations”), when due and
31 to the imposition of the taxes hereinbelow described as and when such taxes may become
32 necessary in order to provide sufficient funds to meet the debt service requirements of each series
33 of the Obligations. Subject to the further provisions of this Section 9, the City hereby covenants
34 with the registered owners of the Obligations of each series to impose ad valorem taxes on all real
35 and tangible personal property in the City that is subject to assessment for unlimited municipal
36 taxation at a rate and in an amount sufficient to pay the principal of and the interest on the
37 Obligations in each fiscal year in which any of the Obligations are outstanding and to take any
38 further action that may be lawfully appropriate from time to time during the period that the
39 Obligations of such series remain outstanding and unpaid to provide the funds necessary to pay
40 promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so levied
41 in any such fiscal year are inadequate for such payment, additional taxes shall be levied in the
42 succeeding fiscal year to make up such deficiency.

Underlining = material added to Ordinance following introduction

~~Strike-through~~ = material stricken from Ordinance following introduction

1 (b) The foregoing provisions shall not be construed so as to prohibit the City
2 from paying the principal of and interest on the Obligations of any series from the proceeds of the
3 sale of any other obligations of the City or from any other funds legally available for that purpose
4 (including, without limitation, with respect to any BANs, from the proceeds of any Bonds and,
5 with respect to any Bonds, from the proceeds of any Refunding Bonds). Within the limitations of
6 any applicable Maryland or federal law (including, without limitation, the Internal Revenue Code
7 of 1986, as amended, and the regulations issued thereunder), the City may apply to the payment
8 of the principal of or interest on the Obligations of any series any funds received by it from the
9 State of Maryland or the United States of America, or any governmental agency or instrumentality,
10 or from any other source, if the funds are granted or paid to the City for the purpose of assisting
11 the City in accomplishing the types of projects which the Obligations of such series are issued to
12 finance, reimburse or refinance or are otherwise available for such purpose, and to the extent of
13 any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed
14 may be reduced proportionately.

15 (c) By resolution, the City Council may provide that all or a portion of the
16 principal of and interest on any series of the Obligations may be payable in the first instance from
17 any other source or sources designated in such resolution, to the extent such moneys are available
18 for such purpose.

19 SECTION 10. That by resolution, the City Council may make any appropriate
20 arrangements (including, without limitation, by authorizing one or more appropriate officials to
21 make any elections, designations, determinations or filings on the City’s behalf) in the event any
22 right of the registered owner of an Obligation to put or cause the prepayment or redemption of
23 such Obligation at its option, or any change in the interest rate of an Obligation, or any other
24 modification to an Obligation could lead to a reissuance of such Obligation for purposes of the
25 Internal Revenue Code of 1986, as amended, and the regulations issued thereunder.

26 SECTION 11. That by resolution, the City Council may determine that any of the Bonds,
27 the BANs or the Refunding Bonds may be consolidated with any other bonds, bond anticipation
28 notes and/or refunding bonds authorized by the City Council and issued as a single series of bonds,
29 bond anticipation notes and/or refunding bonds, as applicable.

30 SECTION 12. That by resolution, the City Council may make or authorize any
31 modifications to (i) any series of the Obligations once issued, and (ii) any related documentation,
32 certificates or instruments, unless under applicable law the proposed modifications require action
33 by ordinance in addition to or in place of a resolution.

34 SECTION 13. That the Mayor of the City, the City Administrator, the Treasurer, the City
35 Clerk of the City, as appropriate, and all other appropriate officials and employees of the City are
36 hereby authorized, empowered and directed to (1) take any and all action necessary to complete
37 and close the sale, issuance and delivery of the Bonds, the BANs and the Refunding Bonds, (ii)
38 negotiate, approve, execute and deliver all documents, certificates and instruments necessary or
39 appropriate in connection with any such sale, issuance and delivery, and (iii) carry out the
40 transactions contemplated by this Ordinance, any resolution adopted in furtherance of this

Underlining = material added to Ordinance following introduction
~~Strike-through~~ = material stricken from Ordinance following introduction

1 Ordinance, and any documents, certificates or instruments executed and delivered in connection
2 with any series of the Obligations.

3 SECTION 14. That the title of this Ordinance shall be deemed to be, and is, a fair summary
4 of this Ordinance for publication and all other purposes.

5 SECTION 15. That the provisions of this Ordinance shall be liberally construed in order
6 to effectuate the transactions contemplated by this Ordinance.

7 SECTION 16. That this Ordinance shall become effective twenty (20) calendar days
8 following the date of its passage, subject to the provisions of Section C2-10(A) of the Charter
9 regarding the filing with the City Clerk of a valid petition for referendum within thirty (30)
10 business days following the passage of this Ordinance.

11 [CONTINUED ON FOLLOWING PAGE]

12

Underlining = material added to Ordinance following introduction
~~Strike through~~ = material stricken from Ordinance following introduction

1 INTRODUCED by the Mayor and City Council of the City of Hyattsville, Maryland at a
2 regular public meeting on _____, 2022, at which meeting copies were available to the public
3 for inspection.

4 PASSED _____ [as introduced] _____ [as amended] by the Mayor and City
5 Council of the City of Hyattsville, Maryland at a ____ regular ____ special [check applicable
6 meeting type] public meeting on _____, 2022, at which meeting copies were available to
7 the public for inspection.

8 ATTEST:

9
10 _____
11 Laura Reams, City Clerk Robert S. Croslin, [Interim] Mayor

12
13 160536765_2.docx

14

Underlining = material added to Ordinance following introduction
~~Strike through~~ = material stricken from Ordinance following introduction



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-420-FY22

6/21/2022

10.c.

Submitted by: Allison Swift
Submitting Department: Police Department
Agenda Section: Action

Item Title:
Purchase of IPro Software

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to approve the purchase of IPro software, to include training and maintenance, at a cost not to exceed \$47,900.

Summary Background:

IPro software solution is a complaints management database, created by CI Technologies, that can assist the Police Department in all aspects of internal affairs, complaints, and investigations. The software, which is internet based, takes a case management approach, and maintains features such as comprehensive case load monitoring, file/document and video linking, statistical reporting and built-in security controls and audits. The software serves as a centralized storage point for all complaints that are inputted into the system. It will allow for easy tracking and case management for members of our Professional Standards Division. It also allows for residents who file complaints to easily track the status of their complaint through a public portal.

This item was tabled by the Council on June 6, 2022, and is returning for discussion on June 21. Per parliamentary procedures, a motion must be made to take the item from the table and resume consideration by the Body. The amount of the contract has been updated from \$36,000 to \$47,900.

Next Steps:

Upon authorization, proceed with the contract.

Fiscal Impact:

Not to exceed \$47,900.

City Administrator Comments:

The staff met with CM Solomon to review IT network compatibility concerns raised in the June 6 Council meeting. All items were successfully addressed. We are prepared to proceed with this purchase.

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



Robert Croslin
Interim Mayor

Tracey Douglas
City Administrator

Date: April 25, 2022

To: Colonel Jarod J. Towers
Chief of Police

From: Antwoine Harvey 
Procedures, Programs, and Compliance Manager

Re: IAPro Software Solution

One of the major initial areas of focus allotted to me, after my hiring, with the agency was the internal affairs process. Specifically, issues related to the maintenance of records, policies, processing of complaints, auditing, and tracking of the complaint investigation process, among other areas, were brought to my attention for review and recommendations for a solution. I believe the solution to these issues are found in the IAPro software solution.

The IAPro software solution is a complaints management database, created by CI Technologies, that can assist the department in all aspects of internal affairs/complaints investigations. The software, which is internet based, takes a case management approach and maintains features such as:

- Comprehensive case load monitoring
- Automatic alerts/reminders for timely case handling
- File, document, and video linking
- Statistical reporting complete with preconfigured reports as well as an ad-hoc report building module
- Automated correspondences and forms
- And built-in security controls and audits to ensure confidentiality where necessary

The IAPro software serves as a centralized storage point for all complaints that are inputted into the system. The file/documents are uploaded directly into the associated case, eliminating the siloed approach we currently utilize. Within the system, processes are pre-established to allow for reminders and notifications for upcoming expiration/past due dates. Designated administrators are able to have a top-level view of all incidents within the system showing critical information such as incident types, current positions with workflows, current assignments, etc. Reporting capabilities allows for easy viewing of trends and statistical mappings. In all, the IAPro software will provide the department a centralized database that will allow for easy tracking and case management for members of our Professional Standards Division.



During the demo and review of the IAPro software I realized that the IAPro aspect is only one module/aspect of an entire system. In its entirety, the system provides for multiple modules that I reviewed and have determined will actually assist the department in other areas of concern. While these additional modules each serve a separate purpose, they all connect back to the IAPro software, in the end, for finalization and storage to create one cohesive, centralized, system.

BlueTeam Module

The BlueTeam Module of the system can be summarized as the frontline access for the system. The BlueTeam module is also the system's early warning/intervention module for employee action tracking. BlueTeam handles the following:

- Documentation and reporting for Use of Force incidents, Vehicle Accidents, Vehicle Pursuits, Taser usage, Firearm discharges, Threats of Force, reviews, etc.
- Assignment of lower-level complaints, from the Office of Professional Standards to commanders and first line supervisors, for investigation and/or follow-up
- Tracking of early intervention for all staff members based on pre-determined and configured thresholds.

Similarly to IAPro, BlueTeam allows for tracking at all stages, to ensure timely reporting and completion of required documentation.

MakeNOTE Module

The MakeNOTE module serves two purposes as it actually a module with two separate features.

The first feature, Notes, is a platform to be used, mostly, by supervisors, but can be utilized by any employee. It allows for documentation of various elements of an employee. This documentation can be of any type, commendations, disciplinary, award merits, etc. It can be thought of as the employee's supervisory file. The notes created follow the employee should, they be move to another unit and/or division. The life cycle of the note can be preset, based on note type, to prevent unwanted deletion or retention of them.

The second feature, Eval, is a platform exclusively for creating and completing evaluations. Agencies can create multiple types of evaluations, each with their own distinct categories, rubrics, and matrixes, depending on what is required. For example, our agency would be able to utilize this feature for yearly performance evaluations, probationary employee's monthly evaluations, field training officers' weekly and monthly evaluations, PIPs, etc. Similarly, to Notes, retention can be preset for each type. In addition, the notes created in Notes can be attached to the evaluations for reference and review. Alerts/notifications can also be established to remind supervisors when a certain evaluation is coming up due.



Public Portal Module

The Public Portal module is the most important add-on to the IAPro solution. Effective July 1, 2022, with the passing of House Bill 0670, all law enforcement agencies will be required to have a database that enables complainants to track the status of their complaint from the submission phase all the way to appeals, if applicable. The Public Portal module is the answer to this requirement as it serves as the public facing portal for IAPro. The Module allows anyone with a compliment or complaint to directly file it with the department, via an online link, removing any middleman. Upon submittal the object in question is inserted directly into the IAPro system for review and follow-up. Filers are kept up to date with email and text notifications. The filer also has the ability to take a key code, that is specific to their submission, and enter it into the portal to be view the status, which is updated in real time. Many times, there is concern regarding what happens to a complaint, or compliment, when it is emailed to handed over to an officer or supervisor. For many, the fact that they believe nothing occurs steers them away from submitting anything. This module, since it takes away the middleman and provides a direct submission into the IAPro system, can assist in eliminating that belief and building accountability for the department.

My recommendation is for the department to purchase the IAPro software, as well as the four modules examined above (BlueTeam, MakeNOTE, and Public Portal). Doing so will assist the department in resolving multiple issues with one system. A decision to not purchase the modules together would only lead the department down a path of more siloed solutions that may or may not configure appropriately with each other. If not all the modules, Public Portal should be added due to its features becoming a legal requirement in July 2022. For the system itself, IAPro must be purchased at a minimum or no other modules would function. The IAPro solution also has an additional module, EIPro-High Availability EI, which is a more robust version of the early intervention system allowing or more detailed, statistical analysis, of warning signs from employees. While useful, I don't see this as a current necessity for the department.

It should be noted, I did review other solutions during my review of IAPro. Many of them were only comprised of one or two solutions provided by the IAPro system (i.e., the solution was only an IA database, or the solution was comprised of the IA database and allowed for the reporting of use of force incidents) however, no solution I reviewed had the Public Portal aspect. The closet solution I reviewed was Benchmark Analytics' Benchmark Management System (BMS). BMS also had a modularized approached with modules covering internal affairs, use of force, early intervention, and performance evaluations, however, as stated before, they did not have a public facing solution and when I inquired of its possible development, there wasn't a solution planned for the foreseeable future.



IAPRO AND BLUETEAM

CI Technologies, Inc.
Sole Source Statement
Spring 2017

CI Technologies, Inc. of St. Augustine, Florida is the sole source vendor of IAPro internal affairs / professional standards unit software and our Blue Team adjunct software product.

IAPro and BlueTeam have been created by CI Technologies and can only be purchased directly from CI Technologies. In addition, CI Technologies is the sole source provider of technical support for both IAPro and BlueTeam.

BlueTeam is an adjunct application that works with IAPro. Due to the shared database and drop-down fields; BlueTeam is the only **web-enabled application** that IAPro integrates with to allow our customers a web-enabled point of entry for field level officers.

Our uniquely designed product features capabilities of IAPro and BlueTeam that to our knowledge are not shared by any other competing internal affairs unit software product.

- CALEA requirements- IAPro and BlueTeam allow our customers to meet over 35 different accreditation standards relating to complaint monitoring, use of force reporting, pursuits, firearm discharge reporting and Early Intervention.
 - Separate reports, each meeting a specific CALEA guideline / requirement, including: Standard 1.2.9 Racial Profiling, Standard 22.2.6 Employee Assistance, Standard 26.1.3 Sexual Harassment/Discrimination, Standard 35.1.9 Early Warning System, Standard 52.1.2 Annual Statistics, Standard 52.2.2 Annual Statistics Complaint Procedures, Standard 52.2.4 Complainant Informed, and Standard 26.1.4 Disciplinary System
- Special Correctional Features- A range of features for our correctional customers, including:
 - Correctional mode setting that activates related features for correctional customers.
 - Correctional customers can configure the facilities breakout nomenclature (cellblock, pod, etc.) that reflects their needs. This results in system screens and reports that reflect each customer's specific nomenclature.
 - Ability to track information on current facility and location of each inmate with that information saved each time that inmate is linked as an involved party to an incident. This enables reporting and statistical analysis of where within the customer's facilities complaints, uses of force, and other incidents are occurring.
- A unique two-application solution. IAPro: designed for daily use by OPS/IA Units, and BlueTeam: Web-based and designed for use by front-line officers and supervisors with minimal or no training necessary.

IAPRO AND BLUETEAM

CI Technologies, Inc.
Sole Source Statement
Spring 2017

- BlueTeam supports entry and management of use-of-force, accident, pursuit, and user defined incidents from the field.
- BlueTeam include features that integrate with departmental e-mail so that supervisors are notified via e-mail of new incidents that have been routed to them for review and approval.
- BlueTeam's feature set includes support for field-level investigations of the less serious incidents. Incidents entered into IAPro can be routed to the BlueTeam user in the field for investigation. This includes any attachments that may be linked to the investigation, creating a paperless routing workflow.

CI Technologies, Inc. has no licensed resellers of the IAPro and BlueTeam Suite, therefore, is the sole source for all of IAPro and BlueTeam products.

Sincerely,



Michael Blumberg
President – CI Technologies, Inc.
800.620.8504
sales@iapro.com



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

April 7, 2022

Mr. Antwoine Harvey
City of Hyattsville Police Department
Email: AHarvey@hyattsville.org
Off: (301)985-5071

Mr. Harvey,

Thank you for your interest in our IAPro software for use by the City of Hyattsville Police Department. I have prepared the below price quote covering costs with implementing IAPro and optional Blue Team software at your agency.

I would be glad to answer any questions you may have on this proposal.

IAPro Price Quote

<u>Item</u>	<u>Purchase costs</u>
IAPro Professional Standards software includes: <ul style="list-style-type: none"> • Unlimited-use Site License □ Unlimited number of users • Unlimited number of workstations • Installation • Pre-Load of employee information 	\$ 10,000.00
2 Days On-Site or Remote Training <ul style="list-style-type: none"> • IAPro User training • System Configuration with core users 	\$ 2,400.00
Travel Expenses for Trainer	\$ Included
Total for IAPro Software and Services	\$ 12,400.00



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

<u>Optional BlueTeam</u>	
BlueTeam Field Support Services Software <ul style="list-style-type: none"> • Unlimited-use Site License □ Unlimited number of users • Unlimited number of workstations • Installation 	\$ 7,000.00
1 Days On-Site or Remote BlueTeam training	\$ 1,200.00
Travel Expenses for Trainer	\$ Included
Total with Optional Items	\$ 20,600.00

<u>Annual Maintenance Commencing the 2nd Year of Ownership</u>	
IAPRO	\$ 2,500.00
BlueTeam	\$ 1,750.00
Maintenance Totals	\$ 4,250.00

Officer Preload

CI Technologies offers a free service whereby we will import your employee information into the IAPRO database, prior to installing IAPRO at your agency. This is a one-time service offered at no additional cost.

Annual Maintenance

The first year of annual maintenance is provided free of charge. Thereafter annual maintenance is provided on a year-to-year basis and can be discontinued at any time.

The agency's annual maintenance cycle will not commence until training occurs. The first twelve (12) months of annual maintenance is provided free of charge.

CI-Technologies may raise the annual subscription amount by 2% every other year or periodically.

Unless requested otherwise by the agency, the first maintenance invoice will be prorated to bring the agency's invoice cycle up to a January thru December calendar year. Thereafter,



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

annual maintenance is invoiced on a calendar year basis, and will be disseminated each year in January.

Annual maintenance includes all end user and technical support via our 800 # and our online support website as well as any associated technical or user documentation. Annual maintenance also includes all new versions of the IAPRO software.

Important Note

The purchase of the IAPRO system does not include hardware, OS licensing or SQL Server licensing.

Most agencies that purchase IAPRO have an existing server with existing Microsoft SQL Server licensing. IAPRO can be installed on your existing hardware and within your existing SQL Server instance.

Employee Preload

CI Technologies offers a free service whereby we will import your employee information into the IAPRO database, prior to installing IAPRO at your agency. This is a one-time service offered at no additional cost.

Training

IAPRO training is conducted by an IAPRO training specialists. Each IAPRO training specialist is a current or former law enforcement professional with extensive investigative experience.

IAPRO training is heavily oriented towards hands-on usage. To this end, a special “training” version of IAPRO is installed on each workstation used for training. This is a full-featured version of IAPRO with demo/training database installed on the workstation hard drive. It is strongly recommended that there be one trainee per training workstation. An LCD projector is also needed for training.

HR Integration

If quoted in this proposal, the HR Integration process will be written as a SQL Stored procedure and will integrate data from an existing SQL Server data source containing the needed employee data elements.

*The integration process will bring in data elements that map to existing data elements within IAPRO. New data elements will not be added.

See the “HR Integration Overview” document for details on this process.



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

Data Migration

The purchase price of IAPRO and Blue Team does not include data migration of existing data. If the agency requests a quote can be provided for this service.

Considerations Regarding our Solution

There are aspects of our solution that are distinctive and set us apart from our competitors. They are:

Unlimited use licensing - there are no additional or hidden additional licensing costs: IAPRO pricing is for unlimited use licensing in terms of both the number of users that can run the software concurrently, and the number of workstations the applications can be run on. Our pricing model ensures maximum flexibility for the customer, with all licensing costs paid at point of initial purchase. The customers will never have to purchase additional licensing based on increased or unforeseen future usage requirements. This is important since the participation of front-line personnel - especially supervisors - is crucial in upholding the integrity of the organization, and to constrain their use of the software would greatly limit, if not cripple, its effectiveness.

A three-day annual user's conference is offered to our customers: Each year since 2004, CI Technologies has hosted an Annual Users Conference for our IAPRO customers. Our most recent conference saw over 600 attendees. Each conference consists of a multitrack format that, includes tracks for beginner-level users, advanced users, and users with specialized interests such as designing early intervention programs.

These conferences are a key part of the support services offered to our customers, and meet the following needs:

- Training of new customer staff based on turnover - Inevitably over time our customers will experience turnover in staff, which requires that training be available on an ongoing basis.
- Advanced training - Many customers benefit from advanced training, especially in-depth coverage of features found in new releases of the software.
- Networking with peers - In order to share ideas and approaches to utilizing our software.
- Providing feedback directly to the vendor's staff - The opportunity to provide feedback and suggestions directly to our staff is highly valuable to both our customers



THE LEADING PROFESSIONAL STANDARDS SOFTWARE. WORLDWIDE.

and our company. This ensures that we have up-to-date information on how best to improve our software and services.

Our Growing Customer Base: Over 900 public safety agencies in the US, Canada, Australia and New Zealand currently run IAPRO and IAPRO with BlueTeam. These agencies range in size from major to one-person IA Units in smaller departments. The size of our customer base reflects our leading position in the Professional Standards software marketplace.

Purchase Orders

Training and installation are scheduled on a first-come-first-served basis.

Due to our current sales backlog, we request to be notified as soon as possible once a purchase decision has been made. Please be sure to fax any purchase orders to us at 800.620.8504 for expeditious handling of your order.

This price quote will remain in-effect through April 7, 2023. Please call or email if you need additional information or have any questions. Thank you again for your interest and consideration!

Best Regards,

A handwritten signature in blue ink, appearing to read 'Dawn M. Sprayberry'.

Dawn M. Sprayberry
dsprayberry@ci-technologies.com
Off: 1.800.620.8504 ext. 709



04/07/2022

City of Hyattsville Police Department
Mr. Antwoine Harvey
Email: AHarvey@hyattsville.org

Mr. Harvey,

Thank you for your interest in our MakeNOTE software. I have outlined the costs associated with implementing MakeNOTE for use agency wide by the City of Hyattsville Police Department.

Supervisory notes are a critical aspect of effective leadership and promote measurable benefits in organizations worldwide.

MakeNOTE is a software solution that enhances supervisory note taking to ensure that maximum gains can be achieved from this best practice.

If you have any questions about MakeNOTE or this quote, please let me know.

This price quote will remain in effect until April 7, 2023.

MakeNOTE Pricing

Item	Price	
Application Licensing – Initial Licensing and ongoing Annual Subscription pricing	Initial Licensing Cost – Year 1	Ongoing Annual subscription Cost – Year 2 and ongoing
MakeNOTE Unlimited Use Site License – City of Hyattsville Police Department <ul style="list-style-type: none"> • Can be installed & run on unlimited number of workstations and other browser equipped devices used by customer staff • Unlimited concurrent use by customer staff • Application and database installation assistance via phone/e-mail For use by employees, temporary staff and other personnel working for or at the customer	\$5,000.00	\$5,000.00
Installation <ul style="list-style-type: none"> • Remote installation of MakeNOTE by technical staff 	Included	
Training <ul style="list-style-type: none"> • 2 days – Remote • Training to be conducted by experienced MakeNOTE trainer staff • Train the trainer model 	\$2,400.00	
Employee Data Integration from IAPro – Designed to refresh the employee data within MakeNOTE with a nightly refresh of data from the IAPro employee file <ul style="list-style-type: none"> • Remote development and deployment • Requires IAPro Employee data to be kept up to date 	Included	

Total MakeNote Initial Licensing cost and ongoing Annual Subscription amount.	\$7,400.00	\$5,000.00
--	-------------------	-------------------

CI Technologies may raise the annual subscription cost by 2% every other year.

Member Preload

CI Technologies offers a free service whereby we will import your employee information into the MakeNOTE database, prior to installing MakeNOTE at your agency. This is a one-time service offered at no additional cost.

Customer Consultation: The initial phase involves one or more conference calls with our product specialists to review customer needs and configuration options. The customer’s initial configuration is then determined. A separate call with customer IT staff will address server, database and other technical requirements.

Software pre-configuration and installation: The customer’s database is pre-configured and pre-loaded with employee information. An installation package is prepared and supplied to customer IT staff. Software installation takes less than an hour.

Training: MakeNOTE training is conducted onsite by one of our MakeNOTE training specialist. Each MakeNOTE training specialist is a current or retired law enforcement member. MakeNOTE training is heavily oriented towards hands-on usage. An LCD projector is also needed for training.

Optional Human Resource Database Interface

We also offer a separate service whereby we will create a batch process to update your MakeNOTE employee information on a routine basis. If this option is preferred, please contact us so that we can learn more about your existing HR database and possible output formats in order to provide a price quote for this service.

Considerations Regarding our Solution

Centralized, organization-wide storage–All supervisory notes are kept centrally in a database to ensure both accessibility and security.

Industry standard best practices–MakeNOTE’s core features are based on widely followed supervisory practices.

Information retention policies—Ensuring that your organization’s policies are followed is a key part of the MakeNOTE solution.

Vastly flexible organization modeling—MakeNOTE can be configured to reflect your organization’s supervisory relationships and employee documentation processes.

Important Note

The purchase of the MakeNOTE system does not include hardware, OS licensing or SQL Server licensing. Most agencies that purchase MakeNOTE have an existing server with existing Microsoft SQL Server licensing. MakeNOTE can be installed on your existing hardware and within your existing SQL Server instance.

About us

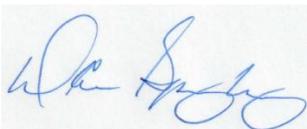
CICAD Technologies, Ltd. is headquartered in Vancouver, British Columbia, Canada. Since its inception, CICAD has provided software programming and other services for CI Technologies, Inc. CI Technologies, Inc. is the leading provider of public safety integrity software solutions worldwide.

Purchase Orders

Training and installation are scheduled on a first-come-first-served basis. Please be sure to fax any purchase orders to us at 800.620.8504 for expeditious handling of your order. Please call or email if you need additional information or have any questions.

Thank you for your interest and consideration!

Best Regards,



Dawn M. Sprayberry
CI Technologies, Inc.

dsprayberry@ci-technologies.com

1.800.620.8504 x709

Public Portal Solution

Proposal and Statement of Work for City of Hyattsville Police Department

April 7, 2022

Prepared by:

Dawn Sprayberry
CI Technologies, Inc.
Off: 800.620.8504 x709
Email: dsprayberry@ci-technologies.com

For:

City of Hyattsville Police Department
Mr. Antwoine Harvey
Email: AHarvey@hyattsville.org

Contents

Public Portal Application Overview.....	3
Key Solution Features	3
Statement of Work	8
Application and services costs	9
Annual Maintenance and Technical Support	10
Provision of product upgrades.....	10
Provision of technical support	10

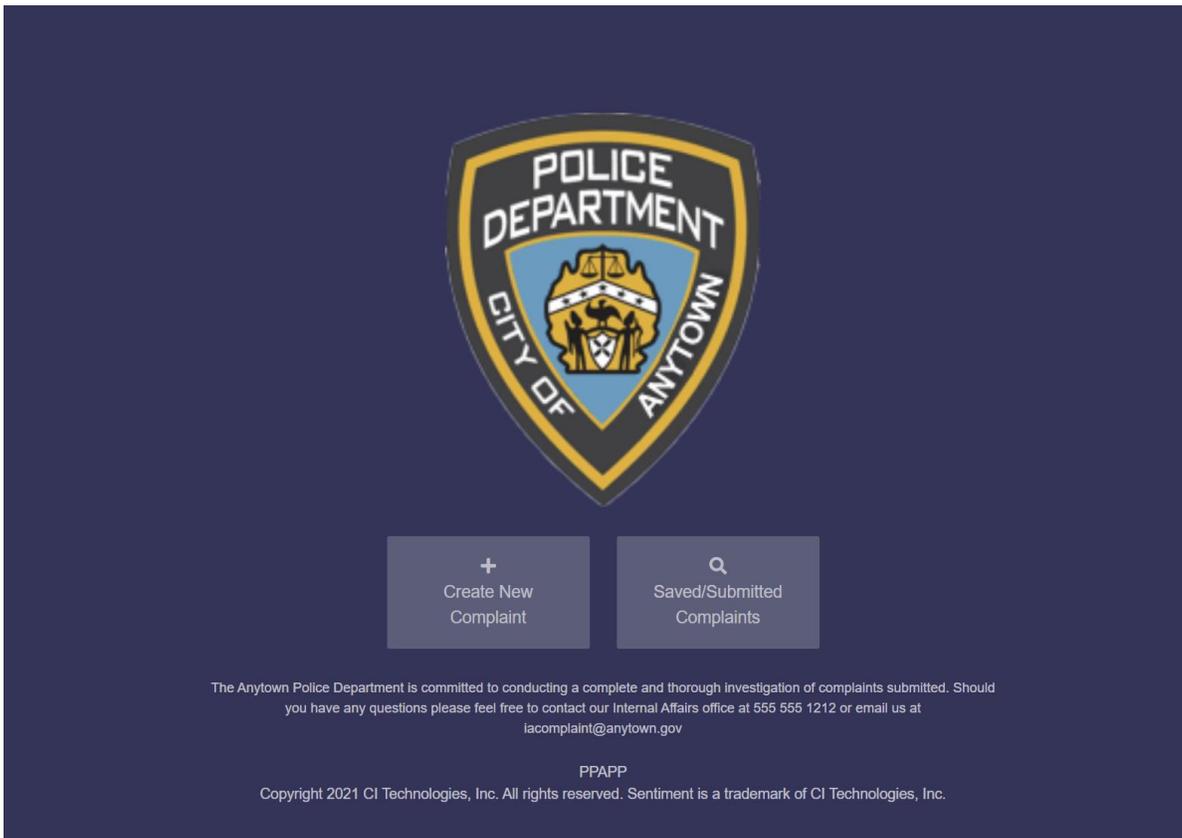
Public Portal Application Overview

The Public Portal solution is designed to provide a simple, secure and effective public facing web portal that will allow members of the public to enter compliments or complaints that involve employees of the agency.

The Public Portal application has been designed to securely integrate with your IAPro system to provide an effective means to track external complaints and compliments, while providing status updates to members of the public on the submitted incidents.

Key Solution Features

- Accommodates the intake of compliments and complaints from members of the public
- Customizable application logo and data elements



- Provides notification to the member of the public through email or text messaging when the intake has been completed.
- A reference number is generated and sent to the member of the public for future access to the incident

Create New Complaint ✕

File complaint anonymously? Yes No

First Name	Middle Name	Last Name
<input type="text" value="Robert"/>	<input type="text"/>	<input type="text" value="Smith"/>

Preferred Contact Method

<input style="width: 100%;" type="text" value="Both"/>	You will receive notifications through both SMS and email when status updates are available for your submission.
--	--

Email Address	Phone Number
<input type="text" value="rxsmith@hotmail.com"/>	<input style="width: 100%;" type="text" value="+15053241883"/>

Cancel Create

- Incident details, including attachments, are captured during the entry process

INCIDENT INFORMATION

Date & Time Incident Occurred

11/15/2021 - 09:01 AM

Summary*

Describe what occurred during the incident

Officer used profanity during traffic stop.

ADDRESS OF OCCURRENCE

If a specific street address is unavailable, switch to geolocation mode and use the map input instead

Address Mode

Geolocation Mode

Full Address

100 Amherst Street

Show on map

City

Amherst

State

NH

Postal/Zip Code

03031

FILE ATTACHMENTS

Upload any supporting files and/or documentation. Photos of injuries, videos of the incident can be very helpful in our investigations.

No files have been uploaded to this incident yet

Upload Files

OFFICERS

1

OFFICER 1*

Badge Number

First Name

Last Name

Description/Additional Information
(List the description of this employee and any additional facts/information specific to this employee)

Remove

Add Officer

- Data from the Public Portal application is securely integrated into the agencies IAPro database and available for review

IAPRO Find fast Settings Print Export Options Properties

Modules **Public Portal Incidents: 1 records**

Public Portal ID	Created Date/Time	Occurred Date/Time	Submitted Date/Time	Complainant Name
90cc38d9-28f1-439b-807d-4599f5126af7	90cc38d9-28f1-439b-807d-4599f5 11/15/2021 11:10	11/15/2021 09:00	11/15/2021 11:15	Robert Smith

Import Public Portal Incident X

Public Portal ID:

Date occurred: Time occurred: Show Original Incident

Date submitted: Time submitted: Reject Incident

Full street address

Suite/Apt?

City: State: Zipcode:

Latitude: Longitude:

Cancel
Import

What's new

Incidents

Alerts

Mailbox

Tasks

Blue Team

Logs

Public Portal

- Members of the public can access the submitted incident to obtain current status information on their submitted entry

[Return to home page](#)

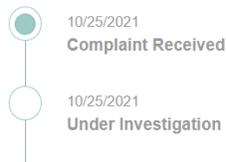
Citizen Complaint Report

[Print](#)

Complaint ID: 90cc38d9-28f1-439b-807d-4599f5126af7

Status

Amherst Police Department



Complaint Details

Date Created	Date Submitted	Agreement Accepted At	Date of Occurrence
11/15/2021 11:10	11/15/2021 11:15	11/15/2021 11:15	11/15/2021 09:00

Incident Summary

Officer used profanity during traffic stop.

Incident Location

Address

Latitude, Longitude = [43.01677, -71.59829]
100 Main Street, Goffstown, NH, 03045

Statement of Work

Month One - Installation of Public Portal application on customer infrastructure with remote installation assistance provided by CI Technologies technical support staff. Upgrade of companion IPro NextGen application.

Month Two – Remote training and configuration assistance by a CI Technologies Public Portal product specialist. Training will be scheduled to coincide with the “go live” date of the Public Portal application.

Application and services costs

Item	Recurring / subscription based licensing
<p>Public Portal Application Licensing</p> <ul style="list-style-type: none"> • Unlimited-use Site License • Unlimited number of users • Remote installation assistance 	<p>\$ 20,000.00</p> <p><i>Initial up-front purchase of licensing/one-time cost</i></p>
<p>Public Portal Training</p> <ul style="list-style-type: none"> • One day – Remote Training and Configuration assistance 	<p>\$ Included</p>
<p>Limited Time - Early Adopter Licensing Discount</p> <p><i>Pricing requires purchase of the Public Portal Application by July 1, 2022</i></p>	<p>\$ 12,500.00</p>
<p>Total Software and Services</p>	<p>\$ 7,500.00</p>
<p>Recurring licensing subscription costs from Year 2 forward</p>	<p>\$ * 7,500.00</p>

***Public Portal application will remain active at the agency as long as the annual subscription licensing amount is paid and up to date each year.**

Please note that CI Technologies currently increases annual maintenance and subscription prices by 2% every other year. Annual subscription licensing will not be increased more than 2% every other year, or 1% in a given year

Public Portal annual subscription licensing is based on up-front purchase of licensing

Annual Maintenance and Technical Support

Annual maintenance and support services are provided on a year-to-year basis annual maintenance coverage is in-effect.

The agency's annual maintenance cycle will commence when training and configuration assistance occurs, with year 1 being no charge and billing beginning year 2 and forward.

Annual maintenance and support includes all end user and technical support via our 800 # and our online support website as well as any associated technical or user documentation. Annual maintenance also includes all new versions of the Public Portal software.

Annual maintenance includes provision of all new versions of Public Portal software and related materials such as manuals and technical documentation that are released during the period it is in-effect.

Technical support services will be provided via phone and e-mail in a timely manner during the period it is in effect.

Provision of product upgrades

Major and minor Public Portal upgrades are obtainable by customers from our Company's Unite customer support website. Minor upgrades are released roughly monthly, and major ones are release roughly annually.

Provision of technical support

While the annual maintenance agreement is in-effect, CI Technologies will provide technical support to the customer as follows:

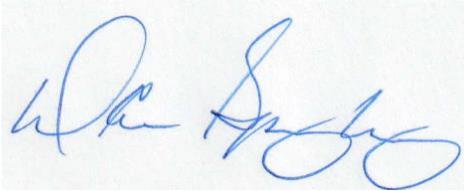
Availability: Via our 1-800 number and personal cell phones during normal working hours. Also, e-mail for lower priority issues. We typically make ourselves available after working hours if a high priority problem is pending.

Two hours is our typical response time to medium and high priority calls. We typically respond to call or e-mails related to training or usage issues within 24 hours.

The following escalation procedures will be employed to insure an appropriate response to any interruption of service in order to minimize downtime. Problems are addressed quickly during the hours of 8:00am and 6:00pm EST Monday through Friday excluding Holidays and weekends.

We appreciate your interest and consideration in using our Public Portal solution!

This proposal will remain in effect until June 30, 2022.

A handwritten signature in blue ink, appearing to read "Dawn Sprayberry". The signature is fluid and cursive, written on a light-colored background.

Dawn Sprayberry
CI Technologies, Inc.
800.620.8504 ext. 707
tconner@ci-technologies.com



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-418-FY22

6/21/2022

11.a.

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Discussion

Item Title:
Election of President of the Council

Suggested Action:
For Discussion

Summary Background:

With the election of Robert Croslin to Mayor, the President of the Council position is now vacant. The Council shall proceed to fill this vacancy by electing a council member to serve as the President of the Council. As stated in the City Code, the President of the Council shall, in the absence of the Mayor, preside at all meetings. In the event of a vacancy in the Mayor's position, the President of the Council shall serve as Mayor until such time as a new Mayor is elected.

The election of President of the Council will take place at the July 18 Council Meeting.

Next Steps:
N/A

Fiscal Impact:
N/A

City Administrator Comments:
N/A

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A