

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

Register in advance for this webinar:

[https://us06web.zoom.us/webinar/register/WN\\_J7xil6VuSzWL-dxrNfPctA](https://us06web.zoom.us/webinar/register/WN_J7xil6VuSzWL-dxrNfPctA)

**Wednesday, August 9, 2023**

**7:00 PM**

**Virtual**

## City Council

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

## **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Wednesday, August 9, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_Ukv\\_pPt3T1ugLUrRu3NeiA](https://us06web.zoom.us/webinar/register/WN_Ukv_pPt3T1ugLUrRu3NeiA)

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Moment of Silence**
- 4. Approval of Agenda**
- 5. Approval of the Minutes**

**5.a. Approval of the Minutes**[HCC-027-FY24](#)

I move that the Mayor and Council approve the minutes of the October 18, 2021, November 1, 2021, November 15, 2021, December 6, 2021, January 10, 2022, and February 21, 2023 City Council Meetings.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Minutes CM Nov 15 2021](#)  
[Minutes CM Dec 6 2021](#)  
[Minutes CM Feb 21 2023](#)  
[Minutes CM Jan 10 2022 \(2\)](#)  
[Meeting CM Nov 01 2021](#)  
[Minutes CM Oct 18 2021](#)

**6. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**

**7. City Administrator Update (7:20 p.m. - 7:40 p.m.)**

**8. City Treasurer Update (7:40 p.m. - 8:00 p.m.)**

**9. Presentations (8:00 p.m. - 8:50 p.m.)**

**9.a. Presentation of the Traffic Calming Toolkit**[HCC-031-FY24](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2023-08-01 - Council PPT](#)  
[2023-07-27 - Final Toolkit Updated](#)

**9.b. ARPA Emergency Relief Programs Update**[HCC-038-FY24](#)

City staff members Patrick Paschall and Krissi Humbard will provide an update on the Emergency Relief Programs established using American Rescue Plan Act award funds.

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [ARPA Emergency Relief Presentation 08.07.23](#)

**10. Proclamations****10.a. Proclamation Declaring August 26, 2023 as Women's Equality Day in the City of Hyattsville** [HCC-034-FY24](#)

I move that the Mayor and Council adopt a proclamation to declare August 26, 2023 as Women's Equality Day in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0807 Women's Equality Day Proclamation](#)

**10.b. Proclamation Celebrating August as National Black Business Month in the City of Hyattsville** [HCC-035-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating August as National Black Business Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM0807 Black Business Month Proclamation](#)

**11. Consent Items (8:50 p.m. - 8:55 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**11.a. FY24 Budget Appropriation: Rocket Grant from ATHA for Tourism Brochure** [HCC-026-FY24](#)

I move the Mayor and Council accept and appropriate into the FY24 budget a \$2,500 grant from Anacostia Trails Heritage Area (ATHA) for the design and printing of a Hyattsville visitor brochure which will be distributed by ATHA to hotels, restaurants, and tourism sites in the region.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [atha-grant-agr-CITYOFHVL-7-10-23](#)  
[CoH Brochure 2023](#)

**11.b. Installation of Street Signs** [HCC-028-FY24](#)

I move that the Mayor and Council authorize the City Administrator the execute a rider contract on the Montgomery County IFB #1110132 with Shannon-Baum Signs Inc. and authorize an expenditure not to exceed \$30,000 for FY22, pending legal review.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [20210405102301](#)  
[Renewal K 1110132](#)  
[20230731124703](#)

**11.c. Truck Rentals for FY24** [HCC-030-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to United Rentals for the continued rental of pickup trucks and dump trucks for FY24, utilizing the Sourcewell Collective Purchasing Agreement #062320-URI.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [220722 - quote - united rentals annual truck rentals](#)

**11.d. 2023 Corridor Investment Program Grant Awards**[\*\*HCC-037-FY24\*\*](#)

I move that the Mayor and Council accept the recommendations of City staff and approve Corridor Investment Program grant funding awards for the following entities, pending approval of funding:

- Art 'N Hair- \$5,000
- Art Works Now- \$2,500
- Baked and Brunched LLC- \$2,226
- Creative Saints Loft- \$5,000
- Creative Saints Loft- \$1,500
- Dawn Michelle's Salon- \$5,000
- Flavors, LLC- \$1,500
- Health Neurotics- \$2,226
- Jordana Company- \$2,500
- Muze Creations Boutique- \$5,000
- Pyramid Atlantic- \$2,500
- Ricker's Beer and Wine- \$2,500
- Robert Harper Books- \$1,500
- Sammy's carryout- \$5,000
- Sangfroid Distilling- \$1,500
- Second Chance Hair Clinic- \$5,000
- Sela Hair and Nails- \$5,000
- SoHy Coop- \$1,500
- Soulphisticate Catering LLC- \$2,444
- Triple Line Studio- \$1,500
- Triple Line Studio- \$607

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Staff Memo- CIP 2023 Final Award Recommendations](#)  
[Corridor Investment Grant - Program Guidelines - 2023\\_final](#)

**11.e. LAZ Parking Mid-Atlantic, LLC Consulting Contract**[\*\*HCC-042-FY24\*\*](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with LAZ Parking Mid-Atlantic, LLC in an amount not to exceed \$30,000 to provide consulting services for the City-owned parking spaces in the garage to be located at 5300 Baltimore Ave, pending legal review.

**Sponsors:** City Administrator

**Department:** City Administrator

**11.f. Police Department Mental Wellness Check-in Initiative Contract Awards** [HCC-045-FY24](#)

I move that the Mayor and Council authorize the City Administrator to execute a contract for services with the Institute for Healing, and Nakieta Lankster, PsyD, in an amount not to exceed \$24,000 annually to conduct quarterly mental wellness check-ins for City of Hyattsville Police Department sworn and non-sworn staff. Award of the contract is subject to legal review and approval by the City attorney for legal sufficiency. This service is part of a grant and the cost is funded in the current Hyattsville FY22 DOJ COPS Mental Health Grant Award (LEMHWA) in the amount of \$118,800.

**Sponsors:** City Administrator

**Department:** Finance

**11.g. FY24 Budget Amendment: Special Revenues Budget Appropriation of American Rescue Plan Act Funds** [HCC-044-FY24](#)

I move that the Mayor and Council amend the FY24 Special Revenues Fund Budget and appropriate \$803,401 of unencumbered (unused) FY23 ARPA funds and an additional \$6,731,771 for a total of \$7,535,172 in FY24 ARPA funds to cover anticipated expenditures in various categories to include, but not limited to, salaries, supplies, contract services, professional services, capital equipment, miscellaneous reimbursements, and grant awards through June 30, 2024. Any remaining ARPA funds will be submitted to the Council to appropriate in accordance with an updated and approved spending plan. All ARPA funds must be obligated between March 3, 2021, and December 31, 2024, and all obligated funds must be spent by December 31, 2026.

**Sponsors:** City Administrator

**Department:** Finance

**12. Action Items (8:55 p.m. - 9:40 p.m.)**



**12.a. Purchase of Upfitting Equipment from Frontline**[HCC-014-FY24](#)

I move that the Mayor and Council authorize the Police Department to purchase upfitting equipment for fifteen (15) vehicles from Frontline in the amount not to exceed \$480,684.00 using the equipment prices set forth in the Frontline Howard County contract and rider agreement in effect from 10/1/2022 to 9/30/2023.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Front Line Mobile Tech.001612.v1.16](#)  
[MARKED QTY8 001515.v1.40](#)  
[MARKED RETROFIT 001806.v1.3](#)  
[TRAFFIC QTY2 001800.v1.9](#)  
[UNMARKED QTY2 001802.v1.21](#)  
[VAN 001805.v1.15](#)

**12.b. City Wide Surveying Services**[HCC-029-FY24](#)

I move that the Mayor and Council authorize and expenditure not to exceed \$200,000 to Johnson, Mirmiran, & Thompson (JMT) to provide surveying services under their existing contract with the City.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [TO 71 Driskell](#)  
[TO 70 Oliver Street Proposal 4.18.23](#)

**12.c. Design of West Hyattsville Roads - Jamestown Road**[HCC-036-FY24](#)

I move that the Mayor and Council authorize an expenditure to Pennoni not to exceed \$100,000 for the design of the reconstruction of Jamestown Road, utilizing their existing contract with the City.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Jamestown Road Green Street Project Scope 071123](#)  
[Jamestown Road Green Street Project Fee 071123](#)

**13. Discussion Items (9:40 p.m. - 10:00 p.m.)**

**13.a. City Code Chapter 113 Revisions**[HCC-025-FY24](#)

For Discussion:

I move the Mayor and Council direct the City Attorney to draft changes to City Code Chapter 113 as recommended by the Code Compliance Advisory Committee.

**Sponsors:** McClellan and Sandino

**Department:** City Clerk

**Attachments:** [RECChap52and 113](#)  
[City Code Chapter 113 - Junked Vehicles](#)

**14. Council Dialogue (10:00 p.m. - 10:10 p.m.)****15. Motion to Adjourn**