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TASK ORDER PROPOSAL

Date: January 2, 2024

To: City of Hyattsville
Lesley Riddle: lriddle@hyattsville.org
Hal Metzler: hmetzler@hyattsville.org

Project: **Task Order #30**
Driskell Park
SWM Project 20008EN30 - TO30

In accordance with your request, Stormwater Maintenance, LLC (dba SMC) is pleased to submit this Task Order proposal for the requested survey and engineering work at the above referenced site. This proposal is based on our observations made during our cursory site investigations and our understanding of the project at this time.

Generally, it is SMC's understanding that the City of Hyattsville (City) requests our team to find a means to mitigate the flooding occurring at the southwest corner of the parking lot for the park. Information provided indicates that during heavy rainfall, the runoff from the parking lot is unable to drain. This is caused by a combination of debris accumulation at the end of the parking lot and the water level of the stream, to which all the runoff drains.

Scope of Services:

To this end, SMC proposes to perform work as specifically described in the following scope of work:

1. Perform property boundary, easement, utility, GIS and additional relevant information of record research for the project location.
2. Conduct permit research to identify the permits required to complete each project.
3. Coordinate and attend up to one (1) virtual meeting with National Capital Planning Commission (NCPC) to discuss their involvement in the project since the project area is in a Capper-Cramton Act area. *We assume the ability to obtain an exemption letter from NCPC and they will opt not review the project.*
4. Coordinate with the City and attend up to 1 Maryland Department of the Environment (MDE) PreApplication meeting to establish the regulatory requirements to be achieved for a successful project. *We assume any coordination/correspondence needed with the property owner (MNCPPC) will be conducted by the City.*
5. Perform the necessary field work to collect the localized topographic data of the parking lot, general drainage pattern, stream buffer area and the stream bank. *This proposal assumes a field wetland delineation or forest stand delineation will not be required.*
6. Process survey data and produce an AutoCAD (.dwg) file with information located on the Maryland Coordinate System NAD83(2011) and Vertical Datum NAVD88.
7. Prepare a JPA for the Alteration of any Floodplain, Waterway, Tidal or Nontidal Wetland in Maryland.

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8. Perform hydrology and hydraulic computations of the surrounding area and design an effective means for water to drain the parking lot through an appropriate overland conveyance structure.
9. Prepare a schematic plan and profile of the proposed activities, which identifies the extent and area of proposed impacts to Jurisdictional Waters and/or Nontidal Wetlands (impact plates). Impact plates to include location map, floodplain maintenance plan, profile and/or cross section and ESC details, as required. *We assume the limit of disturbance (LOD) will be less than 5,000 square feet and therefore no grading permit or erosion and sediment control permits will be required.*
10. Submit seven (7) copies of the JPA and impact plates to MDE and the required Application Filing fee for review and processing. The JPA Application Filing fee of \$750.00 is covered in this proposal. Any other permitting fees that may be incurred will be the responsibility of the City.
11. Address incidental comments, as needed.

Work proposed herein is limited to what is described in the above Scope of Services. Any work requested to be performed, is subsequently requested by the Client, or otherwise not described above may result in additional costs. You will be advised of any additional costs prior to commencing additional work.

Terms: Per existing contract dated January 7, 2020

Cost: \$ 19,315.00 Lump Sum

Submitted by:



Tyler Gardner, PE
Project Manager

Client Acceptance:

Your authorization for SMC to proceed with the work via written, verbal, email, fax, purchase order, or other preferred contract format acknowledges your acceptance of this Authorization and the terms and conditions of our existing contract.

Agreed and Accepted this _____ day of _____, 2024.

By _____

Printed Name: _____

Title: _____

By signing above, you acknowledge that you are authorized to enter into contractual agreements for the entity that is responsible for the work proposed herein.

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