



Memo

To: City Council

From: Jim Chandler, Assistant City Administrator

CC: Tracey Douglas, City Administrator
Ron Brooks, City Treasurer

Date: March 17, 2022

Re: City Administration Building Recabling – Amendment to Funding Request

Summary

On October 4, 2021, the City Council, through Motion #HCC-102-FY22, authorized staff to proceed with executing a work order with Dataprise Inc. to recable the existing City Administration Building for the purpose of providing greater network connectivity and security at a cost not to exceed \$150,000. The project was to be funded through American Rescue Plan Act (ARPA) funding.

Over the past several months, staff has worked with the cabling team to perform a confirming discovery, which identified (1) a lack of adequate existing conduit within the building structure to accommodate the quantity of cabling (2) a need to relocate network endpoints to comply with Criminal Justice Information System (CJIS) and (3) the availability of hardware originally identified by the project team.

In order to proceed with the cabling, the project scope materials will need to include eleven (11) additional network switches, associated licensing and additional cabling materials, resulting in an additional \$45,000 in project costs. Staff is requesting authorization for a change order and approval of an additional \$50,000 in project funds to provide adequate funding for project costs and \$5,000 in contingency funds.

If approved, Staff will immediately proceed with an equipment order and scheduling of the work.