CHATTSVILLE

City of Hyattsville

Memo

To: Mayor and City Council

From: Jeff Ulysse, Acting Director, Community & Economic Development

Renee Harris, Community & Economic Development Coordinator

Date: September 9, 2024

Re: 2024 Commercial Façade Improvement Program Grant Awards Recommendations

Attachments: All Applications Received - CFI 2024

The purpose of this memorandum is to provide the Mayor and City Council with a briefing of the applicants recommended for Commercial Façade Improvement Grant Awards for the City's 2024 grant application cycle.

Program Summary

In early 2024, the City issued its twelfth application cycle for the Commercial Façade Improvement Program, which provides Hyattsville business and commercial property owners with competitive 1:1 matching grant awards of up to \$35,000 per building. The City's funding source is the State of Maryland Department of Housing & Community Development's Maryland Façade Improvement Program. The grant funds are eligible to assist with the cost of labor, materials and design, and physical improvements including re-painting, exterior shutters, gutters, windows, siding, doors, masonry, finishes, lighting and signage. The program requires the applicant to provide three (3) contractor bids and the selected projects will operate under a single contract, signed by the contractor, property/business owner, and the City of Hyattsville.

Commercial Façade Improvement Program Application – 2024 Cycle

In April, the application and program guidelines were posted to the City website. The City received numerous inquiries and a total of six (6) applications from commercial property owners and tenants. One application was withdrawn before the review process.

Commercial Façade Review – Application Review & Analysis

The City received a total of six (6) applications submitted by six (6) different applicants. Copies of each application and materials were distributed to Staff including the following individuals:

Jeff Ulysse, Acting Director and City Planner, Community & Economic Development

- Renee Harris, Community and Economic Development Coordinator, Community & Economic Development
- Krissi Humbard, ARPA Specialist of Contracts, Grants, and Audits, Department of Finance
- Shakira Louimarre, Race & Equity Officer, Administration

Members were asked to review and evaluate the applications independently prior to meeting as a group. Each member of the Review Panel was asked to evaluate the applications based on the following criteria:

- Completeness of Grant Application (incl. copy of W-9 form, graphic renderings of proposed work, 3 contractor quotes)
- Intent of work to be performed (Accessibility, code compliance, aesthetics, etc.)
- Private investment leveraged
- Economic revitalization impact (removal of blight, job creation potential)
- Project readiness, which demonstrates the applicant's ability to deliver the façade project consistent with program guidelines.

Application evaluations were completed on September 5, 2024. Staff discussed their individual evaluations of each application and proposed façade improvements. Full applications for each of the locations are attached.

Recommendation & Actions

Each of the applicants at the subject properties have proposed utilizing the City's Commercial Façade Improvement Program (CFI) along with their own private equity to improve the conditions of the property.

The CFI program currently has \$125,000 in uncommitted funding. Staff is recommending the following approval and authorization to the Mayor and City Council (see next page):

| Susie Baltimore Avenue, Hyattsville, MD LLC 20781 Exterior painting, trim and lighting \$6,000.00 \$6,000.00 \$17, Replacement of doors, window shades, install new retractable awning \$12,000 \$1 | Lead Contact | Organization Name | Property Address | Scope of Improvements | Private Equity | Grant Request | Recommended Award | Project Total |
|---|-----------------|-----------------------------------|----------------------------------|---|-------------------|------------------|----------------------|------------------------|
| Susie Rhabb LLC 20781 Exterior painting, trim and lighting \$6,000.00 \$6,000.00 \$17, Anacostia Anacostia Trails Heritage Area 20781 Area 2078 | | | 5126 Baltimore | | . , | · | | |
| Rhabb LLC 20781 trim and lighting \$6,000.00 \$6,000.00 \$17, Replacement of doors, window shades, install new retractable awning \$12,000 \$12,000 \$ Art Works Studio School Inc., Aimee Olivo Works Now 20781 Pyattsville, MD Center (owned by Hyattsville SDA Church Leisa Potomac Standish Conference) 20781 Replacement of doors, window shades, install new retractable awning \$12,000 \$12,000 \$12,000 \$ Power washing, prep, repairing, painting building; moving dumpsters; installing concrete bollards \$12,500 \$12,500 \$12,500 \$ Painting; repair to stone work, entry + windows; exterior lighting; repair and replace fence; signage; mural \$54,800 \$35,000 \$35,000 \$ Mt. Hermon Lodge Street Wayleigh Preservation Hyattsville MD restore existing | | 5126 | Avenue, | | | | | |
| Anacostia Trails Street Anacostia Street Anacostia Street Anacostia Trails Street Anacostia Street Anacostia Trails Street Anacostia Street Anac | Susie | Baltimore | Hyattsville, MD | Exterior painting, | | | | |
| Anacostia Trails Meagan Heritage Baco Area | Rhabb | LLC | 20781 | trim and lighting | \$6,000.00 | \$6,000.00 | \$6,000.00 | \$17,825.00 |
| Trails Heritage Hyattsville, MD 20781 shades, install new retractable awning \$12,000 \$12,000 \$\$ Power washing, prep, repairing, painting building; moving dumpsters; installing concrete bollards \$12,500 \$12,500 \$\$ Aimee Olivo Works Now 20781 Painting; repair to stone work, entry + windows; exterior lighting; repair and replace fence; signage; mural \$54,800 \$35,000 \$\$ Leisa Standish Restore blocked window openings with new, period store existing for the contex of the contextor | | | | Replacement of | | | | |
| Meagan Baco Area 20781 new retractable awning \$12,000 \$12,000 \$ Power washing, prep, repairing, painting building; moving dumpsters; installing concrete bollards \$12,500 \$12,500 \$12,500 \$\$ Hyattsville Community Center (owned by Hyattsville MD SDA Church Potomac Standish Conference) Leisa Standish Conference) Mt. Hermon Lodge Kayleigh Preservation Hyattsville MD Rod Rod Street windows, and Kayleigh Preservation Hyattsville MD Rod Rod Rod Rod Restore blocked windows, and Kayleigh Preservation Hyattsville MD Rod | | Anacostia | 4318 Gallatin | • | | | | |
| Baco Area 20781 awning \$12,000 \$12,000 \$ Power washing, prep, repairing, painting building; moving dumpsters; installing concrete bollards \$12,500 \$12,500 \$ Hyattsville Community Center (owned by Hyattsville SDA Church Place Potomac Standish Conference) Leisa Potomac Standish Conference) Mt. Hermon Lodge Kayleigh Preservation Mt. Hermon Lodge Kayleigh Preservation Kayleigh Preservation Power washing, prep, repairing, painting building; moving dumpsters; installing concrete bollards \$12,500 \$12,500 \$12,500 \$ Painting; repair to stone work, entry + windows; exterior lighting; repair and replace fence; signage; mural \$54,800 \$35,000 \$35,000 \$ Restore blocked window openings with new, period window, and Hyattsville MD restore existing | | Trails | · · | shades, install | | | | |
| Art Works Studio School Inc., Aimee dba Art Olivo Works Now Olivo Works Now Hyattsville Community Center (owned by Hyattsville SDA Church Leisa Standish Conference) Mt. Hermon Lodge Kayleigh Mt. Hermon Lodge Kayleigh Art Works A800 Rhode Island Avenue Hyattsville, MD dumpsters; installing concrete bollards \$12,500 \$12,500 \$ Painting; repair to stone work, entry + windows; exterior lighting; repair and replace fence; signage; mural \$54,800 \$35,000 \$ \$35,000 \$ | Meagan | _ | | | | | | |
| Art Works Studio School Inc., Aimee Olivo Works Now Olivo Works Now Olivo Hyattsville Community Center (owned by Hyattsville SDA Church Leisa Standish Conference) Mt. Hermon Lodge Kayleigh Mt. Hermon Lodge Kayleigh Art Works Studio 4800 Rhode Island Avenue Alexou dumpsters; installing concrete bollards \$12,500 \$ | Васо | Area | 20781 | awning | \$12,000 | \$12,000 | \$12,000 | \$24,000 |
| Community Center (owned by Hyattsville SDA Church Potomac Standish Conference) Mt. Hermon Lodge Kayleigh Center (owned by Hyattsville 4807 42nd stone work, entry + windows; exterior lighting; repair and replace fence; signage; mural S54,800 \$35,000 \$ Restore blocked window openings with new, period windows, and restore existing Rayleigh Preservation Painting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair to stone work, entry + windows; exterior lighting; repair and replace fence; signage; with the place windows in the place work in the place | | Studio School Inc., dba Art | Island Avenue Hyattsville, MD | prep, repairing, painting building; moving dumpsters; installing concrete | \$12,500 | \$12,500 | \$12,500 | \$25,322 |
| Center (owned by Hyattsville SDA Church Potomac Standish Conference) Mt. Hermon Lodge Kayleigh Kayleigh Center (owned by Hyattsville 4807 42nd Exterior lighting; repair and replace fence; signage; mural Standish Standish Standish Standish Standish Standish Algorithm Agort Gallatin Street Windows, and With new, period Windows, and Window | | Hyattsville | | | | • | | • • |
| (owned by Hyattsville 24807 42nd exterior lighting; repair and replace fence; signage; Standish Conference) 20781 Restore blocked window openings Mt. Hermon Lodge Street windows, and Kayleigh Preservation Hyattsville MD restore existing | | · | | • . | | | | |
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| Leisa Potomac Conference) Hyattsville MD fence; signage; mural \$54,800 \$35,000 \$\$ Restore blocked window openings with new, period Lodge Street windows, and Kayleigh Preservation Hyattsville MD restore existing | | Hyattsville | 4807 42nd | exterior lighting; | | | | |
| Standish Conference) 20781 mural \$54,800 \$35,000 \$ Restore blocked window openings with new, period Lodge Street windows, and Kayleigh Preservation Hyattsville MD restore existing | | SDA Church | Place | repair and replace | | | | |
| Restore blocked window openings Mt. Hermon 4207 Gallatin with new, period Lodge Street windows, and Kayleigh Preservation Hyattsville MD restore existing | Leisa | Potomac | Hyattsville MD | fence; signage; | | | | |
| Mt. Hermon 4207 Gallatin with new, period Lodge Street windows, and Kayleigh Preservation Hyattsville MD restore existing | Standish | Conference) | 20781 | mural | \$54,800 | \$35,000 | \$35,000 | \$89,800 |
| Kuip Project LLC 20/81 Original Windows \$35,000 \$35,000 \$25,000 \$2 | , , | Lodge Preservation | Street Hyattsville MD | window openings with new, period windows, and restore existing | 635,000 | 635.000 | 625.000 | 6350 000 |
| TOTALS \$120,300 \$105,000 \$90,500 \$4 | Kuip | Project LLC | 20/81 | _ | | • | | \$260,000 \$416,947 |

Work on all projects is scheduled to take place immediately upon execution of a contract and issuance of Notice to Proceed. Project shall be scheduled to be completed no later than June 30, 2025.

Staff is requesting that this item be scheduled for discussion on September 16th, 2024 and consideration that this item be approved at the same meeting, provided the Mayor and Council are satisfied with the proposed recommendations. If the Council would like additional time to discuss the item, it should be placed on the action agenda for October 7th.

Staff is recommending the Council's consideration of the following motion:

"I move that the Mayor and Council approve 2024 Commercial Façade Improvement Grant awards for façade improvement projects at the following commercial properties:

5126 Baltimore Avenue: \$6,0004318 Gallatin Street: \$12,000

• 4800 Rhode Island Avenue: \$12,500

4807 42nd Place: \$35,0004207 Gallatin Street: \$25,000."