City of Hyattsville

Hyattsville Municipal Building 4310 Gallatin Street, 3rd Floor Hyattsville, MD 20781 (301) 985-5000 www.hyattsville.org



Meeting Minutes

Monday, June 6, 2022 7:00 PM

Register in advance for this webinar: https://us06web.zoom.us/webinar/register/WN_nYsZbwdJTQ-bUaQ1TXAy-w

Virtual

City Council

Robert S. Croslin, Interim Mayor
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Daniel Peabody, Ward 4
Edouard Haba, Ward 4
Joseph Solomon, Ward 5
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING! Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, June 6, 2022 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_nYsZbwdJTQ-bUaQ1TXAy-w

1. Call to Order and Council Roll Call The meeting was called to order at 7:02 p.m.

Also present:

City Administrator-Tracey Douglas
Assistant City Administrator-Jim Chandler
Chief of Police-Jarod Towers
City Treasurer-Ron Brooks
Director of Community Services-Sandra Shephard
Director of Human Resources-Vivian Snellman
Director of Public Works-Lesley Riddle
City Clerk-Laura Reams
Deputy Director of Public Works-Hal Metzler

Present: Interim Mayor Robert Croslin

Councilmember Joseph Solomon
Council Vice-President Danny Schaible
Councilmember Joanne Waszczak
Councilmember Ben Simasek
Councilmember Sam Denes
Councilmember Daniel Peabody
Councilmember Jimmy McClellan

Councilmember Edouard Haba Councilmember Rommel Sandino

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion was made by Councilmember Simasek, seconded by Councilmember Peabody, that the Agenda be Approved. The motion carried by the following vote:

Aye:

Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba, and Sandino

4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Melissa Schweisguth spoke in favor of the gas leaf blower ban. She asked Council to work with the Code Department to make it legally precise.

Claire Panak spoke in support of equitable childcare.

Greg Smith supports the gas leaf blower ban and the police PIO & animal liaison positions. He addressed Werrlein's environmental violations.

Kurt Brintzenhofe supports the gas leaf blower ban; he would like police records to reflect noise complaints coming in after hours.

Garrett Wilson wrote to ask that the new police department building plan be paused, and the crime rates and reports be updated promptly and regularly.

Mr. Marshall submitted written comment in opposition to the gas leaf blower ban and the budget.

Bob Ngentine submitted written comment to request stronger noise complaint enforcement.

5. Community Notices and Meetings

5.a. Main City Calendar: June 7, 2021 - June 21, 2022

HCC-404-FY22

N/A

Sponsors: City Administrator

Attachments: City Calendar June 7, 2022 - June 21, 2022

6. City Administrator Update (7:20 p.m. - 7:35 p.m.)

City Administrator Tracey Douglas provided updates on City related news and events. Councilmember Solomon asked about computer security. Assistant City Administrator Chandler replied that the information provided by Councilmember Solomon has been shared with the City's cyber security team.

Proclamations (7:35 p.m.)

All proclamations were adopted in a single vote.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that the Proclamations be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

a. Proclamation in Celebration of Juneteenth

HCC-399-FY22

I move the Mayor and Council adopt a Proclamation Observing and Celebrating Juneteenth in the City of Hyattsville.

Sponsors: City Administrator

Attachments: CM 0606 Juneteenth 2022

b. Proclamation in Celebration of LGBTQ+ Pride Month

HCC-402-FY22

I move that the Mayor and Council adopt a proclamation recognizing and honoring June as LGBTQ+ Pride Month.

<u>Sponsors</u>: City Administrator

Attachments: CM 0606 LGBTQ+ Pride Month 2022

c. Proclamation in Celebration of June as Caribbean-American Heritage Month

HCC-403-FY22

I move the Mayor and Council adopt a proclamation recognizing and honoring June as Caribbean-American Heritage Month.

Sponsors: City Administrator

Attachments: CM 0606 Caribbean-American Heritage Month 2022

7. Consent Items (7:35 p.m. - 7:40 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

7.a. Information Technology - IT Hardware Replacement Purchase

HCC-380-FY22

I move the Mayor and Council authorize the City Administrator to execute a purchase order with GHA Technologies Inc. for the purchase of laptops and IT hardware for a cost not to exceed \$60,000.

Sponsors: City Administrator

Attachments: Memo - IT Laptop and Hardware Purchase - May 2022

7.b. Renewal of Contract with Lexipol

HCC-382-FY22

I move that Mayor and Council authorize the City Administrator to renew the contract with Lexipol for a period of one (1) year at a cost not to exceed \$15,257.76 annually.

Sponsors: City Administrator

Attachments: Purchase Order Lexipol

7.c. Decommissioning and Surplus of Public Works and Parking Compliance Equipment

HCC-384-FY22

I move that the Mayor and Council authorize the decommissioning and disposal of the vehicles and equipment noted in the memo dated May 19th, 2022.

<u>Sponsors</u>: City Administrator

Attachments: 220519 - memo - surplus items

7.d. Furniture Purchase - Teen and Multigenerational Center

HCC-385-FY22

I move that the Mayor and Council approve an expenditure not to exceed \$110,000.00 to Douron for the purchase of furniture for the Teen and Multigenerational Center utilizing the MAPT Contract 2015-42.

<u>Sponsors</u>: City Administrator

Attachments: JN-11039 HYATTSVILLE TEEN CENTER-R04 (1)

7.e. FY22 Budget Amendment: FY22 Special Revenues Fund Budget Amendment and Appropriation of the Maryland DHCD National Capital Strategic Economic Fund (NCSEDF) Grant Awards from FY19 and FY20

HCC-388-FY22

I move that the Mayor and Council amend the FY22 Special Revenues Fund Budget and appropriate prior grant awards not expended of \$250,000 awarded in the FY19 NCSEDF grant #00342 and \$250,000 awarded in the FY20 NCSEDF grant #00083 for a total of \$500,000 awarded by the National Capital Strategic Economic Development Fund (NCSEDF) for the strategic demolition and grading activities of the site being redeveloped by Urban Investment Partners (UIP) Canvas (formerly Armory) project.

Sponsors: City Administrator

Attachments: NCSEDF-2019-Hyattsville-00342 - City Signature UIP Project \$250,000

5-24-2022

ExecutedAgreement 083 - FY2020 (1) \$250,000

City Council Meeting Minutes June 6, 2022

7.f. MDOT Rhode Island Trolley Trail Lighting Expenditure

HCC-389-FY22

I move that the Mayor and Council authorize an expenditure to Maryland Department of Transportation - State Highway Administration (MDOT) not to exceed \$240,000 for the City's portion of the lighting construction cost.

Sponsors: City Administrator

Attachments: Lighting MOU Estimated and Bid Costs

7.g. IT Managed Services

HCC-392-FY22

I move the Mayor and Council authorize the City Administrator to execute an IT managed services agreement with Dataprise Inc., 3700 Koppers Street, Suite 520, Baltimore, Maryland 21227 for a term of 24-months and amount not to exceed \$51,587.

<u>Sponsors</u>: City Administrator

<u>Attachments</u>: <u>Memo - IT Managed Services Agreement - May 2022</u>

7.h. IT - Adobe Licensing Acquisition

HCC-393-FY22

I move the Mayor and Council authorize the City Administrator to accept the proposal submitted by GHA Technologies, Inc. to provide the City with Adobe Suite licensing for a cost not to exceed \$13,000.

Sponsors: City Administrator

Attachments: Memo - IT - Adobe Licensing

7.i. Reschedule June 20 Special Council Meeting to June 21, 2022

HCC-394-FY22

I move the Mayor and Council reschedule the planned Special Council Meeting for Monday, June 20 to Tuesday, June 21 at 7 PM. The purpose of this Council Meeting is to accept the Special Election Results.

<u>Sponsors</u>: City Administrator

8. Action Items (7:40 p.m. - 10:30 p.m.)

8.a. Hyattsville Ordinance 2022-01: Fiscal Year 2023 Budget (Adoption)

HCC-383-FY22

I move the Mayor and Council adopt Hyattsville Ordinance 2022-01, an ordinance adopting an annual budget for the Fiscal Year July 1, 2022 through June 30, 2023, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2022; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (SECOND READING AND ADOPTION).

<u>Sponsors</u>: City Administrator

Attachments: HO 2022-01 Fiscal Year 2023 Budget

FY 2022 NP Five Forecast Full Report edited 5-31-2022 (1)

Final Excel FTE FY 2023 5-27-2023

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

8.b. Resolution 2022-04: Recognizing Juneteenth as an Annual Day of Remembrance and City Holiday

HCC-395-FY22

I move the Mayor and Council adopt Hyattsville Resolution 2022-04, a resolution recognizing Juneteenth National Independence Day as an annual day of remembrance and as a paid city holiday for city employees.

Sponsors: City Administrator

Attachments: Juneteenth Resolution 2022-04 060122

Councilmember Waszczak encouraged residents to learn more about Opal Lee.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Waszczak, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

8.c. Traffic Calming Decision: 4900 block of 41st Place

HCC-390-FY22

I move the Mayor and Council approve traffic calming measures on the 4900 block of 41st Place and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

<u>Sponsors</u>: City Administrator

Attachments: Pennoni Traffic Study

41St Place Between Decatur & Emerson St Petiton Redacted with map

Councilmember Simasek asked if State regulations on speed limits would inform Hyattsville decisions. City Administrator Douglas reported that State regulations have changed and the City will evaluate speed limits elsewhere in the City to make necessary changes for the safety of pedestrians, bicyclists, and other residents.

Director of Public Works Lesley Riddle added that State Highway regulations say that if a traffic study has been conducted, the City can lower speed limits as necessary. The City will be looking at this issue holistically.

Councilmember Waszczak asked Director Riddle for the results of the study. Deputy Director Metzler gave an overview of the results and recommendations of the traffic study. Director Riddle added that the City interfaces with other departments and residents before making recommendations to Council for changes.

Council Vice President Schaible asked the City to review the 2018 Traffic Study.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

8.d. Traffic Calming Decision: 3500 Block of Longfellow

HCC-386-FY22

I move the Mayor and Council approve traffic calming measures on the 3500 block of Longfellow Street and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

Sponsors: City Administrator

Attachments: Pennoni Traffic Study

3500 block Longfellow Street Traffic Calming Petition map redacted

A motion was made by Council Vice-President Schaible, seconded by Councilmember Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

8.e. Traffic Calming Decision: 3400 and 3500 block of Lancer Drive

HCC-391-FY22

I move the Mayor and Council approve traffic calming measures on the 3400 and 3500 block of Lancer Drive and authorize the City Administrator and DPW staff to conduct evaluation for the installation of appropriate traffic calming and mitigation for the area.

<u>Sponsors</u>: City Administrator

Attachments: Pennoni Traffic Study

Lancer Drive Petition_redacted

Councilmember Solomon thanked the DPW Director and Deputy Director for their attention to Ward 5 concerns.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

8.f. Approval of King Park Renovation Design Proposal

HCC-379-FY22

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to the Low Impact Design Center for design of the renovation of King Park under their existing contract.

Sponsors: City Administrator

Attachments: LIDC King Park proposal signed 041322

Councilmember Waszczak expressed her excitement for this project. Director Riddle reiterated that community stakeholders would be included during the design of the project.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

8.g. Purchase of IAPro Software

HCC-363-FY22

I move that the Mayor and Council authorize the City Administrator to approve the purchase of IAPro software, to include training and maintenance, at a cost not to exceed \$36,000.000.

Sponsors: City Administrator

Attachments: <u>IAPro Packet</u>

Councilmember Simasek moved to change the amount of the request to \$47,900. Council Vice-President Schaible seconded the motion. The amendment was approved by unanimous vote.

Councilmember Schaible asked what is included in this suite of software. Police Chief Towers said that complaints are automatically moved through the chain of command, and it acts as an early warning and early intervention system.

Councilmember Solomon addressed the cost breakdown and licensing costs. Chief Towers said the upfront purchase is the largest cost. Training is included; annual licensing is an additional cost. Chief Towers said this is an on-site solution backed up to the cloud.

Councilmember Simasek asked how individuals could submit complaints if they do not have internet access. Chief Towers said that police department is committed to providing service to everyone.

Councilmember Solomon voiced his concerns about the system and would like to see more detail.

Councilmember Waszczak asked how the system would protect a resident's identity who wishes to remain anonymous.

Councilmember Haba asked that the item be postponed until further information is available to Council.

City Administrator Douglas confirmed that a delay to implement is possible without an increase in cost.

A motion was made by Councilmember Haba, seconded by Councilmember Solomon that this agenda item be Tabled. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Denes, Peabody, McClellan, Haba, and

Sandino

Nay: Simasek

8.h. Hyattsville Ordinance 2022-02: Municipal Gas-Powered Leaf Blower Ban (INTRODUCTION & FIRST READING)

HCC-398-FY22

I move Mayor and Council introduce Hyattsville Ordinance 2022-02, whereby the City Council amends Chapter 79 of the Hyattsville Code to implement a prohibition the use of gas-powered leaf blowers within the City's municipal boundaries as well as a gas-powered leaf blower rebate program, effective August 1, 2022.

Sponsors: City Administrator

Attachments: HO-2022-02 amending Ch 79 - gas powered leaf blower ban

060122 effective Aug 1 2022

Councilmember Denes expressed his desire to make improvements in the existing Code related to construction noise.

Councilmember Haba asked if City staff would be ready by August 1, 2022 to implement the program. Director Riddle responded that the City and contractor are ready. Councilmember Haba expressed that the proof required for the rebate be revisited to be more streamlined.

Councilmember Denes asked that the "day time hours" be amended to be consistent throughout the Code.

Council Vice President Schaible agreed with the construction noise suggestion and expressed his flexibility with the requirements for the rebate program. He expressed his desire to be involved in the City's communications plan regarding the ordinance.

Councilmember Haba asked that ice cream trucks be given an exemption from the noise ordinance.

Councilmember Denes proposed an amendment to strike the word "daytime" from the pile driving portion of the Code. Councilmember Haba proposed that on page 3 line 25 the distance be changed to 300 or 500 feet.

Councilmember Waszczak asked that the discussion refocus on the gas-powered ban and wait on the other changes to the Code.

Councilmember Solomon asked that the Mayor stand up an ad-hoc committee that addresses noise changes to be brought back before Council at a later date.

Council Vice President Schaible expressed his desire to vote on the ordinance as presented and take up other more substantive changes at a later date.

Director Riddle clarified that the City would be using an outside agency to administer the rebate program.

Councilmember Haba asked that proof and residency be required as well as turning over a gas-powered blower, but that a receipt and the new blower be provided not be necessary. Council Vice President Schaible expressed that he thinks all should be present. Councilmember Haba offered that a correction be made to indicate "subsection 2" instead of "subsection 3." Clerk Reams made the correction.

Councilmember Denes withdrew his amendment request.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba, and Sandino

HCC-396-FY22

8.i. Small Business Emergency Relief Programs

I move the Mayor and Council allocate and authorize the expenditure of \$1,000,000 for business emergency relief programs. Funds will be allocated into two programs:

- \$900,000 for general emergency relief needs of Hyattsville small businesses, which will provide awards up to \$25,000 for small businesses licensed by and located within the City of Hyattsville who experienced negative economic impacts during the COVID-19 pandemic. Exclusions and other conditions apply.
- 2. \$100,000 for a permit expediting program to assist new and existing businesses in the City with expediting permit applications with Prince George's County, authorizing up to \$2,500 reimbursement for services provided by an approved list of vendors.

Sponsors: City Administrator

Attachments: Memorandum - ARPA Small Bus Programs 05.31.2022

Krissi Humbard, Small Business Coordinator for the City, presented the Small Business Relief program overview.

Councilmember Haba asked for clarification on the language regarding kiosks and the Class 1 definition in the memorandum. Mr. Paschall noted that the Class 1 refers to any business that is free standing or without structural walls, and that the second sentence is intended as examples of a Class 1 business. Councilmember Haba asked for clarification on the date for which a business must have been operational to be eligible for funding. Mr. Paschall replied that due to federal requirements, eligible businesses needed to be fully operational in February of 2020.

Councilmember Waszczak asked about specific categories of businesses like massage therapists and artists such as singers. Ms. Humbard responded that artists would be able to apply through the individual relief program. Mr. Paschall clarified that this is due to the way independent artists file their taxes.

Councilmember Solomon asked if a business license is a requirement for applying for funds. Mr. Chandler said yes. Councilmember Solomon asked if businesses could apply for ARPA funding if their application for a business license is in process. Mr. Paschall replied that a business could apply if its license was in process.

A motion was made by Council Vice-President Schaible, seconded by Councilmember Simasek, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

8.j. Nonprofit Emergency Relief Programs

HCC-397-FY22

I move that the Mayor and Council allocate and authorize expenditure of \$1,000,000 for nonprofit emergency relief programs. Program funds will be allocated into two programs:

- 1. \$900,000 for general emergency relief needs of eligible Hyattsville non-profits, authorizing up to \$25,000 per non-profit.
- 2. \$100,000 for a childcare assistance program fund, authorizing up to \$25,000 per eligible child care provider.

Sponsors: City Administrator

Attachments: Memorandum - ARPA Nonprofit Programs 05.31.2022

Councilmember Haba asked Mr. Paschall to clarify some of the language related to child care provider assistance. Mr. Paschall offered that the hope is to encourage new child care providers to open in Hyattsville. Councilmember Haba requested that it be made clear that the program will cover salaries for child care workers while they attend training.

A motion was made by Council Vice-President Schaible, seconded by Council President Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,

and Sandino

9. Council Dialogue (10:30 p.m. - 10:40 p.m.)

10. Motion to Adjourn

The meeting adjourned at 10:49 p.m.

A motion was made by Councilmember McClellan, seconded by Councilmember Solomon, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Schaible, Waszczak, Simasek, Denes, Peabody, McClellan, Haba,