

City of Hyattsville
Race & Equity Task Force Committee
Ad Hoc Meeting Minutes
Date: May 8, 2024: 7:00 pm-8:30 pm

Participants:

Task Force Members:

- Co-Chair Alicia Freemyn (AF)
- Co-Chair Daniel Amador (DA)
- Record Keeper Secretary Jocelyn Medallo (JM)
- Member Idara Akpan (IA)
- Member Nykia Clemonts (NC)
- Member Ana Valdez (AV)

Staff:

- Race & Equity Officer Shakira Louimarre (SL)

Community Members:

- Chuck Ward 3

7:03 pm - Welcome & Call to Order – Co-chair Freemyn

7:04 pm - 7:06 pm – Roll Call – Co-chair Amador

7:06 pm - 7:10 pm – Acknowledgement of Guests– Co-chair Freemyn

- DA moves to add agenda item; JM seconds; all in favor
- Welcome to Chuck of ward 3.

7:10 pm - 7:11 pm – Acknowledgement of New Committee Members – Secretary Medallo

- Three members not present and hello new members

7:11 pm - 7:20 pm – Adoption March Meeting Minutes – Secretary Medallo

- DA moves to adopt March 2024 meeting minutes. AF seconds. All in favor to adopt.

7:20pm – 8:08pm - Equity Plan Updates & Working Session

- SL: Equity Plan Updates:
 - Councilmember Haba put forward a motion for 3000 city funds for outreach and it was passed by unanimous vote.

- During April meeting, you went through the draft plan to identify most impactful motions that may need budgetary support and the data analyst position was identified and then approved.
- Member Valdez and Co-Chair Amador will work through with the community planning May 30th event at 6:30pm-8:30pm. We are looking for 3 panelists to show perspectives, including youth to talk about their advocacy on self-expression; HYV youth advisory; some type of leader – Councilperson or other task force leader. Co-Chair Freemyn approached but may be available. Idara mentioned making a quick mark up and putting it on social media and we can explore that.
- Discussion:
 - DA: Did team drafted an email language to be used to invite anyone? They mentioned they would draft discussion questions. Would it be helpful to provide input into those questions?
 - SL: I will change the wording a little. One of the concerns is to not overextend the invitations.
 - NC: Are we leaning toward anyone to round it out?
 - SL: A longer term HVL resident; lived experience in the community. They are waiting to know who the panelists are and they will draft the questions -both for the panelists and the small group questions.
 - AF: I can forward questions on other similar panels I have been on.
 - AV: I can handle the logistics and reporting back.
 - NC: Is panelist centered around pride month?

- SL: Correct.
- SL: Equity Plan Working Session. Review [Draft Equity Plan document](#). To stay on track for 5/20 presentation, we need everything completed by this Friday. We will review two potential strategies and review original timeline.
- Discussion:
 - DA: Review slides 4-5 for Community Engagement. In terms of putting together the presentation, this format only took me 1.5 hour to copy and paste into the Word document. It wasn't as daunting a task as anticipated.
 - JM: I can do my presentation but I want to be clear about the data check. Is that also on my plate?
 - SL: I have expressed RETF's interest being on the docket but you cannot be added to the 5/20 agenda until your documents are submitted.
 - AF: I would still feel good if it was in by that day. But I also want to honor the group's time and other responsibilities. I can keep moving with this deadline, if others feel it is feasible.
 - AV: I want to offer myself and help if someone needs to step back.
 - AF: I will be working on the conclusion. If you would like, you can be my second set of eyes.
 - AV: Yes, I can do that.
 - DA: I can offer to the group to format slides for people's sections. I will reach out to Member Gafford to offer to format slides and she can have eyes on what is being emphasized so they are ready to speak to it.

- SL: We are cutting it really close. Everything has to be submitted to Clerk's office by 5pm on Friday. Some of the department leaders may want to preview it.
- IA: I did the data check. There were only two points that needed to be checked.
SL: IA committed to doing the document. I will share the two sections with JM.
- SL: I am hearing the word "energy" and not wanting to extend the timeline. So let us talk about how we move forward.
- DA: I will format Member Gafford's section and email her to make sure that she has time to review and make edits and inputs, and I will do this by end of day (11:59pm) tomorrow.

SL: To recap the path forward:

- Co-Chair Amador will reformat Member Gafford's assigned section into slides by end of day tomorrow
- Secretary Medallo will add two sections by end of day Thursday
- Co-chair Freemyn and Member Valdez will work on a conclusion by Friday (11ish)
- Presentation –Everyone is responsible for their sections, into and conclusion

This puts us on track with a Friday deadline. I will stop by the Clerk's Office tomorrow to gauge what is already on the docket. I will keep you posted. The formatting is in my responsibility list but someone can offer to take a first look. If AV is able to read over for formatting and proofreading, that would be helpful. I will do a thorough printed out read on Friday afternoon.

Are there any questions or thoughts about this plan?

- NC: Let's go!

- AF: I feel clear about our next steps collectively and our timeline for getting this done by 5pm on Friday. Gratitude for your contributions and we cannot take lightly that we are volunteers showing up in this space and for our community and futures. I would love to reclaim our time. But before we do so, let us give our guest, Chuck, Ward 3, space to ask any questions or thoughts about process. Otherwise, if we have questions, please let us know. I think we can wrap this up and get started on our collective work together.
- SL: In past council meeting, chat was disabled to facilitate compliance with Compliance Act. It is a great reminder that as we input our information, not to have a back-and-forth in the document.

8:09pm –8:11pm - Community Comments - Co-Chair Freemyn

- None

8:12pm - Adjourn Meeting– Co-Chair Amador

- DA: The new motion energized us a lot. We will get out April meeting minutes. We have our tasks clearly laid out.
- AF moves; JM moves; all in favor.