



CITY OF HYATTSVILLE
RFP #DPW23-002

REQUEST FOR PROPOSALS

GALLATIN STREET INTERSECTION STUDY

Submitted By:

RK&K

May 23, 2023

May 22, 2023
Ms Laura Reams, City Clerk
The City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

Subject: Request for Proposals - RFP #DPW23-002 | Contract for Services: Gallatin Street Intersection Study Project

Dear Ms Reams,

RK&K is excited with this opportunity to partner with the City of Hyattsville and the local community to develop a 30% design concept for the Gallatin Street Intersection that utilizes a complete streets approach to making the intersection safer, efficient and comfortable for pedestrians, cyclists, transit and autos. We will evaluate a variety of improvement options including geometric adjustments, median islands, roundabouts (mini and standard), curb extensions, streetscape treatments, crosswalks, sidewalks, pedestrian ramps, bike lanes, landscaping, lighting and drainage. Our team possesses a wide range of experience on similar assignments for Prince George's County DPW&T, Howard County DPW, Montgomery County DOT, City of Takoma Park, City of Rockville, and many other state, county and local agencies throughout the Baltimore-Washington region. Recent and noteworthy improvement projects where we have delivered similar intersection improvements from concepts through construction include:

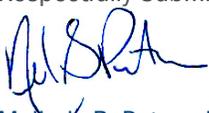
- > **Ethan Allen Gateway, City of Takoma Park MD:** a TAP funded major retrofit to improve multi-modal safety and mobility at a key intersection that serves as the City's gateway entrance from Prince George's County. Our team reduced travel lanes and narrowed the pavement so that we could repurpose space for parking, bike lanes, sidewalks, landscape panels, SWM facilities and lighting.
- > **Savage Area Complete Streets, Howard County MD:** a comprehensive series of improvements aimed at enhancing pedestrian and bicycle accessibility along local neighborhood streets. The proposed design included intersection geometric upgrades, mini-roundabout, bumpouts, traffic calming, shared lanes, sidewalks, ADA curb ramps, and pervious pavement treatments.
- > **Port Capital Street Mini-Roundabout, Howard County, MD:** a feasibility study and final design to improve traffic operations and safety at a non-conventional 4-way intersection along a residential collector in Jessup, MD. The design optimized use of the existing pavement by implementing a mini-roundabout with raised center circle and approach islands to calm traffic operations within the existing pavement and right of way and make the intersection safer for local traffic, pedestrians and school bus stop operations.

RK&K will provide the City a multidisciplinary planning and design team of experts who are ready to apply their expertise, current best practices, and innovative transportation solutions to the Gallatin Street Intersection. Our team will be led by **Oscar Garcia, PE** who will serve as Project Manager and primary point of contact with the City. Oscar will be supported by a team of complete street planners, roadway and traffic engineers and landscape architects with specialized expertise in developing multimodal roadway design for local communities. Our team's attributes include:

- > **Comprehensive multimodal transportation design team** of surveyors, planners, engineers, scientists, and landscape architects selected from our 500-person Baltimore/DC staff consisting of **specialized experts** in active transportation, roadway design, intersections, roundabouts, pedestrian/ADA facilities, bike lanes/paths, traffic signals, storm drainage and SWM, lighting, signing and pavement markings, utilities, environmental permitting, landscaping and constructability.
- > **Extensive Local, Prince George's County and MDOT SHA background** of 30+ years of service working continuously with local governments and cities throughout the Washington DC region including Prince George's County DPWT, DC DOT, WMATA, and MDOT SHA District 3. We are very knowledgeable of the agencies' roadway and traffic engineering processes, design requirements, standards, Bike Policy and Design Guidelines, ADA practices and Access Permit requirements. We are also very familiar with National Guidelines issued by AASHTO, NACTO, ITE and FHWA.

Our team will deliver an innovative, yet practical, high-level design concept for the Gallatin Street Intersection within the required schedule and budget. We welcome the opportunity to partner with the City of Hyattsville to advance this very important local improvement project.

Respectfully Submitted,



Melinda B. Peters, PE, CCM | Partner

PROPOSAL DOCUMENTS

In order to qualify for this Project, Contractors must submit all information requested in the following pages.

CONTRACTOR INFORMATION

Proposals must adhere to the format of these Proposal forms and content of this RFP. Proposals will not be evaluated unless all parts of the Proposal form are submitted in a complete package. The information set forth is the minimum required in order to qualify for consideration.

Firm Name	RK&K
Address	700 E. Pratt Street, Suite 500
City, State, Zip	Baltimore, MD 21202
Contact Person	Richard Adams, PE
Phone Number	410.462.9247
Email Address	radams@rkk.com

PROPOSAL RATE SHEET

In compliance with your Invitation to Proposal, we propose to furnish all materials, labor, equipment, and services, necessary to complete the work as outlined in the Scope, per the pricing stated below:

Item	Approx. Quantity	Unit	Position	Unit Rate	Proposal Amount
1	1	LS	Evaluation of Intersection		\$34,942.60
2	1	LS	Development of 30% concepts		\$15,905.19
3	1	LS	Optional – Survey		\$17,800.00
				Total Proposal	\$68,647.79

The quantities on this Proposal form are an estimate. Task orders for various planting projects will be issued by the City. Contractor will only be paid per task order for work that is invoiced to, inspected by, and accepted by the City.

PROPOSAL FORM PRICE AUTHORIZATION

By signing this Proposal form, such action certifies that the Contractor has personal knowledge of the following:

That said Contractor has examined the RFP and specifications, carefully prepared the Proposal form, and has checked the same in detail before submitting said Proposal; and that said Contractor, or the agents, officers, or employees thereof, have not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive Proposing in connection with this Proposal.

That all said work will be performed at the Contractor's own proper cost and expense. The Contractor will furnish all necessary materials, labor, tools, machinery, apparatus, and other means of construction in the manner provided in the applicable specifications, and at the time stated in the contract.

The undersigned, being a reputable Contractor and having submitted the necessary pre-qualification forms, hereby submits in good faith and in full accordance with all specifications, attached or integral, his/her Proposal:

Name of Contractor RK&K

Authorized Signature 

Name and Title of Signatory Melinda B. Peters, PE, CCM, Partner

Date May 23, 2023

Type of Organization (circle One): Corporation Partnership Proprietorship

SEAL:
(If corporation)

INSURANCE REQUIREMENT

Submit a certificate of Insurance from your insurance agent or insurance company that evidences your company's ability to obtain the following minimum insurance requirements. Attach and label as Exhibit I.

I. Workers Compensation

Coverage Statutory

A:

Coverage \$500,000 Bodily Injury by Accident for Each Accident

B:

\$500,000 Bodily Injury by Disease for Policy Limit

\$500,000 Bodily Injury by Disease for Each Employee

2. Commercial Auto Liability Insurance for All Owners, Non-Owned and Hired Autos.

\$1,000,000 Combined Single Limit for Bodily Injury and Property Damage Liability

3. Commercial General Liability Insurance

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal and Advertising Injury Limit

\$1,000,000 Combined Single Limit Bodily Injury & Property Damage – Each Occurrence

\$50,000 Fire Legal Limit

\$5,000 Medical Payment

4. Umbrella/Access Liability Insurance

\$2,000,000 Each Occurrence



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/2/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ames & Gough 8300 Greensboro Drive Suite 980 McLean, VA 22102	CONTACT NAME: ing
	PHONE (A/C, No, Ext): (703) 827-2277
	FAX (A/C, No): (703) 827-2279
	E-MAIL ADDRESS: admin@amesgough.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A : Charter Oak Fire Insurance Company A++ (XV)
	INSURER B : Travelers Property Casualty Company of America
	INSURER C : New Hampshire Insurance Company
	INSURER D : National Fire & Marine Insurance Company
	INSURER E :
	INSURER F :

INSURED: **Rummel, Klepper & Kahl, LLP**
 700 East Pratt Street, Suite 500
 Baltimore, MD 21202-4919

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab. GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			630-3R867964	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			810-3R867301	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-6S739749	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 10,000,000
							AGGREGATE \$ 10,000,000
							\$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below			WC039-32-6803	3/1/2023	3/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liab.			42-EPP-324858-01	11/1/2022	11/1/2023	Per Claim/Aggregate 10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Contractors Pollution Liability coverage is provided and included within the Professional Liability policy noted above. It shares the limits of the Professional Liability policy.

CERTIFICATE HOLDER EVIDENCE OF COVERAGE	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

COMPANY BACKGROUND

Company Name	RK&K
Main Office Location	700 E. Pratt Street, Suite 500 Baltimore, MD 21202
Year Founded	1923
Project Manager Name	Oscar Garcia, PE
Project Manager Phone	410.728.2900
Project Manager Email	ogarcia@rkk.com
Years of Experience	20
Has the company ever operated under another name? If yes, what name?	Sandlass, Wieman, Consulting Structural Engineers (1923) Sandlass, Wieman & Rummel (1944) Rummel, Klepper & Kahl, LLP (1951)
Do you have the equipment and staff available to start within 10 days of notice to proceed?	Yes
If no to the previous question, how long would it take to have the equipment and staff available?	
Has the company ever done work with the City of Hyattsville? If yes, when and what type of work.	No

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project	Savage Area Complete Streets
Owner of Project	Howard County Department of Public Works
Address of Project	Savage, MD
Contact Person	Marshall Davidson
Phone Number	410.313.5806
Email address	mdavidson@howardcountymd.gov
Description of work	RK&K completed preliminary and final construction documents to enhance multi-modal travel for pedestrians, bicyclists, transit, and automobiles within a residential community in historic Savage, Maryland. The proposed improvements include new ADA-compliant sidewalk, curb bump-outs, intersection modifications, mini-roundabout, pedestrian ramps, SWM practices, landscaping, signing and pavement markings to calm traffic and make the local streets safer and more accommodating to pedestrian, bicycle and bus operations while making them "greener" with new micro-stormwater facilities and pervious concrete sidewalk. Services included surveys, utility designation and test holes, concept alternatives, preliminary and final engineering, cost estimates, plat documents, public meetings and project management.
Comments	

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project	Ethan Allen Gateway
Owner of Project	City of Takoma Park
Address of Project	Takoma Park, MD
Contact Person	Daryl Braithwaite
Phone Number	301.891.7615
Email address	daryl@takomaparkmd.gov
Description of work	RK&K led the preparation of concept development and final engineering services for the City of Takoma Park's Ethan Allen Gateway Streetscape project. The project, which included the intersection of Ethan Allen Avenue, MD 410 and MD 650, serves as the gateway entrance into Takoma Park from Prince George's County. The project was supported by TAP funding and improved the safety and mobility of pedestrians, bicyclists and public transit customers while incorporating urban streetscape / landscaping and LID SWM. RK&K's scope of services included traffic analyses, topographic survey, utility data collection, geotechnical investigation, public outreach, lighting analysis, preparation of permit applications, concept, semi-final and final design construction documents, and construction phase engineering and construction inspection & construction management services.
Comments	

REFERENCES

Complete and submit the following for three (3) projects of similar nature as the project specified. Make copies and/or attach additional pages as needed.

Name of Project Port Capital Mini-Roundabout

Owner of Project Howard County Department of Public Works

Address of Project Jessup, MD

Contact Person Brandon Love

Phone Number 410.313.2414

Email address blove@howardcountymd.gov

Description of work RK&K prepared a feasibility study to implement a mini-roundabout at an existing unconventional two-way stop controlled intersection along a residential collector in Jessup to improve traffic operations and safety. RK&K prepared based mapping, collected utility data and assessed impacts, assessed existing environmental features/impacts, assessed stormwater management requirements, and developed a preliminary design for a mini-roundabout that could be cost effectively constructed within the existing pavement limits using a combination of raised splitter islands and chicanes, pedestrian ramps, striping, and signing. RK&K documented the design concepts, costs, and impacts in a technical report and coordinated the design with DPW and presented the concept to the community at a public meeting. RK&K proceeded with final design services, including surveys, geotechnical engineering, roadway design, drainage, stormwater management, sediment control, traffic control, signing, pavement markings, public outreach, cost estimates and technical specifications.

Comments



RK&K

 700 East Pratt Street, Suite 500, Baltimore, MD 21202 |  410.728.2900 |  www.rkk.com