



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD MONDAY, SEPTEMBER 21, 2020 7:00 PM

Candace Hollingsworth, Mayor (*departed at 8:23 p.m.*)
Kevin Ward, W1 (Council President) (*arrived at 7:28 p.m.*)
Carrianna Suiter, W3 (Council Vice President)
Bart Lawrence, W1
Robert Croslin, W2
Danny Schaible, W2
Ben Simasek, W3
Edouard Haba, W4
Daniel Peabody, W4
Joseph A. Solomon, W5

Absent: Erica Spell Wolf, W5

Also present were the following City staff members:

Tracey E. Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Chief Amal Awad, City of Hyattsville Police Department
Deputy Chief Scott Dunklee, City of Hyattsville Police Department
Lesley Riddle, Director of Public Works
Laura Reams, City Clerk
Sean Corcoran, Deputy City Clerk
Cheri Everhart, Recreation, Programs, and Events Manager
Hal Metzler, Project Manager, Department of Public Works
Reggie Bagley, Emergency Operations Manager

MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, September 21, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public Comment may be made using the e-comment feature at hyattsville.org/meetings or emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on September 21, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

1. Call to Order and Council Roll Call

Mayor Candace Hollingsworth called the meeting to order at 7:05 p.m.



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2. Pledge of Allegiance to the Flag

Mayor Hollingsworth requested a moment of silence in honor of the passing of Supreme Court justice, Ruth Bader Ginsburg.

3. Approval of Agenda

AMENDMENT

1) ADD HCC-84-FY21 to consent.

I move that the Mayor and Council amend the FY21 budget to accept and appropriate grant funding from the Maryland Department of the Environment in the amount of \$259,900 for the purchase of an Electric Shuttle Bus after review from the City attorney to ensure legal sufficiency.

2) Please note that the sponsors for each appointment will be corrected in the summary and minutes of this Council meeting.

| | |
|------------------|---|
| RESULT: | APPROVED, AS AMENDED [UNANIMOUS] |
| MOVER: | Suiter |
| SECONDER: | Croslin |
| AYES: | Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Ward, Spell Wolf |

4. Approval of the Minutes

4.) Approval of the Minutes

[HCC-66-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Minutes May 18 CM FINAL](#)

[Minutes Jun 1 2020 CM FINAL](#)

[Minutes Jun 4 2020 CM FINAL](#)

[Minutes Jul 20 2020 CM FINAL](#)

[Minutes Aug 10 2020 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the City Council meetings of May 18, 2020, June 1, 2020, June 4, 2020, July 20, 2020, and August 10, 2020.

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Haba |
| SECONDER: | Croslin |
| AYES: | Hollingsworth, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Ward, Spell Wolf |



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5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

City Clerk Laura Reams read public comments that were submitted electronically.

Ward 3 resident, Chuck Perry, addressed the Mayor and Council in opposition of the City's intention to purchase two (2) outdoor public restrooms questioning the materials used, the quality of the structures, and the justification of their cost.

Mr. Perry submitted a second public comment addressing the Mayor and Council in opposition of the City's grant appropriation for the Hyattsville Police Recruitment and Retention Program theorizing that there would be a great many evictions due to the COVID-19 pandemic and that expanding the Police Department would have no effect on underlying issues. He urged City officials to make an effort to examine civilian and law enforcement relations at the County and State levels.

Ward 2 resident, David Marshall, addressed the Mayor and Council in response to the Prince George's County grand jury verdict declining to indict the officers on site recalling that there were many protests and displays of opposition to the Hyattsville Police Department prior to the verdict. Mr. Marshall stated that he hoped that those who expressed opposition before receiving the facts regarding the incident would promptly change their position on the matter and hold confidence in local law enforcement.

6. City Administrator Update (7:20 p.m. - 7:35 p.m.)

City Administrator Tracey Douglas addressed the Mayor and Council as to events, programming, and progress in the City. Ms. Douglas recognized the recent addition of Reggie Bagley, Emergency Operations Manager and Adrienne Augustus, Police Media Relations and Mental Health Programs Manager as Hyattsville staff members relaying that Mr. Bagley had been instrumental in relief efforts including the establishment of the COVID-19 testing station and food distributions and that Ms. Augustus had been with the City for approximately two (2) weeks, noted a background in mental health, and was an Emmy nominated reporter. She acknowledged the hiring of four (4) new police officers: Jonathan Monge and Corey Marshall from the Washington Airport Authority and Alvin White and Sean Furr formerly of the New Carrollton Police Department stating the Chief Amal Awad continued to make every effort to vet qualified candidates through an extensive interview process and review to ensure there is a focus on community policing and building a team of dedicated professionals to serve and protect residents.

City Administrator Douglas announced the departure of police detective, Corporal Mark Filuta who moved to the private sector to work in the technology field and Building and Grounds Specialist, James Jones who intended to have more time with family.

Ms. Douglas reported on the ongoing telework and the gradual integration of staff working on-site conveying that telework was a success and commended staff including Assistant City Administrator Jim Chandler who helped to provide resources to allow staff members to work remotely. She stated that staff began working at the City municipal building on September 14, 2020 at 50%, or less, regular capacity and highlighted the upgrades, improvements, and safety



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measures that had been employed such as revised protocol for entering the building, a mandatory temperature station, sanitation stations, personal protective equipment (PPE), and posted social distancing and directional markers throughout the building.

Ms. Douglas recognized Mr. Bagley for his successful efforts in renewing a partnership with the County Health Department, Luminus Health, and First United Methodist church to continue the COVID19 testing site stating that the site would be open two (2) days a week with traffic control assistance from the Hyattsville Police and Public Works Departments. She added that the site served approximately 200 recipients a day and that staff were pursuing a third weekly testing day.

City Administrator Douglas provided an update on the COVID-19 Relief fund stating that while funds were still available for working artists and childcare providers, funds for small businesses had been exhausted rapidly. Ms. Douglas referenced the Geographic Information System (GIS) map provided through the City's website that gave details on where the funds were being distributed as well as other related informational sources and relayed that on October 23rd, the City was teaming with Employ Prince George's (EPG) to conduct a cash card distribution for applicable residents. She stated that the Hyattsville Community Development Corporation (CDC) had raised an additional \$23K in excess of the funding provided by the City and CASA de Maryland had distributed all their funds.

Ms. Douglas spoke about the reinstatement of the weekly food distribution for residents in need stating that Hyattsville had received assistance from the County to rejuvenate the program and that other established charitable programs such as Meals on Wheels and those from Department of Aging had tripled their outgoing inventory. She relayed that staff were working to identify vulnerable areas of the City that could benefit from these resources to better serve the community.

Ms. Douglas addressed the ongoing process of renaming Magruder park citing that the racist and restrictive language in the property deed had been removed and that outreach would be performed to compile feedback from residents and stakeholders regarding a new name for the park. City Administrator Douglas announced that a prepaid notecard would be included in the October Hyattsville Reporter to record name submissions, a drop box had been built by Christie Harris of the Department of Public Works (DPW) to collect submission on-site, Ward check-ins would be held to receive further input, and ultimately, the Race and Equity Task Force (RETF) and the Health, Wellness, Recreation Advisory Committee (HWRAC) would confer to narrow down choices that would be presented to Council in early 2021.

Ms. Douglas stated that plans were in progress for Halloween in Hyattsville 2020 and that a tentative plan included socially-distant, "grab-n-go" trick or treating at both Magruder and Heurich Parks, as well as an October-long costume and home decoration contest in which pictures of creative Halloween ideas could be submitted through social media for competition.

Ms. Douglas reported that there were only 10 days left to submit 2020 Census forms and, at that time, the State, the County, and the City had participation rates of 70.3%, 68.6%, and 61.6% respectively. She commended the hard work of the Complete Count Committee and highlighted their outreach efforts which included yard signs and advertisements, postcard mailings to 8.5K



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City residents, a social media campaign, and endeavors to reach and involve students and their parents. She thanked the Councilmembers for assisting in outreach efforts, specifically **Ward 2 Councilmember Danny Schaible** and **Ward 3 Councilmember Ben Simasek**.

The City Administrator noted the progress being made regarding the construction of a new DPW building and associated commercial garage and was nearing completion. Ms. Douglas referenced the resurfacing of the Municipal Building parking lot and commended staff on the prompt and successful accomplishments.

Ms. Douglas cited the recent historic flooding in the City due to violent storms reporting that financial assistance was being provided by the County and the City planned to hold community meetings to further inform residents of relief resources and provide guidance about recovery and mitigation of stormwater and sediment.

Ms. Douglas provided an update regarding the Police Department stating that several peaceful protests continued in response to the issues facing Americans during that time and there had been participation from Chief Awad and numerous law enforcement officers. She expounded on the activities of the department relaying that staff were updating police policies, instrumental in food distribution and COVID-19 testing sites, and, while increasing collaborations with different entities, had already developed partnerships with Community Crisis Services, Inc. (CCSI), the Anne Arundel Police Department (AAPD), and others.

City Administrator Douglas referenced the shooting incident of September 2019 stating that the independent grand jury had reached a verdict in the case declining to indict the involved officers of any wrongdoing in the incident. She noted that the criminal investigation had concluded and an administrative investigation would follow. Ms. Douglas reiterated that the Police Department was improving their training resources and ingeminated the hiring of Adrienne Augustus and the value of her mental health experience. She mentioned that the department had been working with local mental health and crisis experts, exploring new equipment, and that many of the recommendations being made for improvement were aspects already practiced by law enforcement staff. She recognized the program developed by the HWRAC on mental health and wellness training stating that three (3) classes were being funded to provide information and education to residents regarding pertinent pressing issues.

Ms. Douglas described Operation Chill; a program in which Police Officers recognized good deeds performed by the City's youth and rewarded the instances with coupons for free items at 7-11 stores.

Ms. Douglas reported that there was a new closed-circuit television (CCTV) camera located on Route 1 that would supplement several others that were employed to surveille neighborhoods to identify and prevent crime.

City Administrator Douglas informed the Body that the High Mobility Multipurpose Wheeled Vehicle (Humvee) owned by the City was soon to be decommissioned and recalled some of the instances in which the vehicle had been vital in providing support during flooding and other emergency situations.



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Ms. Douglas reported on the economic position of the City stating that many businesses had been lost due to the global pandemic, but that the City had gained new businesses including Will's decorating, Tiered and Petite, and Federalist Pig which was set to open in Spring 2021. Ms. Douglas announced that Community Economic week took place in October and noted that the Rhode Island Trolley trail was experiencing a four (4) month delay with a final design expected in December 2020. She communicated that the Prince George's Plaza metro stop had been approved for a name change to Hyattsville Crossing which would don the acronym "HVX" and that costs associate would total approximately \$330K and that portions of the funding would be procured through assistance from the County. Assistant City Administrator Jim Chandler added that the naming project aligned with the second phase of the silver line and concurred that staff expected the name change be recognized and adopted before the turn of the year.

Ms. Douglas addressed the work of the Communications and Legislative Services department noting that recordings of the Hyattsville Headlines, Council recaps, and online camp instructional videos continued to be well received and that all outstanding Committee meeting minutes had been completed. She stated that the first phase of the strategic communications plan would be presented to Council the following Fall, staff had been editing and updating the Committees Handbook and Onboarding Process to provide more clarity of the purpose, procedures, and conduct of members and associated individuals, and that the City's record retention schedule would also be edited and updated. Ms. Douglas also acknowledged that the City's charter and code would be reformed to allow for easier navigation and transparency.

Ward 5 Councilmember Joseph Solomon thanked the City Administrator and staff for the continued efforts and hard work noting that the DPW and Communications departments performances had been exceptional. He inquired as to what communication had taken place between City staff and representatives of Sacred Heart regarding the stormwater mitigation to which City Administrator Douglas responded that Director of Public Works, Lesley Riddle, had conversations with appropriate individuals and that a community meeting would be scheduled to apprise area residents of the aftermath and plans moving forward. Ms. Riddle contributed that she had several meetings with members of Sacred Heart and the site developers and stated that those responsible had acted with due diligence to provide adequate stormwater management and that the site was inspected immediately after the torrents of rain and no sediment could be found in the runoff.

7. Treasurer Update (7:35 p.m. - 7:40 p.m.)

City Treasurer Ron Brooks addressed the Mayor and Council with an update regarding the City's financial position stating that the Fiscal Year 2019 (FY19) audit was progressing well with an expectation of closing by the end of the following December. Mr. Brooks stressed the importance of completing the audit in a timely manner as not to negatively affect the A2 rating granted by Moody's.

Treasurer Brooks relayed the status of cash reserves reporting that there had been a decrease of approximately 28% compared to the previous year and that a majority of those funds were being actively applied to approved construction projects in the City and would eventually be returned.



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Mr. Brooks stated that he and his staff were paying close attention to financial activity, deficits, and revenues in consideration of the impact of the health crisis. He stated that property tax revenues would soon be calculable and that would provide insight as to the fiscal status for the remainder of the year.

Councilmember Solomon recalled that the year prior, the Body had discussed developing a stability fund and requested clarity regarding its status to which Treasurer Brooks responded that no money had been committed to the fund, but concurred that it was a tool that should be discussed and considered after the first of the year.

8. Proclamations (7:40 p.m. - 7:45 p.m.)

8.a) Breast Cancer Awareness Month 2020 Proclamation

[HCC-67-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Breast Cancer Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of Breast Cancer Awareness Month.

8.b) Domestic Violence Awareness Month 2020 Proclamation

[HCC-68-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Domestic Violence Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of Domestic Violence Awareness Month.

8.c) National Disability Employment Awareness Month 2020 Proclamation

[HCC-71-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[National Disability Employment Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of National Disability Employment Awareness Month.

8.d) Proclamation in Honor of Ruth Ann Frazier

[HCC-78-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Ruth Ann Frazier CM092120](#)



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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Solomon |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

9. Appointments

9.a) Appointment to the Ethics Commission

[HCC-72-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Hollingsworth

Co-Sponsor: N/A

I move that the Mayor, with Council approval appoint David Sip (Ward 1) to the Hyattsville Ethics Commission for a term of three (3) years to expire on September 21, 2023.

9.b) Appointment to the Educational Facilities Task Force

[HCC-73-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Ward

Co-Sponsor(s): ~~N/A~~ Schaible

I move that the Mayor and Council appoint Sarah Weston (Ward 1) to the Hyattsville Educational Facilities Task Force for a term of two (2) years to expire on September 21, 2022.

9.c) Appointment to the Police and Public Safety Citizens' Advisory Committee

[HCC-74-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Ward

Co-Sponsor: ~~N/A~~ Schaible

I move that the Mayor and Council appoint Joel Chan (Ward 1) to the Hyattsville Police and Public Safety Citizens' Advisory Committee for a term of two (2) years to expire on September 21, 2022.

9.d) Appointment to the Race and Equity Task Force

[HCC-76-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Schaible

Co-Sponsor: N/A

I move that the Mayor and Council appoint Malcolm Clarke (Ward 3) to the Hyattsville Race and Equity Task Force for a term of two (2) years to expire on September 21, 2022.



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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Croslin |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

10. Consent Items (7:50 p.m. - 8:00 p.m.)

10.a) Hyattsville Ordinance 2020-05: Revisions to Chapter 108, Revitalization Tax Credit

[HCC-13-FY21](#)

Sponsor: Hollingsworth

Co-Sponsor(s): N/A

[Revitalization Tax Credit 2020-05](#)

[Revitalization Tax Credit](#)

I move that the Mayor and Council adopt Ordinance 2020-05, an Ordinance whereby the City of Hyattsville amends its taxation provisions to permit the granting of revitalization tax credits to the production of affordable housing for individuals and families and to allow for certain exceptions in tax credit limitations pursuant to the production of affordable housing units (SECOND READING & ADOPTION)

10.b) DPW Facility New Construction Project - Purchase of Furniture Change Order

[HCC-59-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[JN-3469 HYATTSVILLE DPW-R6-LOCKER RMS](#)

[JN-3469 HYATTSVILLE DPW LOCKERS](#)

I move that the Mayor and Council authorize the City Administrator to execute the change order for the order of furniture for the new DPW Facility and authorize an expenditure, not to exceed \$60,000, with Douron under the existing purchase agreement.

10.c) DPW New Facility Construction Project - IT and Cabling Services Change Order

[HCC-60-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[2020-CQK-P26 - Change Order for 2019-CQK-J05 - Network Project](#)

[2020-CQK-P27 - Change Order for 2019-CQK-J02 - Cabling Project](#)

I move that the Mayor and Council authorize the City Administrator to execute change orders related to the construction of the new DPW building with Dataprise, LLC, and authorize expenditures not to exceed \$25,000 for the execution of the change orders.



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10.d) FY2021 Community Legacy Resolution: 2020-08

[HCC-65-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Community Legacy Application - Hyattsville Resolution - 2020](#)

I move that the Mayor and Council adopt Hyattsville Resolution 2020-08, a Resolution of the City of Hyattsville, Maryland in support of the City's application to the State of Maryland Department of Housing & Community Development (DHCD) for grant funding to support the City's Commercial Façade Improvement Program to be further described in the Community Legacy application.

10.e) FY21 Grant Appropriation: Police Recruitment and Retention Program

[HCC-69-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Grant Award](#)

I move that the Mayor and Council accept and appropriate in the FY21 budget a grant award from the Governor's Office Crime Control and Prevention in the amount of \$26,350.00 for recruitment and retention of Police Officers, upon the review and approval of the City Attorney for legal sufficiency.

10.f) USPS Parking Lot Lease Renewal

[HCC-77-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[USPS Parking Lot Lease Renewal - FY2021](#)

I move the Mayor and Council authorize the City Administrator to execute a lease with the United States Postal Service (USPS) for use of the USPS parking lot located at 4325 Gallatin Street, Hyattsville, to expire in October 2025 at a rate of \$843/month with a 3% annual increase.

10.g) Adirondack Tree Experts Contract - Option year 2

[HCC-79-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council authorize the City Administrator to execute option year 2 of the Urban Tree Care contract with Adirondack Tree Experts and authorize an expenditure not to exceed \$185,000 for continued services.

10.h) Memorandum of Understanding with Prince George's County

[HCC-80-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A



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I move that the Mayor and Council authorize the City Administrator to negotiate and enter into a Memorandum of Understanding (MOU) with Prince George’s County to fund overtime costs for police and/or traffic controllers to support an additional Hyattsville COVID testing site day(s).

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Haba |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

11. Action Items (8:00 p.m. - 8:30 p.m.)

11.a) Purchase of Two Outdoor Public Restrooms (Portland Loos)

[HCC-30-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Hyattsville Sales Quote COMP 5.13.20](#)

[Portland-Loo-Presentation-DC-march-2017-1](#)

[TRI-FOLD \(1\)](#)

I move that the Mayor and Council authorize the City Administrator to purchase two (2) outdoor public restrooms (Portland Loos), and to expend an amount not to exceed \$240,000.

Director of Public Works Lesley Riddle addressed the Mayor and Council with a summary of the item stating that the structures were manufactured for Portland, OR and, while accessible to all, serve an at-risk population. Ms. Riddle described that the loos are of metal construction and being used in several cities throughout the world.

City Administrator Tracey Douglas added that a portion of the cost was allotted for installation and connection to City water and that the structures being purchased offered some technologies that allowed for customization and function schedule.

Ward 4 Councilmember Edouard Haba inquired as to the location of the outdoor restrooms to which Director Riddle responded that they were tentatively planned to be installed at Hyatt and Heurich parks.

Councilmember Simasek noted that the structures had to be connected to public water lines and inferred that they would be permanent fixtures to which Ms. Riddle answered in the affirmative explaining that they would need connection to sewer water lines and electricity and stated that staff were looking into solar panels to remove the reliance on City electricity.

Councilmember Simasek received confirmation that the maintenance and upkeep of the outdoor restrooms would be the responsibility of DPW and suggested that the loos be located in shaded areas as to not become too hot or uncomfortable and the options for winterizing and particular lighting should be exercised. He asked that the at-risk population be considered when



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determining a location as well as tracking the at-risk population and the areas in which they are most prominent.

Ward 4 Councilmember Daniel Peabody recalled that there was an existing outdoor restroom located at Heurich Park and asked about its status and purpose to which Director Riddle replied that the restroom once located in Heurich Park had been moved to the DPW building for use by staff due to restrictions imposed from the COVID-19 pandemic.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Simasek |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

11.b) FY2021 Corridor Investment Grant Awards

[HCC-70-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - CIP Award Recommendations - 09.21.20](#)

[CIP Applicant Summary - FY2021](#)

[Corridor Investment Grant - Program Guidelines - June 2020](#)

I move that City Council approve FY2021 Hyattsville Corridor Investment Grants to the following organizations and authorize the City Administrator to execute grant agreements with the recipient organizations in the specified amount for each programming activity as follows:

- Acapulco Spirit Restaurant: \$2,000
- Green Owl Design: \$2,000
- Hyattsville Aging in Place: \$1,500
- Hyattsville Community Development Corporation: \$1,500
- Just Rock Enterprise: \$5,500
- Will's Decorating: \$2,000
- Maryland Meadworks: \$2,500
- Pyramid Atlantic: \$3,500
- Robert Harper Books, LLC: \$3,500
- SoHy Placemaking: \$2,000
- Subway: \$1,500
- Trinity Grill: \$2,500

All grant funding shall be subject to the terms and conditions of the grant agreement.



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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Solomon |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

11.c) FY2021 Commercial Façade Improvement Program Grant Awards

HCC-75-FY21

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - FY2021 CFI Award Recommendations - 09.21.20](#)

[CFI Program - Application Summary](#)

[Commercial Façade Improvements - Program Guidelines - March 2020](#)

I move that the Mayor and Council accept the recommendations of the Commercial Façade Review Panel and approve grant funding awards for the following properties:

Kahvie Coffee, 6515 Belcrest Road: \$15,000

Will's Decorating, 5122 Baltimore Avenue: \$10,000

Maryland Meadworks, 4700 Rhode Island Avenue: \$5,000

Councilmember Simasek noted that there were five (5) applications and three (3) rewards stating that one of the rejected applicants was outside City limits and requested clarification on why the application from Queens Chapel Town Center was rejected to which Assistant City Administrator Jim Chandler responded that staff was in regular communication with the applicant, but the applicant had been in the midst of another construction project and the City could not honor a grant award unless the entity had no ongoing projects.

Councilmember Schaible sought clarity regarding possible inconsistencies with what the City has communicated to applicants and what funding was available for the grants to which Mr. Chandler replied that funding for the grants are received from the State of Maryland's Community Legacy program and due to circumstances they were unaware of when the funds would be made available and what the amount would be. He stated that the only reason they were able to offer a grant during that particular cycle was because one of the prior year's grantees was unable to use the funds and \$30K was returned to the City and appropriated for the three (3) aforementioned awardees.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Haba |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |



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12. Council Dialogue (8:30 p.m. – 8:40 p.m.)

Councilmember Schaible recalled efforts to reach residents to ask them to participate in the 2020 Census highlighting the importance to funding and services in Hyattsville. He provided details for potential participants for future outreach.

Item 10.i was omitted during the consent portion of the meeting and presented during Council dialogue.

10.i) FY21 Budget Amendment: Electric Shuttle Bus Grant

HCC-84-FY21

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Shuttle bus grant

I move that the Mayor and Council amend the FY21 budget to accept and appropriate grant funding from the Maryland Department of the Environment in the amount of \$259,900 for the purchase of an Electric Shuttle Bus after review from the City attorney to ensure legal sufficiency.

Councilmember Haba referenced some of the aspects and conditions of the measure and requested a timeline of action to which City Administrator Douglas stated that it would be several months until the purchase was finalized and noted that there was an outstanding balance that could be decreased before purchase as well as noting upgrades to be applied before procurement.

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| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Ward |
| SECONDER: | Solomon |
| AYES: | Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Hollingsworth, Spell Wolf |

Councilmember Simasek urged the community to participate in the 2020 Census before the incoming deadline and referenced the Earth Day cleanup October 3rd.

Councilmember Haba recognized the damage from the recent flood and expressed relief that no residents were hurt. He stressed the importance of registering to vote in the 2020 national election.

Ward 1 Councilmember Bart Lawrence reminded everyone to be safe and take care of each other.

Ward 2 Councilmember Robert Croslin encouraged everyone to vote or register to vote and not to take anything for granted.

Councilmember Solomon expressed appreciation for the management of the City during challenging times and announced that he had been appointed to the State Body Camera Task Force and appointed the Chairman of the Prince George’s County Responsible Legacy Task Force. He requested assistance from colleagues to join him in phone banking with the State of Florida.



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Council President Kevin Ward echoed the sentiments of his colleagues specifically in support of participation in the 2020 Census and the recent City flooding.

13. Community Notices and Meetings

13.a) Main City Calendar September 22 – October 5, 2020

[HCC-82-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Main City Calendar Sep 22 - Oct 5 2020](#)

14. Motion to Close

14.a) Motion to Close – NOTE: The Council will not return to open session

[HCC-81-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council find that public discussion of City IT infrastructure and a confidential security assessment would constitute a risk to the security of the City’s information technology network because it involves:

1. Security assessments or deployments relating to information resources technology;
2. (ii) network security information, including information that is:
 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; or
 2. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
 3. Deployments or implementation of security personnel, critical infrastructure, or security devices.

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Simasek |
| SECONDER: | None |
| AYES: | Hollingsworth, Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Spell Wolf |

Upon the approval of the first part of the motion

The Mayor and Council having found that the requisite preconditions are met, I move that the Mayor and Council close the Council Meeting of September 21, 2020 to review and discuss a confidential report relating to the City’s IT infrastructure and cybersecurity.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b) (15) to discuss cybersecurity. The reason



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for closing the meeting under this exception is to protect the City’s confidentiality pertaining to cybersecurity matters.

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|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Simasek |
| SECONDER: | Lawrence |
| AYES: | Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody, Solomon |
| ABSENT: | Hollingsworth, Spell Wolf |

The open session of the meeting concluded at 8:40 p.m.

Pursuant to the requirement of the Annotated Code of Maryland State Government Article 3-306(C)(2); this statement is included in these minutes:

A closed session of the Council of the City of Hyattsville was held virtually at 8:42 p.m. on Monday, September 21, 2020.

In addition to the City Council, the following staff members were present: **City Administrator Tracey E. Douglas, Assistant City Administrator Jim Chandler, City Clerk Laura Reams, and Deputy City Clerk Sean Corcoran**

Mayor Hollingsworth and **Ward 5 Councilmember Erica Spell Wolf** were absent.

The authority under which the session was closed was the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b)(15) to discuss cybersecurity.

Topics Discussed: Dataprise presented the results of their Security Gap report which identified vulnerabilities and provided recommendations to ensure profile, account, network, data, and records security.

Action Taken: None taken.

Councilmember Croslin made a motion to adjourn the closed session, which was seconded by **Councilmember Peabody** and approved unanimously by the Council.

The closed session adjourned at 9:14 p.m.

ATTEST:
September 28, 2020

Laura Reams, City Clerk

Sean Corcoran, Deputy City Clerk