

# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

### Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, July 19, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

### PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 4 PM on July 19, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_e216G051SiykrMWneBBIAg](https://us06web.zoom.us/webinar/register/WN_e216G051SiykrMWneBBIAg)

1. **Call to Order and Council Roll Call – *The meeting was called to order at 6:01 p.m. All Councilmembers were present.***
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda – *APPROVED, AS AMENDED, UNANIMOUS***

### AMENDMENTS

**REMOVE** Item 9.a): HCC-17-FY22 Queens Chapel Town Center – Detailed Site Plan (DSP 10011-02)

**MOVE** Item 11.o): HCC-28-FY22 Authorization of Agreement with Hyattsville CDC for Community Outreach from CONSENT to ACTION

4. **Motion to Close (6:10 p.m. - 7:10 p.m.)**

**4.a) Motion to Close – *APPROVED, UNANIMOUS; the Council entered into closed session at 6:10 p.m. The Council returned to open session on a motion made by Ward 2 Councilmember Robert Croslin, seconded by Ward 4 Councilmember Daniel Peabody and approved unanimously by the body at 7:34 p.m.***

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

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I move the Mayor and Council close the Council Meeting of July 19, 2021 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

### 5. Approval of the Minutes

#### 5.a) Approval of the Minutes – **APPROVED, UNANIMOUS**

##### **HCC-24-FY22**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Minutes Apr 19 2021 PH FINAL](#)

[Minutes May 17 2021 PH FINAL](#)

[Minutes Apr 19 2021 CM FINAL](#)

[Minutes May 3 2021 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the Public Hearings of April 19, 2021, and May 17, 2021, and the Council meetings of April 19, 2021, and May 3, 2021.

### 6. Public Comment (7:15 p.m. – 7:25 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

### 7. City Administrator Update (7:25 p.m. - 7:35 p.m.)

### 8. City Treasurer Update (7:35 p.m. - 7:45 p.m.)

### 9. Presentations (7:45 p.m. - 8:05 p.m.)

#### ~~9.a) Queens Chapel Town Center – Detailed Site Plan (DSP-10011-02) Presentation~~

##### ~~HCC-17-FY22~~

~~Sponsors:~~ At the Request of the City Administrator

~~Co-Sponsor(s):~~ N/A

~~[Memo – DSP-10011-02 – QC Town Center \(1\) QCTC Presentation](#)~~

~~[DSP-10011-02-QC-Town-Center](#)~~

~~Presentation Only~~

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## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

### **9.b) 6400 American Boulevard - Detailed Site Plan (DSP-21006) Presentation**

[HCC-19-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Presentation Memo - Parcel N - DSP 21006](#) [Parcel N - DSP 21006 - 07.19.21 Materials](#)  
[HCC-19-FY22 Attachment Parcel N- City of Hyattsville 21-0719](#)

Presentation Only

### **10. Proclamations (8:05 p.m. - 8:10 p.m.)**

#### **10.a) Proclamation Honoring the 80th Anniversary of Queens Chapel Barber – *APPROVED, UNANIMOUS***

[HCC-27-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[CM 0719 Honoring Queens Chapel Barber 80th Anniversary](#)

I move that the Mayor and Council adopt a proclamation in honor of Queens Chapel Barber and their 80 years of business serving the residents of the City of Hyattsville.

### **11. Consent Items (8:10 p.m. - 8:15 p.m.)**

#### **11.a) Green Alley Design – *APPROVED, UNANIMOUS***

[HCC-1-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Oliver Alley Proposal letter LIDC 051221](#)

I move that the Mayor and Council authorize the City Administrator to accept the proposal from the Low Impact Design Center for the design of the Green Alley renovation of public alleys 26A and 26B, and expend an amount not to exceed \$51,702.00 under their existing contract.

#### **11.b) Heurich Park Community Garden Use Agreement – *APPROVED, UNANIMOUS***

[HCC-11-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Heurich Park-Hyattsville community garden agreement \(1\)](#)

I move the Mayor and Council authorize the City Administrator to negotiate a Use Agreement between the City and the Maryland National Capital Parks and Planning Commission (MNCPPC) to promote and install an accessible community garden at Heurich Park, upon the review and approval of the City Attorney for legal sufficiency.

# City Council of Hyattsville, Maryland

## SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

**11.c) Special Use Agreement - Hyattsville Elementary School PTA Zombie Run – APPROVED, UNANIMOUS**

**HCC-2-FY22**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[2021 Zombie Run Use Agreement](#)

[H Z 5K Course Map](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 16, 2021 subject to review for legal sufficiency by the City Attorney.

**11.d) FY22 - Landscaping Contract Expenditure – APPROVED, UNANIMOUS**

**HCC-3-FY22**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[210315 - HCC-253-FY21 - landscape maintenance](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to Professional Lawn Maintenance Services (PLMS) for the FY22 portion of the existing landscaping contract.

**11.e) Special Use Agreement - Route 1 Velo Cyclocross – APPROVED, UNANIMOUS**

**HCC-4-FY22**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[2021 Cyclocross Special Use Agreement](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Community Park for its Annual Cyclocross bicycle race, scheduled for Sunday, October 10, to include set-up in the afternoon of Saturday, October 9, 2021 subject to review for legal sufficiency by the City Attorney.

**11.f) Purchase of Administration Vehicle – APPROVED, UNANIMOUS**

**HCC-5-FY22**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[HYATTSVILLE PUBLIC WORKS XPR2500 MOBILE JUNE 21 2021 \(1\)](#)

[Hyattsville PubWorks 2021 K8A Hybrid 6 2021 \(002\) \(1\) MD 2021 Police BPO \(1\) 6-15-](#)

[2021 unsigned \(1\)](#)

# City Council of Hyattsville, Maryland

## SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

I move that the Mayor and Council authorize an expenditure not to exceed \$50,000.00 to Hertrich Fleet Services for the purchase of a hybrid Ford Explorer for Department of Public Works Administration Services.

**11.g) Hyattsville Ordinance 2021-04: Amending the City Code for the naming of David C. Driskell Community Park (ADOPTION) – APPROVED, UNANIMOUS**

[HCC-6-FY22](#)

**Sponsor:** Ward

**Co-Sponsor(s):** Spell Wolf, Simasek, Schaible, Solomon, Croslin, Peabody, Suiter

[HO 2021-04 David C. Driskell Community Park](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2021-04, an Ordinance whereby the City Council amends the City of Hyattsville Code to strike any reference to “Magruder Park” and replace it with “David C. Driskell Community Park.” (SECOND READING & ADOPTION).

**11.h) Appointment of the City Attorney – APPROVED, UNANIMOUS**

[HCC-8-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move that the Mayor, with Council approval, appoint E.I. Cornbrooks IV, Esquire of the firm of Karpinski, Cornbrooks, and Karp, P.A. as the Attorney for the City.

**11.i) FY22 - Alley Maintenance Contract Expenditure – APPROVED, UNANIMOUS**

[HCC-12-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[210315 - HCC-254-FY21 - alley maintenance](#)

I move that the Mayor and Council authorize an expenditure to Professional Lawn Maintenance Services (PLMS) for an amount not to exceed \$35,000 for the FY22 portion of the contract.

**11.j) FY22 Building Cleaning Contract Expenditure – APPROVED, UNANIMOUS**

[HCC-13-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[210315 - HCC-252-FY21 - building cleaning contract](#)

I move that the Mayor and Council authorize an expenditure to Sentral Services for an amount not the exceed \$100,000 for the FY22 portion of the Building Cleaning Contract.

# City Council of Hyattsville, Maryland

## SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

**11.k) Board of Zoning Appeals Variance (V-46-21): 5723 39th Avenue, Hyattsville – APPROVED, UNANIMOUS**

[HCC-14-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Memo - V-46-21](#)

[V-46-21 Binder](#)

[V-46-21 Virtual Hearing Notice \(1\)](#)

[City of Hyattsville Zoning Variance Policy Statement & VarianceProcess ENGLISH](#)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-46-21, a variance request of 1.45 feet side yard width and 6.5% net lot coverage are for the subject property at 5723 39th Avenue, Hyattsville.

**11.l) Adirondack Tree Experts Contract - Option Year 3 – APPROVED, UNANIMOUS**

[HCC-15-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[200921 - HCC-79-FY21 - adirondack yr 2](#)

I move that the Mayor and Council authorize the City Administrator to execute option year two (2) of the Urban Tree Care contract with Adirondack Tree Experts and authorize an expenditure not to exceed \$185,000 for continued services.

**11.m) FY22 Grant Acceptance: Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities – APPROVED, UNANIMOUS**

[HCC-16-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[19550](#)

I move that the Mayor and Council authorize the City Administrator to accept the Chesapeake Bay Trust Green Streets, Green Jobs, Green Cities Grant, in an amount of \$15,000 for the design of a “green alley” project for the renovation of alleys 26A and 26B. In addition, the Treasurer is authorized to appropriate the funds accordingly to meet the requirements of the grant.

**11.n) FY22 Budget Amendment: Special Revenues Budget and Appropriation of Unencumbered FY21 COVID-19 Funds – APPROVED, UNANIMOUS**

[HCC-25-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

# City Council of Hyattsville, Maryland

## SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

I move that the Mayor and Council amend the FY22 Special Revenues Fund Budget and appropriate \$33,450 of remaining COVID-19 funds.

### 12. Action Items (8:15 p.m. - 9:00 p.m.)

**11.o) Authorization of Agreement with Hyattsville CDC for Community Outreach – APPROVED, UNANIMOUS**

[HCC-28-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[HCC-28-FY22 Attachment VACCINATION OUTREACH Proposal Draft 2021](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Hyattsville Community Development Corporation (CDC) to partner in conducting outreach to residents in the community who have not yet received the COVID-19 vaccination, subject to review for legal sufficiency by the City Attorney.

**12.a) Election of Council Officers – APPROVED, UNANIMOUS**

[HCC-7-FY22](#)

**Sponsors:** Ward

**Co-Sponsor(s):** N/A

I move the Mayor and Council elect Councilmember Robert Croslin as Council President and Councilmember Danny Schaible as Council Vice President for a term of two (2) years to end in July 2023.

**12.b) Assignment of Committee Liaisons – APPROVED, AS AMENDED, UNANIMOUS**

[HCC-9-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move the Mayor and Council appoint the following Councilmembers as Council liaisons to City committees:

Code Compliance Advisory Committee: McClellan, Sandino

Education Advisory Committee: McClellan, Peabody

Educational Facilities Task Force: Denes, Peabody

Health, Wellness, and Recreation Advisory Committee: Denes, ~~Croslin~~

Hyattsville Environment Committee: Simasek, Haba

Planning Committee: Simasek, Denes, Haba

Police and Public Safety Citizen's Advisory Committee: Schaible, Sandino, Croslin

Race and Equity Task Force: Sandino, Croslin

Shade Tree Board: Schaible, Simasek

# City Council of Hyattsville, Maryland

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City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

**12.c) Teen & Multi-Generational Center - Acceptance of Design Proposal – APPROVED, UNANIMOUS**

**[HCC-18-FY22](#)**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[HYATSVLLE - Youth Center - Design - WorkOrderPackage](#)

I move that the Mayor and Council authorize the City Administrator to accept the design proposal from The Matthews Group for an expenditure not to exceed \$60,000 for the design of the Teen Center.

### **13. Discussion Items (9:00 p.m. - 9:20 p.m.)**

**13.a) Send Letter to Prince George’s County Judges in Support of Continued Virtual Access to Prince George’s County Courtrooms**

**[HCC-10-FY22](#)**

**Sponsors:** Schaible

**Co-Sponsor(s):** Simasek, Solomon, Haba, McClellan

[Letter to Administrative Judge Sheila Tillerson](#)

I move that the Mayor and Council prepare letters to be sent to Prince George’s County Administrative Judges Sheila Tillerson Adams and Lisa Hall Johnson in support of continued virtual public access to Prince George’s County courtroom proceedings, for observers.

**13.b) Temporary Outdoor Seating Emergency Ordinance**

**[HCC-22-FY22](#)**

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Memo - Temporary Outdoor Seating Ordinance Discussion Item](#)

[Ordinance 2020-04 SIGNED](#)

[CR-69-2021](#)

[Maryland-2021-SB205-Chaptered](#)

[SB 205 Fiscal and Policy Note](#)

Discussion Only.

### **14. Council Dialogue (9:20 p.m. - 9:30 p.m.)**



# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, July 19, 2021 at 6:00 PM

**15. Community Notices and Meetings**

**15.a) Main City Calendar: July 20 - August 2, 2021**

[HCC-23-FY22](#)

**Sponsors:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Main City Calendar July 20 - August 2, 2021 FINAL](#)

**16. Motion to Adjourn – *The meeting adjourned at 10:56 p.m.***

**ATTEST:**

**July 20, 2021**



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**Laura Reams, City Clerk**



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**Sean Corcoran, Deputy City Clerk**