

City of Hyattsville Board of Supervisors of
Elections Wednesday, April 4, 2023: 4pm

IN PERSON MEETING

City Building, 3rd Floor Mayor's Office

AGENDA

- 1) Call to Order – 4:05pm - Present:
 - BOSE Members: Zach Peters (Chair), Erin Payne, Juan Castillo, Lisa Pineda, and Greta Mosher
 - City of Hyattsville Staff: Deputy City Clerk Nate Groenendyk
- 2) Approval of the Minutes
 - Lisa Pineda moved to approve minutes from February 7, February 22, and March 7
 - Zach Peters seconded the motion
 - The minutes were unanimously approved by the Board
- 3) Poll Pad Update
 - Laura Reams recently received login information
 - All on track – starting to work and get to know the system a bit and have already identified and worked out some easily fixed issues
 - Another positive note – the system is not being set up from scratch, easy to getting going
- 4) Election Judge – Review of Confirmed Judges
 - 4 confirmed judges (returning)
 - Nate will reach out to 1 additional judge to return
 - Nicola Konigkramer identified as Same-day Registration or Chief Judge because of her previous experience
- 5) Sticker Contest Review
 - Board staff reviewed and voted on winners for each of the four age categories
 - Winners will be informed and invited to join Election Fest for recognition
 - Stickers will be printed to be given out on Election Day
- 6) Ballot Intake Schedule
 - Schedule may be adjusted depending on volume of ballots received
 - Definitely will keep 3-5pm slots – best for all
 - Judge training will be the Thursday before the election
 - May move Monday, May 8 to later in day, as needed
 - Current schedule:
 - Monday, April 24: 3-5 PM
 - Friday, April 28: 10 AM – 2 PM
 - Tuesday, May 2: 3-5 PM
 - Friday, May 5: 10 AM – 2 PM
 - Monday, May 8: 10 AM – 2 PM
 - Tuesday, May 9: Election Day, 2-4 PM
- 7) Election Day - Review Assignments and To-Dos
 - SDR will be the same as before
 - 2 poll pads for check-in, 1 at ballot intake
 - Greta will get coffee/donuts in the morning before polls open
- 8) Upcoming Events
 - 4/29 – Anniversary Festival @ Driskell Park, 4-8pm

- Will probably shut down table at 7pm
- 5/9 – Election Fest! @ City Building, 5pm – nothing for BOSE to be responsible for – will be set up by City staff

9) New Business

- April 19th – opportunity to try out pollpads with Board
- Will schedule additional meetings to train/practice with pollpads, as needed
- Summer meeting break? August/Sept? Cancel June meeting? To be determined.

10) Adjournment – meeting adjourned at 5:22pm