

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
[www.hyattsville.org](http://www.hyattsville.org)



## Agenda Regular Meeting

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**Monday, July 15, 2024**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**

**Joseph Solomon, Council President, Ward 5**

**Joanne Waszczak, Council Vice President, Ward 1**

**Sam Denes, Ward 1**

**Danny Schaible, Ward 2**

**Emily Strab, Ward 2**

**Jimmy McClellan, Ward 3**

**Kareem Redmond, Ward 3**

**Edouard Haba, Ward 4**

**Michelle Lee, Ward 4**

**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**

**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

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**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, July 15, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

Register in advance for this webinar:

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- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. City Administrator Update (7:20 p.m - 7:50 p.m.)**
- 6. Presentations (7:50 p.m. - 8:10 p.m.)**

**6.a. WMATA Better Bus Network Update**[\*\*HCC-021-FY25\*\*](#)

For Presentation.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [071524 BBNR Briefing HyattsvilleCityCouncil](#)

## 7. Appointments

### 7.a. Appointment to the Shade Tree Board

[HCC-018-FY25](#)

I move that the Mayor, with Council approval, appoint John Healy (Ward 2) and Dawn Bohls (Ward 5) to the Shade Tree Board for a term of 2 years to expire on July 15, 2026.

**Sponsors:** Croslin

**Department:** City Clerk

**Attachments:** [Dawn Bohls W5 May 3, 2024 redac.pdf](#)  
[John Healy W2 Apr 29 24 redac.pdf](#)

## 8. Consent Items (8:10 p.m. - 8:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

### 8.a. Contract with Applied Digital Solutions, Inc. (ADS)

[HCC-001-FY25](#)

I move Mayor and Council authorize the City Administrator to enter into a contract with Applied Digital Solutions, Inc. (ADS) for hardware, software and services ("the recording system) for the new communications department, not to exceed a total amount of \$25,000 for a period of one year pending legal sufficiency.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [ADS Quote](#)

### 8.b. FY25 - Landscaping Contract Expenditure

[HCC-002-FY25](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$75,000 to Professional Lawn Maintenance Services (PLMS) for the FY25 portion of the existing landscaping contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [210326 - contract DPW21-002 - PLMS landscape maintenance - plms signed](#)

**8.c. FY25 - Alley Maintenance Contract Expenditure**[\*\*HCC-003-FY25\*\*](#)

I move that the Mayor and Council authorize an expenditure to Professional Lawn Maintenance Services (PLMS) for an amount not to exceed \$43,000 for the FY25 portion of the Alley Maintenance contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [210326 - contract DPW21-003 - PLMS alley maintenance - plms signed](#)

**8.d. Big Belly Solar FY25 Expenditure**[\*\*HCC-006-FY25\*\*](#)

I move that the Mayor and Council authorize an expenditure in an amount not to exceed \$80,000 to Big Belly Solar for the FY25 service agreement.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Connect SX ESP for City of Hyattsville, MD Q38105-1](#)  
[Connect SX Renewal ESP for City of Hyattsville MD Q20879-2 \(Combined Co-Term\)](#)

**8.e. Herc Rentals for Snowplow rentals**[\*\*HCC-007-FY25\*\*](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Herc Rentals for the rental of two snowplow trucks for the FY25 snow season for an expenditure not to exceed \$45,000, utilizing OMNIA Partners Cooperative Purchasing Agreement # 2019000318.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Herc Rentals OMNIA Contract 2019000318 11-01-2018](#)  
[Herc Rentals OMNIA Contract 2019000318 Amendments as of 07-01-2024](#)  
[Herc Rentals Proposal 55887587 04-18-2024](#)

**8.f. Low Impact Development Center On-call Services**[\*\*HCC-009-FY25\*\*](#)

I move the Mayor and Council authorize an expenditure not to exceed \$45,000 to Low Impact Development Center for On-Call stormwater and environmental engineering and design under their existing contract with the City.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [LIDC Proposal HY General Letter FINAL 20240415 \(1\)](#)

**8.g. FY25 Lease Agreement: 4629 Arundel Place**[\*\*HCC-010-FY25\*\*](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$42,000 to Phu Than Neuyen for the lease of 4629 Arundel Place from July 1, 2024 - June 30, 2025, on a month-to-month basis utilizing the existing lease agreement.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [220826 - 4629 Baltimore Ave - lease agreement - signed](#)

**8.h. Installation of Street Signs**[\*\*HCC-012-FY25\*\*](#)

I move that the Mayor and Council authorize the City Administrator the execute a rider contract on Montgomery County Contract # 1155802 with Shannon-Baum Signs Inc. and authorize an expenditure not to exceed \$30,000 for FY25, pending legal review.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Shannon-Baum Signs Mont Co Contract 1155802 10-09-2023](#)

**8.i. FY25 Northstar Tutoring Contract**[\*\*HCC-015-FY25\*\*](#)

I move that the Mayor and Council approve the FY25 Northstar Tutoring contract for tutoring and mentoring management services in the amount of \$80,000 in support of the City's teen and youth programming for students in grades K through 12, upon the review and approval by the City Attorney for legal sufficiency.

**Sponsors:** City Administrator

**Department:** Community Services

**Attachments:** [Northstar Contract 2024-2025](#)

**8.j. Variance Request V-11-24, 4105 Oliver Street**[HCC-019-FY25](#)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-11-24, to permit a 15 feet lot width at the building line, a 2 feet lot width at front street line, a waiver of the parking area location requirement and a security exemption for a wall over 4 feet in height in the required front yard for the subject property located at 4105 Oliver Street.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [2024-07-1 Memo-V-11-24 v2 draft.ju](#)  
[Variance V-11-24 4105 Oliver St v2](#)

**9. Action Items (8:15 p.m. - 9:15 p.m.)**

**9.a. Hyattsville Resolution 2024-01: Authorizing the Issue and Sell of General Obligation Bonds (INTRODUCTION & ADOPTION)** [HCC-025-FY25](#)

I move that the Mayor and Council introduce and adopt Hyattsville Resolution 2024-01, A resolution of the City Council of the City of Hyattsville (the "City") authorizing the issuance and sale of a series of the City's general obligation bonds pursuant to the authority described herein, such bonds to be designated "City of Hyattsville General Obligation Public Improvement Bonds" (the "Bonds") and to be issued in an original aggregate principal amount not exceeding \$17,500,000, subject to the further provisions of this resolution.

The proceeds of the sale of the bonds are to be used and applied for the public purpose of permanently financing or reimbursing costs (as defined herein) of the project identified herein as 3505 Hamilton Street Public Safety Building, together with related costs, including costs of issuance; prescribing the form and tenor of the bonds and certain terms and conditions for the issuance and sale thereof at private sale through a negotiated underwriting or private placement with Mesirow Financial, Inc. (the "Underwriter") and other details incident to the issuance, sale, and delivery of the bonds; authorizing the negotiation, execution, and delivery of a bond purchase agreement or private placement agreement with the Underwriter; providing for adjustments in the preliminary maturity and amortization schedule for the bonds provided for herein and authorizing the Mayor to determine and fix certain terms and details in connection with the sale of the bonds; authorizing the preparation, completion, and distribution of a preliminary and a final official statement, limited offering memorandum, or a private placement memorandum in connection with the sale of the bonds; designating a bond registrar and paying agent and determining or providing for certain matters relating to such engagement; providing for the appropriation, disbursement, and investment of the proceeds of the bonds; providing for the imposition and collection of taxes necessary for the prompt payment of the principal of and interest on the bonds; providing that the full faith and credit and unlimited taxing power of the City shall be pledged to the payment of such principal and interest; providing that the principal of and interest on the bonds also may be paid from any other sources of revenue lawfully available to the City for such purpose; making or providing for certain covenants and determinations relating to the tax-exempt status of the bonds; authorizing the approval, execution, and delivery of a continuing disclosure undertaking pursuant to Securities and Exchange Commission Rule 15c2-12 and covenanting to provide continuing disclosure relating to the bonds, to the extent required; designating a dissemination agent and determining or providing for certain matters relating to such engagement; designating bond counsel in connection with the issuance and delivery of the bonds; providing that the provisions of this resolution shall be liberally construed; and generally relating to the issuance, sale, delivery, and payment of and for the bonds (INTRODUCTION & ADOPTION).

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [City of Hyattsville Resolution 2024\(189540818.8\)](#)



**9.b. Change Order to the Whiting-Turner Contract for 3505 Hamilton St Adaptive Reuse Project** [HCC-005-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute a change order to the Whiting-Turner contract for the 3505 Hamilton Street Public Safety Building Adaptive Reuse Project. The change order will increase the contractual value by \$1,400,000, increasing the total project expenditure for the Whiting-Thurner contract from \$19,950,000 to \$21,350,000. The increased expenditure of \$1,400,000 is authorized for the completion of the project. The Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2024.07.08- PCO Log](#)  
[COH Letter TMB 7.3.24](#)

**9.c. Change Order to JMT for 3505 Hamilton Street Construction Administration, Construction Management, Third Party Inspection, and Commissioning** [HCC-008-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute a change order to the Johnson, Mirmiran, & Thompson (JMT) contract for construction administration, construction management, third party inspection, and commissions for the 3505 Hamilton Street Public Safety Building Adaptive Reuse Project. The change order will increase the project cost by \$500,000, increasing the total expenditure for the JMT contract from \$4,750,000 to \$5,250,000. Additionally, the change order will extend the contract expiration date to February 4, 2026. The Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [JMT - 3505 Hamilton St - TO\\_01E\\_PM\\_CM\\_3.11.24 \(2\)](#)

**9.d. Mission Critical Partners, LLC Change Order**[HCC-029-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute a change order to the agreement with Mission Critical Partners LLC, for a contractual value change from \$52,800 to \$252,800.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Mission Critical Contract Executed 2023.02.07](#)  
[Change Order](#)

**10. Discussion Items (9:15 p.m. - 9:50 p.m.)****10.a. Staff Draft II West Hyattsville-Queens Chapel Sector Plan and SMA**[HCC-022-FY25](#)

For discussion.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [2024-07-1 Memo - WHQC Sector Plan and SMA.ju](#)  
[WHQC Presentation to Hyattsville](#)

**10.b. Hyattsville Ordinance 2024-04: Stop Sign Monitoring Systems in School Zones**[HCC-027-FY25](#)

For discussion.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [HO-2024-04 Section 114-10 stop sign monitoring draft 6.28.24](#)  
[4879-6765-2556 v.1 \(002\)](#)

**11. Council Dialogue (9:50 p.m. - 10:00 p.m.)****12. Motion to Adjourn**