

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Monday, March 4, 2024

7:00 PM

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_NDNj3gL2QouuMeeAADR3Mw

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, March 4, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_NDNj3gL2QouuMeeAADR3Mw

1. Call to Order and Council Roll Call

The meeting was called to order at 7:01 p.m.

Also present:

City Administrator-Tracey Douglas

Acting Director of Community and Economic Development-Debi Sandlin

City Treasurer-Ron Brooks

Chief of Police-Jarod Towers

Director of Public Works-Lesley Riddle

City Clerk-Laura Reams

Deputy City Clerk-Nate Groenendyk

Race and Equity Officer-Shakira Louimarre

Present: Mayor Robert Croslin
Council President Joseph Solomon
Council Vice-President Joanne Waszczak
Councilmember Sam Denes
Councilmember Danny Schaible
Councilmember Emily Strab
Councilmember Jimmy McClellan
Councilmember Kareem Redmond
Councilmember Michelle Lee
Councilmember Edouard Haba
Councilmember Rommel Sandino

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion was made by Council President Solomon, seconded by Councilmember Haba, that the Agenda be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

There was no public comment.

5. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas provide an update on City related news and events.

At Council request, staff provided further information regarding the timeline for transferring Hamilton Street to the City, traffic calming on Lancer Drive and Longfellow Street, the ownership of traffic signals in the City, and the residential parking zone petition on Emerson Street.

6. Presentations (7:40 p.m. - 9:10 p.m.)**6.a. Committee Stipend Program Update**[HCC-216-FY24](#)

For presentation only.

Sponsors: City Administrator

Attachments: [Stipend Program Update to Council](#)

Deputy City Clerk Nate Groenendyk provided an update on the City's Committee Stipend Program and summarized committee survey data.

At Council request, Deputy Clerk Groenendyk provided additional information regarding committee demographic information, recruitment of members from Wards 3, 4, and 5 and renters, payment structures, and wait lists for committees.

6.b. Animal Control Annual Report[HCC-219-FY24](#)

For Presentation Only

Sponsors: City Administrator

Attachments: [ACL Annual Report FY23](#)

Animal Control Liaison Jazmin Shorts presented the City's Animal Control Annual Report, including incident data, community programs, and resident protocols for reporting issues. City Code Compliance Manager Joe Brewer provided information regarding how the City's Code Department addresses reported violations. Chief of Police Jarod Towers provided information on Hyattsville Police Department's protocol for animal-related incidents.

At Council 's request, Ms. Shorts provided more information regarding trends in reporting and resident communication.

6.c. Presentation of the FY21 Audit[HCC-222-FY24](#)

For presentation only.

Sponsors: City Administrator

City Treasurer Ron Brooks and Robert Diss President of Lindsey & Associates presented the findings of the City's FY21 audit.

At Council's request further information was provided regarding the timeline for completion of the City's FY22 audit, staffing in the Finance Department, the difference between governmental auditing and corporate auditing, and the difference between a proposed budget and an audited statement.

6.d. The h3 Project: Report of Findings from Community Engagement Survey of Unhoused Populations in Hyattsville [HCC-223-FY24](#)

For presentation.

Sponsors: City Administrator

Attachments: [The h3 Project Survey Results for The City of Hyattsville- Jan 2024](#)

Race and Equity Officer Shakira Louimarre and Founder & Director of Outreach of The h3 Project, Ami Angell presented the results of the survey of unhoused individuals in the Hyattsville area and recommendations for the City moving forward.

At Council request, more information was provided about unhoused families, political unrest in native countries, services being utilized in the City, tiny home communities, the development of a plan for the City moving forward, the reasons individuals choose to come to Hyattsville, and partnering with businesses to provide job opportunities.

7. Proclamations

Both proclamations were approved in a single vote.

A motion was made by Council President Solomon, seconded by Councilmember Strab, that the Proclamations be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

7.a. Proclamation Celebrating March as Women's History Month in the City of Hyattsville [HCC-217-FY24](#)

I move that the Mayor and Council adopt the proclamation celebrating March 2024 as Women's History Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0304 Women's History Month 2024](#)

7.b. Proclamation Celebrating March 19, 2024 as Women in Public Office Day in the City of Hyattsville [HCC-218-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating March 19, 2024 as Women in Public Office Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0304 Women in Public Office Day 2024](#)

8. Consent Items (9:10 p.m. - 9:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Denes, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

8.a. Contract with Verra Mobility for Automated Speed Enforcement[HCC-215-FY24](#)

I move that Mayor and Council authorize the City Administrator to approve a contract between the City of Hyattsville and Verra Mobility for automated speed enforcement for a period beginning February 8, 2024 to December 31, 2024 pending legal sufficiency.

Sponsors: City Administrator

Attachments: [Howard County Contract 4400005032](#)
[2024-02-24 Renewal - Hyattsville MD](#)
[Howard County RFP 04-2024](#)
[Howard County Verra Mobility Agreement PA0592024](#)
[Verra Mobility - Redacted Technical Proposal](#)

8.c. ParkMobile Contract[HCC-221-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with ParkMobile to provide electronic parking payment services in the City of Hyattsville pending legal review by the City Attorney.

Sponsors: City Administrator

Attachments: [Hyattsville Town Council Presentation](#)

8.d. Schedule Public Hearing for three (3) Hyattsville Charter Amendment Resolutions: [HCC-224-FY24](#)**Resolutions:****2024-01: Modernizing the City's Procurement Provisions****2024-02: Amending the Charter to Utilize Gender Neutral Language****2024-03: Removing the Requirement that Council Meetings Start at 8:00 PM**

I move the Mayor and Council schedule a Public Hearing on Monday, April 1 at 6:00 PM to hear public testimony regarding three (3) proposed Hyattsville Charter Amendment Resolutions.

- Charter Amendment Resolution 2024-01 proposes amending the Charter to modernize the City's procurement provisions by placing the requirements for Council oversight in the City's Code and by placing aspects of the procurement process in the City's Code and inserting language requiring the City Administrator to sign all contracts in accordance with the City Code.
- Charter Amendment Resolution 2024-02 proposes amending the Charter to utilize gender neutral language, and;
- Charter Amendment Resolution 2024-03 proposes to remove the requirement that Council Meetings start at 8:00 p.m.

Sponsors: City Administrator

Attachments: [2024-01 Charter Resolution Procurement](#)
[2024-03 Charter Amendment Resolution Meeting Time](#)
[2024-02 Charter Amendment Resolution Gender Neutral Language and Equal Protection for All Genders](#)

9. Action Items (9:15 p.m. - 9:30 p.m.)**9.a. ARPA - Award of Contract for Mental Health Services to Support Children and Youth [HCC-220-FY24](#)**

I move that the Mayor and Council authorize the City Administrator to enter into a contract with The Hope Center for Wellness to provide services to support the City's Children and Youth Mental Health Wellness Initiative. An expenditure not to exceed \$100,000 for this contract is authorized to be funded with ARPA funds, and the Treasurer is authorized to make the required budget amendments to facilitate this expenditure. The Contract is subject to approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [Proposal Hope Center for Wellness](#)
[RFP CS2024-01](#)

A motion was made by Council President Solomon, seconded by Councilmember Strab, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

10. Council Dialogue (9:30 p.m. - 9:40 p.m.)

11. Motion to Adjourn

The meeting adjourned at 10:24 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Haba, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino