

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_EQcUoRjDSI2jHP7xFp1rWA

Monday, November 2, 2020

7:00 PM

Virtual

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, November 2, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at www.hyattsville.org/meetings or by emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on November 2, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

https://zoom.us/webinar/register/WN_EQcUoRjDSI2jHP7xFp1rWA

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Approval of the Minutes**

4.a) Approval of the Minutes[**HCC-125-FY21**](#)

I move that the Mayor and Council approve the minutes of the City Council meeting of October 19, 2020.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes Oct 19, 2020 CM FINAL](#)

- 5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 6. City Administrator Update (7:20 p.m. - 7:35 p.m.)**
- 7. Treasurer Update (7:35 p.m. - 7:40 p.m.)**
- 8. Presentations (7:40 p.m. - 8:10 p.m.)**

8.a) Clean Water Partnership: Nine Ponds Project [HCC-116-FY21](#)

Presentation Only.

Sponsors: City Administrator

Department: Public Works

Attachments: [CWP 9 Pond Project Final 9.30.20](#)

8.b) Presentation of the West Hyattsville Transit District Development Plan Project [HCC-119-FY21](#)

Presentation Only

Department: Community & Economic Development

Attachments: [Memo - West Hyattsville TDDP Cover Memo - 10.27.20](#)
[WHQC Briefing_City Council HVL](#)

9. Proclamations (8:10 p.m. - 8:15 p.m.)**9.a) Proclamation Recognizing Native American Heritage Month** [HCC-120-FY21](#)

I move that Mayor and Council adopt a proclamation to declare November 2020 as Native American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Department: Code Compliance Advisory Committee

Attachments: [Native American Heritage Month 2020](#)

9.b) Proclamation Recognizing November 2020 as Municipal Government Works Month [HCC-121-FY21](#)

I move that the Mayor and Council recognize November 2020 as Municipal Government Works Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Municipal Government Works Month 2020](#)

9.c) Proclamation Recognizing American Education Week [HCC-122-FY21](#)

I move that the Mayor and Council adopt a proclamation in honor of American Education Week, November 20 - 24, 2020.

Sponsors: City Administrator

Department: City Clerk

Attachments: [American Education Week 2020](#)

9.d) Proclamation Recognizing Veterans Day [HCC-124-FY21](#)

I move that the Mayor and Council proclaim November 11, 2020, to be Veterans Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [Veterans Day Proclamation 2020](#)

10. Consent Items (8:15 p.m. - 8:20 p.m.)**10.a) Removing Unjust Penalties in the Municipal Charter and Code - Imprisonment [HCC-94-FY21](#)**

I move that the Mayor and Council direct the City Attorney to remove all existing references to imprisonment or jail as a penalty for violations of the municipal charter and code.

Sponsors: City Administrator

Department: City Clerk

10.b) Hyattsville Ordinance 2020-06: Vote-by-Mail Election Procedures [HCC-97-FY21](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2020-06, an ordinance whereby the City Council amends Chapter 8 of the Hyattsville Code to change the day of the election, provide for an all Vote-by-Mail election, update, reorganize, and refine Chapter 8 to improve its overall clarity and better define the City's election policies and procedures (SECOND READING & ADOPTION)

Sponsors: City Administrator

Department: City Clerk

Attachments: [Chapter 8 Revisions 10.14.20 SC](#)
[Election Presentation July 20](#)
[Election Calendar 2021](#)
[2018 VBM Motion](#)

10.c) 2021 Council Regular & Budget Meeting Calendar[HCC-114-FY21](#)

I move that the Mayor and Council adopt the 2021 Council Meeting Schedule and the FY-2022 Budget Meeting Schedule.

Sponsors: City Administrator

Department: City Clerk

Attachments: [2021 Council Meeting Calendar](#)
[Calendar of Budget Presentations FY22](#)

10.d) Continuation of Lease of 4629 Baltimore Avenue[HCC-115-FY21](#)

I move that the Mayor and Council authorize the City Administrator to negotiate and enter into an agreement to continue the lease of 4629 Baltimore Avenue for a period of six (6) months and authorize an expenditure not to exceed \$36,000 for the term of the lease, pending legal review.

Sponsors: City Administrator

Department: Public Works

Attachments: [191022 - Contract - 4629 lease fully signed](#)

10.e) Decommissioning and Surplus of Public Works Equipment[HCC-117-FY21](#)

I move that the Mayor and Council authorize the decommissioning and disposal of the Public Works vehicles and equipment noted in the memo dated October 28th, 2020.

Sponsors: Douglas

Department: Public Works

Attachments: [201028 - memo - surplus items](#)

10.f) Zoning Variance Request: V-18-20 - 5004 38th Avenue, Hyattsville [HCC-118-FY21](#)

I move that the City Council authorize the Mayor to send correspondence to the Prince George's County Board of Zoning Appeals stating the City of Hyattsville's support for Variance Request V-18-20, a request of 2-foot side lot line setback and a request of 4-foot side-yard width consistent with the existing structure for the purpose of constructing a new rear addition to the residential structure at the subject property located at 5004 38th Avenue, Hyattsville.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - V-18-20](#)
[Information for Hyattsville V-18-20](#)
[City of Hyattsville Zoning Variance Policy Statement and Variance Process 10 3 11](#)

11. Action Items (8:20 p.m. - 8:50 p.m.)**11.a) Health Care, Prescription Drug, and Dental Care Rates for CY21** [HCC-129-FY21](#)

I move that the Mayor and Council approve the 2021 calendar year health insurance premium rates which have increased an average of 5% in all plans. To address the increase, the City will increase its flat rate contribution from \$399 to \$411 for individuals; from \$700 to \$722 for Individual plus one (1); and from \$910 to \$933 for individuals plus two (2) or more. This will result in the City responsible for approximately ½ of the increase and the employees responsible for the remaining amount. Employees' contributions per pay is approximately \$6 for single, \$11 for individual plus one (1), and \$15 for family. There is no change in the prescription drug plan, so the employee contribution remains unchanged. The increase in the Dental PPO and HMO Plans for employees per pay, is less than \$4 depending on their level of elected coverage and will be paid by the employees...end

Sponsors: City Administrator

Department: Finance

11.b) Provide a \$10,000.00 Pandemic Relief Donation to Route One Community Cares [HCC-113-FY21](#)

I move that the Mayor and Council approve a \$10,000 donation to Route One Community Cares (ROCC).

Sponsors: Schaible, Simasek and Spell Wolf

Department: City Clerk

Attachments: [GRC&ROCC fact sheet](#)
[ROCC funding Request Sept 23 2020](#)

12. Discussion Items (8:50 p.m. - 9:10 p.m.)**12.a) Implementing Participatory Budgeting**[HCC-99-FY21](#)

I move that the Mayor and Council establish an ad hoc advisory committee to develop recommendations for a plan to establish a participatory budgeting process beginning with the FY23 budget.

Sponsors: Hollingsworth

Department: Legislative

12.b) Prince George's County Zoning Rewrite: §27-05[HCC-123-FY21](#)

Discussion Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - County Zoning Rewrite - Section 27 - 10.26.2020 Final](#)
[CB-013-2018 - PART 27-5 - USE REGULATIONS - Pg 74](#)

13. Council Dialogue (9:10 p.m. - 9:20 p.m.)**14. Community Notices and Meetings****14.a) Main City Calendar November 3 - November 16, 2020**[HCC-126-FY21](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar Nov 3 - Nov 16 2020 FINAL](#)

15. Motion to Adjourn