

City Council of Hyattsville, Maryland

SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting
Monday, November 2, 2020 at 7:00 PM

MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, November 2, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public Comment may be made using the e-comment feature at hyattsville.org/meetings or emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on November 2, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_EQcUoRjDSI2jHP7xFp1rWA

1. **Call to Order and Council Roll Call – *The meeting was called to order at 7:06 p.m. All Councilmembers were present.***
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda – *APPROVED, AS AMENDED, UNANIMOUS.***

AMENDMENTS

1) **ADD** clarifying language to action item 11.b), HCC-113-FY21 to read:

I move that the Mayor and Council approve a \$10,000 donation to Route One Community Cares (ROCC).

These funds shall be used to purchase meals from restaurants exclusively within the incorporated limits of the City of Hyattsville. Further, these meals will only be distributed at sites within the incorporated limits of the City of Hyattsville. At \$10 per meal, these funds will provide 1,000 meals for individuals in need directly from the City.

Funding will be made available from the unspent balance previously appropriated for the Hyattsville Pandemic Relief funding originally allocated to Employ Prince George's.

2) **AMEND** motion language in action item 11.a) to remove "...end".

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4. Approval of the Minutes

4.a) Approval of the Minutes – **APPROVED, UNANIMOUS.**

[HCC-125-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Minutes Oct 19, 2020 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the City Council meeting of October 19, 2020.

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

6. City Administrator Update (7:20 p.m. - 7:35 p.m.)

7. City Treasurer Update (7:35 p.m. - 7:40 p.m.)

8. Presentations (7:40 p.m. - 8:10 p.m.)

8.a) Clean Water Partnership: Nine Ponds Project

[HCC-116-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[CWP 9 Pond Project Final 9.30.20](#)

Presentation Only.

8.b) Presentation of the West Hyattsville Transit District Development Plan Project

[HCC-119-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Memo - West Hyattsville TDDP Cover Memo - 10.27.20 WHQC Briefing City Council HVL](#)

Presentation Only

9. Proclamations (8:10 p.m. - 8:15 p.m.)

9.a) Proclamation Recognizing Native American Heritage Month – **APPROVED, UNANIMOUS.**

[HCC-120-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Native American Heritage Month 2020](#)

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I move that Mayor and Council adopt a proclamation to declare November 2020 as Native American Heritage Month in the City of Hyattsville.

9.b) Proclamation Recognizing November 2020 as Municipal Government Works Month – APPROVED, UNANIMOUS.

[HCC-121-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Municipal Government Works Month 2020](#)

I move that the Mayor and Council recognize November 2020 as Municipal Government Works Month in the City of Hyattsville.

9.c) Proclamation Recognizing American Education Week – APPROVED, UNANIMOUS.

[HCC-122-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[American Education Week 2020](#)

I move that the Mayor and Council adopt a proclamation in honor of American Education Week, November 20 - 24, 2020.

9.d) Proclamation Recognizing Veterans Day – APPROVED, UNANIMOUS.

[HCC-124-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Veterans Day Proclamation 2020](#)

I move that the Mayor and Council proclaim November 11, 2020, to be Veterans Day in the City of Hyattsville.

10. Consent Items (8:15 p.m. - 8:20 p.m.)

10.a) Removing Unjust Penalties in the Municipal Charter and Code - Imprisonment – APPROVED, UNANIMOUS.

[HCC-94-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council direct the City Attorney to remove all existing references to imprisonment or jail as a penalty for violations of the municipal charter and code.

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10.b) Hyattsville Ordinance 2020-06: Vote-by-Mail Election Procedures – APPROVED, UNANIMOUS.

[HCC-97-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Chapter 8 Revisions 10.14.20 SC](#)

[Election Presentation July 20](#)

[Election Calendar 2021](#)

[2018 VBM Motion](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2020-06, an ordinance whereby the City Council amends Chapter 8 of the Hyattsville Code to change the day of the election, provide for an all Vote-by-Mail election, update, reorganize, and refine Chapter 8 to improve its overall clarity and better define the City's election policies and procedures (SECOND READING & ADOPTION)

10.c) 2021 Council Regular & Budget Meeting Calendar – APPROVED, UNANIMOUS.

[HCC-114-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[2021 Council Meeting Calendar](#)

[Calendar of Budget Presentations FY22](#)

I move that the Mayor and Council adopt the 2021 Council Meeting Schedule and the FY-2022 Budget Meeting Schedule.

10.d) Continuation of Lease of 4629 Baltimore Avenue – APPROVED, UNANIMOUS.

[HCC-115-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[191022 - Contract - 4629 lease fully signed](#)

I move that the Mayor and Council authorize the City Administrator to negotiate and enter into an agreement to continue the lease of 4629 Baltimore Avenue for a period of six (6) months and authorize an expenditure not to exceed \$36,000 for the term of the lease, pending legal review.

10.e) Decommissioning and Surplus of Public Works Equipment – APPROVED, UNANIMOUS.

[HCC-117-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[201028 - memo - surplus items](#)

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I move that the Mayor and Council authorize the decommissioning and disposal of the Public Works vehicles and equipment noted in the memo dated October 28th, 2020.

10.f) Zoning Variance Request: V-18-20 - 5004 38th Avenue, Hyattsville – APPROVED, UNANIMOUS.

[HCC-118-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

[Memo - V-18-20](#)

[Information for Hyattsville V-18-20](#)

[City of Hyattsville Zoning Variance Policy Statement and Variance Process 10 3 11](#)

I move that the City Council authorize the Mayor to send correspondence to the Prince George's County Board of Zoning Appeals stating the City of Hyattsville's support for Variance Request V-18-20, a request of 2-foot side lot line setback and a request of 4-foot side-yard width consistent with the existing structure for the purpose of constructing a new rear addition to the residential structure at the subject property located at 5004 38th Avenue, Hyattsville.

11. Action Items (8:20 p.m. - 8:50 p.m.)

11.a) Health Care, Prescription Drug, and Dental Care Rates for CY21 – APPROVED, AS AMENDED, UNANIMOUS.

[HCC-129-FY21](#)

Sponsor: City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council approve the 2021 calendar year health insurance premium rates which have increased an average of 5% in all plans. To address the increase, the City will increase its flat rate contribution from \$399 to \$411 for individuals; from \$700 to \$722 for Individual plus one (1); and from \$910 to \$933 for individuals plus two (2) or more. This will result in the City responsible for approximately ½ of the increase and the employees responsible for the remaining amount. Employees' contributions per pay is approximately \$6 for single, \$11 for individual plus one (1), and \$15 for family. There is no change in the prescription drug plan, so the employee contribution remains unchanged. The increase in the Dental PPO and HMO Plans for employees per pay, is less than \$4 depending on their level of elected coverage and will be paid by the employees...~~end~~.

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11.b) Provide a \$10,000.00 Pandemic Relief Donation to Route One Community Cares – APPROVED, AS AMENDED, UNANIMOUS.

[HCC-113-FY21](#)

Sponsor: Schaible

Co-Sponsor(s): Simasek, Spell Wolf

[GRC&ROCC fact sheet](#)

[ROCC funding Request Sept 23 2020](#)

I move that the Mayor and Council approve a \$10,000 donation to Route One Community Cares (ROCC).

These funds shall be used to purchase meals from restaurants exclusively within the incorporated limits of the City of Hyattsville. Further, these meals will only be distributed at sites within the incorporated limits of the City of Hyattsville. At \$10 per meal, these funds will provide 1,000 meals for individuals in need directly from the City.

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12. Discussion Items (8:50 p.m. - 9:10 p.m.)

12.a) Implementing Participatory Budgeting

[HCC-99-FY21](#)

Sponsor: Hollingsworth

Co-Sponsor(s): N/A

I move that the Mayor and Council establish an ad hoc advisory committee to develop recommendations for a plan to establish a participatory budgeting process beginning with the FY23 budget.

12.b) Prince George's County Zoning Rewrite: §27-05

[HCC-123-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - County Zoning Rewrite - Section 27 - 10.26.2020 Final](#)

[CB-013-2018 - PART 27-5 - USE REGULATIONS - Pg 74](#)

Discussion Only

13. Council Dialogue (9:10 p.m. - 9:20 p.m.)

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14. Community Notices and Meetings

14.a) Main City Calendar November 3 - November 16, 2020

[HCC-126-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Main City Calendar Nov 3 - Nov 16 2020 FINAL](#)

15. Motion to Adjourn – *APPROVED, UNANIMOUS. The meeting adjourned at 9:19 p.m.*

ATTEST:

November 3, 2020



Laura Reams, City Clerk



Sean Corcoran, Deputy City Clerk