

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Summary Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_PyTRWGQLTuuaYSSaHa_zbQ

Tuesday, January 3, 2023

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Danny Schaible, Council Vice President, Ward 2
Sam Denes, Ward 1
Joanne Waszczak, Ward 1
Emily Strab, Ward 2
Ben Simasek, Ward 3
Jimmy McClellan, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, January 3, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

1. **Call to Order and Council Roll Call** **The meeting was called to order at 7:07 p.m.
(Haba joined at 7:20 p.m)**
2. **Pledge of Allegiance to the Flag** **(Absent: Schaible)**
3. **Approval of Agenda**
Approved as Amended, Unanimous: See Appendix for Details
4. **Approval of the Minutes**

4.a. Approval of the Minutes[HCC-190-FY23](#)**Approve, Unanimous**

I move that the Mayor and Council approve the following Council Meeting Minutes: Public Hearing of December 19, 2022, Council Meeting of December 19, 2022, Council Meeting of January 10, 2022, 6 p.m. Public Hearing of February 22, 2022, 6:30 p.m. Public Hearing of February 22, 2022, and Council Meeting of April 18, 2022.

Sponsors: City Administrator

Attachments: [MeetingMinutes December 19 2022](#)

[Public Hearing Minutes Dec 19 2022](#)

[MeetingMinutes Jan 10 2022](#)

[Public Hearing 1 Minutes Feb 22 2022](#)

[Public Hearing 2 Minutes Feb 22 2022](#)

[MeetingMinutes April 18 2022](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. Community Notices and Meetings****6.a. Main City Calendar: January 4, 2023 - January 17, 2023**[HCC-189-FY23](#)

N/A

Sponsors: City Administrator

Department: City Clerk

Attachments: [City Calendar January 4, 2023 - January 17, 2023](#)

7. City Administrator Update (7:20 p.m. - 7:50 p.m.)**8. Appointments (7:50 p.m)**

8.a. Re-appointments to Board of Supervisors of Elections [HCC-193-FY23](#)
Approved, Unanimous

I move the Mayor, with Council approval, re-appoint Zachary Peters, Juan Castillo, and Erin Payne to the Board of Supervisors of Elections for a term of four (4) years beginning January 4, 2023 through January 12, 2027.

Sponsors: Croslin

Department: City Clerk

Attachments: [Peters_BOSE Reappointment](#)
[Castillo_BOSE Reappointment](#)
[Payne_BOSE Reappointment](#)

9. Consent Items (7:50 p.m. - 8:00 p.m.)
Approved, Unanimous

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

9.a. Zoning Variance Request: V-76-22 - 6117 42nd Avenue, Hyattsville [HCC-182-FY23](#)

I move the City Council authorize the Mayor to send correspondence to the Board of Zoning Appeals in support V-76-22 for the subject property at 6117 42nd Avenue, Hyattsville, as the side yard width is an existing condition of the dwelling.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - V-76-22](#)
[City of Hyattsville Zoning Variance Policy Statement & Variance Process_ENGLISH](#)
[V-76-22 Binder](#)

9.b. Authorization for Temporary Use Lease Agreement [HCC-187-FY23](#)

I move the Council authorize the City Administrator to execute a Temporary Lease/Use Agreement with Urban Investment Partners for temporary use of the subject property at 4508 Hamilton Street, Hyattsville, upon review by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - Temporary Use Lease Agreement](#)

9.c. **8th Amendment to Agreement with Applied Digital Solutions, Inc. (ATS) d/b/a Verra Mobility** [HCC-188-FY23](#)

I move that Mayor and Council authorize the City Administrator to sign the eighth amendment to the agreement between the City of Hyattsville and American Traffic Solutions, Inc. (ATS) to continue the Red Light Camera program for a term of one (1) year, beginning on January 1, 2023 and ending on December 31, 2023.

Sponsors: City Administrator

Department: Police Department

Attachments: [HYATTSVILLE 8th Amendment Renewal](#)

9.d. **3505 Hamilton Street Mural Restoration** [HCC-192-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$17,000 to Griffin Studios, Inc. for the restoration and repair of the Cedric Egeli mural located at 3505 Hamilton St.

Sponsors: City Administrator

Department: Public Works

Attachments: [Estimate Restoration Cost for City Council Hyattsville](#)
[3505 Mural Pictures](#)

9.e. **Pennoni On-call Transportation Projects** [HCC-195-FY23](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$100,000 to Pennoni for transportation related projects to included speed and traffic calming studies, roadway analysis and design, and transportation grant proposal preparation, writing, and management, as well as additional tasks as required under their existing contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [Reconnecting Communities proposal-Hyattsville](#)
[Pennoni Hyattsville- Task 24 Project Rate Sheet](#)
[Hyattsville Task 24 Emerson St Pool Excavation Investigation](#)
[Pennoni Proposal Truck Wash At Arundel Place 102122 \(1\)](#)
[Pennoni Proposal Bike Racks and Repair Station 091222 \(1\)](#)
[Pennoni Hyattsville- Task 25 Project Rate Sheet](#)
[Hyattsville Task 25 King Park Gazebo Investigation](#)

9.f. Hyattsville Ordinance 2022-06: 5G Permits [HCC-196-FY23](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-06, an ordinance whereby the City Council amends Chapter 105, Articles VII and VIII of the Hyattsville Code (SECOND READING & ADOPTION).

Sponsors: City Administrator

Department: Public Works

Attachments: [Hyattsville Ordinance 2022-06 amending Chapter 105 - small cell - Final Memo - 5G Draft Ordinance](#)

9.g. Hyattsville Ordinance 2022-08: Updates to Ethics Code [HCC-197-FY23](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2022-08, an Ordinance whereby the City of Hyattsville amends its ethics provisions to conform to recent updates to State law as to financial reporting and conflicts of interest (SECOND READING & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [8.26.22 Letter Regarding Changes to Ethics Law Ordinance 2022-08 Amended Ethics Code - City of Hyattsville](#)

9.h. Disbursement of Mayoral Discretionary Funds [HCC-198-FY23](#)

I move that the Mayor and Council authorize the disbursement of \$500 from the Mayor's discretionary fund to Pyramid Atlantic in support of "A Collaboration of Creativity", an exhibition on the print work of David C. Driskell.

Sponsors: Croslin

Department: City Clerk

9.i. Disbursement of Ward 1 Discretionary Funds [HCC-199-FY23](#)

I move that the Mayor and Council authorize the disbursement of \$500 from the Ward 1 discretionary fund to Pyramid Atlantic in support of "A Collaboration of Creativity", an exhibition on the print work of David C. Driskell.

Sponsors: Denes and Waszczak

Department: Legislative

10. Action Items (8:00 p.m. - 8:15 p.m.)

**HCC-200-FY23 Letter to Prince George's County Planning Board re: DSP-21001
Approved, Unanimous: See Appendix for Details**

- 10.a. **ARPA: Non-Profit Program Reallocation to Household Emergency Relief Program** [HCC-194-FY23](#)
Approved, Unanimous

I move that the Mayor and Council reallocate \$500,000 of American Rescue Plan Act funds from the Non-Profit Emergency Relief program to the Household Emergency Relief Program and establish and end-date for the Non-Profit Emergency Relief Programs of March 31, 2023.

Sponsors: City Administrator

Department: Finance

- 10.b. **ARPA: Small Business Emergency Relief Program** [HCC-201-FY23](#)
Approved, Unanimous

I move that the Mayor and Council reallocate \$100,000 of American Rescue Plan Act funds from the Permit Expediting Program to the Small Business Emergency Relief program, and to establish an end date for the Small Business Emergency Relief program of March 31, 2023.

Sponsors: City Administrator

Department: Finance

11. **Discussion Items (8:15 p.m. - 9:00 p.m.)**

- 11.a. **ARPA: Household Emergency Relief Program Future Allocation** [HCC-200-FY23](#)

For discussion. This item is tentatively scheduled to return to Council for action on January 17, 2023.

Sponsors: City Administrator

Department: Finance

12. **Council Dialogue (9:00 p.m. - 9:10 p.m.)**

13. **Motion to Adjourn** **The meeting adjourned at 8:32 p.m. Approved, Unanimous**

Appendix

Item Added to the Action Agenda:

HCC-202-FY23 Letter to Prince George's County Planning Board re: DSP-21001

Motion: I move the Mayor and Council send a letter to the Prince George's County Planning Board to request that they reschedule Agenda Item 6, DSP-21001, currently scheduled for their Thursday, January 5, 2023 meeting, postpone by at least seven (7) days, and re-open registration and the public comment period.