

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Summary Regular Meeting

Register in advance for this webinar:

https://us06web.zoom.us/webinar/register/WN_aizUc7xoRMi0ArLjPM1wUg

Monday, October 16, 2023

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, October 16, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_aizUc7xoRMi0ArLjPM1wUg

1. **Call to Order and Council Roll Call** **The meeting was called to order at 7:02 p.m.**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda** **Amended Agenda Approved, Unanimous
(See Appendix for Amendments)**
4. **Approval of the Minutes**

4.a. Approval of the Minutes[HCC-089-FY24](#)**Approved, Unanimous**

I move that the Mayor and Council approve minutes of the 6 p.m. Public Hearing of February 22, 2022, 6:30 p.m. Public Hearing of February 22, 2022, 6 p.m. Public Hearing of March 7, 2022, the Council Meeting of July 17, 2023, and the Council Meeting of August 9, 2023.

Sponsors: City Administrator

Department: City Clerk

Attachments: [HearingMinutes_Feb 22 2023_6pm](#)
[HearingMinutes_Feb 22 2023_630pm](#)
[Minutes_Mar 7 2022](#)
[Minutes_July 17 2023](#)
[Minutes_August 9 2023](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. City Administrator Update (7:20 p.m - 7:40 p.m.)****7. Presentations (7:40 p.m. - 8:30 p.m.)****7.a. Study of City of Hyattsville Property Tax Relief Programs: PFM Group Consulting**[HCC-105-FY24](#)

For presentation and Council discussion.

Sponsors: City Administrator

Department: City Clerk

7.b. Hyattsville GARE Learning Cohort Presentation[HCC-104-FY24](#)

For presentation only.

Sponsors: City Administrator

Department: City Administrator

8. Proclamations**Approved, Unanimous**

8.a. Proclamation Recognizing Economic Development Week in the City of Hyattsville [HCC-087-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing the week of October 23 - 27, 2023, as Economic Development Week in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1016 Economic Development Week Draft \(1\)](#)

8.b. Proclamation Celebrating October as LGBTQIA+ History Month in the City of Hyattsville [HCC-088-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating the month of October as LGBTQI+ History Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1016 LGBTQIA+ History Month 2023](#)

8.c. Proclamation Honoring the 25th Anniversary of Archie Edwards Blues Heritage Foundation [HCC-109-FY24](#)

I move that the Mayor and Council adopt a proclamation in honor of the Archie Edwards Blues Heritage Foundation and its 25 years of supporting local musicians and events.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [CM 1016 Archie Edwards Blues 25 Year Anniversary](#)

9. Appointments
Approved, Unanimous

9.a. Appointment to the Code Compliance Advisory Committee [HCC-095-FY24](#)

I move that the Mayor and Council approve the reappointment of Jamie Bean to the Code Compliance Advisory Committee for a term of two (2) years to expire on October 31, 2025.

Sponsors: McClellan and Redmond

Department: City Clerk

Attachments: [Jamie Bean Oct 2023 reappointment redac](#)

9.b. Appointment to the Education Advisory Committee [HCC-096-FY24](#)

I move that the Mayor and Council approve the reappointment of Nicholas Misukanis (Ward 2) to the Education Advisory Committee for a term of two (2) years ending on October 31, 2025.

Sponsors: Strab

Department: City Clerk

Attachments: [Nicholas Misukanis Oct 2023 re-appointment redac](#)

9.c. Appointment to the Health, Wellness, and Recreation Advisory Committee [HCC-097-FY24](#)

I move that the Mayor and Council approve the reappointment of Marylyn Presutti (Ward 4) and Eric Thompson (Ward 1) to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on October 31, 2025.

Sponsors: Denes

Department: City Clerk

Attachments: [Marylyn Presutti reappointment Oct 2023 redac](#)
[Erica Thompson reappointment Oct 2023 redac](#)

9.d. Appointment to the Hyattsville Environment Committee [HCC-098-FY24](#)

I move that the Mayor and Council approve the appointments of Ian Fay (Ward 1) and Malgorzata Bereziejewicz (Ward 1) and the reappointments of Thaddeus Waterman (Ward 4) and James Ball (Ward 3) to the Hyattsville Environment Committee for a term of two (2) years to expire October 31, 2025.

Sponsors: Haba and Schaible

Department: City Clerk

Attachments: [Malgorzata Bereziejewicz W1 redac](#)
[Ian Fay W1 redac](#)
[James Ball Oct 23 redac](#)
[Thaddeus Waterman W4 redac](#)

9.e. Appointment to the Race and Equity Task Force[**HCC-100-FY24**](#)

I move that the Mayor and Council approve the reappointment of Alicia Freemyn (Ward 2) to the Race and Equity Task Force for a term of two (2) years to expire on October 31, 2025.

Sponsors: Haba

Department: City Clerk

Attachments: [Alicia Freemyn W2 reappoint Oct 2023 redac](#)

9.f. Appointment to the Shade Tree Board[**HCC-101-FY24**](#)

I move that the Mayor, with Council approval, the appointment of Deb Taylor (Ward 1) and reappointments of Zachary Dorner (Ward 2) and Taylor Johnson (Ward 1) to the Shade Tree Board for a term of 2 years to expire on October 31, 2025.

Sponsors: Croslin

Department: City Clerk

Attachments: [Taylor Johnson Oct 23 redac](#)
[Zachary Dorner Oct 23 redac](#)
[Deb Taylor Oct 23 redac](#)

9.g. Appointment to the Planning Committee[**HCC-110-FY24**](#)

I move that the Mayor and Council approve the reappointments of Maureen Foster and Todd Dengel to the Planning Committee for a term of two (2) years to end on October 31, 2025.

Sponsors: Redmond and Denes

Department: City Clerk

Attachments: [M. Foster re-appoint Oct 10 redac](#)
[T. Dengel re-appoint Oct 11 redac](#)

10. Consent Items (8:30 p.m. - 8:35 p.m.)

Approved, Unanimous (See Appendix for Amendments)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. Decommissioning and Surplus of Public Works Vehicles[HCC-090-FY24](#)

I move that the Mayor and Council authorize the decommissioning and disposal of the two vehicles noted in the attached memo dated October 5, 2023.

Sponsors: City Administrator

Department: Public Works

Attachments: [231005 - memo - surplus items](#)

10.b. Purchase of Road Salt[HCC-092-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Morton Salt for an expenditure not to exceed \$35,000, pending legal review. This procurement will utilize the State of Maryland Contract CTR015072 issued August 31, 2023.

Sponsors: City Administrator

Department: Public Works

Attachments: [221025 - Sate of Maryland - Road Salt PO 001B3600124](#)

10.c. Leaf Collection Services[HCC-093-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$35,000 to Professional Lawn Maintenance Service (PLMS) to provide up to 25 days of on-call leaf collection services under their existing contract with the City.

Sponsors: City Administrator

Department: Public Works

Attachments: [Estimate 1445 from Professional Lawn Maintenance Services](#)

10.d. Closed Captioning Services for City Council Meetings[HCC-099-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Granicus for the renewal of closed captioning services of City Council Meetings through October 2024 at a cost not to exceed \$11,217 from the PEG Fund.

Sponsors: City Administrator

Department: City Clerk

10.e. ARPA - General Fund Reimbursement for PD Sworn Officer Retention Bonuses [HCC-102-FY24](#)

I move that the Mayor and Council authorize the Treasurer to reimburse the General Fund in the amount of \$268,000 for Hyattsville Police Department Sworn Officer Retention Bonuses using ARPA funds.

Sponsors: City Administrator

Department: Finance

10.f. ARPA - Reimbursement to General Fund for Staff Salary Adjustments [HCC-103-FY24](#)

I move that the Mayor and Council authorize the Treasurer to reimburse the General Fund in the amount of \$759,000 for FY23 Staff Salary Adjustments using ARPA funds.

Sponsors: City Administrator

Department: Finance

10.g. ARPA - Award of Contract for Community Engagement and Outreach Services for Unhoused Populations [HCC-106-FY24](#)
Motion Amended (See Appendix for Details)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with The h3 Project for a data-based analysis of homelessness in the City. An expenditure not to exceed \$15,000 for this contract is authorized to be funded with ARPA funds, and the Treasurer is authorized to make the required budget amendments to facilitate this expenditure. The contract is subject to approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: City Administrator

Attachments: [Homelessness Engagement RFP 09152023 Solicitation FINAL Draft](#)

10.h. Added Motion (See Appendix for Details)

11. Action Items (8:35 p.m. - 9:00 p.m.)

Motion Amended (See Appendix for Details) Approved, Unanimous

11.a. Health Care, Prescription Drug, and Dental Care Rates for CY24 [HCC-107-FY24](#)

I move that the Mayor and Council approve the 2024 calendar year health insurance premium rates which have increased an average of 5% in all plans.

Sponsors: City Administrator

Department: Finance

12. Council Dialogue (9:00 p.m. - 9:10 p.m.)

13. Motion to Adjourn **The meeting Adjourned at 9:51 p.m.**
Approved, Unanimous

Appendix

Amendments:

Item 10.g.

I move that the Mayor and Council authorize the City Administrator to enter into a contract with The h3 Project for a data-based analysis of homelessness in the City. An expenditure not to exceed \$15,000 for this contract is authorized to be funded with ARPA funds **pending approval by the City's ARPA Compliance Consultant Thomas Himler.** The Treasurer is authorized to make the required budget amendments to facilitate this expenditure. The contract is subject to approval by the City Attorney for legal sufficiency.

Added Item 10.h.

I move that we amend the consent agenda to add an item to send a letter to M-NCPPC requesting additional budgeting on trash and recycling receptacles and invasive species treatment, specifically for parklands that they manage in Hyattsville along the Northwest and Northeast Branches of the Anacostia River.

Item 11.a. Amended Motion

I move that the Mayor and Council approve the 2024 calendar year health insurance premium rates which have increased an average of 5% in all plans. To address the increase, the City will increase its flat rate contribution from \$439 to \$453 for individuals; from \$770 to \$794 for individual plus one (1); and from \$1,001 to \$1,035 for individuals plus two (2) or more. This will result in the City absorbing more than 1/2 of the increase and the employees responsible for the remaining amount. Employees' contributions per pay on average, is approximately \$1.80 increase for single. \$3.63 for individual plus one (1), and \$4.60 for family. Prescription drug plans increased 9.1% on average and the City will pay 75% and employees 25% of this cost. The increase in the Dental PPO and HMO Plans for employees per pay, is less than \$5 depending on their level of elected coverage.