

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_xTisLCwHRdWU2DTVyl6Oew

Monday, December 21, 2020

6:00 PM

Virtual

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, December 21, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at www.hyattsville.org/meetings or by emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 4 PM on December 21, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

https://zoom.us/webinar/register/WN_xTisLCwHRdWU2DTVyl6Oew

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Motion to Close (6:10 p.m. - 7:10 p.m.)**

4.a) Motion to Close

[HCC-179-FY21](#)

I move the Mayor and Council close the Council Meeting of December 21, 2020 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

Sponsors: City Administrator

Department: City Clerk

- 5. Approval of the Minutes**

5.a) Approval of the Minutes [HCC-178-FY21](#)

I move that the Mayor and Council approve the minutes of the Council Meeting of December 7, 2020.

Sponsors: City Administrator

Attachments: [Minutes Dec 7, 2020 CM FINAL](#)

6. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**7. Workshop (7:20 p.m. - 8:50 p.m.)****7.a) Affordable Housing Action Plan: Phase II [HCC-170-FY21](#)**

Presentation Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Hyattsville City Council Workshop Part 3 v2](#)
[Hyattsville Council Workshop Part3 Background Memo 121520 cln](#)

8. City Administrator Update (8:50 p.m. - 9:00 p.m.)**9. Presentations (9:00 p.m. - 9:20 p.m.)****9.a) Federalist Pig Restaurant - Detailed Site Plan (DSP-19072) Presentation [HCC-172-FY21](#)**

Presentation Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - Federalist Pig - 12.21.20 - Final](#)
[Federalist Pig Reference Documents 12.21.20](#)

10. Appointments (9:20 p.m. - 9:25 p.m.)

10.a) Appointment to the Ethics Commission[HCC-177-FY21](#)

I move that the Mayor, with Council approval, appoint Michael Horlick (Ward 2) to the Ethics Commission for a term of three (3) years to begin on January 4, 2021 and expire on January 4, 2024.

Sponsors: Hollingsworth

Attachments: [Ethics Commission Michael Horlick Application redacted](#)

11. Consent Items (9:25 p.m. - 9:30 p.m.)**11.a) DPW New Facility Project - Parking Lot Paving**[HCC-163-FY21](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$33,000 to Keller Construction Management to complete the paving restoration of the Department of Public Works (DPW) facility.

Sponsors: City Administrator

Department: Public Works

Attachments: [Mill & Overlay Proposal](#)

11.b) Approval of Election Equipment Vendor for Election 2021[HCC-164-FY21](#)

I move that the Mayor and Council approve the recommendation of the Board of Supervisors of Elections to select Election Systems and Software (ES&S) to be the City's election equipment vendor for the Biennial Election to be held on Tuesday, May 11, 2021 and to authorize the City Administrator to execute a contract in an amount not to exceed \$13,000, upon the review and approval by the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: City Clerk

Attachments: [ESS Quote Hyattsville Election 2021](#)

11.c) Council of Governments Policy Committee Appointments [HCC-166-FY21](#)

I move that the Mayor and Council make the following appointments to the Council of Governments (COG) Policy Committees for a term of one-year, beginning on January 1, 2021:

- Region Forward Coalition: Interim Mayor Kevin Ward, with staff alternate Jim Chandler
- Human Services & Public Safety Policy Committee: Interim Mayor Kevin Ward, with staff alternate Acting Police Chief Scott Dunklee and Marci LeFevre
- Climate Energy & Environment Policy Committee: Interim Mayor Kevin Ward, with staff alternate Lesley Riddle
- Chesapeake Bay & Water Resources Policy Committee: Interim Mayor Kevin Ward, with staff alternate Lesley Riddle

Sponsors: City Administrator

Department: City Clerk

Attachments: [MWCOG Policy Committees](#)

11.d) MOU with Maryland Department of the Environment for Funding from the Volkswagen Environmental Mitigation Trust [HCC-168-FY21](#)

I move that the Mayor and Council authorize the City Administrator to enter into a grant agreement with the Maryland Department of the Environment for Funding from the Volkswagen Environmental Mitigation Trust for the purchase of an all-electric 14 passenger bus, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Attachments: [Hyattsville MOU](#)
[2021 Ford E450 Electrified Challenger Proposal \(1\)](#)

11.e) Distribution Agreement with Capital Area Food Bank [HCC-173-FY21](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Capital Area Food Bank for the weekly receipt and distribution of non-perishable food boxes through March 2021, upon the review and approval of the City Attorney for legal sufficiency, in support of the City's efforts to provide food to families in need during COVID-19.

Sponsors: City Administrator

Attachments: [Distribution Agreement Final COVID-19 January 2021-March2021](#)

11.f) Hyattsville Ordinance 2020-07: Processing of Vote-by-Mail Ballots [HCC-175-FY21](#)

I move the Mayor and Council adopt Hyattsville Ordinance 2020-07, an ordinance whereby the City Council amends Section 8-4, Article V, Chapter 8 of the Hyattsville Code to change the time for which the Board may begin to process ballots received before the closing of the polls on Election Day in an election that is conducted primarily by mail (SECOND READING & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [HO 2020-07_VBM - Processing Ballots 15 Days Prior](#)

11.g) Schedule Public Hearing for Hyattsville Charter Amendment Resolution 2021-01: Adjusting Date for Close of Candidate Registration [HCC-176-FY21](#)

I move the Mayor and Council schedule a Public Hearing on Tuesday, January 19 at 7:00 PM for Hyattsville Charter Amendment Resolution 2021-01, a resolution amending Article II of the City of Hyattsville's Charter to adjust the date for the close of candidate registration to accommodate the required timeframe necessary to print and mail ballots to all registered voters.

Sponsors: City Administrator

Department: City Clerk

12. Action Items (9:30 p.m. - 9:50 p.m.)**12.a) FY2021 Legislative Item - Parking Schedule Maximum Fine Modification** [HCC-162-FY21](#)

I move that the Mayor and Council restrict the maximum fine for nonpayment of parking violations to no more than one and a half (1.5) times the value of the original fine after thirty (30) days of nonpayment. I further move that the Mayor and Council authorize the City Administrator or her designee to negotiate amendments to any agreements impacted by this adjustment provided that such negotiations do not modify the existing base fee/fine schedule.

Sponsors: Hollingsworth

Department: Community & Economic Development

Attachments: [Chapter 114 Vehicles and Traffic](#)
[Memo - FY2021 Legislative Item – Parking Schedule Maximum Fine Modification](#)

13. Discussion Items (9:50 p.m. - 10:10 p.m.)

13.a) Multi-Family Property Improvement Program[HCC-174-FY21](#)

I move that the Mayor and Council authorize the City Administrator (or her designee) and the City Attorney to draft an ordinance to create the Multifamily Improvement Rebate Program. The ordinance shall provide for the following:

- Offering a rebate of \$1 for every \$2 invested in critical multifamily upgrades and improvements that increase energy efficiency, remediate environmental toxins, improve air quality and circulation, and/or increase reliability of heating and cooling systems, up to \$50,000.
- The Mayor and Council to authorize the cumulative award ceiling for each fiscal year.
- Prioritization for funding of multifamily properties designated affordable and/or for senior and disabled residents.
- Eligibility limited to multifamily buildings of more than four (4) units.
- Rebate to begin upon commencement of improvement project.

Sponsors: Hollingsworth

Department: Legislative

Attachments: [Memo - MF Property Improvement Program](#)

14. Council Dialogue (10:10 p.m. - 10:20 p.m.)**15. Community Notices and Meetings****15.a) Main City Calendar December 22, 2020 - January 4, 2021**[HCC-171-FY21](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar Dec 22 2020 - Jan 4 2021 FINAL](#)

16. Motion to Adjourn