

# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, December 21, 2020 at 6:00 PM

### MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, December 21, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

### PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 4 PM on December 21, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://zoom.us/webinar/register/WN\\_xTisLCwHRdWU2DTVyl6Oew](https://zoom.us/webinar/register/WN_xTisLCwHRdWU2DTVyl6Oew)

1. **Call to Order and Council Roll Call – *The meeting was called to order at 6:10 p.m. Councilmember Wolf arrived at 6:20 p.m., Council Vice President Suiter arrived at 6:21 p.m., and Councilmember Daniel Peabody arrived at 7:04 p.m. Councilmember Solomon departed at 7:45 p.m.***
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda – *APPROVED, AS AMENDED, UNANIMOUS***

### AMENDMENTS

- 1) **ADD** to Consent: HCC-180-FY21 – Greater DC Diaper Bank Agreement
- 2) **TRANSPOSE** the order of agenda items “Workshop” and “City Administrator Update”.

4. **Motion to Close (6:10 p.m. - 7:10 p.m.)**

**4.a) Motion to Close – *APPROVED, UNANIMOUS; the Council entered into closed session at 6:18 p.m. The Council returned to open session on a motion made by Councilmember Haba, seconded by Councilmember Croslin and approved unanimously by the body at 7:21 p.m.***

**[HCC-179-FY21](#)**

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move the Mayor and Council close the Council Meeting of December 21, 2020 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

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This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

### 5. **Approval of the Minutes**

#### 5.a) **Approval of the Minutes – APPROVED, UNANIMOUS**

[HCC-178-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Minutes Dec 7, 2020 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the Council Meeting of December 7, 2020.

### 6. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**

### 7. **City Administrator Update (8:50 p.m. - 9:00 p.m.)**

### 8. **Workshop (7:20 p.m. - 8:50 p.m.)**

#### 7.a) **Affordable Housing Action Plan: Phase II**

[HCC-170-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Hyattsville City Council Workshop Part 3 v2](#)

[Hyattsville Council Workshop Part3 Background Memo 121520 cln](#)

Presentation Only

### 9. **Presentations (9:00 p.m. - 9:20 p.m.)**

#### 9.a) **Federalist Pig Restaurant - Detailed Site Plan (DSP-19072) Presentation**

[HCC-172-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Memo - Federalist Pig - 12.21.20 - Final](#)

[Federalist Pig Reference Documents 12.21.20](#)

Presentation Only

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### 10. Appointments (9:20 p.m. - 9:25 p.m.)

#### 10.a) Appointment to the Ethics Commission – **APPROVED, UNANIMOUS** [HCC-177-FY21](#)

**Sponsor:** Hollingsworth

**Co-Sponsor(s):** N/A

[Ethics Commission Michael Horlick Application redacted](#)

I move that the Mayor, with Council approval, appoint Michael Horlick (Ward 2) to the Ethics Commission for a term of three (3) years to begin on January 4, 2021 and expire on January 4, 2024.

### 11. Consent Items (9:25 p.m. - 9:30 p.m.)

#### 11.a) DPW New Facility Project - Parking Lot Paving – **APPROVED, UNANIMOUS** [HCC-163-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Mill & Overlay Proposal](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$33,000 to Keller Construction Management to complete the paving restoration of the Department of Public Works (DPW) facility.

#### 11.b) Approval of Election Equipment Vendor for Election 2021 – **APPROVED, UNANIMOUS** [HCC-164-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[ESS Quote Hyattsville Election 2021](#)

I move that the Mayor and Council approve the recommendation of the Board of Supervisors of Elections to select Election Systems and Software (ES&S) to be the City's election equipment vendor for the Biennial Election to be held on Tuesday, May 11, 2021 and to authorize the City Administrator to execute a contract in an amount not to exceed \$13,000, upon the review and approval by the City Attorney for legal sufficiency.

#### 11.c) Council of Governments Policy Committee Appointments – **APPROVED, UNANIMOUS** [HCC-166-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[MWWCOG Policy Committees](#)

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I move that the Mayor and Council make the following appointments to the Council of Governments (COG) Policy Committees for a term of one-year, beginning on January 1, 2021:

- Region Forward Coalition: Interim Mayor Kevin Ward, with staff alternate Jim Chandler
- Human Services & Public Safety Policy Committee: Interim Mayor Kevin Ward, with staff alternate Acting Police Chief Scott Dunklee and Marci LeFevre
- Climate Energy & Environment Policy Committee: Interim Mayor Kevin Ward, with staff alternate Lesley Riddle
- Chesapeake Bay & Water Resources Policy Committee: Interim Mayor Kevin Ward, with staff alternate Lesley Riddle

### **11.d) MOU with Maryland Department of the Environment for Funding from the Volkswagen Environmental Mitigation Trust – *APPROVED, UNANIMOUS***

[HCC-168-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Hyattsville MOU](#)

[2021 Ford E450 Electrified Challenger Proposal \(1\)](#)

I move that the Mayor and Council authorize the City Administrator to enter into a grant agreement with the Maryland Department of the Environment for Funding from the Volkswagen Environmental Mitigation Trust for the purchase of an all-electric 14 passenger bus, upon the review and approval of the City Attorney for legal sufficiency.

### **11.e) Distribution Agreement with Capital Area Food Bank – *APPROVED, UNANIMOUS***

[HCC-173-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Distribution Agreement Final COVID-19 January 2021-March2021](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Capital Area Food Bank for the weekly receipt and distribution of non-perishable food boxes through March 2021, upon the review and approval of the City Attorney for legal sufficiency, in support of the City's efforts to provide food to families in need during COVID-19.

### **11.f) Hyattsville Ordinance 2020-07: Processing of Vote-by-Mail Ballots – *APPROVED, UNANIMOUS***

[HCC-175-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[HO 2020-07 VBM - Processing Ballots 15 Days Prior](#)

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I move the Mayor and Council adopt Hyattsville Ordinance 2020-07, an ordinance whereby the City Council amends Section 8-4, Article V, Chapter 8 of the Hyattsville Code to change the time for which the Board may begin to process ballots received before the closing of the polls on Election Day in an election that is conducted primarily by mail (SECOND READING & ADOPTION).

**11.g) Schedule Public Hearing for Hyattsville Charter Amendment Resolution 2021-01: Adjusting Date for Close of Candidate Registration – APPROVED, UNANIMOUS**

[HCC-176-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move the Mayor and Council schedule a Public Hearing on Tuesday, January 19 at 7:00 PM for Hyattsville Charter Amendment Resolution 2021-01, a resolution amending Article II of the City of Hyattsville's Charter to adjust the date for the close of candidate registration to accommodate the required timeframe necessary to print and mail ballots to all registered voters.

**11.h) Greater DC Diaper Bank Agreement – APPROVED, UNANIMOUS**

[HCC-180-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Greater DC Diaper Bank Emergency Hub Application Form - 2021 \(1\)](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with the Greater DC Area Diaper Bank for the intermittent receipt and distribution of diapers in support of the City's efforts to provide support to families in need, upon the review and approval of the City Attorney for legal sufficiency.

**12. Action Items (9:30 p.m. - 9:50 p.m.)**

**12.a) FY2021 Legislative Item - Parking Schedule Maximum Fine Modification – APPROVED, UNANIMOUS**

[HCC-162-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Chapter 114 Vehicles and Traffic](#)

[Memo - FY2021 Legislative Item – Parking Schedule Maximum Fine Modification](#)

I move that the Mayor and Council restrict the maximum fine for nonpayment of parking violations to no more than one and a half (1.5) times the value of the original fine after thirty (30) days of nonpayment. I further move that the Mayor and Council authorize the City Administrator or her designee to negotiate amendments to any agreements impacted by this adjustment provided that such negotiations do not modify the existing base fee/fine schedule.

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**13. Discussion Items (9:50 p.m. - 10:10 p.m.)**

**13.a) Multi-Family Property Improvement Program – *This item was tabled until further notice.***  
[HCC-174-FY21](#)

**Sponsor:** Hollingsworth

**Co-Sponsor(s):** N/A

[Memo - MF Property Improvement Program](#)

I move that the Mayor and Council authorize the City Administrator (or her designee) and the City Attorney to draft an ordinance to create the Multifamily Improvement Rebate Program. The ordinance shall provide for the following:

- Offering a rebate of \$1 for every \$2 invested in critical multifamily upgrades and improvements that increase energy efficiency, remediate environmental toxins, improve air quality and circulation, and/or increase reliability of heating and cooling systems, up to \$50,000.
- The Mayor and Council to authorize the cumulative award ceiling for each fiscal year.
- Prioritization for funding of multifamily properties designated affordable and/or for senior and disabled residents.
- Eligibility limited to multifamily buildings of more than four (4) units.
- Rebate to begin upon commencement of improvement project.

**14. Council Dialogue (10:10 p.m. - 10:20 p.m.)**

**15. Community Notices and Meetings**

**15.a) Main City Calendar December 22, 2020 - January 4, 2021**

[HCC-171-FY21](#)

**Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

[Main City Calendar Dec 22 2020 - Jan 4 2021 FINAL](#)

**16. Motion to Adjourn – *APPROVED, UNANIMOUS***

**ATTEST:**

**December 22, 2020**



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Laura Reams, City Clerk



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Sean Corcoran, Deputy City Clerk