

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Agenda Regular Meeting

[https://us06web.zoom.us/webinar/register/WN\\_TD6w6yCeQ9i\\_uBEMCcXtbA](https://us06web.zoom.us/webinar/register/WN_TD6w6yCeQ9i_uBEMCcXtbA)

**Monday, November 4, 2024**

**7:00 PM**

**Virtual**

### **City Council**

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Nate Groenendyk, City Clerk, 301-985-5001, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, November 4, 2024, remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_TD6w6yCeQ9i\\_uBEMCcXtbA](https://us06web.zoom.us/webinar/register/WN_TD6w6yCeQ9i_uBEMCcXtbA)

1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Approval of the Minutes**
  - 4.a. **Approval of the Minutes** [HCC-141-FY25](#)

I move that the Mayor and Council approve the minutes of the April 15, 2024, City Council Meetings.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [Minutes Apr 15 2024](#)
5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m - 7:40 p.m.)**

**7. Presentations (7:40 p.m. - 8:10 p.m.)**

- 7.a. City Auditor Presentation: City Auditor Robert Diss Overview of the FY22 Audit** [HCC-152-FY25](#)

For Presentation

**Sponsors:** City Administrator

**Department:** Finance

**8. Proclamations**

- 8.a. Proclamation Recognizing November 2024 Native American Heritage Month** [HCC-121-FY25](#)

I move that Mayor and Council adopt a proclamation to declare November 2024 as Native American Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 1104 Native American Heritage Month 2024](#)

- 8.b. Proclamation Recognizing November 2024 as Municipal Government Works Month** [HCC-122-FY25](#)

I move that the Mayor and Council adopt a proclamation recognizing November 2024 as Municipal Government Works Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 1104 Municipal Government Works Month 2024](#)

- 8.c. Proclamation Recognizing November 11, 2024, as Veterans Day** [HCC-123-FY25](#)

I move that the Mayor and Council proclaim November 11, 2024, to be Veterans Day in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 1104 Veterans Day Proclamation 2024](#)

**8.d. Proclamation to Recognize November 2024 as National Family Caregivers Month** [HCC-125-FY25](#)

I move that the Mayor and Council Recognize November 2024 as National Family Caregivers Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 1104 National Caregivers Month 2024](#)

**9. Appointments**

**9.a. Appointment to the Education Advisory Committee** [HCC-143-FY25](#)

I move that the Mayor and Council approve the appointment of Mercy Ogutu (Ward 4) to the Education Advisory Committee for a term of two (2) years ending on November 30, 2026.

**Sponsors:** Strab

**Department:** City Clerk

**Attachments:** [Mercy Ogutu W4 appl Mar 28 2024 redac](#)

**10. Consent Items (8:10 p.m. - 8:15 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**10.a. FY25 Budget Appropriation: COPS Hiring Program Grant** [HCC-103-FY25](#)

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the COPS Hiring Grant award in the amount of \$1,000,000 to hire eight (8) entry-level officers.

**Sponsors:** City Administrator

**Department:** Police Department

**10.b. Replacement of the backup generator at 4310 Gallatin St**[HCC-116-FY25](#)

I move that the Mayor and Council authorize the City Administrator enter into an agreement with Kelly Generator & Equipment, Inc for the replacement of backup generator at 4310 Gallatin St for an amount not to exceed \$224,000, pending legal review using FY25 Capital Improvement Plan funds. The Treasurer is authorized to make the budget amendments necessary to encumber these funds.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [City of Hyattsville Generator Replacement](#)

**10.c. Approval of Contracts for Installation of INet and Public Wifi pilot Project - Phase 1a & 1b**[HCC-119-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into two separate contracts for Phase 1a and Phase 1b of the Inet and Public Wifi Pilot Project, pending legal review and approval of the agreements by the City Attorney.

Phase 1a will be to construct the Inet fiber backbone from 4310 Gallatin St to 3505 Hamilton St and will be performed by Nucleus Tech Solutions, LLC for an amount not to exceed \$247,000, to be funded by FY25 Capital Improvement Plan (CIP) funds.

Phase 1b, will be to construct turn-key wifi networks in multiple park locations along the route of the fiber trunkline to be performed by Systems Application & Technologies, Inc (SA-Tech) for an amount not to exceed \$200,000, to be funded using FY25 CIP Funding.

The Treasurer is authorized to make the budget amendments necessary to encumber the funds required.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Sa Tech City of Hyattsville Police Department and Access Points Latetrals Fiber Project Quote Submittal CJ 2024\\_06\\_25 \(1\) NTS-0379 for Hyattsville](#)

**10.d. Disbursement of Ward 2 Discretionary Funds**[HCC-126-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 2 Discretionary Funds in the amount of \$260.00 to Councilmember Strab for reimbursement for refreshments at the Ward 2 block party on September 29, 2024.

**Sponsors:** Schaible and Strab

**Department:** City Clerk

**Attachments:** [Receipt.pdf](#)

**10.e. FY25 Budget Appropriation: Governor’s Office of Crime Control and Prevention - Project Safe Neighborhoods - License Plate Reader Program with the City of Mount Rainier**[HCC-127-FY25](#)

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the GOCCP Project Safe Neighborhoods award in the amount of \$279,422.00 to purchase 12 stationary license plate readers and provide overtime for officers of HPD and Mt. Rainier for a Gang Violence Task Force.

**Sponsors:** City Administrator

**Department:** Police Department

**Attachments:** [Budget Notice - 2024-10-24T092319.763](#)

**10.f. Disbursement of Ward 4 Discretionary Funds**[HCC-148-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 4 Discretionary Funds in the amount of \$333.74 to Councilmember Lee as reimbursement for refreshment and supplies for the Ward 4 Check-in on October 12, 2024.

**Sponsors:** Lee and Haba

**Department:** Legislative

**Attachments:** [IMG\\_5052.jpeg](#)

[IMG\\_5053.jpeg](#)

[IMG\\_5048.jpeg](#)

[IMG\\_5049.jpeg](#)

**11. Action Items (8:15 p.m. - 9:15 p.m.)**

**11.a. Hyattsville Resolution 2024-03: Ceasefire in Gaza and Lebanon** [HCC-137-FY25](#)

I move the Mayor and Council adopt Hyattsville Resolution 2024-03, affirming the City of Hyattsville's commitment to human rights and support for congressional and worldwide calls for an immediate ceasefire in Gaza and Lebanon.

**Sponsors:** Haba, Schaible and McClellan

**Department:** Legislative

**Attachments:** [City of Hyattsville Resolution 2024\\_03.pdf](#)

**11.b. Final Adjustment to American Rescue Plan Act Fund Allocation and Obligations** [HCC-140-FY25](#)

I move that the Mayor and Council approve the reallocation of American Rescue Plan Act Funds to the projects and amounts listed in Exhibit A, which reflects final adjustments to 20 project budgets and moves \$1,360,058 from previously planned projects to FY25 General Fund Salaries. I further move that the Mayor and Council earmark the projects and amounts listed in Exhibit B to the General Fund Capital Budget and General Fund Operating Budget as the Treasurer determines appropriate for each project.

**Sponsors:** City Administrator

**Attachments:** [ARPA Budget Adjustments November 2024 Exhibit B.pdf](#)  
[ARPA Budget Adjustments November 2024 Exhibit A.pdf](#)  
[ARPA Update Presentation 11.04.2024.pdf](#)

**11.c. Zoning Variance Request V-65-24 - 5803 33rd Ave, Hyattsville** [HCC-144-FY25](#)

I move the City Council authorize the Mayor to send a letter to the Board of Zoning Appeals requesting the denial of application #V-65-24, for subject property at 5803 33rd Ave, Hyattsville specifically for the waiver of the parking area location requirement. The purpose of the zoning variance request is to validate existing conditions for net lot area, lot width at the building line, front yard depth and waiver of the parking area location requirement to obtain a building permit for a proposed 25'x20' driveway.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [V-65-24 Binder](#)  
[City of Hyattsville Zoning Variance Policy Statement & Variance Process\\_ENGLISH](#)  
[2024-10-24 Memo-V-65-24 .ju](#)



**11.d. FY25 Budget Amendment: FY25 Debt Service Fund Budget Appropriations** [HCC-151-FY25](#)

I am move that the Mayor and Council amend the FY25 Debt Service Funds Budget appropriations and authorize the Treasurer to adjust the appropriations to reconcile the cost associated with the sale of the FY25 General Obligation Bonds authorized in Resolution 2024-01 approved by the City Council on July 15, 2024.

**Sponsors:** City Administrator

**Department:** Finance

**12. Discussion Items (9:15 p.m. - 10:00 p.m.)****12.a. Ranked Choice Voting Referendum for May 2025 City Election** [HCC-138-FY25](#)

For Discussion

**Sponsors:** Schaible, Waszczak and Denes

**Department:** Legislative

**12.b. Parking Violation Fine Increase** [HCC-153-FY25](#)

For Discussion

**Sponsors:** City Administrator

**Department:** Legislative

**13. Council Dialogue (10:00 p.m. - 10:10 p.m.)****14. Motion to Adjourn**