

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_TD6w6yCeQ9i_uBEMCcXtbA

Monday, November 4, 2024

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

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AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

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1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Approval of the Minutes**
 - 4.a. **Approval of the Minutes** [HCC-141-FY25](#)

I move that the Mayor and Council approve the minutes of the April 15, 2024, City Council Meetings.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes Apr 15 2024](#)
5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m - 7:40 p.m.)**

7. Presentations (7:40 p.m. - 8:10 p.m.)**7.a. City Auditor Presentation: City Auditor Robert Diss Overview of the FY22 Audit** [HCC-152-FY25](#)

For Presentation

Sponsors: City Administrator

Department: Finance

8. Proclamations**8.a. Proclamation Recognizing November 2024 Native American Heritage Month** [HCC-121-FY25](#)

I move that Mayor and Council adopt a proclamation to declare November 2024 as Native American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1104 Native American Heritage Month 2024](#)

8.b. Proclamation Recognizing November 2024 as Municipal Government Works Month [HCC-122-FY25](#)

I move that the Mayor and Council adopt a proclamation recognizing November 2024 as Municipal Government Works Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1104 Municipal Government Works Month 2024](#)

8.c. Proclamation Recognizing November 11, 2024, as Veterans Day [HCC-123-FY25](#)

I move that the Mayor and Council proclaim November 11, 2024, to be Veterans Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1104 Veterans Day Proclamation 2024](#)

8.d. Proclamation to Recognize November 2024 as National Family Caregivers Month [HCC-125-FY25](#)

I move that the Mayor and Council Recognize November 2024 as National Family Caregivers Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 1104 National Caregivers Month 2024](#)

9. Appointments

9.a. Appointment to the Education Advisory Committee [HCC-143-FY25](#)

I move that the Mayor and Council approve the appointment of Mercy Ogutu (Ward 4) to the Education Advisory Committee for a term of two (2) years ending on November 30, 2026.

Sponsors: Strab

Department: City Clerk

Attachments: [Mercy Ogutu W4 appl Mar 28 2024 redac](#)

10. Consent Items (8:10 p.m. - 8:15 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

10.a. FY25 Budget Appropriation: COPS Hiring Program Grant [HCC-103-FY25](#)

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the COPS Hiring Grant award in the amount of \$1,000,000 to hire eight (8) entry-level officers.

Sponsors: City Administrator

Department: Police Department

10.b. Replacement of the backup generator at 4310 Gallatin St[HCC-116-FY25](#)

I move that the Mayor and Council authorize the City Administrator enter into an agreement with Kelly Generator & Equipment, Inc for the replacement of backup generator at 4310 Gallatin St for an amount not to exceed \$224,000, pending legal review using FY25 Capital Improvement Plan funds. The Treasurer is authorized to make the budget amendments necessary to encumber these funds.

Sponsors: City Administrator

Department: Public Works

Attachments: [City of Hyattsville Generator Replacement](#)

10.c. Approval of Contracts for Installation of INet and Public Wifi pilot Project - Phase 1a & 1b[HCC-119-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into two separate contracts for Phase 1a and Phase 1b of the Inet and Public Wifi Pilot Project, pending legal review and approval of the agreements by the City Attorney.

Phase 1a will be to construct the Inet fiber backbone from 4310 Gallatin St to 3505 Hamilton St and will be performed by Nucleus Tech Solutions, LLC for an amount not to exceed \$247,000, to be funded by FY25 Capital Improvement Plan (CIP) funds.

Phase 1b, will be to construct turn-key wifi networks in multiple park locations along the route of the fiber trunkline to be performed by Systems Application & Technologies, Inc (SA-Tech) for an amount not to exceed \$200,000, to be funded using FY25 CIP Funding.

The Treasurer is authorized to make the budget amendments necessary to encumber the funds required.

Sponsors: City Administrator

Department: Public Works

Attachments: [Sa Tech City of Hyattsville Police Department and Access Points Latetrals Fiber Project Quote Submittal CJ 2024_06_25 \(1\) NTS-0379 for Hyattsville](#)

10.d. Disbursement of Ward 2 Discretionary Funds[HCC-126-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 2 Discretionary Funds in the amount of \$260.00 to Councilmember Strab for reimbursement for refreshments at the Ward 2 block party on September 29, 2024.

Sponsors: Schaible and Strab

Department: City Clerk

Attachments: [Receipt.pdf](#)

10.e. FY25 Budget Appropriation: Governor’s Office of Crime Control and Prevention - Project Safe Neighborhoods - License Plate Reader Program with the City of Mount Rainier[HCC-127-FY25](#)

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the GOCCP Project Safe Neighborhoods award in the amount of \$279,422.00 to purchase 12 stationary license plate readers and provide overtime for officers of HPD and Mt. Rainier for a Gang Violence Task Force.

Sponsors: City Administrator

Department: Police Department

Attachments: [Budget Notice - 2024-10-24T092319.763](#)

10.f. Disbursement of Ward 4 Discretionary Funds[HCC-148-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 4 Discretionary Funds in the amount of \$333.74 to Councilmember Lee as reimbursement for refreshment and supplies for the Ward 4 Check-in on October 12, 2024.

Sponsors: Lee and Haba

Department: Legislative

Attachments: [IMG_5052.jpeg](#)

[IMG_5053.jpeg](#)

[IMG_5048.jpeg](#)

[IMG_5049.jpeg](#)

11. Action Items (8:15 p.m. - 9:15 p.m.)

11.a. Hyattsville Resolution 2024-03: Ceasefire in Gaza and Lebanon [HCC-137-FY25](#)

I move the Mayor and Council adopt Hyattsville Resolution 2024-03, affirming the City of Hyattsville's commitment to human rights and support for congressional and worldwide calls for an immediate ceasefire in Gaza and Lebanon.

Sponsors: Haba, Schaible and McClellan

Department: Legislative

Attachments: [City of Hyattsville Resolution 2024_03.pdf](#)

11.b. Final Adjustment to American Rescue Plan Act Fund Allocation and Obligations [HCC-140-FY25](#)

I move that the Mayor and Council approve the reallocation of American Rescue Plan Act Funds to the projects and amounts listed in Exhibit A, which reflects final adjustments to 20 project budgets and moves \$1,360,058 from previously planned projects to FY25 General Fund Salaries. I further move that the Mayor and Council earmark the projects and amounts listed in Exhibit B to the General Fund Capital Budget and General Fund Operating Budget as the Treasurer determines appropriate for each project.

Sponsors: City Administrator

Attachments: [ARPA Budget Adjustments November 2024 Exhibit B.pdf](#)
[ARPA Budget Adjustments November 2024 Exhibit A.pdf](#)
[ARPA Update Presentation 11.04.2024.pdf](#)

11.c. Zoning Variance Request V-65-24 - 5803 33rd Ave, Hyattsville [HCC-144-FY25](#)

I move the City Council authorize the Mayor to send a letter to the Board of Zoning Appeals requesting the denial of application #V-65-24, for subject property at 5803 33rd Ave, Hyattsville specifically for the waiver of the parking area location requirement. The purpose of the zoning variance request is to validate existing conditions for net lot area, lot width at the building line, front yard depth and waiver of the parking area location requirement to obtain a building permit for a proposed 25'x20' driveway.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [V-65-24 Binder](#)
[City of Hyattsville Zoning Variance Policy Statement & Variance Process_ENGLISH](#)
[2024-10-24 Memo-V-65-24 .ju](#)

11.d. FY25 Budget Amendment: FY25 Debt Service Fund Budget Appropriations [HCC-151-FY25](#)

I am move that the Mayor and Council amend the FY25 Debt Service Funds Budget appropriations and authorize the Treasurer to adjust the appropriations to reconcile the cost associated with the sale of the FY25 General Obligation Bonds authorized in Resolution 2024-01 approved by the City Council on July 15, 2024.

Sponsors: City Administrator

Department: Finance

12. Discussion Items (9:15 p.m. - 10:00 p.m.)

12.a. Ranked Choice Voting Referendum for May 2025 City Election [HCC-138-FY25](#)

For Discussion

Sponsors: Schaible, Waszczak and Denes

Department: Legislative

12.b. Parking Violation Fine Increase [HCC-153-FY25](#)

For Discussion

Sponsors: City Administrator

Department: Legislative

13. Council Dialogue (10:00 p.m. - 10:10 p.m.)

14. Motion to Adjourn



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Agenda Item Report

File #: HCC-141-FY25

11/4/2024

4.a.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Approval of the Minutes

Item Title:
Approval of the Minutes

Suggested Action:
I move that the Mayor and Council approve the minutes of the April 15, 2024, City Council Meetings.

Summary Background:
Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Please see attached minutes. Staff is in the process of reviewing outstanding minutes to bring forward for Council approval.

Next Steps:
Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend approval.

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

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Meeting Minutes

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7:00 PM

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1. Call to Order and Council Roll Call

Call to order at 7:00 PM.

Also Present:

City Administrator Tracey Douglas
Deputy City Administrator Suzanne Ludlow
City Treasurer Ron Brooks
Director of Public Works Lesley Riddle
Director of Community Services Sandra Shephard
Director of Human Resources
City Clerk Laura Reams
Deputy City Clerk Nate Groenendyk
Deputy of Public Works Priyanka Joshi
City Planner Jeff Ulysse
Housing Manager David Cristeal
American Rescue Plan Program Manager Patrick Paschall

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this item was Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Sally Ethelston speaking on behalf of St. Matthews Episcopal Church requested financial support for the renovation of their bathrooms. The facility is used to support the immigrant community.

5. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas gave updates on City related news and events.

6. Proclamations

A motion was made by Council Vice-President Waszczak, seconded by Council President Solomon, that this item was Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

6.a. Arbor Day Proclamation

[HCC-271-FY24](#)

I move the Mayor and Council proclaim April 26, 2024 as Arbor Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0415 Arbor Day 2024](#)

6.b. Proclamation in Honor of National Volunteer Week

[HCC-280-FY24](#)

I move that the Mayor and Council proclaim April 14 - 20, 2024 as National Volunteer Week in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0415 National Volunteer Week 2024](#)

7. Appointments

A motion was made by Council President Solomon, seconded by Council Vice-President Waszczak, that this item was Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

7.a. Appointment to the Shade Tree Board[HCC-279-FY24](#)

I move that the Mayor, with Council approval, appoint Kyla Gallagher (Ward 2) to the Shade Tree Board for a term of 3 years to expire on April 30, 2027.

Sponsors: Croslin

Attachments: [Kyla Gallagher, W2 Nov 21, 2023 redac](#)

8. Consent Items (7:40 p.m. - 7:45 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Strab, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

8.a. Nicholson Street Pedestrian Safety Improvements Change Order[HCC-254-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$60,000 to NZI Construction for additional street art as part of the Nicholson Street Pedestrian Safety Improvement project under their existing contract with the City.

Sponsors: City Administrator

Attachments: [Proposal_Nicholson_Street_Street_Art](#)

8.b. MOU with MDOT SHA for maintenance of MD500 and MD410[HCC-260-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into a memorandum of understanding (MOU) with the Maryland Department of Transportation - State Highway Administration (MDOT-SHA) for the maintenance of grass medians on MD500 Queen's Chapel Road and MD410 - East-West Highway. The City will provide mowing services and be reimbursed by MDOT-SHA an amount not to exceed \$63,138 over the 3-year life of the agreement, pending legal review.

Sponsors: City Administrator

Attachments: [MD 500 and MD 410 Median Maintenance MOU#5](#)

8.c. Lancer Drive and Longfellow Street Traffic Calming [HCC-263-FY24](#)

I move the Mayor and Council authorize an expenditure not to exceed \$45,000 to Toole Design to create a traffic calming concept design for Lancer Drive and Longfellow Street under their existing contract with the City.

Sponsors: City Administrator

Attachments: [2024-03-27_50707.16_Lancer_and_Longfellow_Traffic_Calming_Scope_Corrected](#)

8.d. MOU with the U.S. Attorney's Office, Metropolitan Police Department and City of Hyattsville - Presidential Inauguration Task Force (PITF) [HCC-264-FY24](#)

I move that Mayor and Council authorize the City Administrator to enter into an MOU with the U.S. Attorney's Office, Metropolitan Police Department, and the City regarding the Presidential Inauguration on January 17, 2025, pending legal approval.

Sponsors: City Administrator

8.e. ARPA: Purchase of Ambulance for Hyattsville Volunteer Fire Department [HCC-273-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract for the purchase of an ambulance from Atlantic Emergency Solutions for an amount not to exceed \$390,000, utilizing ARPA funds, pending legal review. This purchase was authorized by the Council in December 2023.

Sponsors: City Administrator

Attachments: [HVFD Ambulance Procurement](#)
[Attachment F - Executed Contract-Siddons Martin Emergency Group LLC](#)
[Attachment G - Limited Assignment-Atlantic Emergency Solutions, Inc.](#)
[Attachment H - Hyattsville Proposal Binder WC F550 11.24.24](#)

8.f. Disbursement of Ward 1 Discretionary Funds [HCC-278-FY24](#)

I move the Mayor and Council approve the disbursement of \$252 from the Ward 1 discretionary funds to Arrow Bicycles for the purchase of children and youth bicycle helmets.

Sponsors: Denes and Waszczak

Attachments: [OrderFormHelmets](#)

8.g. Donation of Two Police Vehicles for Non-Emergency Administrative Purposes [HCC-284-FY24](#)

I move that the Mayor and Council to authorize the donation of two (2) Police Department out-of-service 2009 Chevrolet Impalas to the Hyattsville Volunteer Fire department, to be used for non-emergency administrative purposes.

Sponsors: City Administrator

Attachments: [4693_001](#)

9. Action Items (7:45 p.m. - 8:05 p.m.)**9.a. Hyattsville Charter Amendment Resolution: 2024-01: Modernizing the City's Procurement Provisions** [HCC-287-FY24](#)

I move the Mayor and Council adopt Hyattsville Charter Amendment Resolution 2024-01, a Resolution amending the Charter to modernize the City's procurement provisions by placing the requirements for Council oversight in the City's Code and by placing aspects of the procurement process in the City's Code and inserting language requiring the City Administrator to sign all contracts in accordance with the City Code (INTRODUCTION & ADOPTION).

Sponsors: City Administrator

Attachments: [2024-01 Charter Resolution Procurement 2.14.24 Procurement_FINAL Hyattsville PPT Procurement Charter and Code April 2024](#)

Interim Deputy City Administrator Suzanne Ludlow gave an overview of the Charter Amendment.

Council President Solomon stated that his concerns from the previous meeting have been resolved.

A motion was made by Council President Solomon, seconded by Councilmember Strab, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

9.b. Hyattsville Ordinance 2024-01: Procurement & Contracting Procedures: First Reading

[HCC-288-FY24](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2024-01, an ordinance whereby the City Council amends the City Code in order to modernize and codify the City's contracting and procurement policies (FIRST READING).

Sponsors: City Administrator

Attachments: [Hyattsville Ordinance 2024-01 Chapter 6 Procurement FINAL](#)
[Hyattsville PPT Procurement Charter and Code April 2024](#)

Interim Deputy City Administrator Suzanne Ludlow gave an overview of the proposed revisions to the City Code.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10. Discussion Items (8:05 p.m. - 10:00 p.m.)

10.a. FY25 Budget Discussion: Overview[HCC-283-FY24](#)

City Administrator Tracey Douglas and City Treasurer Ron Brooks will open the FY25 Budget discussions with an overview of the budget and information from departmental office hours.

Sponsors: City Administrator

Council President Solomon asked the Council to consider moving appropriate motions to action from discussion due to the tight timeline to approve the budget. The Homeless Action Plan (Discussion Item 10.I.) will come back at a later meeting.

City Administrator Douglas provided information about possible changes to the FY25 budget and schedule for approving the budget. Council Vice President Waszczak asked if the proposed budget overview reflected potential impact of grant funding, corporate partnerships, and congressional earmarks. She asked for clarity on the process of putting the Rent Stabilization initiative on hold until the impact of the Prince George's County bill are clearer. CA Douglas and Treasurer Brooks replied that potential sources of funding are not reflected in the budget as is it impossible to account for the funds before they are awarded. Historically items have been removed from the budget and added in later as a budget amendment. Council President Solomon explained that to remove funding for Rent Stabilization and then add it as a budget amendment would require 8 votes.

CM Schaible stated his support of the Rent Stabilization Ordinance citing that it has a built in funding source. He also asked about the anticipated FY25 budget deficit and when the City will know how much was overspent in FY24. Treasurer Brooks stated that the City does not run on a deficit as there are reserve funds that can be used to cover gaps in revenue. He also stated that a year end analysis will be done within 90 days of the end of the fiscal year at which point the Council will be updated. He explained that salary adjustments and benefits are expected to outpace revenues. CM Schaible also asked if the City Administrator has looked at staffing adjustments to see where savings could be captured. City Administrator Douglas replied that staffing levels have been adjusted and are reflected in the FY25 budget. The City is also looking to consolidate departments and increase outer agency partnerships to reduce the need for new hires in the police department.

CM Redmond asked how the resident satisfaction survey differs from the sustainability plan and if ineffective services and programs will be eliminated to create and implement new ones. Clerk Reams explained that the survey is a city-wide survey about the services and programs provided by the City whereas the Sustainability Plan is a part of the City's Strategic Plan. City Administrator Douglas stated that the City looks for ways to streamline programming to minimize redundancies and impact on staff. CM Redmond also stated that he is in favor of waiting to take action on the Rent Stabilization Ordinance until the effects of the County bill are realized.

CM Denes asked for clarification from Council President Solomon on his recommendation not to remove rent stabilization from the budget and bring it back at as a budget ordinance at a later date. He also asked if the City began charging the increased rental fees and expressed concern about passing a budget with the funding for rent stabilization allocated, with no definitive course to spend it down as it may send mixed signals to the residents. City Administrator Douglas advised that the increased rental fees have not gone into effect.

CM Strab stated that many council members were uncomfortable passing a budget with a revenue shortfall and thinks this is untenable long term. CM Strab also stated that staff cuts will be problematic and streamlining programs will be the most effective course of action to reduce the budget and

potentially reduce spending.

Council President Solomon outlined how the City has built up a financial surplus over time and these funds are used to cover any budgetary gaps. He also urged against discussing eliminating staff positions, as there is funding available to maintain the current staffing levels. He is opposed to removing funding for rent stabilization because there is no guarantee that any newly elected Council members will support bringing forth such an ordinance at a later date.

Mayor Croslin stated that as the City continues to grow, the need for staff will grow as well. He also stated that the City has done a good job building up a surplus that can be utilized to operate and provide City services when revenues or property taxes are low.

Council Vice President Waszczak asked if the Council can freeze spending on specific line items in a budget for a defined time. Treasurer Brooks replied that the best way to do that would be to remove the proposed initiative from the budget and bring it back as a budget ordinance at a later date.

10.b. FY25 Council Budget Amendment: FY25 Budget Reductions

[HCC-270-FY24](#)

For discussion: I move the Mayor and Council cut from the FY25 budget or delay to FY26 the following items/programs:

- Multi-Family Green grant program
- Language program
- Hiring of housing support staff and consultant
- Rent stabilization software
- Resident satisfaction survey (\$35,000)
- Police cadet program
- Compensation study
- Business and economic development strategic plan
- Hiring of a lobbyist

Sponsors: Strab

Councilmember Strab presented items to cut from the FY25 budget. CA Douglas responded that the Multi Family Green grant, language program, hiring housing support staff and consultant, rent stabilization software, police cadet, compensation study, lobbyist and are supported cuts.

The following motion was made by Councilmember Strab:

I move the Mayor and Council cut from the FY25 budget the following items and programs: The Multi-Family Green grant program, the language program, the police cadet program, the compensation study, and the hiring of the lobbyist.

A motion was made by Councilmember Strab, seconded by Council President Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10.c. FY25 Council Budget Amendment: Pet Waste Stations

[HCC-266-FY24](#)

For discussion: I move the Mayor and Council include \$3,000 in the FY25 budget for the purchase of 10 additional pet waste stations to be installed in the City of Hyattsville.

Sponsors: Lee

Attachments: [Pet Waste Stations](#)

CM Lee gave an overview of the motion. CM McClellan asked about the maintenance costs. Public Works Director Riddle stated that this would not be a heavy lift for the Public Works staff. CM Lee stated that the waste stations are needed in Ward 4 but can be placed around the City as needed. Council Vice President Waszczak asked if ten stations is enough and Director Riddle stated that ten is a good start.

A motion was made by Council President Solomon, seconded by Council Vice-President Waszczak, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10.d. FY25 Council Budget Amendment: Develop a Hyattsville Climate Action Plan [HCC-267-FY24](#)

For discussion: I move that the Mayor and Council authorize the procurement of a Climate Action Plan (CAP), to establish a comprehensive decarbonization strategy for the City of Hyattsville.

Sponsors: Schaible

Attachments: [Draft Climate Action Plan 01-15-2022](#)
[Maryland's Climate Pollution Reduction Plan - Final - Dec 28 2023](#)

CM Schaible provided an overview of the initiative.

City Administrator Douglas stated that she reached out to other municipalities in the corridor to assess if there are partnership opportunities to reduce the financial and staff load. She was not able to identify potential partners in the along the Rhode Island Avenue corridor for this. She recommended following the Prince George's County Climate Action Plan. Currently the City does not have the staff capacity for this.

Council President Solomon asked for clarity on the intent of the motion. He also asked if the committee considered the work done in the Prince George's County Climate Action Plan. CM Schaible expressed that the motion is to bring a consultant on board to prepare the plan. The financial contribution would need to be approximately \$100,000.

10.e. FY25 Council Budget Amendment: EAC Funding to Host a Principals' Luncheon [HCC-268-FY24](#)

For discussion: I move the Mayor and Council include \$1,000 in the FY25 Budget for the Education Advisory Committee to host a Principals' Luncheon.

Sponsors: Strab

The following motion was made by CM Strab:

I move the Mayor and Council include \$2,000 in the FY25 Budget for the Education Advisory Committee to host a Principals' Luncheon.

A motion was made by Councilmember Strab, seconded by Council President Solomon, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10.f. FY25 Council Budget Amendment: Mayor & Ward Discretionary Funds[HCC-281-FY24](#)

For discussion: I move the Mayor and Council increase the funding in the FY25 budget for the Mayor and Ward Discretionary Funds from \$1,700 per Ward to \$2,700 per Ward.

Sponsors: Solomon

CM Denes stated that increasing the discretionary funds for the Mayor and Council seems unnecessary and supports the staff guideline recommendations for spending discretionary funds. CM McClellan is in agreement with CM Denes.

CM Redmond and CM Lee stated their support for the increase. Council President Solomon stated that public engagement events have increased since the COVID-19 has ended and these funds will help bring residents together.

The following motion was made by Council President Solomon:

I move the Mayor and Council increase the funding in the FY25 budget for the Mayor and Ward Discretionary Funds from \$1,700 per Ward to \$2,700 per Ward.

A motion was made by Council President Solomon, seconded by Councilmember McClellan, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Nay: Denes

Absent: Haba

10.g. FY25 Council Budget Amendment: Laptops for New Councilmembers[HCC-282-FY24](#)

For discussion: I move the Mayor and Council include funding in the FY25 budget for the purchase of laptops for newly elected Councilmembers to allow non-returning Councilmembers to retain their City issued laptops.

Sponsors: Solomon

Council President Solomon provided an overview of the motion.

CM Denes inquired if City staff keep their laptops when they leave. Treasurer responded that the staff does not keep their laptops when leaving the City. The City assesses the value of old devices and if the laptops are valued at less than \$500 they are deemed obsolete and wiped clean to be sold via public auction. Older devices are usually sold in lots for about \$50 each. CM Denes suggested creation of a policy that would allow these devices to go to members of the community who are in need.

Council President Solomon stated that the devices would be considered a parting gift for those who have served on the Council.

The following motion was made by Council President Solomon:

I move the Mayor and Council include funding in the FY25 budget for the purchase of laptops for newly elected Councilmembers to allow non-returning Councilmembers to retain their City issued laptops.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Schaible, McClellan, Redmond, Lee, and Sandino

Nay: Waszczak, Denes, and Strab

Absent: Haba

Abstain: Croslin

10.h. FY25 Council Budget Amendment: Healthcare for Councilmembers[HCC-286-FY24](#)

For discussion: I move the Mayor and Council include funding in the FY25 budget to allow Councilmembers to receive healthcare benefits through the City.

Sponsors: Solomon

Council President Solomon provided an overview of the budget amendment that would allow Councilmembers to participate in the City's existing health care coverage.

CM Denes inquired if this matter has been discussed by the compensation committee. City Administrator Douglass advised that part time employees are eligible for health insurance but are required to work 20 per week or 80 per month. CM Denes stated that he would recommend the compensation committee consider factoring this into compensation for Councilmembers for transparency. City Clerk Reams stated that the compensation committee looked at this a few years back, as did the City attorney and it was concluded that this was outside of the scope of the committee, as this is not compensation.

CM Strab asked if the health insurance would only be offered to the Councilmember or if their family members could be provided with coverage as well. She also asked if the Council would receive an additional stipend to cover the cost of the health insurance or if they would pay out of pocket. Director of Human Resources Joyner stated that the health insurance would only be extended to the Councilmember. Council President Solomon stated that he is open to discussion about an additional stipend versus Councilmembers paying for the coverage on their own as well as extending the coverage to the families of Councilmembers.

Council Vice President Waszczak inquired if this is a common practice among other municipalities. Director of Human Resources Joyner stated that the City is working on a compensation study that would include that information. The study includes municipalities in Montgomery and Prince George's County and should be completed by the third week of May.

CM Schaible stated concerns over the financial implications this decision would have.

The Council agreed to bring this back at a later date.

10.i. ARPA Project Status Update[HCC-274-FY24](#)

Staff will present updates on the status of ARPA projects.

Sponsors: City Administrator

Attachments: [ARPA Exp-Obl Thru 03.31.24 with Status v04.05.2024](#)

American Rescue Plan Program Manager Patrick Paschall gave an overview of ARPA project spending.

CM Redmond asked for clarification on how to manage funds that have not been obligated. ARPA Program Manager Paschall stated that all funds have to be legally obligated by the end of this calendar year. The City has to execute and spend all of the funds by the end of 2026. Any funds not legally obligated and spent by then will have to be returned.

CM Denes asked how quickly reprogrammable funds could be reallocated and spent down due to revenue restrictions. ARPA Manager Paschall stated that the City staff is working to develop the processes that would allow this within the deadlines.

CM Schaible stated that staff generated ideas for ARPA funds appear to have taken priority over Council generated ideas. City Administrator Douglas stated that she will review the ARPA funded initiatives and speak with CM Schaible at a later date.

10.j. FY25 Council ARPA Amendment: Adjustments to ARPA spending for FY25[HCC-269-FY24](#)

For discussion: I move the Mayor and Council discontinue the Mental Health Youth Program and the Vandalism Recovery and Prevention Program at the conclusion of ARPA funding, and discontinue or reallocate the ARPA funding of the following initiatives:

- Rent stabilization implementation (\$250,000)
- Hyattsville Crossing BID (\$150,000)
- Hiring of a grant writer (\$120,000)
- Beautification of Alternate Route One (\$120,000)
- Environmental Depot (\$100,000)
- Small business online directory (\$60,000)
- Public wi-fi study (\$60,000)
- SMART waste management study (\$60,000)
- Circulator study (\$30,000)
- SDBE certification support (\$15,000)
- Mental health youth program (\$100,000)

Sponsors: Strab

CM Strab asked for an updated spending plan to be sent to the Council. She also asked for clarity about which items in the spending plan are restricted funds. Council President Solomon also requested that the spending plan track implementation status to aid in tracking initiative progress. He also feels that this ARPA amendment could come back at a later date. He supports keeping funding for the Business Improvement District (BID) and rent stabilization.

CM Denes agreed with CM Strab's assessment that the Council should discuss legacy funding of ARPA initiatives.

CM Redmond asked for more clarity on the timeline that Council will use to finalize ARPA program funding.

The Council agreed to bring this back at a later date.

10.k. FY25 Council ARPA/Budget Amendment: Alternate Route 1 Holiday Lights[HCC-275-FY24](#)

For discussion: I move the Mayor and Council include funding in the FY25 Budget for the purchase and installation of holiday lights along Alternate Route 1.

Sponsors: Waszczak

CM Waszczak gave an overview of the motion for holiday lights. There is support from both the City Administrator and Deputy of Public Works.

CM Denes stated that he prefers the term seasonal lighting to holiday lighting.

Council President Solomon asked if the City could purchase enough lights to cover City-wide replacements and inquired about locations where there are no lights displayed. Director Riddle expressed that the Public Works Department can only install lights in places where the City owns the lights.

CM Redmond asked for clarity of this item and how it differs from the proposed Alternate Rte 1 Beautification. Council Vice President Waszczak explained that the Route 1 Beautification is a part of an initiative from 2022. The seasonal lights are separate from that initiative. Director Riddle provided insight into the scope of the beautification initiative.

The following motion was made by Council Vice President Waszczak:

I move the Mayor and Council include funding not to exceed \$25,000 in the FY25 Budget in ARPA funding for the purchase and installation of holiday lights along Alternate Route 1.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10.l. FY25 Council ARPA/Budget Amendment: Homeless Action Plan[HCC-276-FY24](#)

For discussion: I move the Mayor and Council dedicate \$15,000 (of remaining ARPA funding if possible) to contract with a consulting firm that has proven expertise in both systems mapping and homelessness.

Sponsors: Waszczak

The Council agreed to discuss this item at a later date.

11. Council Dialogue (10:00 p.m. - 10:10 p.m.)

12. Motion to Adjourn

The meeting adjourned at 11:15 PM.

A motion was made by Councilmember Denes, seconded by Councilmember Strab, that this item was Approved. The motion carried by the following vote:

- Aye:** Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino
- Absent:** Haba



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Agenda Item Report

File #: HCC-152-FY25

11/4/2024

7.a.

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Presentation

Item Title:

City Auditor Presentation: City Auditor Robert Diss Overview of the FY22 Audit

Suggested Action:

For Presentation

Summary Background:

The City's auditor, Robert Diss with Lindsey and Associates, has completed the FY22 audit of the City's financial statements. The audit was recently completed and is on file with the State of Maryland Department of Legislative Services as required. As requested, Mr. Diss will be providing an overview of the FY22 audit for the City Council at the November 4, 2024, meeting.

Next Steps:

Provide an overview of the FY22 Audit

Fiscal Impact:

Reporting requirement only

City Administrator Comments:

For presentation.

Community Engagement:

The FY22 Audit is posted on the City's website.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



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Agenda Item Report

File #: HCC-121-FY25

11/4/2024

8.a.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Recognizing November 2024 Native American Heritage Month

Suggested Action:

I move that Mayor and Council adopt a proclamation to declare November 2024 as Native American Heritage Month in the City of Hyattsville.

Summary Background:

Native American Heritage Month is an opportunity to celebrate the rich culture and traditions of Native Americans while recognizing the tremendous contributions that Native Americans have made to the United States.

Next Steps:

Adopt the Native American Heritage Month proclamation.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

DECLARING NOVEMBER 2024 AS NATIVE AMERICAN HERITAGE MONTH IN THE CITY OF HYATTSVILLE

Native American Heritage Month, also known as American Indian Heritage Month, is an opportunity to celebrate the rich culture and traditions of Native Americans while recognizing their tremendous contributions to the United States.

WHEREAS, Native American Awareness Week began in 1976, and recognition was Federally expanded in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, Native Americans have long called Maryland home before the first American settlers; and

WHEREAS, The City of Hyattsville celebrates the culture and history of the Nacotchtank Tribe, the traditional stewards of the land and waters of this area, as well as that of all Native peoples, including members of the Maryland State-recognized tribes: Piscataway Indian Nation, Piscataway Conoy Tribe, and the Accohannock Indian Tribe; and

WHEREAS, an important step on the journey toward racial equity is reconciling with our past and acknowledging the roles institutions have played throughout history in denying access and full participation for Native peoples; and

WHEREAS despite this painful history, Native American people have persevered and continue to enrich all aspects of our society by sharing their customs and traditions; and

WHEREAS, the values and spirit celebrated this month are ones that resonate for Americans of every background and heritage.

NOW, THEREFORE BE IT RESOLVED, that the City of Hyattsville hereby proclaims the month of November 2024 as Native American Heritage Month, and all residents are encouraged to learn about the lasting legacies of the original inhabitants of what is now the United States.

Robert Croslin
Mayor, City of Hyattsville

November 4, 2024





City of Hyattsville

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Agenda Item Report

File #: HCC-122-FY25

11/4/2024

8.b.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Recognizing November 2024 as Municipal Government Works Month

Suggested Action:

I move that the Mayor and Council adopt a proclamation recognizing November 2024 as Municipal Government Works Month in the City of Hyattsville.

Summary Background:

Municipal Government Works Month is an annual opportunity to raise Maryland residents' awareness of the many contributions that local government employees make to our communities each day.

Next Steps:

Recognize November 2024 as Municipal Government Works Month in the City of Hyattsville.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Recognition of Municipal Government Works Month throughout the City

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

RECOGNIZING NOVEMBER 2024 AS MUNICIPAL GOVERNMENT WORKS MONTH IN THE CITY OF HYATTSVILLE

This proclamation declares the month of November 2024 to be Municipal Government Works Month in the City of Hyattsville. Since 1993, Maryland's cities and towns have celebrated Municipal Government Works Month each November to promote residents' awareness of and interest in the many contributions that local government employees make to our communities each day.

WHEREAS, municipal government represents the most responsive level of government, allowing residents to have direct access to elected officials; and

WHEREAS, the City of Hyattsville became an incorporated Maryland municipality in April 1886; and

WHEREAS, municipalities have enhanced the quality of life for their respective residents by helping to make Maryland a great place to live, work, and pursue happiness; and

WHEREAS, Municipal Government Works Month is a time to celebrate the City of Hyattsville's unique contribution to Maryland's communities by shining a light on the services and programs city officials, elected and staff provide.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the City of Hyattsville join the Maryland Municipal League in declaring November 2024 to be Municipal Government Works Month in the City of Hyattsville.

Robert Croslin

Mayor, City of Hyattsville

November 4, 2024





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Agenda Item Report

File #: HCC-123-FY25

11/4/2024

8.c.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:
Proclamation Recognizing November 11, 2024, as Veterans Day

Suggested Action:
I move that the Mayor and Council proclaim November 11, 2024, to be Veterans Day in the City of Hyattsville.

Summary Background:
This proclamation declares November 11, 2024, to be Veterans Day in the City of Hyattsville, honoring and recognizing heroes past and present from the United States' Armed Forces.

Next Steps:
Recognize November 11, 2024, as Veterans Day in the City of Hyattsville.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend adoption.

Community Engagement:
Recognition of Veterans Day throughout the City.

Strategic Goals:
Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?
N/A

CITY OF HYATTSVILLE

PROCLAMATION

RECOGNIZING NOVEMBER 11, 2024, AS VETERANS DAY IN THE CITY OF HYATTSVILLE

This proclamation declares November 11, 2024, to be Veterans Day in the City of Hyattsville, recognizing and honoring heroes past and present from the United States Armed Forces.

WHEREAS, the origins of Veterans Day date back to November 11, 1918, when the armistice ending World War I went into effect; Veterans Day is one of two special days for those who have served in the United States Military. The first, Memorial Day, is a day of great reflection and remembrance to honor those who paid the ultimate sacrifice. The second day, Veterans Day is a day of great celebration for all who have served; and

WHEREAS, the theme of this year's Veterans Day celebration is "a legacy of loyalty and service", which highlights those who made tremendous personal sacrifices in their commitment to serve; and

WHEREAS, the contributions and sacrifices of veterans are a reminder that freedom is not free, and we are forever indebted to the millions of service members who serve and fight in the line of duty; and

WHEREAS, we recognize the significant sacrifices also made by the family members who support the servicepeople who have fought to preserve our liberties; and

WHEREAS, so many of our veterans carry the scars from their service ---both visible and invisible--- Veteran's Day is an opportunity to recommit to governance that is responsive to the needs of our veterans, their families, caregivers, and survivors; and

WHEREAS, it is most appropriate that we honor and recognize the dedication and valor that veterans *continue* to display as they protect our freedom and democracy.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and City Council, with the utmost respect and gratitude for the more than 21.8 million veterans who have faithfully served our country in the Armed Forces, hereby proclaim November 11, 2024, to be Veterans Day in the City of Hyattsville.

Robert Croslin

Mayor, City of Hyattsville

November 6, 2024





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Agenda Item Report

File #: HCC-125-FY25

11/4/2024

8.d.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation to Recognize November 2024 as National Family Caregivers Month

Suggested Action:

I move that the Mayor and Council Recognize November 2024 as National Family Caregivers Month in the City of Hyattsville.

Summary Background:

National Family Caregivers Month is a month-long campaign that shines a spotlight on the crucial role of family caregivers in our society. It acknowledges the physical, emotional, and financial sacrifices made by caregivers who provide care to family members with chronic illnesses, disabilities, or age-related conditions.

Next Steps:

Proclaim the month of November 2024 as National Family Caregivers Month in the City of Hyattsville.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

The City will recognize November 2024, as National Family Caregivers Month.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

RECOGNIZING NOVEMBER 2024 AS FAMILY AND FRIENDS CARE PARTNER MONTH IN THE CITY OF HYATTSVILLE

This proclamation declares November 2024 to be Family and Friends Care Partner Month in the City of Hyattsville in observance of National Family Caregivers Month, celebrated every November to honor and thank citizens who devote immeasurable time, energy, and resources to providing care and support to community members in need.

WHEREAS, November is National Family Caregivers Month which recognizes that 65 million people, 20% of the U.S. population, provide care for a chronically ill, disabled, or aged family member during any given year and spend an average of 20 hours per week (unpaid) providing care for a loved one, friend, or neighbor; and

WHEREAS, 78% percent (nationally) of adults in need of long-term care depend on family, friends, and neighbors as their only source of help and those care partners are the foundation of long-term care nationwide, exceeding Medicaid long-term care spending in all states; and

WHEREAS, caregiving is a nearly universal experience and many Hyattsville residents (such as members of the City's Care Partner Support Group) are dedicated caregivers, providing long-term, in-home, and hospice care to family members, friends, and neighbors in unpaid and/or volunteer capacities; and

WHEREAS, while the opportunity to provide care to a loved one can be a rewarding act of love and a source of connection that is often taken on without hesitation, it often requires sacrifice; and

WHEREAS, the City of Hyattsville must ensure that community members have the support and resources needed to care for and support not only their loved ones but also themselves, as the physical, emotional, and financial demands of caregiving can lead to high stress levels and burnout.

NOW, THEREFORE BE IT RESOLVED, the City of Hyattsville hereby proclaims November 2024 as Family and Friends Care Partner Month, calling upon all residents to join us in recognizing the contributions of care partners – whether family members, friends, or neighbors, all being an important backbone of our community.

Robert Croslin
Mayor, City of Hyattsville

November 4, 2024





City of Hyattsville

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Agenda Item Report

File #: HCC-143-FY25

11/4/2024

9.a.

Submitted by: Quianna Taylor
Submitting Department: City Clerk
Agenda Section: Appointment

Item Title:

Appointment to the Education Advisory Committee

Suggested Action:

I move that the Mayor and Council approve the appointment of Mercy Ogutu (Ward 4) to the Education Advisory Committee for a term of two (2) years ending on November 30, 2026.

Summary Background:

See attached application.

Next Steps:

The committee liaison will contact the committee member to attend the next scheduled meeting.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

Agendas for the Education Advisory Committee meetings will be posted on the City's website. Meetings are open to the public and all are encouraged to attend.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

Board, Committee, and Commission Application

Profile

Mercy

First Name

Ogutu

Last Name

Preferred Pronouns

She, her, hers

Email Address

Committee Stipend Program - *Members Receive a Stipend of \$40 per Meeting Attended*

Upon appointment to a committee, you are automatically enrolled into the stipend program but in order to receive your payment you must complete and submit a W-9 form. The W-9 form will be emailed to committee members upon confirmation of your appointment.

Please enter your address below.

Many, but not all, of our committees require residency within the incorporated City limits of Hyattsville. To check your residency status, please visit the map: [City Residency Map](#)

Committees that accept applications from individuals residing outside of the incorporated City limits are listed below:

- Education Advisory Committee (at least 50% + 1 of sitting committee members must be residents of the City)
- Educational Facilities Task Force (up to one non-City resident appointment)
- Race and Equity Task Force (up to one non-City resident appointment)

Street Address

Suite or Apt

City

State

Postal Code

Which Boards would you like to apply for?

Education Advisory Committee: For Review

Do you currently serve on this committee and are applying for re-appointment?

Yes No

If you selected more than one Board/Committee of interest, please indicate your first choice below.

To find your City Ward, click on this link! [City Residency Map](#)

Please select your ward from the drop down list below. *

Ward 4

Primary Phone

Referred By:

Please provide a brief background statement including why you want to serve on the committee/s for which you are applying. This statement may be posted on the City's website.

As a graduate student and resident in Hyattsville, I am passionate about investing in the education of community. Education can change many lives and my goal on the committee is continue to work on providing the resources for students to excel inside and outside the classroom.



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Agenda Item Report

File #: HCC-103-FY25

11/4/2024

10.a.

Submitted by: Allison Weikel
Submitting Department: Police Department
Agenda Section: Consent

Item Title:
FY25 Budget Appropriation: COPS Hiring Program Grant

Suggested Action:

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the COPS Hiring Grant award in the amount of \$1,000,000 to hire eight (8) entry-level officers.

Summary Background:

The Police Department was awarded grant funds in the amount of \$1,000,000 from the U.S. Department of Justice, Community Oriented Policing Services (COPS). The COPS Hiring Program (CHP) provides funding to law enforcement agencies to hire and/or rehire additional career law enforcement officers in an effort to increase their community policing capacity and crime prevention efforts. Anticipated outcomes of CHP awards include engagement in planned community partnerships, implementation of projects to analyze and assess problems, implementation of changes to personnel and agency management in support of community policing, and increased capacity of agency to engage in community policing activities.

The FY25 COPS Hiring Program funds will enable the Department to hire eight (8) additional new officers over a three-year period. Each position is awarded \$125,000, to include entry-level salary and fringe benefits, over a three-year funding period. Funding under this program will support three (3) years of officer salaries within a five-year period of performance to accommodate time needed for recruitment and hiring. There is a 12-month retention requirement for each officer hired.

Next Steps:

Accept and appropriate grant funding

Fiscal Impact:

\$1,000,000 grant funds received

City Administrator Comments:

Recommends approval.

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-116-FY25

11/4/2024

10.b.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Consent

Item Title:

Replacement of the backup generator at 4310 Gallatin St

Suggested Action:

I move that the Mayor and Council authorize the City Administrator enter into an agreement with Kelly Generator & Equipment, Inc for the replacement of backup generator at 4310 Gallatin St for an amount not to exceed \$224,000, pending legal review using FY25 Capital Improvement Plan funds. The Treasurer is authorized to make the budget amendments necessary to encumber these funds.

Summary Background:

In May 2024, a power outage knocked out partial power to the City Building at 4310 Gallatin Street. The outage left the Police Dispatch center offline for several hours while PEPCO worked to restore power. Unfortunately, the existing backup generator did not operate as expected. It was determined that the generator had difficulty detecting the partial loss of power and automatically starting the generator. The generator is original to the building and has been onsite for approximately 45 years. The generator was starting to show its age operationally and lacks modern diagnostic and communication systems that may have prevented the outage experienced. It is staff's recommendation that the City should replace the generator to ensure reliable operation for the next 40+ years.

Next Steps:

Complete contract and order generator to schedule for installation.

Fiscal Impact:

NTE \$224,000

City Administrator Comments:

Recommends support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Pending



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Kelly Generator & Equipment, Inc.
1955 Dale Lane • Owings, MD 20736 • Phone: 410-257-5225 • Fax: 410-257-5280

Turnkey Contract Agreement & Proposal

Date: September 3, 2024
Job Name: City of Hyattsville Generator Replacement
Company: City of Hyattsville
Attn: Hal Metzler
Sourcewell No: 092222-GNR
Sales Rep: Fallon Francisco **E-Mail:** ffrancisco@kge.com

First, thank you for considering Kelly Generator & equipment, Inc. for your power generation needs.

- **PLEASE INITIAL AT THE SPACE PROVIDED ON THE BOTTOM OF EACH PAGE. A FULL SIGNATURE AT THE BOTTOM OF THIS DOCUMENT IS REQUIRED TO ACCEPT THIS PROPOSAL.**
- **PAYMENT TERMS: 60% DOWN PAYMENT AT CONTRACT SIGNING TO SECURE ORDER. BALANCE FOR ALL EQUIPMENT AND INSTALLATION DUE UPON GENERATOR SHIPMENT FROM FACTORY.**
- **PRICING IS GOOD FOR 30 DAYS.**

We are pleased to quote the following:

General Conditions:

- All work to be in accordance with NEC and local code requirements.

Scope of Work:

- Provide engineered drawings to obtain permits.
- Provide permits and inspection.
- Provide demo and removal of existing 60kw generator.
- Demo existing concrete pad.
- Install new concrete pad.
- Install new grounding for pad.
- Install new 60kw diesel generator.
- Reuse existing electrical feed.
- Make electrical connections.
- Provide rigging equipment to complete work.
- Install bollards around new generator in loading berth.
- Provide 1 tank of fuel at start-up.
- Provide daily clean-up of RSL trash to RSL dumpster

Date of Acceptance

Initial Acceptance

YES / NO

Release Immediately (office use)

PO #

GENERAC

Rental Generators Available 24 Hours A Day, 7 Days a Week



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1955 Dale Lane • Owings, MD 20736 • Phone: 410-257-5225 • Fax: 410-257-5280

Turnkey Contract Agreement & Proposal

Equipment Bill of Material:

Quantity 1 - Generac Industrial diesel engine-driven generator set with turbocharged 4-cylinder 4.5L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
60 kW Rating, wired for 120/208 VAC three phase, 60 Hz
Permanent Magnet Excitation
UL2200 & EPA Certified
Standard Weather Protective Enclosure, Steel
Industrial Grey Baked-On Powder Coat Finish
120v GFCI and 240V Outlet
24" 189 Gallon (39-Hour) Double-Wall UL142 Basetank
Mechanical fuel level indicator gauge
Electronic fuel level sender
Emergency Vents
Power Zone 410 Digital Control Panel for Single Generators
NFPA 110 Capable
Temp Range -40 to 70 degrees C
UL6200, C-ETL-US, CE
128 X 64 Graphical Display with Heater
Auto/Manual/Off modes
Optional Emergency Stop, key switch (Auto/Off/Manual) and audible alarm horn within a single add on module
RS-485, RS-232 and CANbus ports
Sensors: Oil Pressure, optional Oil Temp, Coolant Temp, Fuel Level/Pressure (where applicable), Engine Speed, DC Battery Voltage, Run-time Hours, Generator Voltages, Amps, Frequency, Power, Power Factor
Alarm Status: Low or High AC Voltage, Low or High Battery Voltage, Low or High Frequency, Pre-low or Low Oil Pressure, Pre-high or High Oil Temp (optional), Low Water Level and Temp, High, Low, and Critical-low Fuel Level/Pressure (where applicable), Overload, Overcrank, Over and Under Speed, Unit Not in Automatic
Optional Programmable I/O module
Engine function monitoring and control:
Full range standby operation; programmable auto crank, Emergency Stop (optional), Auto-Off-Manual
3 Phase RMS Voltage Sensing
+/-0.5% digital voltage regulation with: soft-start voltage ramping - adjustable, loss of sensing protection - adjustable, negative power limit - adjustable, Hi/Lo voltage limit - adjustable, V/F slope and gain - adjustable, fault protection
Service reminders, fault history (alarm log)
I2T function for full generator protection
Selectable low-speed exercise
2 and 3-wire start controls for any 2 or 3-wire transfer switch
21 Light Remote Annunciator
Remote Emergency Stop Switch, Flush-Mount, shipped loose
MLCB, 100% rated, LSI Electronic Trip
250 Amp - Shunt Trip & Auxiliary Contacts, 1 Set

Date of Acceptance

Initial Acceptance

YES / NO

Release Immediately (office use)

PO #

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Turnkey Contract Agreement & Proposal

- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Battery, with rack, installed
- Coolant Heater, 1500W, 120VAC
- 3 Owner's Manuals
- **Standard 2-Year Limited Warranty**
- SD0060GG174.5D18DPYY3

PRICE INCLUDES:

- KGE is to assume reasonable access within normal business hours to conduct Load Bank Testing and start-up with Basic Training and Demo up to 1 hour at time of start-up unless otherwise indicated.
- The delivery to job site, offloading and rigging will be conducted by KGE, Inc. Subcontractors.

2 hour Load Bank & 90-Minute Building Load Test during normal business hours

2 hour Owner Training during normal business hours

➤ Clarifications:

- All work for generator replacement to be completed during normal business hours: Monday – Friday 7am – 4pm
- This pricing and scope is based on a preliminary design and engineering and is subject to change based on the local authorities having jurisdiction, utility company requirements/fees, hidden conditions, and/or owner requested change orders.
- Customer should contact any support personnel for any UPS, security, fire alarm, elevator or other system that may be affected by the power outage or installation of a generator system. KGE is not responsible for any charges for services rendered by the customers vendors and is the sole responsibility of the customer.
- KGE Inc., reserves the right to amend, withdraw or otherwise alter this submission without penalty or charge as a result of any event beyond its control arising from or due to the current Covid-19 epidemic/pandemic including changes in laws, regulations, by laws or direction from a competent authority.
- If a Bond is required for work and not noted at time of proposal, additional fees will apply. Further, if a Bond is applicable to the project it will also affect all changes requested/required and additional fees may apply.

Generator Total Price: \$31,155.00*

Installation Total Price: \$118,000.00*

Fencing around Generator - Adder -Total Price: \$20,125.00*

Temporary Generator Price (1-Month): \$3,210.00

***Plus Any And All Applicable Taxes**

Current manufacture's lead time for equipment 8 to 12 weeks.

This lead time is subject to change at any time by the factory.

Date of Acceptance

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YES / NO
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Turnkey Contract Agreement & Proposal

STANDARD OWNER AGREEMENT

This agreement is made as of the date of the last signature hereto by and between Kelly Generator and Equipment, Inc. (the "Contractor"), 1955 Dale Lane, Owings, Maryland 20736 and City of Hyattsville (the "Owner"), for the following project City of Hyattsville Generator Replacement. (The "Project").

The Owner and the Contractor agree as set forth below:

- 1. The Contractor shall perform the portions of the work described in the attached Scope of Work which is attached to this Agreement and is a part of this Agreement, including all labor, materials, equipment, services, and other items required to complete such portion of the work. See attached Scope of Work.
a. The Owner shall pay the Contractor for performance of the work described in the attached Scope of Work the sum of \$_____, per the schedule of payments contained in the attached Scope of Work, subject to additions and deductions as provided in the Agreement.
2. The Contractor's date of commencement shall be established by a written notice to proceed from the Owner to the Contractor.
3. The Contractor shall pay for materials, equipment, and labor used in connection with the performance of this Agreement through the period covered by previous payments received from the Owner, and shall furnish satisfactory evidence, including but not limited to lien releases, when requested by the Owner.
4. The Contractor warrants that materials, equipment and work of this Agreement will be of good quality, new unless otherwise required or permitted, free from defects not inherent in the quality required or permitted, and that the work will conform to the requirements of this Agreement.
5. The Contractor may be requested in writing by the Owner, without invalidating this Agreement, to make changes in the work within the general scope of the work consisting of additions, deletions, or other revisions. In such event, the contract price and contract time shall be adjusted by written change order and signed by the Owner and Contractor. The Contractor shall have no obligation to perform any such extra and/or changed work without a written change order signed by the Owner and Contractor.
6. Contractor shall have the right to stop work under this Agreement if the Owner shall fail to make any payments to the Contractor when due. The Contractor shall be entitled to eighteen percent (18%) interest on all past-due payments.
7. The Contractor shall not assign the work of this Agreement without the prior written consent of the Owner.
8. The Contractor shall proceed with work at such time and in such sequence as a Contractor may determine. The Contractor shall not be liable for any losses and damages incurred by Owner (including consequential damages) due to delays in the performance of the work or otherwise.
9. This Agreement shall be governed by the laws of the State of Maryland. The Owner and Contractor irrevocably consent to the exclusive jurisdiction of the Circuit and/or District Courts of Calvert County, Maryland. The Owner and

Date of Acceptance Initial Acceptance YES / NO Release Immediately (office use) PO #

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Turnkey Contract Agreement & Proposal

Contractor agree the any suit, action or proceeding arising under and/or relating to this Agreement shall only be filed in the Circuit and/or District Courts of Calvert County, Maryland. The Owner and Contractor irrevocably waive any right to trial by jury.

10. In any action to enforce and/or construe its rights hereunder, the Contractor shall be entitled to recover its attorney's fees and related expenses incurred, including but limited to expert witness fees, regardless of whether or not suit is filed.
11. If the Customer cancels its order and Kelly Generator is assessed a cancellation fee by the manufacturer, the Customer shall be liable to Kelly Generator for the full amount of any such cancellation fee assessed by the manufacturer against Kelly Generator.
12. The fulfillment of any and all obligations of Kelly Generator are expressly contingent upon and subject to accidents, breakdowns, strikes, riots, sabotage, insurrection and/or war, delays, interruptions in and/or failure of source materials, supplies, equipment, labor and/or transportation, and to acts of God, or any other causes and/or conditions, whether of like or different nature, affecting Kelly Generator and/or beyond Kelly Generator's reasonable control. Kelly shall not be responsible or liable for any losses resulting from any of the foregoing occurrences.
13. No retain-age will be allowed unless agreed to in writing by Kelly Generator & Equipment, Inc.
14. In the event Kelly Generator is named or made the subject of any claim or suit by any third-party in any way arising out of this agreement, Customer shall indemnify and hold harmless Kelly Generator, and its principals and/or employees, against any and all such claims, suits, liability and/or judgments, including attorney's fees and costs, including expert witness fees in regard to same.
15. To the extent permitted by law, Customer agrees that any claims against Kelly Generator that in any way relate to and/or arise out of the agreement shall be limited to the amount the Customer actually pays to Kelly Generator under this agreement. The Customer agrees that in no event shall Kelly Generator be liable to the Customer for any consequential damages in any amount, and Customer hereby waives any and all claims against Kelly Generator for any and all consequential damages in any amount.
16. To the extent permitted by law, any claims that the Customer has against Kelly Generator that in any way relate to and/or arise out of the agreement shall be filed within one (1) year from the date of any such claim accrues. Customer hereby expressly and irrevocably waives any and all rights and/or benefits under the "discovery rule" as it relates to the accrual of any claims against Kelly Generator. As an express condition precedent to filing a claim against Kelly Generator, Customer must provide written notice of the claim to Kelly Generator within ninety (90) of first becoming aware of the claim.
17. This agreement contains the entire agreement between the parties in relation to the matters described herein and no inducements or promises other than as expressly set forth herein have been given or received in return for same. All negotiations and/or communications leading up to this agreement are merged herewith and shall not form the bases for any legal rights, claims or defenses in relation to any litigation or otherwise.

Date of Acceptance

Initial Acceptance

YES / NO
Release Immediately (office use)

PO #

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Turnkey Contract Agreement & Proposal

- 18. Nothing in this agreement is intended to confer nor shall act to create (either contractually or otherwise) any third-party beneficiary status, rights or remedies upon any person or entity other than the Customer and Kelly Generator.
- 19. Customer acknowledges that no oral representations have been made to induce Customer to enter into this agreement that are not contained in the agreement, and that Customer is not relying on any oral representations that may have been made prior to entering into this agreement.
- 20. This agreement shall only be amended by a writing signed by both the Customer and Kelly Generator.
- 21. The provisions of this agreement are severable. If any provisions of this agreement is determined by a court of competent to be invalid and/or unenforceable, the remaining provisions of this agreement shall not be affected thereby.

KELLY GENERATOR & EQUIPMENT, INC.

By: _____

Name: _____

Title: _____

Date: _____

OWNER INFORMATION

Name of Company: _____

Printed Name: _____

Signature: _____

Title: _____

Date: _____

Date of Acceptance

Initial Acceptance

YES / NO
Release Immediately (office use)

PO #

GENERAC

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City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-119-FY25

11/4/2024

10.c.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Action

Item Title:

Approval of Contracts for Installation of INet and Public Wifi pilot Project - Phase 1a & 1b

Suggested Action:

I move that the Mayor and Council authorize the City Administrator to enter into two separate contracts for Phase 1a and Phase 1b of the Inet and Public Wifi Pilot Project, pending legal review and approval of the agreements by the City Attorney.

Phase 1a will be to construct the Inet fiber backbone from 4310 Gallatin St to 3505 Hamilton St and will be performed by Nucleus Tech Solutions, LLC for an amount not to exceed \$247,000, to be funded by FY25 Capital Improvement Plan (CIP) funds.

Phase 1b, will be to construct turn-key wifi networks in multiple park locations along the route of the fiber trunkline to be performed by Systems Application & Technologies, Inc (SA-Tech) for an amount not to exceed \$200,000, to be funded using FY25 CIP Funding.

The Treasurer is authorized to make the budget amendments necessary to encumber the funds required.

Summary Background:

As part of the project to construct the Hyattsville Public Safety Building at 3505 Hamilton Street, a connection to the Prince George's County INet/CNet system is required to ensure records and communications interoperability with the Prince George's County Police Department and 911 system as well as neighboring jurisdictions.

The County INet/CNet team performed the engineering analysis and initial design of the dark fiber cable to connect 4310 Gallatin Street to 3505 Hamilton Street. As this dark fiber line will pass two recreation buildings and 4 parks, this is a great opportunity to provide public Wifi at these locations. The Wifi systems are proposed to be installed at King Park, Driskell Park, 38th Ave Park, and Hyatt Park. Pricing was received to connect the Teen Center and Dietz Park, however due to the cost they will not be included in phase 1a or 1b.

The City solicited quotes from multiple vendors who have experience building infrastructure and connecting to the INet/CNet system. Nucleus Tech Solutions provided the best price for the trunk line from 4310 Gallatin St to 3505 Hamilton St. SA-Tech was the only company to provide a proposal that included the turnkey installation of the Wifi routers.

This motion will replace HCC-046-FY25 passed on August 5, 2024, which allocated these expenditures to the ARPA budget. The expenditures for this project will no longer come from ARPA funding and will be funded through the FY25 CIP.

Next Steps:

Issue Purchase Order and schedule work.

Fiscal Impact:

NTE \$447,000 of FY25 CIP funds

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Pending



Systems Application & Technologies, Inc
City Of Hyattsville Police Department and Wireless
Access Points Nodes



Outside Plant Cable Fiber Quote



QUOTE

1101 Mercantile Lane
Suite 200
Largo, MD 20774

Quote ID: 2425-07R

Date: June Jun 25, 2024

Sold To:
City of Hyattsville
DPWT
4637 Arundel Place
Hyattsville, MD 20781

Salesperson	PO Number	Agency	Progress
C. Jones	2425-07R	City of Hyattsville DPWT	Net 30

Project Name: INET Fiber Police Fiber Project **\$ 266,292.97**

Project Name: City of Hyattsville Wireless Access Point Nodes **\$ 422,858.20**

Scope of Work:

INET Fiber Project

Furnish and install all labor and materials to place, splice, terminate, and test, conduit and fiber optic cabling from The HH located at the corner of Good Luck Rd and Cathedral Av the County Shelter at the Trap and Skeet Tower per provided drawings

Wireless Access Point Nodes

Wireless Access Point Nodes: Furnish and install all labor and materials to install 7 Wireless Access Point Nodes per customer specifications. Place, splice, terminate, and test, conduit, and fiber optic cabling and Wireless Access Points.



INET Police Fiber Project

	QTY	PRICE	TOTAL
Directional	5200	\$ 20.35	\$ 105,820.00
Place HH	9	\$ 528.00	\$ 4,752.00
Hard surface test pitting	41	\$ 473.00	\$ 19,393.00
Place 48 CT fiber	6242	\$ 1.98	\$ 12,359.16
Place tracer	5100	\$ 0.42	\$ 2,142.00
Place ground rod	9	\$ 33.00	\$ 297.00
Rod and rope	1042	\$ 1.65	\$ 1,719.30
Culvert attachment	1	\$ 2,948.00	\$ 2,948.00
Traffic control lane closure	5	\$ 1,043.63	\$ 5,218.15
Traffic Control 4-way flagging	28	\$ 1,375.00	\$ 38,500.00
Asphalt/concrete remove/repair	1	\$ 19,445.80	\$ 19,445.80
48 CT	7856.2	\$ 0.97	\$ 7,620.51
2" HDPE	5980	\$ 2.45	\$ 14,651.00
24x36 HH	9	\$ 1,432.43	\$ 12,891.87
Couplings	9	\$ 33.00	\$ 297.00
Ground Wire	5865	\$ 0.40	\$ 2,346.00
Ground Rod	9	\$ 26.14	\$ 235.26
PVC 2"	50	\$ 3.69	\$ 184.50
PVC Sweeps 36"	2	\$ 74.25	\$ 148.50
Pipe Clamp	1	\$ 55.00	\$ 55.00
Aquaphalt	24	\$ 121.00	\$ 2,904.00
Mule tape	3	\$ 198.00	\$ 594.00
Mount panel to wall rack	1	\$ 132.17	\$ 132.17
Panel prep	1	\$ 178.20	\$ 178.20
FDP Splicing 25-144F	48	\$ 62.37	\$ 2,993.76
Add cable to enclosure	1	\$ 166.32	\$ 166.32
Fusion Splice	8	\$ 87.62	\$ 700.96
OTDR	48	\$ 16.34	\$ 784.32
2 tech splicing team	1	\$ 2,673.00	\$ 2,673.00
Splicing Truck and tools	1	\$ 891.00	\$ 891.00
Corning 2RU w/ adapter & tray bracket	1	\$ 1,224.08	\$ 1,224.08
Splice Tray	1	\$ 121.77	\$ 121.77
12F SM 3M Pigtail	4	\$ 96.53	\$ 386.12

Corning M67-078 Splice Tray	2	\$	126.23	\$	252.46
Corning Coupler Panel 12ct	4	\$	261.69	\$	1,046.76
Sundries	1	\$	220.00	\$	220.00
				\$	266,292.97



Robert J King Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	150	\$ 22.00	\$ 3,300.00
Place HH in sidewalk	2	\$ 1,320.00	\$ 2,640.00
Hard Surface test pitting	4	\$ 473.00	\$ 1,892.00
Place tracer	150	\$ 0.42	\$ 63.00
Place 24ct LT	221	\$ 1.98	\$ 437.58
Place ground rod	2	\$ 33.00	\$ 66.00
Traffic Control	1.50	\$ 1,375.00	\$ 2,062.50
12ct Fiber	254.15	\$ 0.75	\$ 190.61
Provide 2" HDPE	172.50	\$ 2.45	\$ 422.63
24X36 HH	2.00	\$ 1,432.43	\$ 2,864.86
Ground Wire	172.50	\$ 0.40	\$ 69.00
Ground Rod	2.00	\$ 26.07	\$ 52.14
Cold patch	4	\$ 121.00	\$ 484.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 2,776.40	\$ 2,776.40
			\$ 22,784.17



Magruder Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	450	\$ 22.00	\$ 9,900.00
Place HH in sidewalk	1	\$ 1,320.00	\$ 1,320.00
Hard Surface test pitting	2	\$ 473.00	\$ 946.00
Place tracer	450	\$ 0.42	\$ 189.00
Place 24ct LT	650	\$ 1.98	\$ 1,287.00
Place ground rod	1	\$ 33.00	\$ 33.00
Traffic Control	2.00	\$ 1,375.00	\$ 2,750.00
12ct Fiber	747.5	\$ 0.75	\$ 560.63
Provide 2" HDPE	517.50	\$ 2.45	\$ 1,267.88
24X36 HH	1.00	\$ 1,432.43	\$ 1,432.43
Ground Wire	517.00	\$ 0.40	\$ 206.80
Ground Rod	1.00	\$ 26.07	\$ 26.07
Cold patch	2	\$ 121.00	\$ 242.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
OTDR per trace	12	\$ 15.64	\$ 187.68
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 2,776.40	\$ 2,776.40
			\$ 28,588.33



38th Ave Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	1690	\$ 22.00	\$ 37,180.00
Place HH in sidewalk	6	\$ 1,320.00	\$ 7,920.00
Hard Surface test pitting	10	\$ 473.00	\$ 4,730.00
Place tracer	1690	\$ 0.42	\$ 709.80
Place 24ct LT	2490	\$ 1.98	\$ 4,930.20
Place ground rod	6	\$ 33.00	\$ 198.00
Asphalt/Concrete removal	1	\$ 5,060.00	\$ 5,060.00
Traffic Control	9.00	\$ 1,375.00	\$ 12,375.00
12ct Fiber	2863.5	\$ 0.75	\$ 2,147.63
Provide 2" HDPE	1943.50	\$ 2.45	\$ 4,761.58
24X36 HH	6.00	\$ 1,432.43	\$ 8,594.58
Couplings	6.00	\$ 33.00	\$ 198.00
Ground Wire	1943.50	\$ 0.40	\$ 777.40
Ground Rod	6.00	\$ 26.07	\$ 156.42
Cold patch	10	\$ 121.00	\$ 1,210.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
OTDR per trace	12	\$ 15.64	\$ 187.68
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 1,771.00	\$ 1,771.00
			\$ 2,776.40
			\$ 96,599.73



Hyatt Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	200	\$ 22.00	\$ 4,400.00
Place HH	1	\$ 528.00	\$ 528.00
Place HH in sidewalk	1	\$ 1,320.00	\$ 1,320.00
Hard Surface test pitting	4	\$ 473.00	\$ 1,892.00
Place tracer	200	\$ 0.42	\$ 84.00
Place 24ct LT	400	\$ 1.98	\$ 792.00
Place ground rod	2	\$ 33.00	\$ 66.00
Traffic Control	2.00	\$ 1,375.00	\$ 2,750.00
12ct Fiber	400	\$ 0.75	\$ 300.00
Provide 2" HDPE	230.00	\$ 2.45	\$ 563.50
24X36 HH	2.00	\$ 1,432.43	\$ 2,864.86
Ground Wire	230.00	\$ 0.40	\$ 92.00
Ground Rod	2.00	\$ 26.07	\$ 52.14
Cold patch	4	\$ 121.00	\$ 484.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
OTDR per trace	12	\$ 15.64	\$ 187.68
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 2,776.40	\$ 2,776.40
			\$ 24,616.03



City Building 3505 Hamilton

DESCRIPTION	QTY	PRICE	TOTAL
Placement Meraki MR78 Outdoor WiFi Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Ethernet Cat 6	1	\$ 675.00	\$ 675.00
MICS	1	\$ 150.00	\$ 150.00
			\$ 2,215.40



Nicholson Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	2478	\$ 22.00	\$ 54,516.00
Place HH	5	\$ 528.00	\$ 2,640.00
Place HH in sidewalk	2	\$ 1,320.00	\$ 2,640.00
Hard Surface test pitting	17	\$ 473.00	\$ 8,041.00
Place tracer	2478	\$ 0.42	\$ 1,040.76
Place 24ct LT	3378	\$ 1.98	\$ 6,688.44
Place ground rod	7	\$ 33.00	\$ 231.00
Asphalt/concrete removal	1	\$ 5,927.90	\$ 5,927.90
Traffic Control	14.00	\$ 1,375.00	\$ 19,250.00
12ct Fiber	3335	\$ 0.75	\$ 2,501.25
Provide 2" HDPE	2300.00	\$ 2.45	\$ 5,635.00
24X36X24 HH	7.00	\$ 1,432.43	\$ 10,027.01
Coupling	7.00	\$ 33.00	\$ 231.00
Ground Wire	2300.00	\$ 0.40	\$ 920.00
Ground Rod	7.00	\$ 26.14	\$ 182.98
Cold patch	17	\$ 121.00	\$ 2,057.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
OTDR per trace	12	\$ 15.64	\$ 187.68
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 2,776.40	\$ 2,776.40
			\$ 130,956.87



Dietz Park

DESCRIPTION	QTY	PRICE	TOTAL
Place 2" HDPE	2000	\$ 22.00	\$ 44,000.00
Place HH	6	\$ 528.00	\$ 3,168.00
Place HH in sidewalk	1	\$ 1,320.00	\$ 1,320.00
Hard Surface test pitting	17	\$ 473.00	\$ 8,041.00
Place tracer	2900	\$ 0.42	\$ 1,218.00
Place 24ct LT	2000	\$ 1.98	\$ 3,960.00
Place ground rod	7	\$ 33.00	\$ 231.00
Asphalt/concrete removal	1	\$ 5,927.90	\$ 5,927.90
Traffic Control	14.00	\$ 1,375.00	\$ 19,250.00
12ct Fiber	3335	\$ 0.75	\$ 2,501.25
Provide 2" HDPE	2300.00	\$ 2.45	\$ 5,635.00
24X36X24 HH	7.00	\$ 1,432.43	\$ 10,027.01
Coupling	7.00	\$ 33.00	\$ 231.00
Ground Wire	2300.00	\$ 0.40	\$ 920.00
Ground Rod	7.00	\$ 26.14	\$ 182.98
Cold patch	17	\$ 121.00	\$ 2,057.00
Ringcut 48 in new enclosure terminate 2F in existing	1	\$ 1,930.80	\$ 1,930.80
OTDR per trace	12	\$ 15.64	\$ 187.68
Sundries	1	\$ 371.25	\$ 371.25
Placement Meraki MR78 Outdoor WIFI Access Point	1	\$ 1,390.40	\$ 1,390.40
Placement Cisco Switch 3560-CX Outdoor Electrical Enclosure Weatherproof Box - 23.6*31.5*17.7"Universal IP Galvanized Plate Electrical Box	1	\$ 1,771.00	\$ 1,771.00
			\$ 2,776.40
			\$ 117,097.67



Testing and Acceptance

Complete end to end testing provide to the county, Bidirectional OTDR and light meter/light source test results in electronic and paper formats.

Complete an initial Quality inspection and correct all defects. Provide initial findings and corrections in a report for the joint inspection.

Complete a joint inspection of the testing and quality results with the county including a ride out. Correct any outstanding issues found on the joint inspection and provide results to County

Provide redline drawings in paper and electronic format. Redlines will have the footage readings from the origination point, termination point, each handhole, slack storage location and splice point. Handholes and conduit not placed as shown on the drawings should be indicated on the redline drawings with the correct location indicated on the drawings. Depth, distance from curb, edge of pavement, or sidewalk will be shown on the drawing every 50' marker.

SA-TECH OSP Construction Plan Standardization

Outside Plant Construction Plans varies depending on the type of construction. Different design approaches may warrant given differing types of construction. However, all construction has general methods and standards regardless of construction application type.

Sa-Tech performs all projects in a safe manner. We adhere to all applicable state, federal and local safety regulations while performing all aspect of projects within industry codes, and standards.

SA-TECH OSP personnel have knowledge of the following OSP aspects:

- Pathways and spaces
- Cabling (cable and connecting hardware)
- Bonding and grounding (earthing)
- Right-of-way
- System documentation
- Codes and standards



Our construction plan methodology

1. **Engineer Notification-** Upon award notification SA-TECH notifies the design Engineer 72 hours in advance of starting work. No work begins until the Engineer is present at the job site and agrees that proper preparations for the operation have been made.
2. **Work Zone Traffic Control (WZTC) -** We set-up a WZTC environment to provide a safe work area for our workers. We set all road construction signs in accordance with local regulations and deploy traffic flaggers to facilitative a safe orderly flow for road users. **Identify Utility Locates-** We physically identify the exact location of the underground utilities in the work area.
3. **Equipment operation and placement-** All heavy-duty equipment is loaded and off loaded in a safe environment. As equipment is moved to operation point it is guided by designated equipment movers.
4. **General Telecommunication Infrastructure Operation:**
 - Selecting the drilling units and drilling tools
 - Pilot bore and detection
 - Install telecommunication entrance facility pathways
 - Pulling in the communication cables
 - Perform splicing operation of cables, if applicable
 - Perform termination of communication cables
 - Test and certify communication cables
5. **Site Restoration-** Upon completion of any type construction we de-mobilize equipment and restore the work site to original condition. All excavations will be backfilled and compacted to 90% of original density.
6. **Record Keeping, As-Built –** SA-TECH maintains a daily project log of construction application operation. We will provide As-Builts to the customer.

//signed//

Cecil Jones Jr

Technology Services Division

INVOICE

Nucleus Tech Solutions LLC
23600 Bennett Chase Drive
Clarksburg, MD 20871

Damon.Cooper@nucleustechsolutio
ns.com
+1 (240) 401-3741



Bill to
Hal Metzler
City of Hyattsville
4637 Arundel Place
Hyattsville, Maryland 20781

Ship to
Hal Metzler
City of Hyattsville
4637 Arundel Place
Hyattsville, Maryland 20781

Invoice details

Invoice no.: NTS-0379
Terms: Due on receipt
Invoice date: 10/11/2024
Due date: 11/01/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.	10/11/2024	OSP Fiber Construction	Pricing to extend, terminate and engineer fiber for requested locations	1	\$0.00	\$0.00
2.		OSP Fiber Construction	Trunk line from 4310 Gallatin to 3505 Hamilton St	1	\$228,963.00	\$228,963.00
3.		OSP Fiber Construction	Public WiFi for Park at 4205 Gallatin St	1	\$10,120.00	\$10,120.00
4.		OSP Fiber Construction	Connect Park building at 3911 Hamilton St	1	\$19,435.00	\$19,435.00
5.		OSP Fiber Construction	Connect Park building at 5812 @ 40th Ave-Teen center	1	\$113,232.00	\$113,232.00
6.		OSP Fiber Construction	Public WiFi at Dietz Park	1	\$69,092.00	\$69,092.00
7.		OSP Fiber Construction	Public WiFi at Park @ 5002 38th St	1	\$54,174.00	\$54,174.00
8.		OSP Fiber Construction	Public WiFi at Park @ 3512 Hamilton St	1	\$13,340.00	\$13,340.00

Total **\$508,356.00**

Ways to pay



Note to customer

Thank You

Pay invoice

View invoice online

Scan code or go to the link below to view the invoice online

[View invoice](#)





City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-126-FY25

11/4/2024

10.d.

Submitted by: Councilmembers Schaible and Strab

Submitting Department: Legislative

Agenda Section: Consent

Item Title:

Disbursement of Ward 2 Discretionary Funds

Suggested Action:

I move that the Mayor and Council authorize the disbursement of Ward 2 Discretionary Funds in the amount of \$260.00 to Councilmember Strab for reimbursement for refreshments at the Ward 2 block party on September 29, 2024.

Summary Background:

Councilmember Strab provided ice cream from Mister Magic for residents who attended the Ward 2 block party.

Next Steps:

Approval of Disbursement

Fiscal Impact:

Disbursement of \$260.00 of Ward 2 Discretionary Funds

City Administrator Comments:

Recommends support.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

Mister Magic
Ice Cream

Riverdale, MD 20737
Phone: 301-864-4488

INVOICE

INVOICE # 1232
DATE: 9/29/2024

TO:
Emily Strab

SHIP TO:
n/a

COMMENTS OR SPECIAL INSTRUCTIONS:
Block party 3-7pm. Ice cream from 5pm until all served.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Reservation	50.00	50.00
42	Cones and Popsicles	5.00	210.00
		SUBTOTAL	260.00
		SALES TAX	0.00
		SHIPPING & HANDLING	0.00
		TOTAL DUE	260.00

Davey Jarron Thank You!

If you have any questions concerning this invoice, contact llj0312@aol.com

THANK YOU FOR YOUR BUSINESS!



City of Hyattsville

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Agenda Item Report

File #: HCC-127-FY25

11/4/2024

10.e.

Submitted by: Allison Weikel
Submitting Department: Police Department
Agenda Section: Consent

Item Title:

FY25 Budget Appropriation: Governor's Office of Crime Control and Prevention - Project Safe Neighborhoods - License Plate Reader Program with the City of Mount Rainier

Suggested Action:

I move that the Mayor and Council accept and appropriate into the FY25 Budget, the GOCCP Project Safe Neighborhoods award in the amount of \$279,422.00 to purchase 12 stationary license plate readers and provide overtime for officers of HPD and Mt. Rainier for a Gang Violence Task Force.

Summary Background:

HPD was awarded grant funds in the amount of \$279,422.00 from the Governor's Office of Crime Control and Prevention - Project Safe Neighborhoods Grant. The Project Safe Neighborhoods Grant is designed to develop, implement, and support anti-gang prevention and violent crime enforcement strategies in Maryland through dedicated partnerships forming a PSN task force. Funds are intended to help create and foster safer neighborhoods through a sustained reduction in violent crime, including, but not limited to, addressing criminal gangs and the felonious possession and use of firearms. Project Safe Neighborhoods (PSN) is a nationwide initiative aimed at reducing gang violence and violent crime. It brings together federal, state, local, and community partners to identify and address specific crime problems.

PSN focuses on four key areas are:

1. Community Engagement/Partnerships
2. Prevention and Intervention
3. Focused and Strategic Enforcement
4. Accountability

The City of Hyattsville Police Department's License Plate Reader program, together with the City of Mount Rainier Police Department will use strategically placed license plate readers (LPR) to monitor and analyze major crimes, including gun and gang activity. The City of Hyattsville Police Department's License Plate Readers program will enhance information sharing capabilities with the City of Mt. Rainier and other partner agencies and provide officers and supervisors timely access to criminal intelligence data. Funding from the Project Safe Neighborhoods grant will help reduce existing gaps in services and to foster collaboration and cooperation among partner agencies and stakeholders throughout Maryland. Grant funds will purchase 12 stationary license plate readers to be strategically placed around the City in the amount of \$221,822.00. The remaining funds in the amount of \$57,600.00 will be used to provide overtime for our officers and Mt. Rainier working the Gang Violence Task Force.

Funding for this award is for one year, beginning October 1, 2024 to September 30, 2025.

Next Steps:

Accept and appropriate grant funding.

Fiscal Impact:

Grant award in the amount of \$279,422.00

City Administrator Comments:

Recommends support.

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



Regional Monitor:
Fiscal Specialist:

Jones, Quentin

Governor's Office of Crime Prevention and Policy

Budget Notice

Application Number:	2024-PM-0002
Sub-recipient:	City of Hyattsville
Project Title:	City of Hyattsville License Plate Reader Program with the City of Mount Rainier
Implementing Agency:	Hyattsville City Police Department
Award Period:	10/01/2024 - 09/30/2025

Funding Summary	Grant Funds	100.0 %	\$279,422.00	
	Cash Match	0.0 %	\$0.00	
	In-Kind Match	0.0 %	\$0.00	
	Total Project Funds		\$279,422.00	Budget Version: 0

Personnel

Description of Position	Salary Type	Funding	Total Budget
Overtime for Officer Working Gang Violence Task Force	Fringe	Grant Funds	\$9,600.00
Overtime for Officer Working Gang Violence Task Force	Overtime	Grant Funds	\$48,000.00
Personnel Total:			\$57,600.00

Equipment

Description	Funding	Quantity	Unit Cost	Total Budget
12 ELSAG LPRs	Grant Funds	12	\$0.00	\$221,822.00
Equipment Total:				\$221,822.00

Approved: _____

Governor's Office of Crime Prevention and Policy Authorized Representative

Effective Date: 10/1/2024



City of Hyattsville

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Hyattsville, MD 20781
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Agenda Item Report

File #: HCC-148-FY25

11/4/2024

10.f.

Submitted by: Councilmembers Lee and Haba
Submitting Department: Legislative
Agenda Section: Consent

Item Title:

Disbursement of Ward 4 Discretionary Funds

Suggested Action:

I move that the Mayor and Council authorize the disbursement of Ward 4 Discretionary Funds in the amount of \$333.74 to Councilmember Lee as reimbursement for refreshment and supplies for the Ward 4 Check-in on October 12, 2024.

Summary Background:

Councilmembers Lee and Haba held a Ward 4 Check-in for residents on October 12, 2024.

Next Steps:

Approval of Disbursement

Fiscal Impact:

Disbursement of \$333.74 of Ward 4 Discretionary Funds

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

Final Details for Order #111-1310422-2605835
[Print this page for your records.](#)

Order Placed: October 6, 2024
 Amazon.com order number: 111-1310422-2605835
 Order Total: \$29.61

Shipped on October 7, 2024

Items Ordered	Price
1 of: Happy Fall Balloon, 16Pcs Big Maple Leaves Acorn Balloons, Fall Mylar Fall Balloons for Thanksgiving Home Festival Decorations Sold by: ZHONGKE (seller profile) Shipped by: ZHONGKE (seller profile)	\$5.95
Condition: New	
1 of: Ultra Hi-Float for Balloons - 5oz (Includes Pump) Sold by: A. T. Retail (seller profile) Shipped by: A. T. Retail (seller profile)	\$9.99
Condition: New	
1 of: Kellera Fall Balloon 60PCS 12 inch Red Yellow Orange Latex Balloons with Ribbons for Fall Baby Shower Birthday Thanksgiving Pumpkin Themed Party Decorations Sold by: HCN-NA (seller profile) Shipped by: HCN-NA (seller profile)	\$7.99
Condition: New	

Shipping Address:

Michelle Lee
 [REDACTED]
 HYATTSVILLE, MD 20782-3146
 United States

Shipping Speed:

Rush Shipping

 Payment information

Payment Method: [REDACTED]	Item(s) Subtotal:	\$27.93
	Shipping & Handling:	\$2.24
	Free Shipping:	-\$2.24

Billing address	Total before tax:	\$27.93
Michelle Lee	Estimated tax to be collected:	\$1.68
[REDACTED]		-----
[REDACTED]	Grand Total:	\$29.61
Credit Card transactions	Visa ending in [REDACTED] October 7, 2024:	\$29.61

To view the status of your order, return to Order Summary.

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Balloons

Final Details for Order #111-5839456-8473018
 Visit this page for your orders.

Order Placed: October 6, 2024
 Amazon.com order number: 111-5839456-8473018
 Order Total: \$17.89

Shipped on October 7, 2024

Items Ordered

	Price
1 of: 3 Pack Fall Tablecloth for Rectangle Tables, Disposable Fall Maple Leaves Thanksgiving Table Cloth, Plastic Fall Farmhouse Table Decor for Autumn Thanksgiving Harvest Party Decorations, 54x108 Inch	\$8.99
<small>Sold by: PePe (seller profile)</small>	
<small>Shipped by: PePe (seller profile)</small>	

Condition: New

1 of: CA004 Thanksgiving Tablecloth Plastic 54x108 Inch, 3 Pack Disposable Fall Pumpkin Table Cover, Orange Marzipan Leaf Rectangle Autumn Table Cloth for Fall Thanksgiving Day Table Decor Decoration	\$7.89
<small>Sold by: PePe-US (seller profile)</small>	
<small>Shipped by: PePe-US (seller profile)</small>	

Condition: New

Shipping Address:

██████████
 HYATTSVILLE, MD 20782-3146
 United States

Shipping Speed:
 FREE Prime Delivery

Payment information

Payment Method:
 Visa ending in 5738

Item(s) Subtotal:	\$16.88
Shipping & Handling:	\$0.00
Total before tax:	\$16.88
Estimated tax to be collected:	\$1.01
Grand Total:	\$17.89

Billing address

██████████
 ██████████
 ██████████
 Credit Card transactions

Via ending in ██████ October 7, 2024: \$17.89

To view the status of your order, return to Order Summary.

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Tablecloths

English

United States

Help



Back



Ward 4 Fall Pop Up - Meet & Greet





City of Hyattsville

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Agenda Item Report

File #: HCC-137-FY25

11/4/2024

11.a.

Submitted by: Councilmembers Haba, Schaible, and McClellan

Submitting Department: Legislative

Agenda Section: Action

Item Title:

Hyattsville Resolution 2024-03: Ceasefire in Gaza and Lebanon

Suggested Action:

I move the Mayor and Council adopt Hyattsville Resolution 2024-03, affirming the City of Hyattsville's commitment to human rights and support for congressional and worldwide calls for an immediate ceasefire in Gaza and Lebanon.

Summary Background:

On October 7, 2023, militants from Hamas staged terrorist attacks in Israel killing about 1,200 people and taking 251 hostages. Israel responded by invading Gaza and part of the West Bank resulting in the death of more than 42,000 Palestinians and around 1.9 million people displaced in Gaza. Subsequently, Israel's attacks and invasion of southern Lebanon in response to Hezbollah's rocket launches have left more than 2,300 dead and more than one million people displaced. Furthermore, the blockade around Gaza has created a humanitarian crisis that is worsening with each passing day.

Hyattsville's neighboring municipalities such as Cheverly, Colmar Manor, College Park, New Carrollton, Brentwood, Mount Rainier, Riverdale Park, Takoma Park; as well as Montgomery, Howard and Anne Arundel counties, have all passed similar resolutions.

Next Steps:

Adopt the Resolution

Fiscal Impact:

N/A

City Administrator Comments:

Council initiated motion for discussion

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

**CITY OF HYATTSVILLE
RESOLUTION No. 2025-03**

A Resolution of the City Council of Hyattsville, Maryland, whereby the City affirms its commitment to human rights and support for congressional and worldwide calls for a ceasefire in Gaza and Lebanon, and absent an immediate ceasefire, calls for the ending all military aid and arms sales from the United States to Isreal.

WHEREAS, the City of Hyattsville is committed to the principle that all people are of equal value and deserving of the same rights; and

WHEREAS, the City of Hyattsville advocates for the safety, dignity, freedom, and equality of all people of all faiths and beliefs, races, ethnicities, and nationalities; and

WHEREAS, we as local leaders stand firmly against the rise of Antisemitic and Islamophobic attacks in Maryland and across the nation; and

WHEREAS, the City of Hyattsville recognizes that the United States has a shameful history of racialized violence, white supremacy, and segregation, and we have come too far as a nation to blindly support the State of Israel which treats Palestinians as an inferior class and denies their full human rights as citizens in the land of their birth and ancestry; and

WHEREAS, since October 7th, 2023, over 1,200 Israelis, 2,300 Lebanese, and more than 42,000 Palestinians in Gaza and the West Bank have been killed, over 17,000 of whom are children, and nearly all of whom are civilians; and

WHEREAS, Gaza is in a dire humanitarian crisis that is worsening with each passing day, with a lack of medical aid, food, clean water, and shelter, and almost two million Palestinians are displaced, homeless, and/or starving; and

WHEREAS, the World Health Organization, United Nations, Save the Children, Human Rights Watch, the US Agency for International Development, the International Rescue Committee, His Holiness Pope Francis, more than 120 countries, and countless other organizations in Maryland, across the United States of America and around the world have called for a permanent ceasefire to end the violence and suffering in the Gaza Strip, the West Bank, and Lebanon, and for Israel to comply with international humanitarian laws; and

WHEREAS, despite the deafening calls for an immediate ceasefire, and despite the United States official policy supporting a ceasefire, Israel continues to escalate the conflict, which has now grown into a regional war with multiple fronts; and

WHEREAS, the United States, through military aid and arms sales, provides Israel with roughly 69% of its total weaponry, and, as such, we have a moral imperative to help end the human suffering in Gaza and Lebanon by initiating an arms embargo until a ceasefire is reached; and

WHEREAS, the City of Hyattsville is committed to ensuring that residents of all backgrounds, including those from Arab, Jewish, Muslim, and Palestinian backgrounds are affirmed of their worth; and

NOW THEREFORE BE IT RESOLVED, that the City of Hyattsville joins other cities, towns, and counties across Maryland and the nation in calling on our elected leaders to demand: an immediate and permanent ceasefire, or, in the absence of a ceasefire, a U.S.-Israel arms embargo; release of all hostages and political prisoners; the unrestricted and safeguarded entry of humanitarian assistance; the restoration of food, water, electricity, and medical supplies to Gaza; the removal of all settlers from the Occupied Palestinian Territory; the formulation of government that supports human rights and equality for all and allows all citizens of Israel and historic Palestine voting rights to elect leaders and exercise self-determination; and

BE IT FURTHER RESOLVED, that a copy of this resolution will be sent to municipal elected leaders in Prince George’s County, the offices of County Executive Angela Alsobrooks, County Council Chair Jolene Ivey, District 2 County Councilmember Wanika Fisher, At-Large County Council Member Calvin Hawkins, State Senator Alonzo Washington, State Senator Malcolm Augustine, State Delegate Anne Healey, State Delegate Ashanti Martinez, State Delegate Nicole Williams, State Delegate Diana Fennell, State Delegate Julian Ivey, State Delegate Deni Taveras, Governor of Maryland Wes Moore, U.S. Representative Glenn Ivey, U.S. Representative Steny Hoyer, U.S. Senator Ben Cardin, U.S. Senator Chris Van Hollen, U.S. Vice President Kamala Harris, and U.S. President Joe Biden, urging them to take immediate action to use their positions and influence to act on the goals of this resolution to end violence and promote democracy and human rights.

INTRODUCED by the Mayor and City Council of Hyattsville, Maryland, at a Regular Meeting on November 4, 2024, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and City Council of Hyattsville, Maryland, at a Regular Meeting on November 4, 2024, at which meeting copies were available to the public for inspection.

Read and passed this _____ day of _____, 2024.

Attest/Witness: City of Hyattsville, Maryland

Date By: _____
Nate Groenendyk
City Clerk, City of Hyattsville

Approved: City of Hyattsville, Maryland

Date By: _____
Robert Croslin
Mayor, City of Hyattsville



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-140-FY25

11/4/2024

11.b.

Submitted by: Patrick Paschall
Submitting Department: Finance
Agenda Section: Action

Item Title:

Final Adjustment to American Rescue Plan Act Fund Allocation and Obligations

Suggested Action:

I move that the Mayor and Council approve the reallocation of American Rescue Plan Act Funds to the projects and amounts listed in Exhibit A, which reflects final adjustments to 20 project budgets and moves \$1,360,058 from previously planned projects to FY25 General Fund Salaries. I further move that the Mayor and Council earmark the projects and amounts listed in Exhibit B to the General Fund Capital Budget and General Fund Operating Budget as the Treasurer determines appropriate for each project.

Summary Background:

The City of Hyattsville received \$17,967,910 in federal American Resue Plan Act (ARPA) funds. All ARPA funds must be obligated by December 31, 2024, and spent by December 31, 2026.

The City is unable to meet the December 2024 obligation under the Revenue Replacement Category 6.1 in some projects due to staff capacity, planning, and implementation requirements. The City's ARPA consultant briefed an alternative to the City Council to move projects to the Capital Budget and use available ARPA funds to pay salaries. This is an alternative being used by other communities facing the same capacity and implementation deadline challenges. The Council approved a similar measure at the August 5, 2024 meeting where \$2,476,446 was designated to pay FY25 General Fund Salaries.

This request is to pay FY25 General Fund Salaries with ARPA funds in an amount not to exceed \$3,806,504 (previously approved \$2,476,446 plus an additional \$1,330,058).

This will create savings of the same amount in the General Operating Fund that will be earmarked to pay for the previously planned ARPA projects and new projects listed in Exhibit B. The delayed projects will be moved to, and tracked in, the FY25 General Fund Capital and Operating Budgets.

The staff will update the Council quarterly on the status of the previously ARPA funded projects. This will allow the Council to have visibility of previously approved projects.

Next Steps:

Finance Department to charge FY25 General Fund Salaries to ARPA in the amount of \$3,806,504 before December 31, 2024.

Fiscal Impact:

\$1,360,058 in expense adjustments, as listed in Exhibits A and B.

City Administrator Comments:

Recommends support.

Community Engagement:

Community input was sought to determine ARPA spending priorities.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A

Exhibit B - Revised 10.30.2024
General Fund Savings - Funded Projects - FY 2025

Sources	\$ Amount
General Fund Salaries and Benefits - Savings	\$3,836,505
Total	\$3,836,505

Uses	\$ Amount
Portland Loo Installation	\$156,000
West Hyattsville Alley Improvement Project	\$400,353
Driskell Park Community Building Renovation	\$418,685
Beautify Alternate Route 1	\$116,136
Hyattsville Crossing BID	\$74,400
Public Restroom and Shower Facilities (City-Owned Parks)	\$328,000
Rent Stabilization Ordinance Implementation	\$250,000
Seasonal Lighting	\$25,000
Small Business Online Directory	\$60,000
Oliver Alley Stormwater Projects	\$240,000
Department of Public Works Salary Increases - NEW PROJECT	\$143,722
Police Rental Assistance Program - NEW PROJECT	\$80,000
Fiber Optic Extensions - Teen Center and Police HQ	\$447,000
Municipal Building Renovations	\$224,000
Trash Truck	\$143,388
Grant Writer	\$121,195
Circulator Study Update	\$18,744
IT - Cabling - 4310 Gallatin Street	\$195,293
Equipment - Computers for Hybrid Meetings	\$34,520
Contingency	\$360,069
Total	\$3,836,505

Difference **\$0**

Notes:

1 - Assumes that the City continues with selected SLFRF-funded projects above with City funds.

Exhibit A1 - Revised 10.30.2024
SLFRF Expenditures and Obligations
Budget Adjustments - Summary

Program/ Project	EC	Allocation	Adjustments	Approved SLFRF Budget			Revised SLFRF Budget	Final SLFRF Budget	Change
				EC 6.1	Non-EC 6.1				
Revenue R	6.1	\$3,700,000	(\$1,000,000)	\$8,886,733	\$8,886,733	\$0	\$9,412,025	\$9,669,820	\$257,795
Non-Rever	Various	\$1,500,000	(\$314,600)	\$9,073,597	\$0	\$9,073,597	\$8,549,256	\$8,298,090	(\$251,165)
Total		\$5,200,000	(\$1,314,600)	\$17,960,330	\$8,886,733	\$9,073,597	\$17,961,281	\$17,967,910	\$6,629
SLFRF Funds - Grant		\$17,968,002		\$17,967,910			\$17,967,910	\$17,967,910	
SLFRF Funds - Remain		\$12,768,002		\$7,580			\$6,629	(\$0)	

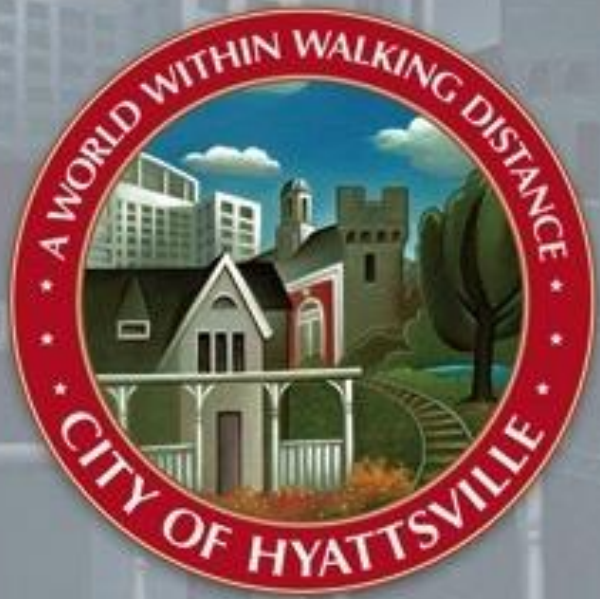
Exhibit A2 - Revised 10.30.2024
SLFRF Spending Plan - Revenue Replacement Expenditure Category (EC)

Program/Project	EC	Revised SLFRF Budget	Final SLFRF Budget	Change
Fiber Optic Extensions - Teen Center and Police HQ	6.1	\$360,000	\$0	(\$360,000)
Municipal Building Renovations	6.1	\$800,000	\$551,559	(\$248,441)
West Hyattsville Alley Improvement Project	6.1	\$277,647	\$105,330	(\$172,317)
Trash Truck	6.1	\$143,388	\$0	(\$143,388)
Grant Writer	6.1	\$120,000	\$0	(\$120,000)
Circulator Study Update	6.1	\$18,744	\$0	(\$18,744)
Council Chamber Upgrades	6.1	\$175,000	\$158,995	(\$16,005)
HVFD Ambulance	6.1	\$397,522	\$387,522	(\$10,000)
Driskell Park Community Building Renovation	6.1	\$81,315	\$74,599	(\$6,717)
Expand Electronic Sign System	6.1	\$125,000	\$120,612	(\$4,388)
City Building Bathroom Updates	6.1	\$312,950	\$310,450	(\$2,500)
Business Vandalism Fund	6.1	\$12,000	\$11,773	(\$227)
Public Restroom and Shower Facilities (City-Owned Parks)	6.1	\$0	\$0	\$0
Portland Loo Installation	6.1	\$0	\$0	\$0
Rent Stabilization Ordinance Implementation	6.1	\$0	\$0	\$0
IT Infrastructure Investment	6.1	\$0	\$0	\$0
Beautify Alternate Route 1	6.1	\$3,864	\$3,864	\$0
Environmental Depot	6.1	\$0	\$0	\$0
Hyattsville Crossing BID	6.1	\$75,600	\$75,600	\$0
Public Wi-Fi Study	6.1	\$0	\$0	\$0
SMART Waste Management Study	6.1	\$0	\$0	\$0
Equipment - Electric Trash Truck	6.1	\$622,439	\$622,439	\$0
Seasonal Lighting	6.1	\$0	\$0	\$0
Teen Center - Roof Repairs	6.1	\$453,492	\$453,492	\$0
Equipment - Police Vehicles	6.1	\$518,759	\$518,759	\$0
Housing Manager	6.1	\$135,000	\$135,000	\$0
IT Manager	6.1	\$150,000	\$150,000	\$0
Employee Salary Adjustments	6.1	\$759,000	\$759,000	\$0
Solar Community Message Boards	6.1	\$86,100	\$86,100	\$0
Scholarships - City Camps	6.1	\$11,420	\$11,420	\$0
Police Communications Center	6.1	\$650,000	\$650,000	\$0
City Facilities Security Upgrades	6.1	\$284,272	\$284,272	\$0
2024 Rain Garden/Bioretenion Restoration Projects	6.1	\$132,066	\$132,066	\$0
Deputy Director - DPW	6.1	\$230,000	\$230,464	\$464
General Fund Salaries and Benefits	6.1	\$2,476,446	\$3,836,505	\$1,360,059
Total		\$9,412,025	\$9,669,820	\$257,795
SLFRF Funds - Grant		\$9,418,654	\$9,669,820	
SLFRF Funds - Remaining		\$6,629	(\$0)	

Exhibit A3 - Revised 10.30.2024

SLFRF Spending Plan - Non-Revenue Replacement Expenditure Category (EC)

Program/Project	EC	Revised SLFRF Budget	Final SLFRF Budget	Change
IT - Cabling - 4310 Gallatin Street	5.21	\$195,293	\$0	(\$195,293)
Equipment - Computers for Hybrid Meetings	1.4	\$34,520	\$0	(\$34,520)
Retention Bonuses - Police Sworn	3.1	\$268,000	\$238,000	(\$30,000)
Vaccine Incentive Program - City Employees	1.1	\$74,435	\$72,375	(\$2,060)
King Park Construction	2.22	\$676,158	\$675,726	(\$432)
Oliver Alley Stormwater Projects	5.18	\$113,150	\$113,150	\$0
Small Business Online Directory	2.37	\$0	\$0	\$0
Household Emergency Relief Program	2.3	\$2,598,396	\$2,598,396	\$0
SMBE Certification Support	2.3	\$0	\$0	\$0
Emergency Relief Outreach	7.1	\$102,822	\$102,822	\$0
COVID-19 Tests	1.2	\$129,280	\$129,280	\$0
Small Business Emergency Relief Program	2.29	\$1,114,400	\$1,114,400	\$0
Non-Profit Emergency Relief Program	2.34	\$203,500	\$203,500	\$0
Food Assistance Program	2.1	\$80,920	\$80,920	\$0
Case Manager - Individual Relief	2.19	\$104,137	\$104,137	\$0
Equipment - Street Sweeper	5.6	\$287,455	\$287,455	\$0
Police E-Bicycles	1.11	\$59,111	\$59,111	\$0
Hyattsville Tree Canopy Restoration	5.6	\$331,000	\$331,000	\$0
Mental Health Coordinator	1.12	\$100,000	\$100,000	\$0
GARE Unhoused Population Survey	3.4	\$15,000	\$15,000	\$0
The SPOT Placemaking Project	2.22	\$250,000	\$250,000	\$0
ARPA Project Management	7.1	\$1,010,477	\$1,010,477	\$0
ARPA Compliance Consultant	7.1	\$250,000	\$250,000	\$0
Police Department Recruitment Advertising	1.11	\$17,135	\$17,135	\$0
Equipment - Mobile Police Support Trailers	1.11	\$158,909	\$158,909	\$0
Premium Pay - Lower Paid Employees	4.1	\$210,933	\$216,297	\$5,364
Playground Equipment - Dietz and Burlington	2.22	\$164,225	\$170,000	\$5,775
Total		\$8,549,256	\$8,298,090	(\$251,165)
SLFRF Funds - Grant		\$8,555,885	\$8,298,090	
SLFRF Funds - Remaining		\$6,629	(\$0)	



CITY OF HYATTSVILLE

American Rescue Plan Update

November 2024



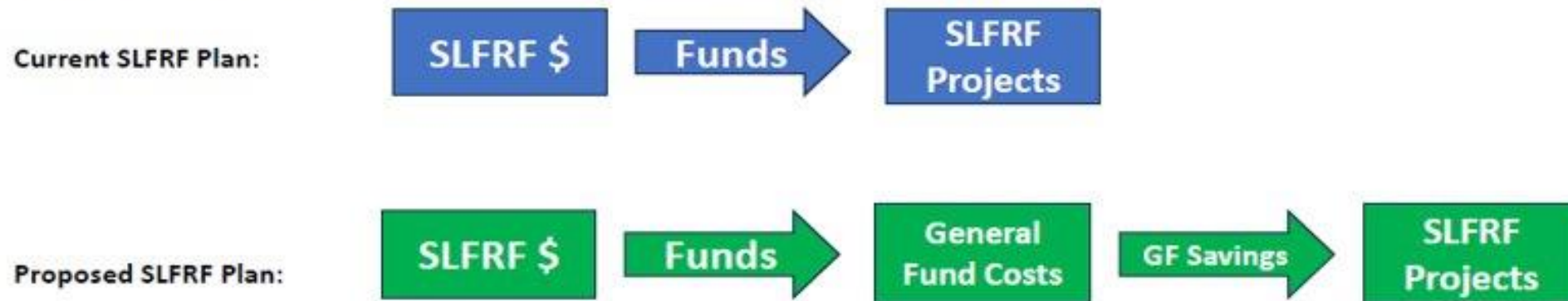
Summary of ARPA Award

- The City of Hyattsville was originally awarded \$17,961,281 in American Rescue Plan Act funds.
- The Treasury Department increased the award to \$17,967,910.01, an increase of \$6,627.80.
- All funds must be legally obligated by December 31, 2024.
- All funds must be fully spent by December 31, 2026.
- Failure to adhere to these deadlines will result in immediate return of funds to the Treasury Department

Compliance Consultant Recommendations

Provide Flexibility to Complete Priority SLFRF-Funded Projects

- Goal 3:
 - Provide the City with the financial flexibility to still complete priority SLFRF-funded projects by utilizing City General Fund savings generated by reallocated SLFRF Revenue Replacement funds to fund those projects without any impending Federal deadlines.



ARPA Budget Adjustments Summary

Program/Project	EC	Allocation	Adjustments	Approved		Revised SLFRF		Final SLFRF	Change
				SLFRF Budget	EC 6.1	Non-EC 6.1	Budget	Budget	
Revenue Replacement	6.1	\$3,700,000	(\$1,000,000)	\$8,886,733	\$8,886,733	\$0	\$9,412,025	\$9,669,820	\$257,795
Non-Revenue Replacement	Various	\$1,500,000	(\$314,600)	\$9,073,597	\$0	\$9,073,597	\$8,549,256	\$8,298,090	(\$251,165)
Total		\$5,200,000	(\$1,314,600)	\$17,960,330	\$8,886,733	\$9,073,597	\$17,961,281	\$17,967,910	\$6,629
SLFRF Funds - Grant		\$17,968,002		\$17,967,910			\$17,967,910	\$17,967,910	
SLFRF Funds - Remaining		\$12,768,002		\$7,580			\$6,629	(\$0)	



Non-Revenue Replacement Projects - Changes

Program/Project	EC	Revised SLFRF	Final SLFRF	Change
		Budget	Budget	
IT - Cabling - 4310 Gallatin Street	5.21	\$195,293	\$0	(\$195,293)
Equipment - Computers for Hybrid Meetings	1.4	\$34,520	\$0	(\$34,520)
Retention Bonuses - Police Sworn	3.1	\$268,000	\$238,000	(\$30,000)
Vaccine Incentive Program - City Employees	1.1	\$74,435	\$72,375	(\$2,060)
King Park Construction	2.22	\$676,158	\$675,726	(\$432)
Premium Pay - Lower Paid Employees	4.1	\$210,933	\$216,297	\$5,364
Playground Equipment - Dietz and Burlington	2.22	\$164,225	\$170,000	\$5,775



Non-Revenue Replacement Projects – No Change

Program/Project	EC	Revised SLFRF	Final SLFRF	Change
		Budget	Budget	
Oliver Alley Stormwater Projects	5.18	\$113,150	\$113,150	\$0
Small Business Online Directory	2.37	\$0	\$0	\$0
Household Emergency Relief Program	2.3	\$2,598,396	\$2,598,396	\$0
SMBE Certification Support	2.3	\$0	\$0	\$0
Emergency Relief Outreach	7.1	\$102,822	\$102,822	\$0
COVID-19 Tests	1.2	\$129,280	\$129,280	\$0
Small Business Emergency Relief Program	2.29	\$1,114,400	\$1,114,400	\$0
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Food Assistance Program	2.1	\$80,920	\$80,920	\$0
Case Manager - Individual Relief	2.19	\$104,137	\$104,137	\$0
Equipment - Street Sweeper	5.6	\$287,455	\$287,455	\$0
Police E-Bicycles	1.11	\$59,111	\$59,111	\$0
Hyattsville Tree Canopy Restoration	5.6	\$331,000	\$331,000	\$0
Mental Health Coordinator	1.12	\$100,000	\$100,000	\$0
GARE Unhoused Population Survey	3.4	\$15,000	\$15,000	\$0
The SPOT Placemaking Project	2.22	\$250,000	\$250,000	\$0
ARPA Project Management	7.1	\$1,010,477	\$1,010,477	\$0
ARPA Compliance Consultant	7.1	\$250,000	\$250,000	\$0
Police Department Recruitment Advertising	1.11	\$17,135	\$17,135	\$0
Equipment - Mobile Police Support Trailers	1.11	\$158,909	\$158,909	\$0



Revenue Replacement Projects - Changes

Program/Project	EC	Revised SLFRF	Final SLFRF	Change
		Budget	Budget	
Fiber Optic Extensions - Teen Center and Police HQ	6.1	\$360,000	\$0	(\$360,000)
Municipal Building Renovations	6.1	\$800,000	\$551,559	(\$248,441)
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Business Vandalism Fund	6.1	\$12,000	\$11,773	(\$227)
Deputy Director - DPW	6.1	\$230,000	\$230,464	\$464
General Fund Salaries and Benefits	6.1	\$2,476,446	\$3,836,505	\$1,360,059



Revenue Replacement Projects – No Change

Program/Project	EC	Revised SLFRF	Final SLFRF	Change
		Budget	Budget	
Public Restroom and Shower Facilities (City-Owned Parks)	6.1	\$0	\$0	\$0
Portland Loo Installation	6.1	\$0	\$0	\$0
Rent Stabilization Ordinance Implementation	6.1	\$0	\$0	\$0
IT Infrastructure Investment	6.1	\$0	\$0	\$0
Beautify Alternate Route 1	6.1	\$3,864	\$3,864	\$0
Environmental Depot	6.1	\$0	\$0	\$0
Hyattsville Crossing BID	6.1	\$75,600	\$75,600	\$0
Public Wi-Fi Study	6.1	\$0	\$0	\$0
SMART Waste Management Study	6.1	\$0	\$0	\$0
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Seasonal Lighting	6.1	\$0	\$0	\$0
Teen Center - Roof Repairs	6.1	\$453,492	\$453,492	\$0
Equipment - Police Vehicles	6.1	\$518,759	\$518,759	\$0
Housing Manager	6.1	\$135,000	\$135,000	\$0
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Scholarships - City Camps	6.1	\$11,420	\$11,420	\$0
Police Communications Center	6.1	\$650,000	\$650,000	\$0
City Facilities Security Upgrades	6.1	\$284,272	\$284,272	\$0
2024 Rain Garden/Bioretenion Restoration Projects	6.1	\$132,066	\$132,066	\$0



Summary

Program/Project	EC	Allocation	Adjustments	Approved		Revised SLFRF		Final SLFRF	Change
				SLFRF Budget	EC 6.1	Non-EC 6.1	Budget	Budget	
Revenue Replacement	6.1	\$3,700,000	(\$1,000,000)	\$8,886,733	\$8,886,733	\$0	\$9,412,025	\$9,669,820	\$257,795
Non-Revenue Replacement	Various	\$1,500,000	(\$314,600)	\$9,073,597	\$0	\$9,073,597	\$8,549,256	\$8,298,090	(\$251,165)
Total		\$5,200,000	(\$1,314,600)	\$17,960,330	\$8,886,733	\$9,073,597	\$17,961,281	\$17,967,910	\$6,629
SLFRF Funds - Grant		\$17,968,002		\$17,967,910			\$17,967,910	\$17,967,910	
SLFRF Funds - Remaining		\$12,768,002		\$7,580			\$6,629	(\$0)	



General Fund Savings Earmarks

Uses	\$ Amount
Portland Loo Installation	\$156,000
West Hyattsville Alley Improvement Project	\$400,353
Driskell Park Community Building Renovation	\$418,685
Beautify Alternate Route 1	\$116,136
Hyattsville Crossing BID	\$74,400
Public Restroom and Shower Facilities (City-Owned Parks)	\$328,000
Rent Stabilization Ordinance Implementation	\$250,000
Seasonal Lighting	\$25,000
Small Business Online Directory	\$60,000
Oliver Alley Stormwater Projects	\$240,000
Department of Public Works Salary Increases - NEW PROJECT	\$143,722
Police Rental Assistance Program - NEW PROJECT	\$80,000
Fiber Optic Extensions - Teen Center and Police HQ	\$447,000
Municipal Building Renovations	\$224,000
Trash Truck	\$143,388
Grant Writer	\$121,195
Circulator Study Update	\$18,744
IT - Cabling - 4310 Gallatin Street	\$195,293
Equipment - Computers for Hybrid Meetings	\$34,520
Contingency	\$360,069
Total	\$3,836,505





Next Steps

- Execute Final ARPA Budget Changes
- Expend FY25 Salaries before December 31, 2024
- Quarterly reporting on General Fund Savings/Formerly ARPA projects



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-144-FY25

11/4/2024

11.c.

Submitted by: Jeff Ulysse

Submitting Department: Community, Business & Economic Development

Agenda Section: Action

Item Title:

Zoning Variance Request V-65-24 - 5803 33rd Ave, Hyattsville

Suggested Action:

I move the City Council authorize the Mayor to send a letter to the Board of Zoning Appeals requesting the denial of application #V-65-24, for subject property at 5803 33rd Ave, Hyattsville specifically for the waiver of the parking area location requirement. The purpose of the zoning variance request is to validate existing conditions for net lot area, lot width at the building line, front yard depth and waiver of the parking area location requirement to obtain a building permit for a proposed 25'x20' driveway.

Summary Background:

The applicant, Kesete G. Kidane, has applied to the Prince George's County Board of Zoning Appeals (BZA) for a zoning variance to validate existing conditions (net lot area, lot width at the building line, front yard depth) and waiver of the parking area location requirement to obtain a building permit for a proposed 25'x20' driveway.

The existing dwelling was built prior to modern zoning standards and is located as close as 9 feet to the existing lot side yard lot line and as close as 22 feet to the existing front yard lot line.

The petitioner is requesting a variance to allow them to construct a new driveway partially in front of the existing dwelling. Pursuant to § 27-11002 (a) of the county code, the dwelling was not constructed with the benefit of a garage and/or carport and therefore is required to construct a driveway "*between the front street line and the sides of the dwelling*". The proposed location of the driveway does not conform with this standard and as a consequence would require a variance.

On October 28th staff performed a site inspection and discovered an existing street tree situated between 33rd ave and subject dwelling. The current location of street tree would effectively obstruct the ability for the applicant to place an apron and driveway at the subject site. Street trees are an invaluable resource for our neighborhood's; contributing to the environmental health of our communities, providing shade to pedestrians and supporting the overall beautification of our streetscape. Removing or altering the tree could harm the natural character of the neighborhood and reduce aforementioned benefits.

Staff recommends exploring alternative solutions that preserve the tree and maintain the community's aesthetic and environmental quality.

Next Steps:

No Additional action is required.

Fiscal Impact:

N/A

City Administrator Comments:

Recommends support.

Community Engagement:

The BZA hearing was held on October 23, 2024, and the Board is awaiting a recommendation from the City Council, prior to issuing a decision.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

BOARD OF APPEALS
EXHIBIT SHEET
VARIANCES

APPLICATION NO. V-65-24

PETITIONER: Kesete G. Kidane

No.	Description
1.	Application
2.	Statement of the Petitioner
3.	Site Plan
4.	Color Photos, A thru I
5.	Subdivision Plat
6.	Permit History
7.	SDAT Property Printout
8.	PGAtlas Printout
9.	Aerial Photos, A thru F
10.	Neighboring Properties, A thru D
11.	Notice of Virtual Hearing, 10/8/2024
12.	Persons of Record List, 10/8/2024
13.	Certified Mail Receipts
14.	Certification of Posting, w/photos, 10-9-2024
15.	Email from Hyattsville City, 10/17/2024
16.	
17.	
18.	
19.	
20.	



BOARD of APPEALS

Zoning and Administrative

Wayne K. Curry Administration Building
1301 McCormick Drive, 3rd Floor
Largo Maryland 20774
(301) 952-3220
boardofappeals@co.pg.md.us

Rec: 8/20/2024

Received Stamp

APPLICATION FOR A VIRTUAL VARIANCE

**(USE BLACK INK ONLY)
PLEASE READ ALL INSTRUCTIONS BEFORE FILLING OUT APPLICATION**

Owner(s) of Property Kesete Gebrehiwot Kidane
(AS SHOWN ON DEED)
Address of Owner(s) 5803 33rd Avenue
City Hyattsville State MD Zip Code 20782
Telephone Number (home) 240 (cell) 240 687 0239 (work) 240 687 0239
E-mail address: melakesogen@yahoo.com

Location and Legal Description of the Property involved:

Street Address 5803 33rd Avenue
City Hyattsville MD 20782
Lots) 14 Block D Parcel _____
Subdivision Name Queen Chapel Manor

Professional Service:

Engineer Contractor Architect Permit Service: (circle one) **none, use N/A**
Business Name: N/A Phone Number: _____
Representative Name: _____ Email Address: _____
Address: _____

Attorney representing applicant: If none, use N/A

Name: N/A Law Office of _____
Address: _____
Email Address: _____ Phone Number: _____

EXH. # 1
V-65-24

~~Add Log~~ Representatives may submit a letter of representation.

Homeowners/Citizens/Civic and/or Community. If none, use N/A:

Name: _____

Address: _____

Municipality (Incorporated City/Town) If none, use N/A

Name Hyattville _____

PROPOSED WORK:

What will be or has been constructed on the property which has required a variance? 22 BRON,

Driveway and Apron

For increase in fence height or wall height, please see below.

Security Exemption Plan Approval (Section 27-6610)

For increase in fences height or wall height over the allowable height indicated in Section 27-6603. If none, use N/A:

Please indicate the requested increase in fence/wall height: _____
Reason for increase: _____

Has a Correction Order / Stop Work Order / Violation Notice been issued to the Property Owner regarding the subject property? If none, use N/A:

Correction Order: No Yes Stop Work Order: No Yes

Violation Notice: No Yes No. # _____ Date Issued: _____

Inspector's Name: _____

A copy of any issued Order (all pages, front and back) must be provided to the Board. Do not submit Citations.

Do you need the services of a foreign language interpreter or sign language interpreter at your hearing? ~~(\$30.00 fee required) If none, use N/A:~~

Foreign Language Yes No Sign Language Yes or _____

Foreign Language: _____

For increase in fence height or wall height, please see below.

Security Exemption Plan Approval (Section 27-6610)

For increase in fences height or wall height over the allowable height indicated in Section 27-6603. **If none, use N/A:**

Please indicate the requested increase in fence/wall height:
Reason for increase:

Has a Correction Order / Stop Work Order / Violation Notice been issued to the Property Owner regarding the subject property? If none, use N/A:

Correction Order: No Yes Stop Work Order: No Yes

Violation Notice: No Yes No. # _____ Date Issued: _____

Inspector's Name: _____

Do you need the services of a foreign language interpreter or sign language interpreter at your hearing? ~~(\$30.00 fee required) If none, use N/A:~~

Foreign Language Yes No

Foreign Language: NONE

SIGNATURE PAGE

No Electronic Signatures are permitted. Wet Signatures only.

Signature of Property Owner by deed

Legal Representative (Attorney)

Printed Name Kesete G Kidane

Date: 8/20/2024

*This for drive way request
Application Appeal*

1) A specific parcel of land is physically unique and unusual in a manner different from the nature of surrounding properties with respect to exceptional narrowness, shallowness, shape, exceptional topographic conditions, or other extraordinary conditions peculiar to the specific parcel (such as historical significance or environmentally sensitive features);

My lot is very similar to the other homes in the neighborhood.

(2) The particular uniqueness and peculiarity of the specific property causes a zoning provision to impact disproportionately upon that property, such that strict application of the provision will result in peculiar and unusual practical difficulties to the owner of the property;

It's unusual and unfair that homes smaller than mine can have a driveway but I can't.

(3) Such variance is the minimum reasonably necessary to overcome the exceptional physical conditions;

It's not fair that homes smaller than mine can have a driveway. I should have one too.

(4) Such variance can be granted without substantial impairment to the intent, purpose and integrity of the General Plan or any Functional Master Plan, Area Master Plan, or Sector Plan affecting the subject property;

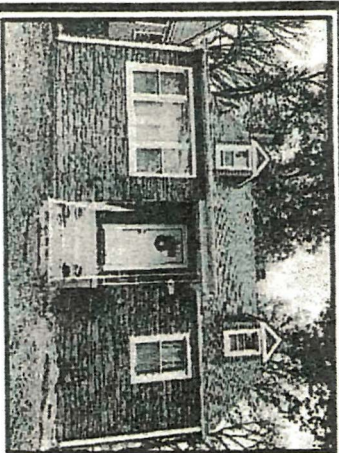
My request, in my opinion does not substantially impair the intent, purpose, and integrity of the General Plan or any Functional Master Plan, Area Maser Plan, or Sector Plan affecting the subject property. Many people in my neighborhood have driveways, I don't know how legal their driveways are but they have it.

(5) Such variance will not substantially impair the use and enjoyment of adjacent properties; and

Granting my request should not bother my neighbors.

(6) A variance may not be granted if the practical difficulty is self-inflicted by the owner of the property.

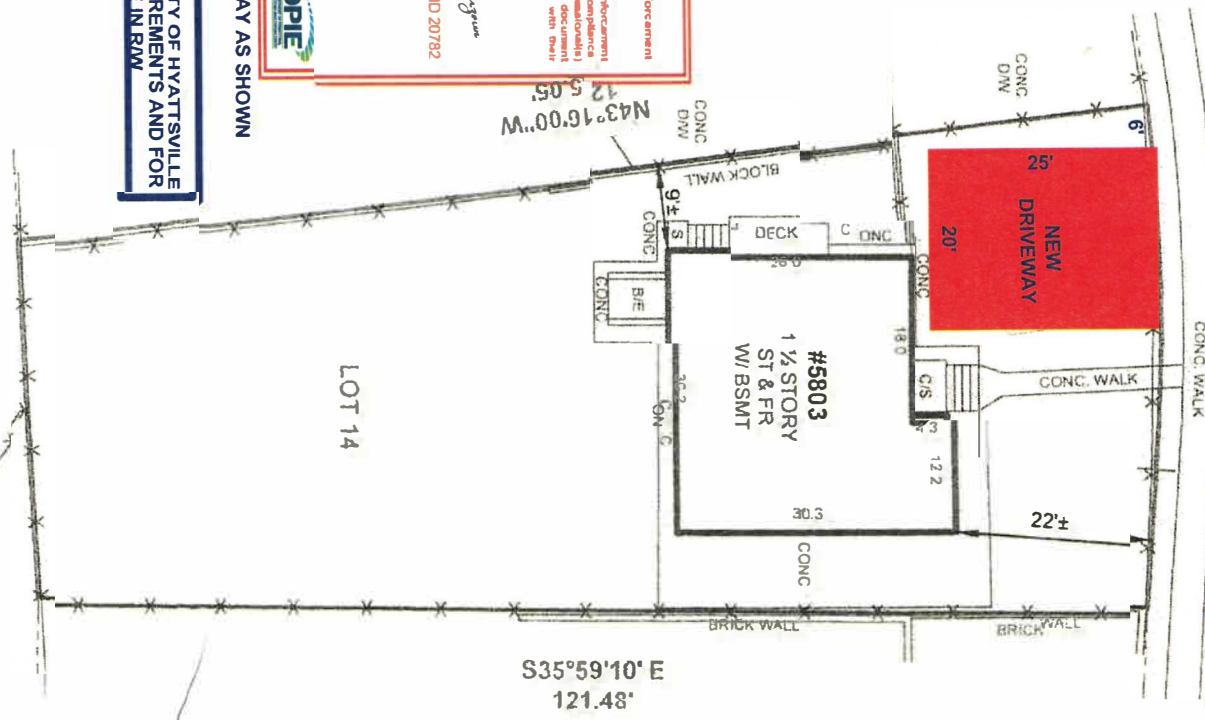
I have not yet built the driveway. I wanted to go through the proper channels and do everything legally.



33RD AVENUE

R=195.35'
A=39.88'

R=845.15'
A=15.12'



Police, George's County, Maryland
Department of Permitting, Inspections and Enforcement

APPROVED PERMIT SET

The Department of Permitting, Inspections and Enforcement has completed a review of this document for code compliance as required by State Code, the design professional(s) responsible for the preparation and content of this document hereby certifies that the same complies with the applicable original local, state, and federal laws, codes, and regulations.

Case Name: QUEENS CHAPEL MANOR
Application Number: 48744-2024-DW
Permit Number: _____
Issuance Date: 4/30/2024 *Tina Ferguson*

Address: 5803 33RD AVE HYATTSVILLE MD 20782
(Include Block(s) and Parcel(s): Lot 14 Block 0

— 3:1 Max From Slope Allowed On Road/Local Prop. - Y
— 7% Max. on all other Road Slope and 1:2 Max. on all Drive Way Slope
— 2:1% Minimum Slope - 1:8, equestrian
On Yards or Lawn Areas: 0 in 100
Minimum Slope of 3rd Av SW From Building is 0.00%.

DPIC

OK FOR NEW 20'x25' DRIVEWAY AS SHOWN

COORDINATE W CITY OF HYATTSVILLE FOR APRON REQUIREMENTS AND FOR REMOVAL OF TREE IN RW

LOCATION DRAWING OF:
#5803 33RD AVENUE
LOT 14 BLOCK 0
SECTION THREE
QUEENS CHAPEL MANOR
PLAT BOOK 12, PLAT 32
PRINCE GEORGE'S COUNTY, MARYLAND
SCALE: 1"=20' DATE: 04-12-2024
DRAWN BY: B.G. FILE #: 243011-200

THE LEVEL OF ACCURACY OF DISTANCES TO APPARENT PROPERTY LINES IS **1±**.

SURVEYOR'S CERTIFICATE

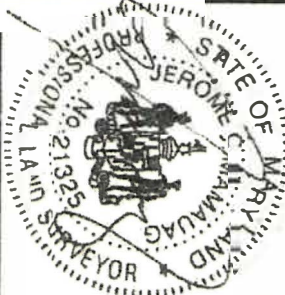
I HEREBY STATE THAT I WAS IN RESPONSIBLE CHARGE OVER THE PREPARATION OF THIS DRAWING AND THE SURVEY WORK REFLECTED HEREIN AND IT IS IN COMPLIANCE WITH THE REQUIREMENTS SET FORTH IN REGULATION 12 CHAPTER 09.13 OF THE CODE OF MARYLAND ANNOTATED REGULATIONS. THIS SURVEY IS NOT TO BE USED OR REPLIED UPON FOR THE ESTABLISHMENT OF FENCES, BUILDING OR OTHER PERMIT REQUIREMENTS. THIS PLAT DOES NOT PROVIDE FOR THE ACCURACY OR OTHER DIMENSIONS OF PROPERTY LINES, BUT SUCH IDENTIFICATION DOES NOT BE REFERENCE TO PROPERTY LINES OR TO ANY OTHER SURVEY OR RECORD. THE SURVEYOR'S REPORT IS OF BEST FIT TO A CONSULTER'S WORK AS IT IS REQUIRED BY LAW. THE TITLE INSURANCE COMPANY OR ITS AGENTS IN CONNECTION WITH THE CONTINGATED TRANSFER, FINANCING OR REFINANCING, THE LEVEL OF ACCURACY FOR THIS DRAWING IS 1±. NO TITLE REPORT WAS FURNISHED TO NOR DONE BY THIS COMPANY. SAID PROPERTY SUBJECT TO ALL NOTES, RESTRICTIONS AND EASEMENTS OF RECORD. BUILDING RESTRICTION LINES AND EASEMENTS MAY NOT BE SHOWN ON THIS SURVEY. IMPROVEMENTS WHICH THE SURVEYOR'S OPINION APPEAR TO BE IN A STATE OF DISREPAIR OR MAY BE CONSIDERED "TEMPORARY" MAY NOT BE SHOWN. IF IT APPEARS ENCROACHMENTS MAY EXIST A BOARD SURVEY IS RECOMMENDED.

A Land Surveying Company

DULEY
and

EXH. # **MD 3**
V-65-24

14604 Ellington Road, Suite 114
Phone: 301-271-1144
Email: orders@duley.biz On the web: www.duley.biz





EXH. # 4(A-F)
V-65-24

4(A)



4(8)

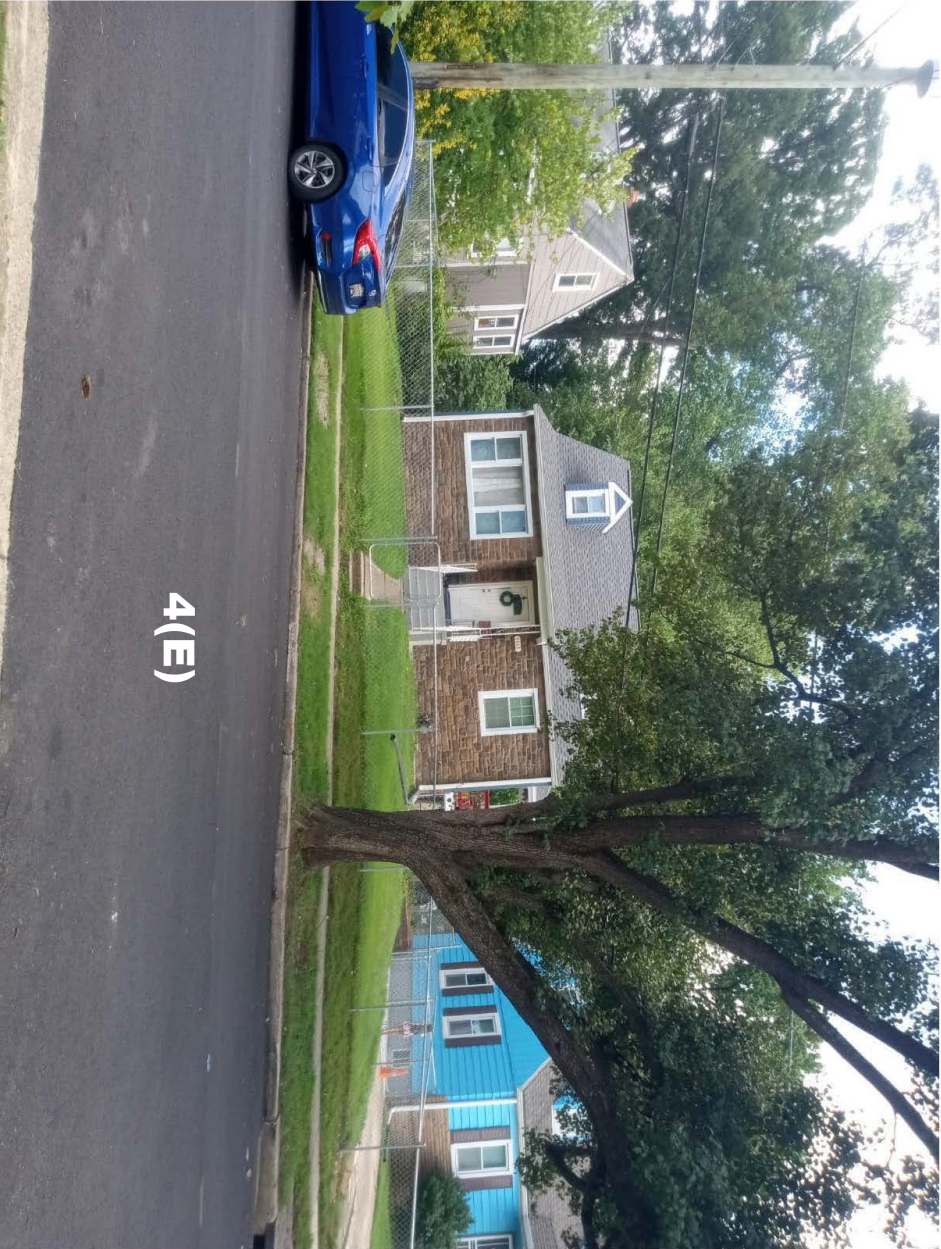
20



4(c)



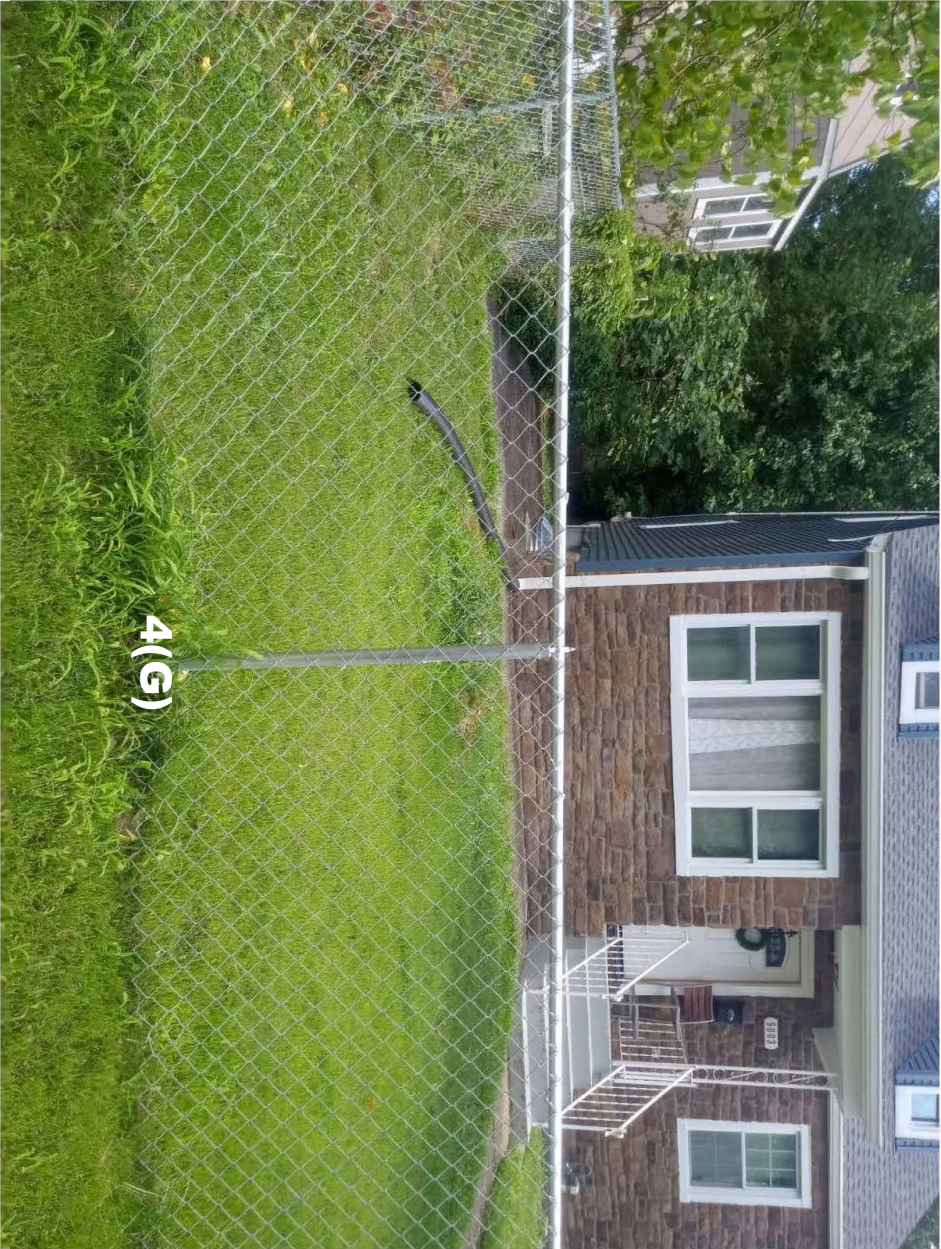
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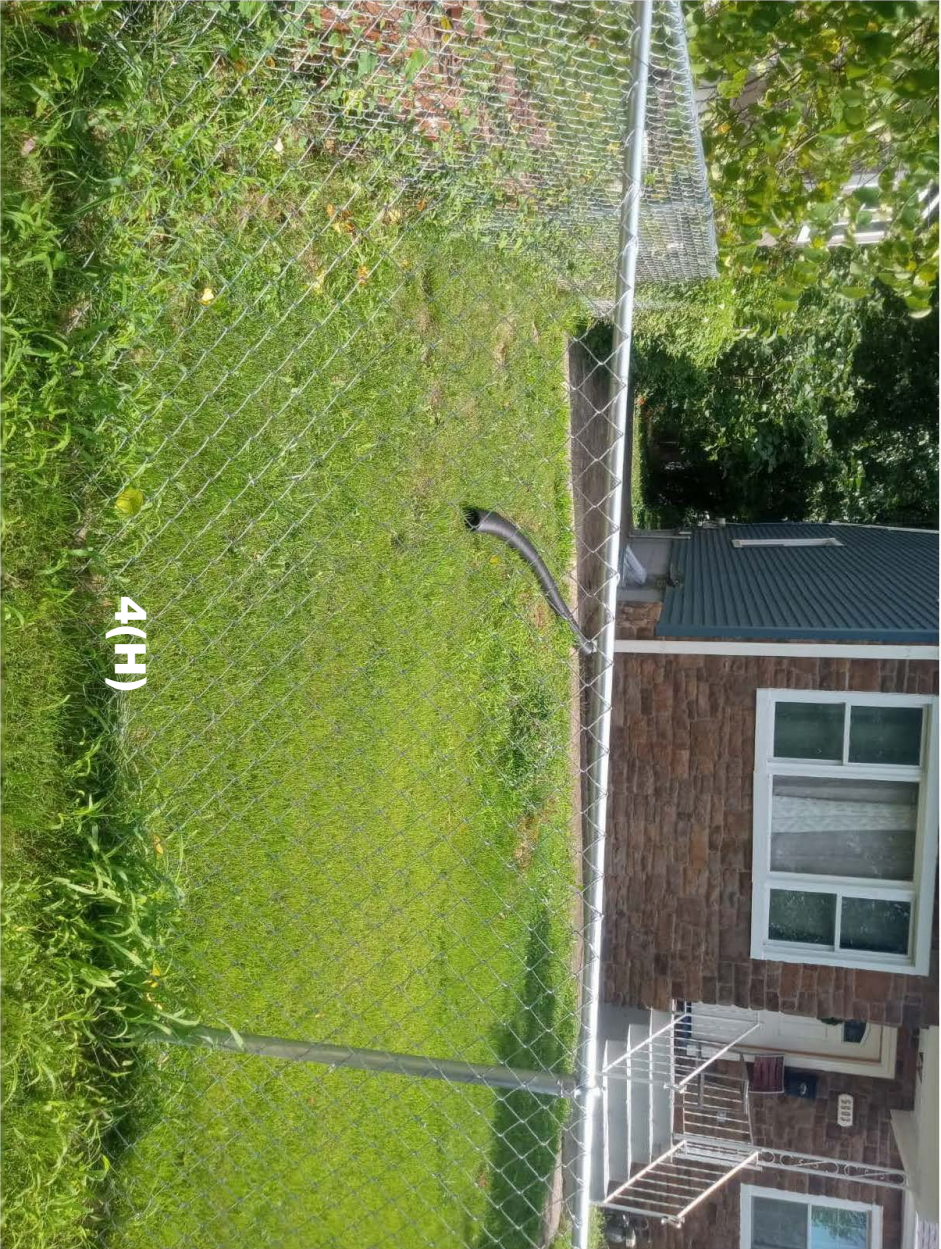


4(E)



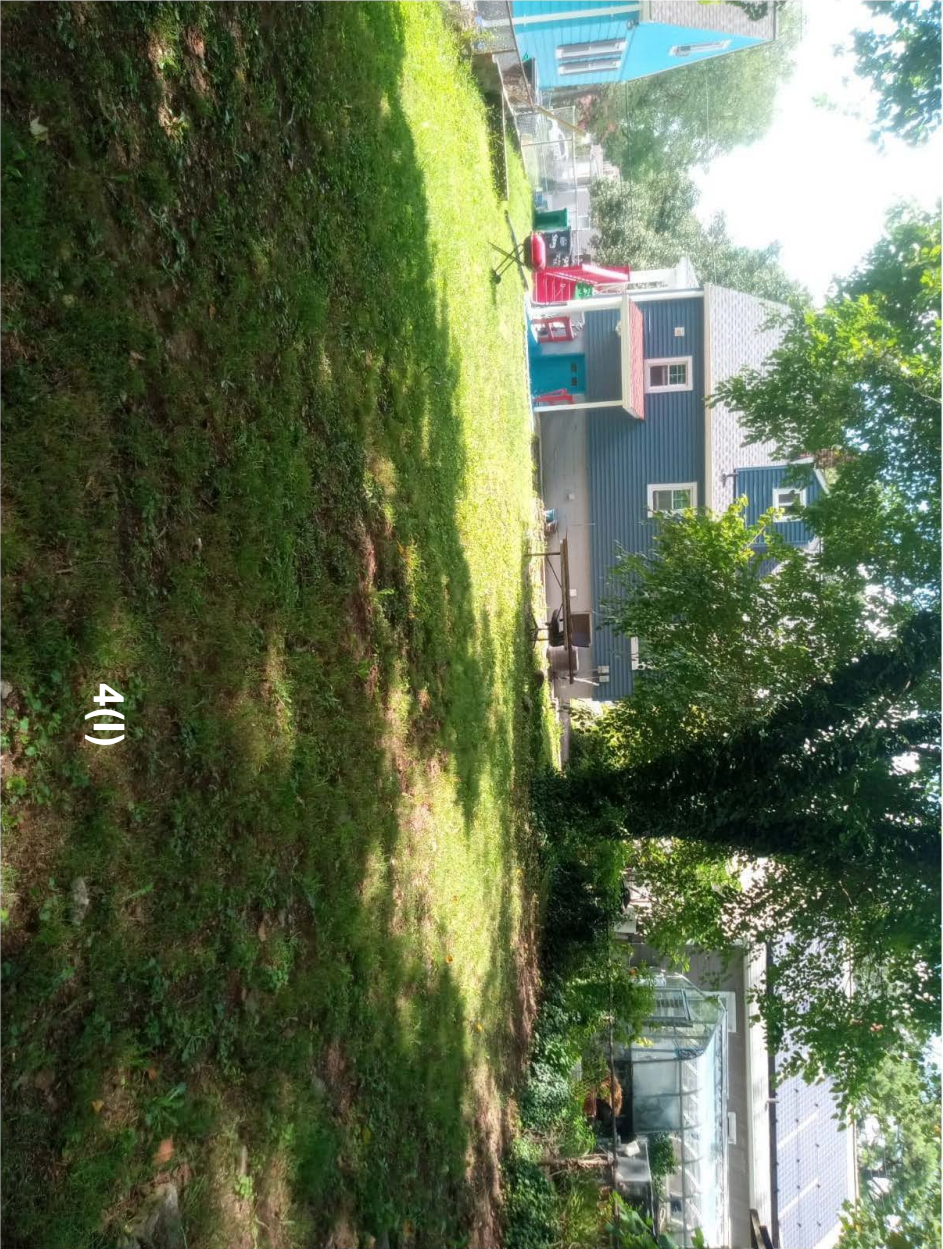
4(F)

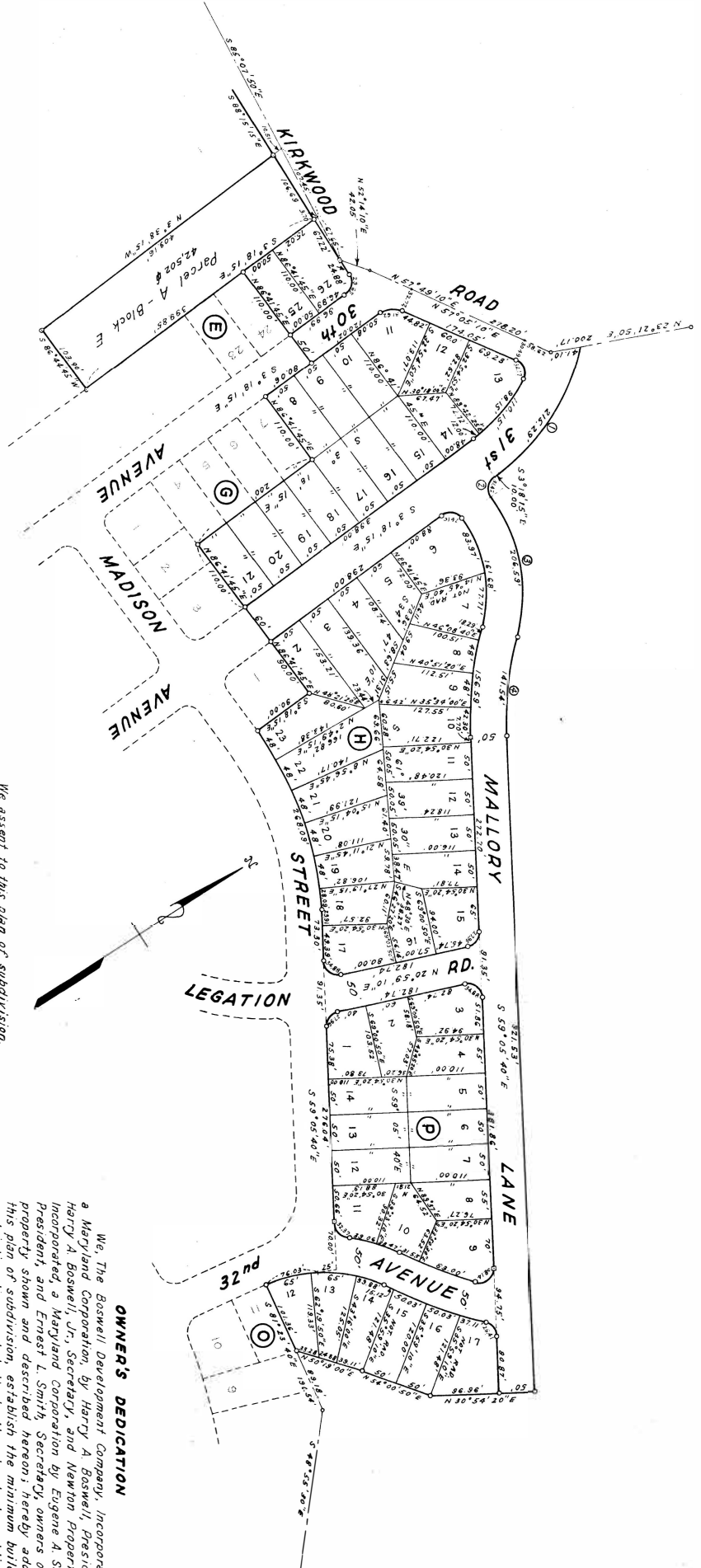






4(H)





Blk/Lot	Arc	Rad	Chord	BEARING	LENGTH
1	23.65	20.00	84.57	S 23° 14' 10" E	200.00
2	31.62	30.00	62.23	N 23° 14' 10" E	200.00
3	38.17	20.00	32.10	S 72° 49' 42" E	200.00
4	13.00	20.00	24.27	S 72° 49' 42" E	200.00
5	12.00	20.00	24.27	S 72° 49' 42" E	200.00
6	31.42	20.00	90.00	N 41° 47' 56" E	200.00
7	9.97	180.00	24.43	S 95° 02' 35" E	200.00
8	7.77	180.00	24.43	S 95° 02' 35" E	200.00
9	18.28	570.00	2.00	S 84° 30' 00" E	18.28
10	48.00	570.00	5.17	S 84° 30' 00" E	18.28
11	52.86	570.00	4.19	S 84° 30' 00" E	18.28
12	52.86	570.00	4.19	S 84° 30' 00" E	18.28
13	52.86	570.00	4.19	S 84° 30' 00" E	18.28
14	52.86	570.00	4.19	S 84° 30' 00" E	18.28
15	52.86	570.00	4.19	S 84° 30' 00" E	18.28
16	52.86	570.00	4.19	S 84° 30' 00" E	18.28
17	52.86	570.00	4.19	S 84° 30' 00" E	18.28
18	52.86	570.00	4.19	S 84° 30' 00" E	18.28
19	48.00	570.00	5.17	S 84° 30' 00" E	18.28
20	48.00	570.00	5.17	S 84° 30' 00" E	18.28
21	22.00	570.00	17.15	N 71° 52' 30" W	18.28
22	22.00	570.00	17.15	N 71° 52' 30" W	18.28
23	22.00	570.00	17.15	N 71° 52' 30" W	18.28

Blk/Lot	Arc	Rad	Chord	BEARING	LENGTH
1	23.65	20.00	80.54	N 23° 14' 10" E	200.00
2	34.88	30.00	109.55	N 23° 14' 10" E	200.00
3	38.16	20.00	53.88	S 72° 49' 42" E	200.00
4	63.00	20.00	79.55	S 72° 49' 42" E	200.00
5	31.53	20.00	37.62	S 72° 49' 42" E	200.00
6	31.53	20.00	37.62	S 72° 49' 42" E	200.00
7	31.53	20.00	37.62	S 72° 49' 42" E	200.00
8	31.53	20.00	37.62	S 72° 49' 42" E	200.00
9	31.53	20.00	37.62	S 72° 49' 42" E	200.00
10	31.53	20.00	37.62	S 72° 49' 42" E	200.00
11	31.53	20.00	37.62	S 72° 49' 42" E	200.00
12	31.53	20.00	37.62	S 72° 49' 42" E	200.00
13	31.53	20.00	37.62	S 72° 49' 42" E	200.00
14	31.53	20.00	37.62	S 72° 49' 42" E	200.00
15	31.53	20.00	37.62	S 72° 49' 42" E	200.00
16	31.53	20.00	37.62	S 72° 49' 42" E	200.00
17	31.53	20.00	37.62	S 72° 49' 42" E	200.00
18	31.53	20.00	37.62	S 72° 49' 42" E	200.00
19	31.53	20.00	37.62	S 72° 49' 42" E	200.00
20	31.53	20.00	37.62	S 72° 49' 42" E	200.00
21	31.53	20.00	37.62	S 72° 49' 42" E	200.00
22	31.53	20.00	37.62	S 72° 49' 42" E	200.00
23	31.53	20.00	37.62	S 72° 49' 42" E	200.00

MARYLAND NATIONAL CAPITAL PARK & PLANNING COMMISSION
 APPROVED: DEC 9 1946
 Director: *William C. Bowler*
 Chief Engineer: *Ernest L. Smith*
 Acting Secretary: *Supra E. Bowler*

WASHINGTON SUBURBAN SANITARY COMMISSION
 APPROVED: DEC 19 1946
 SUITABLE FOR WATER & SEWER DESIGN
 WITHOUT COMMITMENT AS TO INSTALLATION
 Chief Engineer: *Ernest L. Smith*

We assent to this plan of subdivision.
 Prince George's Bank & Trust Company.
 Witness: *Frederick K. Wilson, Trustee*
 Date: Dec 7 1946

We, The Boswell Development Company, Incorporated,
 a Maryland Corporation, by Harry A. Boswell, President,
 Harry A. Boswell, Jr., Secretary, and Newton Properties
 Incorporated, a Maryland Corporation by Eugene A. Smith,
 President, and Ernest L. Smith, Secretary, owners of the
 property shown and described herein, hereby adopt
 this plan of subdivision, establish the minimum building
 restriction lines and dedicate the streets to public use.
 Date: Dec 7 1946 The Boswell Development Company, Inc.
 Attest: *Ernest L. Smith, Secy*
 Harry A. Boswell, Jr., Secy

ENGINEER'S CERTIFICATE

I hereby certify that the plan shown hereon is correct; that it is a subdivision of a part of the lands conveyed by Percy Boswell to the Boswell Development Company, incorporated by deed dated October 9, 1946 and recorded in Liber Folio _____ and also a part of the lands conveyed by Madie G. Turnidge, unmarried, to Newton Properties Incorporated by deed dated November 20, 1946 and recorded in Liber Folio _____, and also a subdivision of part of the land conveyed by Laura E. Scates, unmarried, Carrie M. Stuart and E. Monroe Stuart, her husband, to Newton Properties Incorporated by deed dated May 19, 1944 and recorded in Liber 603 of Folio 8, all among the Land Records of Prince George's County, Maryland, and that iron pipes marked thus: o and stones marked thus: □ are in place as shown hereon.
 The area included in this plat of subdivision is 12.18 Acres
 Date: Dec 7 1946
Ernest L. Smith
 Page F Hopkins
 Civil Engineer

QUEENS CHAPEL MANOR
 PRINCE GEORGE'S COUNTY, MARYLAND
 Scale 1" = 100'
 December, 1946

Maddox & Hopkins
 Civil Engineers
 Silver Spring, Md.

Exh: 5
 V-65-24

Permit History

Application Date	Permit Number	Permit Name	Permit Type	Work Description	Permit Mode	Issuance Date
7/24/1980 12:00:00 AM	51344-1980-0	80513440011	R (RESIDENTIAL)	FIREPLACE/PRE-FAB	CLOSED	7/24/1980 12:00:00 AM
7/24/1995 12:00:00 AM	472988-1995-0	95729880031	ER (ELECTRICAL RESIDENTIAL)	REPLACE SERVICE ENTRANCE CABLE (SEC)	CLOSED	7/24/1995 12:00:00 AM
9/8/2016 9:46:20 PM	46801-2016-0	2834060	DPIE OMECC	replacement of a gas furnace of the same seize and location.	PERMITTED	9/8/2016 9:48:18 PM
3/20/2018 1:04:25 PM	13253-2018-0	2941026	DPIE OMECC	REPLACE LIKE FOR LIKE	CLOSED	3/20/2018 1:11:23 PM
5/1/2018 12:00:00 AM	21038-2018-0	2949967 Paradise Electric	DPIE ER	200a heavy up	PERMITTED	5/1/2018 12:00:00 AM
5/14/2018 12:00:00 AM	23421-2018-0	EDWARDS FENCE	DPIE RW	FENCE - 6' HIGH	PERMITTED	5/15/2018 12:00:00 AM

Close Window

EXH. # 6
V-65-24

[View Map](#) [View GroundRent Redemption](#)

[View GroundRent Registration](#)

Special Tax Recapture: None
 Account Identifier:

District - 16 Account Number - 1806801

Owner Information

Owner Name: KIDANE KESETE G Use: RESIDENTIAL
 Mailing Address: 5801 33RD AVE Principal Residence: NO
 HYATTSVILLE MD 20782-0000 Deed Reference: /41084/00285

Location & Structure Information

Premises Address: 5803 33RD AVE Legal Description:
 HYATTSVILLE 20782-0000

Map: Grid: Parcel: Neighborhood: Subdivision: Section: Block: Lot: Assessment Year: Plat No: A-1144
 0041 00F3 0000 16017500.17 7500 03 O 14 2025 Plat Ref:

Town: HYATTSVILLE

Primary Structure Built Above Grade Living Area Finished Basement Area Property Land Area County Use
 1947 1,242 SF YES 5,900 SF 001

Stories Basement Type Exterior Quality Full/Half Bath Garagelast Notice of Major Improvements
 1 1/2 YES STANDARD UNITFRAME/3 3 full

Value Information

	Base Value	Value	Phase-In Assessments
		As of	As of
Land:	110,300	01/01/2022	07/01/2024
Improvements	254,900	254,900	07/01/2025
Total:	365,200	365,200	365,200
Preferential Land:	0		

Transfer Information

Seller: SECRETARY OF VETERANS AFFAIRS Date: 06/29/2018 Price: \$330,000
 Type: NON-ARMS LENGTH OTHER Deed1: /41084/00285 Deed2:
 Seller: WELLS FARGO BANK Date: 01/30/2018 Price: \$285,884
 Type: NON-ARMS LENGTH OTHER Deed1: /40509/00189 Deed2:
 Seller: DOHERTY NATHAN P Date: 01/30/2018 Price: \$245,884
 Type: NON-ARMS LENGTH OTHER Deed1: /40509/00183 Deed2:

Exemption Information

Partial Exempt Assessments:	Class	07/01/2024	07/01/2025
County:	000	0.00	
State:	000	0.00	
Municipal:	000	0.00	0.00

Special Tax Recapture: None

Homestead Application Information

Homestead Application Status: No Application

Homeowners' Tax Credit Application Information

Homeowners' Tax Credit Application Status: No Application

Date:



Property

Tax Account: 1806801

Owner Name: KIDANE KESETE G

Premise Address: 5803 33rd Ave, Hyattsville, MD 20782

Parcel Details	Ownership Information	Administrative Details
Tax Account #: 1806801	Owner Name: KIDANE KESETE G	Tax Map Grid: 041F3
Assessment District: 16	Owner Address: 5801 33rd Ave, Hyattsville, MD 20782	WSSC Grid: 207NE03
Lot: 14 Block: 0 Parcel:	Liber: 41084 Folio: 285	Councilmanic District:
Description:	Transfer Date: 6/29/2018	
Plat: A16-1144	Current Assessment: \$365,200.00	
Subdivision: QUEENS CHAPEL MANOR	Land Valuation: \$110,300.00	
Acreage: 0.1350	Improvement	
	Valuation: \$254,900.00	
	Sale Price: \$330,000.00	
	Structure Area (Sq Ft): 1242	

Legislative District (2014)

Legislative District: 22

Member 1: Paul G. Pinsky

Party 1: Democrat

Member 2: Anne Healey

Party 2: Democrat

Member 3: Alonzo T. Washington

Party 3: Democrat

Member 4: Nicole A. Williams

Party 4: Democrat

Prior Development District Overlay (Prior)

Overlay Zone: D-D-O

Plan Name: GATEWAY ARTS DISTRICT SECTOR PLAN AND SMA

Resolution: CR-78-2004

Adoption Date: 11/30/2004

Acreage: 1907.699336

Councilmanic District (2014)

District: 2

Councilmember: Deni Taveras

Political Party: Democrat

Telephone: 301-952-4436

Email: dtaveras@co.pg.md.us

District: Null

Councilmember: Mel Franklin (At Large)

Political Party: Democrat

Telephone: 301-952-2638

Email: mfranklin1@co.pg.md.us

District: Null

EXH. # _____
_____ 8 _____
_____ V-65-24 _____

Councilmember: Calvin S. Hawkins, II (At Large)
Political Party: Democrat
Telephone: 301-952-2195
Email: at-largememberhawkins@co.pg.md.us

Tax Grid

Map Grid: 41-F3

Watershed (DOE)

Name: NORTHWEST BRANCH (ANA)

Watershed - 12 digit (DNR)

MDE 6 Digit Code: 021402
MDE 6 Digit Name: WASHINGTON METROPOLITAN
MDE 8 Digit Code: 02140205
MDE 8 Digit Name: Anacostia River
Watershed Code: 0818
DNR 12 Digit Designator: 021402050818
Tributary Strategy Watershed: MIDDLE POTOMAC
NRCS HUA14 Digit Code: 02070010030130
NRCS HUA11 Digit Code: 02070010030
NRCS HUA8 Digit Code: 02070010
Acreage: 4987.130371

WSSC Grid

Grid: 207NE03

Zip Code

Zip Code: 20782

City: Hyattsville

Alternate Names: Chillum, University Park, West Hyattsville

Zoning (Current)

Class: RSF-65 (Residential, Single-Family - 65)

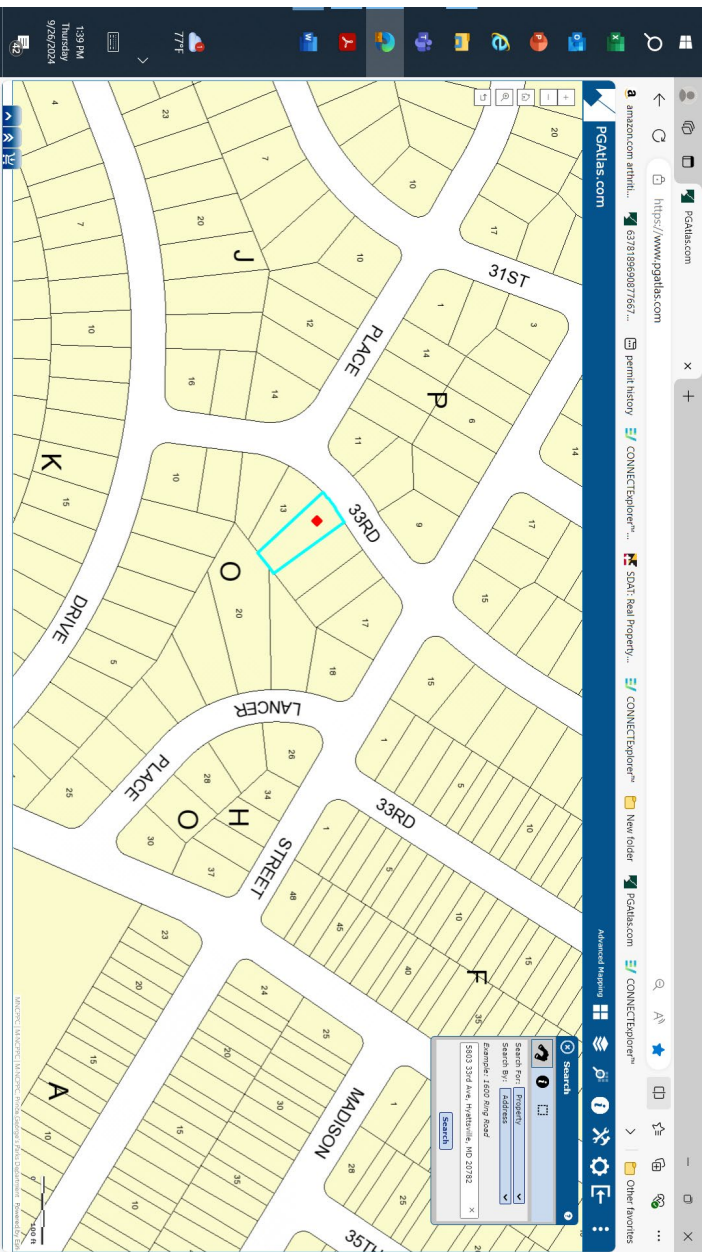
Zone Type: Residential

Zoning (Prior)

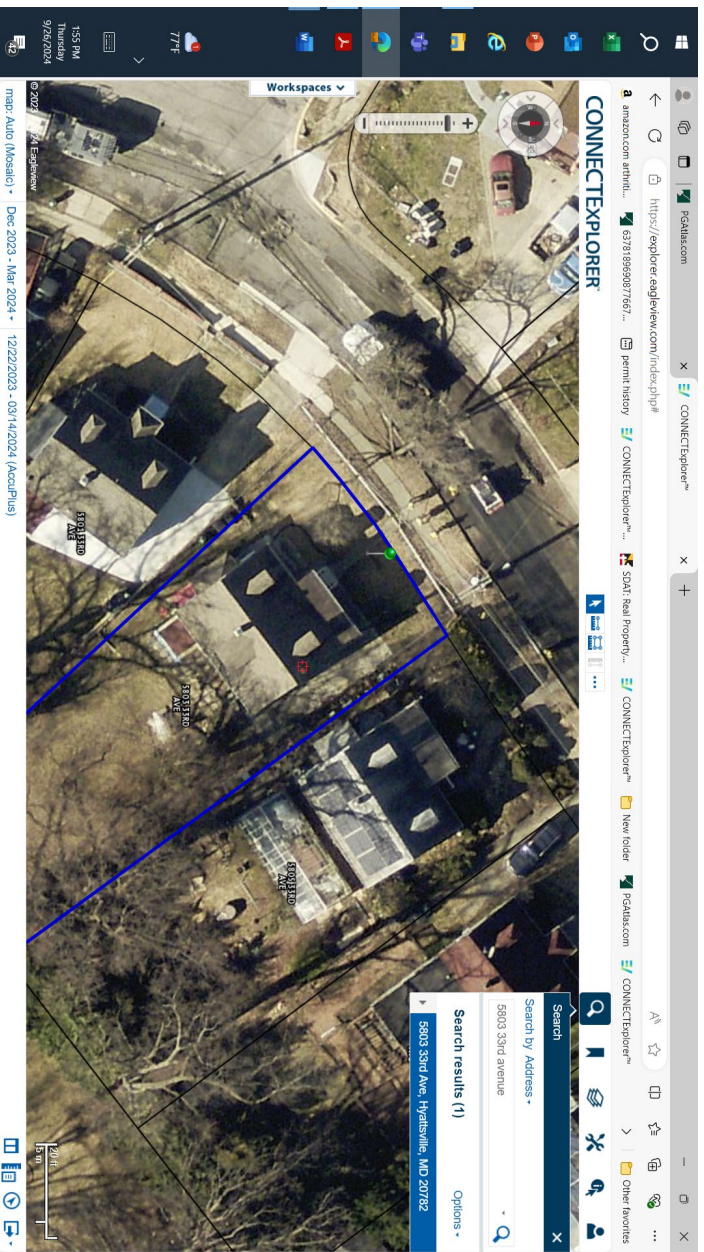
Class: R-55 (One-Family Detached Residential)

Zone Type: Residential

Aerial Photos
V-65-24



9(A)



9(B)

EXH. # 9(A-F)
V-65-24

Aerial Photos
V-65-24

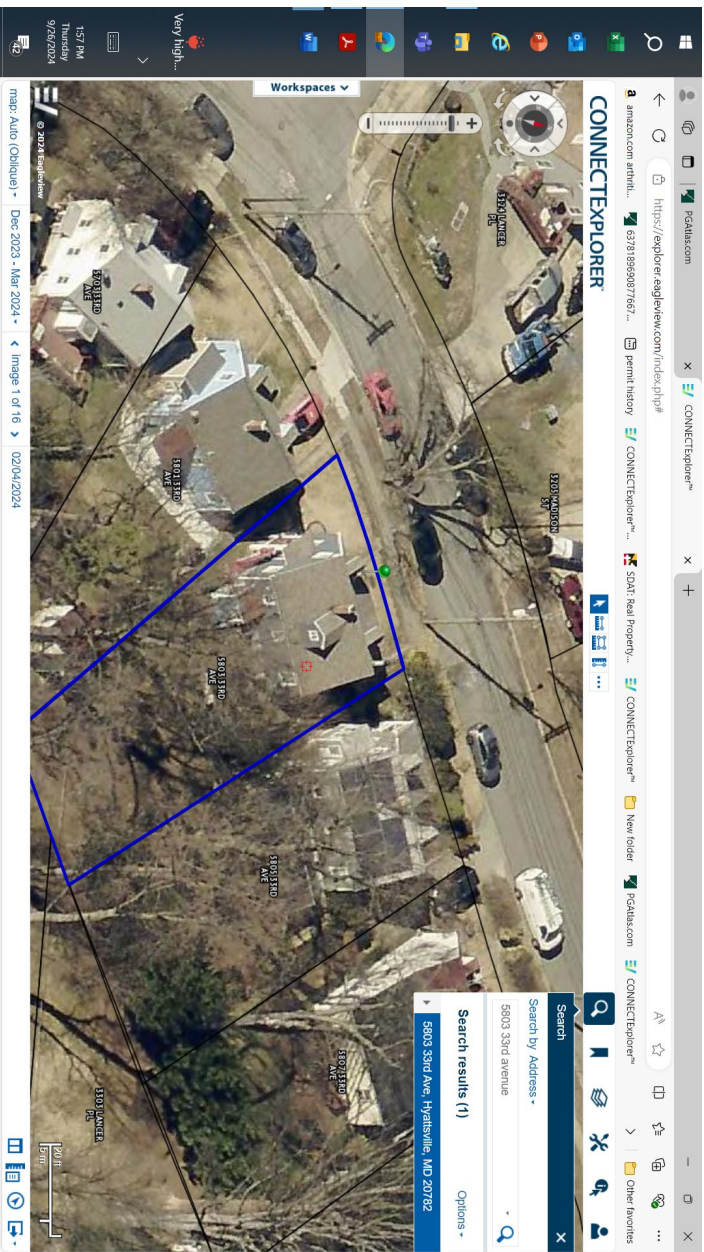


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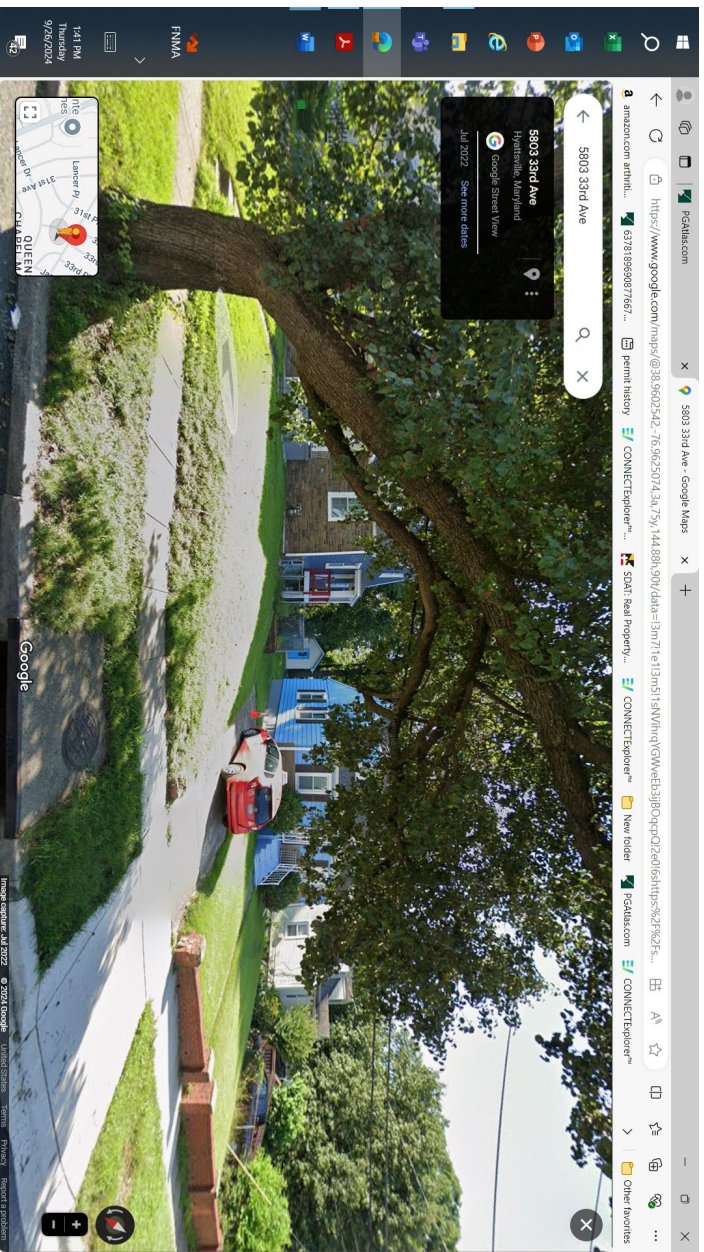


9(D)

Aerial Photos
V-65-24

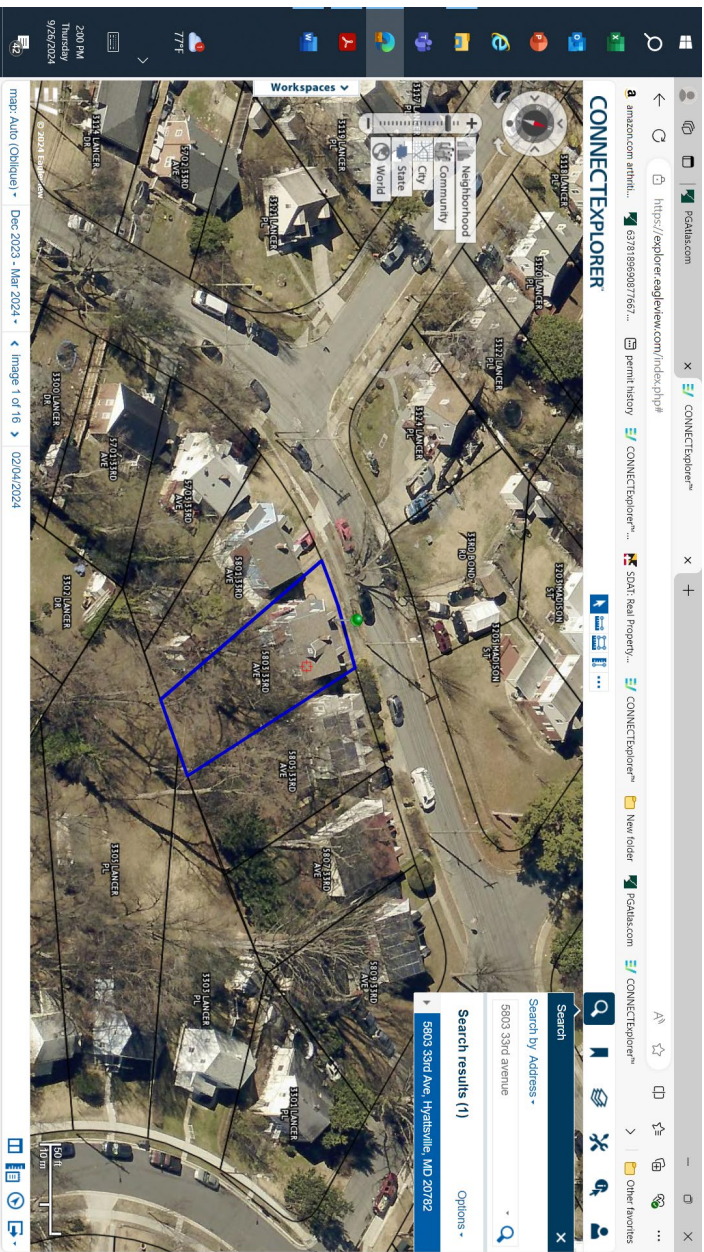


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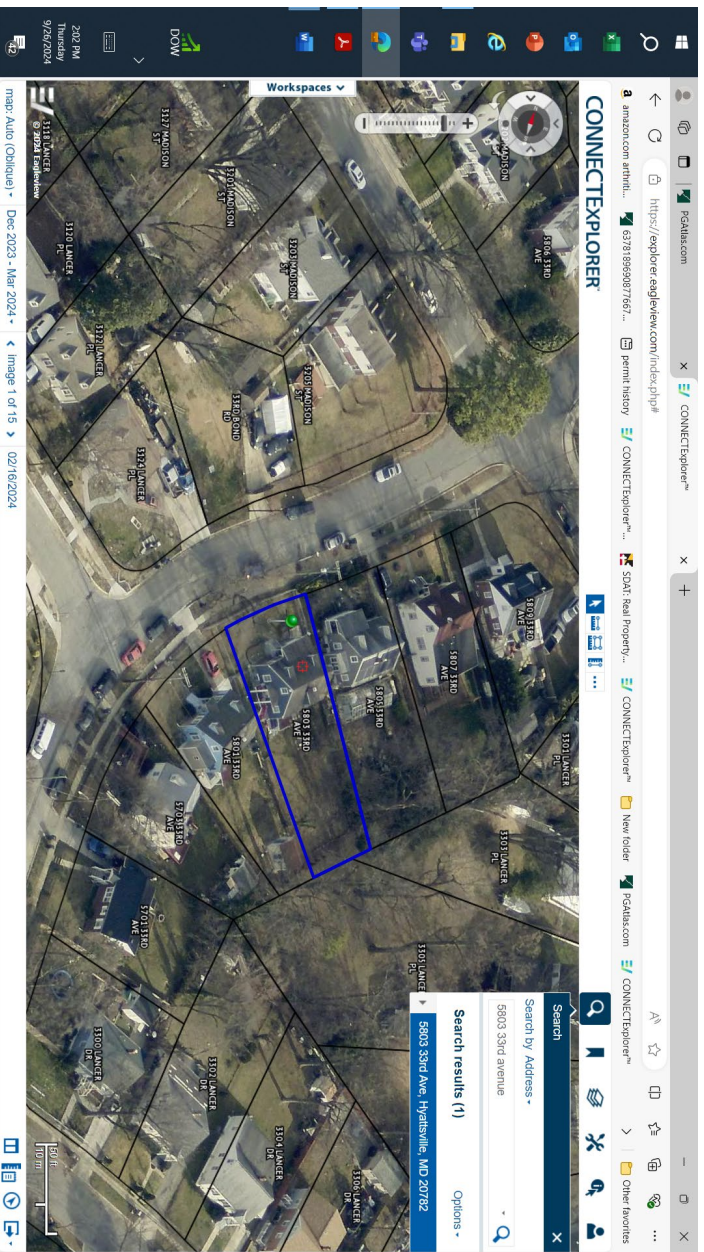


9(F)

V-65-24
Neighboring Properties



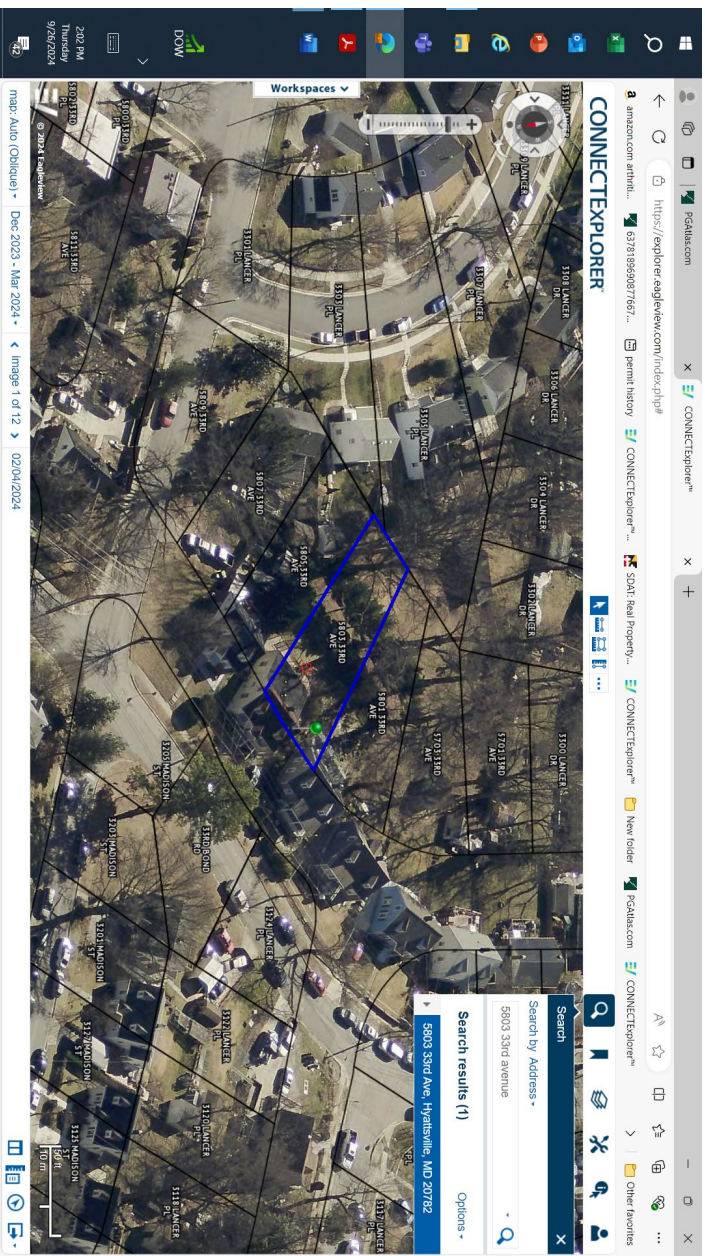
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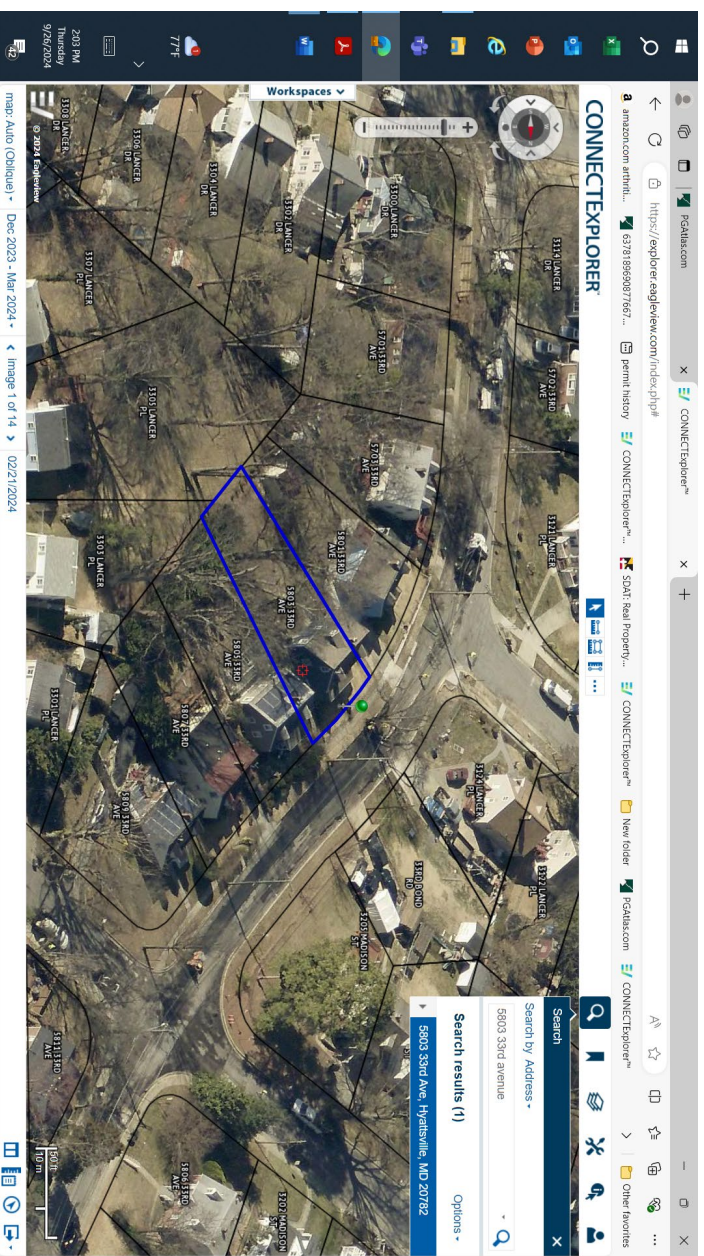
10(B)

EXH. # 9(F-A)
V-65-24

V-65-24
Neighboring Properties



10(C)



10(D)



THE PRINCE GEORGE'S COUNTY GOVERNMENT

BOARD OF ZONING APPEALS

BOARD OF ADMINISTRATIVE APPEALS

WAYNE K. CURRY COUNTY ADMINISTRATION BUILDING, LARGO, MARYLAND 20774
TELEPHONE (301) 952-3220

NOTICE OF VIRTUAL HEARING

Date: October 8, 2024

Petitioner: Kesete G Kidane

Appeal No.: V-65-24

Hearing Date: WEDNESDAY, OCTOBER 23, 2024, AT 6:00 P.M. EVENING

Place: Virtual Hearing

Case Reviewer: Olga Antelo Vasquez

Reviewer E-mail: OAvasquez@co.pg.md.us

Appeal has been made to this Board for permission to validate existing conditions (net lot area, lot width at the building line, front yard depth) and obtain a building permit for the proposed driveway (25' x 20') partially in front of the house on RSF-65 (Residential, Single-Family-65) Zoned, property known as Lot 14, Block O, Queens Chapel Manor Subdivision, being 5803 33rd Avenue, Hyattsville, Prince George's County, Maryland, contrary to the requirements of the Zoning Ordinance.

The specific violation resides in the fact that Zoning Ordinance Section 27-4202(e) prescribes that each lot shall have a minimum net lot area of 6,500 square feet. Section 27-4202(e)(1) prescribes that a lot shall have a minimum width of 65 feet at the building line and a lot frontage a minimum width of 52 feet at the front street line. Section 27-4202(e)(2) prescribes that each lot shall have a front yard at least 25 feet depth. Section 27-11002 (1)(a) prescribes that no parking space, parking area, or parking surface other than a driveway no wider than its associate garage, carport, or other parking structure may be built in the front yard of a dwelling, except a "dwelling, in the area between the front street line and the sides of the dwelling. Variances of 600 square feet net lot area, 6 feet lot width at the building line, 3 feet front yard depth, and waiver of the parking area location requirement are requested.

Virtual hearing on this Appeal is set for the time and place stated above. Petitioner, or counsel representing Petitioner, should be present at the hearing. A Petitioner which is a corporation, limited liability company, or other business entity MUST be represented by counsel, licensed to practice in the State of Maryland, at any hearing before the Board. Any non-attorney representative present at the hearing on behalf of the Petitioner (or any other person or entity) shall not be permitted to advocate.

Adjoining property owners, who are owners of premises either contiguous to or opposite the property involved, are notified of this hearing in order that they may express their views if they so desire. However, their presence is not required unless they have testimony to offer the Board. In order to give verbal testimony during the virtual hearing, you must register with the Board of Appeals at least 5 days prior to the virtual hearing. Please call 301-952-3220 to register. No additional speakers will be allowed to give testimony unless registered with the Board. Please also visit the Board of Appeals website for Virtual Hearing Instructions and procedures at <http://pgccouncil.us/BOA>

BOARD OF ZONING APPEALS

By: *Ellis Watson*

Ellis Watson
Administrator

EXH. # 11
V-65-24

cc: Petitioner
Adjoining Property Owners
Park and Planning Commission
City of Hyattsville

V-65-23
KESETE G KIDANE
5801 33RD AVENUE
HYATTSVILLE, MD 20782

V-65-23
KESETE G KIDANE
5803 33RD AVENUE
HYATTSVILLE, MD 20782

V-65-23
HUNG N TRAN
33RD AVENUE
HYATTSVILLE, MD 20782

V-65-23
MARK SHAPPIRIO & JENNIFER KUBIT
5805 33RD AVENUE
HYATTSVILLE, MD 20782

V-65-23
HUSSEY RICHARD L & CLAUDIA J
3303 LANCER PLACE
HYATTSVILLE MD 20782

V-65-23
FLOR M CONTRERAS & MARIA IRAHETA
3124 LANCER PLACE
HYATTSVILLE, MD 20782

V-65-23
HUSSEY RICHARD L & CLAUDIA J
3303 LANCER PL, HYATTSVILLE, MD
20782

V-65-23
ISAURA FUENTES
3305 LANCER PLACE
HYATTSVILLE, MD 20782

V-65-23
JOSE O & ANA R PARADA
3205 MADISON STREET
HYATTSVILLE MD 20782

EXH. # <u>12</u>
<u>V-65-24</u>

10/8/2024

128

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V-65-23
KESETE G KIDANE
5801 33RD AVENUE
HYATTSVILLE, MD 20782

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JOSE O & ANA R PARADA
3205 MADISON STREET
HYATTSVILLE MD 20782

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FLOR M CONTRERAS & MARIA
IRAHETA
3124 LANCER PLACE
HYATTSVILLE, MD 20782

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EXH. # 13
V-65-24

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3305 LANCER PLACE
HYATTSVILLE, MD 20782

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MD 20782

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HUNG N TRAN
33RD AVENUE
HYATTSVILLE, MD 20782

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To be emailed or hand carried to the Board of Appeals with photo of posted sign.

BOARD OF APPEALS - POSTING OF SIGNS

Petitioner(s): Kesete Kidane

Appeal No.: V-65-24

The sign(s) must be posted on the property for a period of at least 15 days prior to the public hearing before the board of appeals. Person who posts sign(s) must complete certification of posting. Person who inspects sign(s) must complete certification of sign inspection. Certification of posting form must be filed, together with photograph(s) of sign(s), with the board of appeals no later than five (5) business days after the first day of the required 15-day posting period, noted below.

SIGN ARE NOT TO BE FASTENED TO ANY TREE or FENCE

POSTING PERIOD: 10/8/24 thru 10/23/24

RETURN CERTIFICATION OF POSTING, WITH PHOTOGRAPH(S),
BY NO LATER THAN: 10/15/24

CERTIFICATION OF POSTING

PETITIONER'S REQUEST IN THIS APPEAL WAS POSTED ON THE SUBJECT PROPERTY IN ACCORDANCE WITH SECTION 27-3407 (B)(6)(B)(V) OF THE PRINCE GEORGE'S COUNTY ZONING ORDINANCE ON (Date) 10/8/2024, BY (Name) Kesete G. Kidane (Address) 5803 33rd Avenue Hyattsville MD 20782
PHOTOGRAPH(S) OF THE SIGN(S) AS POSTED IS/ARE ATTACHED.

Signature of Person Who Posted Sign(s)

Kesete Gebrehiwet Kidane
Printed Name

PLEASE ATTACH PHOTOGRAPH(S) OF SIGN(S)
The Affidavit and photos may be mailed to
Affidavit and photos can be emailed to: boardofappeals@co.pg.md.us
the address below:

Wayne K. Curry Administration Building,
Board of Appeals, 3rd Floor
1301 McCormick Drive
Largo, Maryland 20774
(301) 952-3220

EXH. # 14
V-65-24

HEARING
Board of Appeals

Date: *November 23, 2024*
Time: *6:00 p.m.*

Place of Hearing: *Wichard*

Case Type	Case ID #	Address	Legal Description	Zone
<i>Variances</i>	<i>165-24</i>	<i>Lot 14, Sub C</i>	<i>SE1/4 39th Ave</i>	<i>R2E-6S</i>

Zoning Appeal

Description of Request: *Proposed 20' x 25' driveway*

**THIS IS AN OPEN HEARING TO THE PUBLIC.
ANY INTERESTED PARTY IS WELCOME TO ATTEND.**

If you wish to attend to support or oppose any pending case, ANY INTERESTED PARTY IS WELCOME TO ATTEND. If you wish to register to speak in order to receive the hearing link, please visit our website's main page to register:
<http://pgccouncil.us/BOA>

CONTACT INFORMATION
301-952-3220
boardofappeals@co.pg.md.us

Prince George's County
Planning and Zoning Administration Building 3714
Wayne K. Carroll Blvd, Bowie, Largo, Maryland 20715
13th Floor, Suite 1310
Tel: 301-952-3220

HAPPY HALLOWEEN

5803



HEARING Board of Appeals

Date	October 23, 2024			
Time	6:00 p.m.			
Place of Hearing	Virtual			
Case Type	Case ID #	Address	Legal Description	Zone
Variance	11/23-24	4414, South O	2500 Sq. Ft. Acre	R3F-C
Zoning Appeal	Description of Request			
Proposed 20' x 25' driveway				

**THIS IS AN OPEN HEARING TO THE PUBLIC.
ANY INTERESTED PARTY IS WELCOME TO ATTEND.**

If you wish to attend to support or oppose any pending case, you must register to speak in order to receive the hearing link. Please visit our website's main page to register: <http://pgccouncil.us/80A>

CONTACT INFORMATION

301-952-3220
boardofappeals@co.pg.md.us

Prince George's County
Wingom, Administration Building
1301 MacConville Drive
Crown Point, MD 21031



HEARING

Board of Appeals

October 23, 2024

6:00 p.m.

Virtual

Virtual

Case # 24

1471984

1471984

25-55

Proposed 20 x 25 driveway

THIS IS AN OPEN HEARING TO THE PUBLIC.

ANY INTERESTED PARTY IS WELCOME TO ATTEND.

If you wish to attend to support or oppose any pending case, you must register to speak in order to receive the hearing link. Please visit our website's main page to register: <http://pgccouncil.us/BOA>

CONTACT INFORMATION

301-952-3220

boardofappeals@co.pg.md.us

Prince George's County
Wayne B. Carey Administration Building
1201 MacCracken Street, Upper Level, Prince Georges, MD 20850

From: [Jeff Ulysse](#)
To: [Antelo Vasquez, Olga A.](#)
Cc: [Watson, Ellis F.](#); [Michelle Lee](#); [Barlow, Celeste P.](#)
Subject: Re: Variance Application for 5803 33rd Avenue
Date: Friday, October 18, 2024 9:31:51 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image737893.png](#)
[image890501.png](#)
[image928935.png](#)
[image580491.png](#)
[image159844.png](#)
[image373419.png](#)

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Good Morning Olga,

Staff is in receipt of the subject application but will not be reviewed by the council until our next available council meeting scheduled for Nov. 4th. Please reschedule the application for the next available date post Nov. 4th.

best regards,



JEFF ULYSSE
City Planner
City of Hyattsville

240 610 8004
julysse@hyattsville.org
www.hyattsville.org
Follow us:    

4310 Gallatin Street, Hyattsville, Maryland, 20781, United States



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From: Antelo Vasquez, Olga A. <OAVasquez@co.pg.md.us>
Sent: Thursday, October 17, 2024 5:26 PM

EXH. # 15
V-65-24

To: Jeff Ulysse <julysse@hyattsville.org>
Cc: Watson, Ellis F. <efwatson@co.pg.md.us>; Michelle Lee <mlee@hyattsville.org>; Barlow, Celeste P. <CPBarlow@co.pg.md.us>
Subject: RE: Variance Application for 5803 33rd Avenue

The attached document is case V-65-24, the binder on which the City of Hyattsville must review and submit its comments. Be advised that this case has been scheduled for October 23, 2024. If the City needs additional time, please let us know on a letterhead paper. Thank you for your prompt response.

Attentively,
Olga Antelo Vasquez





From: Jeff Ulysse <julysse@hyattsville.org>
Sent: Thursday, September 26, 2024 1:46 PM
To: Antelo Vasquez, Olga A. <OAVasquez@co.pg.md.us>
Cc: Barlow, Celeste P. <CPBarlow@co.pg.md.us>
Subject: RE: Variance Application for 5803 33rd Avenue

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Ok thank you Olga for the update



JEFF ULYSSE
City Planner
City of Hyattsville

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julysse@hyattsville.org
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From: Antelo Vasquez, Olga A. <OAVasquez@co.pg.md.us>
Sent: Thursday, September 26, 2024 12:52 PM
To: Jeff Ulysse <julysse@hyattsville.org>
Cc: Barlow, Celeste P. <CPBarlow@co.pg.md.us>
Subject: RE: Variance Application for 5803 33rd Avenue



City of Hyattsville

Zoning Variance Policy Statement and Variance Process

The Mayor and Council adopted the following City of Hyattsville Policy and Process for Zoning Variance Requests: City of Hyattsville Zoning Variance Policy Statement:

The City of Hyattsville affirms the role of the Prince George's County Planning Board zoning authority and "the purposes, intent, standards and design criteria set forth in the Zoning Ordinance and appropriate County policies."

The City of Hyattsville affirms the current zoning policy within the City limits and as a matter of policy does not support zoning variances as a normal business practice.

The City's support of a zoning variance ordinarily be granted only after the Mayor and City Council acknowledge that the granting of a variance:

1. remedies a unique situation that zoning did not anticipate;
2. remedies that which creates a significant hardship on the property-owner that can be documented and clearly demonstrated;
3. will result in benefits to the residents and improve the quality of the environment of the City.

Citizens requesting such support shall submit:

1. current plat of site with all existing conditions;
2. photos of all existing site conditions;
3. scale plans and elevations of existing conditions and proposed changes;
4. narrative description of the proposed changes, specifics of the zoning variance requirements and an explanation of how the zoning variance request responds to:
 - a. a unique situation that zoning did not anticipate;
 - b. a significant hardship on the property owner;
 - c. benefits to the residents and improve the environment of the City

The City shall as a matter of policy provide letters of support for residents to document a "non-conforming lot" as part of the normal permitting process for projects complying with all other aspects of zoning regulations, unless the matter at hand is the certification of a non-conforming use on a non-conforming lot. The standard for the support of the certification of a non-conforming use on a non-conforming lot would revert to the instant aforementioned requirements for City support of a zoning variance.

The City will not support variance requests for additional lot coverage when the intention of the request is to add off-street parking on the lot, except in extraordinary circumstances.

City of Hyattsville Zoning Variance Process

Requests for zoning variances shall be processed by the Office of Code Enforcement and reviewed by the staff for technical issues. The Office of Code Enforcement shall determine if the request complies with all of the requirements of City of Hyattsville Zoning Variance Policy or to document a "non-conforming lot". The Supervisor shall then issue a report for the City Administrator citing one of the following "Actions":

- A. The request for the City's support of the zoning variance does not comply with City's policy, Do Not Recommend Approval
- B. The request for the City's support of the zoning variance does comply with City's policy, Recommend Approval - Zoning Variance
- C. The request for the City's support of the zoning variance does comply with City's policy for "non-conforming lots", Recommend Approval - Non Conforming Lot

The City Administrator shall review the Office of Code Enforcement Supervisor's Report and determine which of the following actions is applicable and execute accordingly:

- A. Do Not Recommend Approval - The City Administrator shall draft a letter detailing the City's opposition for the proposed request for a zoning variance for the Mayor's consideration and signature. The City letter opposing the proposed request for a zoning variance shall be placed on the Consent Items Agenda for approval by the City Council.
- B. Recommend Approval - Zoning Variance - The City Administrator shall forward the Office of Code Enforcement Supervisor's Report for the proposed request for a zoning variance to the (Planning Committee for review and comment along with any other City staff comments) the Mayor and City Council for action.
- C. Recommend Approval - Non Conforming Lot - The City Administrator shall draft a letter detailing the City's support for the proposed request for a zoning variance for a "non-conforming lot" to the Mayor for his review and signature. The City letter supporting the proposed request for a zoning variance shall be placed on the Consent Items Agenda for approval by the City Council.

Adopted by the Mayor and Council on February 13, 2006
Amended by the Mayor and Council on October 3, 2011



Memo

To: Tracey Douglas, City Administrator
 From: Jeff Ulysse, Director, Com. & Econ. Development & City Planner
 Date: October 24, 2024
 Re: Zoning Variance Request V-65-24 – 5803 33rd Ave
 Attachments: Application for Variance (Appeal No. V-65-24)
 City of Hyattsville Variance Policy

The purpose of this memorandum is to provide the City Administrator with a briefing on the Zoning Variance request V-65-24, for the subject property located at 5803 33rd Ave, Hyattsville.

Summary of Variance Conditions:

The applicant, Kesete Gebrehiwot Kidane, has made an appeal to the Prince George’s County Board of Zoning Appeals (BZA) for a zoning variance to validate existing conditions (net lot area, lot width at the building line, front yard depth) and waiver of the parking area location to obtain a building permit for a proposed 25’x20’ driveway.

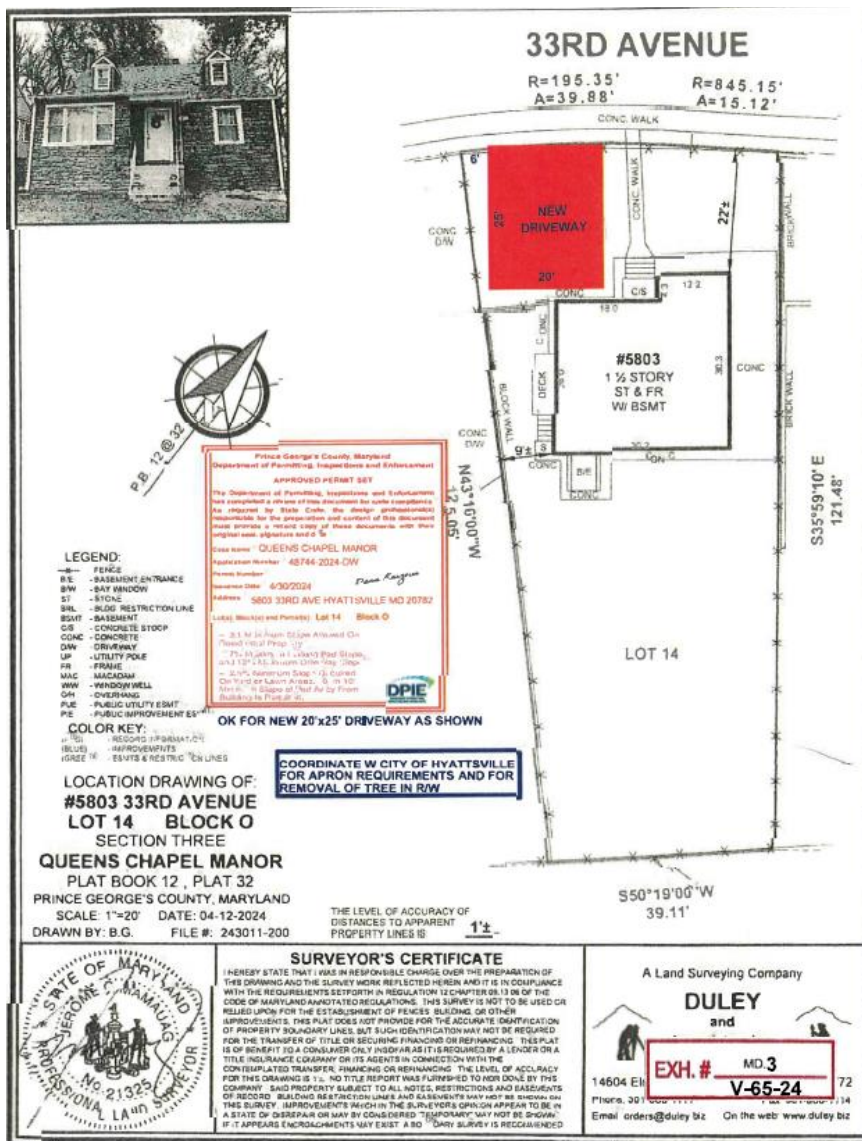
The requested variances are outlined in the table below:

Residential Zone Use Table	Description	Variance Requested
Section 27-4202 (e)	Requires that a lot shall have a minimum net lot area of 6,500 square feet	Variance of 600 square feet net lot area
Section 27-4202 (e)(1)	Requires that a lot shall have a minimum width of 65 feet at the building line and a lot frontage minimum width of 52 feet at front street line.	Variance of 6 feet lot width at the building line
Section 27-4202(e)(2)	Requires that a lot shall have a minimum front yard depth of 25 feet	Variance of 3’ front yard depth
Section 27-11002 (1)(a)	Requires that No parking space, parking area, or parking surface other than a driveway no wider than its associate garage, carport, or other parking structure may be built in the front yard of a dwelling, except a “dwelling, townhouse” or “dwelling, multifamily”, in the area between the front street line and the sides of the dwelling	Waiver of parking area location requirement

The subject property includes an existing single-family detached residential structure and a 4ft chain link fence around the perimeter of the property. Situated in City Council Ward 4, the property is also located in residential parking zone 9A.

The subject property is in the RSF-65 zoning district and is required to comply with the prescribed dimensional regulations. The lot maintains a pre-existing non-conforming width at the building line, where 65ft is required under the provisions of the zoning code. The existing dwelling was built prior to modern zoning standards and is located as close as 9 feet to the existing lot side yard lot line and as close as 22 feet to the existing front yard lot line.

The petitioner is requesting a variance to allow them to construct a new driveway partially in front of the existing dwelling. Pursuant to § 27-11002 (a) of the county code, the dwelling was not constructed with the benefit of a garage and/or carport and therefore is required to construct a driveway "between the front street line and the sides of the dwelling". The proposed location of the driveway does not conform with this standard and as a consequence would require a variance.



On October 28th staff performed a site inspection and discovered an existing street tree situated between 33rd ave and subject dwelling. The current location of street tree would effectively obstruct the ability for the applicant to place an apron and driveway at the subject site.



Street trees are an invaluable resource for our neighborhood's; contributing to the environmental health of our communities, providing shade to pedestrians and supporting the overall beautification of our streetscape. Removing or altering the tree could harm the natural character of the neighborhood and reduce aforementioned benefits.

Recommendation

The City's Variance Policy states that "the City shall as a matter of policy provide letters of support for residents to document a 'non-conforming lot' as part of the normal permitting process for projects complying with all other aspects of zoning regulations, unless the matter at hand is the certification of a non-conforming use on a non-conforming lot."

Staff recommends the City Council oppose V-65-24 for the subject property located at 5803 33rd Ave, Hyattsville. The net lot area, lot width at the building line and front yard depth are existing conditions of the subject property and is commensurate with the surrounding area. However, the request for waiver of the parking area location standard will present a significant adverse environmental effect and diminish the functioning appearance of the surrounding area as a whole. Staff recommends exploring alternative solutions that preserve the tree and maintain the community's aesthetic and environmental quality



City of Hyattsville

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Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-151-FY25

11/4/2024

11.d.

Submitted by: Ron Brooks
Submitting Department: Finance
Agenda Section: Action

Item Title:

FY25 Budget Amendment: FY25 Debt Service Fund Budget Appropriations

Suggested Action:

I am move that the Mayor and Council amend the FY25 Debt Service Funds Budget appropriations and authorize the Treasurer to adjust the appropriations to reconcile the cost associated with the sale of the FY25 General Obligation Bonds authorized in Resolution 2024-01 approved by the City Council on July 15, 2024.

Summary Background:

On July 15, 2024, the Council passed Resolution 2024-01, a resolution authorizing the issuance and sale of general obligation bonds in an original aggregate principal amount not to exceed \$17,500,000. The sale of the bonds took place on August 20, 2024. The city has received the proceeds from the sell and is now adjusting the FY25 Debt Service Funds Budget appropriations to reconcile all cost associated with the sale of the FY25 G.O. Bonds.

Next Steps:

To adjust the FY25 Debt Service Funds Budget appropriations to reconcile all costs associated with the sale of the FY25 G.O. Bonds.

Fiscal Impact:

The adjustment to the FY25 Debt Service Budget appropriations will increase.

City Administrator Comments:

Recommends approval.

Community Engagement:

The bond ordinance is posted on the City's website.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A



City of Hyattsville

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Agenda Item Report

File #: HCC-138-FY25

11/4/2024

12.a.

Submitted by: Councilmembers Schaible, Waszczak, Denes

Submitting Department: Legislative

Agenda Section: Discussion

Item Title:

Ranked Choice Voting Referendum for May 2025 City Election

Suggested Action:

For Discussion

Summary Background:

In most American elections, the winning candidate is the one who receives the most votes, even if most voters selected someone else. In a small but growing number of states and municipalities, another majoritarian system-ranked choice voting, or RCV-is used. RCV combines the general election and the runoff by letting voters select-or “rank”-the candidates in order of preference. If no candidate receives 50% of the first-choice votes, the lowest-ranking candidate is eliminated, and their second-place votes are reallocated among the remaining candidates. The process repeats itself until a winner is selected.¹

Advocates of RCV claim the system has many benefits over traditional American elections, including:

More positive campaigning because candidates have an incentive to be voters’ second-choice option.

Reduced political polarization, because only candidates with broad support can win.

Eliminating the “spoiler effect,” empowering voters to select their candidate of choice while eliminating the “lesser of two evils” dynamic. ²

Per the City Charter, a Council Directed Referendum must be approved by passage of a resolution with minimum of a 2/3 vote of Council members and must be passed at least 120 calendar days prior to the next municipal election May 13, 2025. As conceived, this would be a non-binding referendum to amend the City’s Charter and Code to implement Ranked Choice Voting for municipal elections in Hyattsville ARTICLE IV - Legislation, Nominations and Elections § C4-11. Vote count.

Next Steps:

For Council Discussion

Fiscal Impact:

TBD

City Administrator Comments:

Staff recommend that the scope of the November 4 discussion focus on determining if the Council wants to include a

referendum question on the May 2025 ballot. The City's Board of Supervisors of Elections has not had the opportunity to formally provide feedback on the possible adoption of rank choice voting for City elections, however a representative of the Board will be available for the discussion to provide initial feedback.

Should the Council wish to move forward with a non-binding referendum for the May 2025 election, the resolution, with the exact wording of the ballot question must be adopted by a 2/3rd majority of the Council at least 120 days prior to the election. 120 days prior to the May 13, 2025 election is January 13, 2025, therefore a resolution must be adopted no later than the January 6, 2025 Council Meeting. The referendum is non-binding and if the Council wishes to move forward with implementing Rank Choice Voting, it must follow the legislative process to amend the City Charter & Code.

Of note, any campaign material in support or opposition of a referendum question is subject to the requirements of City Code, Chapter 8, and will require the publication of an authority line on campaign materials to ensure transparency to voters.

Community Engagement:

Information regarding any referendum would need to be shared with the public via social media, mailings, and community meetings to raise awareness and understanding of the issue.

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

Pending



City of Hyattsville

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Agenda Item Report

File #: HCC-153-FY25

11/4/2024

12.b.

Submitted by: Councilmembers Denes, Waszczak, and Haba

Submitting Department: Legislative

Agenda Section: Discussion

Item Title:

Parking Violation Fine Increase

Suggested Action:

For Discussion

Summary Background:

The City should do everything in its authority to ensure that individuals not authorized for accessible parking spaces do not prevent the use of those accommodations by people who are authorized. To that end, the penalty assessed should be raised to \$500 to deter unauthorized use of accessible parking spaces. Currently, the penalty is set at \$250.

The State of Maryland Department of Transportation Motor Vehicle Administration issues accessible parking space placards and license plates (tags) to individuals who qualify for reasonable parking accommodations under the federal American with Disabilities Act, via form number VR-210, "Maryland Parking Placards/License Plates for Individuals with a Disability." Accessible parking spaces have specific features that make it easier for people with disabilities to access programs, goods, and services.

Only vehicles displaying valid accessible parking placards or tags may park in spaces reserved for people with disabilities. Anyone committing fraud or misrepresenting themselves when applying for or using a parking placard or tag for people with disabilities is subject to a fine of up to \$500. If disability conditions are not met, the placards/tags may be revoked.

When state or local governments, businesses, and non-profit organizations provide parking, accessible parking spaces complying with the Americans with Disabilities Act (ADA) must be provided.

Next Steps:

After discussion, Council may vote to authorize the City Attorney to draft an Ordinance to increase the fine.

Fiscal Impact:

Increase in collected fines for violations, cost for new signage

City Administrator Comments:

Staff can support this if approved by Council. The County fine for this violation is \$250.

Community Engagement:

Click or tap here to enter text.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

Pending