



Robert Croslin
Mayor

Tracey Douglas
City Administrator

Date: May 7, 2025

To: Colonel Jarod J. Towers
Chief of Police

From: Acting Lieutenant Chirstopher Evans 
Administrative Services Commander

Re: Request to Purchase Two Ford Explores – State Contract

The Hyattsville Police Department is seeking approval to purchase two (2) 2025 Ford Explorers to replace the department's aging command vehicles, which have been in service since 2017. These older vehicles have begun to generate increasing maintenance and repair costs, which impacts operational readiness and places an added burden on the department's budget. Procuring new command vehicles will significantly enhance the reliability of our fleet, ensuring that command staff can effectively respond to incidents and lead operations without concern for mechanical failures or vehicle downtime.

The total cost for both new vehicles is \$96,418, with each 2025 Ford Explorer priced at \$48,209. This procurement will be conducted under the Maryland state contract awarded to Apple Ford in Columbia, MD, BPO #001B5600303. Attached to this memo are the official quote from Apple Ford and the state contract for your review. I recommend approving this purchase to keep our command operations strong and support the department's growth. Please let me know if you need any more details or paperwork.

Please let me know if any additional information or justification is required.





Fleet/Government Sales

8800 Stanford Blvd. Columbia, MD 21045

02/26/25

City of Hyattsville

Quote for 2025 Ford Police Interceptor Utility AWD Riding the MD BPO#001B4600226.

Vehicle	2025 Ford Police Interceptor AWD Utility	\$44,129.00
99C	3.0L V6 Ecoboost Engine	\$1,950.00
44U	10 Speed Auto Trans	N/C
18D	Global Lock/Unlock	N/C
21L	Front Aux Warning Lights	\$780.00
65U	Interior Upgrade-Command Package	\$560.00
60R	Noise Suppression Bonds	\$250.00
76D	Deflector Plate	\$540.00
153	Front Tag Bracket	N/C
Color	Iconic Silver	
Interior	Front Cloth/Rear Cloth Seating	
Delivery Days	180	
	Net Price Per (1) Unit:	\$48,209.00

Please contact me with any questions, changes, or to finalize your order. I look forward to hearing from you. You can reach me at 443-539-1223 or by e-mail at: Jskipper@AppleFord.com.

Thank you,
Justin Skipper

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

APPLE FORD
8800 STANFORD BLVD

COLUMBIA, MD 21045
(800)673-2466

REFER QUESTIONS TO:

MATTHEW SMITH
(410)767-3039
MATTHEW.SMITH2@MARYLAND.GOV

ITB:

EXPR DATE: 03/01/26
POST DATE: 03/04/25

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

STATEWIDE CONTRACT FOR
FLEET VEHICLES TYPE 4 - POLICE SEDANS

THIS IS THE FIRST AND FINAL OPTION EFFECTIVE 3/1/25 THROUGH 2/28/26 UNDER THE SAME TERMS AND CONDITIONS.

VENDOR CONTACT: JUSTIN SKIPPER
VENDOR PHONE: JSKIPPER@APPLEFORD.COM
VENDOR EMAIL: 443-539-1223

CONTRACT TERM: ONE (1) YEAR WITH ONE (1) ONE-YEAR OPTION.

AT TIME OF DELIVERY FROM DEALER, EACH VEHICLE SHALL CONTAIN A MINIMUM OF FIVE (5) GALLONS OF GASOLINE.

DEALER MUST POSSESS A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION (MVA) DEALER'S LICENSE. DEALER MUST ALSO POSSESS

A VALID STATE OF MARYLAND MOTOR VEHICLE ADMINISTRATION SALESMAN'S LICENSE. A COPY OF THE AFOREMENTIONED LICENSES MUST BE PROVIDED UPON REQUEST.

VEHICLE MUST BE DELIVERED WITH A CERTIFICATE OF ORIGIN.

DEALER WILL BE REQUIRED UPON DELIVERY TO SUBMIT A CERTIFICATE SHOWING

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 02

TERMS (cont'd):

THAT THE VEHICLE WAS SERVICED IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED NEW MOTOR VEHICLE PREPARATION CHECK SHEET. THIS CERTIFICATION IS TO BE SIGNED BY THE PERSON WHO SERVICED THE VEHICLE, AS WELL AS THE OWNER AND/OR DESIGNATED REPRESENTATIVE OF MANAGEMENT. OF MANAGEMENT.

THERE IS TO BE NO DEALER IDENTIFICATION ATTACHED TO THE NEW VEHICLE.

TIRES: TIRES RECALLED BY ANY MANUFACTURER WILL NOT BE ACCEPTED. IF A MODEL TIRE IS RECALLED BETWEEN CONTRACT AWARD AND VEHICLE DELIVERY, IT WILL BE THE RESPONSIBILITY OF THE DEALER TO REPLACE ANY SUCH TIRES PRIOR TO DELIVERY OF THE VEHICLE

THERE SHALL BE ZERO (-0-) DEDUCTIBLE ON THE WARRANTY.

STANDARD AND/OR EXTENDED WARRANTY PAPERS MUST BE GIVEN AT TIME OF VEHICLE DELIVERY.

ANY REDUCTION OF PRICES DURING THE PERIOD OF THIS CONTRACT SHALL BE PASSED ON TO THE STATE OF MARYLAND.

ALL PRODUCTS USED IN PACKING TO CUSHION AND PROTECT DURING THE SHIPMENT OF COMMODITIES ARE TO BE MADE OF RECYCLED, RECYCLABLE, AND/OR BIODEGRADABLE MATERIALS.

PROCESSING FEE

1.

CONTRACTOR SHALL PAY A PROCESSING FEE TO THE STATE IN THE AMOUNT OF ONE PERCENT (1%) OF THE TOTAL CONTRACT SALES. THE PROCESSING FEE IS CALCULATED BASED ON ALL SALES TRANSACTED UNDER THE CONTRACT, MINUS ANY RETURNS OR CREDITS. THE PROCESSING FEE SHALL NOT BE CHARGED DIRECTLY TO THE CUSTOMER, E.G., AS A SEPARATE LINE ITEM, FEE OR SURCHARGE, BUT SHALL BE INCLUDED IN THE CONTRACT'S UNIT PRICES.

2. THE PROCESSING FEE SHALL BE SUBMITTED TO THE DEPARTMENT OF GENERAL SERVICES, FISCAL SERVICES DIVISION, 301 W. PRESTON STREET, ROOM 1309, BALTIMORE, MD., 21201, WITHIN TEN (10) CALENDAR DAYS FOLLOWING THE END OF EACH CALENDAR MONTH ALONG WITH A MONTHLY USAGE REPORT DOCUMENTING ALL CONTRACT SALES. AN EXCEL VERSION OF THE MONTHLY USAGE REPORT SHALL ALSO BE EMAILED TO THE PROCUREMENT OFFICER.

3. FAILURE TO REMIT PROCESSING FEES IN A TIMELY MANNER OR REMITTANCE OF FEES INCONSISTENT WITH THE CONTRACT'S REQUIREMENTS MAY RESULT IN THE STATE EXERCISING ALL RECOURSE AVAILABLE UNDER THE CONTRACT INCLUDING, BUT NOT LIMITED TO, A THIRD PARTY AUDIT OF ALL CONTRACT

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 03

TERMS (cont'd):

ACTIVITY. SHOULD AN AUDIT BE REQUIRED BY THE STATE, THE CONTRACTOR SHALL REIMBURSE THE STATE FOR ALL COSTS ASSOCIATED WITH THE AUDIT UP TO \$10,000.00 OR ONE (1%) PERCENT OF THE CONTRACT'S ESTIMATED ANNUAL VALUE, WHICHEVER IS HIGHER.

PURCHASES BY OTHER ENTITIES - INDEFINITE QUANTITY CONTRACTS:
THIS PROVISION APPLIES TO INDEFINITE QUANTITY CONTRACTS.
PURSUANT TO THE STATE FINANCE AND PROCUREMENT ARTICLE, SECTION 13-110 OF THE ANNOTATED CODE OF MARYLAND, EXCEPT FOR ENTITIES DESCRIBED IN (6)(A) THE FOLLOWING ENTITIES MAY PURCHASE MATERIALS, SUPPLIES, AND EQUIPMENT UNDER THIS CONTRACT:

- (1) A COUNTY OR BALTIMORE CITY;
- (2) A MUNICIPAL CORPORATION;
- (3) A GOVERNMENTAL AGENCY IN THE STATE;
- (4) A PUBLIC OR QUASI-PUBLIC AGENCY THAT:
 - (I) RECEIVES STATE MONEY; AND
 - (II) IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE;
- (5) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL THAT:
 - (I) EITHER HAS BEEN ISSUED A CERTIFICATE OF APPROVAL FROM THE STATE BOARD OF EDUCATION OR IS ACCREDITED BY THE ASSOCIATION OF INDEPENDENT SCHOOLS; AND
 - (II) IS EXEMPT FROM TAXATION UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE; OR
- (6) A NON-PUBLIC INSTITUTION OF HIGHER EDUCATION UNDER SECTION 17-106 OF THE EDUCATION ARTICLE.
 - (B) A PRIVATE ELEMENTARY OR SECONDARY SCHOOL OR A NONPUBLIC INSTITUTION OF HIGHER EDUCATION MAY NOT PURCHASE RELIGIOUS MATERIALS UNDER THIS CONTRACT.
 - (B) THE RIGHT TO PURCHASE UNDER THIS SECTION SHALL BE IN ADDITION TO, BUT NOT IN SUBSTITUTION FOR, THE APPLICABLE PURCHASING POWER GRANTED TO ANY OF THE LISTED ENTITIES PURSUANT TO ANY STATUTORY OR CHARTER PROVISION.
- (7) ANOTHER STATE OR AN AGENCY OR OTHER INSTRUMENTALITY OF ANOTHER STATE.

ALL PURCHASES UNDER THIS CONTRACT BY ANY SUCH ENTITY WHICH IS NOT A UNIT OR AGENCY OF THE STATE OF MARYLAND FOR WHICH THE STATE OF MARYLAND MAY BE HELD LIABLE IN CONTRACT (1) SHALL CONSTITUTE A PURCHASE OR CONTRACT BETWEEN THE CONTRACTOR AND THAT ENTITY ONLY; (2) SHALL NOT CONSTITUTE A PURCHASE OR CONTRACT OF THE STATE OF MARYLAND; (3) SHALL NOT BE BINDING OR ENFORCEABLE AGAINST THE STATE OF MARYLAND OR ANY OF ITS UNITS OR AGENCIES; AND MAY BE SUBJECT TO OTHER TERMS AND CONDITIONS AGREED TO BY THE CONTRACTOR AND THE PURCHASER.

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 04

TERMS (cont'd):

CONTRACTOR BEARS THE RISK OF DETERMINING WHETHER OR NOT ANY ENTITY FROM WHICH THE CONTRACTOR RECEIVES AN ORDER UNDER THE CONTRACT IS A UNIT OR AGENCY OF THE STATE OF MARYLAND SUCH THAT THE CONTRACT MAY BE ENFORCED AGAINST THE STATE OF MARYLAND.

THE DEPARTMENT OF GENERAL SERVICES' "TERMS AND CONDITIONS FOR COMMODITY CONTRACTS OVER \$50,000" AND ALL SPECIFICATIONS, TERMS AND CONDITIONS OF SOLICITATION #BPM039467/001IT821413 INCORPORATED HEREIN BY REFERENCE.

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>
0011	07006	EA	46,944.0000

AUTOMOBILES AND STATION WAGONS
TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
2024 FORD F-150 POLICE RESPONDER

0012	07006	EA	180.0000
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AUTOMOBILES AND STATION WAGONS
TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
2024 FORD F-150 POLICE RESPONDER
OPTION - REAR INSIDE DOOR LOCKS AND HANDLES DEACTIVATED

0015	07006	EA	125.0000
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AUTOMOBILES AND STATION WAGONS

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BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 05

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
2024 FORD F-150 POLICE RESPONDER
OPTION - LED SPOTLIGHT DELETE (CREDIT), IF APPLICABLE

0016	07006	EA	610.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
2024 FORD F-150 POLICE RESPONDER
OPTION - FACTORY OEM CONSOLE

0017	07006	EA	225.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
OPTION - RUNNING BOARDS

0018	07006	EA	50.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-6-PP 1/2 TON PICK UP TRUCK; CERTIFIED PURSUIT RATES; 6 OR 8 CYL
INDER ENGINE; 4X4
2024 FORD F-150 POLICE RESPONDER
OPTION - PILOT PLANT INSPECTION, PER PERSON

0040	07006	EA	44,129.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 06

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0041	07006	EA	60.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD; CERTIFIED POLICE PURSUIT
RATED; E-85; FOR OFF-ROAD TRANSPORT
OPTION - PACKAGE CLOTH REAR SEATS/CARPET

0042	07006	EA	545.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICET
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - BLIND SPOT AND CROSS PATH DETECTION

0043	07006	EA	275.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD; CERTIFIED POLICE PURSUIT
RATED; E-85; FOR OFF-ROAD TRANSPORT
OPTION - REVERSE SENSING

0044	07006	EA	185.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICET
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - LED SPOTLIGHT DELETE (CREDIT), IF APPLICABLE

0045	07006	EA	390.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICET
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - FACTORY OEM CONSOLE

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 07

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0046	07006	EA	60.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICET
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - FULL WHEEL COVERS

0047	07006	EA	120.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MP MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICET
PURSUIT RATED; E-85; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - PILOT PLANT INSPECTION, PER PERSON

0050	07006	EA	46,695.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR

0051	07006	EA	60.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR
OPTION - PACKAGE CLOTH REAR SEATS/CARPET

0052	07006	EA	545.0000	
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AUTOMOBILES AND STATION WAGONS
TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT
2024 FORD POLICE INTERCEPTOR

*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 08

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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OPTION - BLIND SPOT AND CROSS PATH DETECTION

0053	07006	EA	275.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT

2024 FORD POLICE INTERCEPTOR

OPTION - REVERSE SENSING

0054	07006	EA	185.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT

2024 FORD POLICE INTERCEPTOR

OPTION - LED SPOTLIGHT DELETE (CREDIT), IF APPLICABLE

0055	07006	EA	390.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT

2024 FORD POLICE INTERCEPTOR

OPTION - FACTORY OEM CONSOLE

0056	07006	EA	60.0000	
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AUTOMOBILES AND STATION WAGONS

TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT

2024 FORD POLICE INTERCEPTOR

OPTION - FULL WHEEL COVERS

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*** CONTINUED, NEXT PAGE ***

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B5600303

PRINT DATE: 03/12/25

PAGE: 09

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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AUTOMOBILES AND STATION WAGONS

TYPE 4-9-MPH MID-SIZE UTILITY VEHICLE; AWD OR 4X4; CERTIFIED POLICE
PURSUIT RATED; HYBRID; FOR OFF-ROAD TRANSPORT

2024 FORD POLICE INTERCEPTOR

OPTION - PILOT PLANT INSPECTION, PER PERSON

_____ END OF ITEM LIST _____

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AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE