

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Agenda Regular Meeting

Register in advance for this webinar:

[https://us06web.zoom.us/webinar/register/WN\\_Osrl43V-QpiU\\_uX5gEcpdg](https://us06web.zoom.us/webinar/register/WN_Osrl43V-QpiU_uX5gEcpdg)

**Monday, August 2, 2021**

**7:00 PM**

**Council Chambers**

### **City Council**

**Kevin Ward, Mayor**

**Sam Denes, Ward 1**

**Robert S. Croslin, Ward 2**

**Danny Schaible, Ward 2**

**Ben Simasek, Ward 3**

**Jimmy McClellan, Ward 3**

**Edouard Haba, Ward 4**

**Daniel Peabody, Ward 4**

**Joseph Solomon, Ward 5**

**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**

**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, August 2, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on August 2, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_Osrl43V-QpiU\\_uX5gEcpdg](https://us06web.zoom.us/webinar/register/WN_Osrl43V-QpiU_uX5gEcpdg)

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:05 p.m. – 7:15 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. Motion to Close (7:15 p.m. - 8:15 p.m.)**

**5.a) Motion to Close**[HCC-49-FY22](#)

I move the Mayor and Council close the Council Meeting of August 2, 2021 to consult with the City Attorney and staff about litigation. The reasons for closing the meeting under these exceptions are to maintain legally required confidentiality regarding ongoing and pending litigation.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b)(8) consult with staff, consultants, or other individuals about pending or potential litigation.

**Sponsors:** City Administrator

**Department:** City Clerk

- 6. City Administrator Update (8:15 p.m. - 8:25 p.m.)**
- 7. City Treasurer Update (8:25 p.m. - 8:30 p.m.)**

**8. Presentations (8:30 p.m. - 9:10 p.m.)**

- 8.a) Riverfront at West Hyattsville Multifamily Buildings - Preliminary Plan of Subdivision 4-20040** [HCC-44-FY22](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Presentation Memo - West HVL MF - PPS 4-20040](#)  
[Riverfront at West Hyattsville Metro Multifamily Phase 1 Hyattsville City Council Presentation 8-02-2021](#)

- 8.b) Prince Georges County Tower Commission - 5G Presentation** [HCC-50-FY22](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Small Cell Regulation - Hyattsville](#)

- 8.c) ATHA Maryland Milestones Annual Update** [HCC-51-FY22](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** City Clerk

**9. Proclamations (9:10 p.m. - 9:15 p.m.)**

- 9.a) Proclamation Recognizing September 2021 as Hispanic Heritage Month in the City of Hyattsville** [HCC-46-FY22](#)

I move that the Mayor and Council adopt a proclamation to recognize the month of September 2021, as Hispanic Heritage Month in the City of Hyattsville to honor contributions of Hispanic and Latino workers, innovators, and leaders.

**Sponsors:** City Administrator

**Department:** Legislative

**Attachments:** [CM 0802 Hispanic Heritage Month 2021](#)

**9.b) Proclamation Declaring August 26, 2021 as Women’s Equality Day in the City of Hyattsville** [HCC-47-FY22](#)

I move that the Mayor and Council adopt a proclamation to declare August 26, 2021 as Women’s Equality Day in the City of Hyattsville.

**Sponsors:** Schaible

**Department:** Legislative

**Attachments:** [CM 0802 Women's Equality Day 2021](#)

**10. Consent Items (9:15 p.m. - 9:20 p.m.)**

**10.a) MOU with the City of Mount Rainier for Dispatching Services** [HCC-29-FY22](#)

I move that the Mayor and Council authorize the City Administrator to execute a Memorandum of Understanding (MOU) with the City of Mount Rainier that allows the Hyattsville Police Department to provide radio dispatching services on a requested basis and to reimburse Hyattsville for these services.

**Sponsors:** City Administrator

**Department:** Police Department

**10.b) Memorandum of Understanding - Creative Inspections Bio-Retention Monitoring** [HCC-31-FY22](#)

I move that the Mayor and Council authorize the City Administrator to enter onto to a MOU with The Neighborhood Design Center to support working with surrounding municipalities on education and training for green infrastructure maintenance.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [NDC Hyattsville InspectorGreen MOU-July2021 \(1\)](#)

**10.c) Renovation of Prangley Room** [HCC-32-FY22](#)

I move the Mayor and Council authorize the City Administrator to accept the construction proposal from Gordian for an expenditure not to exceed \$55,000.00 for the renovation of the Prangley Room at 4310 Gallatin Street.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [01408-0008 Prangley Conference Room](#)

**10.d) Structural Evaluation of Existing Roof at 4310 Gallatin Street**[HCC-33-FY22](#)

I move the Mayor and Council authorize the City Administrator to approve an expenditure not to exceed \$19,000.00 to Johnson, Mirmiran, and Thompson (JMT) for a structural evaluation of the existing roof of the City Administration Building- 4310 Gallatin Street, under their existing contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [TO 63 Roof Assessment Porposal 6.22.2021](#)  
[JMT Option Year 2 Signed](#)  
[15-1281-000 - OFFICIAL CONTRACT - CITY OF HYATTSVILLE -](#)  
[DPW07132015 - HYATTSVILLE POLICE HEADQUARTERS RELOCATION AND](#)  
[ADAPTIVE REUS](#)

**10.e) Furniture Purchase - First Floor Reception Area**[HCC-34-FY22](#)

I move the Mayor and Council approve an expenditure not to exceed \$15,000.00 to Douron for the purchase of furniture for the first-floor office reception area at 4310 Gallatin Street off of the MAPT Contract #2015-42.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [MAPT Contract](#)  
[JN-8135 HYATTSVILLE ADMIN BLDG-R02 \(003\)](#)  
[MAPT](#)

**10.f) Purchase of Videography Equipment**[HCC-35-FY22](#)

I move the Mayor and Council authorize an expenditure not to exceed \$31,000 to B&H Photo for the purchase of videography equipment to support the City's cable television studio and original content production. I further move to authorize the resale of existing camera equipment to offset the expenditure. This expenditure will be funded through the use of Public, Education, and Government (PEG) funds which are designated for the purpose of funding capital expenditures to support video production.

**Sponsors:** City Administrator

**Department:** City Clerk

**10.g) Annual Service Agreement with Motorola for Radio Communications Dispatch System, Portable and Mobile Radios. [HCC-36-FY22](#)**

I move that the Mayor and Council authorize the expenditure of \$33,846 for the renewal of the FY22 Annual Motorola Service Agreement for maintenance on the Police Departments dispatch console, portable and mobile radios.

**Sponsors:** City Administrator

**Department:** Finance

**10.h) Ward 5 Discretionary Fund Expenditure: August 14 Community Meeting [HCC-39-FY22](#)**

I move the Mayor and Council authorize an expenditure NTE \$525 of Ward 5 discretionary funding to Trinity Grill for the purchase of food to be served at the August 14 Community Meeting and Clean Up Event.

**Sponsors:** Solomon and Sandino

**Department:** City Clerk

**Attachments:** [Ward 5 Flyer](#)

**10.i) FY22 Northstar Tutoring Contract [HCC-40-FY22](#)**

I move that the Mayor and Council approve the FY22 Northstar Tutoring contract for tutoring and mentoring management services in an amount not to exceed \$70,000, upon review and approval by the City attorney for legal sufficiency, in support of the City's teen programming for students in grades 4 through 12.

**Sponsors:** City Administrator

**Department:** Community Services

**Attachments:** [Northstar Contract FY22 Draft](#)

**10.j) Vehicle Acquisition - Parking Compliance [HCC-45-FY22](#)**

I move the City Council authorize the acquisition of a single (1) Chevy Bolt from Criswell Chevrolet Inc., 503 Quince Orchard Road, Gaithersburg, Maryland 20878, for a cost not to exceed \$36,000.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - Vehicle Acquisition - Parking Compliance Chevrolet](#)  
[Hyattsville 2022 Bolt Factory Order Quote](#)

**11. Action Items (9:20 p.m. - 9:50 p.m.)****11.a) Authorization of Letter to Prince George's County Judges in Support of Continued Virtual Access to Prince George's County Courtrooms [HCC-38-FY22](#)**

I move that the Mayor and Council prepare letters to be sent to Prince George's County Administrative Judges Sheila Tillerson Adams and Lisa Hall Johnson in support of continued virtual public access to Prince George's County courtroom proceedings, for observers.

**Sponsors:** Schaible, Simasek, Solomon, Haba and McClellan

**Department:** Legislative

**Attachments:** [Letter to Administrative Judge Sheila Tillerson revised 72821](#)

**11.b) Hyattsville Ordinance 2021-06: Extension of Temporary Outdoor Seating (Emergency Ordinance) [HCC-42-FY22](#)**

I move that the Hyattsville City Council introduce and adopt Hyattsville Emergency Ordinance 2021-06, an uncodified ordinance whereby the City of Hyattsville extends the license program allowing City of Hyattsville establishments to maintain temporarily areas dedicated for outdoor dining, curbside pickup, and/or the consumption of alcoholic beverages near the person's business premises, on City owned property, sidewalks, roadways, parking areas, on private property with appropriate permission, or any combination of the same, effective through December 31, 2022 (INTRODUCTION & ADOPTION).

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - Temporary Outdoor Seating Ordinance 2021-06](#)  
[7.27.21 Uncodified Emergency Ordinance Extending TOS](#)  
[Maryland-2021-SB205-Chaptered](#)  
[SB 205 Fiscal and Policy Note](#)  
[CR-69-2021](#)  
[Ordinance 2020-04 SIGNED](#)



**11.c) Hyattsville Crossing Business Improvement District**[HCC-43-FY22](#)

I move the City Council accept the proposal submitted by, and award of contract of services to, HR&A Advisors, 925 15th Street, NW, Washington, DC 20005, in an amount not to exceed \$155,000 for the purpose of developing a Business Improvement District strategy for Hyattsville Crossing, upon review for legal sufficiency by the City Attorney.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Memo - HVX Business Improvement District](#)  
[Prince Georges County BID Toolkit](#)

**12. Discussion Items (9:50 p.m. - 10:10 p.m.)****12.a) 6400 American Boulevard - Detailed Site Plan (DSP-21006) Presentation**[HCC-19-FY22](#)

Discussion

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Discussion Memo - Parcel N - DSP 21006 - V2](#)  
[Parcel N - DSP 21006 - 07.19.21 Materials](#)  
[HCC-19-FY22 Attachment Parcel N- City of Hyattsville 21-0719](#)

**12.b) Animal Welfare and Community Safety Act**[HCC-52-FY22](#)

I move that the Mayor and Council direct the City Attorney to draft an ordinance amending Chapter 52 of the Hyattsville Charter and Code to include the following items:

1. Update animal welfare provisions to include prohibitions on long-term tethering and exposure to severe weather.
2. Categorize animal control violations as a Public Nuisance violation (less severe) or a Public Threat violation (more severe).
3. Clarify enforcement procedures by:
  - a. Requiring the City to designate persons responsible for implementing Chapter 52 municipal infractions.
  - b. Specifying when municipal infractions require a citation and/or coordination with the Prince George's County Animal Services Division.
  - c. Requiring the City to review and adapt Police General Orders to the requirements of Chapter 52.
  - d. Requiring the City to develop a Standardized Response Protocol for violations.
4. Enhance public awareness and preparedness on animal control issues by:
  - a. Providing educational outreach and promoting community awareness of incidents that may present a threat to public safety.
  - b. Requiring the City to collect and maintain data on animal control complaints and on actions taken in response to complaints and violations.
  - c. Requiring the City to prepare an annual report on Chapter 52 complaints and actions taken.

These amendments are further outlined in the attached "Animal Welfare and Community Safety Act Supplemental Information".

**Sponsors:** Schaible

**Department:** Legislative

**Attachments:** [Animal Welfare and Community Safety Act, FINAL w responses following Dec 7 Council Discussion Charter and Code March 2019 Ch 52](#)  
[FINAL Animal Welfare and Community Safety Act, FINAL](#)  
[FINAL Animal Welfare and Community Safety Act, Supplemental Information](#)

**13. Council Dialogue (10:10 p.m. - 10:20 p.m.)**

**14. Community Notices and Meetings**

**14.a) Main City Calendar: August 3 - September 20, 2021**

[HCC-48-FY22](#)

N/A

**Sponsors:** City Administrator

**Department:** Legislative

**Attachments:** [Main City Calendar August 3 - September 20, 2021 FINAL](#)

**15. Motion to Adjourn**