

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Agenda Regular Meeting

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_jyROU\\_f3Rli86yf-U2gdGw](https://zoom.us/webinar/register/WN_jyROU_f3Rli86yf-U2gdGw)

**Monday, May 3, 2021**

**7:00 PM**

**Virtual**

## City Council

**Kevin Ward, Interim Mayor, Ward 1**  
**Carrianna Suiter, Council Vice President, Ward 3**

**Bart Lawrence, Ward 1**

**Robert S. Croslin, Ward 2**

**Danny Schaible, Ward 2**

**Ben Simasek, Ward 3**

**Edouard Haba, Ward 4**

**Daniel Peabody, Ward 4**

**Joseph Solomon, Ward 5**

**Erica Spell Wolf, Ward 5**

## **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**

**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, May 3, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

Public comment may be made using the e-comment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or by emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on May 3, 2021. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance using the link below.

[https://zoom.us/webinar/register/WN\\_jyR0U\\_f3Rli86yf-U2gdGw](https://zoom.us/webinar/register/WN_jyR0U_f3Rli86yf-U2gdGw)

1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
5. **City Administrator Update (7:20 p.m. - 7:35 p.m.)**
6. **Presentations (7:35 p.m. - 7:50 p.m.)**
  - 6.a) **Clay Property - CSP-20007** [HCC-310-FY21](#)

Presentation Only

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Clay Property CSP 20007 - Presentation Memo](#)  
[CSP City Presentation\(4086360.1\)](#)  
[A-SOJ CSP-20007](#)  
[VarianceRequest CSP-20007](#)  
[DAMS REPORT CSP-20007](#)  
[CSP CSP-20007](#)  
[SWMP CSP-20007](#)

**7. Proclamations (7:50 p.m. - 7:55 p.m.)****7.a) Proclamation Recognizing National Peace Officers Memorial Day and National Police Week [HCC-312-FY21](#)**

I move that the Mayor and Council adopt a proclamation recognizing May 9 through May 15, 2021 as National Police Week and May 15, 2021 as Peace Officers Memorial Day in the City of Hyattsville.

**Sponsors:** City Administrator

**Attachments:** [CM 0503 National Police Week and Peace Officers' Memorial Day 2021](#)

**7.b) Proclamation of Municipal Clerks Week [HCC-313-FY21](#)**

I move that the Mayor and Council adopt a proclamation recognizing the week of May 2 through May 8, 2021 as Municipal Clerks Week in the City of Hyattsville.

**Sponsors:** City Administrator

**Attachments:** [CM 0503 Municipal Clerks Week 2021](#)

**7.c) Proclamation of National Public Works Week [HCC-314-FY21](#)**

I move that the Mayor and Council adopt a proclamation recognizing the week of May 16 through May 22, 2021, to be Public Works Week in the City of Hyattsville.

**Sponsors:** City Administrator

**Attachments:** [CM 0503 National Public Works Week 2021](#)

**7.d) Proclamation of Asian-Pacific American Heritage Month [HCC-315-FY21](#)**

I move that the Mayor and Council adopt a proclamation recognizing May 2021 as Asian-Pacific American Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Attachments:** [CM0503 Asian Pacific American Heritage Month 2021](#)

**7.e) Proclamation in Honor of Children's Mental Health Matters Week [HCC-322-FY21](#)**

I move that the Mayor and Council adopt a proclamation recognizing May 2-8, 2021 as Children's Mental Health Matters week in the City of Hyattsville.

**Sponsors:** City Administrator

**Attachments:** [Children's Mental Health Awareness Month 2021](#)

**8. Appointments (7:55 p.m. - 8:00 p.m.)**

**8.a) Appointments to the Planning Committee** [HCC-324-FY21](#)

I move the Mayor and Council appoint the following residents to the Planning Committee for a term of two (2) years to end on April 30, 2023: Gregory Barnes (Ward 1), Yohannes Bennehoff (Ward 4), Cliff Mayo (Ward 5), and William Seath (Ward 2).

**Sponsors:** Lawrence and Simasek

**Department:** City Clerk

**Attachments:** [Barnes Planning Committee](#)  
[Bennehoff Planning Committee](#)  
[Mayo Planning Committee](#)  
[Seath Planning Committee](#)

**9. Consent Items (8:00 p.m. - 8:05 p.m.)****9.a) Storm Drain Design and Analysis project for County Acceptance and Reimbursement** [HCC-317-FY21](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$15,000 to Low Impact Development Corporate for the analysis and design of required upgrades to the storm drain infrastructure in the area between 42nd Ave and Queens Chapel Road from East to West and Queensbury Rd and East West Highway from North to South, under their existing contract with the City.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [storm drain design and MOU preparation](#)

**9.b) Installation of Street Signs** [HCC-318-FY21](#)

I move that the Mayor and Council authorize the City Administrator the execute a rider contract on the Montgomery County IFB #1110132 with Shannon-Baum Signs Inc, for an amount not to exceed \$30,000 for FY21 pending legal review.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [20210405102301](#)

9.c) **Schedule a Public Hearing on Resolution 2021-04: Recertification of the Gateway Arts & Entertainment District** [HCC-321-FY21](#)

I move that the Mayor and Council schedule a Public Hearing on proposed Recertification of the State of Maryland Gateway Arts & Entertainment District Resolution 2021-04 for May 17, 2021 at 6:30 p.m.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [hyattsville2010-09 GAD tax res](#)  
[Description of the Boundary](#)  
[Gateway Arts & Entertainment District](#)  
[PFA\\_Gateway](#)  
[gateway\\_arts\\_govt\\_bldgs\\_04012011](#)

**10. Action Items (8:05 p.m. - 8:50 p.m.)**

10.a) **Hyattsville Ordinance 2021-02: Fiscal Year 2022 Budget (Introduction)** [HCC-325-FY21](#)

I move the Mayor and Council introduce Hyattsville Ordinance 2021-02, an ordinance adopting an annual budget for the Fiscal Year July 1, 2021 through June 30, 2022, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2021; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (INTRODUCTION AND FIRST READING).

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [Hyattsville Ordinance 2021-02\\_FY 2022 Budget First Reading 5-3-21](#)  
[Master FY22 Final Budget Presentation](#)  
[FY22 Final Updated Budget Production Document 3-23-2021](#)

**10.b) Hyattsville Resolution 2021-02: Acquisition of Hamilton Manor Apartments by the National Housing Trust Communities through the Prince George's County Right of First Refusal (ROFR) Program** [HCC-311-FY21](#)

I move that the City Council adopt Hyattsville Resolution 2021-02, a resolution supporting the acquisition of Hamilton Manor Apartments by the National Housing Trust Communities (NHTC) through the Prince George's County Right of First Refusal (ROFR) Program for the purpose of creating and preserving affordable housing in the City of Hyattsville.

**Sponsors:** Ward, Solomon, Spell Wolf and Simasek

**Department:** Community & Economic Development

**Attachments:** [Hamilton Manor ROFR Acquisition Memo - Final 04.27.21](#)  
[Hamilton Manor Resolution 4.27.21](#)  
[Hamilton Manor Preservation Summary 3.26.2021](#)  
[Hamilton Manor - WHC NHTC Info - Hyattsville CC - 5-3-21](#)  
[Municipality Notice -- Hamilton Manor -- City of Hyattsville - \(AF draft 4.23.21\)](#)

**10.c) MR-2038F (Mandatory Referral) - Hyattsville Middle School**[HCC-320-FY21](#)

I move the City Council authorize the Interim Mayor to provide correspondence to the Maryland-National Capital Park and Planning Commission (MNCPPC) in support of Mandatory Referral 2038F, subject to the following conditions:

1. The applicant shall categorize the police officer/crossing guard traffic direction at school access points as a necessary operational activity for the building as opposed to an optional school programming activity.
2. Striping shall be placed in front of school access points to avoid blockage. The striping shall include accompanying "Do Not Block" signage.
3. "No Standing or Stopping" signage shall be placed along 42nd Avenue to avoid blockage and congestion.
4. The site shall be reassessed for Americans with Disabilities Act (ADA) compliance for pedestrians and the applicant shall institute measures to ensure an accessible site design. Specifically, the mid-block pedestrian access at 42nd Avenue shall be assessed for ADA compliance feasibility and conformance with Crime Prevention Through Environmental Design (CPTED) principles.
5. HAWK (High-Intensity Activated crossWalk) beacons at both the intersections of 42nd Avenue and Oglethorpe Street and 42nd Avenue and Oliver Street. If further review of the applicant's transportation plan determines a HAWK system at not warranted, the City shall withdraw this condition at the time of the Planning Board hearing.
6. Fencing shall be extended along the west side of the property (42nd Avenue). Fencing shall be four (4) - six (6) feet. Plantings shall be included along the fence line facing the street for aesthetic purposes.
7. The applicant shall repair and/or replace storm drain lines on 42nd Avenue and Oliver Street as part of the project.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [Hyattsville Middle School - Action Memo](#)  
[Council Materials for Discussion - HMS](#)  
[Planning Committee Minutes Excerpt - April 20, 2021 DRAFT](#)  
[EFTF Statement Site Plan](#)



**10.d) Renaming of Magruder Park to David C. Driskell Community Park** [HCC-323-FY21](#)

I move the Mayor and Council authorize the City Attorney to draft a resolution renaming Magruder Park as David C. Driskell Community Park and to draft a corresponding ordinance updating references to Magruder Park in the City Code to reflect the new name. I further move the Council authorize the City Administrator to assess and proceed with signage needs for the park renaming.

**Sponsors:** Ward, Spell Wolf, Simasek, Schaible, Solomon and Croslin

**Department:** City Clerk

**Attachments:** [Park Name Slides](#)  
[Recommendations Memo Renaming Magruder Park updated 2 11 21](#)

**11. Council Dialogue (8:50 p.m. - 9:00 p.m.)****12. Community Notices and Meetings****12.a) Main City Calendar: May 4 - May 17, 2021** [HCC-316-FY21](#)

N/A

**Sponsors:** City Administrator

**Attachments:** [Main City Calendar May 4 - May 17, 2021 FINAL](#)

**13. Motion to Adjourn**