

**City of Takoma Park, Maryland
Board and Committee Member Payment Agreement**

All board and committee members should complete, sign and date either Part 1 **OR** Part 2 of this agreement. Your decision to choose to receive payment, or not, will not be shared with other members.

Name:

Address:

Email:

Telephone No.:

Members are eligible to receive \$40 per meeting attended. Eligibility begins in January 2022.

PART 1

I understand that to receive payment for my service I will:

_____ Arrive no later than 10 minutes after the meeting start time.

_____ Stay until the meeting is adjourned.

_____ Submit a signed W-9 form to provide my Social Security Number.

Payments will be mailed quarterly: April, July, October, and January. Adopted minutes submitted to the City Clerk by the chair or secretary will provide proof of attendance at meetings.

Signature

Date

PART 2

OPT OUT OF PAYMENT

I do NOT wish to be paid for my service:

Signature

Date