

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Wednesday, April 22, 2020

7:00 PM

Council Chambers

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**Your participation at this public meeting is valued and appreciated.**

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a Approval of the Minutes**[HCC-315-FY20](#)

I move that the Mayor and Council approve the minutes of the City Council Meetings of April 15, 2019 and April 6, 2020.

Sponsors: City Administrator

Attachments: [Minutes Apr 15 2019 CM FINAL](#)
[Minutes April 6 FINAL](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Limit 2 minutes per speaker, submit comments electronically**6. FY21 Proposed Budget Document****6.a FY21 Proposed Budget Document**[HCC-296-FY20](#)

Budget assessment

Sponsors: City Administrator

Attachments: [FY21 Draft Budget](#)

7. Presentations (7:20 p.m. - 8:45 p.m.)**7.a FY21 Proposed Budget**[HCC-297-FY20](#)

Presentation of the FY21 Proposed Budget

Sponsors: City Administrator

7.b Magruder Pointe - DSP-18002[HCC-311-FY20](#)

Presentation Only

Attachments: [DSP 18005 - Magruder Pointe - Council Packet](#)
[Magruder Pointe Presentation 2 4.17.20](#)

8. Proclamations

8.a Proclamation in Honor of Arbor Day [HCC-314-FY20](#)

I move that the Mayor and Council proclaim April 24, 2020 as Arbor Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Arbor Day 2020](#)

9. Consent Items (8:45 p.m. - 8:50 p.m.)**9.a Enterprise Resource Planning Vendor Selection: BC Systems [HCC-285-FY20](#)**

I move that the Mayor and City Council authorize the City Administrator to enter into a contract for services with BC Computers Inc. (dba BC Systems) for the provision of an Enterprise Resource Planning system for a term of five (5) consecutive years and grant the authority to the City Administrator to execute three (3) additional consecutive one (1) year terms, not to exceed a term of eight (8) years, upon review for legal sufficiency by the City Attorney.

Sponsors: City Administrator

Department: Information Technology

Attachments: [Memo - ERP Selection - 3.31.2020](#)

9.b Renovation of the Parking Lot at 4310 Gallatin St [HCC-307-FY20](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$50,000 to NZI Construction, Inc. for the renovation of the parking lot at 4310 Gallatin St under their existing contract.

Sponsors: Douglas

Department: Public Works

Attachments: [Proposal 4310 Gallatin Street Resurfacing \(1\)](#)

9.c Exercising of Option Year #2 of Contract with JMT [HCC-308-FY20](#)

I move that the Mayor and Council authorize the City Administrator to exercise the second option year of the existing Contract with JMT to provide Architectural and Engineering Services for the Renovation of 3505 Hamilton Street.

Sponsors: Douglas

Department: Public Works

9.d Disbursement of Ward 2 Discretionary Funds [HCC-313-FY20](#)

I move that the Mayor and Council authorize the disbursement of \$1,500 from the Ward 2 discretionary fund to support the purchase of grocery gift cards valued at \$100.00/ea for Hyattsville residents affected by COVID-19. Recipients of grocery gift cards shall be 18 years of age or older, a resident of the City of Hyattsville, and experiencing unemployment or other reduction in income due to COVID-19.

Sponsors: Croslin and Schaible

Department: City Clerk

10. Discussion Items (8:50 p.m. - 9:20 p.m.)**10.a Medical Office Building Architecture - Detailed Site Plan (DSP-20004) [HCC-286-FY20](#)**

Discussion Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [DSP-20004 Med Bldg - Discussion Memo](#)
[DSP-20004 Requested Modifications and Comments](#)
[Kaiser DSP Presentation Apr 6 2020 CM](#)
[Riverfront Medical Office Architecture DSP FINAL 3.16.20](#)
[KPPGMOB Night Render 04162020](#)

10.b Hyattsville Emergency Ordinance 2020-02 COVID-19 Pandemic Fund (Discussion) [HCC-293-FY20](#)

Discussion of Fund Criteria

Sponsors: Hollingsworth

Department: City Clerk

Attachments: [Emergency Ordinance Covid Fund 3.23.20](#)

11. Council Dialogue (9:20 p.m. - 9:30 p.m.)**12. Community Notices and Meetings**

12.a Main City Calendar April 23, 2020 - May 4, 2020

[HCC-298-FY20](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar Apr 23-May 4 041520](#)

13. Motion to Adjourn