

---

## CITY OF HYATTSVILLE SHADE TREE BOARD

### MINUTES | JUNE 5, 2024

---

**PRESENT:** Kathryn Kutzner, Deborah Taylor, Taylor Johnson, Gloria Felix-Thompson, Randy Fletcher (late)

**ABSENT:** Zack Dorner, Kyla Gallagher

**STAFF:** Dawn Taft

**VISITOR(s):** John Heal and Maximiliano Vasques

Randy could not log into the meeting on time, so Kathryn took notes until Randy was able to join the meeting.

**1) Approval of the May 2024 Minutes**

Dawn suggested a revision to the May minutes. The word “guidelines” was added to the end of *112-4.2 E. Property owners fined for illegal removal of a tree(s) shall plant a replacement tree(s) per replacement guidelines.* Gloria motioned to approve the minutes with this change, and the May minutes were approved.

**2) Brief report on approved permits, denials, and illegal removals (Dawn Taft)**

005, 0016 permit: currently waiting for a third-party assessment (outstanding from last month). Leslie now recommends a third-party assessment for each permit. Now waiting for report back before the final decision.

7 permits were approved. 017 – 021. 024 – 025.

0016 and 0023 are waiting for third party assessment.

Permit 0022 was under size requirement (which means N/A). However, it was larger than the new size requirements under the proposed requirements.

Outstanding: 4 outstanding permits (0026 – 0029)

**3) Tree Board Meet and Greet | Streetcar 82**

A good group of people showed up and there were many discussions about the importance of trees, invasive vine removal, and that what we do matters. It was nice to meet and spend time with the tree board members that attended in person.

4) **New Business**

Dawn mentioned that June is the last workshop for storm water stewardship. The goal in salvaging our existing canopy was 1,000 trees and she will have an update on the status of how many were done. There are 17 *tree stewards*, Kathryn Kutzner and Deb Taylor are two of them.

496 of the 750 trees planned have been planted to date. Dawn said that we will surpass the number of trees and will continue planting on private property. Owners of apartment complexes and businesses where there is space to plant new trees are being targeted. There will be a walk through and the hope is to plant 5-10 trees on each property.

More tree care workshops are coming September through November 2024, including a how to prune workshop by Casey Trees. A save-the-date announcement will be coming out soon.

Dawn mentioned that the city is working on a “how to” video for tree care and that there are tools and information to share with residents on the city website.

98 trees were recently planted at the duck pond.

5) **Public Comment**

Visitor John Healy about the main goal of tree board. We offer advice about the tree canopy, discuss tree permits, promote awareness of trees and invasive vine removal, and tree care in general. We learn and teach about trees.

Gloria motioned to adjourn, and the meeting ended at 8:20 pm.

The next meeting will be held on **WEDNESDAY, JULY 10, AT 7:30 PM.**