

July 11, 2023

Hal Metzler, Deputy Director, Public Works  
City of Hyattsville  
4310 Gallatin Street  
Hyattsville, MD 20781

### **RE: Jamestown Road Scope**

Mr. Metzler:

Per discussions with you and Taylor Robey, and the Low Impact Design Center throughout the spring, the City of Hyattsville seeks to have Pennoni develop final contract documents for Jamestown Road. In the Hyattsville Transportation Study-Final Report dated December 21, 2018, included recommendations based on extensive data collection and analysis of various roadways and intersections. Vehicular turning movements, quality of sidewalks, pedestrian, and bicycle counts were collected, as well as an inventory of pedestrian and bicycle infrastructure within a quarter mile of five public schools in the City.

Previous Studies designate Jamestown Road as a corridor where pedestrian and bicycle access should be a priority for needed infrastructure improvements such as including high-visibility crosswalks, street lighting, new or renovated curb ramps, and wider sidewalks.

The City would like Pennoni to implement 'Strategy Recommendations' contained within the 2018 Hyattsville Transportation Study-Final Report.

- A. To fulfill Strategy 4: Reduce the number of one-way streets, the City would like to convert Jamestown Road – convert to two-way from 31st Avenue to Lancer Drive
- B. To fulfill Strategy 5: Prioritize the comfort of people on bikes in street design, the City would like to convert Jamestown Road between Ager Road and Oliver Street. Designate and design as bike boulevard as alternate to bicycling on Queens Chapel Road.

#### **Scope**

1. Review 2018 Hyattsville Transportation Study-Final Report and previous Hyattsville green street plans
2. Perform field investigation.
3. Perform Topographic Survey and Develop Right of Way Mosaic utilizing PGAtlas.
4. Develop roll map of concept for A. and B. described above.
5. Meet with City of Hyattsville to discuss concept prior to development of plans.
6. Address Comments
7. Develop Power Point presentation, poster boards and other visualization for use in presenting solutions to Town Council and the community.
8. Develop preliminary contract plans, details, and estimate.
9. Design Green Street Improvements (performed by LIDC)
10. Permitting with DPIE, MNCPPC and SCD.
11. Address permit agency comments.
12. Develop final contract documents and estimate.

#### **Deliverables**

Pennoni will utilize the 2018 Hyattsville Transportation Study-Final Report to 1.) develop a Power Point presentation, prepare concept roll maps (mounted if requested) and other visualization for use in presenting. 2.) develop final contract documents for advertisement.

#### **Assumptions**

- Topo will be surveyed, but right of way will be based on information provided by PGAtlas
- Bid Phase and Construction Phase fee will be included in a separate proposal, if needed

#### **Schedule**

Field investigation, meetings, and discussions, and concept roll map will be developed within five (5) weeks of NTP. Following concurrence of the concept by the Town Council and the community and notice to continue with developing contract documents, Pennoni will submit preliminary plans for permitting within eight (8) weeks (agency review time not included) and final plans for advertisement within and additional 4 months (4) months (agency review time not included).

#### Reimbursable Expenses

- Mileage is expected to be eight hundred miles at the latest federally approved 65.5 cents per mile.
- Printing expenses and materials needed for developing roll maps (mounted) poster boards will be expenses to the project.
- Visualization renderings and/or videos will not be expenses, Fee will be hourly.

#### Fee

Pennoni proposes to complete the scope of work mentioned above for a fee of \$95,926.00. This includes all expenses, vendor fees for traffic counts and visualization renderings and/or videos for presentations.

### TERMS AND CONDITIONS

Work will be performed in accordance with the terms and conditions of the City of Hyattsville contract for professional services.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return a copy for our files. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact Brian Young at [BYoung@Pennoni.com](mailto:BYoung@Pennoni.com) and/or Kim Adams at [Kadams@Pennoni.com](mailto:Kadams@Pennoni.com).

Sincerely,

#### PENNONI ASSOCIATES INC.



Ted F. Januszka, PE  
Vice President, Regional Transportation Principal

Accepted by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Company Name