

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_wRY-gkX_SeOPh6E9oXg5fw

Monday, July 20, 2020

7:00 PM

Virtual Meeting

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12(Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, July 20, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public Comment may be made using the e-comment feature at hyattsville.org/meetings or emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on July 20, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_TgmFY3JxQxe9FTRdD3pJ8A

After registering, you will receive a confirmation email containing information about joining the webinar.

1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Approval of the Minutes**

- 4.a) **Approval of the Minutes**

[HCC-1-FY21](#)

I move that the Mayor and Council approve the minutes of the City Council meetings of September 16, 2019, May 4, 2020, and the Public Hearing of October 7, 2019.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes Sept 16 2019 CM FINAL](#)
[Minutes October 7 Public Hearing FINAL](#)
[Minutes May 4 CM FINAL](#)

5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m. - 7:35 p.m.)**
7. **City Treasurer Update (7:35 p.m. - 7:40 p.m.)**
8. **Presentations (7:40 p.m. - 8:00 p.m.)**

8.a) **Housing Action Agenda: Phase I Summary Report**

[HCC-11-FY21](#)

Presentation Only

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Hyattsville City Council Slide deck FINAL DRAFT](#)
[Hyattsville Housing Action Agenda Phase 1 Report](#)

9. **Appointments (8:00 p.m. - 8:05 p.m.)**

9.a) **Reappointment to the Health, Wellness, and Recreation Advisory Committee**

[HCC-2-FY21](#)

I move that the Mayor and Council reappoint Dyann Waugh (Ward 2) to the Health, Wellness, and Recreation Advisory Committee for a term of 2 years to expire on July 20, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Dyann Waugh Reappointment](#)

9.b) **Appointment to the Code Compliance Advisory Committee**

[HCC-4-FY21](#)

I move that the Mayor and Council appoint Laurence Wildgoose (Ward 3) to the Code Compliance Advisory Committee for a term of 2 years to expire on July 20, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Laurence Wildgoose redac May 26 2020](#)

10. **Consent Items (8:05 p.m. - 8:10 p.m.)**

10.a) Hyattsville Resolution 2020-06: Authorize Negotiations for Verizon Franchise Agreement [HCC-7-FY21](#)

I move the Mayor and Council introduce and adopt Hyattsville Resolution 2020-06, a resolution authorizing the City of Hyattsville to negotiate the renewal of the Franchise Agreement with Verizon Maryland, Inc., and to join Prince George's County and other municipalities in negotiating the renewal of the Franchise Agreement with Verizon Maryland, Inc.

Sponsors: City Administrator

Department: City Clerk

Attachments: [07.01.20.Franchise.Renewal.Agreement](#)
[07.01.20.Letter.Franchise.Agreement.Renewal](#)

10.b) Annual Service Agreement with Motorola for Radio Communications Dispatch System, Portable and Mobile Radios [HCC-8-FY21](#)

I move that the Mayor and Council authorize the expenditure of \$32,860.13 for the renewal of the Annual Motorola Service Agreement for the maintenance on our dispatch console, portable and mobile radios.

Sponsors: City Administrator

Department: Police Department

Attachments: [motorola service agreement](#)

10.c) Teen Center Tutoring [HCC-12-FY21](#)

I move that the Mayor and Council approve the FY21 contract with Northstar Tutoring for tutoring and mentorship management at a cost not to exceed \$60,000, upon the review and approval of the City Attorney for legal sufficiency in support of the City's teen programming.

Sponsors: City Administrator

Department: Community Services

Attachments: [Northstar Contract FY21](#)

10.d) FY21 CIP Budget Amendment: Laptop Computer Equipment [HCC-14-FY21](#)

I move that the Mayor and Council amend the FY21 Capital Improvements Budget and to adjust and transfer budget appropriations to cover the cost of laptop computer equipment NTE \$30,000 due to COVID-19.

Sponsors: City Administrator

Department: Finance

10.e) Purchase of Vehicles for Police Department[HCC-15-FY21](#)

I move that the Mayor and Council authorize the Police Department to purchase six (6) vehicles from Hertricht Fleet Services and upfitting equipment from Global Equipment together in the amount not to exceed \$331,312.

Sponsors: City Administrator

Department: Finance

10.f) FY21 Budget Amendment: Maryland DHCD Community Legacy Grant Award Funds[HCC-17-FY21](#)

I move that the Mayor and Council amend the FY21 Special Revenue Budget in Fund 23 for Contracted Services State DHCD Commercial Improvements by appropriating the balance of \$50,000 in Community Legacy Grant Funds that were approved in prior fiscal years to support capital improvement projects.

Sponsors: City Administrator

Department: Finance

Attachments: [FY20 Community Legacy Resolution and Agreement Commercial Facade Improvement Program](#)

10.g) FY21 Budget Amendment: Maryland DHCD Grant Funds[HCC-18-FY21](#)

I move that the Mayor and Council amend the FY21 Special Revenue Budget to create a new Fund and appropriate under Contracted Services the balance of \$250,000 from the National Capital Strategic Economic Development Fund (NCSEDF) awarded to the City of Hyattsville by the Maryland Department of Housing & Community Development for the purpose of supporting demolition and site development activities for the Hyattsville Armory Apartments project, subject to the legal review of the City Attorney.

Sponsors: Douglas

Department: Finance

Attachments: [FY2019 Hyattsville Resolution 2019-03 and Current Agreement for the Armory Apartment Project](#)

10.h) Hyattsville Resolution 2020-07: Support for Re-designation of Enterprise Zone Program [HCC-26-FY21](#)

I move the Mayor and Council introduce and adopt Hyattsville Resolution 2020-07, a resolution of the City of Hyattsville, Maryland to support Prince George's County's application for re-designation of its Enterprise Zone Program, which is in part comprised of four geographical areas located in the City, namely: the Gateway Arts and Entertainment District, the West Hyattsville Transit District Overlay Zone, the 38th and Hamilton Street Business Corridor, and the University Town Center.

Sponsors: Solomon, Haba and Spell Wolf

Department: City Clerk

Attachments: [07.17.20.Second.Resolution.Enterprise.Zone.Program](#)
[Ex. 1 \(Second Resolution - Enterprise Zone Program\)](#)

11. Action Items (8:10 p.m. - 9:10 p.m.)

11.a) FY21 Hyattsville Life and Times Contract [HCC-5-FY21](#)

I move that the Mayor and Council approve the FY21 contract for advertising in the Hyattsville Life and Times at a cost not to exceed \$30,400, upon the review and approval of the City Attorney for legal sufficiency. I further move that the Mayor and Council amend the FY21 communications budget in the amount of \$400.

Sponsors: City Administrator

Department: City Clerk

**11.b) DSP-20004: Applicant's request that City Council waive its Right to Appeal [HCC-10-FY21](#)
DSP-20004: Riverfront at West Hyattsville Medical Office Building**

I move the City Council authorize the Mayor to send correspondence waiving the City's right to appeal Planning Board Resolution Number 2020-88, for the approval of Detailed Site Plan 20004, Riverfront at West Hyattsville Metro - Parcel 1, for the development of a 44,362 square foot medical office building, amending the land-use category to 'Mixed-Use Residential and adding medical laboratory and eating establishment as allowed uses on the subject property. The correspondence shall be submitted to both the M-NCPPC Planning Board and Prince George's County District Council.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - DSP 20004 Right to Appeal Request](#)
[Applicant Request - Waive City Right to Appeal](#)
[Notification of Planning Board Action on Detailed Site Plan DSP-20004](#)
[DSP-20004 Kaiser Med Bldg - Hyattsv](#)
[2020-88](#)

11.c) FY20 PRAR Grant Budget Adjustments and Year-end Closeout..end [HCC-16-FY21](#)

Suggested Action:

I move that the Mayor and Council approve the FY20 Police Recruitment and Retention year-end budget adjustments and closeout to cover pay-out costs in an amount not to exceed \$9,000 and approved by the Governor's Office of Crime and Prevention.

Sponsors: City Administrator

Department: Finance

**11.d) Authorization of Correspondence Requesting a Special Session of the [HCC-28-FY21](#)
Maryland General Assembly**

I move the City Council authorize the Mayor to a send a letter to the Maryland House Speaker and Senate President requesting a special session of the Maryland General assembly to address overriding the Governor's Veto of Kirwan funding, the need for a coordinated statewide COVID-19 response, and police reform to address the disproportionate impact on minority communities.

Sponsors: Solomon, Haba and Schaible

Attachments: [Letter to MDGA HCC-28-FY21 AJones](#)
[Letter to MDGA HCC-28-FY21 BFerguson](#)

12. Discussion Items (9:10 p.m. - 10:00 p.m.)

12.a) Election 2021 - Proposed Changes to City Charter & Code for an all Vote-by-Mail Election[HCC-9-FY21](#)

For Discussion

Sponsors: City Administrator**Department:** City Clerk**Attachments:** [Election Presentation July 20](#)
[Charter Resolution - Changing Day of Election and Organizational Meeting](#)
[Chapter 8 Revisions 7.7.20 SC](#)
[Election Calendar 2021](#)
[2018 VBM Motion](#)**12.b) Revisions to Chapter 108, Revitalization Tax Credit**[HCC-13-FY21](#)

Discussion Only

Sponsors: Hollingsworth**Department:** Community & Economic Development**Attachments:** [03.09.20.Amending.Revitalization.Tax.Credit](#)
[Revitalization Tax Credit](#)**13. Council Dialogue (10:00 p.m. - 10:10 p.m.)****14. Community Notices and Meetings****14.a) Main City Calendar: July 21 - August 3, 2020**[HCC-24-FY21](#)

N/A

Sponsors: City Administrator**Attachments:** [Main City Calendar Jul 21-Aug 3](#)**15. Motion to Adjourn**