

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_E_AGSNgESmeRf04xVmE2GA

Monday, February 1, 2021

7:00 PM

Virtual

City Council

Kevin Ward, Interim Mayor, Ward 1
Carrianna Suiter, Council Vice President, Ward 3

Bart Lawrence, Ward 1

Robert S. Croslin, Ward 2

Danny Schaible, Ward 2

Ben Simasek, Ward 3

Edouard Haba, Ward 4

Daniel Peabody, Ward 4

Joseph Solomon, Ward 5

Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, February 1, 2021 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

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1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a) Approval of the Minutes**[HCC-207-FY21](#)

I move that the Mayor and Council approve the Council Meeting Minutes of January 4, 2021.

Sponsors: City Administrator

Attachments: [Minutes Jan 4, 2021 CM FINAL](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. City Administrator Update (7:20 p.m. - 7:30 p.m.)****7. Treasurer Update (7:30 p.m. - 7:40 p.m.)****8. Presentations (7:40 p.m. - 8:00 p.m.)**

8.a) Educational Facilities Task Force [HCC-209-FY21](#)

Presentation Only

Sponsors: City Administrator

Department: Educational Facilities Task Force

Attachments: [Presentation to Council 2-1-2021](#)
[PGCPS PPC Hyattsville](#)
[BlueprintSchools Hyattsville Townhall Jan 12 2021.amemded1.21.21](#)
[\(1\)](#)

9. Proclamations (8:00 p.m. - 8:05 p.m.)**9.a) Proclamation Celebrating February 2021 as Black History Month in the City of Hyattsville** [HCC-206-FY21](#)

I move that the Mayor and Council adopt a proclamation recognizing February 2021 as Black History Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0201 Black History Month 2021](#)

10. Consent Items (8:05 p.m. - 8:10 p.m.)**10.a) Hyattsville Ordinance 2021-01: Close of Candidate Registration (Adoption)** [HCC-204-FY21](#)

I move that the Mayor and Council adopt Hyattsville Ordinance 2021-01, an ordinance whereby the City Council amends Chapter 8 of the Hyattsville Code to change the day by which candidates for office are required to register as candidates (SECOND READING & ADOPTION).

Sponsors: City Administrator

Department: City Clerk

Attachments: [Sec. 8-7, Ordinance Changing Candidate Registration Date 1.4.20](#)

10.b) Disbursement of FY21 Education Enrichment Grant Funds[HCC-205-FY21](#)

I move that the Mayor and Council authorize the expenditure of \$2,809.19 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for the dissemination of the FY21 Education Enrichment Grants.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Memo - EEGP 2021.01.26](#)
[BARS Felegy Redacted](#)
[Development Library University Park](#)
[Distance Learning Rosa Parks Redacted](#)
[Parent Workshops Rosa Parks](#)
[KEMS HMS Redacted](#)
[Little Mermaid NWH Redacted](#)

10.c) Schedule Public Hearing for Traffic Calming Petition - Oliver Street[HCC-211-FY21](#)

I move that the City Council schedule a Public Hearing for Monday, March 1, 2021 at 6:30 PM, to consider public testimony regarding a Traffic Calming Petition submitted for the 3900 block of Oliver Street, located in Ward 3.

Sponsors: City Administrator

Department: City Clerk

Attachments: [PetitionOliverStSpeedBump Redacted](#)
[20210113 TrafficCalming 4000Oliver](#)
[Traffic Calming Flowchart](#)
[114-8 Traffic Calming Devices](#)

11. Discussion Items (8:10 p.m. - 8:40 p.m.)

11.a) Hyattsville COVID-19 Restaurant Relief [HCC-210-FY21](#)

I move that the Mayor and Council amend the Fiscal Year 2021 (FY21) Special Revenue Funds Budget and re-appropriate \$66,000 of the remaining \$74,000 originally allocated to Employ Prince George's from the Hyattsville Pandemic Relief fund to support regionally and locally owned full-service restaurants, distilleries, breweries, and wineries/meaderies in the City of Hyattsville. This funding will provide \$2,000 to each qualifying restaurant to be used towards rent, utilities, Personal Protective Equipment (PPE), takeout supplies, and other pandemic related overhead. These funds should be allocated by April 30, 2021.

Sponsors: Suiter, Lawrence, Simasek, Spell Wolf and Ward

Department: Legislative

Attachments: [Hyattsville COVID-19 Restaurant Relief Suiter](#)

11.b) Purchase of BolaWrap Devices and Cartridges [HCC-214-FY21](#)

I move that the Mayor and Council authorize the expenditure in the amount of \$12,039 to East Coast Tactical for the purchase of 10 BolaWrap devices and 90 cartridges to be divided between each squad and our Emergency Response Team. The funding source for this purchase is the speed camera special revenue fund.

I further move that, upon procurement, the Hyattsville City Police Department move swiftly to adequately train and staff members of each squad and the Emergency Response Team on the appropriate use and deployment of the BolaWrap Device.

Sponsors: City Administrator

Department: Police Department

Attachments: [BolaWrap Pictures](#)

12. Council Dialogue (8:40 p.m. - 8:50 p.m.)**13. Community Notices and Meetings****13.a) Main City Calendar February 2 - February 16, 2021** [HCC-208-FY21](#)

N/A

Sponsors: City Administrator

Attachments: [Main City Calendar Feb 2 - Feb 16 2021 FINAL](#)

14. Motion to Adjourn



City of Hyattsville

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Agenda Item Report

File #: HCC-207-FY21

2/1/2021

4.a)

Submitted by: Sean Corcoran
Submitting Department: City Clerk
Agenda Section: Approval of the Minutes

Item Title:
Approval of the Minutes

Suggested Action:
I move that the Mayor and Council approve the Council Meeting Minutes of January 4, 2021.

Summary Background:
Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Please see attached minutes.

Next Steps:
Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend approval.

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD MONDAY, JANUARY 4, 2021 7:00 PM

Kevin Ward, W1, Interim Mayor
Carrianna Suiter, W3, Council Vice President
Bart Lawrence, W1
Robert Croslin, W2
Danny Schaible, W2
Ben Simasek, W3
Daniel Peabody, W4
Joseph A. Solomon, W5
Erica Spell Wolf, W5

Absent: Edouard Haba, W4

Also present were the following City staff members:

Tracey Douglas, City Administrator
Jim Chandler, Assistant City Administrator
Ron Brooks, City Treasurer
Deputy Chief Scott Dunklee, City of Hyattsville Police Department
Sean Corcoran, Deputy City Clerk
Cheri Everhart, Recreation, Programs, and Events Manager
Gary Bullis, Parking Enforcement Manager
Marci LeFevre, Age-Friendly Program Lead
Kate Powers, City Planner

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https://zoom.us/webinar/register/WN_b8RTkzNETb2X7GvX2MVu7Q

1. Call to Order and Council Roll Call

Interim Mayor Kevin Ward called the meeting to order at 7:02 p.m.

2. Pledge of Allegiance to the Flag



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3. Approval of Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Peabody
AYES:	Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell Wolf
ABSENT:	Haba

4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Deputy City Clerk Sean Corcoran read public comments submitted electronically.

Ward 3 resident Tom Wright addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Alyson Reed addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Randy Fletcher addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Beth and Brendan Kara addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Jim Menasian addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property stating that the project was inappropriate for families without personal transportation and would have a negative ecological effect.

Joyce McDonald addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Matthew Palus addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property stating that it was adjacent to the National Records of Historic Property and that the project had several negative impacts on the community.

Rose Fletcher addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property.

Ron Pedone, on behalf of the University Hills Area Civic Association, addressed the Mayor and Council expressing support for HCC-183-FY21; authorization of a letter of opposition to the rezoning of the Clay property stating recommendations were made for the property to remain RSF95 and suggested profit and City revenue as the rationale for the adjustment of standards.



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Ward 1 resident Sam Denes addressed the Mayor and Council in support of reducing the speed limit on City streets to 20 miles per hour; similar to what had been approved in the nearby City of Riverdale Park.

Ward 2 resident David Marshall addressed the Mayor and Council in opposition to motion HCC-187-FY21, HCC-181-FY21, and HCC-183-FY21.

5. City Administrator Update (7:20 p.m. - 7:30 p.m.)

City Administrator Tracey Douglas provided an update of events and items of interest associated with the City of Hyattsville reporting that clinical staff were being trained and were preparing to administer the COVID-19 vaccine with the expectation of being provided to first responders by the middle of January 2021. Ms. Douglas added that many local testing sites were being transitioned to vaccination sites and the only remaining testing sites were Fort Washington and Hyattsville.

Administrator Douglas announced that distribution of non-perishable food to residents in need would resume the following week, the first time since before the holiday break. She stated that diapers were in high demand and thanked City staff for their coordination with the Greater DC Diaper Bank to provide diapers to residents.

Ms. Douglas announced that a farewell for former Mayor Candace Hollingsworth would be held on Tuesday, January 19, 2021 prior to a public hearing regarding a Charter amendment adjusting the deadline for registration of Election 2021 candidates to March 12, 2021 and a City Council meeting.

Recreation, programs, and event manager Cheri Everhart took lead of the update to announce the winners of the 2020 Claus Applause awards. Ms. Everhart explained that due to the health crisis, it was the first year in which the winners had been selected solely by residents through means of technology instead of first-hand viewing. She listed the winners, as voted upon, for first, second, and third place in each of the five (5) wards.

6. Treasurer Update (7:30 p.m. - 7:45 p.m.)

City Treasurer Ron Brooks addressed the Mayor and Council with an update of the City's financial position displaying a worksheet for review by Council containing data on revenues, expenses, taxes stating that the information would be made available to the Body for further review and submission of comments.

Treasurer Brooks provided detail regarding the data stating that it featured a comparison of December of Fiscal Year 2020 (FY20) and FY21 and directed the attendants to the property tax portion stating that property taxes provided a positive return, and another supplement would be reported in January. Mr. Brooks stated that many preparations and projections were made in consideration of COVID-19 in which he forecasted a significant decrease in revenue, but the return was better than expected and that the City would hold onto cash reserves going into the Spring of 2021.



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The Treasurer continued that a great deal of revenue was accrued from operating taxes and he did not hold concern about any deficit in that area nor about the revenue collected from income tax. He reported that non-tax revenues were far below the average for previous years likely due to interruptions in program related revenue or State aid, service charges, fines, and forfeitures.

Mr. Brooks noted that interest earnings would be far fewer than previous averages and that City Departments were operating under budget and relayed that he would relinquish lead of the update to the City Administrator.

City Administrator Tracey Douglas supplemented the update by recalling the uncertainty staff had experienced when forecasting the City's financial position and stated that they had been able to operate under budget by suspending some programs, services, and hiring as well as prioritizing emergency maintenance and repair, contracts, personnel, and benefits.

City Treasurer Brooks stated that he would return before Council later in the month with further updates.

7. Presentations (7:45 p.m. - 8:30 p.m.)

7.a) Age Friendly Action Plan Year in Review

[HCC-167-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): None

[Presentation AFI ML 12.15.20](#)

[AF AP FY20-FY22 12.15.22](#)

Presentation only.

City Administrator Tracey Douglas addressed the Mayor and Council with background about the item stating that, in 2016, it was requested by the Mayor that the City join the American Association of Retired Peoples (AARP) Age-Friendly Community Network. She continued that within 18 months of joining the network they developed an Age-Friendly Action plan which residents partnered to identify initiatives that they could undertake to help understand some of the areas that were impacting seniors in the City. Ms. Douglas reported that the group determined 84 actionable initiatives and approved the hiring of Marci LeFevre as Age-Friendly Lead in 2019 and that the presentation would serve as an annual report.

Age-Friendly Lead Marci LeFevre addressed the Mayor and Council by thanking all who helped in the Group's mission and began her presentation noting that challenges were incurred and amplified by the COVID-19 health crisis and the presentation would cover FY20-21 Age-Friendly priorities, highlights, the City's COVID-19 response, and FY21-22 priorities.

Ms. LeFevre reiterated that she was brought on staff as Age-Friendly lead in October of 2019 purposed with collaborating with other Departments to prioritize and implement Action Plan components, establish an Age-Friendly Work Group, identify grant funding to support prioritized programs and services, and to create an emergency contact list to reach and support senior



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residents. She stated that she, the Work Group, Community Services staff, and the Emergency Operations Manager met on a monthly basis to revisit priorities and methods to attain grant funding.

Ms. LeFevre explained that mobility options were a vital need among residents and, in identifying that need, the team applied for the Federal Transit Administration (FTA) Enhanced Mobility Options Grant and were awarded \$340K in grant funding the following January. She explained that the funds would be used to expand and diversify transportation options for older residents and those with disabilities; more specifically, to purchase or procure additional wheelchair accessible buses for senior transport to medical appointments, and errands as well as additional bus drivers.

Ms. LeFevre took the opportunity to acknowledge partnered organizations Hyattsville Aging in Place (HAP) and Habitat for Humanity which helped provide the Capable Home Modification and Repair program that allowed eight (8) residents to make modifications to their homes to substantially ease mobility challenges.

She noted a partnership with the County Office of Emergency Management that would identify resources and individuals with whom they could work to coordinate emergency preparedness efforts and the County Food Equity Council to explore the ways in which information could be shared regarding seniors facing food insecurities. Ms. LeFevre recognized Greenbelt Assistance in Living to explore community-based models for income support services and assisting seniors with technology.

Ms. LeFevre turned the focus to helping residents in the wake of COVID-19 reporting that a Senior Community Needs Survey had been developed with the intention of being made public in January 2021 and it would be mailed to over 350 residents who were contacted through the City's Capable Home Modification Awareness program. She added that outreach was being conducted to community stake holders, faith-based groups, and non-profit organizations to raise awareness about the survey that would be available through January 29, 2021.

Ms. LeFevre provided details about the Emergency Assistance Voluntary Registry which compiled names and information about aging residents so that the City would be able to assist them, specific to their needs, in the case of any emergency. She explained that the team was in the process of developing a Geographic Information Systems (GIS) map that could identify seniors who lived alone, those in poverty, and those with limited access to transportation and cross-reference that data to locate areas with high concentrations of at-risk groups.

Ms. LeFevre recalled several initiatives in response to the health crisis including the redeployment of a Call-a-Bus that was used to deliver boxes of food to families with food insecurities, expanded meal delivery services in coordination with Meals on Wheels and the County Senior Nutrition Program, donations of cell phones with 90-day prepaid service, and check-in calls to aging seniors in the community. She acknowledged that HAP had been awarded a grant from the COVID-19 Relief Fund to provide transportation services in association with ride share services such as Uber and Lyft.



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Ms. LeFevre reported on FY21-22 priorities citing the launch of the Enhanced Mobility Project made possible with funding from the FTA that would procure wheelchair-accessible vehicles, the continuation of data collection and outreach for the Senior Citizen Community Needs Survey, the rollout of the Emergency Assistance Voluntary registry, advancing the capabilities of a mapping system to identify hard-to-reach and vulnerable residents, and efforts to expand programs associated with senior nutrition, caregiving, fall prevention, and elder abuse.

7.b) Hyattsville Middle School Construction Presentation

[HCC-184-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): None

[Hyattsville Middle School Presentation - 1.4.2021](#)

Presentation only.

Assistant City Administrator Jim Chandler addressed the Mayor and Council with an introduction of the item and presenters Al Arnold, Michael Ricketts, and Jason Washington.

Director of the Prince George's County Public Schools Public/Private Partnerships Jason Washington began the presentation introducing the Blueprint Schools Initiative, also known as the P3 program, and the preliminary plans for the new Hyattsville Middle School. Mr. Washington explained that they had partnered with Prince George's County Education and Community Partners, a development group led by the Gilbane Development, the lead designer, Stantec, and Honeywell.

Mr. Washington reported that the program would set up six (6) new schools in the County over the following two and a half (2.5) years with a 30-year maintenance period that would be maintained and managed by Honeywell. He recognized the need for educational facilities and stated that the approach had been decided upon after multiple discussions with community members and available locations for construction.

In an effort to improve outreach, Mr. Washington explained that a town hall was held the previous December and a second to be held within the following week in which each town hall even had a focus on a specific area and were available for viewing on their website. He added that additional outreach would be conducted by Project Planning Committees set up by school leadership with community residents, schools, elected officials, and stakeholders. Mr. Washington stated that the development team would also host monthly outreach and pre-certification events to find ways of engaging the community through internships and apprenticeships.

Mr. Washington announced that all presentation materials, project updates, timelines, job postings, and pertinent information would be available at pgpcsschoolsnow.com and provided times and dates of upcoming events.

Representative for Gilbane Construction Michael Ricketts addressed the Mayor and Council acknowledging the aggressiveness of the up taking stating that design development and preparation for programming had begun. Mr. Ricketts provided detail regarding the process and



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timeline noting that design and permitting would take place through most of 2021 with construction expected to start in mid-2021. The structure that was present on the site would be demolished and Gilbane would enter the permitting process with construction expected to be complete by July 15, 2023.

Mr. Ricketts displayed a illustrative document that showed an aerial view of the site and described the plans for demolition and debris and waste mitigation. He transitioned to a display of the intended new construction showcasing the separation of construction and pedestrian activity and reiterated the ways in which the area would be maintained as not to cause any unsightliness or inconvenience to nearby residents.

The presentation was then led by representative for Stantech Architecture Camilo Bearman who showed the location of the proposed structure and the correlating entrances, exits, traffic routes, parking areas, location of a multi-purpose field and a south-facing front door that would allow for natural light in the building's lobby. Mr. Bearman described that the plan integrated existing topography and grading and highlighted the stormwater management area.

Mr. Bearman showed an illustrative document featuring a wider aerial view to include adjacent areas which included the option for street views that included nearby apartment buildings, the existing school, and most of the structures being taken into consideration of the project. He provided the proposed layout that featured the sectioning of the school by each level of elevation and ancillary facilities.

Council Vice President Carrianna Suiter requested elaboration regarding the stormwater mitigation plan referencing recent flooding issues and sediment runoff from other construction sites to which Mr. Bearman responded that most stormwater would be captured on the west side of the site with a combination of natural and fabricated structures elsewhere including rain gardens and ponding on the south portion. Mr. Ricketts added that they were under very stringent stormwater management requirements and that the combination of underground piping and retention structures with an erosion plan would adequately manage stormwater. He supplemented that silk fencing would be implemented to minimize contaminating runoff that would be transitioned to permanent structures upon completion.

Ward 2 Councilmember Robert Croslin expressed concern about the reliance on silk fencing stating that recent storms had resulted in more than a hundred years' rainfall and other projects inability to retain runoff to which Mr. Ricketts replied that global warming had presented several challenges in that regard and described that the silk fencing would be almost entirely sub-grade with multiple layers and Gilbane would do everything in their power to ensure that any runoff is stabilized.

Ward 1 Councilmember Bart Lawrence acknowledged Mr. Ricketts response that the firm would work with the County regarding stormwater and sediment mitigation but reminded the Body that the requirements invoked by the County have, at times, not been able to cease the runoff of water and mud into City streets. He asked if the widening of Oliver street would necessitate any coordination with the City to which Assistant City Administrator Jim Chandler replied that discussions had been held with the Department of Public Works (DPW) and the staff was aware



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of the request that the right of way needs to be improved to accommodate the increase of circulation around the site and that DPW Director Lesley Riddle was comfortable with what was being requested. Mr. Ricketts supplemented that an ongoing transportation study was being conducted that was part of the districting plan which was also ongoing and was unable to provide any further information.

Ward 2 Councilmember Danny Schaible noted his appreciation for the open spaces featured in the project that allowed for natural light and inquired about the placement of an elevator to which Mr. Bearman confirmed that it was centrally located to serve all surrounding structures.

Councilmember Schaible expressed concern with interpreted mobility constraints in the bus parking area to which Mr. Rickett's responded that the graphic used for reference may have been misleading and assured the Councilmember that all of the buses had enough room to enter and exit the area as well as enough central space to allow for two (2) buses to pass in opposite directions. Mr. Rickett's added that, although it was a difficult task, the parking area met the minimum requirements.

Councilmember Schaible requested detail regarding the community servicing that would be associated with the school to which Mr. Washington explained that the project included a health clinic, and that the Hyattsville school would attempt to incorporate into the clinic program for residents and expand programming if possible and financially feasible.

Ward 3 Councilmember Ben Simasek sought clarity regarding pedestrian access and walkways to which Mr. Ricketts identified the areas in which sidewalks would be placed adjacent to the school and off of 42nd Avenue. **Councilmember Simasek** expressed concern for the degree of traffic coming in and going out of the parking lot and the potential for bottlenecking due to the narrowness of Oglethorpe to which Mr. Bearman replied that there was an existing staircase near the corner of 42nd and Oliver and a sidewalk on the opposite side of the building and agreed that it was a congested area.

Councilmember Simasek asked whether the school would be a feeder school for others and inquired as to the potential of incorporating solar energy to which Mr. Washington responded that the school would house 1200 6th, 7th, and 8th grade students and while solar energy was a possibility in the future, it was not part of the P3 program. Mr. Washington supplemented that there would be outdoor learning areas with teaching platforms affixed with solar panels and an energy monitoring system in the common areas so students and faculty could benefit from solar energy while also witnessing how it works adding an educational element.

Interim Mayor Ward referenced a future Committee meeting in which the project could be discussed further with resident input and expressed concern for the widening of Oliver Street and the traffic that may cause, the impact to the City's tree canopy, and the impact to the neighboring area and residences while the structure is being built. Mr. Washington stated that the safety of residents and limiting any negative impact on the surrounding area was of the highest priority and reiterated the rationale behind adopting such an aggressive timeline to deliver the school to the community promptly and with limited inconvenience or challenges to the adjacent and



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neighboring homes. Mr. Ricketts supplemented that the tree canopy to the North would be unaffected.

8. Appointments (8:30 p.m. - 8:35 p.m.)

8.a) Re-appointments to Board of Supervisors of Elections

[HCC-182-FY21](#)

Sponsor: Ward

Co-Sponsor(s): None

[Mosher BOSE Reappointment](#)

[Pineda BOSE Reappointment](#)

I move the Mayor, with Council approval, re-appoint Greta Mosher and Lisa Pineda to the Board of Supervisors of Elections for a term of four (4) years beginning January 12, 2021 through January 12, 2025.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Spell Wolf
AYES:	Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell Wolf
ABSENT:	Haba

9. Consent Items (8:35 p.m. - 8:40 p.m.)

9.a) Donation to Central Kenilworth Avenue Revitalization Community Development Corporation (CKAR CDC, Inc)

[HCC-187-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): None

[CKAR CDC Supporting Documentation](#)

I move that the Mayor and Council appropriate \$10,000 as a donation to Central Kenilworth Avenue Revitalization Community Development Corporation (CKAR CDC, Inc) and, in conjunction with Route One Community Cares (ROCC), provide meals to those facing hunger in our local area. This motion replaces the motion passed on December 7, 2020 (HCC-113-FY21).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Suiter
SECONDER:	Simasek
AYES:	Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell Wolf
ABSENT:	Haba



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD
MONDAY, JANUARY 4, 2021 7:00 PM

10. Discussion Items (8:40 p.m. - 9:50 p.m.)

10.a) Animal Welfare and Community Safety Act

[HCC-181-FY21](#)

Sponsor: Schaible

Co-Sponsor(s): None

[Animal Welfare and Community Safety Act, FINAL w responses following Dec 7 Council Discussion](#)
[Charter and Code March 2019 Ch 52](#)

I move the Mayor and Council authorize the City Attorney to draft legislation to edit Chapter 52 of the City Code for the purposes of achieving the following goals as described in the supplemental documentation.

Goals:

- 1) Update animal welfare provisions to reflect modern standards and to be consistent with Prince George's County legislation, such as restrictions on tethering and exposure to severe weather;
- 2) Categorize animal control violations as a Public Nuisance violation (less severe) or a Public Threat violation (more severe);
- 3) Clarify enforcement procedures by:
 - a. Requiring the City to designate persons responsible for responding to Chapter 52 municipal infractions;
 - b. Specifying when municipal infractions require a citation and/or coordination with the Prince George's County Animal Services Division;
 - c. Requiring the City to review and adapt Police General Orders to the requirements of Chapter 52 and applicable Prince George's County laws;
 - d. Requiring the City to develop a Standardized Response Protocol for violations;
- 4) Enhance public awareness and preparedness on animal control issues by:
 - a. Ensuring residents are informed of incidents that may present a threat to public safety;
 - b. Requiring the City to collect and maintain data on animal control complaints and on actions taken in response to complaints and violations;
 - c. Requiring the City to prepare an annual report on Chapter 52 complaints and actions to present to the Mayor and City Council, and to be made available to the public.

Councilmember Schaible addressed the Mayor and colleagues introducing the item and recalling that the Body held previous discussions on the issue on December 7th. He stated that he attained feedback from Councilmembers and the public so that their interests could be taken into consideration and that a recurring concern regarding the public threat category and that some of the guidelines may be arbitrary or subjective.



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Councilmember Schaible explained that he modified the language by adding additional clarifying statements under the public threat category and that, specifically, “growling” had been omitted. He noted that there was an emphasis on animals that are off leash which demonstrate threatening and menacing behavior unprovoked.

He addressed the issue of codifying a training requirement and explained that it had also been removed from the language and in its place would be the development of a training manual with which those who respond to animal issues in the City would be required to be familiar.

Interim Mayor Ward inquired as to the possibility of forwarding the motion to the Code Compliance Department and Committee for their assessment and to determine how the measure would affect the City Code and potentially create an ad hoc committee to explore options for implementation. **Councilmember Schaible** was amenable to the suggestion noting that he was a Council liaison to the Code Committee.

Councilmember Simasek cited Chapter 52 of the Code and asked whether and consideration had been given to augmenting the language regarding category two (2) to include animals in addition to dogs such as cats or other pets to which **Councilmember Schaible** responded that, should the item be forwarded to the Code Department, it could be an item for discussion and possible edit.

Ward 4 Councilmember Daniel Peabody opined that he believed the item was not yet ready for action due to a lack of clarity regarding providing information for public awareness and the degree of investment of City staff and resources and stated that he could not be supportive of the item until a better understanding of those aspects were realized. He sought further clarity as to the need for animal control in Hyattsville and the severity of related problems.

Councilmember Schaible referenced previous discussions with the County in which they relayed their intention to share their data collection software, Chameleon, with the City stating that staff nor City officials had received it and continued that animal control calls were under the jurisdiction of the County and the City reported about 10 animal related calls for service each month. He explained that tracking animal incidents would be possible with information provided from the County and described that under the legislation the City would have designated individuals to address animal emergencies whether they be members of the Code Department, the Police Department, or other selected staff members.

Ward 5 Councilmember Joseph Solomon expressed support for the motion as written and stated that if cost was a concern, action should be taken on the motion as soon as possible as staff and Council were nearing the FY22 budget cycle. He stated that the motion as written should be treated as an outline to be edited and adjusted as pertinent parties saw fit moving forward and should any changes to the Code be considered, Council would be required to review and approve beforehand.

Councilmember Lawrence posed a question to City Administrator Tracey Douglas requesting elaboration about staff input and recommendations to which Ms. Douglas responded that there was a reliance on attaining information from the County adding that a staff designee was a reasonable request but noted that staff from the Code department may not be applicable due to



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their responsibilities, schedules, and availability. Ms. Douglas added that it may require more personnel or resources and she could not anticipate the need until decisions were made regarding the structure and processes.

Assistant City Administrator Jim Chandler explained that the needs for the motion could be integrated into the regular workload recalling discussions with **Councilmember Schaible** in which they considered regular reports that included six (6) to eight (8) categories the City would deem relevant to incidents involving animals. He described options in which the initiative could be carried out, either with current staff or by hiring additional staff, and reiterated that the need throughout the City for this type of support and service had yet to be determined and expressed hesitancy with supporting the measure until those questions had answers.

Ms. Douglas stated that additional staff would be required and that calls regarding animal issues were handled almost entirely by the County with City intervention a rare occurrence. She reiterated the need to identify what staff could be designated to add another role to their job description and expressed that she was uncomfortable with Code staff taking on the additional responsibilities.

Councilmember Schaible relayed that he took the burden on staff into consideration explaining that only animal exposure to severe weather and tethering of animals were the new provisions for animal control and that the focus of the bill was to protect residents from animal aggression and ensure that incidents are responded to and resolved in a safe and timely manner. He expressed his interest in providing an expert-led workshop for residents to educate and inform them of animal control-related issues and was supportive of robust communications and outreach.

Interim Mayor Ward reiterated his preference to forward the issue to Code Compliance offering his assistance going forward in developing a timeline and forming effective legislation and stated that the item could be revisited after the incorporation of recommendations and receiving input from interest groups such as Residents United for Furry Friends (RUFF). City Administrator Douglas stated that the item would be explored further and staff would work to meet the needs of the legislation.

10.b) Clay Property: Request for Support to Rezone through Countywide Sectional Map Amendment

[HCC-183-FY21](#)

Sponsor: Simasek

Co-Sponsor(s): Suiter, Spell Wolf, Schaible

[Clay Property CMA - Council Packet Materials - 1.4.2021](#)

I move that the Mayor and Council oppose the owner's request for the upzoning of the 'Clay Property' to the new Residential Single-Family (RSF)-A category and authorize the Mayor to send correspondence to both the Prince George's County District Council and the Maryland National Capital Park and Planning Commission (MNCPPC) Planning Board requesting denial of the owner's request, expressing that the City of Hyattsville does not support the owner's request to intensify the use of the property through the Countywide Sectional Map Amendment (CMA) process.



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Councilmember Simasek introduced the discussion item recalling that the item had been discussed the previous December and stated that staff had concerns with the requirement of revisions to the City's transportation plan and not being able to soundly assess the potential conflict with policies in the Prince George's Plaza Transportation Development Plan and the County Green Infrastructure plan.

Assistant City Administrator Jim Chandler noted that the situation in question was unique in that it was an intensification from one category to another and described that the City could potentially be left with no authority on the property in comparison with the regular process involving the submission of a Conceptual Site Plan (CSP). He continued that there was uncertainty with the County's sectional map amendment process and that the measure would return to Council in a different format the following March.

Interim Mayor Ward asked if a CSP process would be the preferred method so that the City could confer with the developer as opposed to bypassing the Council's input altogether to which **Councilmember Simasek** responded that the motion was specifically written to express the City's opposition to intensify the use through the CMA process and sought clarity regarding whether progression of the motion would preclude consideration for a normal CSP process.

Representative for the property owner Christopher Hatcher confirmed that the owner's intention was to proceed with the CSP process.

Interim Mayor Ward suggested delaying a decision on the item in order to wait until the CSP was presented to Council and requested the Body's feedback.

Councilmember Solomon expressed concern regarding whether Council should take the opportunity to comment on the record in preparation for the CSP presentation. Mr. Hatcher stated that due to the health crisis the District Council announced that the CMA process is postponed indefinitely and could not provide an accurate timeline and that the owner had not submitted anything to the record requesting up-zoning.

The Body agreed to table the motion until the CSP process commenced.

10.c) Federalist Pig Restaurant - Detailed Site Plan (DSP-19072) Discussion

[HCC-185-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): None

[Memo - Federalist Pig - 01.04.21 Final](#)

[Fed Pig PPT](#)

[Federalist Pig Reference Documents 12.21.20 \(1\)](#)

Discussion Only.

Assistant City Administrator Jim Chandler provided a summary and background of the item stating that staff held very few concerns regarding the restaurant project aside from a few minor issues and transmitted that staff would not have opposition to the development.



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City Planner Kate Powers took lead of the discussion and provided illustrative documents to the Body explaining that the application consisted of a request to convert an existing auto supply store to the barbecue establishment, The Federalist Pig. Ms. Powers described that the subject property was more than a quarter acre located on the west side of Baltimore Avenue approximately 100 feet North of the intersection with Jefferson Street.

Ms. Powers referenced the developers intentions to retain the current façade of the building, create a covered entrance with stairs and ramp, and described the exterior elements of the structure. She noted that the developer was proposing a concrete block wall along the north and east border of the parking lot of about four (4) feet high to provide a distinction between adjacent properties. She relayed plans for an outdoor patron area in the rear of the building and provided the specifications for parking access.

She described the landscaping components that would be implemented and listed the departures from design standards being requested as a reduction in the building frontage, access to parking, and access for loading and delivery. Ms. Powers reported that staff recommended that Council support the departures but requested that the applicant provide a parking reduction mitigation strategy to address parking demand. She noted former Mayor Hollingsworth's recommendation that Black artists be considered for artistic elements and that the business search locally to employ residents.

11. Council Dialogue (9:50 p.m. - 10:00 p.m.)

Councilmember Solomon announced the final meeting of the Maryland Body Worn Camera Task Force in which a final report of recommendations would be submitted for review and provided best wishes to the residents of Hyattsville.

Ward 5 Councilmember Erica Spell Wolf sent best wishes to all and expressed appreciation to Treasurer Brooks and relief in regard to the City's financial position.

Interim Mayor Ward wished everyone a happy new year stating that every day was a new opportunity and advised everyone to stay safe and wear a mask. He acknowledged the attendance of Prince George's County Council Member Deni Taveras who congratulated the Interim Mayor and expressed her anticipation of continuing to work with the City in the future.

12. Community Notices and Meetings

12.a) Main City Calendar: January 5 - January 19, 2021

[HCC-188-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): None

[Main City Calendar Jan 5 - Jan 19, 2021 FINAL](#)



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD
MONDAY, JANUARY 4, 2021 7:00 PM

13. Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Croslin
SECONDER:	Suiter
AYES:	Ward, Suiter, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon, Spell Wolf
ABSENT:	Haba

ATTEST:
February 1, 2021

Laura Reams, City Clerk

Sean Corcoran, Deputy City Clerk



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-209-FY21

2/1/2021

8.a)

Submitted by: At the Request of the City Administrator
Submitting Department: Community & Economic Development
Agenda Section: Presentation

Item Title:

Educational Facilities Task Force

Suggested Action:

Presentation Only

Summary Background:

The Educational Facilities Task Force (EFTF) will provide the City Council with an update of the Task Force activities and comments related to the plans for the new Hyattsville Middle School.

Next Steps:

No associated action is required.

Fiscal Impact:

N/A

City Administrator Comments:

N/A

Community Engagement:

The EFTF regularly holds open meeting every fourth Thursday of the month.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

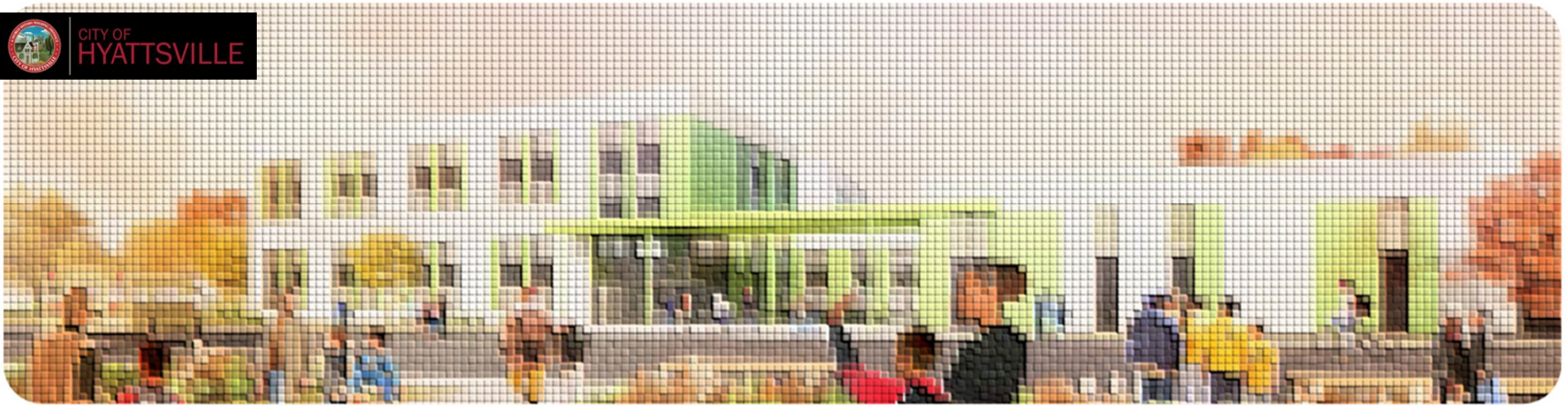
Hyattsville Middle School Build.

Educational Facilities Task Force presentation to City Council
February 1st, 2021



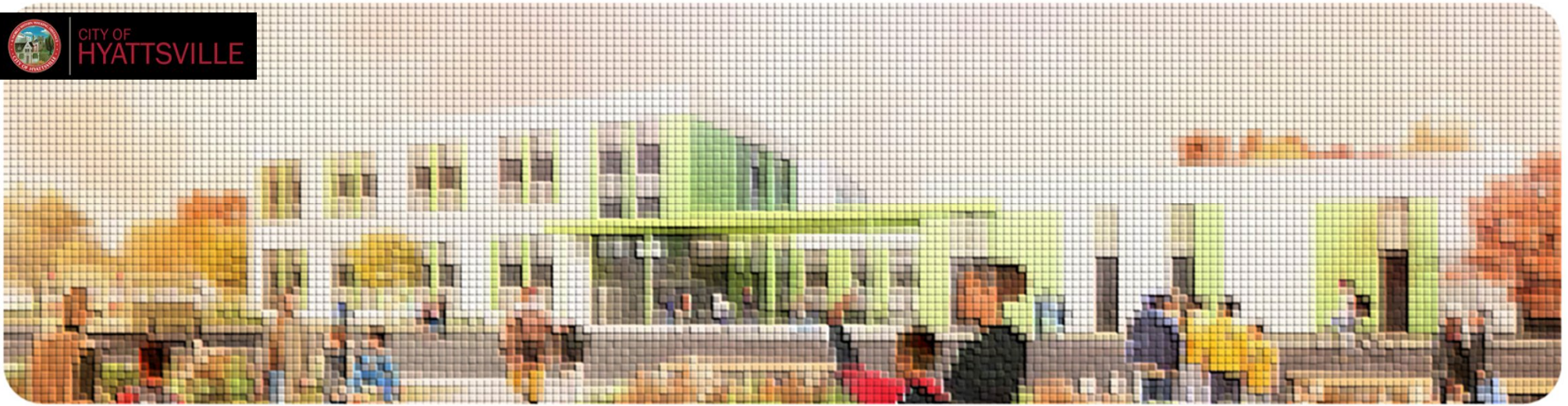
Hyattsville Middle School





Recap. How we got here.

- 1) There is currently a crisis of inadequate school infrastructure not just in Hyattsville but in much of Prince George's County, particularly North County.
- 2) Schools are overcrowded, dilapidated, and lacking in basic health and safety needs.
- 3) HMS currently lacks a working fire and evacuation system, lacks adequate heating and cooling systems, lacks ubiquitously working bathrooms and drinking fountains, and is infested with mold and rodents.
- 4) In an effort to alleviate these terrible conditions. Prince George's county has entering into an Alternative Construction Financing (ACF) package with a private partner to deliver 5 new Middle Schools and one pre-K facility.



Recap. How we got here.

5) Hyattsville Middle School was identified as part of a larger effort to help alleviate overcrowding not only with the current population, but those of some of its feeder schools and sister schools as well. So it has been designed to serve a student body of roughly 1200 students. Mainly this is a community it should have been serving all along but didn't have the capacity.

6) While this committee did explore other public lands in the area that could possibly accommodate this build, it became quickly apparent that the only feasible option was to rebuild on the current site. This will require students to be bussed to two separate facilities during construction.

7) Because the current site is limited in size, a taller more urban style school was necessary to accommodate necessary programmatic needs and student population.

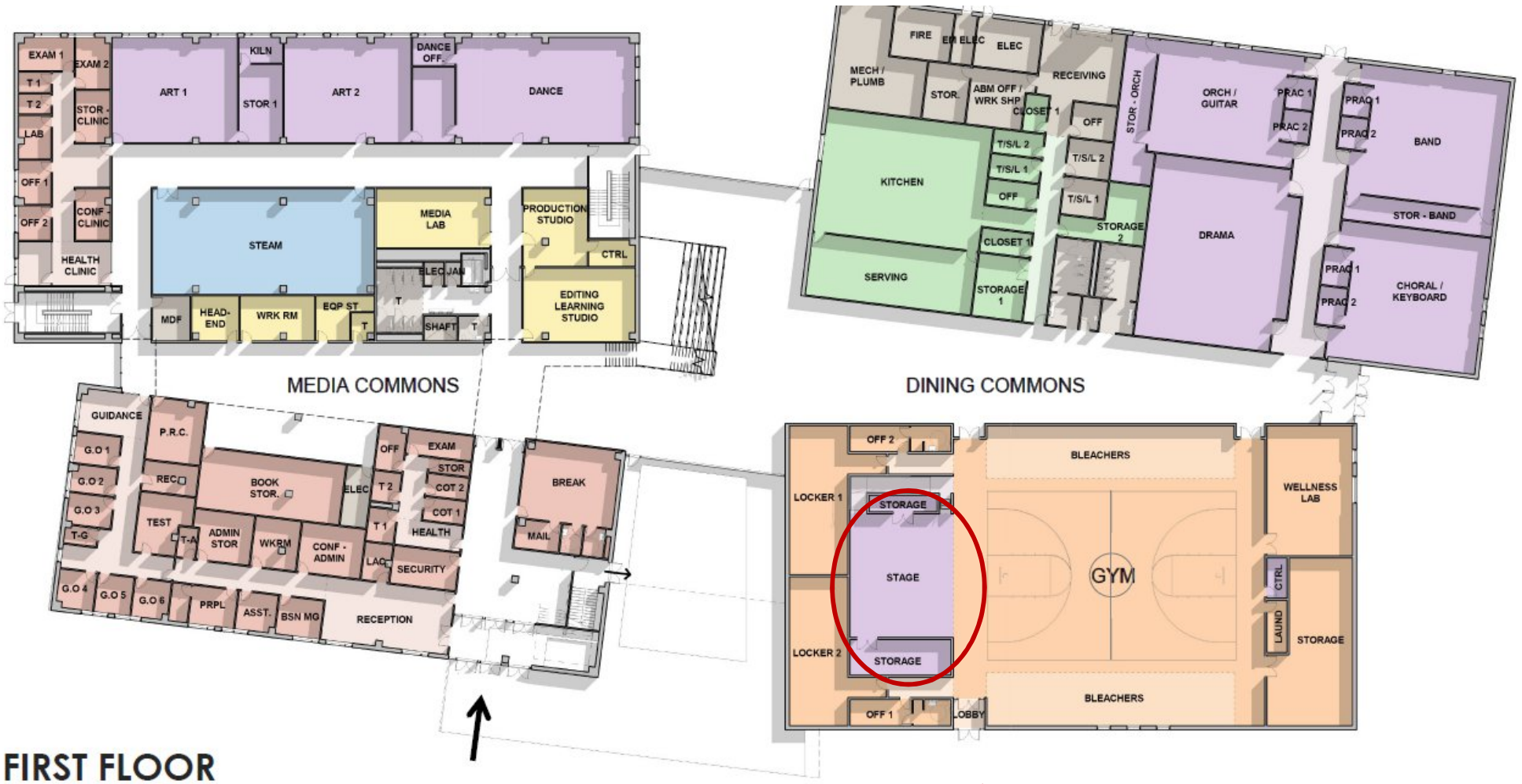
Current Plans.



Hyattsville Middle School



Current Plans.



FIRST FLOOR

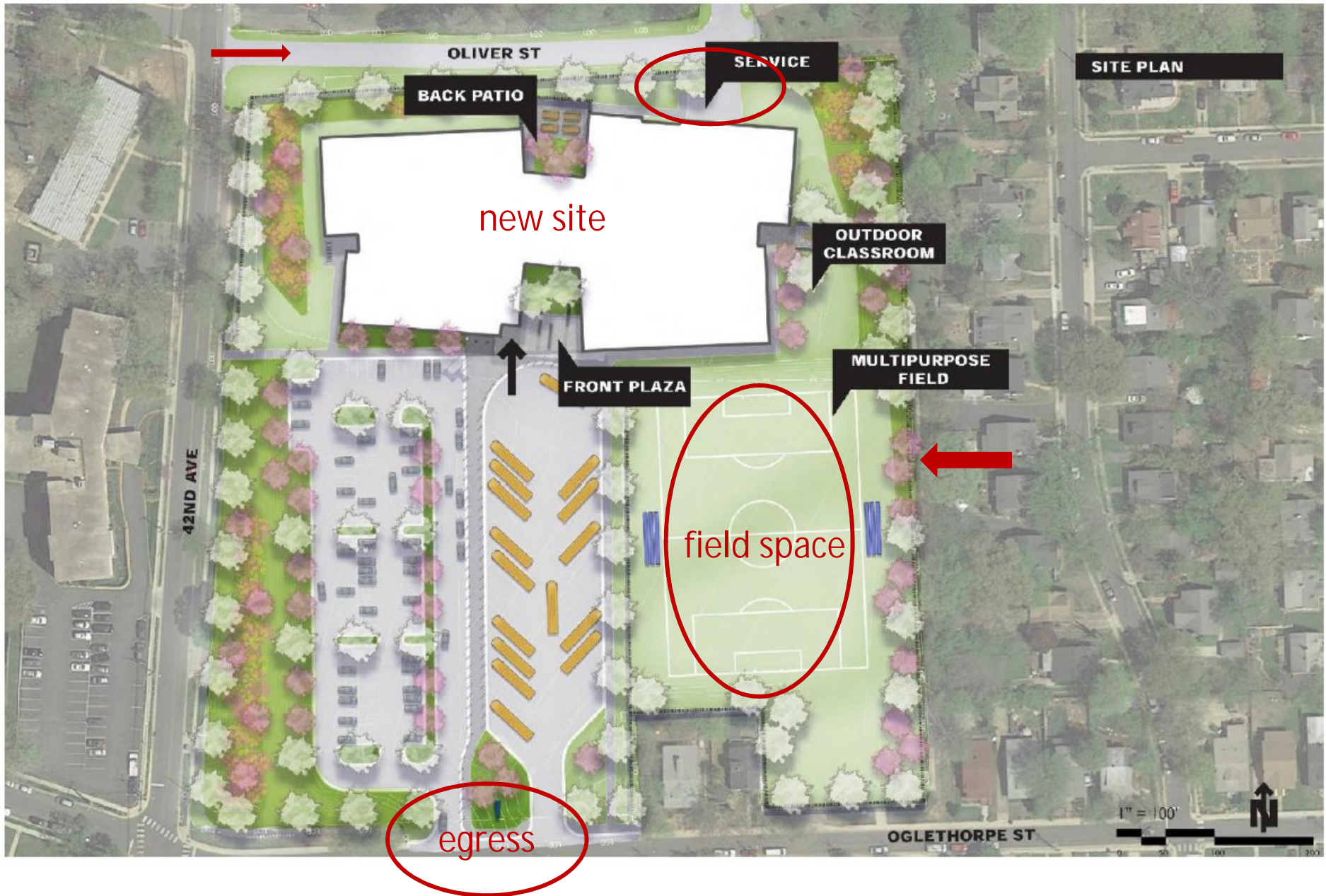
Stage/Gymnasium combo

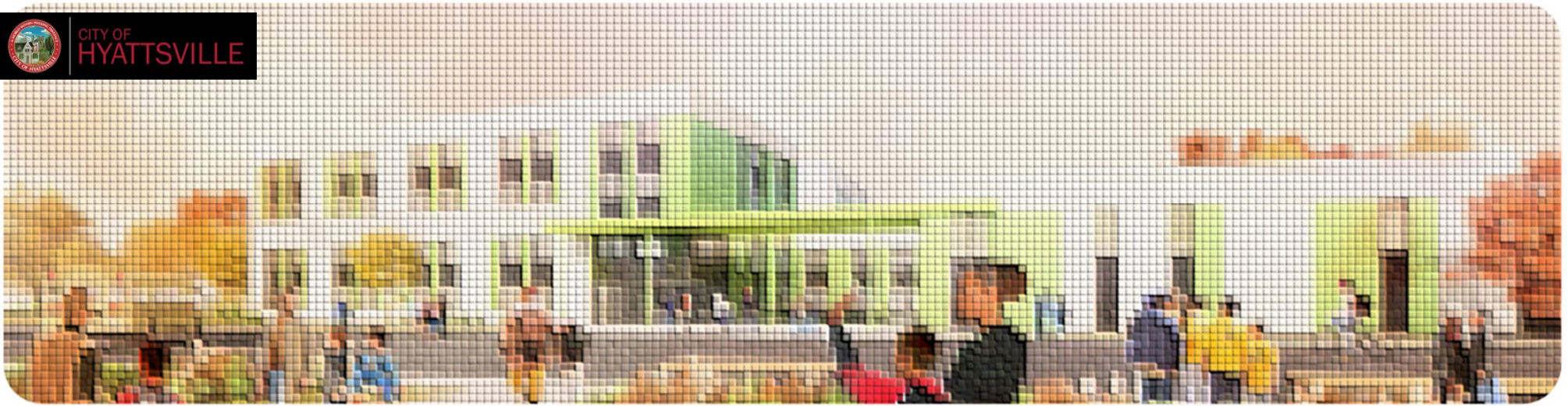
Current Plans.



SECOND FLOOR

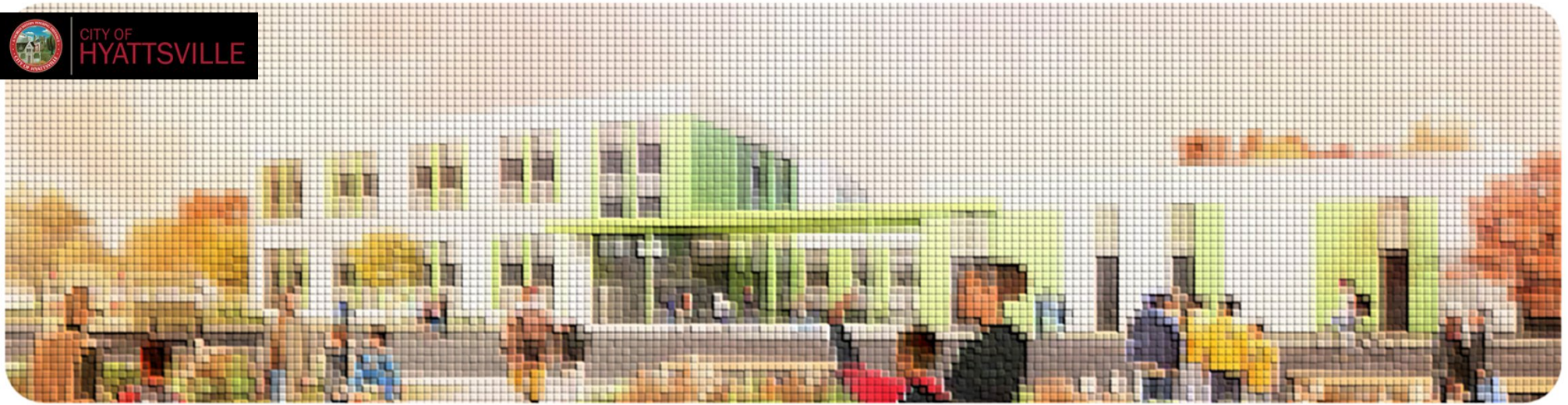
Current Plans.





Issues to resolve.

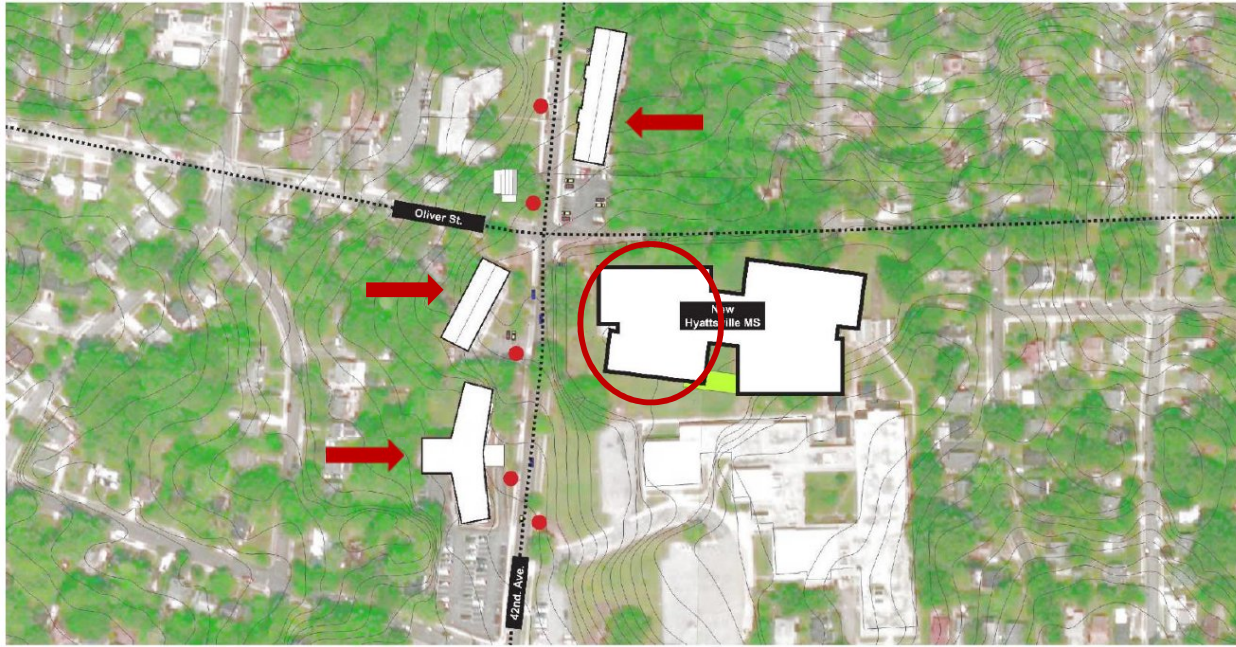
- 1) Egress. There is concern that the current plan bottlenecks the drop-off and bus traffic at the same locations. We are working with the County to see if it's possible to move the drop-off traffic to a 42nd avenue location near the front of the school.
- 2) Field Space. Because of the limited space available, the field will not be able to accommodate baseball or softball and some other sports. It may be necessary for the city to collaborate with the county to ensure that after-school activities could be hosted in neighborhood park space.
- 3) Service Entrance. Neighbors have expressed a desire to make sure dumpsters are controlled and spaced in a manner as to not be a nuisance.

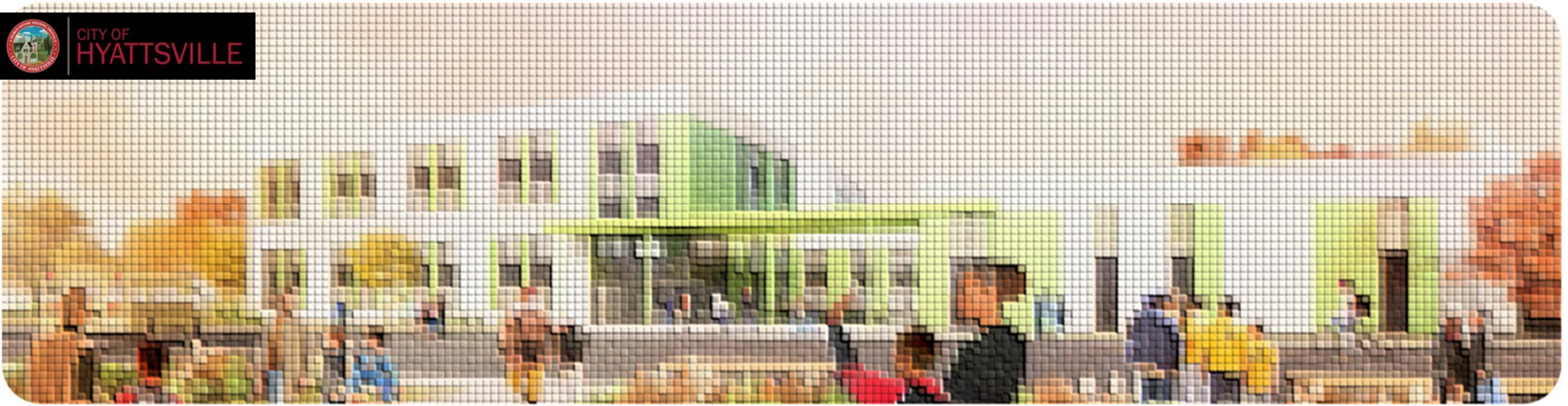


Issues to resolve.

- 4) Oliver Street. Oliver will be widened from 42nd to 42nd Place to accommodate delivery and service vehicles. The necessary land will be taken from the school property. The alley will be maintained from 42nd Place to 43rd Avenue. The current restriction of East to West Traffic will be maintained. So while it is true that the road will be widened, it is not anticipated that traffic will increase significantly.
- 5) Fencing. Neighbors have expressed desire to make sure that the new privacy fencing is adequate and maintained throughout the build.
- 6) The new position of the school. Some immediate neighbors have taken issue with the new siting. Some are happy with it. While it's true that the use remains the same, there are shifting externalities.

New Position of the School.



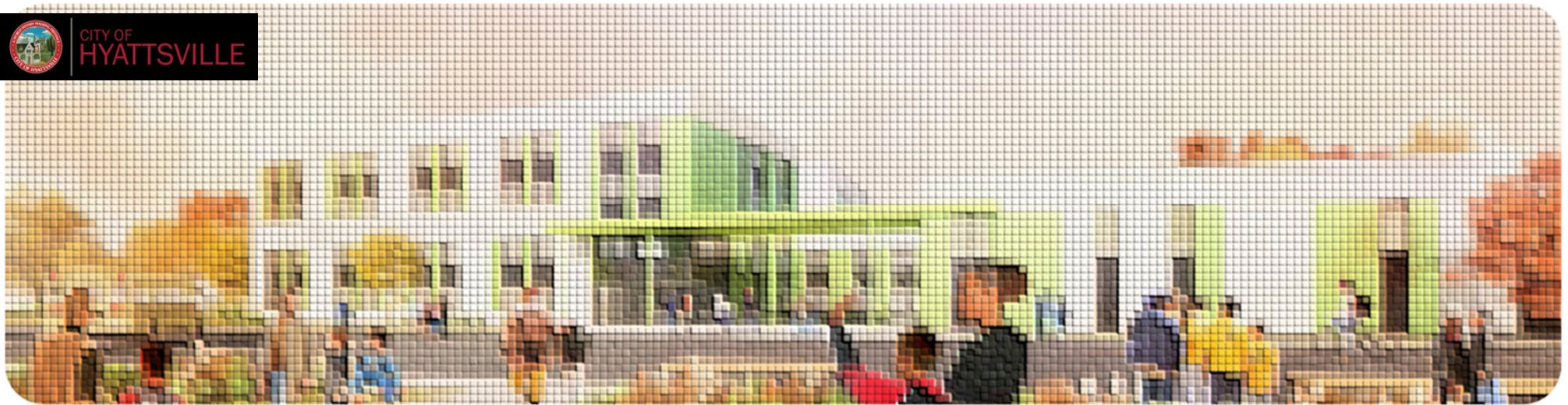


New Position of the School.

There are a number of rationalizations for the current positioning:

- 1) Ease of build. Given the tight time frame for delivery, the proposed site best accommodates that schedule. Both building preparation and demolition can start at the same time.
- 2) Goes tall in the area furthest from single family homes. The area where the building goes tallest in the Northwest corner of the property is bordered by other multi-level establishments.
- 3) Uncovers many homes very close to the current middle school.
- 4) Provides significant buffers for those homes now closer to the structure.

While it is understandable that a project of this size will have its detractors, and their concerns should be heard to the fullest, it is difficult to imagine that the positioning of the building could or should be changed at this point.



In Summation.

- 1) First, it is important to recognize that the building of this new middle school is a HUGE boon for the community. Thousands of children, who are currently schooling in completely unconscionable conditions, will have their lives significantly improved. And the community will benefit from the new available spaces as well.
- 2) Much of the design is well thought out has not been found objectionable to teachers, staff, or community.
- 3) The EFTF will continue working with the County in order to address those issues we can influence. Egress, stage space, etc.
- 4) We understand that the new position is objectionable to some. And will actively work with these residents to elevate and try to address some of their concerns. But it must be said that it is very unlikely and the positioning of the school on the property will change.

Thank you so much for your time.

Educational Facilities Task Force presentation to City Council
February 1st, 2021



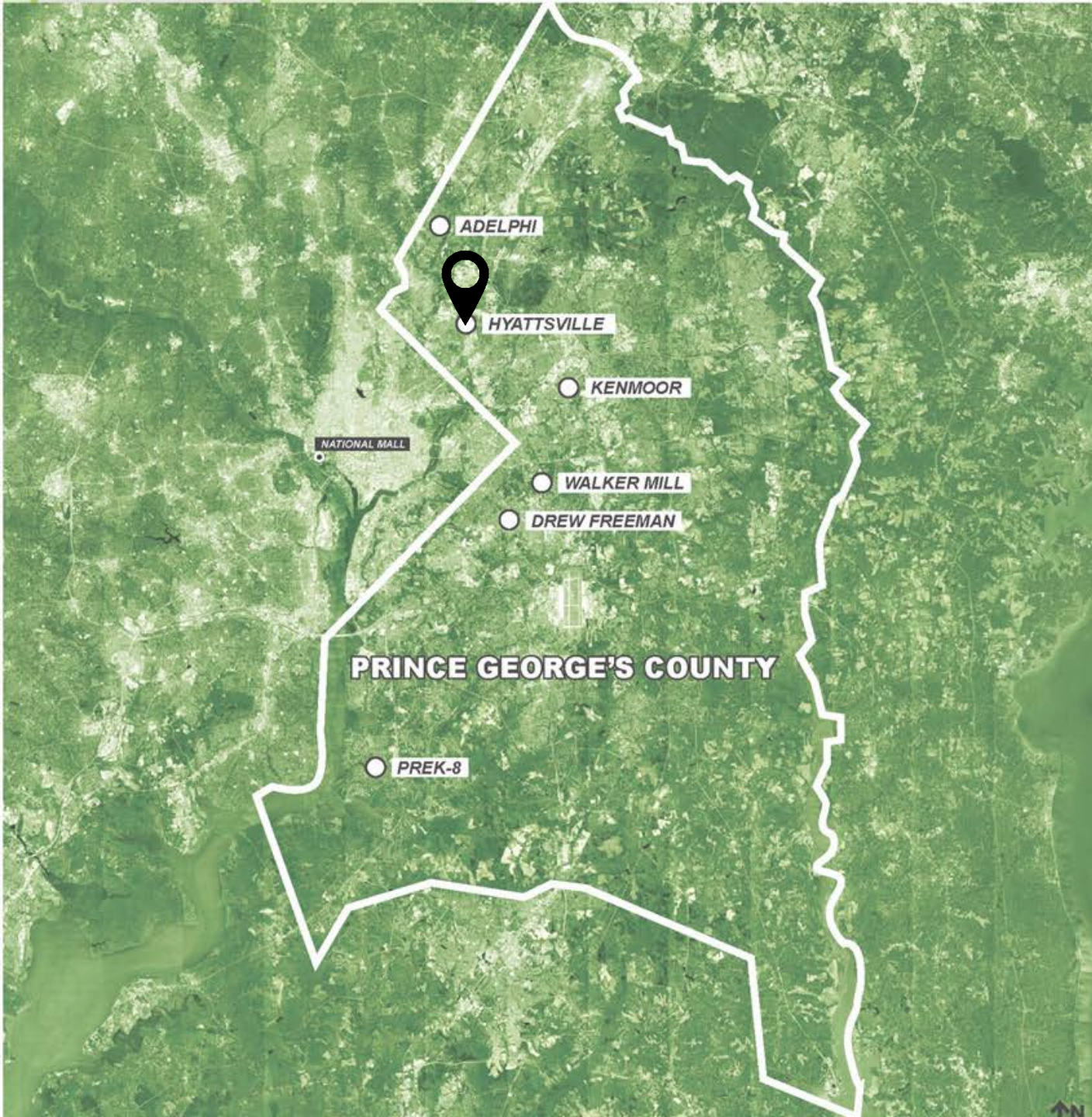
Hyattsville Middle School



Hyattsville Middle School

ONE OF SIX SCHOOLS BEING BUILT

The sites for the projects vary, some are more urban like Drew Freeman, while others are more undeveloped (like the new PreK-8 lot). For the sake of educational equity, identity, economy, and constructability, our challenge was to design buildings and site strategies which applied to all sites, while being adaptable and flexible as needed.



ADELPHI



DREW FREEMAN



KENMOOR



WALKER MILL



HYATTSVILLE



PREK-8



Project Design

Performing Arts



Hyattsville Middle School





Project Design





Project Design





Project Design

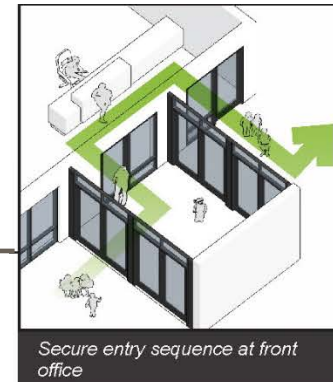
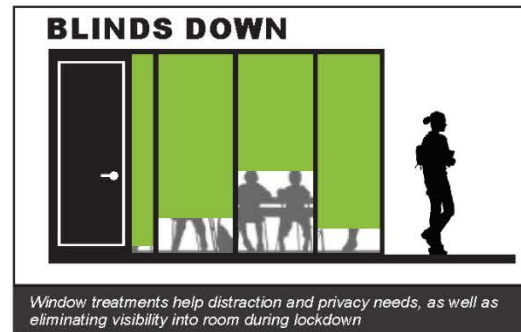
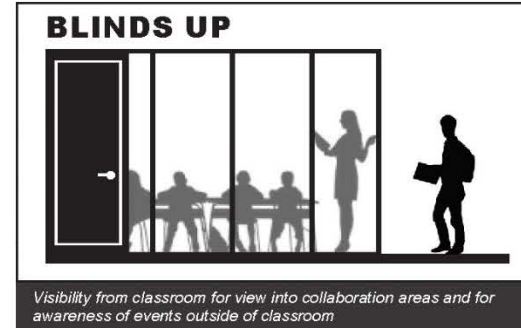




Project Design

SECURITY CONSIDERATIONS

The building has multiple layers of safety and security. The secure vestibule requires visitors to check in with the front office before being granted access to the building. The academic areas can be isolated from more public areas by closing doors at entrances to "houses". Under normal school conditions, the doors to the 'houses' remain in an held-open position for easy circulation and an inviting entrance into each academic area. However, doors to the academic areas can be locked should the need arise without compromising emergency exiting routes. Classroom areas with glazing into collaboration areas are equipped with blinds should the occupants feel the need to obstruct the view into the room.





Project Design



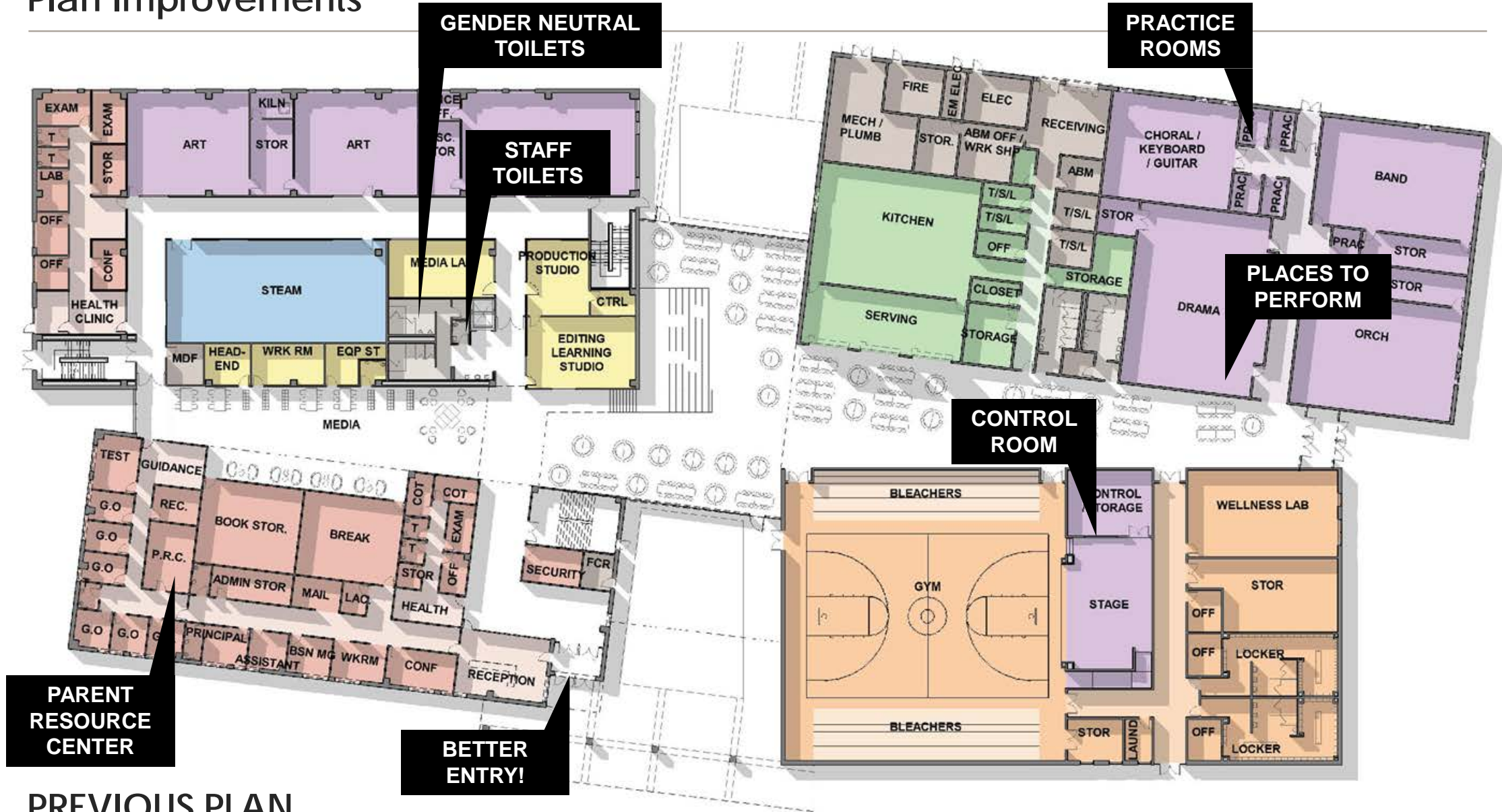


Project Design





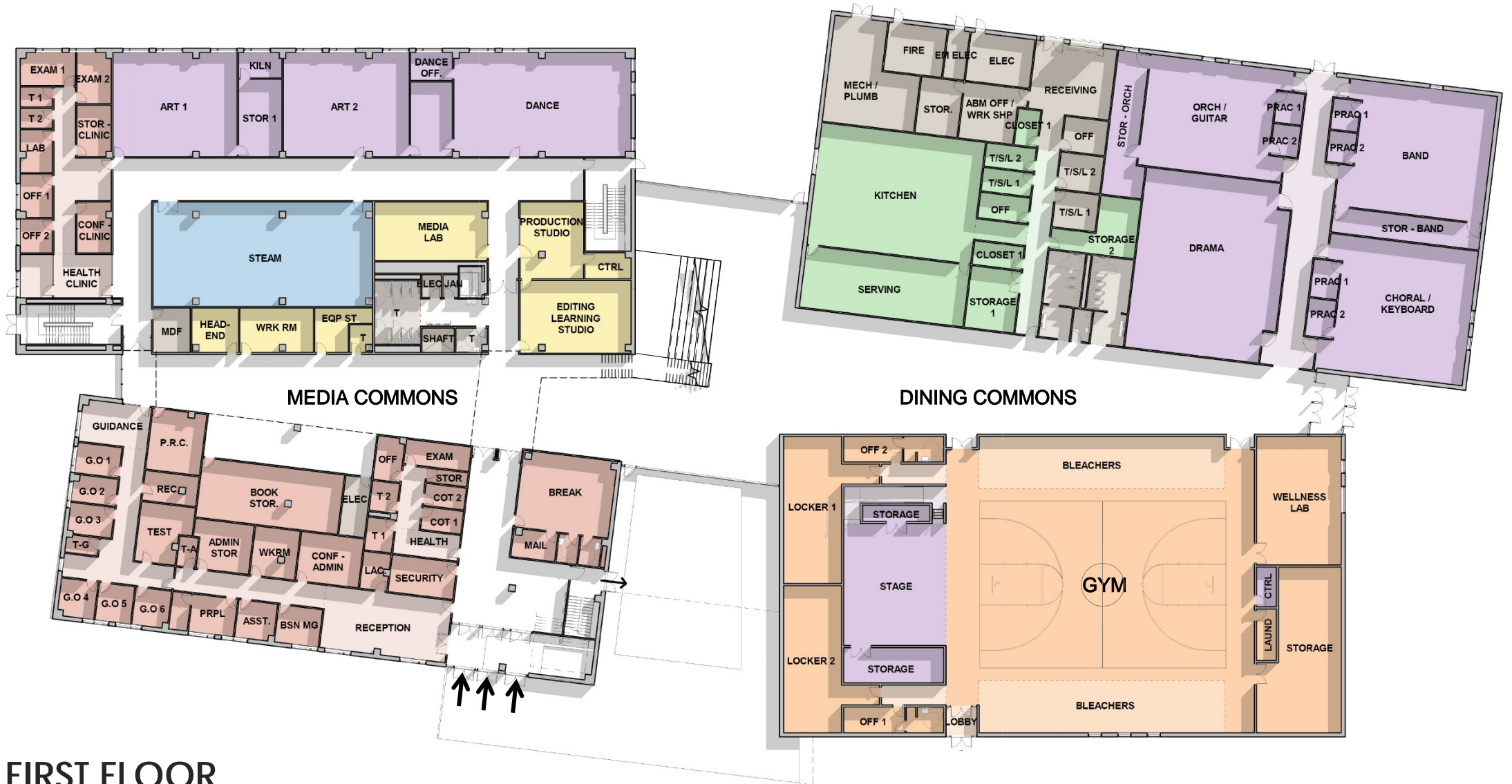
Plan Improvements



PREVIOUS PLAN



Floor Plans



FIRST FLOOR



Gender Neutral Student Restrooms and Staff Toilet



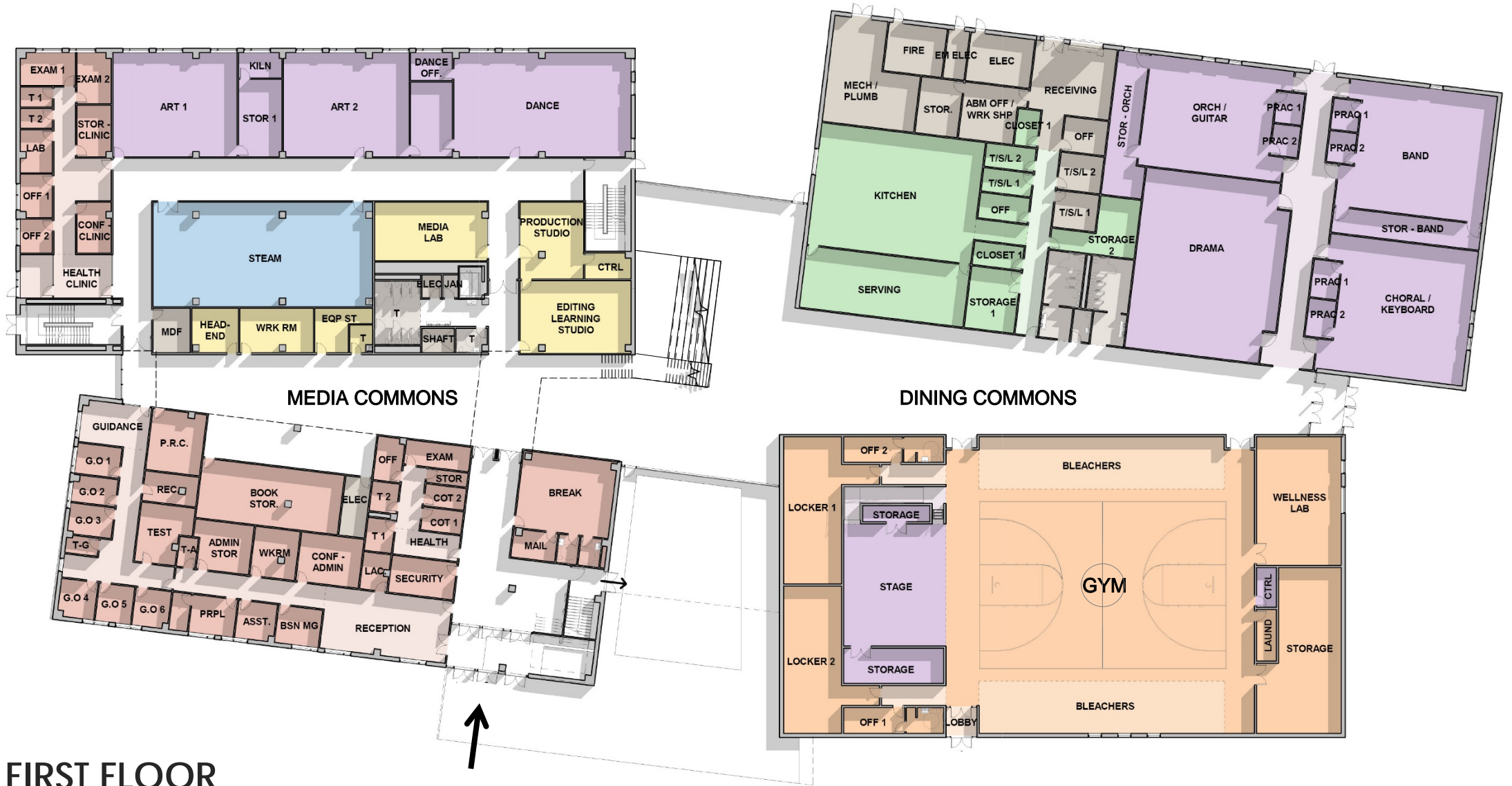
TYPICAL LAYOUT



ZERO-SIGHTLINE PARTITIONS



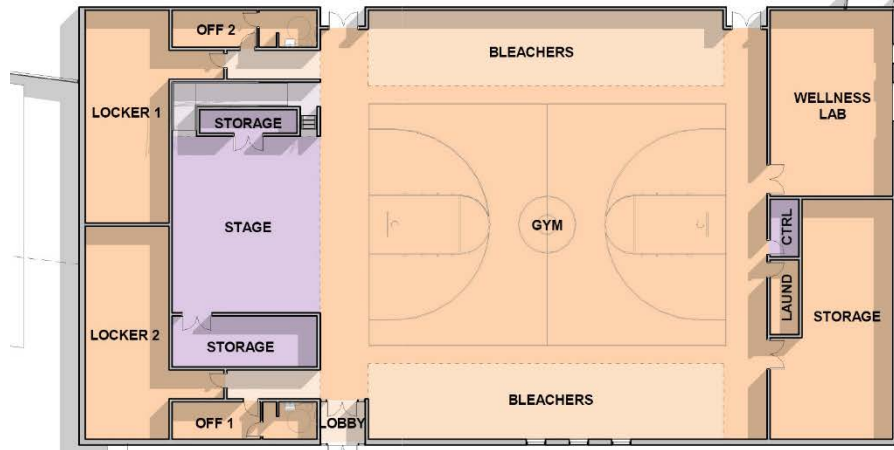
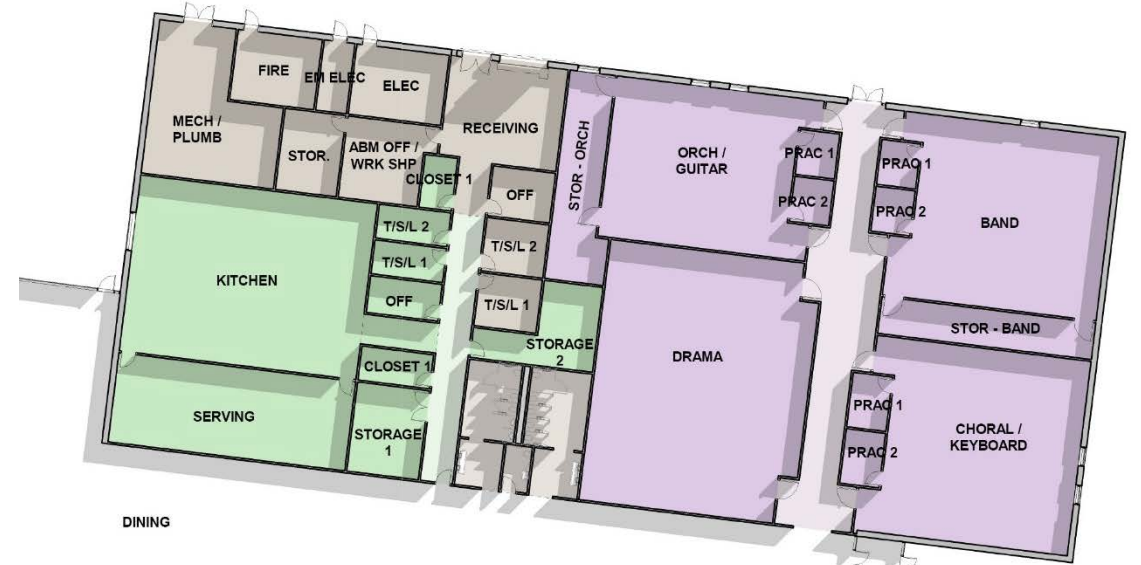
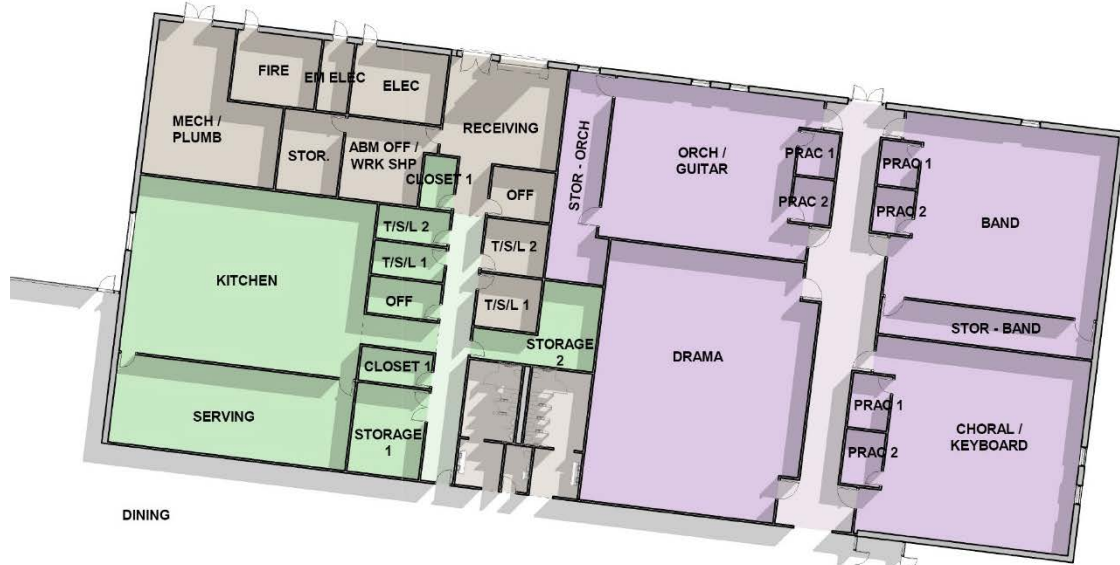
Floor Plans



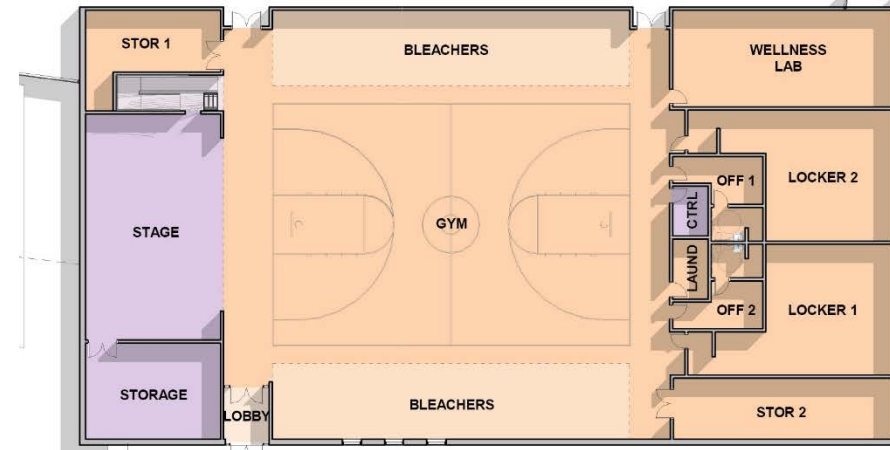
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Gymnasium / Stage Arrangement



OPTION 1



OPTION 2

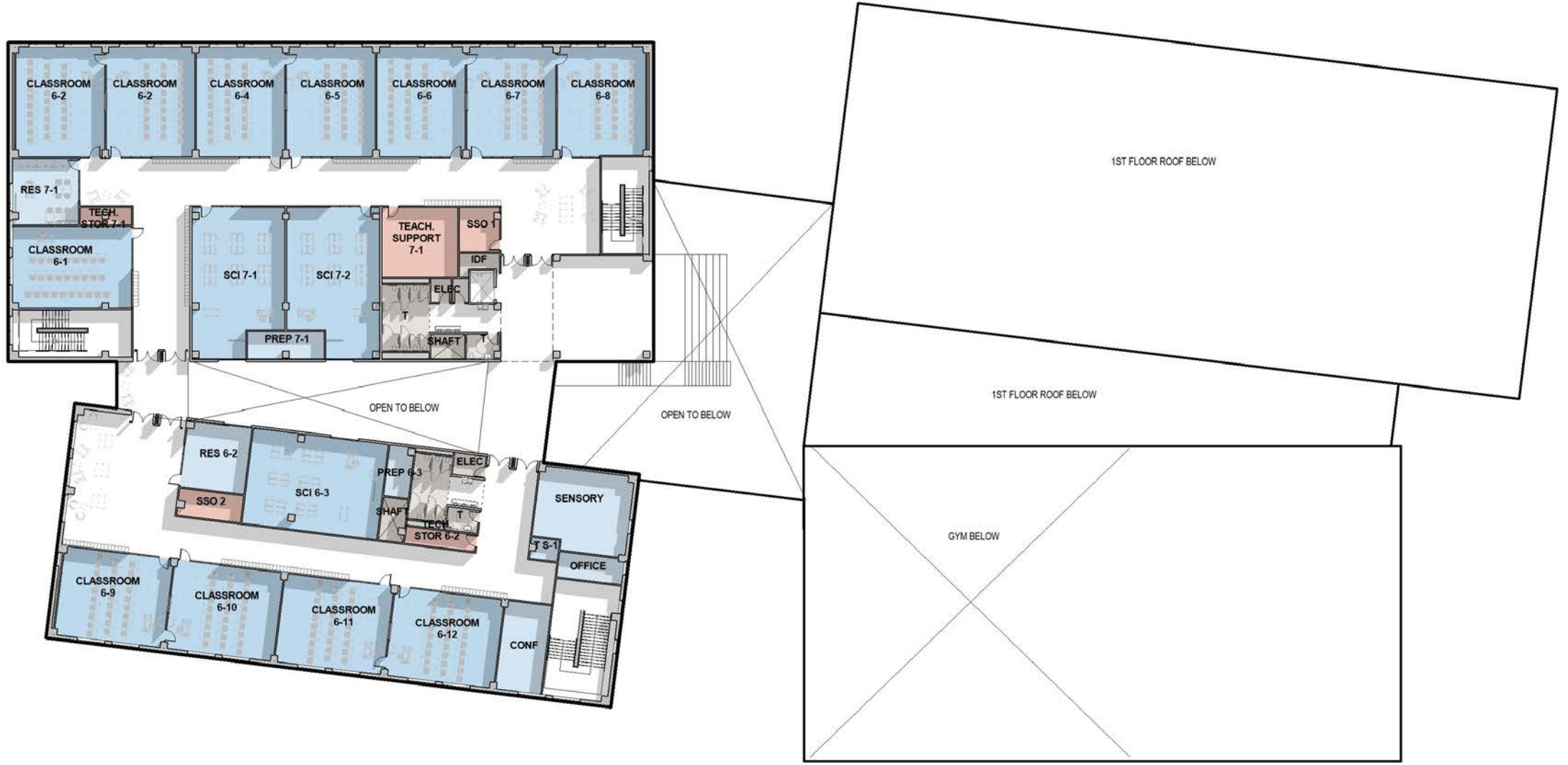


Updated Entry





Floor Plans



SECOND FLOOR



Floor Plans



THIRD FLOOR



FOURTH FLOOR



Hyattsville Middle School Creative and Performing Arts



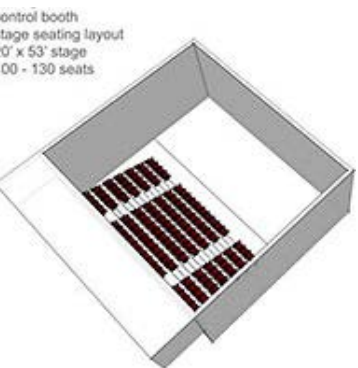
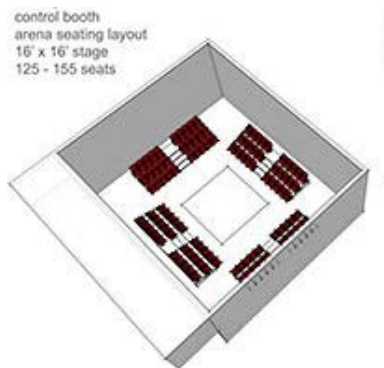
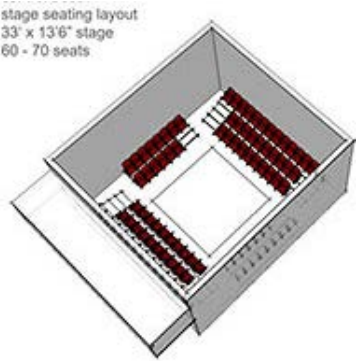
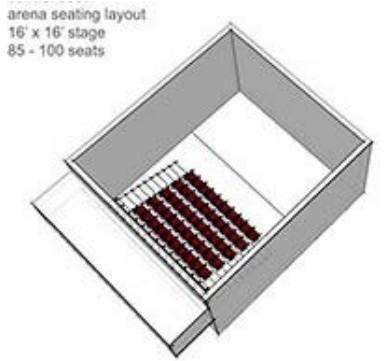
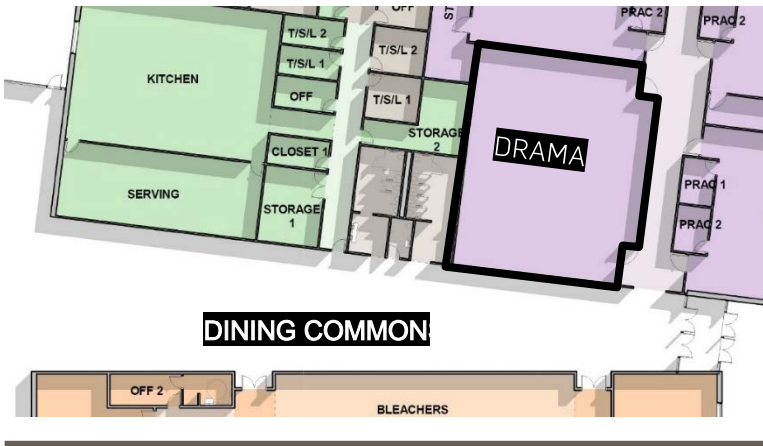
Performing Arts



FIRST FLOOR

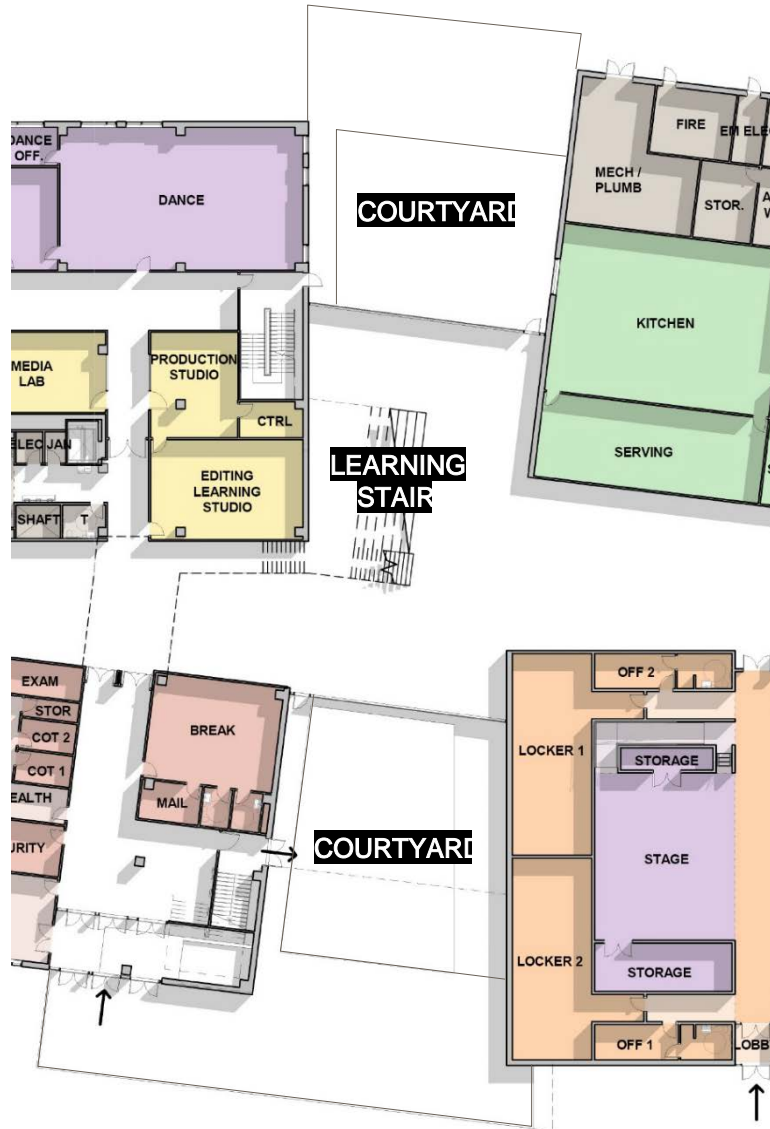


Performing Arts





Performing Arts





Performing Arts



COURTYARD



**THANK YOU!
QUESTIONS?**

Prince George's County Public Schools

Blueprint Schools Program **Construction Site Logistics Town Hall**

HYATTSVILLE MIDDLE SCHOOL

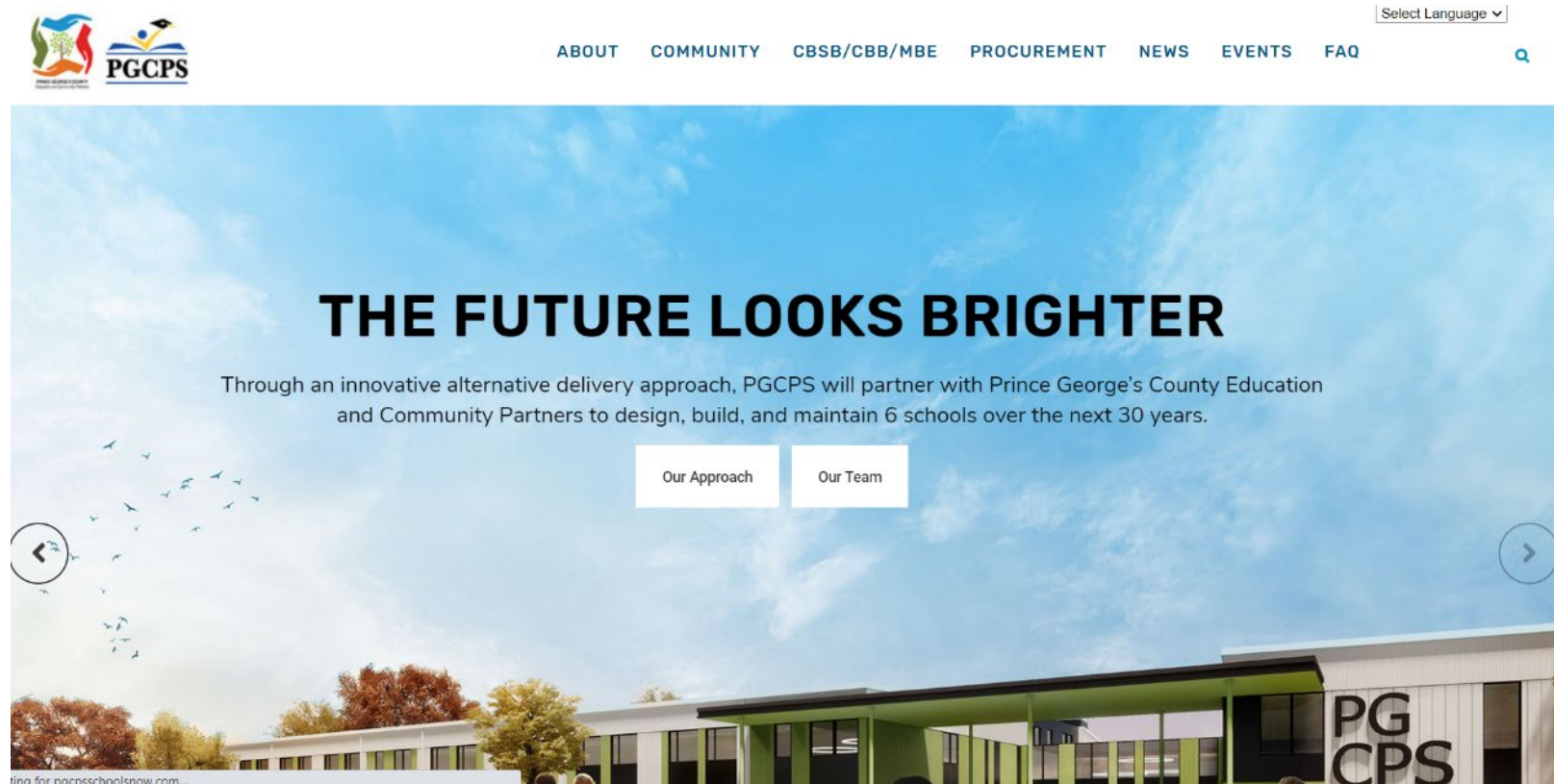
January 12, 2021



PRINCE GEORGE'S COUNTY
EDUCATION & COMMUNITY PARTNERS



This presentation is being **interpreted LIVE** in **Spanish at (609) 663-4089**. The PowerPoint will be available in Spanish and French on the program website www.PGCPSBlueprintschools.com.

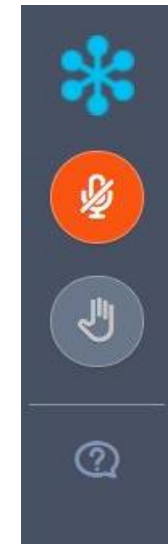


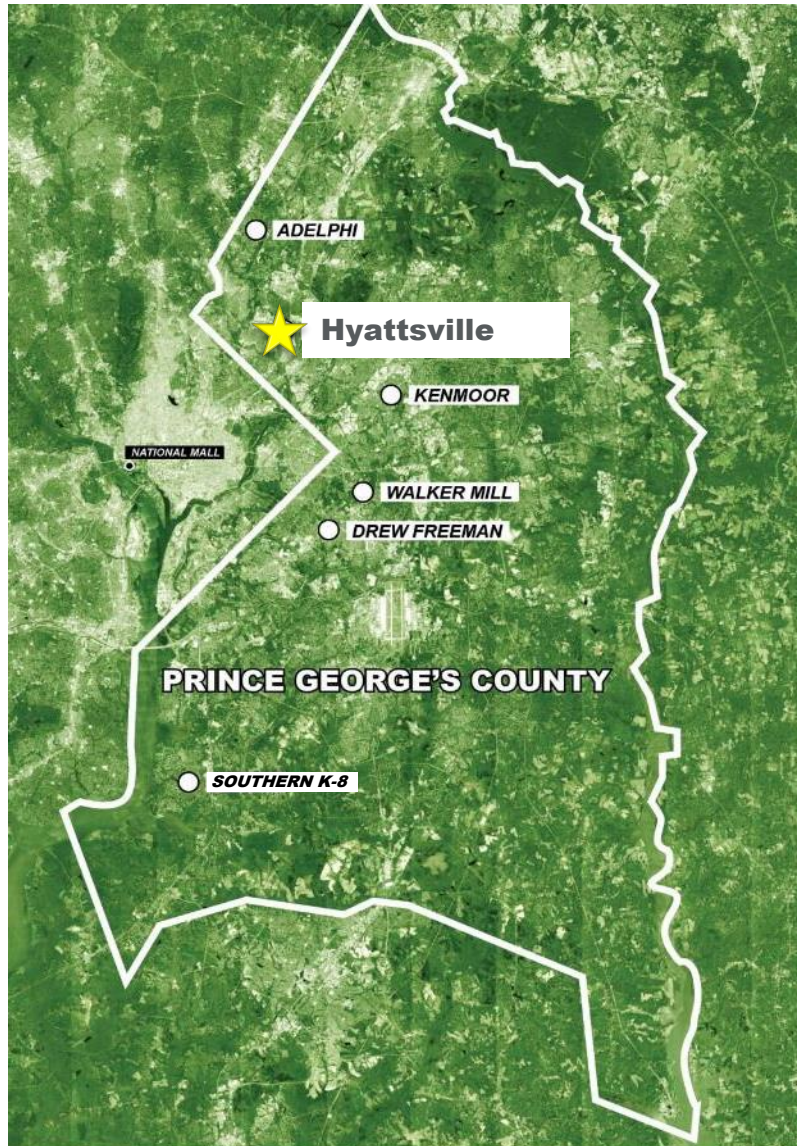


How to Submit a Question or Comment

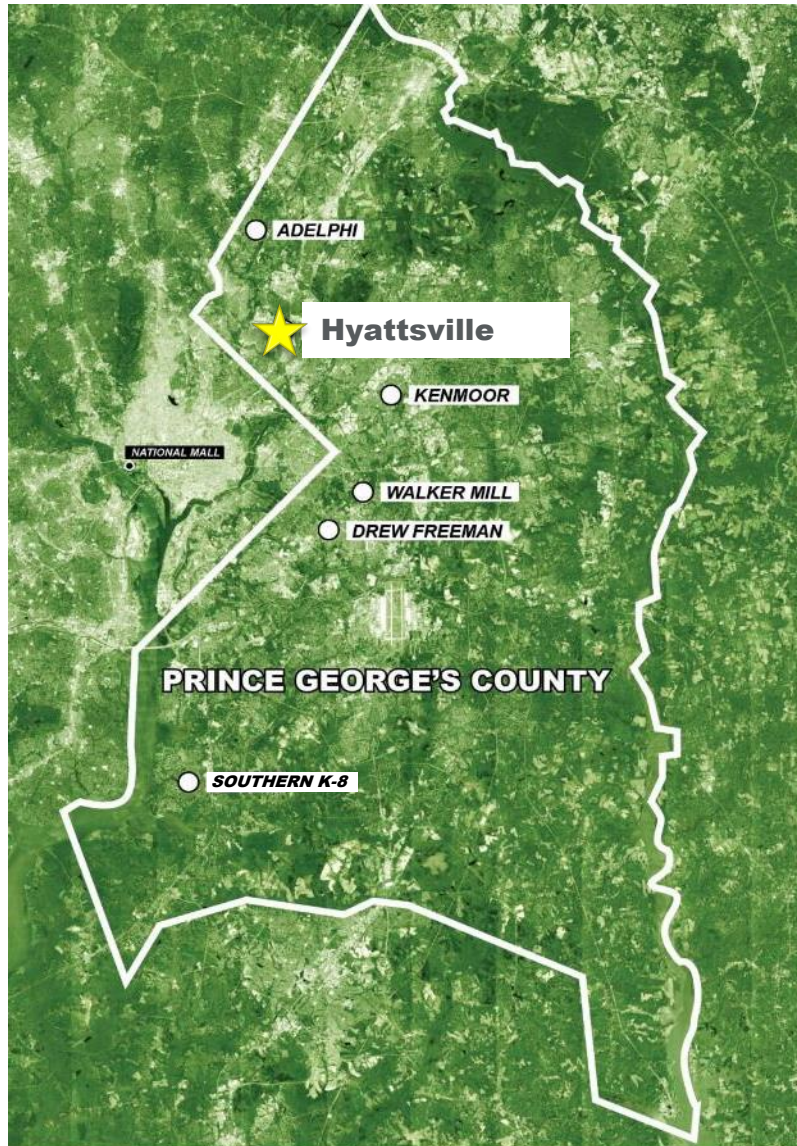
At any time during this town hall please submit questions and comments through the **Question function** in your toolbar. Our panelists are able to view what you submit.

It is our goal to address as many questions as possible throughout and at the end of the presentation. All Q&A's will be posted to the program website, www.PGCPSblueprintschools.com.





- Overview of Blueprint Schools Program
- Schedule Overview
- Building Design Concept
- Site Logistics, Traffic and Safety
- Communication
- Questions and Answers

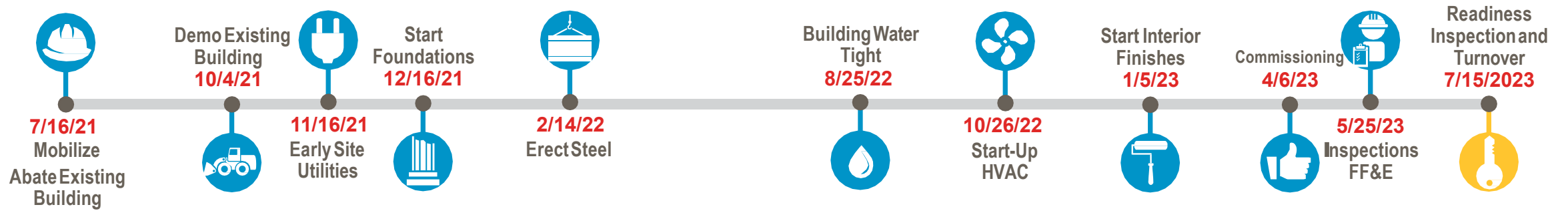


Design-Build-Finance-Maintain (DBFM) Program

- Six New Schools
 - Five - 1,200 student middle schools
 - One - 2,000 student K-8
- 3 Year Design-Build Phase (2020 – 2023)
- 30 Year Building Maintenance Period (2023 – 2053)
- **Hyattsville Middle School Site Selection**



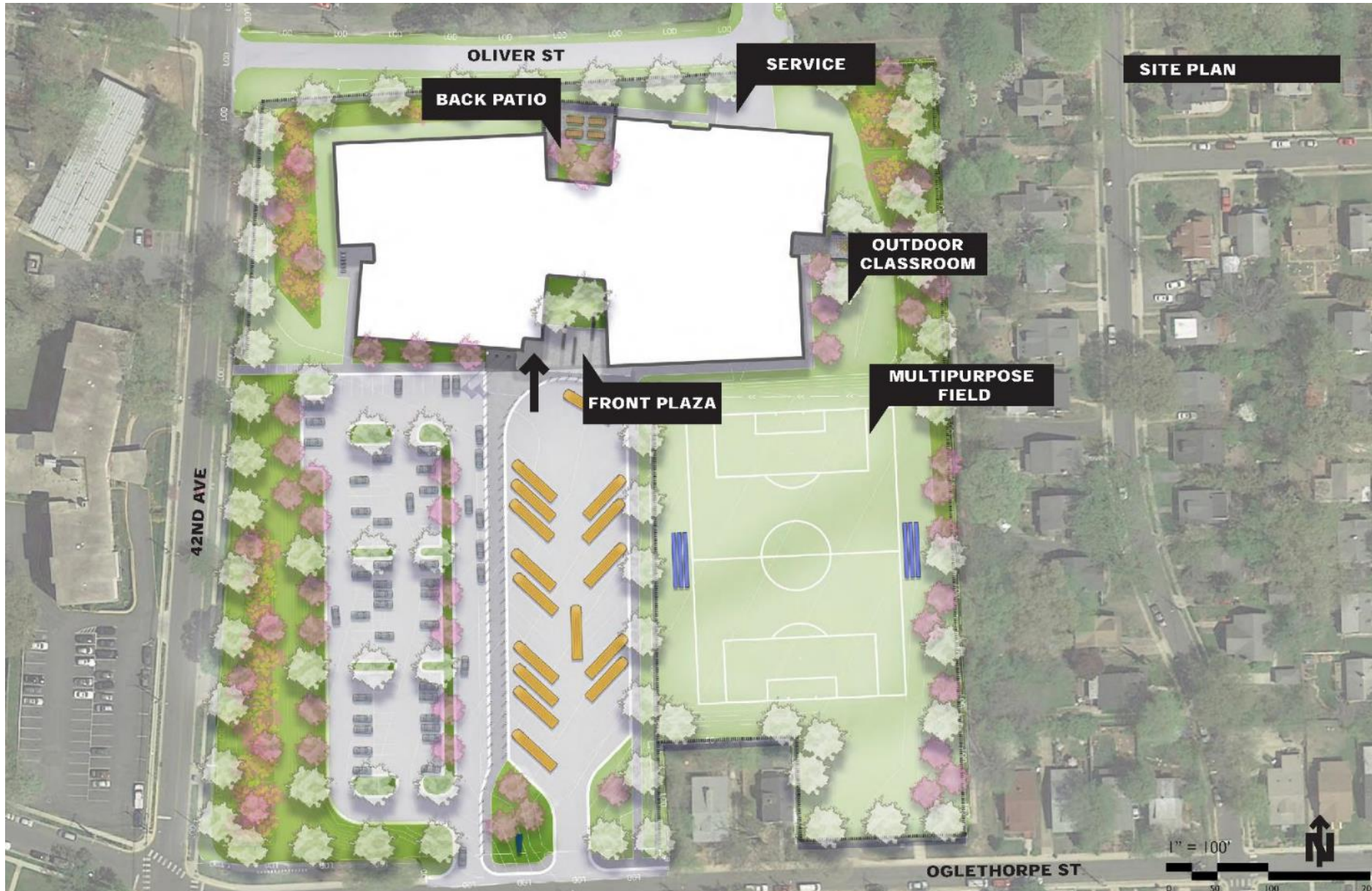
SCHEDULE: HYATTSVILLE MIDDLE SCHOOL



Project Overview: Existing Site

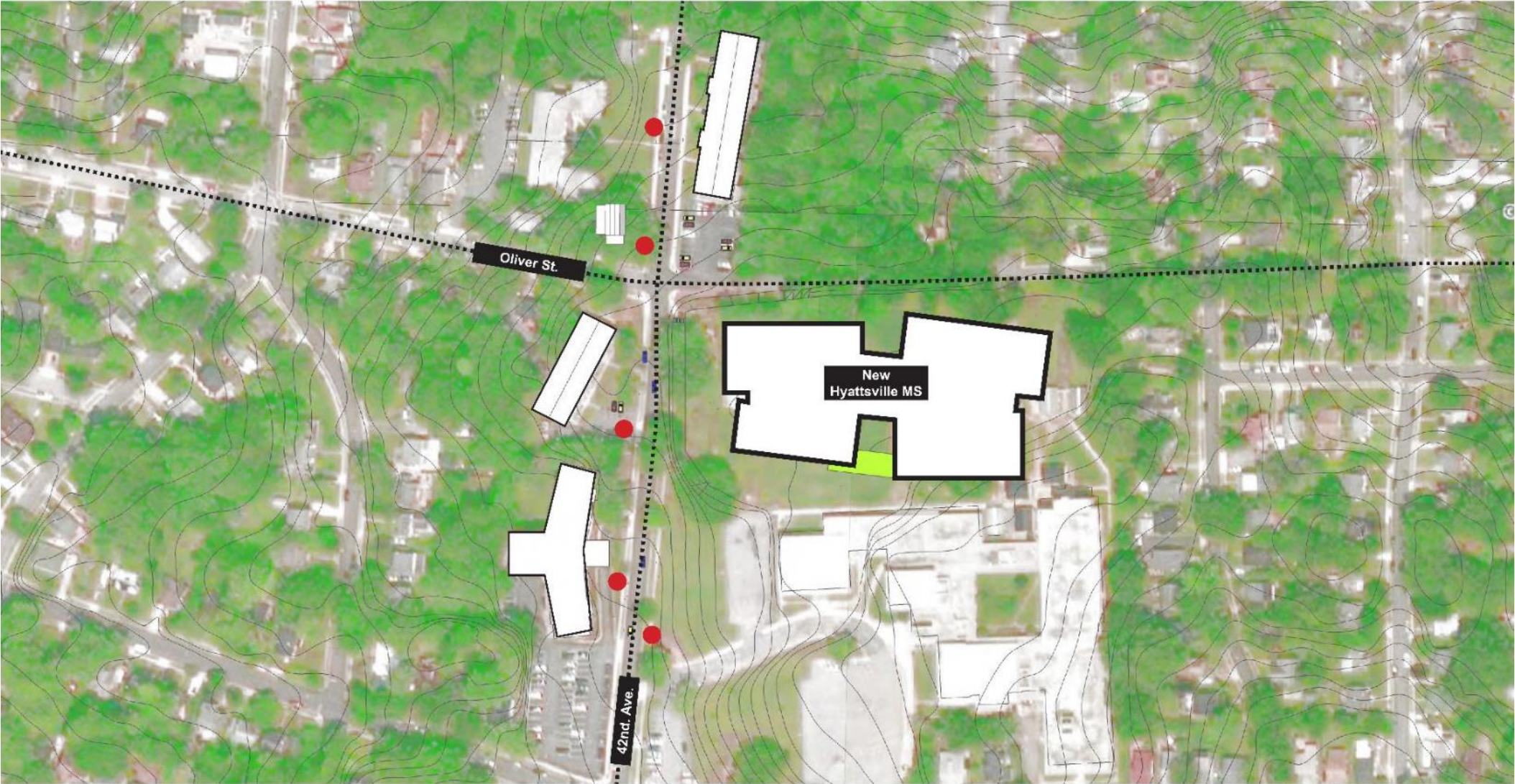


Project Overview: Master Plan After Construction



Project Overview: Project Images

SITE AERIAL VIEW













FRONT PERSPECTIVE

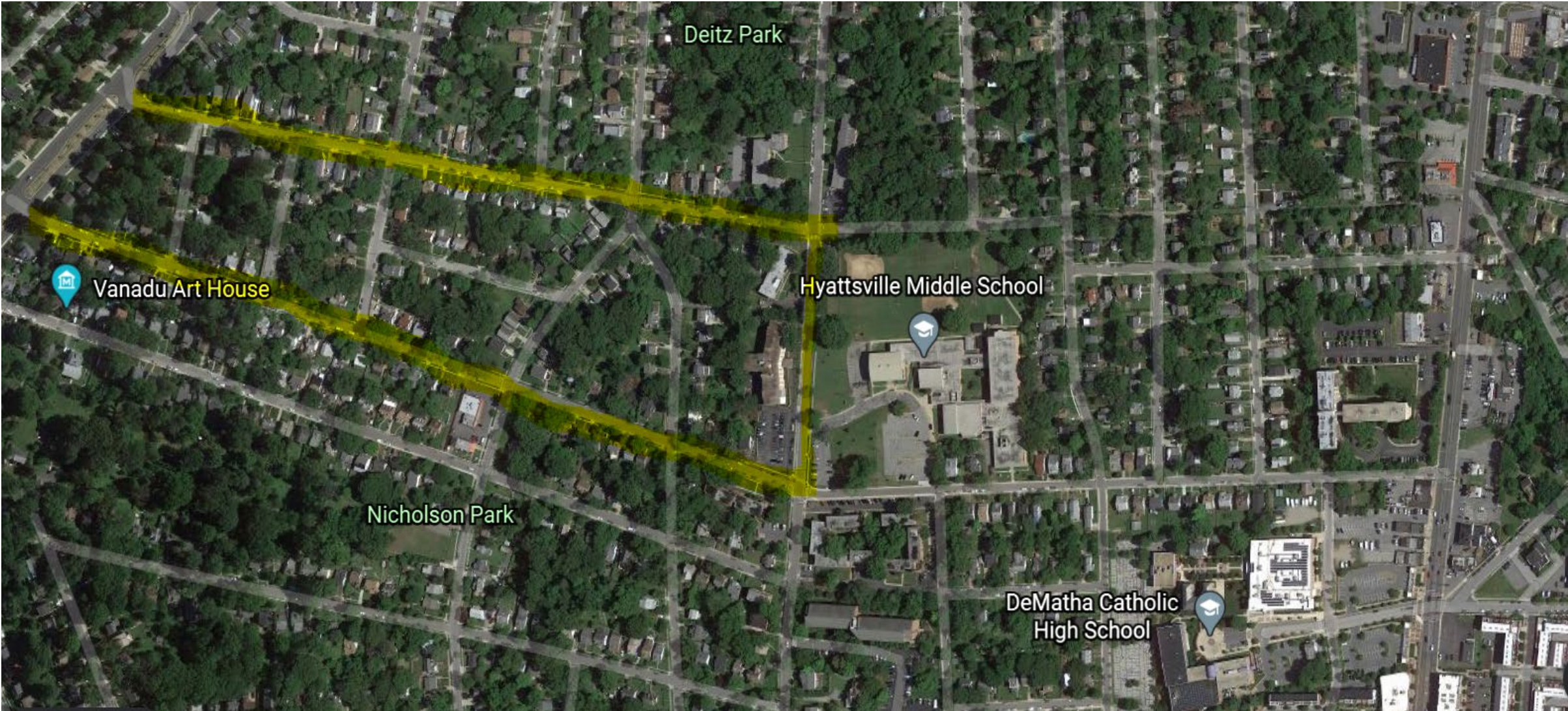


Construction: Site Location Plan

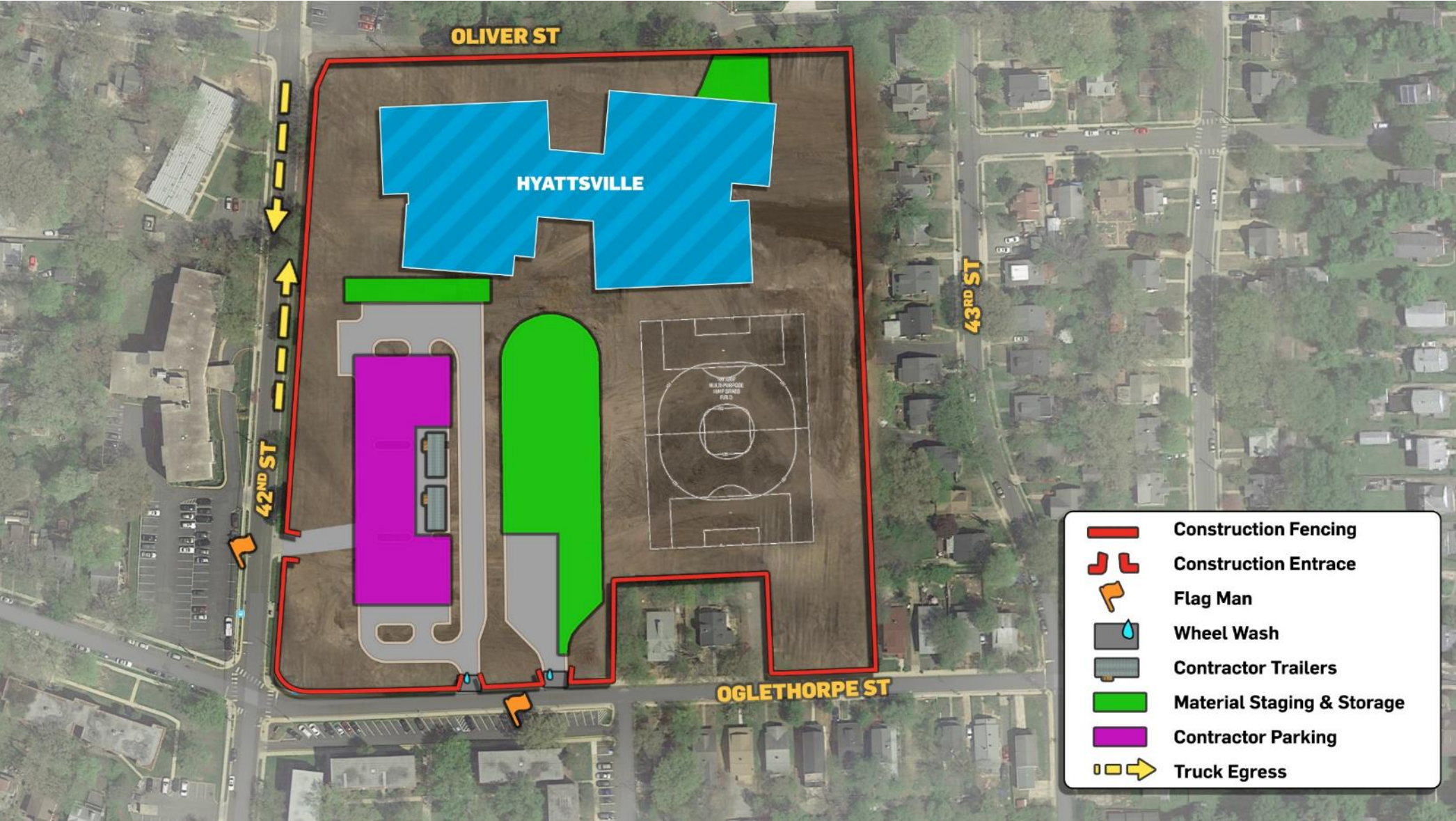
EXISTING SITE



Construction: Preliminary Vehicle Exiting Path



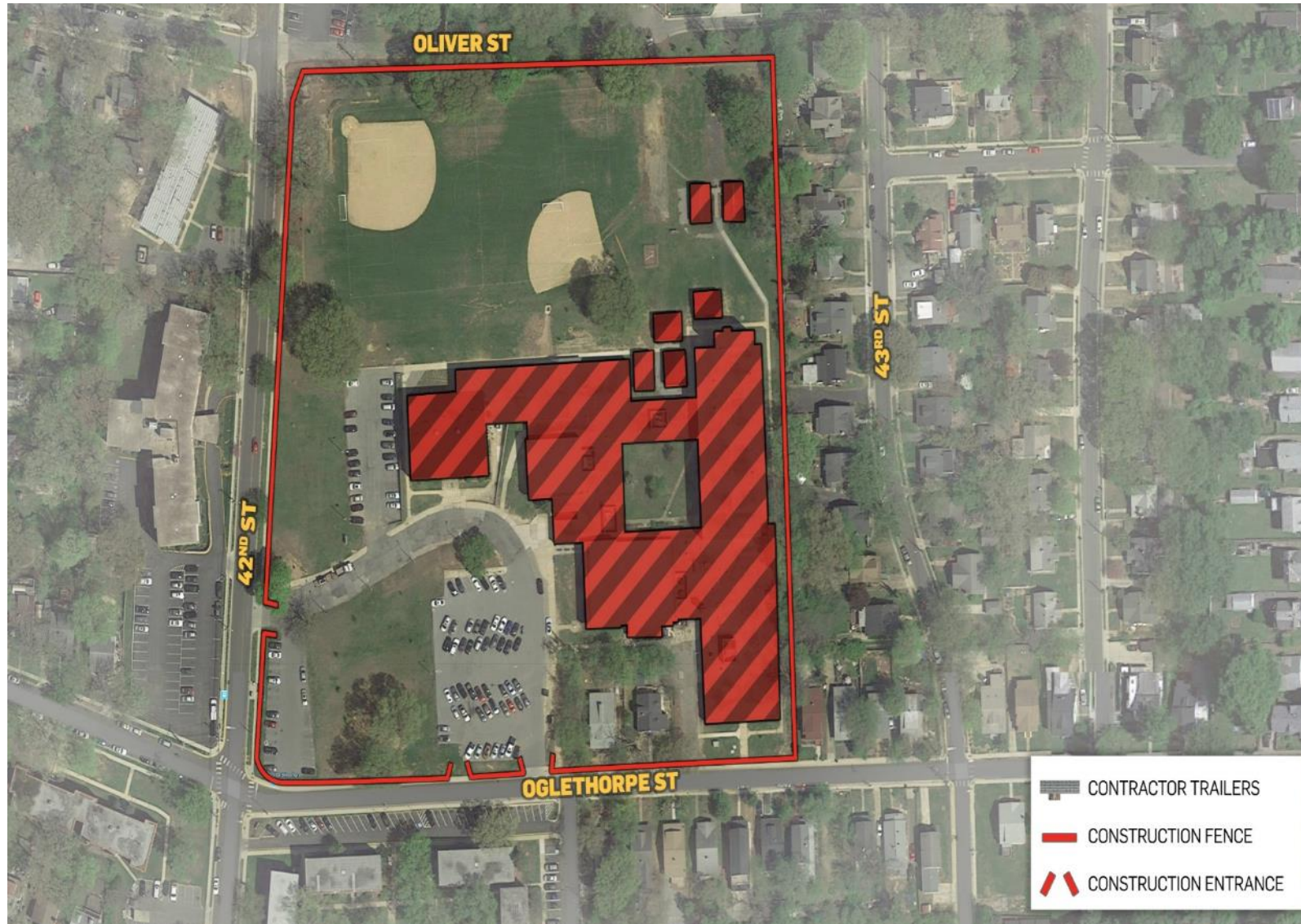
Project Overview: Primary Site Utilization Study



Site Management Activities

- Construction Starts July 1, 2021
- Hours of Operation Follow Hyattsville and County Ordinances 8:00 AM to 6:00 PM Daily
- Construction Operations normally include Monday through Saturday with occasional Sunday Work
- Site open for workers at 7:00 AM No Idling or Construction Activities
- Safety Orientation and Stretch and Flex 7:45 AM
- Construction Activities Start 8:00 AM
- Sound Ordinances to be followed per county code
- Vehicles Staged on Site, NO IDLING

Project Overview: Demolition Staging



Staging For Demolition

- Starts July 1, 2021
- Vehicles Staged on Site
- Ingress and Egress via Existing entrances

Construction Activity

Sequence

- Secure Site with Fencing and Gates
- Set Up Site Security
- Perform Interior Selective Demolition
- Receive Approval for Raise Permit following Interior Selective Demolition
- Raise Building August-October

Project Overview: **Construction**



Major Activities

- Storm Water and Sediment Control Placement August 2021
- Site Excavation October 21
- Foundations December 2021
- Steel Erection February 2022
- Building Watertight August 2022
- Site Work Complete April 2023
- Building Complete July 2023

Security 24-7 Electronically Monitored

Project Overview: **Site Security Preliminary Plan**



Security 247 Electronically Monitored

Construction Updates Provided on Project Website

Construction Progress Photos Provided on Project Website

Emergency Contract Information Provided on Site Fencing and Community Project Website

WWW.PGCPSBlueprintSchools.Com



THANK YOU

Questions: jason.washington@pgcps.org

www.PGCPSblueprintschools.com



PRINCE GEORGE'S COUNTY
EDUCATION & COMMUNITY PARTNERS



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Agenda Item Report

File #: HCC-206-FY21

2/1/2021

9.a)

Submitted by: Sean Corcoran
Submitting Department: City Clerk
Agenda Section: Proclamation

Item Title:

Proclamation Celebrating February 2021 as Black History Month in the City of Hyattsville

Suggested Action:

I move that the Mayor and Council adopt a proclamation recognizing February 2021 as Black History Month in the City of Hyattsville.

Summary Background:

Black History Month is a time for all to celebrate the history and achievements of African Americans and their role in shaping our nation's history. African Americans have been historically treated in a substandard manner in the United States and, even so, have persevered through inequality and oppression to contribute as innovators and leaders throughout the world.

Next Steps:

Proclaim February 2021 to be Black History Month in the City of Hyattsville

Fiscal Impact:

N/A

City Administrator Comments:

Recommend adoption.

Community Engagement:

Recognition of Black History Month

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

CITY OF HYATTSVILLE

PROCLAMATION

CELEBRATING FEBRUARY 2021 AS BLACK HISTORY MONTH IN THE CITY OF HYATTSVILLE

The City of Hyattsville proclaims February 2021 to be Black History Month, a time for all to celebrate the achievements and endurance of African Americans that have shaped our nation's history.

WHEREAS, Black History Month is an annual celebration for people of all backgrounds to observe the countless merits and sacrifices of African Americans throughout our nation's history amid systemic suppression of opportunity, consistent obstacles, and disadvantages; and,

WHEREAS, over the past several months awareness and support for racial equity has been witnessed worldwide through protest, accountability, and efforts to move closer to a unified global community; and,

WHEREAS, African Americans have fought and continue to fight to earn legal rights and allowances afforded to a majority of citizens by birthright; and,

WHEREAS, the United States has had innumerable extraordinary African American men and women who have been integral in its progression and who have helped lead the nation; and

WHEREAS, African Americans have contributed to society and community through philanthropy, science, policy, arts and humanities, and education.

NOW, THEREFORE BE IT RESOLVED, that the City of Hyattsville recognizes February 2021 as Black History Month in honor of the bravery of the men and women that have sacrificed and persevered with the vision of a more perfect union.

Kevin Ward

Interim Mayor, City of Hyattsville

February 1, 2021





City of Hyattsville

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Agenda Item Report

File #: HCC-204-FY21

2/1/2021

10.a)

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Hyattsville Ordinance 2021-01: Close of Candidate Registration (Adoption)

Suggested Action:

I move that the Mayor and Council adopt Hyattsville Ordinance 2021-01, an ordinance whereby the City Council amends Chapter 8 of the Hyattsville Code to change the day by which candidates for office are required to register as candidates (SECOND READING & ADOPTION).

Summary Background:

Over the last several months, the Board of Supervisors of Elections and the City Clerk's office have worked with the City Attorney to review and make recommended changes to the City Charter and Code for an all Vote-by-Mail election in 2021. These changes have included various administrative and procedural updates to allow for an all Vote-by-Mail election, a Charter Amendment adjusting the day of Election and the process by which the Council President and Vice President are elected, and in December, a resolution formally designating the 2021 election as Vote-by-Mail.

Staff and the Board have proceeded with preparations for the 2021 election including the procurement of a print and mail vendor for Vote-by-Mail ballot packets. In discussions with vendors, it quickly became apparent that the existing time frame in the City Charter and Code from the close of candidate registration (last Friday in March) to when ballots were required to be printed and mailed (30-45 days prior to election day) was too short.

Procedurally, after the close of the candidate registration deadline there is a withdrawal deadline the following Monday. After the withdrawal deadline passes, the candidates are certified by the Board of Supervisors of Elections. After certification, the Board must proof and approve election ballots. This process can take 2-3 business days. Upon approval of the ballots, they are then sent for printing and mailing. For a traditional election this timeframe is tight, but adequate. For a Vote-by-Mail election which requires ballots to be mailed to all registered voters 30-45 days in advance, the timing is inadequate.

The City's selected print and mail vendor has recommended allowing for at least 10 business days to print and mail ballot packets. To accommodate this timeframe, the Board recommends adjusting the close of candidate registration from the last Friday in March to the second Friday in March. For the 2021 Election, candidate registration will open on February 1 and will remain open until 5 PM on Friday, March 12: allowing six (6) weeks for Candidate registration.

This change will require both a charter amendment resolution and an update to City Code, Chapter 8.

Charter Amendment 2021-01 and Ordinance 2021-01

- Proposes moving the close of candidate registration from the last Friday in March to the 2nd Friday in March.

Next Steps:

- January 19 Council Meeting: Introduction of ordinance
- February 2: Adoption of the ordinance
- February 22: Effective date of the ordinance

Fiscal Impact:

A budget amendment of \$45K for the election was approved by the Council on January 19, 2021.

City Administrator Comments:

Recommend support.

Community Engagement:

There is a communications strategy planned for Vote-by-Mail.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

Complete

1 **CITY OF HYATTSVILLE**

2 **ORDINANCE 2021-01**

3 **An ordinance whereby the City Council amends Chapter 8 of the Hyattsville**
4 **Code to change the day by which candidates for office are required to register**
5 **as candidates.**

6 **WHEREAS**, the Maryland Code, Local Government Article, Section 5–202, as amended,
7 authorizes the legislative body of each municipal corporation in the State of Maryland to pass
8 ordinances that such legislative body deems necessary to assure the good government of the
9 municipality, to protect and preserve the municipality’s rights, property and privileges, to preserve
10 peace and good order, to secure persons and property from danger and destruction, and to protect
11 the health, comfort, and convenience of the citizens of the municipality; and
12

13 **WHEREAS**, the Mayor and City Council are committed to increasing voter turnout in all
14 City elections and have created the option of conducting vote-by-mail elections; and

15 **WHEREAS**, the Mayor and City Council are committed to ensuring the 2021 election is
16 accessible, secure, and safe, while minimizing, to the extent possible, the potential for exposure to
17 COVID-19 to the voting public and City employees and election workers; and
18

19 **WHEREAS**, the Mayor and City Council previously determined that the 2021 election
20 will be conducted by mail; and

21 **WHEREAS**, in order to ensure adequate time exists to create and mail vote-by-mail ballots
22 during a vote-by-mail election, it is necessary to change the candidate registration deadline to the
23 second Friday in March of each election year.

24 **NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Hyattsville
25 in regular session assembled that Chapter 8 of the Hyattsville Code is hereby amended as follows:

26 * * *

27 **§ 8-7. Applications for Candidacy; Certification of Candidates; Withdrawal.**

28 A. All individuals wishing to have their name included on a ballot as a candidate for the offices
29 of Mayor or Councilmember shall:

30 (1) file an application for candidacy on a form prescribed by the Board on or before 5:00
31 p.m. on the ~~last~~ second Friday in March in the year that the election is to be held;

32 (2) comply with any financial disclosure requirements of Chapter 10, § 10-9 of the City Code.

33 B. The Board shall timely review all applications for candidacy and conduct any necessary
34 investigations to determine the eligibility of each applicant for candidacy, including verifying
35 that candidates are residents of the City.

1 C. The Board may refuse to certify for candidacy any individual who, in any previous election,
2 failed to file all reports required by this Chapter or has repeatedly or consistently failed to
3 observe required election procedures.

4 D. The Board shall consider any mitigating circumstances in ruling on whether to certify an
5 application for candidacy.

6 E. Candidates may withdraw their candidacy at any time on or before the Monday following
7 the filing deadline for applications for candidacy set forth in this Section. Any candidate who
8 withdraws shall file a disposition of funds report.

9 **AND BE IT FURTHER ORDAINED** that if any provision of this Ordinance or the
10 application thereof to any person or circumstance is held invalid for any reason, such invalidity
11 shall not affect the other provisions or any other applications of the Ordinance which can be given
12 effect without the invalid provision or applications, and to this end, all the provisions of this
13 Ordinance are hereby declared to be severable;

14 **AND BE IT FURTHER ORDAINED** that this Ordinance shall take effect twenty (20)
15 days from the date of its adoption;

16 **AND BE IT FURTHER ORDAINED** that a fair summary of this ordinance shall
17 forthwith be published twice in a newspaper having general circulation in the City and otherwise
18 be made available to the public.

19 **INTRODUCED** by the City Council of the City of Hyattsville, Maryland, at a regular
20 public meeting on January 19, 2020.

21 **ADOPTED** by the City Council of the City of Hyattsville, Maryland, at a regular public
22 meeting on February 2, 2020.

Adopted: _____

Attest: _____
Laura Reams, City Clerk

Kevin Ward, Interim Mayor

23



City of Hyattsville

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Agenda Item Report

File #: HCC-205-FY21

2/1/2021

10.b)

Submitted by: Laura Reams
Submitting Department: Communications
Agenda Section: Consent

Item Title:

Disbursement of FY21 Education Enrichment Grant Funds

Suggested Action:

I move that the Mayor and Council authorize the expenditure of \$2,809.19 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for the dissemination of the FY21 Education Enrichment Grants.

Summary Background:

Please see attached memo submitted by the Education Advisory Committee.

Next Steps:

Disburse the Fiscal Year 2020 Education Enrichment Grant Program funds according to the recommendations from the City's Education Advisory Committee.

Fiscal Impact:

\$2,809.19

City Administrator Comments:

Recommend support.

Community Engagement:

Outreach was conducted to inform schools of this program. Awarded applicants will be notified.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

MEMO

To: Mayor Kevin Ward and Hyattsville City Council

From: Hyattsville Education Advisory Committee

January 26, 2021

Mayor and Council,

On the evening of January 21, 2021, the Education Advisory Committee met to review applications for the city's FY2021 Education Enrichment Grants Program. This program authorizes the Committee to seek applications from public elementary, middle, and high schools with attendance boundaries that encompass all or part of the city limits of Hyattsville. The program authorized up to \$500 in awards up to a total of \$10,000.

Unfortunately, this year's grant program received only six applications, likely due to the difficulty many schools would have in operating EEGP-funded activities during the COVID-19 pandemic. The six requests came from five of our area schools with a total requested amount of \$2,809.19. The requests all included plans for how they could be accomplished via distance learning or otherwise following current necessary health and safety practices.

The Committee recommends that all six applications be funded at their requested amounts:

- Edward Felegy Elementary School, \$500 for literacy-focused guest speaker assemblies
- Rosa L. Parks Elementary School, \$500 for distance learning support for special education students
- Rosa L. Parks Elementary School, \$500 for socially distanced parental engagement activities
- University Park Elementary School, \$309.19 for a professional development library to support teachers working with students with learning difficulties
- Hyattsville Middle School, \$500 for the Kids Excelling in Math and Science afterschool STEM tutoring and activities program
- Northwestern High School, \$500 for performance rights to stage an online production of *Little Mermaid Jr.* by the Undercast Show Choir

As for the remaining \$7,190.81 in EEGP funds, the Committee respectfully asks the Council to consider repurposing the funding in other ways that might improve educational enrichment at our neighborhood schools. Possible options include purchasing needed school supplies or equipment or purchasing children's books that could be distributed by the City.

The Committee will hold a meeting with area school principals in early March to learn about current challenges their students face as well as the expected challenges once in-person school resumes later this year or next. If the Council will consider use of these remaining funds, we aim to explore at this meeting ways they can best be put to use to benefit students.

The Education Advisory Committee

Mai Abdul Rahman, co-chair; Michelle Thornton, co-chair; Melinda Baldwin, vice chair; Jan Edwards; Candida García; Jen Kubit; T. Carter Ross; and Cynthia Totten



City of Hyattsville

2020-21 Education Enrichment Grant Program

City of Hyattsville
2020-21 Education Enrichment Grant Application
 Due date: January 15, 2020
 Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Julianne Martinelli

Position: Arts Integration Coordinator

School: Edward Felegy ES

Email Address: julianne.martinelli@pgcps.org

Phone Numbers: [REDACTED]

Amount Requested: \$500

Check Should be Payable To: Edward M Felegy Elementary

Project Start Date: February 202 Project End Date: _____
Not before January 2021 Not after July 1, 2020

Reminder: A final report is due by July 1, 2021

SECTION 2 – SIGNATURES

Principal's Signature: Trevor A. Liburd Date: 1/15/2021

Principal's Printed Name: Trevor A. Liburd

Applicant's Signature: [Signature] Date: 1-11-2021

Applicant's Printed Name: Julianne Martinelli

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: BARS: The Writing Process with Hip-

Please attach a typed description of the grant request (three-page limit)

I. Description of Grant Request:

Edward M. Felegy Elementary School is an arts integration school in Hyattsville. Edward M. Felegy Elementary school strives to specialize in rigorous arts-integrated instruction that creates a pathway to ensure that all students are college and career ready, and contributing well-rounded members of society. Although the pandemic has redefined our concept of teaching, we still have an obligation to live up to this mission.

This grant proposal will fund two (2) arts integration assemblies with Young Audiences, Hip-Hop teaching artist Bomani entitled “***BARS: The Writing Process.***” The assembly integrates music and literacy, targeting grades 3-5, which is approximately 375 students. Students are taken on a multi-media trip through the world of creative writing where they discuss the writing process (pre-writing, drafting, revising, editing, and publishing). Students will rap along to original, professionally released music created by Bomani, as well as songs highlighting his tips on how to be a better creative writer. Students will demonstrate their understanding of the writing process by creating their own original rap songs detailing what it means to be a creative writer in follow up lessons with their classroom teacher. Students will use various documentation tools (Google Docs, Flipgrid) to write and perform their original rap songs. Because of the various modalities being used in this assembly (ie: kinesthetic, aural and visual), it provides multiple opportunities for access to learning.

II: Target Population

Edward M Felegy ES is a Title I School in Hyattsville MD. Below is a summary of the student demographic information*:

- Total Students: 797
- % Eligability FARMS (Free and Reduced Lunch) - 89.6%
- LEP (Limited English Proficiency) - 53.6%
- Special Education -5.9%

ESOL and Special Education teachers will be able to build on the writing foundations from this assembly and transfer this writing process through music to their ELL/SPED students. The writing process is considered to be a creative process and therefore these understandings can be applied to any subject.

**(Source: 2019 MSDE School Report Card)*

III. Location of the Project:

The assembly will be held on the virtual platform Zoom during the instructional day. Therefore, there are no COVID-19 safety measures or protocols are needed. As a part of PGCPS learning platforms, students will have access to Zoom for the assembly.

IV: Project Timeline

The workshop will be scheduled for two (2) 45 minute sessions during a date in February 2021.

V. Detailed Budget Plan:

Job Description	Item/Amount/#	Total Cost
BARS: Writing Process Two (2) 45 minute Assemblies with Hip-Hop Teaching Artist, Bomani for Grades 3-5	\$500.00	\$500.00
Total Proposed Budget		\$500.00

January 15, 2021

Mrs. Toi O. Davis
Principal
University Park Elementary School
4315 Underwood Street
Hyattsville, MD 20782

Mr. Brayan Perez
Bilingual Communications and Outreach Coordinator
Department of Communications and Legislative Services
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

Dear Mr. Perez,

We are requesting \$309.19 to start a professional development library to assist teachers with teaching strategies for their students with special needs. We believe this fits nicely with the Hyattsville Education Enrichment Grant Program because the professional development library will specifically benefit the underserved population of students with disabilities.

With this grant, we will begin to build a professional library with research and evidence-based materials for teachers to use with students with disabilities. There is a plethora of research indicating that professional development for teachers is essential to grow their professional capacity to reach all students. At University Park Elementary, approximately 13% of our enrollment receives some services from our special education department. This grant will provide a start to what we hope will be a diverse set of resources our teachers can reference when working with students with disabilities.

Should you have any questions about the enclosed request, please do not hesitate to contact me on (301) 985-1898 or via email on toi.davis@pgcps.org.

Sincerely,

Toi O. Davis
Principal
University Park Elementary School

I. Proposal Summary

With the assistance of this grant, University Park Elementary School will begin to build a professional library with research and evidence-based materials for teachers to use with students with disabilities. This grant will provide a start to what we hope will be a diverse set of resources our teachers can reference when working with students with disabilities.

II. Background

At University Park Elementary, approximately 13% of our enrollment receives at least some services from our special education department. Some students are dually identified as students for whom English is a second language and a smaller minority are dually identified as twice exceptional (both a student with a disability and considered talented and gifted). Disabilities found at University Park Elementary include Autism, emotional disabilities, specific learning disabilities, other health impairment, and intellectual disabilities, among others. Most students with disabilities receive special education services both inside and outside the general education setting. In all cases, students with disabilities at University Park Elementary spend the vast majority of their school day in general education classes with their non-disabled peers.

University Park Elementary School has on staff four full-time special education teachers, three full-time special education paraprofessionals, and a number of part-time dedicated assistants and related services providers (speech/language pathologist, occupational therapist, school psychologist, etc.). Nearly all of the general education teachers currently working at University Park Elementary are not certified as special education instructors through the state of Maryland. This leaves a significant gap in knowledge and training when working with students with disabilities.

There is a substantial body of research that professional development increases the likelihood of positive outcomes for teachers and students. Suk Yoon, Duncan, Lee, Scarloss, and Shapley (2007) found a number of studies showing that, “Professional development for teachers is a key mechanism for improving classroom instruction and student achievement (Ball & Cohen, 1999; Cohen & Hill, 2000; Corcoran, Shields, & Zucker, 1998; Darling-Hammond & McLaughlin, 1995; Elmore, 1997; Little, 1993; National Commission on Teaching and America’s Future, 1996).” While professional organizations and the school system provides opportunities for professional development and growth, it is also a professional responsibility of teachers to expand their professional capacities to better serve their students.

While advocating for schools to develop a professional development library (PDL), Nace (2013) notes, “One benefit of a well-stocked PDL is that it can empower your staff members to become independent learners. Independent learning is the end goal for students, but somehow, educational leaders often forget that the same goal should hold true for staff members.” Independent learning through a well-stocked PDL can help close the gap in teacher training that exists in working with students with disabilities.

III. Budget Plan

The professional development library will be housed in the professional development section of University Park Elementary School’s media center. The following titles were selected for their potential to increase the professional capacity of teachers working with students with disabilities in the general education setting. Books will be ordered during the month of March, 2021.

Title (Author[s])	Cost
<i>Far From the Tree</i> (Andrew Solomon)	\$14.39
<i>Lost at School: Why Our Kids With Behavioral Challenges are Falling Through the Cracks and How to Help Them</i> (Ross W. Greene)	\$15.65
<i>The Differentiated Classroom: Responding to the Needs of All Learners, 2nd Edition</i> (Carol Ann Tomlinson)	\$30.95
<i>Differential and the Brain: How Neuroscience Supports the Learner-Friendly Classroom</i> (David A. Sousa & Carol Ann Tomlinson)	\$12.00
<i>Scattered: How Attention Deficit Disorder Originates and What You Can Do About It</i> (Gabor Mate)	\$15.43
<i>Delivered from Distraction: Getting the Most out of Life with Attention Deficit Disorder</i> (Edward Hallowell & John J. Ratey)	\$15.50
<i>The Dyslexic Advantage: Unlocking the Hidden Potential of the Dyslexic Brain</i> (Brock L. Eide & Fernette F. Eide)	\$17.99
<i>Overcoming Dyslexia: Second Edition, Completely Revised and Updated</i> (Sally Shaywitz)	\$15.29
<i>Pre-Referral Intervention Manual, Fourth Edition</i> (Stephen B. McCarney & Kathy Cummins Wunderlich; Samm N. House, Ed.)	\$75.00
<i>Developing Vocabulary. And Oral Language in Young Children</i> (Rebecca D. Silverman & Anna M. Hartranft)	\$27.00
<i>Skills Training for Children with Behavior Problems, Revised Edition: A Parent and Practitioner Guidebook</i> (Michael L. Bloomquist)	\$49.99
<i>Multiple Intelligences in the Classroom, 3rd Edition</i> (Thomas Armstrong)	\$20.00
TOTAL	\$309.19



City of Hyattsville

2020-21 Education Enrichment Grant Program

City of Hyattsville
2020-21 Education Enrichment Grant Application
 Due date: January 15, 2020
 Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Maleka Jackson

Position: Special Education Teacher

School: Rosa L. Parks Elementary

Email Address: Maleka.Jackson@pgcps.org

Phone Numbers: [REDACTED] [REDACTED] [REDACTED] or [REDACTED] [REDACTED] [REDACTED]

Amount Requested: \$ 500.00

Check Should be Payable To: Rosa L. Parks Elementary School

Project Start Date: February 15, 2021 Project End Date: May 15, 2021
Not before January 2021 Not after July 1, 2020

Reminder: A final report is due by July 1, 2021

SECTION 2 – SIGNATURES

Principal's Signature: Rhonda J. Summey Date: 1/15/21

Principal's Printed Name: Rhonda J. Summey

Applicant's Signature: Maleka Jackson Date: 1/12/21

Applicant's Printed Name: Maleka Jackson

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Distance Learning Supports for our Resource Students

Please attach a typed description of the grant request (three-page limit)

City of Hyattsville Education Enrichment Grants Program

SECTION 1 – APPLICANT INFORMATION

Names: Maleka Jackson, Vanessa Roberts, and Michelle Parker

Position: Resource Teachers (SPED Department)

School: Rosa L. Parks Elementary School

Email Address: maleka.jackson@pgcps.org

Phone Numbers: [REDACTED]

Amount Requested: \$500.00

Check Should be Payable To: Rosa L. Parks Elementary School

Project Start Date: February 15, 2021 Project End Date: May 15, 2021

SECTION 3 – DESCRIPTION OF GRANT REQUEST Title of Project: **Distance Learning**

Supports for our Resource Students

Description of the Grant: Supplementary support for activities and materials that will provide additional instruction and enrichment to special education students at Rosa L. Parks Elementary School to assist them in achieving their overall academic skill development/potential.

Program Description: Rosa L. Parks Elementary School is a comprehensive school that opened its doors on August 21, 2006 with a total of 27 countries represented within the make-up of the current student body. Our mission is to foster a safe and nurturing learning environment that meets the educational needs of our diverse learners. To this end, the staff actively engages parents and all community stake-holders, in the educational process. We ensure that students are exposed to rigorous instruction, foundational skills and character development. Embracing the Common Core Standards, the teachers provide challenging opportunities that promote creativity, application of scholarship to real-world problems and overall intellectual and emotional development. Our vision is to develop scholars who will go on to succeed in their careers and social life. Our hope is that our students will become productive citizens who display independent thinking and a commitment to lifelong learning who will become technically competent, culturally aware, compassionate, and resourceful. We are also committed to each student having the skills to fulfill their individual potential throughout their lives.

Rosa L. Parks Elementary School has been operating as a school-wide Title 1 Program since 2008. The goal of a Title I Program is to provide extra instructional services and activities which support students identified as failing or most “*at risk*” of failing the state's challenging performance standards in mathematics, reading and writing. Our school offers smaller classes, additional teachers and aides, opportunities for professional development for school staff, extra time for teaching students the skills that they need, a variety of supplementary teaching methods and additional teaching materials which supplement our student's regular instruction. Rosa L. Parks also offers after-school tutoring programs and extracurricular programs/clubs that enhance the skills and educational development that takes place during the regular school day.

Program Relevancy: Special education is instruction that is specially designed to meet the unique needs of a child with a disability. This means education that is developed to address that child's specific needs in order to achieve his or her highest learning potential. Since each child is unique, it is difficult to give a sweeping example of special education. In other words, it is individualized for each child. It can consist of early intervention programs to identify specific needs related to physical abilities and educational challenges, evaluations, adaptive techniques and tools to enhance those abilities.

We have 37 unique special education students in grades that range from kindergarten through 6th grade who are in need of additional support services in order for them to effectively access the general education curriculum. Having the use of manipulatives and visuals will help them conceptualize what is being taught in the general education classroom. Due to the closing of schools, our students have been deprived of the wealth of resources that we have available to utilize in the physical school building. It is our hope that our students will carry these skills throughout their academic careers and into their futures so that they will become productive citizens that will make a difference in our world.

Fund Use: The Special Education Team would like to utilize the grant monies to purchase items to improve our students overall reading, math, and written language skills. The items we selected will also help to build their confidence and improve their overall self-esteem.

Requested Grant Amount:

\$500.00

Target Population: Thirty-seven kindergarten through 6th grade special education students ages 5 through 12 at Rosa L. Parks Elementary School.

Project Timeline: February 2021 to May 2021

Reading, Math, and Writing Workbooks:

- Scholastic K Reading and Math- \$11.19 (2)
- Scholastic 1st Grade Reading and Math- \$12.59 (8)
- Scholastic 2nd Grade Reading and Math- \$13.70 (12)
- Scholastic 3rd Grade Reading and Math- \$11.34 (1)
- Scholastic 4th Grade Reading and Math- \$13.49 (2)
- Trace Letters: Alphabet Handwriting Practice \$6.75 (2)
- 200 Essential Sight Words for Kids Learning to Write and Read \$3.99 (14)
- Handwriting 3-in-1 Writing Practice \$8.99 (4)

Total: \$457.01

Writing Materials:

- Car Pencil Sharpeners \$9.99 (1)
- Bulk Bright Pencils \$6.98 (2)
- Training Pencil Grips \$13.99 (1)

Total: \$40.22

Total Cost: \$497.23

January 15, 2021

Dear City of Hyattsville Education Advisory Committee,

Thank you for giving Rosa L. Parks Elementary the opportunity to apply for the grant being offered.

As the Parent Engagement Assistant of Rosa L. Parks ES, part of my job is to make sure that all parents and families are being engaged in their children's education. I do this by hosting monthly meetings/workshops, activities or events. This year we have been doing our workshops and meetings virtually due to Distance Learning.

Most of our families are either non-English speakers or illiterate; therefore at our workshops or events we provide bilingual supplies and create hands-on educational activities in order for our families to understand. Our goal is that our parents take this information and be able to teach their children at home. To make it convenient for our families, most of these workshops are being held virtually, either early in the morning, after school or in the evening time. We try to have ready packed refreshments such as juice, cookies, chips, popcorn, fruits etc., and materials such as notebooks, pencils, glue, crayons, etc. for our families to pick up from our school and be ready for our virtual presentations, events or meeting. It is more likely for parents to engage when they have materials on hand.

If \$500 is granted, I will use \$300 for refreshments/food and \$200 for supplies and hands on activities.

I thank you for taking the time to go through my application, as we work to improve parent engagement in our school and community.

Sincerely,
Mirna Flores

Mirna Flores
Parent Engagement Assistant



On 1-15-21 Principal Stamper spoke to Brogan Perez regarding the inability of the principal to sign during this time. (DAC)

City of Hyattsville

2020-21 Education Enrichment Grant Program

City of Hyattsville

2020-21 Education Enrichment Grant Application

Due date: January 15, 2020

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: KEMS, Inc. (Kids Excelling in Math and Science)

Position: David A. Crocker, President

School: Hyattsville Middle School

Email Address: dcrocker@umd.edu

Phone Numbers: 301-699-5969; [REDACTED]

Amount Requested: \$500.00

Check Should be Payable To: KEMS, Inc.

Project Start Date: Feb. 2021 Project End Date: May 2021
Not before January 2021 Not after July 1, 2020

Reminder: A final report is due by July 1, 2021

SECTION 2 – SIGNATURES

Principal's Signature: _____ Date: _____

Principal's Printed Name: Ms. Chanita Stamper

Applicant's Signature: David A. Crocker Date: 1-14-21

Applicant's Printed Name: David A. Crocker

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: KEMS Remote Learning at HMS

Please attach a typed description of the grant request (three-page limit)



UNIVERSITY OF MARYLAND

MARYLAND SCHOOL OF PUBLIC POLICY

2101 Van Munching Hall
College Park, Maryland 20742-1821
301.405.6330 301.403.8107 FAX

Date: 15 January 2021

To: Brayan Perez (bperez@hyattsville.org) Education Enrichment Grants, City of Hyattsville
From: Dr. David A. Crocker, Director Emeritus, KEMS – Kids Excelling in Math and Science
Re: Application for Education Enrichment Grant: KEMS Remote Learning at HMS

1. Application Covering Letter (Attached)

2. Description of Grant Request

“Kids Excelling in Math and Science” (KEMS) is an after-school enrichment program in its sixth year (11th semester) at Hyattsville Middle School (HMS) in Prince George's County, Maryland. KEMS, Inc. is a not-for-profit incorporated in the state of Maryland. KEMS requests an Education Enrichment Grant (EEG) from the City of Hyattsville for \$500.00 for the 2021 spring semester. Whether or not COVID-19 is over, and EEG grant would help defray KEMS expenses with respect to mentor fingerprinting and background checks as well as liability insurance. Should the pandemic be over (highly unlikely), the funds will help pay for a UMD bus that would transport KEMS scholars and staff to the Smithsonian National History Museum (NHM), where KEMS scholars, under the guidance of NHM staff, will focus on the NHM’s exhibit on climate change, climate science, and citizen responsibility.

The KEMS curriculum ranges over the natural and environmental sciences with an emphasis on doing “hands-on” science and using science to help solve societal problems. University of Maryland (UMD) graduate and undergraduate students work with Hyattsville Middle School staff to create innovative curricular programs relevant to the needs and resources of the school and its neighborhood. In non-pandemic times, UMD students serve as KEMS mentors and role models during once-a-week sessions at Hyattsville Middle School. Teachers and mentors facilitate small-group and hands-on activities, challenge the students to think as scientists, ask questions, observe, explore, enjoy, and protect/improve their world. They also encourage teamwork, nurture leadership and citizenship skills, and help with curriculum development.

Pre-COVID-19 KEMS themes included “Climate Change and Citizen Responsibility,” “Environmental Science and Food Policy,” “Life and Technology on Planet Earth and Beyond: Science and Stewardship,” “(En)powering the World,” and “Chemistry, Food, and Agriculture: Combatting Hunger with Science and Policy.” “Water Watchers: Toward the Anacostia River and Beyond.”

Early in the 2020 spring semester KEMS was to take a field trip to the National Air and Space museum and examine a space traveler’s perspective on the “blue planet” and the issue of climate change. Later in the semester KEMS was to visit, hopefully with funding from the Hyattsville Educational Enrichment Grant, the Smithsonian National History Museum (NHM) and fully

engage in their climate change and global warming exhibit. The pandemic struck in March 2020, and KEMS had to cancel both its field trips and its

in-person engagement with HMS. Since the summer of 2020, the KEMS team has been working with HMS administrators and the two HMS teachers sponsoring KEMS to develop a role for KEMS in the virtual learning environment. Drawing on HMS's experience with remote teaching in the fall of 2020, KEMS and HMS have settled on a two-pronged approach in which KEMS provides both academic support and science enrichment to supplement HMS's educational goals during COVID-19.

The academic support initiative will provide one-on-one tutoring of HMS students in math and science. Tutoring will occur weekly and be integrated into HMS's scheduled small-group meetings on Wednesdays. Students who could benefit from additional support will be recommended by their science and math teachers and our tutoring will be informed by regular input from the recommending teacher to maximize our impact on student success. Concurrently with this tutoring initiative, we will translate our enrichment activities to a virtual environment to provide a fun and engaging supplement to classroom instruction. A new activity will be presented each week alternating between fun experiments using common household supplies (for example, exploring physics concepts through online simulators, an "Egg Drop Challenge", and identifying rocks using vinegar), and computer coding activities (using materials developed by Code.org). These activities will maintain student engagement in scientific experimentation and teach important real-world computer skills. The KEMS team has worked closely with teachers and administrators from Hyattsville Middle School in developing this two-pronged plan that will provide a safe and effective KEMS program in a virtual environment. Implementation of this plan was delayed in the fall due to new virtual safety and liability protocols, but we are ready to hit the ground running this spring and look forward to working with HMS students again soon

KEMS Staff and Team (which meets regularly on zoom to plan, evaluate and improve its interaction with HMS administrators and teachers):

- **Founder of KEMS and Director Emeritus:** Retired in 2019 from UMD's School of Public Policy, *Dr. David Crocker* is KEMS Board of Directors President
- **Hyattsville Middle School Sponsors:** *Ms. Yasmin Guzman, science teacher; Mr. Timothy Chen, mathematics teacher.*
- **Program Manager Emeritus:** *Will Hoover*, a sixth-year PhD student in the Department of Geology. A KEMS mentor for five years as well as Program Manager and Acting Director for two years, Will helps coordinate KEMS engagement with HMS.
- **Co-Directors:** *Lori Willhite (UMD PhD student, Geology); Christiana Hoff (UMD PhD student, Geology); and Robert Dalka (UMD PhD student, Physics).*
- **KEMS Mentors:** KEMS has an outstanding team of 10 female and male mentors who are UMD graduate or undergraduate students in physics, biology, geology, biogeochemistry, engineering, criminology, public policy and public leadership.

3. Target Population

KEMS targets 6th- 8th grade students at Hyattsville Middle School. KEMS has grown steadily and impressively. KEMS started with 5 students in the spring of 2016. In the last two years, we have engage with 60 HMS students and average 30-40 students in each classroom session and field trip. Entering and continuing in KEMS is cost-free, voluntary and appeals to students of

different ages, ethnic backgrounds, economic status, and learning abilities. KEMS students have been evenly divided with respect to gender, ethnicity, and grade level. Hyattsville Middle School has more than 1000 students, two-thirds of whom are of Hispanic origin, one-third are African-Americans. HMS is a Title I school, and in 70 per cent of its students enjoyed “free lunches.” KEMS caters to students who have a deep passion for and knowledge of STEM issues as well as those who have little, if any, prior exposure to – or interest in -- STEM. Older students often mentor younger students. Our sponsoring HMS teachers, who regularly participate in HMS sessions and field trips are adept at connecting KEMS lessons to those of their regular classes. One of the notable features of KEMS is the way its staff and mentors have integrated into HMS.

4. Location of the Project

In non-COVID-19 times, KEMS primarily takes place at Hyattsville Middle School. Weekly sessions are held on school grounds, utilizing classroom space as well as the school’s gardens and athletic fields. KEMS takes advantage of the many opportunities in DC and Maryland to go on field trips to EcoCity Farms, Riverdale Farmers Market, the Koshland Science Museum, the NASA-Goddard Space Center, the Parkland Water Treatment Plant, the Paint Branch Creek, and the University of Maryland’s nuclear reactor, particle acceleration lab, and biogeochemistry lab. We have been able to take advantage of these marvelous resources only because of outside funding of which Hyattsville Education Enrichment grants have been crucial.

During the pandemic, KEMS will implement the two programs described in section 1, aimed at providing academic support and engaging experiments and activities. HMS has been appropriately known for its fine programs in the creative and performing arts. We believe KEMS provides a quality STEM supplement to this important emphasis. In times of COVID, KEMS seeks to supplement HMS teachers’ remote educational opportunities, especially for those students falling behind, and to provide interested students with challenging at home science experiments.

5. Project Timeline

Should COVID-19 permit, which is unlikely, KEMS will launch in February 2021 and have a field trip to the Smithsonian National History Museum in April. Should COVID-19 continue in spring 2021, as is likely, KEMS will launch in the first week of February and continue until early May with weekly tutoring hours on Wednesday and following our previously developed set of weekly experiments and activities.

6. Detailed Budget Plan for Spring 2021 (Pandemic Income and Expenses: *)

Income	Expenses
\$750.00 Smithsonian History Museum (pending)	750.00 UMD bus o Smithsonian Museum
\$500.00 Do Good Challenge Mini Grant (pending)*	\$500.00 Student weekly snacks and juice
\$500.00 Hyattsville Educational Enrichment Grant (pending)*	\$625.00 Ten Volunteers finger printing and background checks @\$62.50 each; (Required) * \$350 science materials (for making online videos)
	\$500 Liability Insurance
Non-Pandemic Total: \$1,750.00	Non-Pandemic Total: \$2,725.00
*Pandemic Total: \$1,000.00	*Pandemic Total: 1,475.00

7. COVID-19 Safety Measures: KEMS will comply with PGCPs and HMS safety measures



City of Hyattsville

2020-21 Education Enrichment Grant Program

City of Hyattsville

2020-21 Education Enrichment Grant Application

Due date: January 15, 2020

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: Brandon Fuller

Position: Theatre Arts Department Chairperson

School: Northwestern High School

Email Address: brandon.fuller@pgcps.org

Phone Numbers: [REDACTED]

Amount Requested: \$500

Check Should be Payable To: Northwestern High School attn: Wildcat Company

Project Start Date: 01/20/2021
Not before January 2021

Project End Date: 05/2021
Not after July 1, 2020

Reminder: A final report is due by July 1, 2021

SECTION 2 – SIGNATURES

Principal's Signature: Carlene Murray, Ed.D. Date: 01-15-2021

Principal's Printed Name: Carlene Murray, Ed.D.

Applicant's Signature: Fuller Date: 01/15/2021

Applicant's Printed Name: BRANDON FULLER

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: NHS Little Mermaid, Jr.

Please attach a typed description of the grant request (three-page limit)

City of Hyattsville Education Enrichment Grant
Northwestern High School
Wildcat Company

1. Description of Grant Request

- The Undercats Show Choir is a newly formed competition vocal group at Northwestern High School. It is a selected group of 20 students (including performers and stage managers) who learn additional selections of choral works. This group combines all art forms of acting, singing, and dancing in order to put on a standing obvation worthy performance every time. The students are challenged to apply their previous knowledge of the arts while also being able to be adaptable to new things and cross-relate their art forms in performance. This can include dancing while singing, the act of facial expressions (acting) while singing, and many more.
- In April 2021, the Show Choir plans to produce the show *Little Mermaid, Jr.* This will be the first major production for the group. The \$500 grant will allow financial stability in paying for the students licensing rights rather than asking them to pay out of pocket.

2. Target Population

- The target population includes the twenty students who are involved in the Undercats Show Choir. These students include seven Visual and Performing Arts students, five athletes, and nine general students. This group comes from all educational settings such as artist, performer, athlete, pianist, and general student.
- Though the beauty of the group is them all coming together to create something that is completely new to not only Northwestern High School, but our general area of Prince George's County as well. Yes, the twenty students will be directly affected by the grant, but the whole school will have the chance to bring home a first of its kind trophy.
- The students in this Show Choir struggle financially. The rights of the virtual production are \$1,020. Asking even a fourth of this amount will be very difficult for them to come up with. This grant will give the group access to share the funds with the students and start raising money for their show.

3. Location of the Project

- The location of this project will happen virtually in the student's and director's home. They will record and submit their recording to the director to edit.

4. Project Timeline

- The rehearsal process is underway. Cast has been made and the production will go up in April 2021.

5. Detailed Budget Plan

- See the attached contract.

Your MTI Rep: **ADAM DEREMER**
 Your MTI Account Number: **5523570**
 Contract No: **9663430**

Licensee:

NORTHWESTERN HIGH SCHOOL
 C/O: BRANDON FULLER
 7000 ADELPHI ROAD
 HYATTSVILLE, MD 20782

TELE#: 3019851820 FAX:
 E-MAIL: leona.lowery@pgcps.org

- REPRINT -

Contract Issue Date: 01/15/21
 Contract Expiration Date: 02/26/21
 Valid For Performances From: 03/19/21 - 03/20/21

MTI Access Code: LIT1585402

PRODUCTION CONTRACT for DISNEY'S THE LITTLE MERMAID JR

AMOUNT ENCLOSED

SHOWKIT™

Royalty A) For ___ number of performances @ \$325.00 for each regular, benefit or other performance, for a total of:.....\$ _____
 Regular Performance
 Seating Limited to 350 per Performance

Non-Refundable Materials Fee (See Additional Materials Order Form for a list of ShowKit™ contents) \$ 695.00

SHOWKIT SHIPPING (Rush Delivery available for \$85.00 in U.S.): \$ 40.00
Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.

SALES TAX (where applicable) \$ _____

ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form — please attach): \$ _____

TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds): \$ _____

PAYMENT

- CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)
- CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS
 Card Number: _____ Expiration Date: _____
 Name on card: _____
 Signature: _____ Amount: _____
- PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

SHIPPING

Shipping Address: _____
(No P.O. Boxes)

City: _____ State/Province: _____ Zip/Postal Code: _____

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

ACCEPTANCE

ShowKits™ are non-transferable and non-refundable.
 With this contract you are agreeing to produce DISNEY'S THE LITTLE MERMAID JR
 By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: _____ Title: _____
 Authorized Signature: _____ Date: _____
 Email: _____ Day Phone: () _____

PLEASE COMPLETE, SIGN AND RETURN ONE (1) COPY OF THIS PRODUCTION CONTRACT WITH FULL PAYMENT. BE SURE TO RETURN THE ADDITIONAL RESOURCES ORDER FORM AND/OR RIDER(S) IF APPLICABLE.

Your MTI Rep: ADAM DEREMER
 Your MTI Account Number: 5523570
 Contract No: 9663430

Licensee:

NORTHWESTERN HIGH SCHOOL
 C/O: BRANDON FULLER
 7000 ADELPHI ROAD
 HYATTSVILLE, MD 20782

TELE#: 3019851820 FAX:
 E-MAIL: leona.lowery@pgcps.org

- REPRINT -

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PRODUCTION CONTRACT for DISNEY'S THE LITTLE MERMAID JR

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 Regular Performance
 Seating Limited to 350 per Performance

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Rush Delivery available in Canada for \$115.00. Canadian Shipments are by most efficient carrier, unless otherwise instructed.

SALES TAX (where applicable) \$ _____

ADDITIONAL MATERIALS TOTAL (from Additional Materials Order Form — please attach): \$ _____

TOTAL AMOUNT ENCLOSED (Payable in U.S. Funds): \$

PAYMENT

- CHECK or MONEY ORDER (No personal checks accepted. Make payable to MUSIC THEATRE INTERNATIONAL)
- CREDIT CARD: (circle one) VISA MASTERCARD AMERICAN EXPRESS
 Card Number: _____ Expiration Date: _____
 Name on card: _____
 Signature: _____ Amount: _____
- PURCHASE ORDERS: For schools and government agencies only, a signed, authorized purchase order is acceptable payment.

SHIPPING

Shipping Address: _____
(No P.O. Boxes)

City: _____ State/Province: _____ Zip/Postal Code: _____

Note: The ShowKit™ materials will be shipped upon receipt of a signed copy of the Production Contract and the full applicable fees. Please allow approximately ten (10) days for processing.

ACCEPTANCE

ShowKits™ are non-transferable and non-refundable.
 With this contract you are agreeing to produce DISNEY'S THE LITTLE MERMAID JR
 By signing below, you agree to the terms and conditions set forth in the Dramatic Performing Rights License.

Print Your Name: _____ Title: _____
 Authorized Signature: _____ Date: _____
 Email: _____ Day Phone: () _____

PLEASE COMPLETE, SIGN AND RETURN ONE (1) COPY OF THIS PRODUCTION CONTRACT WITH FULL PAYMENT. BE SURE TO RETURN THE ADDITIONAL RESOURCES ORDER FORM AND/OR RIDER(S) IF APPLICABLE.

ADDITIONAL MATERIALS ORDER FORM

You can order additional materials and theatrical resources at the following rates.

To order, simply indicate the quantity of each item you would like and add the Grand Total to the Confirmation Page of this Production Contract.

ITEM	QUANTITY	COST EACH	TOTAL
	ADDITIONAL MATERIALS		
ACTOR'S BOOK	_____ x	\$ 10.00	= \$ _____.
DIRECTOR'S GUIDE	_____ x	\$ 100.00	= \$ _____.
PIANO VOCAL SCORE	_____ x	\$ 40.00	= \$ _____.
	THEATRICAL RESOURCES		
ACTOR'S BOOK TENPACK	_____ x	\$ 75.00	= \$ _____.
CUSTOMIZABLE SHOW POSTERS AND ARTWORK	_____ x	\$ 175.00	= \$ _____.
HOW DOES THE SHOW GO ON?	_____ x	\$ 21.00	= \$ _____.
LOGO PACK DIGITAL	_____ x	\$ 75.00	= \$ _____.
PRODUCTIONPRO	_____ x	\$ 199.00	= \$ _____.
SCENIC PROJECTIONS-JR ANIMATED	_____ x	\$ 645.00	= \$ _____.
SCENIC PROJECTIONS-JR STILL	_____ x	\$ 295.00	= \$ _____.
SUBPLOT CUSTOMIZED SHOW POSTER ***			
VIDEO LICENSE	_____ x	\$ 75.00	= \$ _____.
VIRTUAL STAGE MANAGER ***			
LOGO TEES SIX-PACK ADULT LARGE	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK ADULT MEDIUM	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK ADULT SMALL	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK ADULT X-LARGE	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK ADULT XX-LARGE	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK CHILD LARGE	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK CHILD MEDIUM	_____ x	\$ 80.00	= \$ _____.
LOGO TEES SIX-PACK CHILD SMALL	_____ x	\$ 80.00	= \$ _____.

Add total for all items here.

ADDITIONAL MATERIALS TOTAL:

ADDITIONAL MATERIALS SHIPPING

(do not apply shipping charge for Video License, Logo Packs, or RehearScore):

Add. Materials Total	Ground	Rush	Add. Materials Total	Ground	Rush
\$0 - \$100	\$ 8.50	\$38.25	\$401 - 500	\$22.50	\$101.25
\$101 - \$200	\$12.00	\$54.00	\$501 - 600	\$26.00	\$117.00
\$201 - \$300	\$15.50	\$69.75	\$601 - 700	\$29.50	\$132.75
\$301 - \$400	\$19.00	\$85.50	\$700 and up	(call for shipping rates)	

\$ _____

\$ _____

Make sure to enter (above) the appropriate Additional Materials Shipping Charge based on the tables on the left. US and Canada only. Customers in other countries must contact MTI for exact shipping fees.

SALES TAX (CA, MN, NJ, NY):

NY & MN: Apply to Material and Shipping fees. CA & NJ residents apply to Materials ONLY

\$ _____

ADDITIONAL MATERIALS GRAND TOTAL (add this total to Contract Confirmation Page) \$ _____

You MUST return this form along with your contract to receive materials. All sales are final. No refunds or exchanges.

***See <https://www.mtishows.com/production-resources> for pricing.

*** Customized Poster requires purchase of Logo Pack. If you order a Customized Poster without ordering a Logo Pack, a Logo Pack (at \$75) will automatically be added to your order.***

RETURN THIS PAGE ONLY IF ORDERING ADDITIONAL MATERIALS



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-211-FY21

2/1/2021

10.c)

Submitted by: Laura Reams
Submitting Department: City Clerk
Agenda Section: Consent

Item Title:

Schedule Public Hearing for Traffic Calming Petition - Oliver Street

Suggested Action:

I move that the City Council schedule a Public Hearing for Monday, March 1, 2021 at 6:30 PM, to consider public testimony regarding a Traffic Calming Petition submitted for the 3900 block of Oliver Street, located in Ward 3.

Summary Background:

The City received a petition for traffic calming device(s) for the 3900 block of Oliver Street on November 6, 2020. The petition was validated by the City Clerk's office to meet the required 60% signature threshold.

Per Section 114-8 of the Hyattsville Charter and Code, the City has begun traffic studies to determine if a traffic calming device is in the interests of both best traffic engineering practice and public safety.

Next Steps:

The City of Hyattsville Mayor and Council will conduct a Public Hearing on Monday, March 1, 2021 at 6:30 p.m. (prior to the City Council Meeting). The Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing, unless, due to extraordinary circumstances, the time limit is extended by a majority vote of the City Council. The petitioners will be notified of the decision of the Mayor and City Council by the City Clerk and the decision will be published in the Hyattsville City Council Meeting Minutes.

Fiscal Impact:

N/A

City Administrator Comments:

Recommend approval.

Community Engagement:

The City will send notices to the residents of the 3900 and adjacent blocks to inform them of the public hearing. Additionally, the hearing will be advertised through the City's social and print media avenues.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

PETITION TO THE CITY OF HYATTSVILLE

Petition Summary & Background Information:

(Please print, attach additional sheets as needed)

Cars routinely speed upwards of 50 mph coming in from Queens Chapel Road or heading toward it. Numerous families with small children live on the street, and parents are afraid for their safety with the reckless drivers using it as a cut-through or drag-racing lane. (25 children live between these streets)

Action petitioned for:

(Please print) **THE ACTION PETITIONED FOR MUST BE PRINTED ON EACH SIGNATURE PAGE**

A speed bump on Oliver Street between 39th place and 41st Avenue, or a similar traffic calming device.

Contact Person	Address	Phone Number	Email Address
Samuel (Joe) Lattaud	4000 Oliver St. Hyattsville, MD 20782	[REDACTED]	[REDACTED]

#	Date	Name (Please Print)	Signature	Address	Phone #
1	10/9/20	Sam Lattaud	[Signature]	4000 Oliver St. Hyattsville, MD 20782	[REDACTED]
2	10/9/20	Jonathan Lewis	[Signature]	6110 York Ave Hyattsville, MD	[REDACTED]
3	10/10/20	Karen L Prentice Karen Prentice	[Signature]	3924 Oliver St. Hyattsville MD 20782	[REDACTED]
4	10-10-1	MARVIN FERRIS	[Signature]	3918 OLIVER ST HYATTSVILLE	[REDACTED]
5	10/10	RANEON LARA	[Signature]	3917 OLIVER ST HYATTSVILLE, MD 20782	[REDACTED]

PETITION TO THE CITY OF HYATTSVILLE

Action petitioned for:

(Please print) **THE ACTION PETITIONED FOR MUST BE PRINTED ON EACH SIGNATURE PAGE**

A speed bump on Oliver St. between 39th Place and 41st Ave, or a similar traffic calming device

#	Date	Name (Please Print)	Signature	Address	Phone #
6	10/10	Claire Parake + Thomas Tambes	Claire Parake Thomas Tambes	3914 Oliver St Hyattsville, MD	
7	10/10	Robert Mellem	[Signature]	6922 Oliver St Hyattsville MD	
8	10/10	Catherine Falvey	Catherine Falvey	3921 Oliver St. Hyattsville MD 20782	
9	10/10	Charles Fozard	Charles Fozard	4001 Oliver St Hyattsville, MD 20782	
10	10/10	Alejandra Argueta	Alejandra Argueta	3920 Oliver St Hyattsville MD 20782	
11	10/10	Carla Mannings	Carla Mannings	3913 Oliver St. Hyattsville, MD 20782	
12	10/10/20	Greta Reitmunn	Greta Reitmunn	3915 Oliver St. Hyattsville MD 20782	
13	10/10/20	Ben Kazmowski	[Signature]	3911 Oliver St. Hyattsville, MD 20782	
14	10/13/20	James Wigley	James Wigley	3916 Oliver St. Hyattsville, MD 20782	
15	10/14/20	Shenan Smith	Shenan Smith	4003 Oliver St Hyattsville MD 20782	
16	11/4/20	Jonathan Vagen	[Signature]	4006 Oliver St Hyattsville MD 20782	

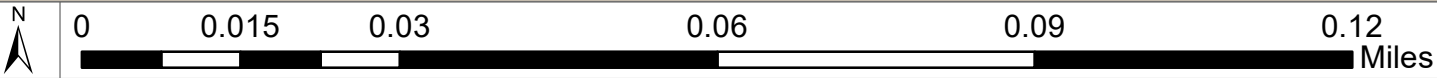
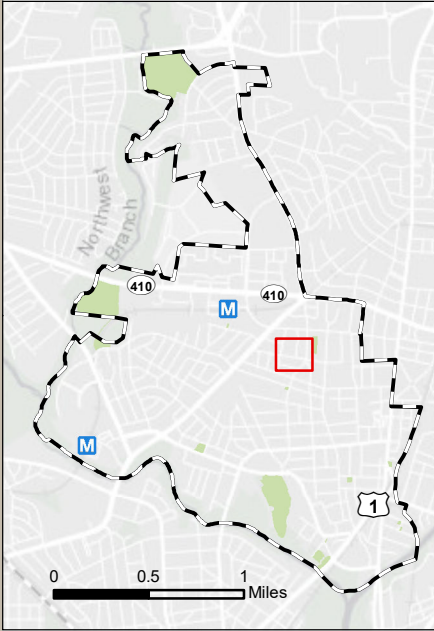
Traffic Calming Request

4000 Oliver St

Legend

- Properties of Interest
- Properties
- City Boundary
- Buildings
- Parks
- Metro Stations

Coordinate System: NAD 1983 StatePlane Maryland FIPS 1900 Feet

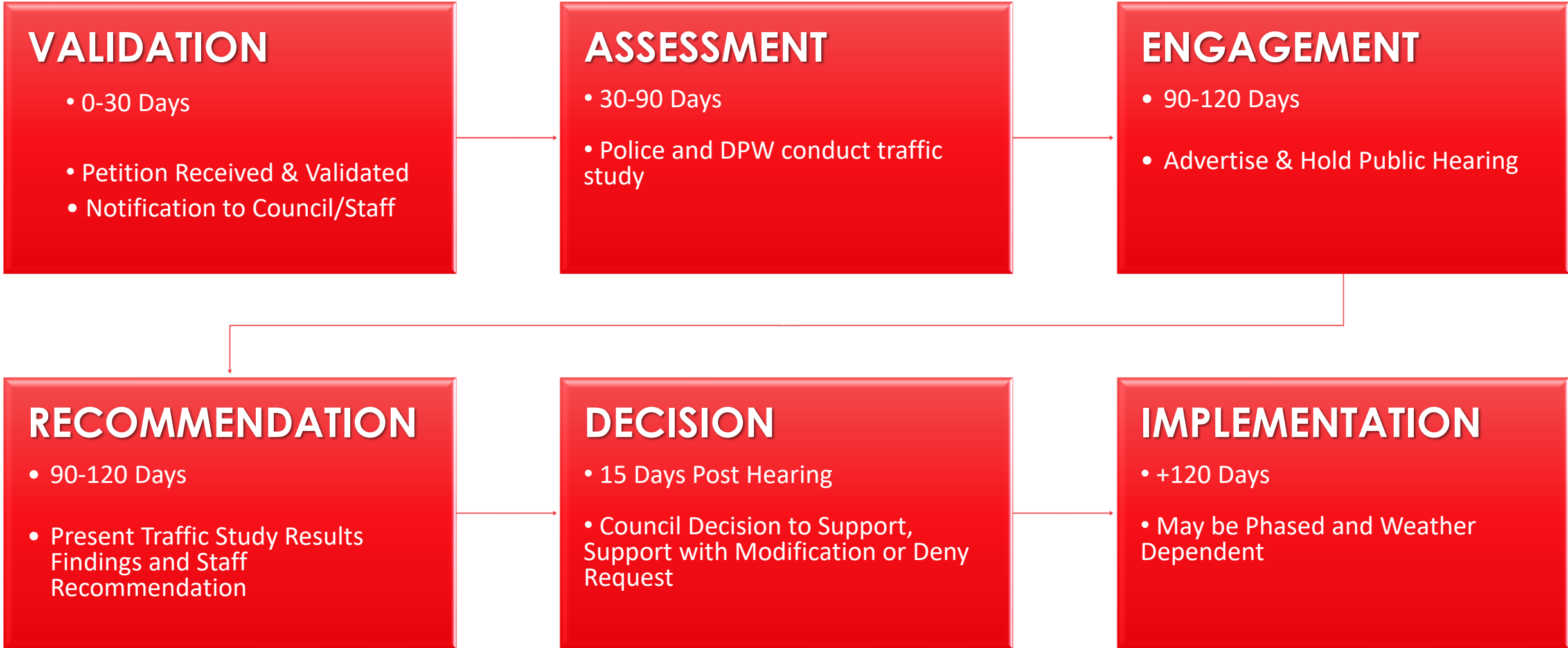
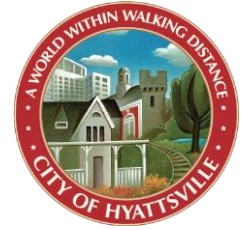


Map Produced by Hyattsville GIS
January 13, 2021

Department of Community & Economic Development
www.hyattsville.org
(301) 985-5000



TRAFFIC CALMING PROCEDURES



§ 114-8. Traffic calming devices. [Added 8-1-94 by HB No. 8-94, Amended 2-21-95 by HB No. 8-94, 2-21-95 by HB No. 01-95, Amended on 3-27-11 by HO-2011-01]

A. Definitions: As used in this Ordinance, all terms shall have the definitions and meanings provided in the Maryland Code Annotated, Transportation Article, unless otherwise indicated. The following terms shall have the meanings indicated:

(1) "Traffic calming device" is a physical device used to regulate, guide, slow, and/or control traffic, for the purpose of pedestrian and traffic safety. The term traffic calming device includes but is not limited to the following devices:

(a) Speed zones: an identifiable area of reduced speed, indicated by signage or otherwise.

(b) Speed humps: a raised or manually installed section of asphalt or other construction material constructed on a roadway, with a dip and crown shaped as viewed in cross section, on a base ordinarily twenty-two feet (22'), measured parallel to the curb of the roadway, and with a height not less than three (3) inches nor more than four (4) inches.

(c) Raised intersections: contrasting surfaces such as brick, cobblestones, concrete, or other construction material in place of street surfaces at the intersection of two streets.

(d) Traffic islands, circles and lateral shifts: physical barriers placed in the street to direct traffic in a specific direction including both temporary and permanent structures which do or do not contain landscaping.

(e) Rumble strips: physical devices attached to, or constructed in the road surface to provide contrast to the road surface in order to slow traffic.

(f) Chokers: a portion of the sidewalk extending out approximately six (6) to eight (8) feet into the street.

(2) "Unit block": unit block shall mean a subsection of, or a separate and distinct, but attached portion of a street, of no specific length or width, but which has been numerically designated and identified a part of that street. Each street may consist of numerous unit blocks.

(3) "Dwelling unit": one (1) or more rooms arranged for the use of one (1) or more individuals living together as a single housekeeping unit, with cooking, living, sanitary and sleeping facilities as defined by the Prince George's County Housing Code.

(4) "Eligible signature": the signature of an individual, over the age of eighteen (18), residing in a dwelling unit located on a street:

(A) upon which the installation of a traffic calming device is being considered, or

(B) within one (1) unit block of such streets upon where the installation of a traffic calming device is being considered for only a portion of such street, or

(C) that is only accessible over a street for which the installation of the traffic calming device is being considered and provides the only means of ingress and egress, or

(D) or in an area which the City Clerk pursuant to the discretion granted in subsection B (2) (b) determines should be surveyed.

Only one eligible signature per dwelling unit will be considered for any of the purposes set forth in this Ordinance.

HYATTSVILLE CHARTER AND CODE

B. Request for traffic calming device installation:

Requests for the installation of a traffic calming device may be made by petition subject to the following conditions.

(1) Residents of a street may request the installation of a traffic calming device by submitting a petition to the City Administrator containing eligible signatures from at least sixty percent (60%) of dwelling units located on the street, stating that such individuals want a traffic calming device. Such petition need not conform to the requirements in the Charter for petitions.

(2) If the traffic calming device is being requested for only a portion of a street, the petition containing at least sixty percent (60%) of eligible signatures must be circulated to individuals residing in dwelling units located on the unit block on which the traffic calming device will be installed and to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site.

(a) If the street upon which the traffic calming device is to be installed provides the only means of ingress and/or egress for other streets, the petition containing at least sixty (60%) of eligible signatures must be circulated to the residents of such other streets.

(b) The City Clerk retains sole discretion to determine if residents of additional streets will be surveyed, based upon circumstances that could impact such residents.

(3) The City Clerk will validate petitions submitted to the City Administrator to determine that said petitions are in compliance with applicable provision of this Article. The City Clerk shall inform the City Council, petitioners, the City Administrator, Director of Public Works and the Police Chief, as to whether the petition complies with this Article. If the petition is in compliance, the department heads will jointly undertake to assess the location of the request and determine if a traffic calming device is in the interests of both best traffic engineering practice and public safety; and the Mayor who will schedule a public hearing in accordance with subsection C, below.

(4) The City Clerk shall develop and distribute a standardized “request for traffic calming device” petition form sufficient for use in accordance with this subsection.

C. Procedures for public hearings on traffic calming device installations:

(1) Conduct of Public Hearing: the Mayor shall schedule a public hearing after being notified by the City Clerk in accordance with subsection B. (3) that the petition is valid.

(a) Notice of the hearing will be given to all residents of the street upon which the proposed traffic calming device is to be installed; and

(b) If the traffic calming device is being requested for only a portion of the street, notice will be given to residents of dwelling units located on the unit block on which the traffic calming device will be installed and also to individuals residing in dwelling units located within one (1) unit block of the block containing the requested installation site; and

(c) If the traffic calming device is to be installed on a street which provides the only means of ingress and/or egress for other streets, the notice will be given to residents of such other streets, by the following means:

(i) Publication in the Hyattsville Reporter or in a paper having circulation in the City.

(ii) Advertisement on the City of Hyattsville’s cable television channel.

HYATTSVILLE CHARTER AND CODE

(2) Factors considered: The following factors shall be taken into consideration as guidance in determining whether to install a traffic calming device. The factors listed below shall not be considered exclusive.

(a) Whether the street where installation of a traffic calming device is proposed has a speeding problem, which has been identified through a combination of residents' complaints, police radar surveillance and ticketing practices, accident statistics, electronic traffic counts and/or a history of previous efforts to control speeding which cannot be alleviated in any way other than a traffic calming device. The Department of Public Works shall provide a report of the electronic traffic count data of the proposed street to determine the traffic and speed issues.

(b) Whether the street carries a sufficient volume of non-residential traffic in addition to the general residential traffic, so that the requested traffic calming device is appropriate.

(c) The impact of a traffic calming device on public transportation, police and fire apparatus.

(d) The impact of a traffic calming device on adjacent neighborhoods.

(3) Decision: The Mayor and City Council will announce their decision to approve, approve with modifications, or deny the requested traffic calming device within fifteen (15) days of the close of the hearing unless, due to extraordinary circumstances, the time limit is extended by majority vote of the City Council.

(4) Notification of decision: The petitioners will be notified of the decision of the Mayor and City Council by the City Clerk and the decision will be published in the Hyattsville City Council Meeting Minutes.

D. Procedures for removing a traffic calming device installation:

(1) A request for removal of a traffic calming device, installed pursuant to subsection C above, may be by petition containing eligible signatures from sixty percent (60%) of the dwelling units located on the street upon which the traffic calming device has been installed or

(2) If the traffic calming device has been installed for only a portion of the street, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the unit block on which the traffic calming device was installed and dwelling units located within one (1) unit block of the requested removal site; or

(3) If the traffic calming device has been installed on a street that provides the only means of ingress and/or egress for other streets, the petition requesting removal may be signed by eligible signatures from sixty percent (60%) of the dwelling units located on the street and such other streets.

(4) No petition will be considered until six (6) months have elapsed since the initial installation of the traffic calming device.

E. Miscellaneous:

(1) Placement of traffic calming device near schools, parks and playgrounds: the Mayor and Council may initiate the installation of traffic calming device on streets adjacent to neighborhood parks, playgrounds, and schools or on commercial areas.

(2) Authority of City over traffic calming devices.

HYATTSVILLE CHARTER AND CODE

(a) Nothing in these guidelines shall be construed as preempting the City, at its initiative, from installing, altering, maintaining or removing a traffic calming device installation. The City Administrator will notify, pursuant to the notice provisions stated in subsection c. above, the appropriate affected residents of the proposed changes regarding a traffic calming device.

F. Installation and maintenance:

(1) In the regulation and supervision of traffic, the Public Works Director is authorized to construct, install, place, erect, and maintain upon the public highways of the City those traffic calming device installations and proper signage as the Mayor and Council have or may direct at the locations designated by the Mayor and Council.

(2) All speed humps installed pursuant with this Ordinance shall ordinarily:

(A) Consist of one (1) or more speed humps spaced every two hundred (200) to five hundred (500) feet along public street or alley;

(B) Not be placed within two hundred (200) feet of a stop sign unless required by special circumstances as determined by the Director of Public Works; and

(C) Be painted with distinctive markings which should include reflective paint or tape.

(3) Warning signs marked “speed humps” shall be placed on the right hand side of the street at the approach to each speed hump.

§ 114-9. Speed monitoring systems. [Rewritten on 3-27-11 by HO-2011-01, Amended 3-18-13 by HO-39-03-13, Amended 8-4-14 by HO 2014-06]

A. A “speed monitoring system,” as defined in Maryland law, means a device with one or more motor vehicle sensors producing recorded images of motor vehicles traveling at least twelve (12) miles per hour above the posted speed limit.

B. No more than ten (10) school zone speed monitoring systems as outlined in §21-809 of the Transportation Article of the Annotated Code of Maryland are hereby authorized at locations, determined by the Chief of Police or his/her designee after consultation with and agreement of the City Administrator, in school zones within the City, as established under §21-803.1 of the Transportation Article of the Annotated Code of Maryland.

C. Before activating a speed monitoring system in any school zone at any location where such a system had not been previously moved or placed, the City shall:

1. Publish notice of the location(s) of the speed monitoring system(s) on the City website and in a newspaper of general circulation within the City; and

2. Ensure that each sign that designates a school zone has in close proximity to it a sign that indicates that speed monitoring systems are in use in the school zone and that the signage is in accordance with the manual for and that the specifications for a uniform system of traffic control devices adopted by the State Highway Administration.

D. The City shall name a City employee as Program Administrator to oversee the contract with the speed monitoring system contractor and shall also name another City employee who has not been involved in monitoring system citations, to investigate and respond to questions or concerns about the City’s speed monitoring systems as outlined in §21-809(b)(1)(ix) of the Transportation Article.

E. Unless otherwise provided by law, the school zone speed monitoring system may operate



City of Hyattsville

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Agenda Item Report

File #: HCC-210-FY21

2/1/2021

11.a)

Submitted by: Carrianna Suiter
Submitting Department: Legislative
Agenda Section: Discussion

Item Title:
Hyattsville COVID-19 Restaurant Relief

Suggested Action:

I move that the Mayor and Council amend the Fiscal Year 2021 (FY21) Special Revenue Funds Budget and re-appropriate \$66,000 of the remaining \$74,000 originally allocated to Employ Prince George's from the Hyattsville Pandemic Relief fund to support regionally and locally owned full-service restaurants, distilleries, breweries, and wineries/meaderies in the City of Hyattsville. This funding will provide \$2,000 to each qualifying restaurant to be used towards rent, utilities, Personal Protective Equipment (PPE), takeout supplies, and other pandemic related overhead. These funds should be allocated by April 30, 2021.

Summary Background:

In May of 2020, the Hyattsville City Council created a \$1 million-dollar COVID-19 Pandemic Relief Fund to reduce the impact of economic hardships arising from the COVID-19 pandemic. Of the \$1 million dollars that was appropriated to Employ Prince George's, \$74,000 remains. As restaurants have been unable to serve diners indoors in accordance with the Prince George's County ban on indoor dining (scheduled to be lifted 1/29/21), as outdoor dining is untenable for most diners in the winter months, and as food delivery apps take a significant portion of the cost to the consumer (typically 30% of each order price), our locally owned full-service restaurants are struggling. This \$2,000 in funding is intended to help those restaurants weather this latest hurdle.

Staff support will be required from Community and Economic Development and Communications for outreach and processing applications.

Next Steps:

Council action.

Fiscal Impact:

Re-appropriation of \$66K

City Administrator Comments:

For Discussion

Community Engagement:

Outreach to eligible restaurants.

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

N/A



Council Agenda Form

MOTION #	DRAFT #
DATE SUBMITTED:	DATE TO GO BEFORE COUNCIL: LEAVE BLANK
SUBMITTED BY:	
DEPARTMENT: Legislative	

TITLE OF MOTION: Hyattsville Restaurant Relief
RECOMMENDATION: I move that the Mayor and Council amend the FY21 Special Revenue Funds Budget and re-appropriate \$60,000 of the remaining \$83,000 from the Hyattsville Pandemic Relief fund to support regionally and locally owned full-service restaurants in the City of Hyattsville. This funding will provide \$2,000 to each qualifying restaurant to be used towards rent, utilities, PPE, take out supplies, and other pandemic related overhead. These funds should be allocated by April 30, 2021.
SUMMARY BACKGROUND: In May of 2020 the Hyattsville City Council created a \$1 million-dollar COVID-19 Pandemic Relief Fund to reduce the impact of economic hardships arising from the COVID-19 pandemic. Of the \$1 million dollars, \$83,000 remains. As restaurants have been unable to serve diners indoors in accordance with the Prince George’s County ban on indoor dining (scheduled to be lifted 1/29/21), and outdoor dining is untenable for most diners in the winter months, and food delivery apps take a significant cut (typically 30%) cut of each order price, our locally owned full-service restaurants are struggling. This \$2,000 in funding is intended to help those restaurants weather this latest hurdle.
ANTICIPATED STAFF RESOURCES REQUIRED TO IMPLEMENT:
NEXT STEPS:
CITY ADMINISTRATOR / DEPARTMENT DIRECTOR COMMENT:
SUPPORTING DOCUMENTATION:
FISCAL IMPACT:
COMMUNITY ENGAGEMENT:
STRATEGIC GOALS AND ACTIONS:

LEGAL REVIEW REQUIRED?:

DRAFT



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Agenda Item Report

File #: HCC-214-FY21

2/1/2021

11.b)

Submitted by: Michelle Dunklee
Submitting Department: Police Department
Agenda Section: Discussion

Item Title:

Purchase of BolaWrap Devices and Cartridges

Suggested Action:

I move that the Mayor and Council authorize the expenditure in the amount of \$12,039 to East Coast Tactical for the purchase of 10 BolaWrap devices and 90 cartridges to be divided between each squad and our Emergency Response Team. The funding source for this purchase is the speed camera special revenue fund.

I further move that, upon procurement, the Hyattsville City Police Department move swiftly to adequately train and staff members of each squad and the Emergency Response Team on the appropriate use and deployment of the BolaWrap Device.

Summary Background:

One of the most challenging duties our officers face is the apprehension of persons that are in a mental health crisis. We spend a great deal of training time learning de-escalation techniques like Integrating Communications, Assessment, and Tactics (ICAT). This past year, Chief Awad and Deputy Chief Dunklee attended a demonstration of the BolaWrap. It is designed to restrain someone without using force. Non-compliant subjects in mental crisis and drug impaired persons are often incapable of comprehending the commands of officers. The BolaWrap enables Police officers to restrain subjects safely and with very low risk of injury. The Police department would like to add the BolaWrap as another tool that our officers can use when appropriate for the situation.

The Police Department received two quotes for this item and East Coast Tactical was the lowest priced vendor.

Note - the item was initially discussed on 1/19.

Next Steps:

Approval from Mayor and Council.

Fiscal Impact:

\$12,039.00

City Administrator Comments:

Recommend Support. This less than lethal option will be a great asset to our department

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

Complete





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Agenda Item Report

File #: HCC-208-FY21

2/1/2021

13.a)

Submitted by: Click or tap here to enter text.

Submitting Department: Choose an item.

Agenda Section: Choose an item.

Item Title:

Main City Calendar February 2 - February 16, 2021

Suggested Action:

N/A

Summary Background:

N/A

Next Steps:

N/A

Fiscal Impact:

N/A

City Administrator Comments:

N/A

Community Engagement:

N/A

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

City Calendar: February 2 – February 16, 2021

City Council meetings will continue as scheduled and will be accessible to the public through web stream and cable. Public comment will be accepted electronically, and participants can join the virtual meeting after registration. For more information visit: hyattsville.org/meetings

Creative Minds at Home

Tuesday, February 2nd, 9th, and 16th 11:00 AM (Virtual Meetings)

Board of Supervisors of Elections Meeting

Tuesday, February 2nd 4:00 PM (Virtual Meeting)

Education Advisory Committee Meeting

Thursday, February 4th, 6:30 PM (Virtual Meeting)

Shade Tree Board Meeting

Friday, February 5th, 1:30 PM (Virtual Meeting)

Election 2021 Candidate Information Session

Tuesday, February 9th, 6:00 PM (Virtual Meeting)

Hyattsville Environment Committee Meeting

Tuesday, February 9th, 7:00 PM (Virtual Meeting)

Police and Public Safety Citizens' Advisory Committee Meeting

Wednesday, February 10th, 7:30 PM (Virtual Meeting)

Ethics Commission Meeting

Thursday, February 11th, 7:00 PM (Virtual Meeting)

Ward 2 Check-in

Monday, February 15th, 7:00 PM (Virtual Meeting)

City Council Meeting

Tuesday, February 16th, 7:00 PM (Virtual Meeting)

All events scheduled for February 17, 2021 and beyond may still be subject to cancellation due to the COVID-19 emergency. For updated details on meetings and events, visit hyattsville.org

The following weekly program offerings and City events are canceled through Tuesday, February 16, 2021.

- Ageless Grace Exercise Classes
- Community Yoga
- Senior Bus Trips
- Police Ride-Alongs
- Invasive Plant Removals
- Call-a-Bus Transportation Services

Main City Calendar: February 2 – February 16, 2021

The following services will be suspended or limited through Tuesday, February 16, 2021.

- Notary and Fingerprint Services
- Licensing and Permitting

The following services and activities will continue as scheduled:

- Police patrols and emergency response
- Solid waste, recycling, and compost collections
- Parking enforcement
- Bulk trash pick-up will resume the first week in March and continue every other Wednesday thereafter. Residents must sign up in advance.