

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Summary Regular Meeting

[https://us06web.zoom.us/webinar/register/WN\\_hW2igPaaRlic8sfP1lchTA](https://us06web.zoom.us/webinar/register/WN_hW2igPaaRlic8sfP1lchTA)

**Monday, June 3, 2024**

**7:00 PM**

**Virtual**

## City Council

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2 Absent**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3 Absent**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

## **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, June 3, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_hW2igPaaRlic8sfP1lcHtA](https://us06web.zoom.us/webinar/register/WN_hW2igPaaRlic8sfP1lcHtA)

1. **Call to Order and Council Roll Call**  
**The meeting was called to order at 7:22 p.m. (Late start due to 6:30 p.m. Public Hearing)**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda** **Agenda amended to move item 9.f to the Action Agenda.**  
**Amended Agenda Approved, Unanimous**
4. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
5. **City Administrator Update (7:20 p.m - 7:40 p.m.)**
6. **Presentations (7:40 p.m. - 8:10 p.m.)**
  - 6.a. **ARPA Status Update from Thomas Michael LLC** [HCC-361-FY24](#)

Thomas Himler of Thomas Michael LLC, the consultant the City has engaged to advise on compliance with federal rules related to American Rescue Plan Act funds, will provide a presentation to Council on the current status of ARPA funds. He will also provide a summary of suggested actions for Council discussion.

**Sponsors:** City Administrator

**Attachments:** [SLFRF Status and Recommendations - City Council - June 3rd 2024 - Final](#)

**7. Proclamations Approved, Unanimous****7.a. Proclamation in Celebration of June as Immigrant Heritage Month [HCC-353-FY24](#)**

I move the Mayor and Council adopt a proclamation recognizing and celebrating June as Immigrant Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0603 Immigrant Heritage Month 2024.pdf](#)

**7.b. Proclamation Declaring June 7, 2024 as National Gun Violence Awareness Day [HCC-354-FY24](#)**

I move that the Mayor and Council declare June 7, 2024 as National Gun Violence Awareness Day in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0603 National Gun Violence Awareness Day 2024.pdf](#)

**7.c. Proclamation in Celebration of June as LGBTQIA+ Pride Month [HCC-355-FY24](#)**

I move that the Mayor and Council adopt a proclamation recognizing and honoring June, 2024 as LGBTQIA+ Pride Month.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0603 LGBTQIA+ Pride Month 2024.pdf](#)

**7.d. Proclamation Celebrating June as Caribbean-American Heritage Month [HCC-357-FY24](#)**

I move the Mayor and Council adopt a proclamation celebrating June as Caribbean-American Heritage Month.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0603 Caribbean-American Heritage Month 2024.pdf](#)

**8. Appointments**

**8.a. Appointment to the Race and Equity Task Force Approved, Unanimous [HCC-352-FY24](#)**

I move that the Mayor and Council approve the reappointment of Jocelyn Medallo (Ward 1) to the Race and Equity Task Force for a term of two (2) years to expire on June 3, 2026.

**Sponsors:** Haba and Lee

**Department:** City Clerk

**Attachments:** [Jocelyn Medallo re-appointment June 2024 redac.pdf](#)

**9. Consent Items (8:10 p.m. - 8:15 p.m.) Approved, Unanimous**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**9.a. License Agreement with Kay Management Company for Electronic Sign Installation [HCC-319-FY24](#)**

I move the Mayor and Council authorize the City Administrator to enter into a license agreement with Kay Management Company to install a Digital Message Board on the Kirkwood Apartment property located at 2731 Nicholson Street, pending review and approval of the City Attorney.

**Sponsors:** City Administrator

**Department:** Community & Economic Development

**Attachments:** [License Agreement - Kay Management Company Inc V2 SB 5 23 24.pdf](#)

**9.b. APRA: Council Chambers Dais Design [HCC-346-FY24](#)**

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Design Collective, Inc. for the design and specifications for the Council Chamber dais, staff tables, and other related features, pending legal review. An encumbrance not to exceed \$28,000 is authorized from American Rescue Plan Act funds and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Hyattsville Dais DCI Proposal 5.16.24](#)

**9.c. ARPA: 4310 Gallatin Street, Window Replacement** [HCC-347-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Areoseal Contracting Corp. for the replacement of windows at 4310 Gallatin St. for an encumbrance not to exceed \$230,000, pending legal review. This encumbrance will be funded using American Rescue Plan Act funds as previous authorized by Council, and the Treasurer is authorized to make the budget amendments necessary to facilitate this encumbrance.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Aeroseal - 4310 Gallatin St Windows - Proposal](#)  
[Aeroseal - 4310 Gallatin St Windows - SOW](#)

**9.d. Award of the Building Cleaning Contract** [HCC-348-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with M&N Contractors, LLC for the cleaning of City Buildings for a total amount not to exceed \$1,300,000 over the five year term of the agreement, pending legal review. An encumbrance not to exceed \$239,000 is authorized for the first year of the contract.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [M&N Contractors RFP DPW24-001 03-28-2024](#)

**9.e. ARPA: West Hyattsville Green Alley Stormwater Design and Construction** [HCC-349-FY24](#)

I move the Mayor and Council authorize an expenditure to SMC not to exceed \$121,000 to the inspection, engineering, design, and construction of stormwater improvements in the alley parallel to Hamilton Street between Queen's Chapel Road and Ager Road, hereafter called the West Hyattsville Green Alley. This work will be funded using American Rescue Plan Act (ARPA) Funds as previous approved by Council. The Treasurer is authorized the to make the budget amendments required to encumber the funds as authorized.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [TO43 Ager Alley Green Street\\_SMC Task Order Proposal\\_REV1.1](#)  
[TO42 - Ager Alley SWM Repair\\_SMC Task Order](#)

9.f. **ARPA: City Building Bathroom Updates - Change Order** [HCC-350-FY24](#)  
**Item moved to Action. Approved, Unanimous**

I move the Mayor and Council authorize the City Administrator to issue a change order to The Matthew's Group (TMG) in an amount not to exceed \$30,000 for additional work and materials as part of the renovation of the public bathrooms at 4310 Gallatin Street. The Treasurer is authorized to make the budget amendments necessary to encumber the ARPA funds authorized.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [01408-0013 Bathroom Renovation PCO4 Five vanity counter top](#)

9.g. **ARPA: Driskell Park Community Building Renovations** [HCC-351-FY24](#)

I move the Mayor and Council authorize an expenditure not to exceed \$32,000 to SMC for the inspection, engineering, and repairs to the exterior stormwater features of the Driskell Park Community Building under their existing contract with the City. This work will be funded using American Rescue Plan Act (ARPA) funds and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2024 05 10 Driskell Community Center SMC TO41 Proposal \(1\)](#)

10. **Action Items (8:15 p.m. - 9:15 p.m.)**

10.a. **ARPA: 4310 Gallatin Street, Security Upgrades Phase 1** [HCC-321-FY24](#)  
**Approved, Unanimous**

I move that the Mayor and Council authorize the City Administrator to issue a change order to Johnson Controls for an expenditure not to exceed \$310,000 for the installation of security cameras and an access control system at 4310 Gallatin St under their existing contract with the City. The Treasurer is authorized to make the necessary budget amendments to facilitate this expenditure from American Rescue Plan Act (ARPA) funds.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [City of Hyattsville-Admin Building - ACS-VSS 5.10.2024.pdf](#)

**10.b. Hyattsville Ordinance 2024-02: Fiscal Year 2025 Budget (Introduction & First Reading) [HCC-330-FY24](#) **Approved, Unanimous****

I move the Mayor and Council introduce Hyattsville Ordinance 2024-02, an ordinance adopting an annual budget for the Fiscal Year July 1, 2024, through June 30, 2025, for the general purpose, fixing the tax rates for the Fiscal Year beginning July 1, 2024; authorizing collection of taxes herein levied, and appropriating funds for the fiscal year (INTRODUCTION AND FIRST READING).

**Sponsors:** City Administrator

**Department:** Finance

**Attachments:** [Hyattsville Ordinance 2024-02 Fiscal Year 2025 Budget Final DRAFT .pdf](#)

**10.c. Hyattsville Ordinance 2024-03: Authorizing the Issue and Sale of General Obligation Bonds (Introduction & First Reading) [HCC-360-FY24](#) **Approved, Unanimous****

I move that the Mayor and Council introduce Hyattsville Ordinance 2024-03 authorizing and empowering the City of Hyattsville to issue and sell from time to time one or more series of general obligation bonds in an aggregate principal amount not to exceed Seventeen Million Five Hundred Thousand Dollars (\$17,500,000), the proceeds of the sale of the bonds to be used and applied for the public purpose of financing, reimbursing or refinancing costs of the project identified as 3505 Hamilton Street Public Safety Building, together with related costs; specifies the amount of the bonds to be allocated to the project, provides that each series of the authorized bonds may be sold at public sale or private sale; authorizes the City Council to determine or provide by resolution for various matters relating to the authorization, sale, security, issuance, delivery, payment, and redemption or repayment of, and for each series of bonds. The City pledges its full faith and credit and unlimited taxing power to the payment of debt service on the bonds and provides for the imposition of ad valorem taxes sufficient for such purposes. Details of any series of the bonds to be issued shall be determined or provided for by resolution of the City Council.

**Sponsors:** City Administrator

**Department:** Finance

**11. Discussion Items (9:15 p.m. - 9:45 p.m.)**



**11.a. Proposal for New Dispatch Center Equipment and Installation**[HCC-359-FY24](#)

For Discussion

**Sponsors:** City Administrator**Department:** Police Department**Attachments:** [USMD23P045 Hyattsville MD New Dispatch Site Equipment and Installation Proposal 05292024\\_2.pdf](#)**12. Council Dialogue (9:45 p.m. - 9:55 p.m.)****13. Motion to Adjourn** **The meeting adjourned at 10:24 p.m.**  
**Approved, Unanimous****Attest: June 5, 2024**

Nate Groenendyk, City Clerk