

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

https://us06web.zoom.us/webinar/register/WN_PPuZSuC3Rp27nxfSRfBGgA

Tuesday, February 20, 2024

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

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Meeting Notice:

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1. **Call to Order and Council Roll Call**
2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**
4. **Approval of the Minutes**
 - 4.a. **Approval of the Minutes** [HCC-208-FY24](#)

I move that the Mayor and Council approve the minutes of the Council meeting of February 5, 2024.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes Feb 5 2024](#)
5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
6. **City Administrator Update (7:20 p.m - 7:40 p.m.)**

7. Presentations (7:40 p.m. - 8:20 p.m.)

7.a. Presentation on Streetlight Feasibility Study [HCC-199-FY24](#)

Presentation

Sponsors: City Administrator

Department: Public Works

Attachments: [Hyattsville, MD Council Presentation 2.12.24](#)

7.b. ParkMobile Presentation [HCC-201-FY24](#)

For presentation.

Sponsors: City Administrator

Department: City Administrator

Attachments: [Hyattsville Town Council Presentation](#)

8. Consent Items (8:20 p.m. - 8:25 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

8.a. Disbursement of FY24 Education Enrichment Grant Funds [HCC-198-FY24](#)

I move that the Mayor and Council authorize the expenditure of \$8,133.00 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY24 Education Enrichment Grants.

Sponsors: City Administrator

Department: Community Services

Attachments: [FY24 Education Enrichment Grants](#)
[FY24 Education Enrichment Grant Applications](#)

8.b. Disbursement of FY24 Thrive Grant Awards[HCC-200-FY24](#)

I move that the Mayor and Council authorize the expenditure of \$8,992 to support the grant proposals recommended from the Health, Wellness and Recreation Advisory Committee and listed in the attached memo for dissemination of the FY24 Thrive Grants.

Sponsors: City Administrator

Department: Community Services

Attachments: [FY24 Thrive Grant Memo to Council](#)
[FY24 Thrive Grant Recommendations](#)
[FY24 Thrive Grant applications redacted](#)

8.c. Hyattsville Flag Redesign Committee[HCC-202-FY24](#)

I move that the Mayor and Council establish the ad-hoc Hyattsville Flag Redesign Committee to solicit designs from the community and provide recommendations for a new City of Hyattsville flag.

Sponsors: McClellan, Denes and Redmond

Department: Legislative

Attachments: [Flag Committee Worksheet](#)
[Hyattsville Flag Redesign Presentation](#)

8.d. Driskell Park Stormwater Flooding Investigation[HCC-205-FY24](#)

I move the Mayor and Council authorize an expenditure to SMC in an amount not to exceed \$21,000 to investigate the source of stormwater flooding at Driskell Park and develop a remediation plan. This task is being facilitated under their existing on-call contract with the City. The Treasurer is authorized to make the necessary budget amendments required to encumber this expenditure.

Sponsors: Douglas

Department: Public Works

Attachments: [ES-23-829 SMC TO30 Proposal](#)

8.e. HVAC Unit Replacement for 4633 Arundel Place [HCC-206-FY24](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with C.L. Hibbard Plumbing, Heating, and A/C, Inc. for the replacement of the HVAC system at 4633 Arundel Place in an amount not to exceed \$24,000, pending legal review. This project was funded in the adopted FY24 CIP budget and the Treasurer is authorized to make the necessary budget amendments required to encumber this expenditure.

Sponsors: City Administrator

Department: Public Works

Attachments: [240123 - 4633 arundel pl - CL Hibbard plumbing heating and ac proposal](#)

9. Action Items (8:25 p.m. - 8:45 p.m.)**9.a. Circulator Study 2024 Update - ARPA** [HCC-193-FY24](#)

I move the Mayor and Council authorize an expenditure not to exceed \$30,000 to Pennoni for an update of the 2018 Hyattsville Transit Circulator Feasibility Study under their existing contract with the City. This project will be ARPA Funded as previously authorized by the Council. The Treasurer is authorized to the make the budget amendments necessary to encumber this expenditure.

Sponsors: City Administrator

Department: Public Works

Attachments: [EV Bus Feasibility Proposal-Hyattsville-082123](#)
[Transit_Circulator_Study_Updated_Final](#)

10. Council Dialogue (8:45 p.m. - 8:55 p.m.)**11. Motion to Close (Note: Council will not return to open session)**

11.a Motion to Close

[HCC-210-FY24](#)

I move the Mayor and Council close the Council Meeting of February 20, 2024, in order to consult with the City Administrator and staff to discuss negotiations related to the acquisition of real property.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto”.

Sponsors: City Administrator

Department: City Clerk



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Agenda Item Report

File #: HCC-208-FY24

2/20/2024

4.a.

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Approval of the Minutes

Item Title:
Approval of the Minutes

Suggested Action:
I move that the Mayor and Council approve the minutes of the Council meeting of February 5, 2024.

Summary Background:
Action summaries for Council Meetings are posted to the City website within 48 hours of the meeting. Please see attached minutes.

Next Steps:
Upon approval, approved minutes will be posted on the City's website.

Fiscal Impact:
N/A

City Administrator Comments:
Recommend approval.

Community Engagement:
N/A

Strategic Goals:
Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?
N/A

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Meeting Minutes

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1. Call to Order and Council Roll Call

The meeting was called to order at 7:02 p.m.

Also present:

City Administrator-Tracey Douglas
 Acting Director of Community and Economic Development-Debi Sandlin
 City Treasurer-Ron Brooks
 Chief of Police-Jarod Towers
 Director of Public Works-Lesley Riddle
 Director of Human Resources-Jay Joyner
 City Clerk-Laura Reams
 Deputy City Clerk-Nate Groenendyk
 Emergency Services Coordinator-Reggie Bagley
 ARPA Funds Manager-Patrick Paschall
 City Planner-Jeff Ulysse

Present:	Mayor Robert Croslin Council President Joseph Solomon Council Vice-President Joanne Waszczak Councilmember Sam Denes Councilmember Danny Schaible Councilmember Emily Strab Councilmember Jimmy McClellan Councilmember Kareem Redmond Councilmember Michelle Lee Councilmember Rommel Sandino
Absent:	Councilmember Edouard Haba

2. Pledge of Allegiance to the Flag**3. Approval of Agenda**

Councilmember Denes moved to amend the motion language of items 10.a and 10.b. The amendments were approved unanimously. The amended language has been included with each item.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that the Agenda be Approved as Amended. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

4. Approval of the Minutes**4.a. Approval of the Minutes**[HCC-181-FY24](#)

I move that the Mayor and Council approve the minutes of the February 7, 2022, February 22, 2022, February 27, 2023, December 4, 2023, December 18, 2023, and January 16, 2024 City Council Meetings.

Sponsors: City Administrator

Attachments: [Minutes Feb 22 2022](#)

[Minutes Feb 27 2023](#)

[Minutes Jan 16 2004](#)

[Minutes Dec 18 2023](#)

[Minutes Dec 04 2023](#)

[Minutes Feb 07 2022](#)

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Sandino, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Greg Smith asked that the City Council request the District Council delay the hearing on Suffrage Point.

Mellissa Schweisguth asked the City to be more vigilant regarding the requirement for snow to be cleared within 24 hours after a snow fall.

Mr. Marshall spoke against City's position of Suffrage Point, against funding for The Spot, and asked the City to address the insufficient road repair on Baltimore Ave after the train derailment.

6. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas gave an update on City-related news and events. City staff provided additional information on crime, construction projects, CPR and Narcan trainings, the h3 Project, and community service events.

Council asked for and received more details on addressing criminal activity, Sanctuary City regulations, and issues related to the unhoused in business areas.

7. Presentations (7:40 p.m. - 8:20 p.m.)**7.a. City Flag Redesign Presentation**[HCC-188-FY24](#)

For presentation.

Sponsors: McClellan

Attachments: [Hyattsville Flag Redesign Presentation](#)

Councilmember McClellan and Ted Kaye from the North American Vexillological Association presented on flag design principles and recommendations for moving forward with the designing a new Hyattsville City flag.

Council asked for and received information on the differences between the seal, flag, and logo, and budgetary impacts.

7.b. ARPA Consultant Update[HCC-196-FY24](#)

Presentation

Sponsors: City Administrator

Attachments: [ARPA Expenditures and Obligations - Status thru 12312023 - Final - v01292024](#)

City ARPA Funds Manager Patrick Paschall and City ARPA Consultant Thomas Himler provided an overview of ARPA expenditures and recommendations for the City moving forward.

Council asked for and received more information about the obligation deadline for funds.

8. Proclamations**8.a. Proclamation Celebrating February 2024 as Black History Month in the City of Hyattsville**[HCC-189-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating February 2024 as Black History Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0205 Black History Month 2024](#)

A motion was made by Council President Solomon, seconded by Councilmember Sandino, that this agenda item be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

9. Consent Items (8:20 p.m. - 8:25 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Sandino, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

9.a. Purchase of Replacement Playground Equipment for Driskell Park [HCC-182-FY24](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with Playground Specialists for the purchase and install of new swings at Driskell Park for an encumbrance not to exceed \$25,000. This purchase is funded in the FY24 Capital Improvement Program budget, and the Treasurer is authorized to make the necessary budget modifications to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [240124 - Driskell Park - Playground Specialists - Proposal for replacement of swings](#)

9.b. Disbursement of Ward 1 Discretionary Funds [HCC-183-FY24](#)

I move that the Mayor and Council authorize the disbursement of \$350 from the Ward 1 discretionary fund to the Hyattsville Community Development Corporation, for expenses related to the Hyattsville Trolley Trail celebration on January 27, 2024.

Sponsors: Denes and Waszczak

9.c. King Park Landscaping [HCC-184-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$225,000 to SMC for the construction of hardscaping and installation of landscaping for King Park under their existing contract with the City. This work will be funded utilizing ARPA Funds as previously authorized by the Council.

Sponsors: City Administrator

Attachments: [2024 01 18 SMC TO37 King Park Landscaping](#)

9.d. Schedule In-Person Budget Work Session of February 26, 2024 [HCC-185-FY24](#)

I move that the Mayor and Council schedule a Council Work Session for Monday, February 26, 2024 at 7 PM to be held in person in the multipurpose room at 4310 Gallatin Street for Council to discuss the FY25 budget.

Sponsors: City Administrator

9.e. Replacement of drainage and garage floor at 4633 Arundel Place [HCC-187-FY24](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$45,000 to NZI Construction for the repair of the drainage and replacement of the garage floor at 4633 Arundel Place under their existing contract with the City. This work is funded in the FY24 CIP budget, and the Treasurer is authorized to make the budget modifications necessary to encumber this expenditure.

Sponsors: City Administrator

Attachments: [240126 - 4633 Arundel - NZI - Proposal DPWT Old Shop Area Concrete Floor w Plumbing 2024](#)

9.f. Replacement of the Roof at 4633 Arundel Place [HCC-190-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Moore Construction for the replacement of the roof at 4633 Arundel Place, for an encumbrance not to exceed \$145,000, pending legal review. This work is budgeted in the FY24 CIP budget and the Treasurer is authorized to make the necessary modifications to the budget to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [Moore roof quote 4633](#)

9.g. Purchase of Two Truck for Public Works [HCC-192-FY24](#)

I move that the Mayor and Council authorize the City Administrator to purchase two 2024 Chevrolet Silverado pickup trucks from Sport Automotive for an expenditure not to exceed \$100,000. The Treasurer is authorized to make the necessary budget amendments to facilitate this expenditure from the FY24 approved Capital budget.

Sponsors: City Administrator

Attachments: [2024 CK10743 SPECS with QUOTE](#)

9.h. Design, Engineering and Permitting of “The Spot” - ARPA[HCC-194-FY24](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with Bradley Site Design, Inc for the design, engineering, and permitting the Trolley Trail Head Park (known as The Spot) for an expenditure not to exceed \$130,000, pending legal review. The project will be funded using grant funding and ARPA funding. The Treasurer is authorized to make the necessary budget amendment required to encumber the funds authorized.

Sponsors: City Administrator

Attachments: [BSD Proposal - The Spot \(2\)](#)

9.i. Upfitting of Facilities Maintenance Van[HCC-195-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Intercon Truck equipment for the upfitting the new Facilities Maintenance van for an expenditure not to exceed \$12,000 to be funded in the FY24 CIP budget. The Treasurer is authorized to make the budget amendments necessary to encumber this expenditure.

Sponsors: City Administrator

Attachments: [31256 City Hyatt Van Shelv Strobes](#)

10. Action Items (8:25 p.m. - 9:15 p.m.)

10.a. Authorization of Letter to District Council: Suffrage Point[HCC-191-FY24](#)

I move the Council authorize the Mayor to send a letter to the District Council regarding DSP-21001, Suffrage Point. The letter shall request the District Council remand the approval of the subject application.

Sponsors: City Administrator

Amended Motion: I move the Council authorize the Mayor to send a letter to the District Council regarding DSP-21001, Suffrage Point. The letter shall reaffirm the City's previously stated environmental concerns and continued opposition to the approval of the subject application. City Planner Jeff Ulysse gave an overview of the City's recommendations for DSP-21001.

Councilmember Schaible asked if the City had thought about delaying the hearing. Mr. Ulysse responded that the City does have the option to request a delay in the hearing.

Council Vice President Waszczak expressed her support for asking for a delay in the hearing to provide more time for public comment.

Council President Solomon asked if City's staff had received more information from the developer since the last meeting. Mr. Ulysse replied that the City had not been contacted with additional information.

Councilmember Strab asked for a brief overview of why the City would request the application be denied. Mr. Ulysse reread the points of remand, and then summarized the City's position regarding the density calculation, the desire for an easement, and the request for the applicant to reapply and account for the site being located in a 100 year floodplain.

Councilmember Schaible made a motion to amend the motion by adding "and request the hearing be delayed until March 4, 2024 or March 11, 2024" to the end of the motion. The motion to amend was seconded by Council President Solomon and passed unanimously.

Council Vice President Waszczak asked for the City Planner's recommendation to ensure the City makes its best case to the District Council. Mr. Ulysse responded that he will provide a full accounting of the City's issues with the developer including the history of past correspondences from the City.

The final amended motion read: I move the Council authorize the Mayor to send a letter to the District Council regarding DSP-21001, Suffrage Point. The letter shall reaffirm the City's previously stated environmental concerns and continued opposition to the approval of the subject application and request the hearing be delayed until March 4, 2024 or March 11, 2024.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved as Amended. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

10.b. Library Apartments/3325 Toledo Road Garage Redevelopment Detailed Site Plan (DSP) 01002-04 [HCC-197-FY24](#)

I move that the Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of applicant's request for the following modifications and the following conditions to Detailed Site Plan 01002-04.

1. The City Supports the applicant's request for a modification from the design standards to locate transformers above-ground along Democracy Ave where TDDP standards require that on A Streets, B Streets, Pedestrian Streets, or Promenades, no new public utilities, including, but not limited to, transmission or distribution lines and mechanical equipment, are permitted aboveground, if applicable.
2. The City Supports the applicant's request for a modification from the design standards for building frontage that varies from 9' - 23' deep where the requirement for minimum frontage zone depth/build -to line, on all existing "B" Streets, is 15' and the maximum frontage zone depth/build-to line is 20'.
3. The City Supports the applicant's request for a modification from the design standards for street light fixtures to be spaced between 40' to 45' apart where a maximum of 40' is required.
4. The City Supports the applicant's request for a modification from the design standards to allow ground floor ceiling to maintain an 11'6' clearance where TDDP Standards requires the ground floor ceiling to have a minimum 14' clearance.
5. The City Supports the applicant's request for a modification from the design standards for buildings wider than 50' shall be designed as a series of building fronts no wider than 50'. The applicant is requesting a deviation from this standard due to the unique elements and structural constraints of the proposed development which seeks to re-purpose 50% of an existing parking garage to incorporate a multifamily building.
6. The City Supports the applicant's request for a modification from the design standards for building placement that requires 100% minimum A street, Pedestrian Street, or Promenade and 60% Minimum B street for the side street building placement. The applicant is requesting to validate the existing conditions due to the unique nature of repurposing of an existing parking garage to incorporate a multi-family building which is further constrained by an existing retaining wall.

The City recommends the following conditions of approval:

1. All transformers associated with this development shall be relocated south within the southern courtyard pending the approval by PEPCO. Alternatively, all transformers shall be relocated further south and properly screened as indicated in Sheet DSP-25.
2. The applicant shall integrate public art features to mitigate the volume/massing of the three stair cases on the eastern façade along Democracy Avenue into the development.
3. The applicant shall further address plans for the designated trash collection area which we believe does not adequately safeguard interactions with pedestrians and vehicular traffic within the garage.
4. Prior to Planning Board approval, execute a Declaration of Covenants Agreement with the City that includes, at a minimum, the following provisions:
 - a. Provision of public access easement to the City for any sidewalk along Toledo Road not located within the ROW
 - b. Acknowledgement of applicant responsibility for maintenance of pedestrian light fixtures, landscaping, and sidewalks
 - c. Restrictions related to construction staging and hours of operation, if needed

d. If feasible, provision of an outdoor public art feature

Sponsors: City Administrator

Attachments: [2023-01-05 Library Apts DSP 01002-04 Draft staff report](#)
[A-SOJ-DSP-01002-04](#)
[ARCH-DSP-01002-04](#)
[BPIS-DSP-01002-04](#)
[LGHT-DSP-01002-04](#)
[LSP-DSP-01002-04](#)
[Metro III Memo](#)

Amended Motion:

I move that the Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of applicant's request for the following modifications and the following conditions to Detailed Site Plan 01002-04.

1. The City Supports the applicant's request for a modification from the design standards to locate transformers above-ground along Democracy Ave where TDDP standards require that on A Streets, B Streets, Pedestrian Streets, or Promenades, no new public utilities, including, but not limited to, transmission or distribution lines and mechanical equipment, are permitted aboveground, if applicable.
 2. The City Supports the applicant's request for a modification from the design standards for building frontage that varies from 9' - 23' deep where the requirement for minimum frontage zone depth/build -to line, on all existing "B" Streets, is 15' and the maximum frontage zone depth/build-to line is 20'.
 3. The City Supports the applicant's request for a modification from the design standards for street light fixtures to be spaced between 40' to 45' apart where a maximum of 40' is required.
 4. The City Supports the applicant's request for a modification from the design standards to allow ground floor ceiling to maintain an 11'6" clearance where TDDP Standards requires the ground floor ceiling to have a minimum 14' clearance.
 5. The City Supports the applicant's request for a modification from the design standards for buildings wider than 50' shall be designed as a series of building fronts no wider than 50'. The applicant is requesting a deviation from this standard due to the unique elements and structural constraints of the proposed development which seeks to re-purpose 50% of an existing parking garage to incorporate a multifamily building.
 6. The City Supports the applicant's request for a modification from the design standards for building placement that requires 100% minimum A street, Pedestrian Street, or Promenade and 60% Minimum B street for the side street building placement. The applicant is requesting to validate the existing conditions due to the unique nature of repurposing of an existing parking garage to incorporate a multi-family building which is further constrained by an existing retaining wall.
- The City recommends the following conditions of approval:
1. All transformers associated with this development shall be relocated south within

the southern courtyard pending the approval by PEPCO. Alternatively, all transformers shall be relocated further south and properly screened as indicated in Sheet DSP-25.

2. The applicant shall integrate public art features to mitigate the volume/massing of the three staircases on the eastern façade along Democracy Avenue into the development.
3. The applicant shall further address plans for the designated trash collection area which we believe does not adequately safeguard interactions with pedestrians and vehicular traffic within the garage.
4. Prior to approval of the final plat, the applicant shall provide a public access easement to the City of Hyattsville for any sidewalk along Toledo Road not located in the ROW.
5. During the construction phase, the applicant shall coordinate with the City of Hyattsville as it relates to staging and hours of operation to mitigate noise, traffic, and other concerns, as needed.
6. After the construction phase, the applicant's heirs, successors and/or assignees shall be responsible for improvements and maintenance of areas outside of the Toledo Road ROW, which include, but not limited to the maintenance of pedestrian light fixtures, landscaping, and sidewalks, unless modified by the operating agency.

Considerations:

Page 245 of TDDP notes that "Works of art, architectural enhancements and special landscape treatments should be located in areas where residents and visitors live, work, or congregated and should be highly visible and accessible." Therefore, the applicant should consider the addition of an outdoor public art feature to further enhance the public street scape.

Note: The applicant will need a permit from the City of Hyattsville prior to work in Toledo Road ROW.

City Planner Jeff Ulysse gave an overview the City's recommendations for DSP 01002-04.

Councilmember Denes asked if there was connecting sidewalk planned on Constitution Ave. Mr. Ulysse responded that there are no improvements planned due to the ownership of the land. Councilmember Denes expressed his disappointment that the developer has not made more effort to acquire the property needed to extend the sidewalk.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba

11. Council Dialogue (9:15 p.m. - 9:25 p.m.)

12. Motion to Adjourn

The meeting adjourned at 9:54 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Denes, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Absent: Haba



City of Hyattsville

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www.hyattsville.org

Agenda Item Report

File #: HCC-199-FY24

2/20/2024

7.a.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Presentation

Item Title:
Presentation on Streetlight Feasibility Study

Suggested Action:
Presentation

Summary Background:

The City contracted with Tanko Lighting to perform an analysis of the streetlights in the City. This analysis looked at PEPCO's various proposals for municipalities to take streetlight ownership and the proposed costs. They performed a cost analysis of each. Tanko will be presenting the results of this study and a recommended way forward for the City to consider based on their analysis and the results.

Next Steps:

Bring a proposal to Council w/ a recommended option.

Fiscal Impact:

N/A

City Administrator Comments:

For presentation. The Council authorized a consultant to evaluate the Pepco recommendations.

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



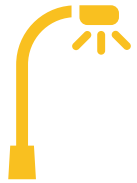
Hyattsville, MD Streetlighting Options

February 19th, 2024



Neil Tolley
Energy Advisor

Who is Tanko Lighting?



**Sole Focus
Municipal Streetlighting
Consultant**



**879,000+ Streetlights
In Contract**



**523,000+ Streetlight
Acquisitions**



**80,000+ Fixtures
Maintained**



**250+ Projects
Nationwide**

Streetlighting Importance & Issues Facing Municipal Leaders



- **Critical Piece of City Infrastructure**
- **Public Safety Concerns**
- **High Costs**



Streetlighting Issues Facing Hyattsville

- Reporting and billing errors
- Extremely slow LED conversion from Pepco
- Cookie cutter 1:1 LED replacement with low quality fixtures





Feasibility Study Options

- Tanko Lighting completed a study in October 2023
- Compared 4 Options
 - Option 1 – Acquisition of streetlight system + LED conversion
 - Option 2 – Utility-Sponsored LED Conversion
 - Option 3 – LED conversion with Tanko, no acquisition
 - Option 4 – Status quo, no change

Feasibility Study Results



		Existing Energy and Maintenance Cost (Option 4**)	New Energy and Maintenance Cost	Savings	% Savings
Option 1	Annual Energy + Maintenance	\$223,813	\$69,052	\$154,761	82%
	20-Year Energy + Maintenance	\$4,928,152	\$1,898,676	\$3,029,476	69%***
Option 2	Annual Energy + Maintenance	\$223,979	\$65,081	\$158,898	71%
	20-Year Energy + Maintenance	\$4,931,794	\$1,433,014	\$3,498,780	71%
Option 3	Annual Energy + Maintenance	\$223,979	\$57,234	\$166,745	74%
	20-Year Energy + Maintenance	\$4,931,794	\$1,260,237	\$3,671,556	74%



Tanko Recommendation – Option 3

- **Advantages:**
 - **Highest return amongst the 3 options, \$3.7m over 20 years**
 - **Unique system design**
 - **Unique fixture selection based on City needs**
 - **Total LED conversion in one project**
 - **Reconciled data for billing purposes**

Tariff Change | Cost Reduction Per-Fixture



Current
Monthly Cost

\$7.57

(100w HPS)



Rate Change



New
Monthly Cost

\$1.61

(35w LED)

Financial Analysis | Option 3 – Tanko LED Conversion, No Acquisition



Project Overview

Total Cost (*Ownership + Conversion*)

\$552,582

20 Year Savings

\$3,671,556

Payback Period (*Energy Savings Only*)

3.28 years

Payback Period (*Energy + Maintenance Savings*)

3.28 years

Year 1 Analysis

	Existing	New	Savings
Energy Usage [kWh]	970,393	302,127	668,266
Utility Bill Cost	\$223,979	\$57,234	\$166,745
Maintenance Cost	<i>Included in current Utility Bill Costs</i>		N/A
Total	\$223,979	\$57,234	\$166,745



Tanko Process & Timeline

- **Negotiate with Pepco**
- **Complete an investment grade audit of all streetlights in the City**
- **Work on design of the system with the City**
- **Oversee and manage bidding process of materials and labor**
- **Manage LED installation**
- **Final punch List**

- **Estimated project completion time: <1yr**

Next Step



**Enter into contract with
Tanko Lighting**

Additional Questions?

Neil Tolley | Energy Advisor
(415) 622-8509
neilt@tankolighting.com





City of Hyattsville

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Agenda Item Report

File #: HCC-201-FY24

2/20/2024

7.b.

Submitted by: Reggie Bagley
Submitting Department: Administration
Agenda Section: Presentation

Item Title:
ParkMobile Presentation

Suggested Action:
For presentation.

Summary Background:

The City of Hyattsville currently has one vendor (Passport) providing parking payment services and electronic infrastructure. City leadership has heard from residents, businesses, and other patrons that they would like to have other convenient options, specifically ParkMobile. ParkMobile is well known in the area, and many of our patrons are familiar with their system and their phone app. We have also learned that we will be able to integrate ParkMobile into our existing Passport platform with minimal (if any) changes to our system.

This presentation will encompass an overview of ParkMobile, their service platform, the integration process, and benefits to our community. The presenter will then be available for questions.

Next Steps:

A motion will be brought to the Council at a future meeting to authorize the City Administrator to enter into an agreement with ParkMobile.

Fiscal Impact:

Approximately \$3,000 to replace or update some of the existing signage.

City Administrator Comments:

For presentation.

Community Engagement:

The Communications Department will determine the most effective way(s) to inform the public of this new parking option.

Strategic Goals:

Goal 4 - Foster Excellence in all City Operations

Legal Review Required?

N/A



Powering Smart Mobility in Hyattsville, MD



February 2024

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PARKMOBILE BY THE NUMBERS



60 Million+
USERS
NATIONWIDE



16
Million+
MONTHLY
TRANSACTIONS



500+
CITIES &
MUNICIPALITIES



47
OF THE TOP
100 CITIES

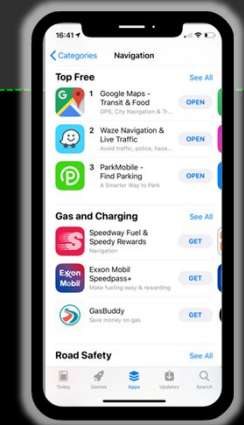


25+
AIRPORTS

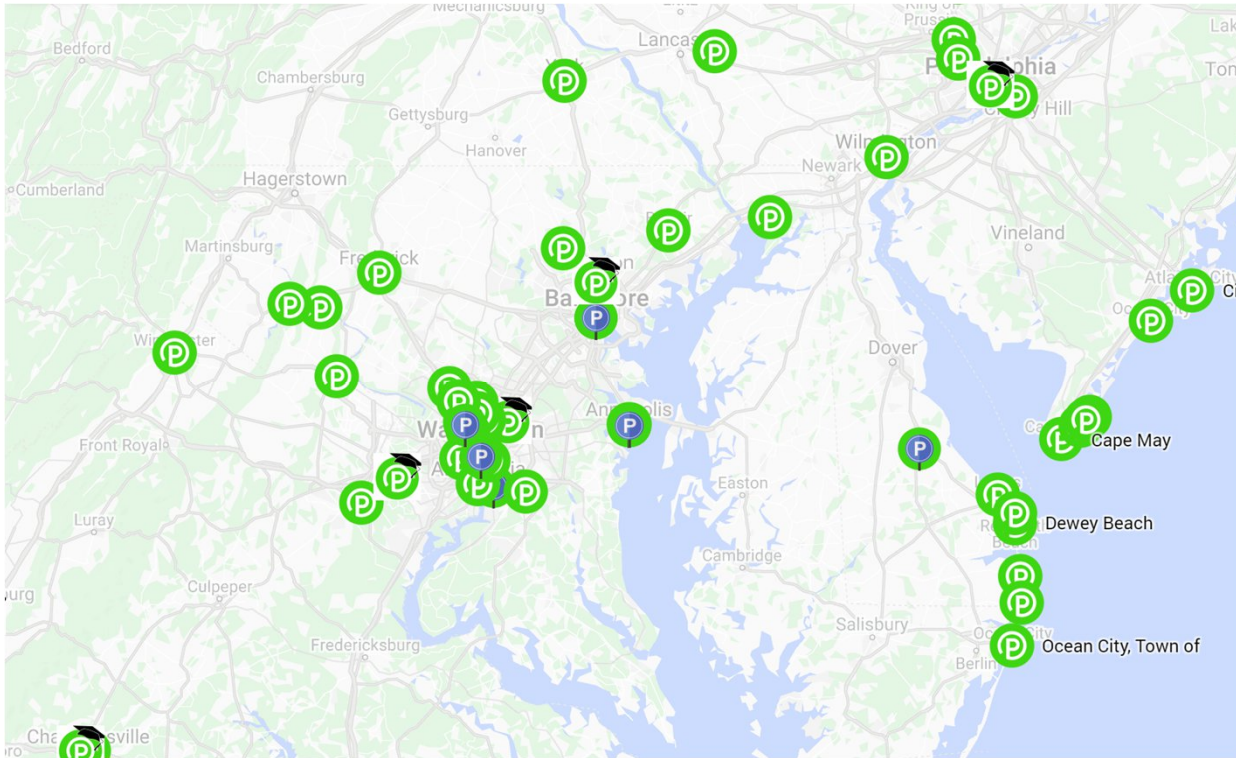


150+
UNIVERSITIES

- **Ranked #3** in the Navigation category of the app store only behind Waze and Google Maps
- Adopted by over **1 in 11 U.S. drivers**
- 25% of users engage with the app as they **travel to different markets**



The ParkMobile Network



Current DC/MD/DE Clients

- Washington D.C.
- Baltimore County Revenue Authority
- Arlington
- Alexandria
- Prince George's County
- Montgomery County
- University of Maryland
- Townson University
- Lewes
- Rehoboth Beach
- Dewey Beach
- Fenwick Island
- Ocean City
- Annapolis
- Brunswick
- Harpers Ferry
- Frederick
- Bel Air
- Charlestown
- Leesburg
- Winchester
- Rockville
- Takoma Park
- Bethany Beach

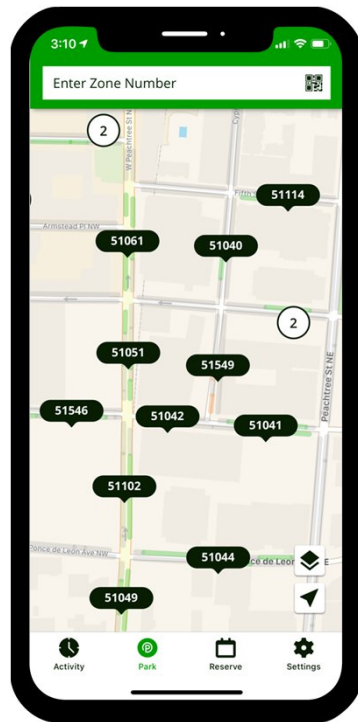
+300 other municipal, university, and operator deployments across the US

ParkMobile On-Demand Parking

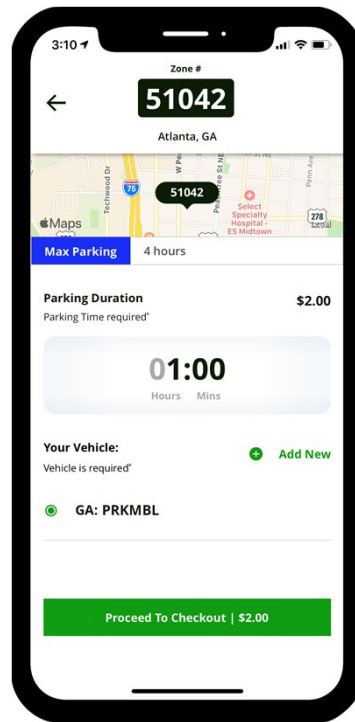
Enhancing **transparency** and removing **friction**



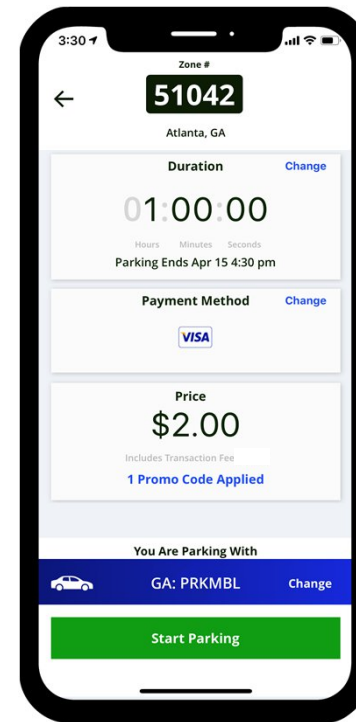
Register or Login



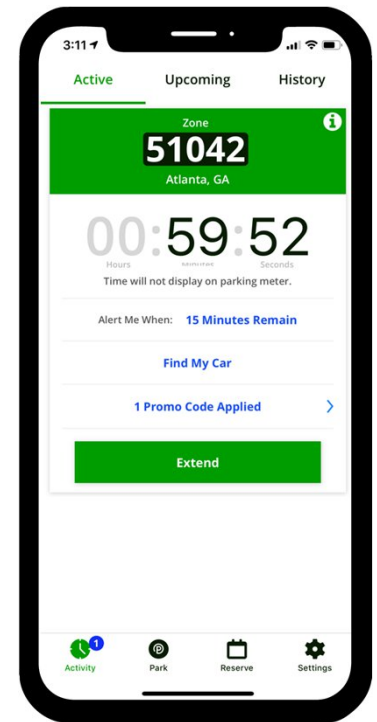
Select or Enter
ParkMobile Zone



Choose Parking Time,
Vehicle and Payment
Method



Confirm Information
and Start Parking



Know how much time
you have left. Extend
time remotely



ParkMobile Gives More Options for Contactless Payments

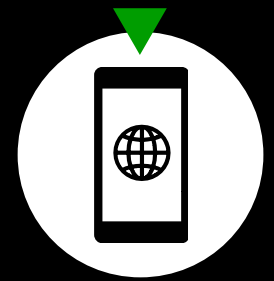
Looking to provide more **contactless payment options** in your city or facility?

ParkMobile now offers multiple ways for your customers to pay for parking, making it easier than ever to go contactless. People can pay by app, web, or even text, whichever way they choose.

Pay by App



Pay by Web



Pay by Text





City of Hyattsville

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Agenda Item Report

File #: HCC-198-FY24

2/20/2024

8.a.

Submitted by: Cheri Everhart
Submitting Department: Community Services
Agenda Section: Consent

Item Title:

Disbursement of FY24 Education Enrichment Grant Funds

Suggested Action:

I move that the Mayor and Council authorize the expenditure of \$8,133.00 to support the grant proposals recommended from the Education Advisory Committee and listed in the attached memo for dissemination of the FY24 Education Enrichment Grants.

Summary Background:

Please see attached memo submitted by the Education Advisory Committee. The Committee was allocated \$10,000 for EAC grants in FY24.

Next Steps:

Disburse the Fiscal Year 2024 Education Enrichment Grant funds according to the recommendations from the City's Education Advisory Committee.

Fiscal Impact:

\$8,133.00

City Administrator Comments:

Recommend support.

Community Engagement:

Outreach was conducted to inform schools of the program. Awarded applicants will be notified.

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A

To: Mayor and Hyattsville City Council
 From: Hyattsville Education Advisory Committee
 Date: February 6, 2024
 Re: FY24 Enrichment Grants

Mayor and City Council:

Under this recommendation, the Committee asks the Council to direct City Staff to award FY24 Enrichment Grants as follows:

Applicant/School	Requested Amount	Recommended Award	Program Details
Northwestern High School	\$750.00	\$750.00	Strengthening Families Through Healthy Meals and Movie Outings: Create a workshop where parents and students can spend around 1.5 hours together and prepare a healthy and affordable meal. Remaining funds will be used to purchase cinema tickets for families to encourage sharing a moment outside daily monotonous activities and rediscovering connections among parents and teenagers.
University Park Elementary School	\$750.00	\$750.00	Kindness Quest: Prismatic Magic school assembly promoting inclusivity, caring and kindness. Explore social-emotional learning initiatives and significance of positive behavioral intervention. Target preK-5 th grade, entirety of school body
Edward M. Felegy Elementary School	\$749.80	\$749.80	Let's Build a Sustainable Community Farm: Student teams learn about life science as they explore a variety of farm animals and their natural habitats. This project blends literacy, team building, STEAM, design thinking and critical problem-solving skills into a capstone project to be displayed in the library for the school community and visitors to enjoy. Target 225+ students in kindergarten & first grade
Edward M. Felegy Elementary School	\$749.59	\$749.59	Let's Build a Story!!: Storytime stem project. Students break into teams to build a cardboard structure based on the theme of the book. Project blends

			literacy, STEAM, design thinking and social-emotional learning into a capstone project to be displayed in the library. Target 225+ students in kindergarten & first grade
Rosa L. Parks Elementary School	\$750.00	\$750.00	Let the Music Begin: Purchase of Orff instruments and mallets: Orff Instruments, such as xylophones & marimbas, are barred instruments that play a critical role in music education. They provide students with the opportunity to learn rhythm, melody and harmony in a hands-on way. Target approximately 600 K-5 students
Nicholas Orem Middle School	\$750.00	\$750.00	NOMS “Girls Rock & Rule” Character Development Program: Focus and objective is to provide individual training and coaching for 6-8 th grade middle school-aged girls. Primary goal to guide each participant towards becoming confident, successful, exemplary, future youth leaders and role models. Target 1,125 6 th -8 th grade students.
Rosa Parks Elementary School	\$800.00	\$750.00	I Too Sing America: Soprano will sing African-American Art Songs for occasions of Rosa Parks Birthday observance & Black History Program. Target K-5 th grade. Entirety of school body.
Nicholas Orem Middle School	\$704.37	\$704.37	String Instruments for School Students: Purchase of a violin and a viola to add to the School’s inventory, ensuring each student has access to a quality instrument.
Nicholas Orem Middle School	\$679.24	\$679.24	Solo and Ensemble Repertoire for Students: Purchase of sheet music for range of instruments for solo and ensemble performances, ensuring students have access to a diverse musical palette.
Nicholas Orem Middle School	\$750.00	\$750.00	Student and Family Boost Wellness Program: to provide comprehensive education and services that support the success of every student and family. Students will participate in after school educational tutoring Target: Program will be offered free to targeted students, based on testing data to promote

			academic excellence, mental health resources, food and nutrition services.
Parkdale High School	\$750.00	\$750.00	Field Trip to National Cryptologic Museum: Transportation costs to Support a unique educational experience for students which will blend history, mathematics and critical thinking for students in various grades to explore the world of Cryptology. Target: 50 students in International Baccalaureate Program.



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [REDACTED]

Position: Parent Liaison.

School: Northwestern High School

Email Address: [REDACTED]

Phone Numbers: [REDACTED]

Amount Requested: 750.00

Check Should be Payable To: Northwestern High School

Project Start Date: JANUARY 08 Project End Date: June 08

Not before January 2024

Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: [Signature: Kenge S. Barker] Date: 12/20/2023

Principal's Printed Name: Kenge S. Barker

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: _____

Please attach a typed description of the grant request (three-page limit)

Grant Request from Northwestern High School: Strengthening Families through Healthy Meals and Movie Outings

Description: One of the problems our community faces is the need for more quality time among our families due to multiple jobs, the unfavorable use of cell phones, and so on. I am optimistic that we can contribute to families spending quality time with their youth and creating a workshop where parents and students can spend around 1.5 hours together to prepare a healthy and affordable meal.

The consumable goods we will supply them, the place, the lesson. Families can also learn a variety of forms to spend quality time together and improve their nutrition and, therefore, their health collaboratively.

We will use the remaining funds to purchase cinema tickets for families to encourage sharing a moment outside daily monotonous activities and rediscovering connections among parents and teenagers. The tickets will be provided to those who want to participate, demonstrating specific criteria to receive the tickets.

In conclusion, these activities foster family appreciation and promote well-being. Hosting dinner time with families and providing a space for them to engage with other members of the school community and share their own experiences where they overcome difficulties with their youth can help strengthen their relationships and increase the involvement of both the parents and students.

Target Population:

- Around 70% of the population at Northwestern High School is Hispanic.
- 33% of students are migrants, mostly from Central America as well as East and West Africa.
- All the students receive free meals, most have a precarious economic and academic situation.
- Parents have unstable jobs, with low literacy, and without permanent immigration status.

Location: This would take place in the school cafeteria with healthy snacks and even watching an insightful, inspirational movie.

Timeline: The activity will take place on Thursdays, every two weeks. Starting February 16 through the end of the semester.

Budget: \$400 dollars will be used to purchase materials needed to cook healthy meals, including food. Approximately \$350 dollars will be used to purchase cinema tickets.

COVID-19 Safety: We will adhere to PGCPs guidelines.



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [REDACTED]

Position: PE TEACHER, ASSEMBLY COORDINATOR, COMMUNITY BUILDERS SPONSOR

School: UNIVERSITY PARK ES

Email Address: 4315 UNDERWOOD ST., HYATTSVILLE MD 20782

Phone Numbers: [REDACTED]

Amount Requested: \$1750

Check Should be Payable To: PRISMATIC MAGIC

Project Start Date: FEB 2024 Project End Date: MAY 2024
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Toi O. Davis Date: 1/11/24

Principal's Printed Name: Toi O. Davis

Applicant's Signature: Christy Neff Date: 1/10/24

Applicant's Printed Name: CHRISTY NEFF

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: KINDNESS QUEST

Please attach a typed description of the grant request (three-page limit)

Grant Request
From
University Park Elementary School

Request Specifics

1. Cover Letter: Please see attached with the signature of Dr. Toi O Davis, Principal
2. Description of Grant Request: Please see the attached description and scop
3. Target Population: PreK-5th Grade, entirety of school body
4. Location of Project (event): University Park Elementary School
5. Project Timeline: Between February 2024-May 2024 at a time suitable for all parties
6. Detailed Budget Plan: Cost \$949. The PTA has agreed to pay the balance of \$199 if we receive the \$750 Grant from the City of Hyattsville.
7. COVID-19 Safety Measures: We follow the guidelines of PGCPs for all invited parties

Grant Request
From
University Park Elementary School

The newest Prismatic Magic school assembly is all about promoting inclusivity, caring, and kindness. Our students will participate in a forty-minute interactive laser adventure that explores community and friendship. Focusing on character education and foundational qualities, the presentation combines tunes with teamwork to emphasize awareness, empathy, and compassion for all people and cultures.

With Kindness Quest, we take learning to the next level, with a stunning interactive voyage involving superheroes, a treasure map, and an outer space robot! During the journey, the students will meet larger-than-life laser character Max Bravado, who makes education entertaining through puzzles, games, and awesome optical illusions, as we search for the keys to kindness. Featuring jaw-dropping special effects and energizing hit music, this special program leaves a lasting impression and teaches students that we are strongest when we include everyone!

During Kindness Quest, we delve into social-emotional learning (SEL) initiatives and the significance of positive behavioral intervention and supports (PBIS). Exploring these crucial concepts empowers children with the practical skills for social awareness, cooperation, and responsible decision-making. As they progress, Max Bravado and the audience discover that these tools are vital to healthy human growth and social development.

Kindness Quest helps strengthen our students' best qualities and interactions with one another, by highlighting the tenets of SEL and PBIS. This assembly addresses cultural sensitivity, inclusivity, coping with stress, positive problem-solving strategies, and dealing with peer pressure.

As the African proverb says, "If you want to go fast, go alone. If you want to go far, go together." We are hoping that you will help us as we teach our students to build community and go far, together!

Best regards,

Christy Neff,



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [Redacted]

Position: STEAM teacher

School: Edward M Felegy Elementary School

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$749.80

Check Should be Payable To: Edward M Felegy Elementary PTA

Project Start Date: February 27, 2024

Project End Date: March 26, 2024

Not before January 2024

Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Trevor A Liburd Date: 1/10/2024

Principal's Printed Name: Dr. Trevor Liburd

Applicant's Signature: Eileen Lengfelder Date: 1/10/2024

Applicant's Printed Name: Eileen Lengfelder

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Let's build a sustainable community farm!

Please attach a typed description of the grant request (three-page limit)

Description of Grant Request

Design and Build a Sustainable Farm Project. The idea is for student teams to learn about life science as they explore a variety of farm animals and their natural habitats. Groups then build engineering skills as they design new enclosures and simple machines for each animal to help support their unique needs. Students build scaled cardboard structures and simple machines based on the theme of the project to create a working and thriving community farm. For the second part of the project, students will build literacy and communication skills as they present their projects to peers, sharing what they learned about their animals and engineering concepts. This project blends literacy, team building, STEAM, design thinking, and critical problem-solving skills into an all-inclusive capstone project that will be displayed in the library for the entire school community and visitors to enjoy.

Target Population

The target population is the 225+ students in kindergarten and first grade at Edward M. Felegy Elementary. A breakdown of Felegy's enrollment is:

- 91% are eligible for FARMS (Free and Reduced Meals)
- 68% Hispanic
- 29% African American
- 6% American Indian, 2% White, and 3% Asian/Native Hawaiian
- 48% qualify for ESOL services,
- 22% SPED

Location of Project

This project will take place in the STEAM lab at Edward M. Felegy. Projects will be displayed when finished in the library.

Project Timeline

February 27- March 26

During these four weeks, five first-grade and kindergarten classes will attend a 45-minute STEAM lab to participate in this storytime STEAM lab.

With each of the classes consisting of over 25 students, this lab will engage over 100 students. Each class will get 3 hours and 45 minutes to participate in this STEAM activity in groups of three.

Detailed budget plan

(see attached invoice from 3DuxDesign)



3Dux Design
1555 Westport Turnpike
Fairfield Connecticut 06824
U.S.A

ESTIMATE

Bill To
Eileen Lengenfelder
, Maryland
United States

Estimate#
EST-000290

Ship To
Eileen Lengenfelder
, Maryland
United States

Estimate Date

01.10.2024

#	Item & Description	Qty	Rate	Discount	Amount
1	sitemap	2	89.95	30.00%	125.93
2	gobox . classroom kit 400 connectors 5 pc geometric ruler set Over 300 geometric cardboard forms 3DuxDesign exclusive carrying case	2 each (est)	219.95	0.00	439.90
3	Machine Maker Supply Set	4 each (est)	34.95	0.00	139.80

Looking forward for your business.

Sub Total	705.63
Shipping charge	44.17
Total	\$749.80



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [Redacted]

Position: STEAM teacher

School: Edward M Felegy Elementary

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$749.59

Check Should be Payable To: Edward M Felegy Elementary PTA

Project Start Date: February 27, 2024
Not before January 2024

Project End Date: March 26, 2024
Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Trevor A. Liburd Date: January 9, 2024

Principal's Printed Name: Dr. Trevor Liburd

Applicant's Signature: Eileen Lengfelder Date: January 9, 2024

Applicant's Printed Name: Eileen Lengfelder

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Let's Build a Story!!

Please attach a typed description of the grant request (three-page limit)

Description of Grant Request

Storytime stem project. The idea is for students to break up into teams and each build a cardboard structure based on the theme of the book. For the second part of the project two teams will pair up and combine their projects to make something completely new and innovative. This project blends literacy, STEAM, design thinking, and social-emotional learning into an all-inclusive capstone project that will be displayed in our improved library.

Target Population

The target population is the 225+ students in kindergarten and first grade at Edward M. Felegy Elementary. A breakdown of Felegy's enrollment is:

- 91% are eligible for FARMS (Free and Reduced Meals)
- 68% Hispanic
- 29% African American
- 6% American Indian, 2% White, and 3% Asian/Native Hawaiian
- 48% qualify for ESOL services,
- 22% SPED

Location of Project

This project will take place in the STEAM lab at Edward M. Felegy. Projects will be displayed when finished in the library.

Project Timeline

February 27- March 26

During these four weeks, five first-grade and kindergarten classes will attend a 45-minute STEAM lab to participate in this storytime STEAM lab.

With each of the classes consisting of over 25 students, this lab will engage over 100 students. Each class will get 3 hours and 45 minutes to participate in this STEAM activity in groups of three.

Detailed budget plan

(see attached invoice from 3DuxDesign)

https://drive.google.com/file/d/1MZ9T_i-A5lpEIOgVsa6HVJZvJ4LuxSyy/view?usp=sharing



3DuxDesign
 1555 Westport Turnpike
 Fairfield Connecticut 06824
 U.S.A

ESTIMATE

Bill To
 Eileen Lengoefelder

Estimate#
EST-000239

Ship To
 Eileen Lengoefelder

Estimate Date

04.28.2023

#	Item & Description	Qty	Rate	Discount	Amount
1	gobox pro • LED lighting <small>gobox pro</small>	2	299.95	12.00%	527.91
2	sitemap	1	89.95	12.00%	79.16
3	Storytime Stem Family	1	27.32	12.00%	24.04
4	Classroom cardboard refill <small>Classroom cardboard</small>	1	89.95	12.00%	79.16

Looking forward for your business.

Sub Total 710.27

Shipping charge 39.32

Total \$749.59



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application
Due date: January 12, 2024
Late proposals will not be accepted

SECTION 1 - APPLICANT INFORMATION

Name: [Redacted]
Position: Music Teacher
School: Rosa L. Parks ES
Email Address: [Redacted]
Phone Numbers: [Redacted]
Amount Requested: \$750
Check Should be Payable To: Rosa L. Parks ES (Chorus)
Project Start Date: February 2024
Project End Date: May 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 - SIGNATURES

Principal's Signature: Rhonda Summey Date: 1/10/24
Principal's Printed Name: Rhonda P. Summey
Applicant's Signature: Thomas Line Date: 1/9/2024
Applicant's Printed Name: _____

SECTION 3 - DESCRIPTION OF GRANT REQUEST

Title of Project: Let the Music Begin: Orff Instruments and mallets! Proposal to purchase a set of xylophones and mallets
Please attach a typed description of the grant request (three-page limit)

Let the Music Begin: Orff instruments and mallets!
Proposal to purchase a set of xylophones and mallets
Thomas Pierre, NBCT
Vocal General Music/Chorus Director
Rosa L. Parks ES

Singing, speaking, moving, playing, and creating are all activities that children do instinctively! These activities not only bring joy to their lives but also contribute to their overall development. Therefore, I propose the introduction of Orff barred instruments and mallets for students to make music.

What is Orff?

~~Orff Schulwerk is an approach to teaching music where students learn through what they do~~
instinctively (sing, speak, move, play and create). It emphasizes active participation and encourages creativity. By incorporating Orff instruments into our curriculum, we can provide a more engaging and interactive learning experience for our students.

What are Orff Instruments?

Orff instruments, such as xylophones and marimbas, are barred instruments that play a crucial role in music education. They provide students with the opportunity to learn rhythm, melody, and harmony in a hands-on way. Therefore, it is essential for schools to invest in high-quality barred instrument sets. In this regard, purchasing these instruments through Peripole, Inc., an approved PGCPSS vendor, is the best choice. Peripole, Inc. has established itself as a reputable company in the field of music education. As a national clinician for Peripole, Inc., I have firsthand experience with their products and can vouch for their quality and durability. By purchasing through Peripole, our school can ensure that they are investing in instruments that will last for years to come.

Cost

The range of instrument sets offered by Peripole caters to different budgets and needs. With prices ranging from \$500 to over \$3000, schools have the flexibility to choose a set that fits their financial constraints without compromising on quality. Additionally, my relationship with Peripole allows my school access to discounted prices on small sets.

Targeted Population and Timeline

These instruments will be for the entire student population of approximately 600 (K-5) at Rosa Parks to use beginning immediately after purchase (February or March 2024) for years to come at Rosa L. Parks!

More about the use of Orff Instruments

The use of Orff instruments promotes diverse modalities of learning. Some students may excel in singing or speaking while others may prefer playing or creating music. By offering a variety of options, we can cater to different learning styles and ensure that every student has the opportunity to shine. Furthermore, using Orff instruments values the differences among our students. ~~It allows them to showcase their unique talents and abilities. This not only boosts their~~ self-confidence but also fosters a sense of inclusivity within the classroom. In addition to promoting diverse modalities of learning and valuing differences, using Orff instruments also enhances creativity. Students are encouraged to experiment with different sounds and rhythms, allowing them to express themselves freely through music. These benefits extend beyond the classroom as well. By incorporating Orff instruments into our curriculum all year round, we can prepare our students for two proposed performances in March and May. These performances will not only showcase their musical skills but also instill a sense of pride and accomplishment in them.

In conclusion, introducing Orff barred instruments and mallets into our curriculum is a proposal that promotes diverse modalities of learning, values differences among students, fosters creativity, and prepares them for upcoming performances. Let us embrace this opportunity to provide an enriching musical experience for our students throughout the school year! Investing in these instruments not only enhances music education but also provides students with valuable learning experiences that will benefit them throughout their lives.



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [Redacted]

Position: Parent-Community Outreach Coordinator, PEA

School: Nicholas Orem Middle School (NOMS)

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$750.00

Check Should be Payable To: Nicholas Orem Middle School

Project Start Date: 03/01/24 Project End Date: 05/31/24
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Michelle W Monroe Date: 1/5/24

Principal's Printed Name: Michelle Towles -Monroe

Applicant's Signature: Deborah Tarver-Smith Date: 1/5/24

Applicant's Printed Name: Deborah Tarver-Smith

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: NOMS "Girls Rock & Rule!" Character Development Program

Please attach a typed description of the grant request (three-page limit)



Nicholas Orem Middle School

6100 Editors Park Drive
Hyattsville, Maryland 20782
(301) 853-0840 (301) 853-0839 (Fax)



Michelle Monroe
Principal

Donald Presswood
PGCC Assistant Principal

Geri Fontaine
6th Gr. Assistant Principal

Stacy Tomlinson
7th Gr. Assistant Principal

Nafisah Laboo-Curry
8th Gr. Assistant Principal

Falcon P.R.I.D.E. we are "Prepared, Respectful, Intelligent, Disciplined and Engaged"

Motto: One Team One Goal: "Inspiring, Influencing, and Impacting with a Purpose"

City of Hyattsville
Attn: Ms. Cheri Everhart
4310 Gallatin Street
Hyattsville, Maryland 20781
January 5, 2024

Re: Nicholas Orem Middle School "Girls Rock & Rule!" Character Development Program

Dear Ms. Everhart:

Please note that it is my privilege and brings me great Falcon Pride to share with you the details and 2024 expectations of our NOMS "Girls Rock & Rule!" Character Development Program. The focus and objective of our NOMS "Girls Rock & Rule!" Character Development Program is to provide individual training and coaching for our 6, 7, and 8th grade middle school-aged girls. Our primary goal is to guide each participant towards becoming confident, successful, exemplary, future youth leaders and role models.

The NOMS "Girls Rock & Rule!" Character Development Program will offer and provide programs, activities, resources and educational services that encourage using appropriate manners and etiquette skills while fostering positive attitudes, acceptable behaviors and showing empathy towards others.

Our "Girls Rock & Rules!" Character Development Program will encourage our participants to build healthy relationships and friendships, learn values, virtues, and commonly used character-building skills. The NOMS Character Development Program will lead and guide each participant in role-play activities designed to encourage comfortable and natural responses to real-life action encounters. Participants will learn teamwork, conflict resolution, problem-solving, practicing good personal hygiene habits and respecting personal space.

NOMS "Girls Rock & Rule!" Character Development Program will concentrate on modeling and teaching good communication skills, using polite words, making eye contact, using the right tone of voice, appropriate facial expressions and using proper body language.

We here at Nicholas Orem Middle School want to see each of our 1,159 scholars flourish, and become outstanding, civic-minded and world-classed global-citizens who have received the appropriate academic training in social graces, empathy, and etiquette.

Finally, please know that we sincerely and deeply appreciate this opportunity to present our proposal for your consideration and review for the COH 2024 Education Grant Program. We look forward to partnering with the City of Hyattsville to make a lasting improvement in the “quality” of life our scholars can enjoy as citizens of the Hyattsville and beyond community.

We are One Team. One Goal. Nicholas Orem Middle School is committed to making an impactful impression in the lives of the school community we serve. Please feel free to give me a call at (301) 853-0840 or email me at deborah.tarversmith@pgcps.org if I can provide any additional information or if you have any questions regarding this proposal.

Detailed Budget Information:

March 2024 – National Women’s History Month – Afternoon Tea and Book Social. An introduction to Social Graces, and Etiquette Skills.

Focus: Training and Grooming 6,7, & 8th grade middle school-aged girls appropriate manners and etiquette skills.

Purchase: Training Guide books for each participant “Etiquette and Manners Plain and Simple Best Practices for Boys’ and Girls’”. Author: Dr. Jackie F. Whitehead, Ed.D; Book cost: \$8.99 paperback (Amazon) x times # of participants, 108 pages.

Refreshments: Multiple Finger sandwich trays to accommodate # of participants, party punch, cookie platters, paper products – fancy napkins, clear plastic party tumblers, pink- plastic tablecloths.

April 2024 – National Poetry Month – Communications Skills – using polite words, making eye contact, using the right tone of voice, appropriate facial expressions, and proper body language.

Purchase: Personal Journals (1) one per participant; Bic black writing pens, multiple cookies platters, and multiple cases of bottled water (Note: Borrow 5 full-length mirrors).

May 2024 – Building Healthy Relationships and Friendships (Mother – Daughter Social) Learning values, virtues, and character building activities.

Purchase: Refreshments (TBD); Book: “The Girls Guide to Conquering Middle School” Do This, Not That – Advice Every Girl Needs”. Authors: Erica and Jonathan Chatherman, Cost: \$9.79 (Amazon) 224 pages paperback. (Note: Book order for 6th and 7th grade scholars only, Completion Certificates for 8th grade scholars).

Respectfully submitted,

Deborah Tarver-Smith

Deborah Tarver-Smith, Parent-Community Outreach Coordinator, PEA, ESP
Phone: (301) 853-0840 Ext. 72255;
Cell: (301) 660-6747
Email: deborah.tarversmith@pgcps.org



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 - APPLICANT INFORMATION

Name: [Redacted]

Position: Vocal/General Music Teacher

School: Rosa Parks Elementary School

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$800

Check Should be Payable To: Kimberly J. Williams

Project Start Date: 1/16/2024 Project End Date: 3/14/2024
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 - SIGNATURES

Asst. Principal's Signature: [Signature] Date: 1/12/2024

Principal's Printed Name: Shreeta Coleman, Assistant Principal

Applicant's Signature: [Signature] Date: 1/12/2024

Applicant's Printed Name: Kimberly J. Williams

SECTION 3 - DESCRIPTION OF GRANT REQUEST

Title of Project: "I Too Sing America" see attached.

Please attach a typed description of the grant request (three-page limit)

Kimberly J. Williams

Rosa Parks Elementary School

6111 Ager Rd

Hyattsville MD 20782

Dear Ms. Everhart,

I, Kimberly Williams, Soprano, respectfully submit this attachment to the Hyattsville Grant Application committee for the 2023-2024 school year. The program entitled, "I Too Sing America," is presented before an audience of K-5th grade students and the RPES community. I will sing three African-American Art Songs for two occasions:

- A. Rosa Parks Birthday observance on *February 6, 2024 during school;
- B. Black History Program *March 14, 2024, after school.

The program is as follows: *Three Dream Portraits* by Margaret Bonds and Langston Hughes. An African-American Art Song cycle of three songs. They include:

- A. Dream Variation
- B. Minstrel Man
- C. I Too

The Budget is \$50/hr. x 16 hrs. including rehearsals and performance. Equipment needed is the Whiteboard, Microphone and Speaker.

If there are any questions, I can be reached at 301 357-1496. Thank you.

Ms. Kimberly Williams

*Tentative Dates



City of Hyattsville 2024 Education Enrichment Grant Program

The City of Hyattsville's Education Enrichment Grant Program is an annual grant opportunity in support of Hyattsville's public schools, students, and community. **Grants of up to \$750 are available to fund programming and activities that enhance and enrich student opportunities and education.** Past grant recipients have expanded STEM learning, promoted cultural sensitivity and inclusivity, and supported academic and student development.

Special notice for the 2024 grant period: Due to the ongoing COVID-19 pandemic, please use your discretion for in-person activities and events. Suggested safe alternatives include, but are not limited to, virtual guest speakers, online programming, and materials for special at-home student projects. If you do propose any in-person programming, including in-person pick up of materials or drive through events, please indicate in the application how staff, students, volunteers, and community members will be adequately protected from virus exposure. Grants are not intended to fund items that are normally provided by Prince George's County Public Schools, such as copier paper, staffing, etc.

Eligibility: The grant program is open to public elementary, middle, and high schools that have attendance boundaries within the City of Hyattsville. Those schools include Bladensburg High, Northwestern Evening High, Northwestern High, Hyattsville Middle, Nicholas Orem Middle, William Wirt Middle, Felegy Elementary, Hyattsville Elementary, Rogers Heights Elementary, Rosa Parks Elementary, Cesar Chavez, and University Park Elementary.

APPLICATION INSTRUCTIONS AND REQUIREMENTS

Review instructions carefully as failure to follow may result in the rejection of an application.

Applications are welcome from eligible schools and school principals, teachers, staff, students, community members, and parent-teacher organizations. There is no limit to the number of applications schools and organizations may submit, but all projects must be independent of each other (i.e., a school cannot submit two applications for the same project).

Grant Description Requirement: Grant descriptions must be type-written, be limited to 3 pages, and in Times New Roman 12-pt or Calibri 12pt font(s). Descriptions must include the following sections:

1. Application Cover Letter Signed by Appropriate Official(s)
2. Description of Grant Request
3. Target Population
4. Location of the Project *if applicable*
5. Project Timeline
6. Detailed Budget Plan
7. COVID-19 safety measures *if applicable*



City of Hyattsville 2024 Education Enrichment Grant Program

Priority considerations are given to applications that meet one or more of the following:

- Impacts a large number of students
- Builds ties within the community (for example, between schools and businesses)
- Integrates the arts
- Targets low-income (Title 1), limited English proficiency (LEP), and/or special education needs

Activity/Purchase Timeline Requirement: Applications should cover activities or purchases that will take place between January 2024 and the end of the 2023-24 school year. Applicants should provide an explanation/justification for any deviations from this timeline.

Budget Plan Requirement: Grants are limited to a maximum of \$750 each but can be less than the maximum. The total amount should be justified in the application. Applications must include a detailed budget plan. Applications that include additional funding sources should indicate the source of funding or contributions. It is recommended that a letter of support or commitment from the external funding source be included. If external funding is from the school or a parent-teacher organization, a signature from the principal or president's organization is required as a commitment of support.

Signed Application Requirement: All applications must be signed by the school principal or organization's president. Proposals that the principal or organization president is unable or unwilling to sign should include a statement explaining why. **Please note that proposals that use school facilities or involve teachers will not be funded without the principal's endorsement.**

Additional Documentation: **Any proposed in-person activity event must include documentation of approval of the project from a Prince George's County Public School Representative.** Letters of endorsement from partner organizations may also be included and are limited to one page each.

Post-Grant Reporting Requirement: Awardees are required to submit a post-grant report documenting expenditures and project completion by July 3, 2024. Failure to submit the post-grant report on time could result in a school or organization being ineligible for future grants. The post-grant report shall include an account of monies spent (i.e., receipts), description of target population reached (e.g., number and age), and an assessment of the project and its effects. Photos are also encouraged, but not required. Any unspent funds must be returned to the City of Hyattsville by June 30, 2024.

Please be aware that all materials provided in the application or post-grant report become public documents and may be used by the City for promotional and other purposes.



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [REDACTED]

Position: Director of Orchestras

School: Nicholas Orem Middle School

Email Address: [REDACTED]

Phone Numbers: [REDACTED]

Amount Requested: \$704.37

Check Should be Payable To: Nicholas Orem Middle School

Project Start Date: January 2024 Project End Date: May 2024
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Michelle Monroe Date: 1/12/2024

Principal's Printed Name: Michelle Towles-Monroe

Applicant's Signature: Laura Keim Date: 1/12/2024

Applicant's Printed Name: Laura Keim

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: String Instruments for School Students

Please attach a typed description of the grant request (three-page limit)

Nicholas Orem Middle School

6100 Editors Park Dr.
Hyattsville, MD 20782

String Instruments for School Students

January 12, 2024

Project Overview: Empowering Musical Dreams at Nicholas Orem Middle School

Introduction:

Nicholas Orem Middle School is committed to providing a well-rounded education that nurtures students' artistic talents. Recognizing the transformative power of music, we propose a project to acquire violins and violas for low-income students, enabling them to embark on a musical journey that may otherwise be financially unattainable.

Project Goals:

- **Access to Instruments:** Many students at Nicholas Orem Middle School come from economically disadvantaged backgrounds, limiting their access to musical instruments. This project aims to bridge this gap by providing violins and violas to aspiring musicians.
- **Musical Education:** The project seeks to enhance the school's music program by ensuring that every student, regardless of financial constraints, can participate actively in instrumental music education. This initiative aligns with the school's commitment to fostering creativity and inclusivity.
- **Community Engagement:** By providing instruments to low-income students, we hope to create a sense of community and belonging within the school. Music has the power to bring people together, and this project aims to foster collaboration, teamwork, and mutual support among students.

Budget Breakdown:

The grant will be used to purchase a violin and viola to add to the school's inventory. This will ensure that each student has access to a quality instrument.

Instrument	Make/Model	Price	Vendor
Violin	Yamaha - YVN003 (4/4) w/case and bow	\$247.66	Guitar Center Stores, Inc. dba Music and Arts
Viola	Yamaha - AVA5-S (16.5") w/case and bow	\$456.71	Guitar Center Stores, Inc. dba Music and Arts
Total:		\$704.37	

Measurement of Success:

Success will be measured through increased participation in the music program, improvements in students' musical abilities, and the creation of a positive and inclusive musical community within Nicholas Orem Middle School. The violin and viola will be played in concerts that are available to the community.

Conclusion:

By investing in this project, we not only provide musical instruments but also open doors to creativity, self-expression, and personal development for students who may not have had such opportunities otherwise. We believe that fostering a love for music can have a lasting impact on these students, shaping their future and enriching the cultural fabric of Nicholas Orem Middle School. Thank you for your consideration.



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 – APPLICANT INFORMATION

Name: [Redacted]

Position: Director of Orchestras

School: Nicholas Orem Middle School

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$679.24

Check Should be Payable To: Nicholas Orem Middle School

Project Start Date: January 2024 Project End Date: May 2024
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: Michelle J. Monroe Date: 1/12/2024

Principal's Printed Name: Michelle Towles-Monroe

Applicant's Signature: Laura Keim Date: 1/12/2024

Applicant's Printed Name: Laura Keim

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Solo and Ensemble Repertoire for Students

Please attach a typed description of the grant request (three-page limit)

Nicholas Orem Middle School

6100 Editors Park Dr,
Hyattsville, MD 20782

Solo and Ensemble Repertoire for Students

January 12, 2024

Project Overview: Fostering Artistic Excellence through Solo and Ensemble Music at Nicholas Orem Middle School

Introduction:

Nicholas Orem Middle School is dedicated to cultivating artistic excellence and a passion for music among its students. In pursuit of this mission, we propose a project aimed at acquiring sheet music resources to support solo and ensemble performances. This initiative is particularly significant for students seeking individual and group musical expression.

Project Goals:

- **Individual Artistic Growth:** This project aims to provide students with opportunities for solo performances, encouraging them to explore and develop their unique musical voices. By acquiring instruments suitable for solo repertoire, we empower students to embark on a journey of personal artistic growth.
- **Ensemble Collaboration:** Recognizing the importance of collaborative musical experiences, the project seeks to enhance the school's ensemble program. We aim to acquire instruments that facilitate the formation and expansion of student ensembles, fostering teamwork, communication, and a shared passion for musical expression.
- **Diverse Musical Exploration:** The project is designed to broaden students' musical horizons by offering access to a variety of instruments suitable for solo and ensemble performances. This diversity allows students to explore different genres and styles, fostering a well-rounded musical education.

Budget Breakdown:

The grant will be utilized to acquire a range of instruments suitable for solo and ensemble performances, ensuring that students have access to a diverse musical palette. See the attached list of sheet music to be ordered from J.W. Pepper, a sheet music vendor for Prince George's County Public Schools.

Measurement of Success:

Success will be measured through the increased participation in solo and ensemble performances, the development of musical proficiency among students, and the creation of a vibrant and supportive musical community within Nicholas Orem Middle School.

Conclusion:

By investing in this project, we not only provide the tools for individual artistic expression but also cultivate a collaborative and enriching musical environment. We believe that supporting solo and ensemble music at Nicholas Orem Middle School will empower students to explore their creativity, develop their musical talents, and contribute to a vibrant and flourishing arts community within the school.



Cart number: 48579119

Message(s) pertaining to your order:

Product 10035940 quantity changed

<u>DUETS FOR STRINGS #1 VIOLIN</u> by APPLEBAUM	Qty:	Item(s) total:
- Violin Duet	4	\$23.80
#4569208		In Stock
\$5.95		
<u>DUETS FOR STRINGS #1 VIOLA</u> by APPLEBAUM	Qty:	Item(s) total:
- Viola Duet	4	\$23.80
#4569216		In Stock
\$5.95		
<u>DUETS FOR STRINGS #1 CELLO</u> by APPLEBAUM	Qty:	Item(s) total:
- Cello Duet	4	\$23.80
#4569224		In Stock
\$5.95		
<u>DUETS FOR STRINGS #1 BASS</u> by APPLEBAUM	Qty:	Item(s) total:
- String Bass Duet	3	\$17.85
#4569232		In Stock
\$5.95		
<u>DUETS FOR STRINGS #2 VIOLIN</u> by APPLEBAUM	Qty:	Item(s) total:
- Violin Duet	4	\$23.96
#4569240		Not in Stock - Ships
\$5.99		in 1-3 weeks
<u>DUETS FOR STRINGS #2 VIOLA</u> by APPLEBAUM	Qty:	Item(s) total:
- Viola Duet	4	\$23.80
#4569257		Not in Stock - Ships
\$5.95		in 1-3 weeks
<u>DUETS FOR STRINGS #2 CELLO</u> by APPLEBAUM	Qty:	Item(s) total:
- Cello Duet	4	\$23.80

#4569265

In Stock

\$5.95

DUETS FOR STRINGS #2 BASS by APPLEBAUM

Qty:

Item(s) total:

- String Bass Duet

4

\$23.80

#4569273

In Stock

\$5.95

PROGRESSIVE DUETS FOR STRINGS #1 VIOLIN by

Qty:

Item(s) total:

CLARK / GAZDA

3

\$29.97

- Violin Duet

In Stock

#10035931

\$9.99

PROGRESSIVE DUETS FOR STRINGS #1 VIOLA by

Qty:

Item(s) total:

CLARK / GAZDA

3

\$29.97

- Viola Duet

In Stock

#10035933

\$9.99

PROGRESSIVE DUETS FOR STRINGS #1 CELLO by

Qty:

Item(s) total:

CLARK / GAZDA

3

\$29.97

- Cello Duet

In Stock

#10035934

\$9.99

PROGRESSIVE DUETS FOR STRINGS #1 BASS by CLARK

Qty:

Item(s) total:

/ GAZDA

3

\$29.97

- String Bass Duet

In Stock

#10035935

\$9.99

PROGRESSIVE DUETS FOR STRINGS #2 VIOLIN by

Qty:

Item(s) total:

CLARK / GAZDA

4

\$59.96

- Violin Duet

In Stock

#10035937

\$14.99

PROGRESSIVE DUETS FOR STRINGS #2 VIOLA by

Qty:

Item(s) total:

CLARK / GAZDA

3

\$44.97

- Duet

In Stock

#10035938

\$14.99

PROGRESSIVE DUETS FOR STRINGS #2 CELLO by

Qty:

Item(s) total:

CLARK / GAZDA

3

\$44.97

- Cello Duet

In Stock

#10035939

\$14.99

Qty:

PROGRESSIVE DUETS FOR STRINGS #2 BASS by CLARK**Item(s) total:**

/ GAZDA

3

\$44.97

- String Bass Duet

In Stock

#10035940

\$14.99

Qty:

PROGRESSIVE TRIOS VIOLIN by GAZDA, D**Item(s) total:**

- Violin Flexible Instrumentation

3

\$44.97

#10190530

In Stock

\$14.99

Qty:

PROGRESSIVE TRIOS VIOLA by GAZDA, D**Item(s) total:**

- Viola Flexible Instrumentation

3

\$44.97

#10190531

In Stock

\$14.99

Qty:

PROGRESSIVE TRIOS CELLO by GAZDA, D**Item(s) total:**

- Cello Flexible Instrumentation

3

\$44.97

#10190532

In Stock

\$14.99

Qty:

PROGRESSIVE TRIOS String Bass by GAZDA, D**Item(s) total:**

- String Bass Flexible Instrumentation

3

\$44.97

#10190533

In Stock

\$14.99

Sub-total: \$679.24

Note: Printing this page does not lock in prices or availability for items in your cart.

Shipping Rate Estimates

Shipping is charged only once per order, regardless of the number of shipments. Charges appear on the first invoice/receipt.

BEST WAY GROUND: \$29.99



City of Hyattsville
2024 Education Enrichment Grant Program

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024

Late proposals will not be accepted

SECTION 1 - APPLICANT INFORMATION

Name: [Redacted]

Position: Community School Coordinator

School: Nicholas Orem Middle School

Email Address: [Redacted]

Phone Numbers: [Redacted]

Amount Requested: \$750

Check Should be Payable To: Nicholas Orem Middle School

Project Start Date: January 16, 2024 Project End Date: May 13, 2024
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 - SIGNATURES

Principal's Signature: [Signature] Date: 1/12/24

Principal's Printed Name: Michelle Towles-Monroe

Applicant's Signature: [Signature] Date: 1/12/24

Applicant's Printed Name: Jenny Matias

SECTION 3 - DESCRIPTION OF GRANT REQUEST

Title of Project: Student and Family Boost Wellness Program

Please attach a typed description of the grant request (three-page limit)

1. Application Cover Letter Signed by Appropriate Official(s)

2. Description of Grant Request

Nicholas Orem Middle School is pleased to present this proposal for your review. We look forward to partnering with you to provide the support necessary to assist our school in implementing effective student and family wellness activities. Nicholas Orem Middle School is a Title 1 school and a Community School. We provide social, emotional and academic support for over 1100 students living in the city of Hyattsville. The goal for our Student and Family Boost Wellness Program is to provide comprehensive education and services that support the success of every student and family. Students will participate in after school educational tutoring activities.

The grant funds would be utilized to provide materials for our scholars enrolled in the Program. The program will be divided by sessions to be able to provide services for more students. Session one would be from January 16 to February 15 and Session two would be from February 27 to April 11. We would also provide our students with food and nutrition at the end of every session.

Nicholas Orem Middle School is committed to supporting more than just a child's education. Our proposal requests \$750 in funding to provide a series of professional virtual workshops for our teachers leading the program and items aimed to help students with mental health and resiliency, and food and nutrition.

3. Target Population

The Student and Family Boost Wellness Academy will be offered free to targeted students, based on our testing Data to promote academic excellence, mental health resources and food and nutrition services. Students in our Session One Boost program are those Scholars who scored 20% - 40% on Benchmark One test. Students in our Session Two Boost Program are those scholars who scored 41% - 60% on Benchmark One test. The program will serve as a tutoring program but also as a mental and emotional support program for our neediest students. Nicholas Orem Middle School is committed to supporting more than just a child's education.

4. Location of the Project

Our Student and Family Boost Wellness Academy will take place in our Building, Nicholas Orem Middle School. Students will meet in our Cafeteria right after classes are dismissed.

5. Project Timeline

- Session One: January 16 to February 15 (Scholars who scored 20% - 40% on Benchmark One)
- Session Two: February 27 to April 11 (Scholars who scored 41% - 60% on Benchmark One)

6. Detailed Budget Plan

Students will obtain a T-Shirt who did not receive one last year by KDF Printing. Each t-shirt is \$12. The t-shirts will serve as an incentive for their attendance as students will have to stay after school 2 times a week. At the end of every week there will be a raffle where those students who came that week are entered.

Students will also receive a stress ball ordered by Amazon. We are looking to place two orders will of 100 Pieces Motivational Stress Balls Colorful Foam Balls Inspirational Stress Relief Balls Quotes Stress Ball Pack Small Anxiety Balls for Relief Encouraging (Motivational, Bright Colors) that come out to be \$42.99 each. Students will be able to have their stress balls in hand to be able to provide additional support during their after school activities. Stress balls are to be congruent with providing emotional relief, improve concentration, and mood enhancement.

At the end of both sessions we want to provide our students with a successful and encouraging environment by celebrating their completion of the program. We want to order our students food such as Pizza and celebrate with them as we pass out their certificates. The first session ends February 15 and the second session ends April 11, 2024.



City of Hyattsville
2024 Education Enrichment Grant Program

9:51 AM
RECEIVED

JAN 12 2024

City of Hyattsville 2023-24 Education Enrichment Grant Application

Due date: January 12, 2024
Late proposals will not be accepted

City of Hyattsville

SECTION 1 – APPLICANT INFORMATION

Name: [Redacted]
Program Coordinator - International Baccalaureate
Position: _____
Parkdale High School
School: _____
Email Address: [Redacted]
Phone Numbers: [Redacted]
Amount Requested: \$750
Check Should be Payable To: Parkdale High School, w/ "I.B." in the "For" section
March 5, 2024 March 5, 2024
Project Start Date: _____ Project End Date: _____
Not before January 2024 Not after July 1, 2024

Reminder: A final report is due by July 3, 2024

SECTION 2 – SIGNATURES

Principal's Signature: [Signature] Date: 1/8/2024
Principal's Printed Name: Dr. Tasha Graves
Applicant's Signature: [Signature] Date: 1/4/24
Applicant's Printed Name: Eric Pavlat

SECTION 3 – DESCRIPTION OF GRANT REQUEST

Title of Project: Field Trip to the National Cryptologic Museum

Please attach a typed description of the grant request (three-page limit)

Grant Proposal
Parkdale High School
International Baccalaureate Program
Field Trip to the National Cryptologic Museum

Description of Grant Request: Parkdale High School seeks funding to support a unique educational experience for students through a field trip to the National Cryptologic Museum in Annapolis Junction, MD. This excursion will blend history, mathematics, and critical thinking skills, providing an enriching opportunity for students in various grades to explore the world of cryptology. The \$750 grant will almost cover total transportation costs, enabling students to engage with real-world artifacts and experienced docents without creating a financial obstacle for parents.

Target Population: This grant will benefit 50 of Parkdale's I.B. diploma and pre-diploma students. According to the MSDE, 48.5% of Parkdale's students are "economically disadvantaged," while 79.4% receive free or reduced lunch prices ("FARMS"). Many of our students or our students' parents hail from El Salvador, and 28.6% of our population are English learners. Additionally, 14% of our students have learning disabilities requiring an IEP, while 1-5% have a 504 plan. The I.B. program includes students in all categories mentioned above.

Location of the Project: Our activity takes place at the National Cryptologic Museum in Annapolis Junction, MD. The field trip will encompass a guided tour led by experienced NCM Docents, all former employees of the National Security Agency with expertise in intelligence analysis, computer science, mathematics, or language.

Project Timeline: The field trip is scheduled for Tuesday, March 5, 2024, allowing students to immerse themselves in the cryptologic world for a full day.

Detailed Budget Plan: The requested \$750 grant will be allocated as follows:

Transportation Costs (bus fee, Coach USA): \$825

Hyattsville Grant contribution: \$750

Student Contribution: \$75

- 50 attending students contributing \$1.50 each

The museum itself does not charge an entry fee, ensuring that the entire grant amount directly supports transportation, making this educational opportunity accessible to all students.

COVID-19 Safety Measures: In light of the ongoing COVID-19 pandemic, the safety of students and staff is paramount. The following measures will be implemented:

- **Mask Usage:** Students will be encouraged to wear masks on the bus and inside the museum to minimize the risk of virus transmission.
- **Social Distance:** Students will divide into groups at the museum so that crowding will be avoided.
- **Hand Sanitization:** Hand sanitizer will be provided to students both before leaving Parkdale and upon returning from the trip, promoting good hygiene practices.

These precautions align with recommended safety guidelines, ensuring a secure learning environment for all participants.

Conclusion: Parkdale High School's International Baccalaureate program is excited about the impact of this unique field trip on our students' educational development. The integration of history, mathematics, and critical thinking skills through the exploration of cryptology at the National Cryptologic Museum aligns with our long-term academic goals. We believe that this experience will not only enhance classroom learning but also inspire students to appreciate the interdisciplinary nature of knowledge.

The \$750 grant from Hyattsville will significantly contribute to making this educational opportunity accessible to all of our students. By covering transportation costs, the grant ensures that parents' financial constraints do not hinder access to this enriching experience. We are confident this field trip will leave a lasting impression on our students, fostering a love for learning and a deeper understanding of the interconnectedness of different subjects.

We sincerely thank Hyattsville for considering our grant proposal and investing in the educational growth and development of Parkdale High School students.



City of Hyattsville

Hyattsville Municipal Bldg
4310 Gallatin Street, 3rd Flr
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org

Agenda Item Report

File #: HCC-200-FY24

2/20/2024

8.b.

Submitted by: Cheri Everhart
Submitting Department: Community Services
Agenda Section: Choose an item.

Item Title:
Disbursement of FY24 Thrive Grant Awards

Suggested Action:

I move that the Mayor and Council authorize the expenditure of \$8,992 to support the grant proposals recommended from the Health, Wellness and Recreation Advisory Committee and listed in the attached memo for dissemination of the FY24 Thrive Grants.

Summary Background:

Please see attached memo

Next Steps:

Disburse \$8,992 Fiscal Year 2024 Thrive Grant Program funds according to the recommendations from the City's Health, Wellness and Recreation Advisory Committee.

Fiscal Impact:

\$8,992

City Administrator Comments:

Recommend approval

Community Engagement:

Outreach was conducted to inform grantees of this program. Awarded applicants will be notified

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

The City of Hyattsville
ATTN: Hon. Mayor Robert Croslin and Hyattsville City Council
4310 Gallatin Street
Hyattsville, MD 20781

February 06, 2024

Dear Mayor Croslin and Hyattsville City Council,

At the January 25, 2024 meeting of the City of Hyattsville's Health, Wellness and Recreation Advisory Committee (HWRAC), we reviewed THRIVE Grant applications for the \$9,000 of funding that the City of Hyattsville allocates annually for groups or individuals within the Hyattsville community. After reviewing the applications and discussing the grant criteria, the HWRAC voted unanimously to make the following recommendations:

1. A total of approximately \$8,200 dollars be awarded to eleven grant applicants to match the amounts requested in their applications.
2. This leaves approximately \$800 of our \$9,000 THRIVE Grant budget allocation unspent.
3. We recommend the Committee be authorized to disburse the remaining \$800 in the following manner: provide an additional \$72 to each applicant to use for their projects.

Attached to this letter is a spreadsheet of the individual projects to which we recommend disbursement of the \$8,992 of the total \$9,000 dollars. Please let us know if you have any questions or concerns.

Sincerely,

City of Hyattsville Health, Wellness and Recreation Advisory Committee.

**HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023**

Organization	Requested	Recommended Award	Program
SEEing through the Arts	\$800	\$872	Enabling Social Emotional Empowerment (SEE) by creating art for adults exploring creative routine activities that we can easily incorporate into our lives. Participants will acquire a variety of physical activities and calming techniques to use when setting aside time to relax, heal and recharge- through sketching, drawing and painting.
Hyattsville Elementary School - Artistic Lions	\$500	\$572	A program to facilitate development of fine motor skills and cognitive abilities in children by providing opportunities for analysis, problem solving and decision making. There are opportunities for adults as well.
Hyattsville Aging in Place	\$800	\$872	A project to deliver healthy produce from the Riverdale Park Farmers Market and Eco-City Farms to seniors in Hyattsville.
St. Marks - Health & Wellness for Poor and Less Fortunate	\$800	\$872	Enhancing the ability to provide healthy food choices at the St. Mark's Food Pantry.
HY-Swap - Spring 2024	\$800	\$872	To expand the reach of our programming and ensure our services are extended to a wider circle within our community, HY-Swap plans to host the Swap events at Hyattsville Elementary School. The funds will assist in offsetting the cost of school rental.
St. Jerome's - Cafe	\$800	\$872	Purchasing needed food items so that the Cafe can continue providing the poor and needy of our community with a nutritional, hot meal and a bag lunch each Thursday.
Cesar Chavez - Mindfulness Project	\$500	\$572	To help students practice self-calming interventions for students, i.e. teaching techniques such as yoga, tai chi, and meditation to better regulate their emotions and experiences.
ECO City Farms - Making Seasonal Vegetables Irresistible	\$800	\$872	To create excitement about opportunities for collaborative learning at ECO City Farms concerning all aspects of growing, cooking, preserving, eating, healthy locally produced food and composting food waste in a climate-smart way that protects the environment and encourages healthy active living.
Hyattsville Middle School - Detailed Basketball Training	\$800	\$872	A program to improve the lives of student athletes, families and the community as a whole through basketball training and education. Specifically focused on giving opportunities to the youth in communities who may not have the financial means for extracurricular activities that encourage them to create healthy habits and lifestyles.

**HYATTSVILLE HEALTH WELLNESS AND RECREATION ADVISORY COMMITTEE
THRIVE GRANTS 2022-2023**

Cesar Chavez Bike Bus - Alison Mendoza-Walters	\$800	\$872	A program to increase participation in the César Chávez Bike Bus and promote health and safety of the riders. Providing safety equipment such as helmets and high visibility vests.
Love Yoga - Teen Yoga Teacher Training	\$800	\$872	Supporting development of a yoga teacher training cohort aimed towards high school students. This training combines the wellness benefits of yoga with the benefits of vocational training for adolescents.
Total	\$8,200	\$8,992	

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: [REDACTED]

Applicant Position: Teaching Artist/President of the Hyattsville Community Arts Alliance

Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter “Individual”): Individual

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: SEEing Through the Arts

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: February 1, 2024

Project End Date: June 30, 2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800.00 (Also attached) sinc

Detailed Budget Outline:

BUDGETArtist' stipend @ \$125 per quarterly session \$500Art materi

Check Should be Payable To (Name and address): Eileen Cave

DEADLINE: Complete applications are due by 5 PM ET on October 13, 2023.

SEEing Through the Arts (Eileen Cave)

PROJECT DESCRIPTION

Hyattsville residents can achieve Social Emotional Empowerment (SEE) by creating art! For adults* to thrive in the post pandemic “new normal,” we must explore creative routine activities that we can easily incorporate into our lifestyle. Workshop participants will acquire a variety of physical activities and calming techniques to use when setting aside time to relax, heal and recharge- through sketching, drawing and painting can help contribute to our emotional well-being. Nature walks, and easily replicated healthy routines will accompany each workshop, along with helpful website resources so that workshop participants can build their own lifestyle routines integrated with creativity. These learning experiences work for established and aspiring artists of all ages and stages of self-expression.

The sharing of the biographies of inspiring heroes and heroines of the art world are also part of the empowerment process in each workshop. Yayoi Kusama had experienced psychological issues from childhood and spent her life trying to come to terms with her hallucinations and obsessive-compulsive behavior. Grief of loved ones also triggered panic attacks during her career. She used her art and writing as a form of therapy and utilized it to help remove the stigma surrounding mental health. Horn Island, which later became part of Gulf Islands National Seashore, was a refuge for Walter Anderson. Known by the locals as “that crazy artist,” he rowed to his art studio on Horn Island as often as possible, and his works were not fully revealed and displayed until after his death. Alma Thomas was a teacher three decades, and began her unique abstract painting style and most notable career recognition in her 70’s. Georgia O’Keeffe struggled with depression and anxiety throughout her life, but especially in her forties. In the 1970s, O’Keeffe’s macular degeneration prompted her to pivot briefly from painting to sculpture: she began working with her hands, with clay, before eventually finding ways to work on paper and canvas again when she went blind. Through life’s challenges, triumphs and tragedies, the need to be creative persevered and was often a strategy for wellness and self-empowerment.

PROJECT GOALS AND OBJECTIVES

Integrating visual art with a range of healthy practices prior to creating art work has been proven to be an effective strategy for improving social emotional wellbeing. As an art teacher in the public school system through July 2022, much of the instructional strategies and content I received for classroom and virtual learning provides the foundation for this program. In addition to providing K-6 instruction, as a teaching artist I also provided teacher/adult training for the Prince George's Artists/Teachers Institute in July, 2015-2021. I also provided workshop instruction at the Maryland Arts Summit 2021-2023, and offered workshops at the PGAHC Arts'tination Gallery at National Harbor, and most recently at the Prince George's Plaza Community Center in September and November 2023. My goals and objectives are as follows:

GOAL: To establish a community arts model program that can be regularly offered to residents of Hyattsville to increase their health and better value the arts.

Objective 1: Use the outcomes and analysis of this mini grant program to apply for MSAC and PGAHC grant funding in 2024 (which offers grant amounts of \$2,500 or higher for proven/established arts programs.) **Objective 2:** Increase workshop frequency from quarterly to monthly, with multiple local artists facilitating workshops.

GOAL: Increase the activity engagement between the community and local artists.

Objective: Recruit additional local artists to support this workshop program and join HCAA. (You do not have to be a Hyattsville resident to join HCAA; we have had members join from various regional communities.)

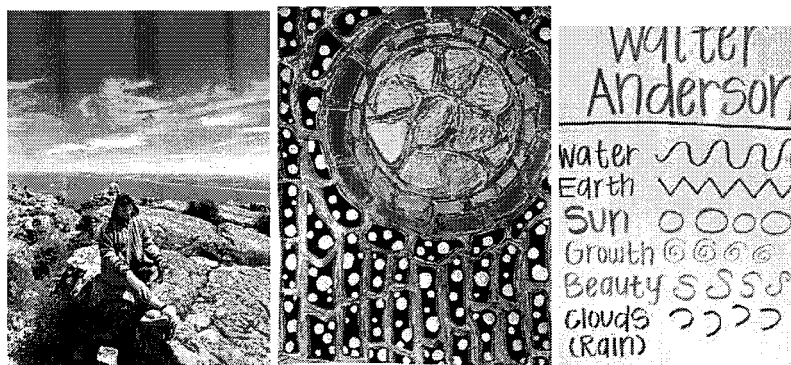
OUTCOMES

Measurable outcomes include achieving at capacity enrollment for each workshop; a waitlist indicates consideration of larger session capacity, and/or the future increased frequency of popular workshops as part of the annual program model evaluation.

Building an e-mail/contact list of interested participants that can be invited to similar workshop program activities and activities offered by HCAA. The targeted group for this activity is adults, 18 years or older to attract a varied mix of participants, of multi-generational ages. There are many existing art and wellness programs that target youth/teens, families, etc., and I am not competing with those niche markets.

After each workshop is conducted, a gallery walk offers participants a chance to discuss the creative experiences. While this grant does not include hosting an exhibit, depending on the quality and quantity of workshop art, that could be an extended activity.

The gallery talk and a brief exit evaluation survey will help determine how, and to what extent the integration of wellness routines, like nature walks, breathing and stretching exercises, were perceived as added value to the technical art educational experience. A variety of facility options, such as meeting space in the Hyattsville City building, the Hyattsville Library, or the Prince George's Plaza Community Center, will be secured/rented after reviewing the City of Hyattsville calendar and availability best suited for each workshop venue.



EXPECTED ACTIVITIES- The SEEing Workshop Series:

A Bumble Bee's View- Inspired by Georgia O'Keeffe (February 2024)

Breathing exercises and meditative color-fielding to music video warm-up inspires participants. Artists imagine the view of a bumble bee, and explore the magnification of flowers in a garden, transitioning art from realistic to abstract mixed media as flowers are used to inspire an extreme close up of petals, stems and leaves to create color-intense abstract art.

Patterns in Nature- Inspired by Alma Thomas and Walter Anderson (March 2024)

Take a mindful meditation in nature, then go on an observational walk of wonder through the Trumbule Nature Trail in Driskell Park is the warm-up activity preceding the workshop, as mixed media works are created from colors, shapes and lines in nature. (Goal: 5-8,000 steps!) Art critiques of works created by each artist offer choices in realistic and more abstract interpretations of nature, and learning about Anderson's "Seven Motifs" help build technical drawing skills.

Infinite Creativity- Inspired by Yayoi Kusama (May/Asian South Pacific American Month)

Stretching and hand exercises using Model Magic are included as a warm-up. Shaped clay forms

can be incorporated as we view the paintings and sculptures of this renowned Japanese artist to create organic abstract drawings using markers, color pencils and crayons. Color theory, “dot pattern-making” and organic shapes build technical skills for artwork. (May date to possibly coincide as an Open Studio Tour activity May 11, 2024.)

Abstract Portraiture- Inspired by Pablo Picasso (June 2024)

Intentional reflection techniques guide a facial, tactile warm-up, as participants learn about the technical elements of Cubism to complete a colorful, self-portrait. Found household objects are used to build and assemble shapes, design and deconstruct a portrait image.

Participants are welcome for ages 18 years and older. Classes are limited to enrollment of 15 persons, first come first serve. The marketing outreach will include the general Hyattsville media publications, the HCAA website and e-mails that will target senior facilities and local school staff to promote quarterly workshops in 2024. The artful, art-filled Sunday sessions (between 2-4 PM) will promote community-building engagement with local resources for an adult age segment as this pilot program is evaluated for rollout expansion offering monthly workshops in 2025, coinciding with the 30th anniversary of the Hyattsville Community Artist’s Alliance (HCAA.) Duration: 90 minutes per session includes technical demonstrations and art materials are provided. We close with a show and share gallery walk of participants’ works.



BUDGET

Artist’ stipend @ \$125 per quarterly session **\$500**

Art materials for 120 persons (Adhoc workshop fees generally range \$10-\$15 per person, which are waived through grant funding, as bulk quantity supply purchasing saves costs) **\$180**

(To give current market perspective to artist workshop fees, 2021-2023 I earned \$250 for a 1-hour workshop at the MD Arts Summit, \$500 for a 3-hour workshop for PGAHC, and \$750 for teacher and staff arts integration workshops for PGCPs, in person or via Zoom.)

Art Supplies:

White drawing paper, 80 lb. mixed media 12” X 18”, sketch paper 8.5” X 11”, pack of *Trucolor* construction paper;

Classpak of water-base markers, watercolor pencils, and construction paper crayons;

Metallic markers, assorted, glue sticks (2 pack of 12, replace as needed)

Model Magic clay

Paper towels and extra-large zip lock bags for takeaways and clean-up.

Rental space fees (Workshops will be rotated based upon space availability at the Hyattsville City Hall Building, or meeting rooms at the Prince George's Plaza Community Center, and the Hyattsville library etc.) budgeted at \$25-30 per 2-hour rental, with free parking.) **\$120**

Total: \$800

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: [REDACTED]

Applicant Position: Community School Coordinator

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: Hyattsville Elementary School

Authorized Official Name: Leandro Pavon

Applicant Position: Community School Coordinator

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Artistic Lions

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: November 15, 2023

Project End Date: May 15, 2023

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$500.00

Detailed Budget Outline:

Art supplies for workshops. Watercolor palette, liquid paint, etc.

Title of Project: Artistic Lions

Project Description:

Artistic Lion is a comprehensive after-school program designed to facilitate the development of fine motor skills in children. In addition to honing their physical dexterity, this program also nurtures their cognitive abilities by providing opportunities for analysis, problem-solving, and decision-making. Engaging in various artistic activities offered through Artistic Lion empowers students, allowing them to build self-esteem, cultivate self-acceptance, and develop unwavering confidence, all of which contribute to their overall sense of self-worth and protect against potential mental health issues. Moreover, this innovative after-school program recognizes the importance of catering to the needs of adults as well. Therefore, Artistic Lion also offers a dedicated section for grown-ups, ensuring a safe and inclusive environment where individuals can freely create, express, and decompress.

Project Goals and Objectives:

Artistic Lion is a student-led group that functions primarily with the goal of providing an opportunity for students to come together in a community outside of the classroom setting to engage in conversation on different ideas happening in art. By joining Artistic Lion, students can explore their artistic interests, learn new techniques, and gain inspiration from fellow members. Our club meetings foster a welcoming and inclusive environment where everyone's ideas and perspectives are valued.

Whether you're an experienced artist or simply have an appreciation for art, Artistic Lions welcomes everyone passionate about creativity. Join us and become a part of a vibrant community where you can express yourself, share your artistic journey, and make lasting connections with like-minded individuals.

Expected Activities

Bi-Weekly Student Workshops working with different mediums.

Monthly Adult Workshops focusing on creating a safe space to create and decompress.

Expected Outcomes

- Help students and Staff develop confidence as they discover that the mistakes they make in art, such as using the wrong colour, can lead to having new ideas.
- Improve brain health and can help to stimulate the mind and keep it sharp.

Check Should be Payable To (Name and address): Hyattsville Elementary School

5311 43rd Ave

Hyattsville, MD 20781

DEADLINE: Complete applications are due by 5 PM ET on October 13, 2023.

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name:

[REDACTED]

Applicant Position: Board Treasurer, Hyattsville Aging in Place

Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2):

Applicant Email Address:

[REDACTED]

Applicant Phone Numbers:

[REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter “Individual”):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Healthy Food for Seniors

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: March 1, 2024

Project End Date: June 30, 2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): Social engagement

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: 800.00

Detailed Budget Outline:

Purchase of produce twice a month @ avg \$200 x 7 = \$1,400 (\$800 fr

Hyattsville Aging in Place (HAP) is proposing a project to deliver healthy produce from the Riverdale Park Farmers Market and Eco-City Farms to seniors in Hyattsville that HAP works with. The project will run April through June when spring produce, including lettuces, beans, and asparagus, is beginning to be harvested and as warmer weather is bringing more seniors outside.

We expect to provide a range of fruits and vegetables in line with what is fresh and available, including lettuces, greens, cucumbers, early squash, and berries as we get into May and June. As we have done in the past, each delivery will include a specialty item, which could be a fruit or asparagus, maybe a bread. We will include easy recipes with the deliveries that can be made on the top of the stove and/or simple baked dishes that can be made in the microwave or oven. HAP volunteers will deliver the vegetables on Friday/Saturday and spend time talking to the senior residents, explaining the recipes and checking in to see how they are. The program will provide at least six or seven (6-7) deliveries of fresh food from late March through June, averaging about \$200 for each delivery. HAP will supplement the grant with its own funds as \$800 will not cover all expenses.

This project will help seniors stay healthy, as well as support farmers at the market.

HAP provides direct volunteer assistance to 45-50 seniors on a regular basis. This group of seniors includes African-, Middle Eastern-, Hispanic- and Asian-Americans. Most of the seniors have health and mobility problems, including diabetes. And most are less likely to go out. In addition to delivering this produce from mid-March to June, HAP will post the easy recipes we are including on social media to reach a wider audience and seniors in surrounding communities.

Hyattsville Aging in Place initiated a project like this in summer 2021 with a Food Insecurity grant from the Greater Washington Community Foundation. Thanks to the Thrive program in spring 2022 and spring 2023, HAP was able to continue the program (supplemented by its own funds). In addition to delivering vegetables to individual seniors from the Farmers Market, HAP also made multiple deliveries of fresh vegetables and fruit to Meals on Wheels of College Park in both years, thanks to the generosity of Eco-City Farms, which was looking for local partners to help distribute excess harvested crops.

So far in 2023 through the end of September, HAP has made available more than a ton (2,357 lbs. of fresh vegetables and fruits to HAP and surrounding seniors, including over 600 lbs to Meals on Wheels and 55 lbs to St. Jerome's cafe.

With a 2023-24 Thrive grant, HAP will serve Hyattsville seniors and continue this partnership with Meals on Wheels (who serve 160 area residents, including seniors in Hyattsville), the Riverdale Park Farmers Market and Eco-City Farms.

Project Goals and Objectives (Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

- 1) Provide Hyattsville seniors with fresh fruits and vegetables, as well as recipe suggestions.
- 2) Reduce isolation for seniors through friendly visits from HAP volunteers making the deliveries.
- 3) Provide regular, personal check-ins by a volunteer who sees the senior over time.
- 4) Provide recommendations for cooking and using vegetables which may influence healthy eating habits throughout the year.
- 5) Encourage social contact with other seniors as they share recipes.
- 5) Collaborate with other local organizations working on food security issues, including the Farmers Market, Meals on Wheels, St. Jerome's Cafe and Eco-City Farms.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

1. Query seniors on which vegetables they are interested in.
2. Identify vegetables available at the Farmers Market and negotiate with Farmers for pickup.
3. Pick up and deliver vegetables at least 6-7 times during the period (March, April, May, June)
4. Recruit volunteers to deliver vegetable packages when necessary, but use HAP phone tree members on regular basis to contact and deliver so Seniors have familiar faces.
5. Identify easy and interesting recipes for seasonal vegetables, involving seniors to identify their favorite recipes to share.
6. Identify surprise specialty items.
7. Determine satisfaction or concerns with deliveries and make appropriate changes.
8. Continue delivering extra vegetables offered by Eco City Farms (and others as available) to Meals on Wheels of College Park and St. Jerome's Café.

Expected outcomes

List expected tangible results (one page limit)

1. Ongoing contact with seniors, encouragement of involvement in other activities and discussion of healthy eating.
2. Reduction in isolation and improvement of mood as result of contact with volunteers, and encouragement to share recipes.
3. Increase in healthy eating with new vegetables and fun recipes.
4. Further develop relationships with organizations involved in food security in our area, including the City of Hyattsville, Meals on Wheels, St. Jerome's café, Riverdale Park Farmers Market, and Eco-City Farms and others.

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: [REDACTED] S



Applicant Position: St. Mark's Food Pantry Coordinator

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: St. Mark's Food Pantry

Authorized Official Name: Father Roberto Cortes-Campos



Applicant Position: Pastor

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Health Wellness for the Poor and Less Fortunate

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: 1/1/2024

Project End Date: 6/30/2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800.00

Detailed Budget Outline:

See attached.

Check Should be Payable To (Name and address): St. Mark's Food Pantry 7501 Adelphi Road Hyatts

DEADLINE: Complete applications are due by 5 PM ET on October 13, 2023.

**Health Wellness and Recreation Thrive Grant Program Application
St. Mark's Food Pantry**

Project Description

The St. Mark's Food Pantry has been operating since 1991 with an all-volunteer team. Our food pantry is located at 7501 Adelphi Road, Hyattsville, MD 20783 and is officially open every Tuesday from 10 a.m. and 12 noon. However, our doors usually open at 9:30 a.m. to accommodate our guests. We provide food at no cost and without any obligation to the homeless, poor, unemployed, senior citizens, immigrants, children and anyone else in need. Since the start of the pandemic, we have served nearly 50,000 families in need and numbers continue to grow.

In March 2022, we switched from a "drive-thru" food pantry to a grocery store concept where the family in need may choose what to take with limits. It reduces food waste and gives them more respect and dignity during their life struggles. We provide basic items such as Masa (corn flour), cooking oil, cereal, canned vegetables, soup, fruit, pasta, pasta sauce, rice, canned and dried beans, peanut butter, jelly, energy bars and other items when they are available. We are also a proud partner of Capital Area Food Bank (CAFB) and receive fresh produce when available. We recently received an FY 2023 wellness score of 79.3 percent from the CAFB. In other words, 79.3 percent of food purchased or donated from the CAFB was considered healthy. Our work has been highlighted in the Hyattsville Life and Times, Washington Post, ABC-7, Telemundo, and other news media outlets.

Project Goals and Objectives

The poor and less fortunate have a tendency to eat less healthy food due to their economic condition. Simply put, healthier food costs more money which the poor and less fortunate do not have. Our goal and objective are to provide healthier food coupled with an eating healthy education program.

Expected Activities

Upon award of the grant, the St. Mark's Food Pantry will purchase wheat pasta, brown rice as well as canned vegetables, pasta sauce and soup with low sodium. As well as canned fruit and cereal with no or low added sugar. All food purchased by this grant will be certified by the CAFB Nutritionist as healthy. We also currently provide with the support of the CAFB, a nutrition education program. We provide healthy recipe cards, produce guides, food coding pamphlets and ask the nutritionist cards to the poor and less fortunate. We also provide resources that can help get the right foods with common health concerns. This includes "reading the nutrition label" for the brain, heart, diabetes and kidney.

Expected Outcomes

As mentioned earlier, the St. Mark's Food Pantry received an FY 2023 wellness score of 79.3 percent from the CAFB. We intend to increase this wellness score in FY 2024 by providing healthier food and through education. With the help of the City of Hyattsville, we can make it an even better and caring community. A healthier community is a thriving community. Thank you for your consideration.

**Health Wellness and Recreation Thrive Grant Program Application
St. Mark's Food Pantry**

Detailed Budget Outline

Food Item/Description	Cost Each	Quantity	Total Cost
Brown Rice 24/16oz	\$9.95	10	\$99.50
Cereal 10/17.6oz	\$12.10	10	\$121.00
Mixed Fruit 24/15oz (in natural juice)	\$18.78	10	\$187.80
Mixed Veggies 24/15oz (low sodium)	\$19.44	10	\$194.40
Soup 24/15oz (low sodium)	\$17.94	10	\$179.40
Spaghetti Sauce 24/15oz (low sodium)	\$17.63	10	\$176.30
Whole Wheat Pasta 20/12oz	\$9.37	10	\$93.70

Total Cost: \$1,052.10

Note: Quantities and costs may change to availability and inflation. The St. Mark's Food Pantry understands the grant application is limited up to \$800.00.

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: Hy-Swap

Applicant Position: Board of Directors

Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter “Individual”):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Spring 2024 Swap

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: 04/13/2024

Project End Date: 04/14/2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): Low income residents' access to resources

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800.00

Detailed Budget Outline: PGCPs Rental fee - \$1,600;
 Truck Rental - \$75;
 Food - \$200;
 Other supplies - \$200

Check Should be Payable To (Name and address): Name: HY-Swap
Address: 4014 Nicholson St Hyattsville MD 20782

DEADLINE: Complete applications are due by 5 PM ET on October 13, 2023.

Project Description

HY-Swap began nearly ten years ago with a small group of parents who wanted an easy, inexpensive, and sustainable way to exchange gently used children's clothing and gear with their neighbors. Since then, HY-Swap has evolved into a 501(c)(3) non-profit organization that hosts two events a year, one in the spring and one in the fall. For the Spring 2024 event, HY-Swap aims to host the Swap over the course of two days, from April 13-14, 2024. Additionally, in an effort to expand the reach of our programming and ensure our services are extended to a wider circle within our community, HY-Swap plans to host the Swap events at Hyattsville Elementary School. This will allow us to partner with the school to ensure that more families are aware and can benefit from the event. For the Fall 2023 event, we received the proper approvals through the PG County Public Schools system, but were informed that renting the space comes with a \$1,600 price tag for the two-day event. We secured funding for the Fall 2023 Swap due to the generosity of the HY-Swap community and the City of Hyattsville. However, the Thrive Grant funds will greatly assist HY-Swap in being able to host the Spring 2024 Swap at the same location, and continue to include more of our neighbors in this beloved event.

Project Goals and Objectives

The mission of HY-Swap is to promote the common good and general welfare of the people of Hyattsville, Maryland and surrounding communities, including organizing and operating a free community exchange of infant, children's, and maternity clothing, toys, and gear. The Swap events also help to lessen the economic burden for families living in Hyattsville (and surrounding areas), as well as create a village of support for parents and families.

Expected Activities

Over the course of the two-day event, HY-Swap will oversee a donation drop-off, sorting and organizing of all of the donations, and then the main "Shop the Swap" event. Additionally, for Spring 2024, HY-Swap plans to bring back the "New Parent Reception," which is an event that we hosted prior to the COVID-19 pandemic. For the Reception, we will welcome new parents to join the HY-Swap volunteers for a free brunch and then allow them to shop the Swap earlier than the general public. This will also give the new parents time to shop the swap in a smaller, less hectic environment, and it will give HY-Swap volunteers an opportunity to walk around with the new parents and provide them with guidance on what clothing/gear they may need for their new child(ren). Leading up to the Swap event(s), HY-Swap will also engage in weeks of marketing/advertising, logistical planning, purchasing supplies, and gaining proper approvals for the event.

Expected Outcomes

HY-Swap draws over 400 participants and includes the assistance of over 50 volunteers. We also divert hundreds of pounds of waste from the landfill, and we aim to lessen the economic burden and create a village of support for families living in Hyattsville and the surrounding areas.

More information about us can be found at <https://www.hy-swap.com/>

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: St Jerome's Cafe - [REDACTED]

Applicant Position: Cafe fundraising coordinator

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: St. Jerome's Cafe

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date:

Project End Date:

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800

Detailed Budget Outline: See attached sheet

Check Should be Payable To (Name and address): St. Jerome's Cafe, 5205 43rd Ave, Hyattsville, MD 20781

DEADLINE: Complete applications are due by 5 PM ET on October 13, 2023.

1. Please describe the project for which you are seeking funding

St. Jerome's Café, established in 1991, is a ministry that serves the poor and needy of the Hyattsville community with a nutritional hot meal each Thursday from 11:00 a.m. - 12:30 p.m. The meals contain an entree, a vegetable, fresh fruit, a water bottle and a dessert. In addition, we prepare bag lunches for our patrons to take with them, so they have another meal to eat. We also supply clothing and toiletries when available. Established in 1991, the Café serves about 80 - 90 people each week.

2. Briefly describe what the project would accomplish with Thrive Grant Funding:

Funds will be used to purchase needed food items so that the Cafe can continue providing the poor and needy of our community with a nutritional, hot meal and a bag lunch each Thursday. With the cost of supplies rising and the amount of donations down this would help us to continue our mission of offering healthy meals to those in need.

3. Briefly list the major activities that would be undertaken to support the goals and objectives

St. Jerome's Cafe operates with five teams of volunteers, rotating their service every five weeks. Each team is comprised of the following volunteers: a leader, 5 cooks (who prepare the food at home and deliver it to the Café), 3 sandwich makers, 2 cookie bakers and servers.

4. List expected tangible results

This grant will help St. Jerome's Café continue to serve the poor and needy of our community with a nutritious, hot meal each Thursday.

Budget

November	Canned Chicken - 6 pack 12.5 oz \$14.99 X 10	\$225.00	
	Ground Beef - 30 lbs X \$5.00 per	\$104.85	
	Fresh fruit - Bananas and Mandarin oranges	\$175.00	
	Pasta Noodles	\$ 93.75	
	Green Beans	\$115.00	
	Water 12 - 40 ct cases X \$3.99	\$ 47.88	
	Coffee - Maxwell house 48 oz	\$ 10.98	
	Lipton Iced tea mix - 4 X \$7.92	\$ 31.68	
	Food containers - 4 - 150 count boxes \$30.99	\$123.96	
	Butter \$80 1000	\$ 40.00	
	Chewy bars \$10.48 60 count	\$ \$78.60	
	Fruit cups in fruit juice 24 -\$11.00 - 90 bags	\$ 220.00	
	Capri sun 100% fruit juice - 40 count \$10	\$112.50	
	Napkins 1200 \$12,84	\$. 5.35	
	Brown bags 16.98	\$ 16.98	
	Spoons 600 ct \$14.00	\$. 10.50	
	Peanut butter crackers 40 pk \$8.78	\$ 98.78	
Total			\$1510.81

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: [REDACTED]

Applicant Position: PARENT ENGAGEMENT ASSISTANT

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: CESAR CHAVEZ DUAL SPANISH IMMERSION SCHOOL

Authorized Official Name: LILLIAN GARCIA

Applicant Position: PARENT ENGAGEMENT ASSISTANT

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: Mindfulness Project:

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: Nov 1, 2023

Project End Date: June 1, 2023

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$ 500.00

Detailed Budget Outline:

Practice of self-calming interventions i.e. teaching techniques such as y

Check Should be Payable To (Name and address): CESAR CHAVEZ DUAL SPANISH IMMERSION S

DEADLINE: Complete applications are due by 5 PM ET on October 20, 2023.

Cesar Chavez Dual Spanish Immersion School

Mindfulness Project:

Practice of self-calming interventions for students, i.e. teaching techniques such as yoga, tai chi, and meditation to better regulate their emotions and experiences.

1. Can you provide a more detailed budget?

With the grant budget of \$500 it will provide two Mindfulness/ Wellness Assembly for the 369 students provide by SageSight Wellness website

2. Can you submit your plan/timeline for the classes?

November 20, 2023 two Mindfulness Assembly Activities for students
First Section Assembly for students K-2nd grade at 9:30am and Second Section Assembly at 10:30am Students 3rd- 5th grade.

3. Can you provide a detailed description to include, but not be limited to, the number of classes, how often, and for how many children?

- Increased focus, attention, self-control, classroom participation, compassion.
- Improved academic performance, ability to resolve conflict, overall well-being.
- Decreased levels of stress, depression, anxiety, disruptive behavior.

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information 1. Applicant Information

Applicant Name: Engaged Community Offshoots, Inc. dba ECO City Farms

Applicant Position: Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2): CEO

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter “Individual”):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: **Making Seasonal Vegetables Irresistible**

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

ECO City Farms is a nonprofit urban teaching and learning farm in Prince George's County that grows great food, farms and farmers in ways that protect, restore and sustain the natural environment and the health of local communities. Working with area children, youth and adults, ECO educates and trains the next generation of urban farmers, eaters and environmental activists.

This offering for area residents is designed to create excitement about opportunities for collaborative learning at ECO City Farms concerning all aspects of growing, cooking, preserving, eating, healthy locally produced food and composting food waste in a climate-smart way that protects the environment and encourages healthy active living. In addition to being a

talented and versatile chef, the instructor Kiki Hamilton is a very approachable resident of nearby Mt. Rainier and an area farmer.

Since our inception, ECO has worked with area residents to stress the importance of a plant-rich diet to individual and family health, and the value of sustainably growing food to support the well-being of the environment. We offer the food we grow through an affordable seasonal CSA to local residents. A mix of Hyattsville residents have always been members of our CSA distribution.

One obstacle to subscribing to the CSA and eating seasonally has been that many people do not know how to make the variety of seasonal vegetables they receive in their CSA bags tasty and desirable to their families. ECO proposes to address this challenge by offering two community food preparing and eating workshops for youth and adults. We will conduct two workshops- one for 10-12 Hyattsville adults and another for 10-12 Hyattsville youth -- which the grant will enable us to conduct at no cost to attendees-- to teach them how to prepare the seasonal foods offered in a Spring CSA bag. The food will be culturally appropriate and tasty, using fresh vegetables and herbs. The adult workshop will feature food for parents and children; the youth workshop (aged 7-13 year old's) will feature food that particularly appeals to youngsters. All food prepared at the workshop will be consumed by attendees, and include samples that they can take home to share with friends or family. Workshop attendees will also be given a brief introduction to and tour of ECO City Farms and urban farming.

By the time of that these two Spring 2024 workshops are scheduled, ECO and the City of Hyattsville will have already conducted a Tamale-making workshop for Hyattsville adults (November 2023) in ECO's teaching kitchen/classroom at our Edmonston farm. It is anticipated that these two additional cooking workshops will be part of an ongoing series for Hyattsville residents.

Project Goals and Objectives

1. Use the CSA bag as a means to introduce adult and youth residents of Hyattsville to healthy, sustainably-grown, seasonal produce and teach them a variety of ways to prepare the vegetables for themselves and their families;
2. Expand the palates and tool kits of Hyattsville residents through introducing new ways of thinking about preparing and eating vegetables that they and their families and friends can embrace;
3. Support the evolving culture of Healthy Living in Hyattsville through these offerings and the word of mouth "buzz" that results from them;
4. Make residents of Hyattsville better aware of the Healthy Living resources available within their community and the environmental benefits of urban farming and locally grown food.

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit). Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

- Schedule 2 one and half hour workshops with Kiki Hamilton and an ECO staff member for cooking instruction and to develop recipes and list of supplemental supplies needed to make the demo dishes.
- Prepare CSA produce bags for participants
- Work with Hyattsville to Advertise Workshops
- Collect feedback and send out digital recipe and resources to participants

Expected outcomes: List expected tangible results

- Greater awareness of the environmental and health benefits of eating in season
- Improved skills in preparing healthy meals
- Increased healthy meal preparation at home
- Greater awareness of how to access fresh, local food
- Increased awareness of, access to and consumption of local produce by Hyattsville residents

Project Start Date and Project End Date: We anticipate scheduling these two workshops in May 2024, likely on the same day.

Section 3 – Project Details

What topic areas does the project address?

x Nutrition

- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify):

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American/Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families
- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other(please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- xx. All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800

Detailed Budget Outline:

Two 1.5 hour workshops, one for 10-12 Adults; the second for 10-12 youth aged 7-13

- 20-24 CSA bags @ \$20 per bag= \$400-\$440
- Additional Workshop Supplies= \$100
- Instructor (Prep and Teaching)= \$200
- ECO Staff member for Tour= \$ 60

Check Should be Payable To **ECO City Farms, 6010 Taylor Road, Riverdale, MD 20737**

Health Wellness and Recreation Thrive Grants Program Application

Contents

Section 1 - Contact Information

Section 2 - Description of Grant Request

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Section 4 - Financial Information

Section 1 – Contact Information

1. Applicant Information

Applicant Name: Detailed Basketball Training Corp. c/o Rebecca Lockhart

Applicant Position: Treasurer

Applicant Organization (If applying as an individual, please enter "Individual" and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter "Individual"):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Detailed Basketball Training Program at Hyattsville Middle School

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: 10/02/2023

Project End Date: no end date - year round pro

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____
community engagement

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800

Detailed Budget Outline:

\$450 on training equipment and uniforms for student athletes; \$300 on

Check Should be Payable To (Name and address): Detailed Basketball Training, 2200 Beechwood Rd

DEADLINE: Complete applications are due by 5 PM ET on October 20, 2023.

THRIVE GRANT REQUEST

Project Description:

Detailed Basketball Training (DBT) is a non-profit organization that aims to improve the lives of student athletes, families and the community as a whole through basketball training and education. We are specifically focused on giving opportunities to the youth in communities that include members who may not have the financial means for extracurricular activities that encourage them to create healthy habits and lifestyles. As a nonprofit corporation, DBT has partnered with Hyattsville Middle School (HMS) to offer free after school basketball training for participating middle school student athletes. We chose HMS because they are a Title 1 school and we share the goal of commitment to support students, staff, and community members for the academic success and physical fitness of all students. The middle school training program occurs right after school at the gym at HMS. We worked with HMS to create this schedule to ensure that students have a safe place to be after school to offer them training activities and skills to promote physical fitness and exercise that will allow them to build their confidence as well as encourage healthy lifestyles and support their mental wellbeing. We also have a program for the elementary schools that are feeder schools to HMS. We targeted these schools to prepare the student athletes for higher level athletic activities and get them comfortable in the environment of the middle school they will attend. At DBT, we make every effort to build a community that focuses on the educational, physical, and emotional wellbeing of the students who participate. We also welcome the families of the participating students to attend the training sessions and give them information to help support the students in all aspects of their experience with our program so they can continue to practice the skills and exercises we teach at home. Detailed Basketball Training has a strong understanding of the term “student athlete” and we place an emphasis on the educational aspect of our training program using basketball as a motivating factor. We require that all students maintain a 2.5 GPA or above to remain in our program. Our target population is all students and their families within the Hyattsville Middle School Community as well as feeder Elementary Schools in Districts 2 and 3 (Chillum Elementary, Hyattsville Elementary, Mount Rainier Elementary, Riverdale Elementary, Rosa Parks Elementary and Thomas Stone Elementary).

Project Goals and Objectives:

Detailed Basketball Training promotes healthy lifestyles, encourages moral character, develops self-discipline, cultivates a strong work ethic, and builds the confidence needed to achieve personal success. Whether the player’s goal is to make their school team, get more playing time during games, make the starting line-up, or to get a college scholarship, our focus and commitment is to help them achieve that goal.

Detailed Basketball Training targets the youth in communities that are in need of a positive environment and guidance for their future. Through our efforts, we aim to change lives for the better, both on and off the court. The philosophy of Detailed Basketball Training focuses on the principles of community outreach, work ethic, dedication, healthy nutrition, exercise, and academic success. Our organization strives to teach the youth about perseverance, motivation, teamwork, self-determination and overcoming adversity. The goal of Detailed Basketball Training’s program at HMS is to continue to make a difference in the lives of our youth and in

the Hyattsville community.

This also builds upon our goal to prepare student athletes for their future athletic experiences. We want high school and college coaches to feel good about how our student athletes handle themselves when in front of a camera. We help students understand that they might only get one chance to impress the school or college of their choice, so they must be prepared at all times to represent themselves, their family, and their community with their best foot forward. Detailed Basketball Training includes a media day in our program where we will have on camera scripted and recorded interviews with the student athletes as well as a photoshoot to teach them how to best represent themselves as student athletes and educate them on how to create a sports portfolio. We educate not only the athletes, but their parents on how being a student athlete is so important when it comes to getting into college and how to best prepare for their futures.

Detailed Basketball Training is not just a training program focused on the athletic aspect of basketball. We are driven by education and focus on the student using basketball to achieve educational and life goals to be well rounded participants in our community.

A video explaining in more detail some of DBT's goals and objectives can be viewed here: <https://www.youtube.com/watch?v=HIWYc-eSSaA>

Expected activities:

- Afterschool training at Hyattsville Middle School every Monday, Tuesday and Wednesday for registered student athletes. Middle school student sessions are 4:00pm - 6:30pm; elementary school sessions are 6:30pm - 8:00pm. Occasional make up dates on Thursdays. Program runs throughout the school year and Summer.
- Media Day for all student athlete participants on November 11, 2023.
- Intramural games with participants to be hosted at Hyattsville Middle school - goal dates in November, 2023.
- Detailed Basketball Training will host and/or participate in events with various departments and teachers as well as Parent Teacher Associations in the elementary schools to expose the youth to basic fundamentals of basketball training as well as the multifaceted elements of our program that will gain the interest of students and prepare them and their parents to participate in building their child's awareness and exposure to all of the opportunities that our program affords them. (Note: we participated in the Hyattsville Middle School Block Party, HMS back to school nights and Chillum Elementary back to school night).
- Some of our program activities can be viewed on our Instagram: https://www.instagram.com/dmv_dbt/?igshid=MzRIODBiNWF1ZA%3D%3D
- DBT at HMS Block Party: <https://www.youtube.com/watch?v=vaRsoYrkVCk>

Expected outcomes:

Through Detailed Basketball Training’s program at Hyattsville Middle School, students will develop advanced basketball skills, learn exercises to help them stay active, and create healthy lifestyles. They will build self confidence and strengthen their teamwork abilities which will encourage them to be positive role models within their school and community. Since we require a 2.5 grade point average or above to participate, the student athletes learn the importance of working hard to be successful students while balancing their after school activities with their schoolwork. We create a safe environment for students and families to come together which not only supports physical health but also mental wellbeing. The program also brings together a diverse sector of parents and families from various schools to support the student athletes and create further opportunities for positive events and engagement within the Hyattsville community.

Budget: We are respectfully asking for \$800.00 dollars to assist in paying for the cost of training equipment, uniforms, water and healthy snacks for participants and other operating costs.

\$450	Equipment such as basketballs and other gym equipment for strength and agility training; uniforms for all participants; camera or other equipment to record student’s experiences.
\$300	Waters and healthy snacks for student athletes - especially Hyattsville Middle School students who participate in the program directly after their school day ends. Approximately 30 - 50 students who attend 3 days per week throughout the whole school year.
\$50	Administrative costs to promote the program including the production of posters and flyers to distribute.

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: [REDACTED]

Applicant Position: Volunteer Organizer, César Chávez Bike Bus

Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization: LAR Consulting, LLC

Authorized Official Name: Laura Runnels

Applicant Position: CEO

Applicant Organization (If applying as an individual, please enter “Individual”): Individual

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Section 2 – Description of Grant Request

Title of Project: César Chávez Bike Bus

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: 11/15/2023

Project End Date: 06/14/2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): _____

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800

Detailed Budget Outline:

See attachment

Check Should be Payable To (Name and address): LAR Consulting

DEADLINE: Complete applications are due by 5 PM ET on October 20, 2023.

Section 2 – Description of Grant Request

Title of Project: César Chávez Bike Bus

Project Description

Please describe the project for which you are seeking funding (one page limit)

César Chávez Bike Bus (Bicibús)

A bike bus is a group of adults and kids who caravan to school on their bicycles. Similar to a traditional school bus, a bike bus has a set route, stops, and timetable so more people can join along the route. A bike bus is a fun, safe, and healthy alternative to driving or riding the bus to school. Here's a 2 minute video about bike buses around the world:

<https://youtu.be/7HXuo7dExAg?si=y9m-PVeG9GAKqCJy>

The César Chávez Bike Bus will serve the students and families César Chávez Dual Language Immersion School. The school serves many Hyattsville Resident main bike bus route will follow Nicholson Street across the city. Twelve families have voiced interest in participating in or volunteering for the bike bus; most participated in the October 6 Bike to School event held in collaboration with the César Chávez Bike Parent Teacher Organization and the Prince George's County Police Department. The Bike Bus will initially run every Friday and increase frequency if riders desire.

The César Chávez Bike Bus will have many benefits:

- Increase safety. Students are safer bicycling in a group than alone. Motorists can see a group of bicyclists more easily than they can see a single bicycle rider, thus reducing the risk of vehicle-bicycle crashes.
- Encourage regular physical activity and social connections. Physical activity, spending time in nature, and building social relationships are proven to boost both physical and mental health.
- Enable children to arrive at school on time and eat the free school breakfast provided. Good nutrition (i.e., not being hungry) has been shown to boost academic achievement.
- Alleviate parents and guardians of the mental stress caused by inconsistent/delayed buses and long car lines for drop off and pickup.
- Reduce pollution from motor vehicles.
- Serve as a model to establish bike buses at other area schools.

Who am I? Alison, the parent of a César Chávez kindergartner and organizer of the Hyattsville Family Ride, a monthly bike ride to playgrounds and other kid-friendly places. I bring my daughter to school on my family bicycle daily. I work in public health and used to be employed by REI and the Washington Area Bicyclist Association (WABA) as a certified bicycle instructor. I led group rides and taught many kids and adults how to ride bikes and cycle the streets and trails of the DMV safely.

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (one page limit)

The Thrive Grant will help increase participation in the César Chávez Bike Bus and promote health and safety of the riders. The bike bus participants and volunteers will provide input on how to use the funds. A preliminary plan is provided here.

To increase **participation**, the funds will be used to purchase:

- Promotional materials in English and Spanish, such as flyers and magnets with information about the Bike Bus
- Bike locks, so that lack of a lock does not pose a barrier to participation
- Healthy breakfast items approximately once a month for morning rides to incentivize participation
- Gear for inclement weather, such as rain ponchos and biking gloves, to encourage year-round participation
- Novelty items to appeal to children – bike bells, bike stickers, and a bubble machine to use during rides.

To promote **safety**, the funds will be used to purchase:

- Helmets for Bike Bus riders who need them
- High visibility safety vests and signage to be more visible to motorists
- Flags for kids bikes to be more visible to motorists

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (one page limit)

Identify needs and priorities of participants and purchase items.

I will gather feedback from Bike Bus participants on the preliminary plan for Thrive Grant funds. I will work with the families to determine who needs locks, new helmets, etc. I will also talk to them to gather their ideas on how best to promote the Bike Bus.

Distribute safety and novelty materials to participants

I will distribute the safety items (e.g., helmets, vests) and novelty items (e.g., bells, stickers) to participants at the first ride following the purchase of items. I will ask new participants about their safety needs and purchase additional items on an as-needed basis until the end of the school year or until funds run out.

Distribute promotional materials

I will work with the Parent Teacher Organization (PTO) and participating families to promote the Bike Bus. This will include but not be limited to sending flyers through the school communications app and WhatsApp channels, making announcements at PTO meetings, and establishing a bilingual Bike Bus social media channel.

Continue weekly rides

The César Chávez Bike Bus will run every Friday initially and more frequently if participants desire . As more families join the Bike Bus, I will encourage them to promote the Bike Bus and provide them with extra promotional materials to distribute if desired.

Expected outcomes

List expected tangible results (one page limit)

The expected outcomes are as follows:

- 1) Run the Bike Bus at least 20 times during the 2023-2024 school year
- 2) At least 20 students will participate in at least 1 Bike Bus ride
- 3) At least 5 students will begin riding a bicycle to school on a regular basis (including students who are carried on parents bikes)
- 4) Increase social connections among participating families
- 5) Increase awareness of the Hyattsville Thrive Grant and how the City of Hyattsville supports the health and wellness of community members

Budget:

Item	PPU	# Units	Total
Adult high viz vests with signage	18.99	6	113.94
Kids high viz vests (10 pack)	24.99	1	24.99
Kids helmet	20	4	80
Kids bike lock	35	5	175
Kids poncho (2 pack)	9.99	5	49.95
Kids biking gloves	9.99	6	59.94
Bike flags (2 pack)	17.99	5	89.95
Bike bells (2 pack)	7.99	5	39.95
Bike stickers	9.99	1	9.99
Bubble machine	23.99	1	23.99

Breakfast items	10	7	70
Magnets - English (10 pack)	14.99	2	29.98
Magnets - Spanish (10 pack)	14.99	2	29.98
			797.66

Health Wellness and Recreation Thrive Grants Program Application

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Section 1 – Contact Information

1. Applicant Information

Applicant Name: Love Yoga Studio

Applicant Position: Studio Owner

Applicant Organization (If applying as an individual, please enter “Individual” and complete section 1.2):

Applicant Email Address: [REDACTED]

Applicant Phone Numbers: [REDACTED]

Adult co-sponsor for minors:

2. Supporting Organization Information

If applying as an individual, enter the name of organization that will accept the funding on your behalf otherwise please skip section 1.2.

Supporting Organization:

Authorized Official Name:

Applicant Position:

Applicant Organization (If applying as an individual, please enter “Individual”):

Applicant Email Address:

Applicant Phone Numbers:

Section 2 – Description of Grant Request

Title of Project: Teen Yoga Teacher Training

Project Description

Please describe the project for which you are seeking funding (submit as attachment; one page limit).

Project Goals and Objectives

Briefly describe what the project would accomplish with Thrive Grant Funding (submit as attachment; one page limit).

Expected activities

Briefly list the major activities that would be undertaken to support the goals and objectives (submit as attachment; one page limit).

Expected outcomes

List expected tangible results (submit as attachment; one page limit)

Project Start Date: March 25th, 2024

Project End Date: March 31st, 2024

Section 3 – Project Details

What topic areas does the project address?

- Nutrition
- Physical Activity
- Obesity
- Diabetes
- Cardiovascular Health
- Mental Health - Stress Management, Isolation
- Substance Abuse
- Environmental Health Issues
- Health effects of Climate Change
- Other (Please Specify): Yoga & Wellness

What population you are focusing on? Select all that apply.

- Not applicable
- Adolescents
- African-American / Black
- Asian
- At-Risk/Vulnerable Populations
- Children & Families
- Disabled People
- Elderly
- Foster Youth & Families

- Hispanic/Latino
- Unhoused Populations
- Immigrants and Refugees
- Incarcerated or Formerly Incarcerated Populations
- LGBTQ+ Communities
- Low-Income Communities
- Men's Health
- Migrant Workers
- Military/Veterans
- Native Alaskan
- Pacific Islanders
- Parents and Families
- People Living With HIV/AIDS
- People With Addictions
- People With Disabilities
- Poor/Economically Disadvantaged
- Single Parents
- Tobacco Users
- Tribal Communities
- Victims of Crime
- Women's Health
- Youth
- Other (please specify)

What wards are affected. Select all that apply.

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- All Wards
- Other (please specify)

Section 4 – Financial Information

Amount Requested: \$800

Detailed Budget Outline:

\$400 – Student Travel Stipend \$100 per student (4 students total) \$300

Check Should be Payable To (Name and address): Love Yoga Studio MD, LLC

DEADLINE: Complete applications are due by 5 PM ET on October 20, 2023.



Project Description

Yoga Teacher Training for Hyattsville Teens

A Week Long Yoga Teacher Training Program for Teenagers of the Hyattsville Community

Love Yoga Studio is seeking funds to support a yoga teacher training cohort aimed towards high school students. This training combines the wellness benefits of yoga with the benefits of vocational training for adolescents. Teenagers have faced increased levels of adversity over the past few years and mindfulness has been cited as one of the ways to cultivate resilience in the face of life's challenges. At Love Yoga Studio, we have a passion for youth and have designed an abbreviated, but thorough yoga teacher training that is specific to high school students called *Teen YTT* that is suitable for creating nonjudgmental, meditative spaces that allows teens to turn into their thoughts, feelings and sensations and importantly, to guide their peers to do the same. One of our values at Love Yoga Studio is inclusiveness and one of the ways we live out that value is aiming to make yoga accessible to persons across the lifespan. By targeting the teenagers of Hyattsville, we strive to pull them into the fold of mindfulness, highlighting the importance of wellness early on in their lives.

Love Yoga Studio has intentionally cultivated a youth program focused on establishing wellness practices from as early as 4 months of age. We are committed to providing an inclusive space dedicated to all ages and wellness journeys. In the past, we have successfully provided teen workshops and engaged with our Hyattsville community for events and private yoga sessions.

Love Yoga Studio would like to offer our *Teen YTT* program Spring 2024. *Teen YTT* will be a week long, 30-hour, yoga teacher training. The *Teen YTT* session is a time for eight teens to learn how to teach poses, breath techniques, and meditation. Teens will engage in a week-long training that will have a professional development workshop to develop a yoga resume, cover letter, and interview demo. We will also provide a professional reference as they will co-teach one community class as a part of graduation. Graduation requirements include attendance for all 30 hours and co-teaching a Love Yoga Studio community class. There are an additional 33 hours Monday-Sunday March 25th-March 31st that are available for participants to receive more



certificate hours. Teens will also get access to at least 8 yoga classes at Love Yoga Studio to support their personal practice and one additional yoga class they can invite their family to.

Teen YTT will be held at Love Yoga Studio during the PGCPS 2023-2024 spring break. Full scholarships are available for up to 4 participants. The grant allocation includes money for 4 individual transportation stipends for the week-long training. Love Yoga Studio will provide yoga mats, yoga blocks, and other necessary yoga props as well as journals for notes. Love Yoga Studio will also provide access to water and snacks during each class. The support from the Thrive Grant will allow us to incentivize participation for high school students that may not have easy access to the studio, but have a desire to participate. Additionally, it will allow these four students to attend for free by supplementing the cost of the yoga teacher trainer.



Project Goals and Objectives

If provided the Thrive Grant Funding, this project will help Love Yoga Studio operate with its value of inclusiveness as well as fulfill its mission to introduce yoga and wellness to underserved youth.

Goal: Love Yoga Studio will provide a week-long yoga teacher training at Love Yoga Studio March 25th-March 31st to local high school students.

Objective 1: Love Yoga Studio will support teens in developing a personal yoga practice.

Objective 2: Love Yoga Studio will teach teens to teach yoga to their peers.

Objective 3: Love Yoga Studio will support teen economic development through the vocation of teaching yoga.

Expected Activities

- Create print and web marketing materials
- Share program with guidance counselors at the high schools in Hyattsville
- Implement marketing plan
- Register teens in the yoga teacher training program
- Run the training program during spring break

Expected Outcomes

- ✓ Local teens, who may not have access to wellness activities such as yoga classes will have an opportunity to attend and learn more about yoga as a mindful practice for themselves.
- ✓ Local teens and their families, within the Hyattsville community, will be more familiar with Love Yoga Studio, allowing them to take advantage of other community programs including, but not limited to the following:
 1. Fund A Yogi Program: *This program allows residents of Hyattsville to request free class credits from a bank of expired credits from other students.*
 2. Barter Program: *This program allows a person to barter with a service or product they provide in exchange for yoga classes.*
 3. Studio Assistant Program: *This program asks a person to commit to assist at least one class per week in exchange for access to yoga classes.*
 4. Intern Program: *This program asks a person to commit a couple of hours a week to various marketing and administrative tasks for the studio in exchange for yoga classes.*
 5. Attending community classes, which are always free
 6. Attending open studio time, which is donation based and allows access to practice yoga in the studio
 7. Scholarship availability in our Youth Programs
- ✓ Local teens will see teachers of color providing yoga services, contributing to the destigmatization of wellness practices amongst communities of color.
- ✓ Local teens will have a new vocation skill set.



Budget Outline

\$400 – Student Travel Stipend

- \$100 per student (4 students total)

\$300 – Yoga Teacher Trainer

\$100 - Ink & Paper for Print Marketing

Total \$800



City of Hyattsville

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(301) 985-5000
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Agenda Item Report

File #: HCC-202-FY24

2/20/2024

8.c.

Submitted by: Councilmember McClellan
Submitting Department: Legislative
Agenda Section: Consent

Item Title:
Hyattsville Flag Redesign Committee

Suggested Action:

I move that the Mayor and Council establish the ad-hoc Hyattsville Flag Redesign Committee to solicit designs from the community and provide recommendations for a new City of Hyattsville flag.

Summary Background:

The City of Hyattsville's current flag was created in the 1970s and no longer serves as an accurate representation of our community. Originally passed in 2022, the Hyattsville City Council voted to approve funding to design a new flag for the City that more accurately represents our citizens. According to the North American Vexillological Association (NAVA), there are five key principles to flag design:

1. "Keep It Simple. The flag should be so simple that a child can draw it from memory.
2. Use Meaningful Symbolism. The flag's images, colors, or patterns should relate to what it symbolizes.
3. Use 2 or 3 Basic Colors. Limit the number of colors on the flag to three which contrast well and come from the standard color set.
4. No Lettering or Seals. Never use writing of any kind or an organization's seal.
5. Be Distinctive or Be Related. Avoid duplicating other flags, but use similarities to show connections." (NAVA, 2024)

This motion establishes an ad-hoc committee for the redesign process. The committee's charge will be to identify the best ways forward to gather designs for the community, work with outside partners who specialize in flag design and graphic design, create a community engagement plan, narrow selections down to a manageable number (3-5), and give their recommendations to Council. The committee will be charged with creating a flag that is consistent with the NAVA principles above. The Hyattsville City Council will vote on the final design to be selected and displayed in the City.

The following is a link to a presentation addressing the elements of city flag design: [City Flag Designs <https://www.ted.com/talks/roman_mars_why_city_flags_may_be_the_worst_designed_thing_you_ve_never_noticed?language=en>](https://www.ted.com/talks/roman_mars_why_city_flags_may_be_the_worst_designed_thing_you_ve_never_noticed?language=en).

Next Steps:

City staff will begin the recruitment process for the committee.

Fiscal Impact:

NTE \$20,000. Funds are budgeted to support this program in the FY24 Council budget. As the project is anticipated to carry over into the FY25 budget year, funds will be included in the draft FY25 Council budget.

City Administrator Comments:

Recommend support.

Community Engagement:

The committee will work to identify the best ways to gather designs from the community and engage community members throughout the redesign process.

Strategic Goals:

Goal 5 - Strengthen the City's Identity as a Diverse, Creative, and Welcoming Community

Legal Review Required?

N/A

COMMITTEE WORKSHEET

Hyattsville Flag Redesign Committee

Mission Statement: The mission of the Hyattsville Flag Redesign Committee is to engage the community in a process to design a new City of Hyattsville flag for presentation to the City Council for adoption.

The Committee will achieve this Mission by:

- Work with City staff to create an engagement process to elicit submissions from the community that accurately reflect Hyattsville’s diverse community and assess the submissions based on the five key principles of flag design according to the North American Vexillological Association (NAVA) listed below.
 1. **“Keep It Simple.** The flag should be so simple that a child can draw it from memory.
 2. **Use Meaningful Symbolism.** The flag's images, colors, or patterns should relate to what it symbolizes.
 3. **Use 2 or 3 Basic Colors.** Limit the number of colors on the flag to three which contrast well and come from the standard color set.
 4. **No Lettering or Seals.** Never use writing of any kind or an organization's seal.
 5. **Be Distinctive or Be Related.** Avoid duplicating other flags but use similarities to show connections.” (NAVA, 2024)
- The Committee may solicit the aid of vexillologists and other persons who have either technical or artistic skill in flag construction and design, or the design of official seals, to assist in the work.
- The Committee may solicit feedback from the community on a set of final designs for the flag.

Scope: The Committee’s role is to provide the City Council with one or more recommendations for the final design of a new City of Hyattsville flag.

Deliverables: The Committee will develop a community engagement plan and a selection process based on the aforementioned criteria. The Committee will present its final recommendation(s) to the City Council no later than October 7, 2024.

Frequency of meetings: As determined by the Committee

Is the committee permanent or temporary: Temporary

Composition of members: The Committee is comprised of 5-7 members and it is recommended to have all Wards represented. The Committee is open to all Hyattsville residents. Members of the Committee may not submit their own designs and must maintain impartiality when evaluating flag designs.



HYATTSVILLE FLAG REDESIGN

Jimmy McClellan & Ted Kaye





PEOPLE CARE
DEEPLY ABOUT
FLAG DESIGN





WHERE DO WE BEGIN?

Learning about elements of flag design, gathering community input, working with leaders in the field of flag redesign and processes, gathering community input, narrowing down options, gathering community input, selecting a final design, sharing with our community

01 - KEEP IT SIMPLE

Flags should be easy to draw and easy for someone at any age to remember or recognize.

02 - SYMBOLISM

Flags should represent their lands through shapes and imagery unique to their places and people.

03 - LIMITED COLORS

Flags should have no more than 2-3 colors, ideally.

04 - NO SEALS

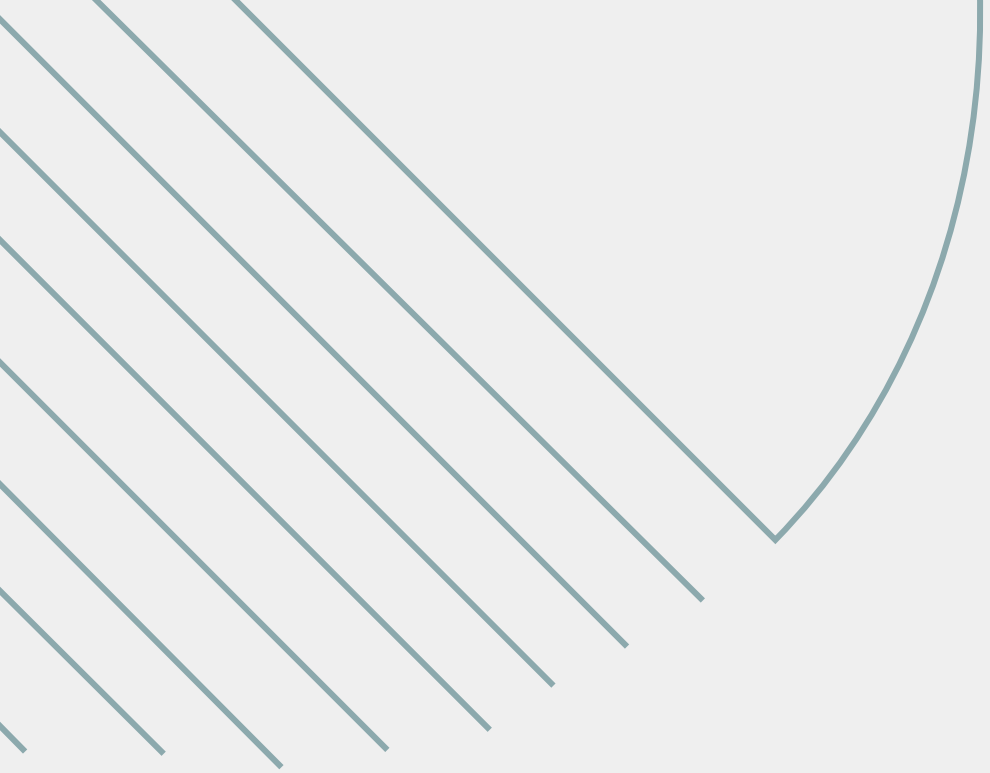
Flags represent people, not governments. Do not include seals, words, or lettering.

03 - BE DISTINCTIVE

Flag should be unique, but may show connections to other flags of the region or state.







TED KAYE

North American Vexillological Association





QUESTIONS



City of Hyattsville

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Agenda Item Report

File #: HCC-205-FY24

2/20/2024

8.d.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Consent

Item Title:
Driskell Park Stormwater Flooding Investigation

Suggested Action:

I move the Mayor and Council authorize an expenditure to SMC in an amount not to exceed \$21,000 to investigate the source of stormwater flooding at Driskell Park and develop a remediation plan. This task is being facilitated under their existing on-call contract with the City. The Treasurer is authorized to make the necessary budget amendments required to encumber this expenditure.

Summary Background:

As part of a long-term Memorandum of Understanding (MOU) with Maryland National Capital Park & Planning Commission (M-NCPPC) the City maintains the City and M-NCPPC owned portions of David C. Driskell Community Park. For the past several years there has been a failure of the stormwater maintenance facility adjacent to the parking lots which causes frequent and extensive flooding of a large portion of the parking spaces. City staff have been working with M-NCPPC staff to determine a solution. As part of our MOU, the City will utilize our on-call stormwater engineering and design contractor SMC to perform an investigation of the source of the stormwater flooding and develop a remediation plan. City staff will use this plan to work with M-NCPPC staff to determine the appropriate course of action and which jurisdiction will undertake the remediation in accordance with the terms and conditions of the MOU.

Next Steps:

Issue purchase order and start investigation

Fiscal Impact:

NTE \$21,000

City Administrator Comments:

Recommend Approval

Community Engagement:

N/A

Strategic Goals:

Goal 3 - Promote a Safe and Vibrant Community

Legal Review Required?

N/A



913 Ridgebrook Road | Suite 302 | Sparks, MD 21152
P: 410.785.0875 | www.mdswm.com | info@mdswm.com

TASK ORDER PROPOSAL

Date: January 2, 2024

To: City of Hyattsville
Lesley Riddle: lriddle@hyattsville.org
Hal Metzler: hmetzler@hyattsville.org

Project: **Task Order #30**
Driskell Park
SWM Project 20008EN30 - TO30

In accordance with your request, Stormwater Maintenance, LLC (dba SMC) is pleased to submit this Task Order proposal for the requested survey and engineering work at the above referenced site. This proposal is based on our observations made during our cursory site investigations and our understanding of the project at this time.

Generally, it is SMC's understanding that the City of Hyattsville (City) requests our team to find a means to mitigate the flooding occurring at the southwest corner of the parking lot for the park. Information provided indicates that during heavy rainfall, the runoff from the parking lot is unable to drain. This is caused by a combination of debris accumulation at the end of the parking lot and the water level of the stream, to which all the runoff drains.

Scope of Services:

To this end, SMC proposes to perform work as specifically described in the following scope of work:

1. Perform property boundary, easement, utility, GIS and additional relevant information of record research for the project location.
2. Conduct permit research to identify the permits required to complete each project.
3. Coordinate and attend up to one (1) virtual meeting with National Capital Planning Commission (NCPC) to discuss their involvement in the project since the project area is in a Capper-Cramton Act area. *We assume the ability to obtain an exemption letter from NCPC and they will opt not review the project.*
4. Coordinate with the City and attend up to 1 Maryland Department of the Environment (MDE) PreApplication meeting to establish the regulatory requirements to be achieved for a successful project. *We assume any coordination/correspondence needed with the property owner (MNCPPC) will be conducted by the City.*
5. Perform the necessary field work to collect the localized topographic data of the parking lot, general drainage pattern, stream buffer area and the stream bank. *This proposal assumes a field wetland delineation or forest stand delineation will not be required.*
6. Process survey data and produce an AutoCAD (.dwg) file with information located on the Maryland Coordinate System NAD83(2011) and Vertical Datum NAVD88.
7. Prepare a JPA for the Alteration of any Floodplain, Waterway, Tidal or Nontidal Wetland in Maryland.

We protect and restore watersheds.
www.MdSWM.com

8. Perform hydrology and hydraulic computations of the surrounding area and design an effective means for water to drain the parking lot through an appropriate overland conveyance structure.
9. Prepare a schematic plan and profile of the proposed activities, which identifies the extent and area of proposed impacts to Jurisdictional Waters and/or Nontidal Wetlands (impact plates). Impact plates to include location map, floodplain maintenance plan, profile and/or cross section and ESC details, as required. *We assume the limit of disturbance (LOD) will be less than 5,000 square feet and therefore no grading permit or erosion and sediment control permits will be required.*
10. Submit seven (7) copies of the JPA and impact plates to MDE and the required Application Filing fee for review and processing. The JPA Application Filing fee of \$750.00 is covered in this proposal. Any other permitting fees that may be incurred will be the responsibility of the City.
11. Address incidental comments, as needed.

Work proposed herein is limited to what is described in the above Scope of Services. Any work requested to be performed, is subsequently requested by the Client, or otherwise not described above may result in additional costs. You will be advised of any additional costs prior to commencing additional work.

Terms: Per existing contract dated January 7, 2020

Cost: \$ 19,315.00 Lump Sum

Submitted by:



Tyler Gardner, PE
Project Manager

Client Acceptance:

Your authorization for SMC to proceed with the work via written, verbal, email, fax, purchase order, or other preferred contract format acknowledges your acceptance of this Authorization and the terms and conditions of our existing contract.

Agreed and Accepted this _____ day of _____, 2024.

By _____

Printed Name: _____

Title: _____

By signing above, you acknowledge that you are authorized to enter into contractual agreements for the entity that is responsible for the work proposed herein.

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Agenda Item Report

File #: HCC-206-FY24

2/20/2024

8.e.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Consent

Item Title:
HVAC Unit Replacement for 4633 Arundel Place

Suggested Action:

I move the Mayor and Council authorize the City Administrator enter into an agreement with C.L. Hibbard Plumbing, Heating, and A/C, Inc. for the replacement of the HVAC system at 4633 Arundel Place in an amount not to exceed \$24,000, pending legal review. This project was funded in the adopted FY24 CIP budget and the Treasurer is authorized to make the necessary budget amendments required to encumber this expenditure.

Summary Background:

In 2021 construction was completed on the new DPW facility at 4637 Arundel. The older building at 4633 Arundel Place was originally slated for demolition, but City staff opted to mothball the building as we anticipated the need for additional overflow space. This was based on new development projects and an anticipated population increase over the next 5 years. As these developments begin to come online additional Public Works and Code Compliance staff will be required. The space at 4633 Arundel Place needs to be brought into compliance with current standards to accommodate this anticipated growth.

Next Steps:

Issue Purchase Order and schedule work

Fiscal Impact:

NTE \$24,000

City Administrator Comments:

Recommend Support

Community Engagement:

N/A

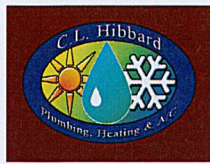
Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

Pending

Handwritten: This is the one we are going with



C.L. Hibbard Plumbing, Heating, & A/C, Inc.
3913 Longfellow St.
Hyattsville, MD 20781

Phone: (301) 864-4646
Fax: (301) 864-9365
charlie@clhibbard.com
www.clhibbard.com

Bill to
City of Hyattsville Dept. of Public Works
4637 Arundel Pl.
Hyattsville, MD 20781

Ship to
City of Hyattsville Dept. of Public Works
4637 Arundel Pl.
Hyattsville, MD 20781

Quote #: q1242

Terms: Due on receipt

All quotes require 50% down payment. Remaining 50% due upon completion of work. Unless otherwise discussed.

Quote Date: 1/23/2024

Quote Expiration Date: 2/22/2024

Item	Description	Quantity	Price	Amount
Material	Quote to replace 5 ton package unit for the old DPW building. We will install a new Airtemp M# VR104GD060K100U package unit that has a 58,500btu cooling capacity and a 100,000 btu natural gas heating capacity. Price includes replacing gas line on roof top and any near unit duct work, near unit electrical . we will also prove the crane to remove old unit and set new unit.	1	\$17,950.00	\$17,950.00

Subtotal: \$17,950.00

Tax: \$0.00

Total: \$17,950.00

Payments: \$0.00



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Agenda Item Report

File #: HCC-193-FY24

2/20/2024

9.a.

Submitted by: Hal Metzler
Submitting Department: Public Works
Agenda Section: Action

Item Title:
Circulator Study 2024 Update - ARPA

Suggested Action:

I move the Mayor and Council authorize an expenditure not to exceed \$30,000 to Pennoni for an update of the 2018 Hyattsville Transit Circulator Feasibility Study under their existing contract with the City. This project will be ARPA Funded as previously authorized by the Council. The Treasurer is authorized to the make the budget amendments necessary to encumber this expenditure.

Summary Background:

In 2018 after completing the Citywide Transportation Study, Toole Design Group was tasked with performing a feasibility study for a Circulator in the City of Hyattsville. Less than a year after the study was completed, COVID-19 began spreading rapidly around the world, having a major impact on how, where, and how frequently residents traveled. With the rise of remote workers, and the changing development landscape in the City, and the availability of American Rescue Plan Act (ARPA) funds now is the time to revisit the 2018 study to provide staff and the Council with the information needed to make informed choices. The City Council authorized the allocation of \$25,000 of ARPA funds for an update to the Circulator Study at the May 1, 2023 Council Meeting.

Next Steps:

Issue purchase order and begin study.

Fiscal Impact:

NTE \$30,000

City Administrator Comments:

Recommend support.

Community Engagement:

Community engagement will be an integral component of the study update. A number of in person and digital opportunities will be made available to the community.

Strategic Goals:

Goal 1 - Ensure Transparent and Accessible Governance

Legal Review Required?

N/A

May 4, 2023
REV August 21, 2023

Taylor Robey, Transportation Manager
Department of Public Works
City of Hyattsville
4310 Gallatin Street
Hyattsville, MD 20781

RE: Expanded Feasibility and Design Study

Ms. Robey:

The City of Hyattsville seeks to study local transit options for the community and has requested an update of a 2018 study reviewing the feasibility of a local circulator bus system serving the Gateway Arts District. The updated study will review changing conditions that may affect the 2018 circulator recommendations and provide alternatives to meet current local transit needs.

Scope of Work

Expanded Feasibility and Design Study

In December 2018, Toole Design presented HYATTSVILLE TRANSIT CIRCULATOR FEASIBILITY STUDY (Final Report) in response to resident demand for a high-quality transit connection from the Gateway Arts District to other key destinations. The study essentially evaluated the feasibility and operation and financial viability of a local transit circulator. However, since the Final Report, we've entered and exited a pandemic, COVID-19. In the USA, the pandemic was declared in March 2019 and the aftermath endures with regards to Public Transportation. For various reasons, which will be studied as part of this task, the motivation and intention to purchase electric vehicles (EVs) has changed exponentially. For Phase 1 we will amend the Final Report to 1.) study the need, purpose and trends of electric fleets for public department, more specifically Hyattsville, MD and 2.) acquiring a property for the purpose of building out a multivehicle charging system, more specifically for the circulator proposed in the 2018 Final Report isn't feasible or for the existing/expanded call-a-buses.

Deliverable: An Amended Report to the HYATTSVILLE TRANSIT CIRCULATOR FEASIBILITY STUDY will be generated with regards to Items 1) and 2) mentioned above.

Fee

The above activities will be billed as part of a task order under the firm's existing engineering contract with the City of Hyattsville. The fee for:

- Expanded Feasibility and Design Study, Items 1) and 2) mentioned above is \$17,744.
- Client Meetings and Addressing Client Comments
 - Virtual Meetings, Client Collaboration and Client Updates, \$1000

Exclusions

Grant research, preparation and submission may be provided under a separate proposal for an additional fee.

Reimbursable Expenses

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal.

Billing And Payment

Pennoni will invoice for these services in accordance with the terms of the standard professional services contract utilized by the City of Hyattsville.

TERMS AND CONDITIONS

Work will be performed in accordance with the terms and conditions of the City of Hyattsville contract for professional services.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return a copy as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact at BYoung@Pennoni.com.

Sincerely,

PENNONI ASSOCIATES INC.

Brian W. Young

Brian Young
Office Director



Kim Adams
Senior Engineer/Division Manager

Accepted by:

Signature

Date

Print Name and Title

Company Name



HYATTSVILLE TRANSIT CIRCULATOR FEASIBILITY STUDY

December 2018 | FINAL

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Example of a Circulator, the Bethesda Circulator

EXECUTIVE SUMMARY

In response to resident demand for a high-quality transit connection from the Gateway Arts District to other key destinations, the Hyattsville City Council commissioned a study to evaluate the feasibility of a local transit circulator. This study assesses the operational and financial viability of a high-frequency circulator service in Hyattsville.

Study Approach

This report considered factors such as public survey results, existing trip patterns, interviews with peer circulator systems in the DC metro area, information from Prince George's County Department of Public Works & Transportation (DPW&T) and private bus circulator operators and a national study of downtown circulators from around the country. Building on these factors and incorporating additional datasets, two routing plans and a ridership projection were developed.

What is a Circulator?

A transit circulator is a localized transit system that provides direct, frequent service between neighborhoods, commercial areas and other activity centers, and even other regional transit hubs (i.e. Metro, MARC) within a community.

What We Learned

Some key takeaways from this Report:

- **Survey Respondent Preferences:**
 - Respondents support a circulator that operates seven days a week, including mornings and evenings.
 - Out of 71 respondents, 64 percent would be willing to pay up to \$1.00 per ride.
 - 73 percent of respondents would be willing to wait up to 15 minutes for the bus.
- **Existing Trip Patterns:** Existing trip patterns were determined using a “Big Data Analysis”, which utilized anonymized data from location services on mobile devices. This analysis demonstrated a high demand for auto trips between the Prince George's Plaza Station and the Gateway Arts District neighborhoods, some of which have the potential to be replaced by transit trips if a convenient and efficient service was available.
- **Peer System Lessons Learned:** Three peer systems were interviewed as part of this study, including the Bethesda Circulator (Bethesda, MD), the King Street Trolley (Alexandria, VA), and the Charm City Circulator (Baltimore, MD). The interviews provided insights into specific operational details of each circulator. Each of the three circulator services operates as fare-free service. Key Statistics:
 - Headways (bus frequency): 10-15 minutes
 - Route Distances: 2-5 miles
 - Monthly Ridership: 30,000 – 146,000 riders
 - Annual Operating Costs: \$728,551 - \$958,936 (note cost for Charm City Circulator was not available).
- **Estimated Ridership:** The estimated ridership of a future Hyattsville transit circulator would be between 12,000 and 38,000 riders each month.
- **Operational Models:** Of the three operational models available for owning and operating the circulator (municipal ownership, transit agency partnership, and private contracting), the most feasible option is either a partnership with DPW&T (transit agency partnership) or private contracting.

- **Anticipated Costs:** Depending on the operational model and service characteristics, a circulator system operated by DPW&T would cost the City of Hyattsville between \$1,300,000 to \$4,300,00 per year. A circulator system operated by a private contractor would range in cost from \$715,000 to \$3,300,000 per year. The routing of the circulator (one-way versus two-way) and headways are primary drivers between the lowest cost for each option and the highest cost.

Key Recommendations

Based on the public survey results and circulator best practices, any future transit circulator in Hyattsville should adopt following operational characteristics to ensure that the circulator is attractive to potential riders:

- a. Clockface-headways every 10-15 minutes,
- b. Two-way circulation,
- c. Hours of operation seven days a week, from early morning until late evening, with late night hours on Friday and Saturday nights,
- d. Free fares, and
- e. A strong branding and outreach campaign.

Next Steps

If the City decides to move forward with this project, the City of Hyattsville should take the following steps to implement a high-quality transit circulator.

1. Determine the desired operational characteristics (e.g. one-way versus two-way, headways, fares)
2. Identify dedicated long-term funding mechanism in the range of \$715,000 - \$4,300,000 annually to provide quality transit circulator service to residents, employees and visitors alike.
3. Seek partnership with Prince George's County DPW&T to modify their current Route 13 The Bus service to meet the operational goals of the proposed circulator, i.e. new route, hours of service, frequency, etc. Ideally DPW&T would agree to modify the existing route for little to no cost to the City. Alternatively, DPW&T may require a financial partnership with the City in order to achieve the operational goals.
4. If the partnership with Prince George's County is not feasible, Hyattsville should pursue contracting with a private contractor to operate the circulator.

REPORT PURPOSE

This report assesses the operational and financial viability of a high-frequency circulator service that would connect key destinations within Hyattsville: the Gateway Arts District on Route 1, the Washington Metropolitan Area Transit Authority (WMATA) Metrorail stations (Prince George's Plaza and West Hyattsville), and the Maryland Area Regional Commuter (MARC) Riverdale station.

Circulators are typically designed to serve tourists and employees by connecting key destinations along short, closed loops. These localized transit systems can have multiple benefits - Circulators can support economic vitality in urban areas and have the potential to reduce congestion and pollution. Circulators can also contribute to a pedestrian-friendly downtown area. In Hyattsville's case, by providing a reliable transit linkage between the Gateway Arts District and Hyattsville's major transit stations, a circulator could facilitate the viability of commuting with transit in lieu of private automobiles. However, circulators have limited potential for fare box recovery (portion of operational costs paid by riders) and are generally costly to operate with the service characteristics that make them successful (i.e., frequent service, extended operation and low cost to customers).

The Gateway Arts District is an emerging economic, retail, and residential hub that currently lacks a frequent transit connection to Hyattsville's key Metrorail stations. Over the past few years, Hyattsville residents have continued to express support for a circulator service that connects the Gateway Arts District with other parts of the community. A 2017 resident-created online petition received 188 signatures in support of a circulator. That year, in response to persistent resident demand, Councilmember Edouard Haba (Ward 4) submitted a proposal to the Hyattsville City Council to study a potential circulator. Hyattsville's City Council included funding in its Fiscal Year 2018 budget to evaluate the feasibility of a circulator study. This study is the result of that funding.

The *2018 Draft Hyattsville Transportation Study* includes a policy to prioritize connections to and from the Metro stations and the Gateway Arts District. Three related strategies are suggested to implement this policy, including a strategy to conduct a feasibility study to assess the viability of establishing a circulator service between the Metro stations and the Gateway Arts District, connections that existing transit services fail to provide directly and efficiently. This policy was included based on public comment, a "big data analysis", as well as a public survey, all of which provide community support a circulator. The big data analysis revealed that there is significant travel between Prince George's Plaza station, the Gateway Arts District, and West Hyattsville. In addition, a public survey conducted as part of this study received several responses that described the desire for a circulator to better link the Metro stations to the Arts District.

EXISTING CONDITIONS

The Gateway Arts District, the historic heart of the City, has seen tremendous growth in recent years, in part spurred by land use changes and economic development incentives introduced by Prince George's County Planning Board in 2004. The area is now a vibrant hub of arts institutions, retail destinations, residences, and visitor attractions. The district's population increased by 22% from 2011 to 2016.¹ During this same time, median household income increased by 40% and the number of housing units increased by 9%.² The percentage of workers that commute using transit in the district increased by almost 20%, and the average commute time to work increased by four minutes.³ The total share of zero-vehicle housing units decreased from 15.6% to 7.6%.⁴

¹ Comparison of rolling averages for Census Tract 8063 for the 5-year period from 2012-2016 and 2007-2011, from American Communities Survey 5-year estimates.

² *Ibid.*

³ *Ibid.*

⁴ *Ibid.*

These trends show that the growing population in the area has been accompanied by changing commute preferences. While more workers are commuting to and from Washington and Baltimore using transit, a lower percentage of households have zero vehicles. Transit options have not expanded to keep pace with demographic changes or the dynamic, mixed-use nature of the Gateway Arts District. For example, while the existing Prince George's County TheBus Route 13 does connect the Gateway Arts District to Hyattsville's two Metrorail stations, its frequency is limited and the service only operates on weekdays from 6:00 am to 8:00 pm. Residents, workers, visitors, and businesses could benefit from a transit connection that operates on weekends and weeknight evenings.

Existing Transit Service Characteristics

Hyattsville is currently serviced by several transit options. Route maps for each of these agencies are included in Appendix A.

WMATA Metrorail

Hyattsville is serviced by WMATA's Green Line, which connects to downtown Washington D.C., via West Hyattsville and Prince George's Plaza stations. The Green Line operates Monday through Thursday from 5 am to 11:30 pm, Friday from 4 am to 1 am, Saturday from 7 am to 1 am, and Sunday from 8 am to 11 pm. Headways during weekday peak hours are 8 minutes and range from 12 minutes to 20 minutes during off-peak hours. Fares vary based on time of day and distance between stations. As an example, a peak-hour trip from Washington D.C. to the West Hyattsville Metro station would cost \$4.80 using SmarTrip Fare.⁵

Metrobus

Several Local and Major Metrobus routes provide service to Hyattsville. The Major Metrobus route 83 as well as several Local Metrobus routes serve the Gateway Arts District. Headways vary for each route and time of day, ranging from 10 to 60 minutes. Service hours vary by route and day of the week. The fare for regular Metrobus routes is \$2.00 and the fare for express routes is \$4.25.⁶

MARC Train

The MARC Train's Camden Line services Hyattsville's Riverdale Station with access to Washington D.C. (Southbound) and Baltimore (Northbound). Headways range between 25 to 60+ minutes. Service is limited to morning and evening peak hours on weekdays only, with no mid-day service. Fares range based on the destination, but as an example, the fare from Hyattsville's Riverdale Station to Baltimore is \$7.00 and the fare from Riverdale Station to Washington, D.C., is \$5.00.⁷

TheBus

TheBus, operated by Prince George's County's Department of Public Works and Transportation (DPW&T), has five routes that service Hyattsville: 12, 13, 14, 17, and 18. The fare is \$1.25 for adults. Headways vary for each route and time of day, ranging from 30 to 60 minutes.⁸ TheBus Route 13 connects key destinations within Hyattsville that could also be served by any future circulator. Route 13 operates every 40 minutes, with service hours beginning at 6:00 am and ending at 8:00 pm, Monday through Friday.

UMD Shuttle

The University of Maryland (UMD) operates a fleet of over 75 vehicles servicing the University of Maryland Campus and moving over 2.6 million riders a year. The shuttle is designed to serve UMD staff and students but Hyattsville residents are eligible to receive a pass to use the shuttle free of charge. UMD Shuttle 113 services

⁵ Washington Metropolitan Area Transit Authority. <https://www.wmata.com/>

⁶ *Ibid.*

⁷ Maryland Transit Administration. "MARC Train." <https://mta.maryland.gov/marc-train>

⁸ Prince George's County. "Maps & Schedules." <https://www.princegeorgescountymd.gov/1122/Maps-Schedules>

Hyattsville and operates Monday through Friday during the school year with approximately 60-minute headways. The service is offered from 7:00 am to 11:00 pm Monday through Thursday, and from 7:00 am to 9:00 pm on Friday. The route has 34 stops, including the Mall at Prince George’s and Prince George’s Community College in Hyattsville.⁹ It should be noted that UMD has been consolidating some of its shuttle routes recently.

MDOT MTA Purple Line

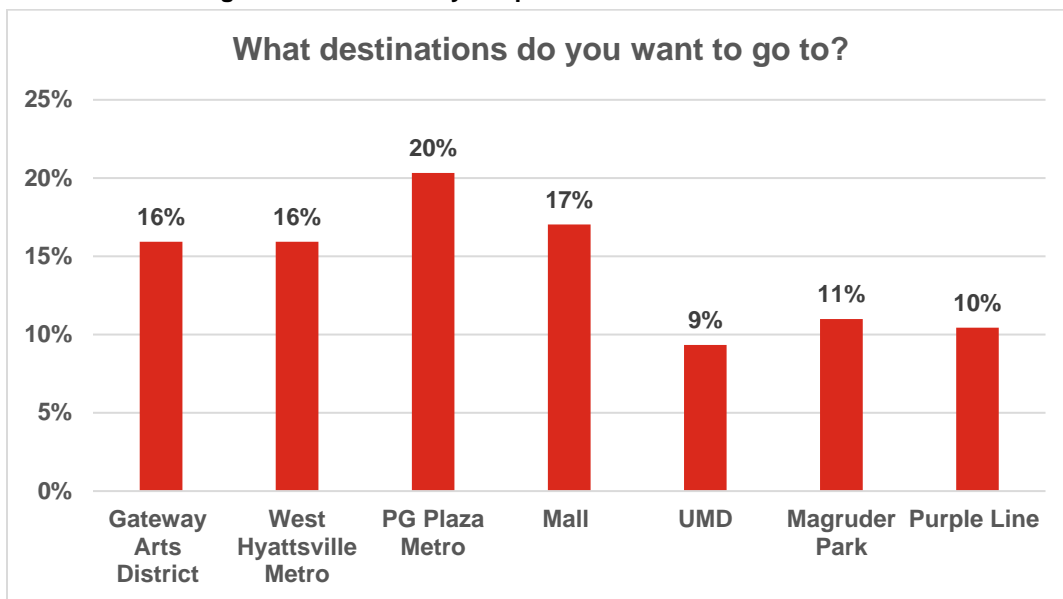
The Maryland Department of Transportation Maryland Transit Administration’s (MDOT MTA) Purple Line is currently under construction and is anticipated to be completed by 2022. When completed, the Purple Line will be 16.2 miles long with service from New Carrollton in Prince George’s County to Bethesda in Montgomery County. The Purple Line will include four stations servicing the University of Maryland, one of which will provide a direct connection to WMATA’s Green Line and MARC’s Camden Line.

Public Survey Results

The City of Hyattsville posted a survey about a potential circulator both on their public-facing website as well as on the City’s Speak Up portal. **The survey was available from June 16 through July 25, 2018. In total, 71 responses were received.** The survey included questions about how regularly the respondents currently travel using other transit services as well as preferences about service characteristics of the potential circulator. The full survey results can be found in Appendix B but select response results are described below. Generally, survey respondents support a circulator that operates seven days a week, including mornings and evenings, with a nominal fare. Many of the survey respondents currently commute with one or more existing transit services: 53% use Metrorail, 24% use Metrobus, 44% use TheBus, and 19% use the UMD Shuttle.

Figure 1 shows the destinations respondents want to reach by circulator. Prince George’s Plaza station, The Mall at Prince George’s, West Hyattsville station, and the Gateway Arts District were the top four destinations. Other destinations (outside of Hyattsville) indicated by respondents include Riverdale Park, Cheverly, Bowie, Wisconsin Avenue, Washington Hospital Center, Georgetown Hospital, Kennedy Center, and DC nightlife.

Figure 1. Public Survey Responses – Preferred Destinations



⁹ The University of Maryland. “The Department of Transportation Services.” <https://www.transportation.umd.edu/schedules.html>

Figure 2 indicates how long respondents would be willing to wait for a circulator service. **Approximately 76% of respondents are willing to wait up to 15 minutes, which is generally thought of as “frequent” service.** While about a quarter of respondents are willing to wait longer than 15 minutes, infrequent service is generally known to discourage ridership.

Figure 2. Public Survey Responses – Preferred Wait Times

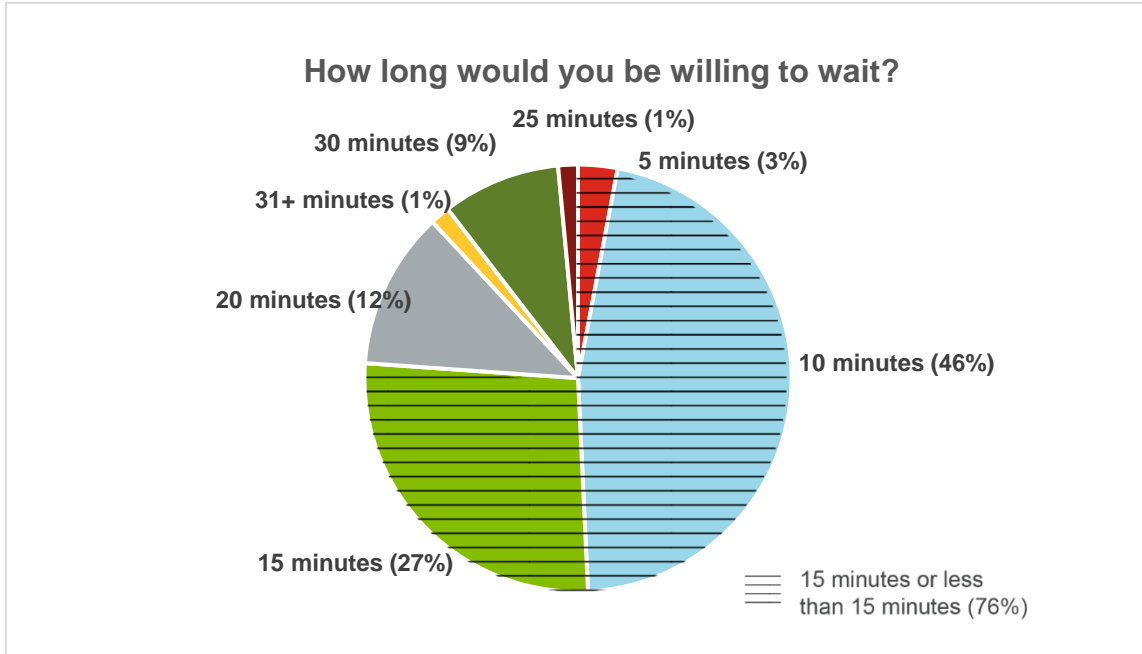
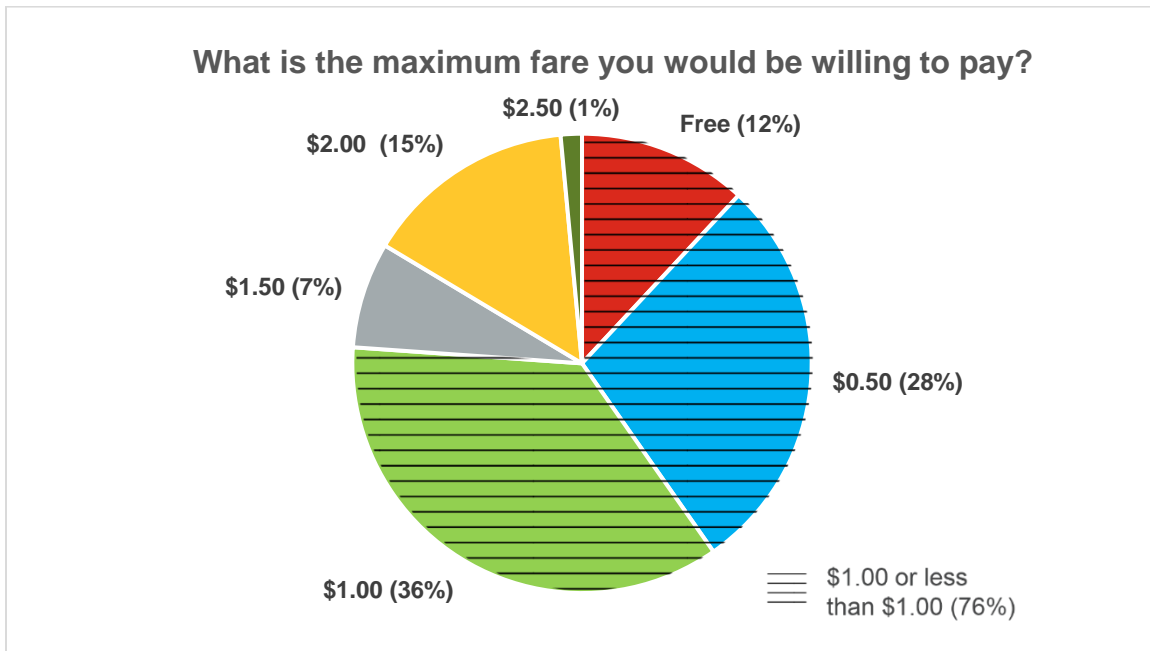


Figure 3 shows the maximum fare respondents would be willing to pay. While 12% of riders are not willing to pay a fare, 28% would be willing to pay \$0.50, with another 36% willing to pay \$1.00. **Approximately 76% of respondents are willing to pay \$1.00 or less.**

Figure 3. Public Survey Responses – Preferred Fares.



When considering the circulator's operational characteristics, the survey results should be referenced. In addition, a target market should be identified and designed for. Any future circulator's target market would likely include residents, employees, and tourists. It is more common for circulators to be geared towards one or two target markets. As such, it will be important to balance the needs of each of these target markets when designing the circulator. For example, Hyattsville today is likely to have more residential and employee demand for a circulator than tourists.

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Big Data Overview

A big data analysis was conducted as part of this feasibility study in order to inform the route and understand the demand for the circulator. The data was provided by StreetLight Data, a company that creates metrics about traffic volume and trips based on archival cellular location data (e.g. cell phones, tablets, etc.). StreetLight Data's sample includes records from over 62 million devices, or about 23% of the adult population, across the US and Canada. StreetLight Data uses anonymized cell-phone location services to provide information on automobile travel patterns. As part of the *2018 Draft Hyattsville Transportation Study*, Hyattsville was divided into 16 zones based on different land uses in order to frame the data analysis. This big data analysis demonstrates significant automobile trip volume between zones that would be serviced by potential future circulator. The West Hyattsville station is located in Zone 1, Prince George's Plaza station is located in Zone 3, and the Gateway Arts District is located in Zone 13. As such, Zones 1, 3, and 13 were the focus of this analysis.

Origin Maps

The following maps show the destinations of trips originating from each of the numbered zones in grey, ranked from high to low. For example, in Figure 4, the first map on the top-left corner shows the trips that originated in Zone 1 and highlights in red the zone which received the most trips from Zone 1. Key highlights from the origin maps, relevant to the zones that would be serviced by the potential circulator, are included below, organized by the relative volume of trips.

Highest Volume of Trips

- Trips originating in Zone 3, ending in Zone 13
- Trips originating in Zone 13, ending in Zone 3

High-Med Volume of Trips

- None (relevant to the potential circulator)

Low-Med Volume of Trips

- Trips originating in Zone 1, ending in Zone 3
- Trips originating in Zone 3, ending in Zone 1

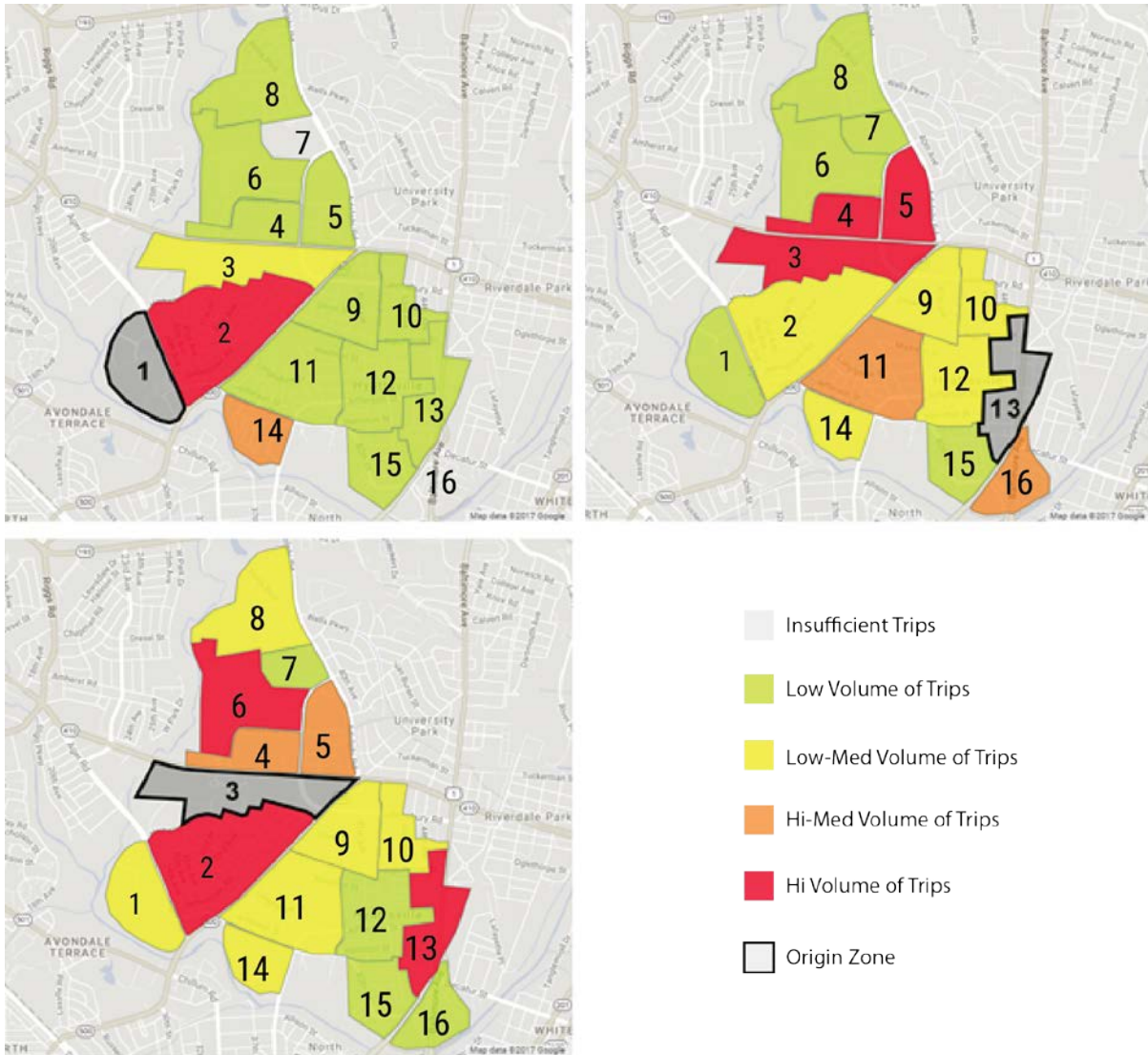
Lowest Volume of Trips

- Trips originating in Zone 1, ending in Zone 13
- Trips originating in Zone 13, ending in Zone 1

Some of these automobile trips could potentially be replaced by transit trips if a frequent, reliable, and convenient option were available. For a detailed breakdown of the origin rate in percent for each zone, refer to Appendix C.

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Figure 4 – Streetlight Data Origin Maps



Destination Maps

The following maps show the origins of trips that reach each of the numbered zones, ranked from high to low. For example, the top-left map of Figure 5 shows the trips that end in Zone 1 and highlights in red, the zones with the highest origin rate of trips ending in Zone 1. Key highlights from the origin maps, relevant to the zones that would be serviced by the potential circulator, are included below, organized by the relative volume of trips.

Highest Volume of Trips

- Trips ending in Zone 13, originating in Zone 3.

High-Med Volume of Trips

- Trips ending in Zone 1, originating in Zone 3.
- Trips ending in Zone 3, originating in Zone 13.

Low-Med Volume of Trips

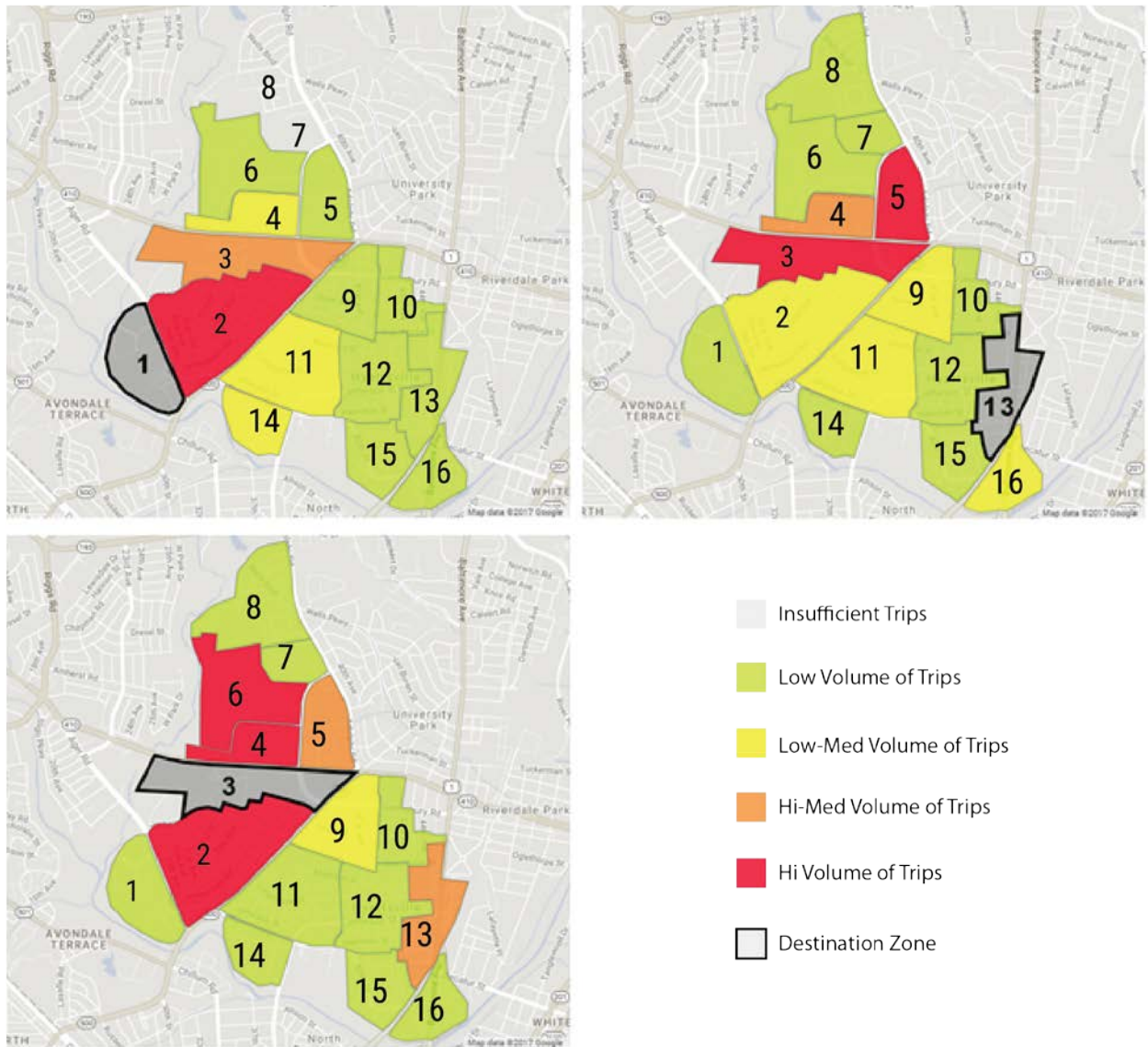
- None (relevant to the potential circulator)

Lowest Volume of Trips

- Trips ending in Zone 3, originating in Zone 1.
- Trips ending in Zone 13, originating in Zone 1.

Similar to the origin maps, the destination maps demonstrate significant automobile trip volume between the zones that would be serviced by future circulator, that have the potential to be replaced if a convenient transit option were available.

Figure 5 – Streetlight Data Destination Maps



A review of the origin and destination traffic patterns between the zones that would be serviced by the transit circulator indicates that there is a moderate demand for travel between the West Hyattsville station and Prince George's Plaza station, and a fairly high demand for travel between the Gateway Arts District and Prince George's Plaza. There is some demand for travel between the Gateway Arts District and the West Hyattsville station, though not as significant as demand between other key destinations. Because these areas are less than 1.5 miles apart, there is the potential for a portion of these trips to be replaced by transit trips if a convenient and efficient service was available, as long as funding is available to provide such a service.

Peer System Review

As part of the research for this report, interviews were conducted with three comparable cities that have existing circulators. The information collected on these peer systems provided an understanding of typical system characteristics including operating hours, service frequency, ridership, fares, financial and ownership models, as well as the successes and challenges faced by each community. The peer communities studied include Bethesda, MD, Baltimore, MD, and Alexandria, VA. **Each of these circulator services are operated as fare-free (no cost) services, with headways ranging from 10 to 15 minutes.** Two of the three circulators studied contract the ownership and operation of the circulator service to private operators, while one circulator is publicly owned. While some elements of these communities are comparable to Hyattsville, none are identical to the City. Each circulator system is designed to fulfill a unique purpose and will therefore have special circumstances meriting diverse design or service characteristics. Profiles of each community are included below.

Bethesda Circulator Profile

Overview

- Number of Routes: 1
- Number of Buses: 3
- Number of Stops: 20
- Service Length: 2.1 miles
- Operating Hours: 7:00 am – 11:00 pm (Mon-Thurs); 7:00 am – 12:00 am (Fri); 10:00 am – 12:00 am (Sat)
- Headways: 10 minutes
- Fares: Free
- Monthly Ridership: 35,000

Ownership Model

- Ownership Model: The Bethesda Urban Partnership oversees the Bethesda Circulator and has contracted out the ownership, maintenance, and operation of the service to private operators.
- Financing Model: Contractor is paid an hourly rate (\$73.74) for 9,880 hours annually with a maximum annual amount of \$728,551. The existing contract runs from July 1, 2014 through June 30, 2020.
- Funding Source: County Mass Transit Dollars
- Capital Costs (to Bethesda/Montgomery County): None. Capital costs are incurred by contractor.
- Operating Costs (to Bethesda/Montgomery County): None. Operating costs are incurred by contractor.

Successes and Challenges

- Contractor Recommendations: The Bethesda Urban Partnership has had success hiring a local transportation company (RMA Worldwide Chauffeured Transportation Services) to operate the service as it provides high level of maintenance, customer service, and driver excellence.
- Vehicle Recommendations: The Bethesda Circulator previously operated with trolleys which did not withstand the harsh conditions of the service. Low floor transit buses are recommended over specialty vehicles like trolleys.
- Short Headways: Headways must remain between 10-15 minutes for the service to remain attractive.

King Street Trolley (Alexandria, VA) Profile

Overview

- Number of Routes: 1
- Number of Buses: 6
- Number of Stops: 18
- Service length: 2.7 miles
- Operating Hours: 11:00 am – 10:30 pm (Sun-Wed); 10:30 am – 12:00 am (Thurs-Sat)
- Headways: 10 minutes
- Fares: Free
- Monthly Ridership:
 - 2016 Average – 74,119
 - 2017 Average – 75,615
 - 2018 (Jan – July) Average – 69,345

Ownership Model

- Ownership Model: Public. The King Street Trolley is run by the Alexandria Transit Company (ATC), a City-owned and independently run non-profit public service corporation which has an independent board of directors including City residents and employees nominated by the Alexandria City Council. ATC also runs the city's DASH bus system and stores and operates the King Street Trolley as if it were an extension of the DASH system. ATC also handles the procurement of the trolleys.
- Funding Source: General Lodging Tax (\$1 per room per night) and general fund
 - FY 17 (Actual): \$756,583
 - FY 18: \$952,938
 - FY 19: \$958,936
- Capital Costs: The City of Alexandria covers capital costs through the CIP and owns the trolleys.
- Operating Costs: The City of Alexandria covers most operating costs.

Successes and Challenges

- Trolley Origins: The Trolley was originally envisioned to encourage tourism and prevent a loss of tourism to the newly developed National Harbor. The trolley connects the King Street Metro with the King Street Corridor, Old Town Alexandria, and a Potomac Water Taxi station. The water taxi connects Alexandria and National Harbor and was originally promoted as a "Free River-to-Rail Service."
- Service Provider Issues: From 2008 – 2012, the King Street Trolley was operated through a City-awarded contract with Martz Gold Line who owned the trolleys. The ridership on the route was lower than expected due to less than advertised service headways. When this contract ended, the City switched to the current model. As a result of this switch, ridership increased by 50% and service headways were reduced from 15 minutes to 10 minutes.
- Budget Cuts and Service Cuts: The budget for ATC and the King Street Trolley have been reduced in recent years resulting in service cuts. The service originally began at 10:00 am on weekdays, was changed to 10:30 am (July 2017), and now operates beginning at 11:00 am.
- Vehicle Recommendations: ATC recommends low floor vehicles with two doors on all vehicles. The current low floor trolleys helped to improve the service over the originally trolleys and two doors would help to reduce the amount of time spent loading and unloading.

Charm City Circulator (Baltimore, MD) Profile

Overview

- Number of Routes: 4
- Number of Buses: 24
- Operating Hours: 7:00 am – 8:00 pm (Mon-Thurs); 7:00 am – 12:00 am (Fri); 9:00 am – 12:00 am (Sat); 9:00 am – 8:00 pm (Sun)
- Headways: 10-15 minutes
- Fares: Free
- Monthly Ridership (June 2014):
 - Orange Route – 109,447
 - Purple Route – 146,695
 - Green Route – 55,864
 - Banner Route – 28,305¹⁰

Ownership Model

- Ownership Model: City of Baltimore Department of Transportation Transit Bureau oversees the Charm City Circulator and has contracted out the ownership, maintenance, and operation of the service to Transdev. Note that the City has recently awarded a contract to RMA Worldwide Chauffeured Transportation Services (operator of Bethesda Circulator) following a contract dispute with the previous vendor.
- Financing Model: The contractor is paid an hourly rate and has a seven-year contract (5+1+1). The new RFP anticipates 97,000 revenue hours per year.
- Funding Source: City Parking Tax; General Funds; FTA Funds
- Capital Costs: None (for the City). Capital costs are incurred by contractor. The new RFP includes an option for the operator to use 12 City of Baltimore buses as part of the plan.
- Operating Costs: None (for the City). Operating costs are incurred by contractor.

Successes and Challenges

- Operate on Headways, Not Schedule: Instead of setting a schedule and trying to stick to it, maintain headways of 10 minutes or less. This way people can expect the service to come quickly.
- Increase Term, Decrease Price: Increasing the term of the contract reduces risk for the contractor and thus reduces the overall costs for the City of Baltimore.
- Federal Purchasing Requirements: Federal requirements for the purchase of buses using FTA funds can be quite burdensome. If the contractor is required to own, operate, and maintain the buses then this requirement can be avoided.
- Revenue Hours and Scope Creep: Be sure to clearly define what a revenue hour is otherwise invoicing may include other non-revenue hours. Clearly define what the operator is responsible for and can bill for to avoid scope creep.
- Dedicated Funding Source: It is recommended that a dedicated funding source be identified to reduce uncertainty about the services future.

The experience of transit circulator operation in these communities can inform operational decisions for any future Hyattsville circulator. These profiles also informed the ridership estimates included in this report.

¹⁰ Charm City Circulator. "Month of June 2014 Ridership Stats." <https://www.charmcitycirculator.com/news/2014/jul/month-june-2014-ridership-stats>

Takeaways from Transit Cooperative Research Program’s Synthesis of Downtown Circulators

Transit Cooperative Research Program’s 2011 publication, *Practices in the Development and Deployment of Downtown Circulators* (“TCRP Study”), synthesizes the state of practice of downtown circulators across the country. As part of this study, 78 agencies across the United States completed surveys about the successes, benefits and drawbacks, desired changes, and lessons learned from operating downtown circulators. Of the respondents, most were transit agencies, with only three city departments of transportation responsible for the circulator’s operation, and one association affiliated with a business improvement district. The major findings of the study are summarized below:

- The importance of a stable funding source. Operating funding was a major constraint faced by many survey respondents.
- Branding as a key tool to establish identity, especially if tourists and visitors are a target market.
- Simple routes, frequent service, no fares, and clockface headways are most attractive to riders.
- The most common target markets are employees and tourists.
- Partnerships are critical to build political support.
- Size impacts ridership. Of 13 agencies with service area populations below 500,000, only two reported a daily ridership as high as 1,000. Both of these circulators cater to tourists (one is a ski resort operating only during the winter).
- Circulators will not bring visitors to a downtown area that is already struggling.
- Flexibility is key, and many circulator routes have changed over time to adapt to changes in the downtown area.
- Maintenance costs and other issues are often overlooked when selecting vehicles.
- Circulators geared towards tourists had the highest median ridership.¹¹

The study also included a literature review which included a summary of conclusions reach in a 2005 study by Perk et. al. A few of these conclusions are summarized below:

- Successful circulators are associated with frequency, reliability, good connections with other transit modes, and relatively high population and/or employment density.
- Simple routing and ample signage are important for the typical circulator rider who is often unfamiliar with transit.
- Free or low fares encourage ridership.
- Circulator identity is important, and each circulator should be designed to meet the purpose it is serving. For example, downtown employees are not interested in touring local attractions.¹²

Many of these takeaways are germane to any future circulator in Hyattsville and should be strongly considered as planning continues. In particular, the importance of stable funding, the power of branding and partnerships, and the importance of operational characteristics that are attractive to riders should be considered. Proper system development can ensure that the circulator meets the needs of its target market and remains well-used over time.

¹¹ National Academies of Sciences, Engineering, and Medicine. 2011. *Practices in the Development and Deployment of Downtown Circulators*. Washington, DC: The National Academies Press. <https://doi.org/10.17226/14499>.

¹² Perk, V., M. Catalla, J. Volinski, J. Flynn, and M. Chavarriaet, *Strategies for an Intra-Urban Circulator System*, Florida Department of Transportation/National Center for Transit Research, Tallahassee, Nov. 2005.

ROUTING PLAN

Routing and Operation Plan

In order to identify a route that would service areas of Hyattsville that need it most, a Transit Needs Index was created. This analysis identified the activity centers, other destinations, and demographic factors that would be conducive to circulator service. The Transit Needs Index was developed using demographic, transit, and attractions data, which were weighted according to the factors shown in Table 1 and combined. The resulting Transit Needs Index is shown in Figure 6.

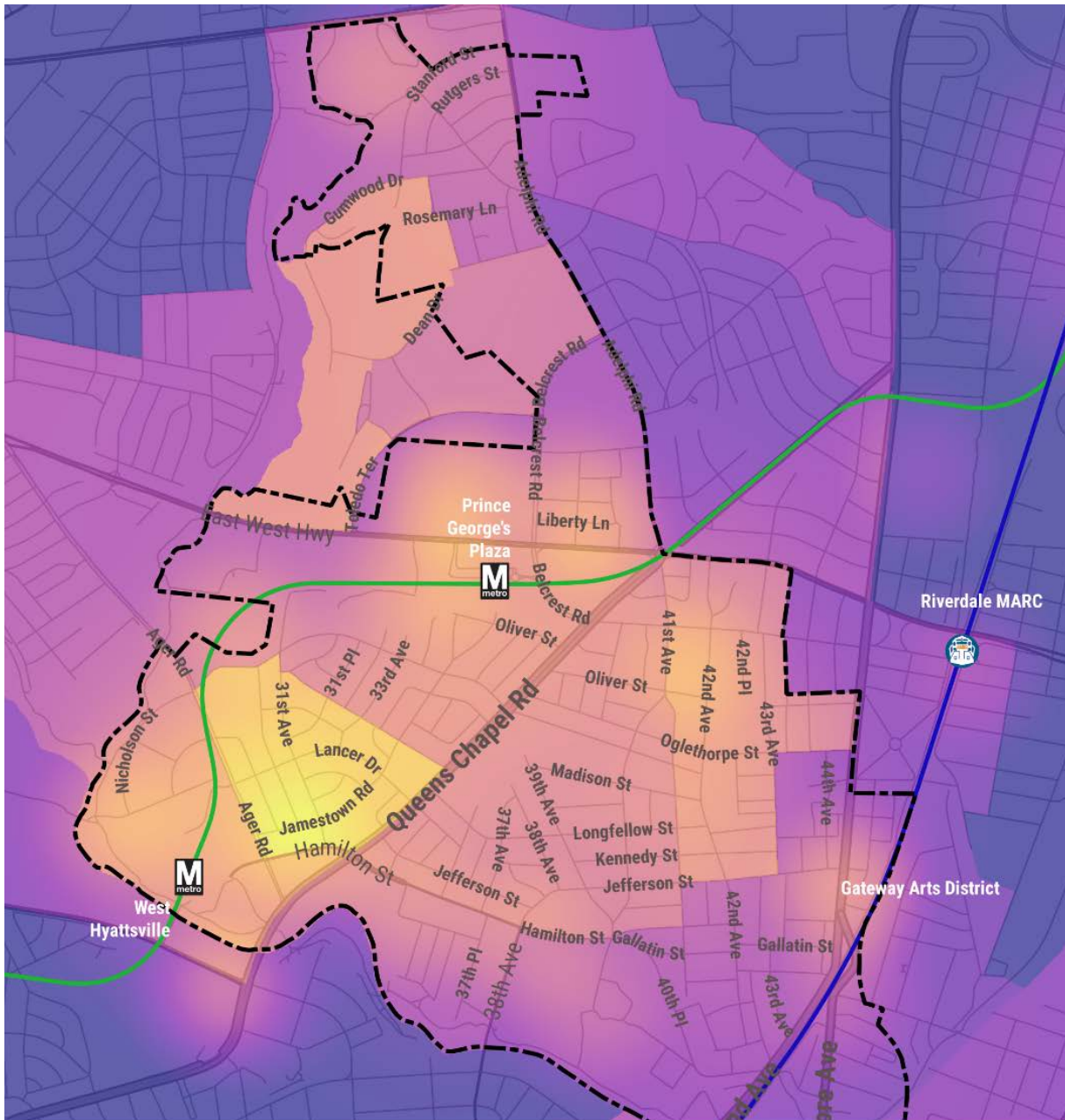
Table 1 – Transit Needs Index Inputs

Input	Data Source	Distance (Miles)/ Geography	Factor
Population Density	2016 American Communities Survey	Census Block Group	20%
Employment Density	2015 LEHD Workplace Area Characteristics	0.5	20%
Transit	-	-	25%
Metrorail Station Proximity	Map data	0.5	
Transit Mode Share	2016 American Communities Survey	Census Block Group	
Attractions	Local knowledge	0.25	25%
Equity	-	-	10%
Low-Income Households	2016 American Communities Survey	Census Tract	
Zero-Car Households	2016 American Communities Survey	Census Tract	
Total			100%

Based on the route proposed by Hyattsville residents (shown as the dashed red line in Figure 7), conversations with the City, the Transit Needs Index, and local knowledge, two potential circulator route options were considered. Both the route options are anticipated to provide a two-way service due to the large service area that the routes have to cover. As opposed to one-way service, which entails circulation along a loop in one direction, two-way service offers circulation in both directions at the same time. The downside of one-way service is that the trips to- and from- a traveler’s origin and destination are likely to have different lengths, with one trip significantly longer than the other. For example, if someone was travelling from the southern portion of the Gateway Arts District to the northern portion of the district and back, one of these trips would be fairly direct, while the other would be very lengthy and indirect. Due to this inconvenience of one-way service, a two-way service is recommended.

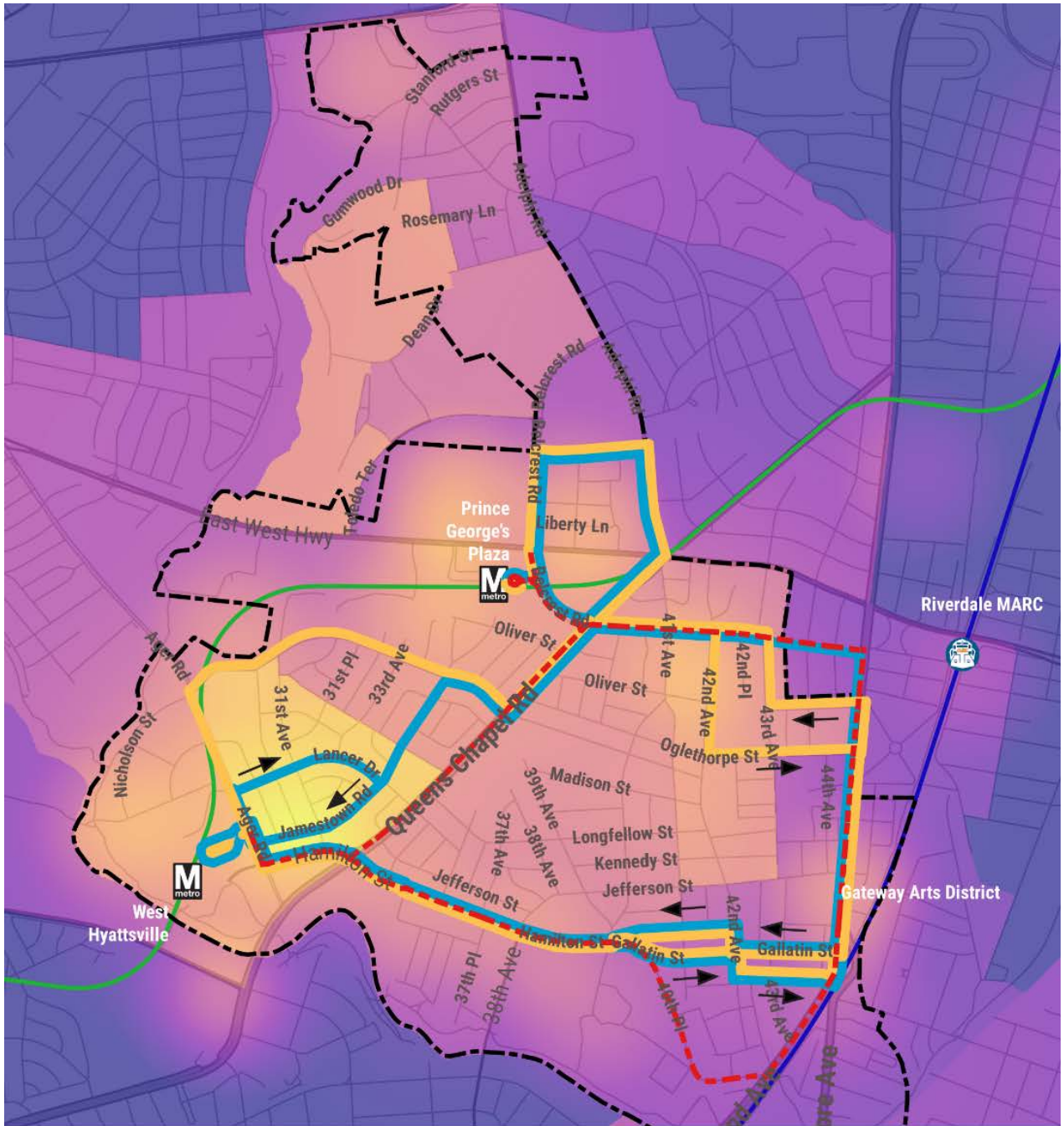
Overall, the two potential routes considered in this report better reflect the needs identified in the Transit Needs Index than the original route proposed by citizens. Both routes differ from the route proposed by Hyattsville residents in that they include an additional circuit continuing on Belcrest Road, Toledo Road, and Adelphi Road to capture the demand in the Mall at Prince George’s that was highlighted in the Transit Needs Index. Both routes have also been changed to travel from the Gateway Arts District to the West Hyattsville Metrorail station via Gallatin Street and Hamilton Street (Farragut Street and Gallatin Street for counter clockwise travel) instead of 40th Place. This would allow closer access to City Hall and Prince George’s County Court Building, which are key destinations. In addition, both routes have been updated to travel through the Queens Chapel Manor neighborhood to varying degrees. Access to Queens Chapel Manor neighborhood is important because of its high rank on the Transit Needs Index due to its relatively high population density. Option 1 (shown as the blue line in Figure 7) is directed on Lancer Drive and Jamestown Road (Jamestown Road and Nicholson Street for counter clockwise travel). Option 2 (shown as the yellow line in Figure 7) fully circumnavigates the neighborhood on Ager Road and Nicholson Road, which provides access to additional high-density areas and destinations including Heurich Park, Edward M. Felegy Elementary and Nicholas Orem Middle School.

Figure 6 – Transit Needs Index



- Transit Needs Index**
- Low Need
 - Medium Need
 - High Need
- MARC Train Camden Line
- WMATA Green Line

Figure 7 – Potential Route Options



0 1 / 2 mile



- Route Option 1
- Route Option 2
- Citizen Proposed Route
- MARC Train Camden Line
- WMATA Green Line

Transit Needs Index

- Low Need
- Medium Need
- High Need

HYATTSVILLE TRANSIT CIRCULATOR FEASIBILITY STUDY | FINAL

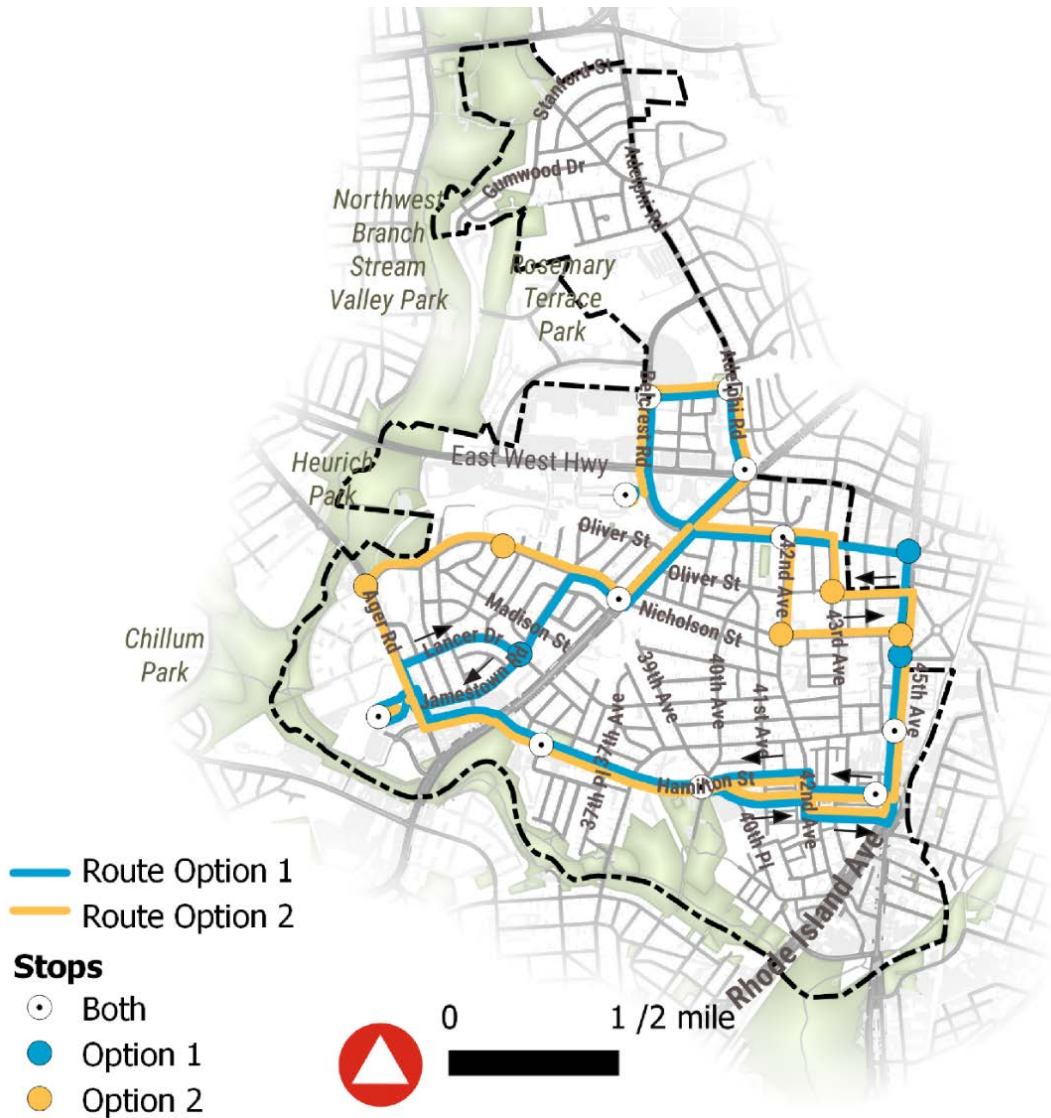
Route Option 2 also differs from Route Option 1 in that it diverts from Queensbury south onto 42nd Street, connecting to Baltimore Avenue on Oglethorpe Street. While this option allows better access to the area near Hyattsville Middle School, which ranks highly on the Transit Needs Index due to attractions and employment density, this provides less direct access to the Riverdale MARC station. Instead of the 0.25-mile walk to the MARC station offered by Option 1, Option 2 would require a 0.5-mile walk to the station. The City will need to determine which of these routing tradeoffs is preferable.

Recommended major stops are shown in Table 2 and Figure 8. The major stops were also informed by the Transit Needs Index. Additional stops may be added based on community input and other key destinations. Unless servicing a key destination or addressing a particular need, any additional stops should be spaced at least ¼ mile apart. This distance ensures that stops are within a reasonable walking distance from each other along the route.

Table 2 – Potential Major Stops

Stop Location	Justification	Route
Baltimore Ave and Jefferson St	Gateway Arts District	Option 1 and 2
Gallatin St and Church Pl	City Hall and Prince George's District Court	Option 1 and 2
Hamilton St and 39th Ave	Magruder Park	Option 1 and 2
Hamilton St and 35th Pl	Hyatt Park and Police Department Headquarters	Option 1 and 2
West Hyattsville Station	Metrorail connection	Option 1 and 2
Jamestown Rd and Lancer Dr	Residential density	Option 1
Queens Chapel Rd and Nicholson St	Major street connection	Option 1 and 2
Prince George's Plaza Station	Metrorail connection	Option 1 and 2
Belcrest Rd and Toledo Rd	The Mall at Prince George's	Option 1 and 2
Belcrest Rd and Adelphi Rd	Prince George's Plaza Community Center and other destinations	Option 1 and 2
Adelphi Rd and East West Hwy	University Town Center and other destinations	Option 1 and 2
Queensbury Rd and 42nd Ave	High employment and population density, destinations	Option 1 and 2
Queensbury Rd and Baltimore Ave	Transit connection	Option 1
Baltimore Ave and Madison St	Gateway Arts District	Option 1
42nd Ave and Oglethorpe Ave	High employment and population density, destinations	Option 2 (Clockwise)
43rd Ave and Oliver St	High employment and population density, destinations	Option 2 (Counter Clockwise)
Oglethorpe St and Baltimore Ave	Gateway Arts District, DeMatha Catholic High School	Option 2
Ager Rd and Nicholson St	Heurick Park, high population density	Option 2
Nicholson St and 31st Pl	Edward M. Felegy Elementary and Nicholas Orem Middle Schoc	Option 2

Figure 8 – Potential Bus Stops



Ridership Scenarios

It is estimated that the ridership for a future transit circulator would be between 12,000 and 38,000 riders each month. The low-end of this estimate is based on the median ridership of circulators operating in cities with service area populations under 500,000, provided in the TCRP Study. The high-end of this estimate is based on current ridership and demographic characteristics of five comparable circulator services, including Bethesda’s circulator, Alexandria’s King Street Trolley, and three routes of Baltimore’s Charm City Trolley.

For each circulator, the population density and employment density within one-quarter mile of each route was plotted against ridership. A trendline was fitted to these results, as shown in Figures 9 and 10, and Hyattsville’s population density and employment density within ¼ mile of the potential route (Option 1) were used to create two ridership estimates—one based off of population density and one based off of employment density. The higher of these two estimates is included here as the high-end estimate. These are estimates only, and actual ridership will vary seasonally and based on the service characteristics of the circulator as well as branding and outreach efforts.

Figure 9 – Employment Density Ridership Trendline Estimate

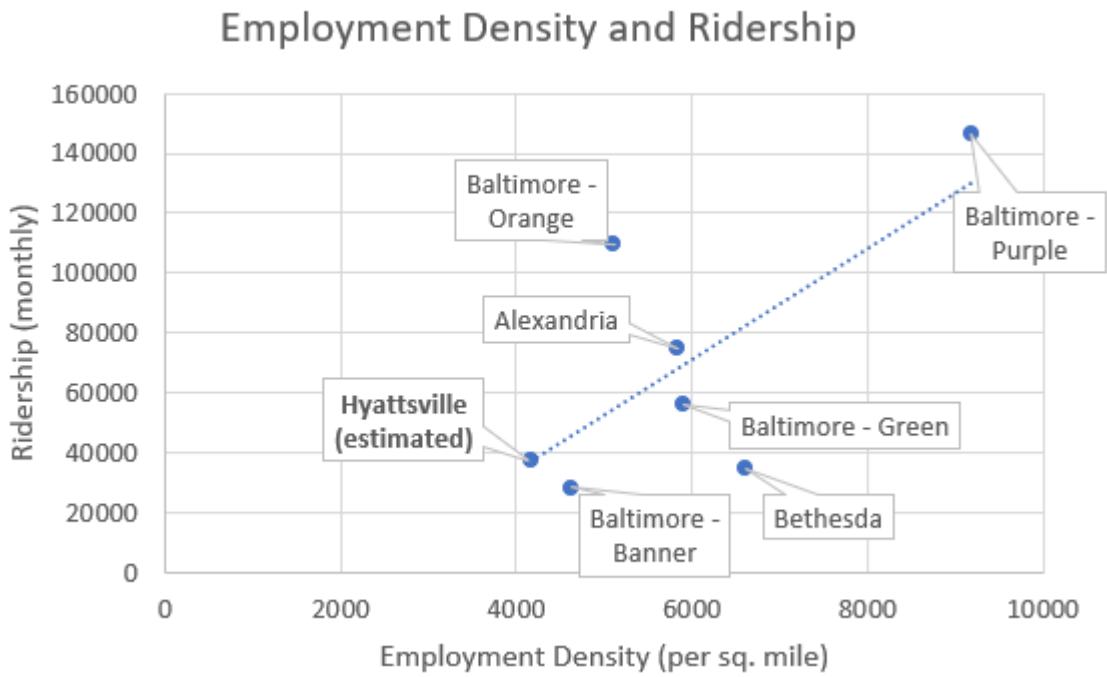
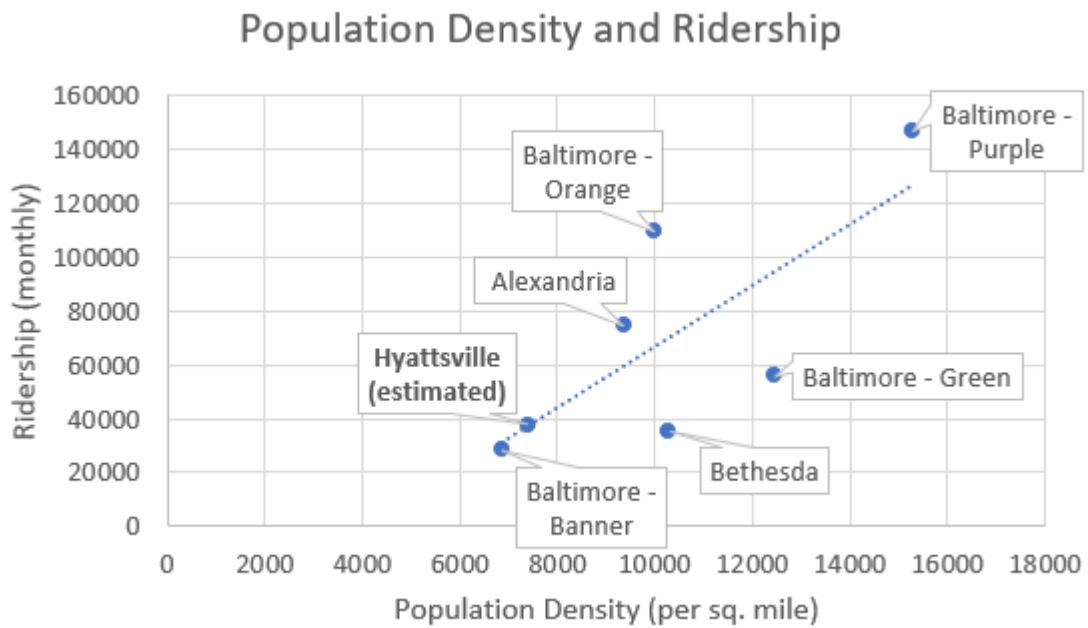


Figure 10 – Population Density Ridership Trendline Estimate



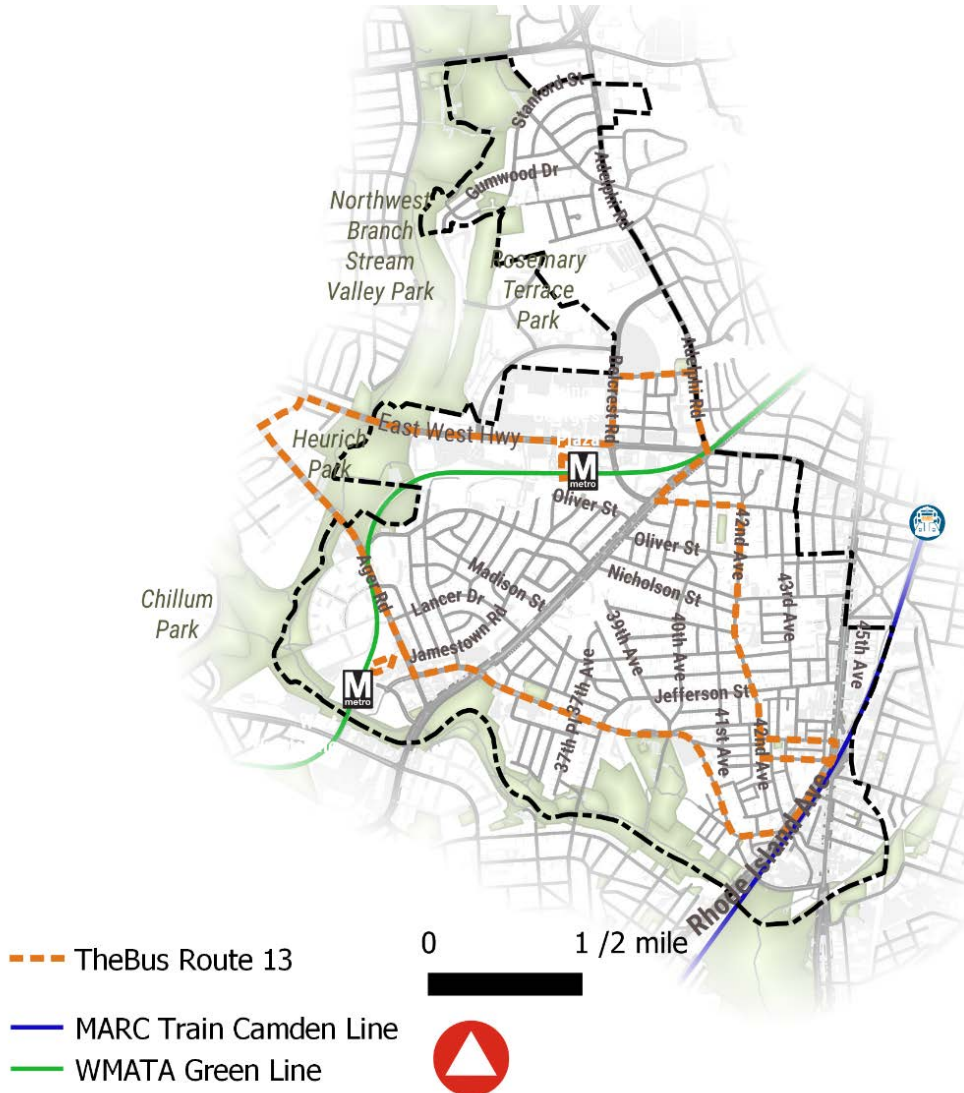
BUSINESS PROFORMA AND FINANCIAL ANALYSIS

Operational Models

There are three models available for owning and operating the circulator: municipal ownership, transit agency partnership, and private contracting. The municipal model would entail the City of Hyattsville owning and operating the circulator. Generally, cities without a history of operating a transit system do not choose this option. Because the City does not currently own, operate, or oversee transit services, this model is not recommended due to the sizeable costs and the complexity associated with setting up the infrastructure that would be required to operate a transit system.

A second option is to partner with Prince George’s County DPW&T and form a partnership to improve the existing TheBus Route 13 to match the needs of the City. The existing route that Route 13 takes is included below (Figure 11).

Figure 11 – TheBus Route 13 Map



With contribution of City funds, this route could potentially be expanded to become a more viable transit connection for the Gateway Arts District. Transformation of this two-way route into a convenient transit connection would entail reducing headways from the current 40 minutes to no more than 15 minutes and adding weekend service. In addition, to meet the goals of the future circulator, the route that the existing TheBus Route 13 travels will likely need to be updated. Within Hyattsville, the portion of the route that travels along 42nd Avenue would need to be partially or wholly re-routed to Baltimore Avenue. Currently, the route travels outside of Hyattsville to the northwest. To best serve Hyattsville residents and reduce route length, this would need to be re-routed to travel within Hyattsville through the Queens Chapel Manor neighborhood. This potential re-routing would need to be negotiated with the County and will require a discussion about the priorities of Route 13 and who it is intended to serve. The costs would be based on conversation and negotiation with Prince George's County. When conducting this study, Prince George's County DPW&T provided general cost of operating the transit service, which is described in detail below. If Prince George's County is amenable to working with the City, and the City and County can come to agreeable terms, this operational model is preferred.

The third option would be to contract out the ownership, maintenance, and operation of service to a private firm with experience operating similar transit service in the region. This model is used both in Bethesda and Baltimore. For reference, the request for proposal that was issued for the operation of Bethesda's circulator is included here as Appendix D. A cost estimate for the private model is included below.

Costs

Approximate cost estimates reflecting a County owned, maintained, and operated system as well as a privately owned, maintained, and operated service are included below. Both the County-operated and privately-operated cost estimates are based on the operator provided hourly operational costs multiplied by the service hours that would be needed to accommodate different headways and hours of operation.

The cost estimates for the privately-owned and operated system are based on an hourly operating cost provided by one of the private operators currently working in the region. The hourly rate varies between \$55/hour to \$75/hour depending on vehicle type.¹³ The Bethesda Circulator originally utilized specialty trolley vehicles, which did not hold up well over time. Several agencies in the TCRP study also noted that specialty trolleys were much more expensive to maintain. The Bethesda Urban Partnership recommends low-floor transit buses and currently uses the El Dorado vehicle, which is a relatively low-cost bus that provides low-floor capabilities. Similarly, Alexandria recommended low-floor vehicles with two doors, noting that these vehicles improved service over the original trolleys and two doors help reduce dwell time at stops.

The cost estimates for the County owned and operated system are based on an hourly operational cost of \$97.96/hour provided Prince George's County Department of Public Works and Transportation (DPW&T).¹⁴

Assuming the route operates with 14 stops, a travel time of 27 minutes (based on Google Maps) with a dwell time of 12.5 seconds per stop, and a 15% layover time at each terminal, the total cycle time is estimated to be just over 34 minutes.¹⁵ The cycle time was used to determine the number of vehicles required to meet the specified headways.

The tables below include cost estimates for the annual costs needed for County and private operation of the circulator. The costs are presented based on different service characteristics. The estimates for the privately-

¹³ The hourly cost estimates can be used to consider the costs of additional vehicles or service hours.

¹⁴ The cost estimates for a County-operated system are based on the assumption that this service would travel along Route Option 1, identified on page 19, not along the current route of TheBus Route 13.

¹⁵ These estimates are derived from Route Option 1 presented in this report.

operated system are provided in a range which will vary based on the type of vehicle selected, ranging from smaller shuttles up to a low floor transit bus. While the estimates are derived from rounded operating hours, these were based on two proposed operating schedules, as follows:

- The **Extended** hours of operation option is based on service hours from 7:00 am – 11:00 pm (Mon-Thurs); 7:00 am – 12:00 am (Fri); and 10:00 am – 12:00 am (Sat-Sun).
- The **Limited** hours of operation is based on service hours from 7:00 am – 10:00 pm (Mon-Thurs); 7:00 am – 11:00 pm (Fri); 10:00 am – 11:00 pm (Sat), with no service on Sundays.

Table 3: Annual Total Cost Comparison of a One-way Service

Hours of Operation	Operator	10 Minute Headways (4 vehicles)	15 Minute Headways (3 vehicles)
Extended	County	\$2,155,120 ^a	\$1,665,320 ^b
	Private	\$1,210,000 - \$1,650,000 ^a	\$935,000 - \$1,275,000 ^b
Limited	County	\$1,736,280 ^c	\$1,273,480 ^d
	Private	\$990,000 - \$1,350,000 ^c	\$715,000 - \$975,000 ^d

^a22,000 hours of service ^b17,000 hours of service ^c 18,000 hours of service ^d13,000 hours of service

Table 4: Annual Total Cost Comparison of a Two-way Service

Hours of Operation	Operator	10 Minute Headways (8 vehicles)	15 Minute Headways (6 vehicles)
Extended	County	\$4,310,240 ^e	\$3,330,640 ^f
	Private	\$2,420,000 - \$3,300,000 ^e	\$1,870,000 - \$2,550,000
Limited	County	\$3,526,560 ^g	\$2,546,960 ^h
	Private	\$1,980,000 - \$2,700,000	\$1,430,000 - \$1,950,000

^e44,000 hours of service ^f34,000 hours of service ^g36,000 hours of service ^h26,000 hours of service

As shown in the table above, generally, a County-operated system is anticipated to be more expensive than a privately-operated system, mainly due it's to the higher cost per revenue-hour. However, based on the information provided by the County, DPW&T is currently spending approximately \$661,000 annually to operate Route 13. As a County-operated circulator would likely replace Route 13, the current operating cost of the route could potentially be considered as the County's contribution to a County-operated bus circulator system around Hyattsville. In this scenario, the City would conceivably be responsible for the balance of the annual cost. If such an agreement can be reached with the County, the County-operated system could be more cost effective than a privately-operated bus circulator system.

It should also be noted that a privately-operated circulator would have additional costs that fall outside of the scope of the estimates outlined above. These additional costs include installation and maintenance of signs and other stop amenities as well as the one-time costs associated with developing a logo and marketing materials, which will vary based on the reach of this campaign. The City may choose to develop marketing materials in-house or could seek in-kind donations or advertising to support marketing efforts.

Funding Sources

Various funding sources are available to offset costs and it is likely that a mixture of several sources will ultimately be necessary to fund a circulator. Potential funding sources are included below.

City Funds

A key funding source will come from any available City funds, which may include General Fund revenue, parking revenue, or other tax revenue.

State Funding

MDOT MTA issues a Statewide Transit Innovation Grant to support local transit efforts. The grant program is intended to support local transit initiatives that will improve transit reliability, improve access and connections to activity centers, and improve transit mobility options. \$2 million in state funds are available for FY 2019 and 2020 with a required local match.¹⁶

Fares

Based on best practices identified in the peer city interviews and TCRP study, a free fare is recommended. That said, the public survey responses indicate some willingness to pay a fare, as described in the Public Survey section of this report. Based on a 20 percent collection cost and the ridership estimates in this report, estimated monthly revenues from fare collection are included in the table below for varying levels of fares. **While this would offset costs, it would not be a major revenue source, and would make the circulator service less attractive to riders.** If fares are required, the City will need to consider payment options, which may include a cash only option or compatibility with SmarTrip cards (which could potentially increase startup costs).

Table 5: Fare Revenue Estimates

Fare	Low Ridership	High Ridership
\$0.50	\$4,800	\$15,200
\$1.00	\$9,600	\$30,400

Advertising Revenue and Naming Rights

While advertising revenue is an attractive option, it is unlikely that this revenue would be a major factor in overall system operating costs. Advertising revenue could pay for capital costs associated with signs and other stop amenities. Naming rights offered to a private contributor may be another funding option, particularly for developers or businesses located in the Gateway Arts District, as they will greatly benefit from the future circulator.

Federal Funding

Another option is to seek capital funding from the Federal Transit Administration (FTA). While there are several federal funding sources available, downtown circulator projects tend to use Small Starts grants. These grants are available to projects with a total project capital cost less than \$300 million and requesting less than \$100 million in federal funds. Small Starts funds can be used for up to 80 percent of capital costs, but in practice, the FTA typically limits these grants to 50% or less of total capital costs. Other potential Federal funding sources may include Better Utilizing Investments to Leverage Development (BUILD) Transportation Grants Program (formerly TIGER), Congestion Mitigation/Air Quality (CMAQ), Surface Transportation Program (STP), FTA Section 5307 for transit agencies, and Community Development Block Grants.

¹⁶ Maryland Department of Transportation Maryland Transit Administration. "Grants" <https://mta.maryland.gov/grants>

Other Funding Sources

Some cities leverage their development review processes to provide funding support for transit. Hyattsville could consider contributions to a transit fund as a mitigation requirement for large developments.

The City could seek partnership with developers and non-profits to contribute funding to the circulator’s operation. Appropriate partners are those that stand to benefit from the circulator’s operation.

RECOMMENDATIONS

This study has estimated planning-level ridership, costs, and revenue sources for a potential circulator connecting key destinations with Hyattsville’s two Metrorail stations. Table 6 shows the summary of three ownership models reviewed in this study. Based on the review of the cost, operational control and oversight needs, partnering with Prince George’s County to modify currently operating Route 13 is the most viable option for the Hyattsville.

Table 6: Ownership Model Comparison

Ownership Models	Capital Cost	Maintenance/ Operating Cost	Operational Control	Oversight Needs
Option 1 City Owned	High	High	High	High
Option 2 County Owned	Low	Medium *	Low	Low
Option 3 Privately Owned	Low	Low	Medium	Medium

If the City determines that the ridership estimates are favorable enough to justify the associated costs and wishes to pursue introduction of a transit circulator service, recommended next steps are included below.

- 1. Identify dedicated funding sources.** For any type of transit circulator system to operate, Hyattsville needs to identify a dedicated long-term funding sources to finance the circulator. The cost of such a circulator would likely range from \$715,000 to operate a limited one-way privately-operated service to \$4,300,000 to operate an expanded two-way County-operated system. However, the cost of the County-operated system could change significantly based on the negotiation with the County to modify Route 13.
- 2. Pursue a partnership with Prince George’s County.** Because Prince George’s County’s TheBus Route 13 currently operates on a route similar to the potential future circulator route, the most cost-effective provision of a frequent transit connection to key destinations for the City would be achieved by upgrading the service currently offered by TheBus Route 13. This option relies on Prince George’s County’s earnest engagement and cooperation with the City.

In order for Route 13 to meet the standards of a high-quality circulator described in this report, headways would need to be reduced from 40 minutes to no more than 15 minutes, service hours would need to be expanded to include weekends and later hours on weeknights, and the route itself would need to be updated. The disadvantage to this arrangement is that the City of Hyattsville would lack direct control over routing, branding, or service.

The City should discuss this option with Prince George’s County to understand its viability. Based on information provided by DPW&T and the cost estimates outlined on page 25, it would likely cost at least

\$615,000 for the City to cover the extra cost of DPW&T modifying Route 13 to meet the routing and operational recommendations in this report. While the incremental investment needed to improve the route is cheaper than contracting the service to a private operator, the route's total operational costs, including City and County contributions, would be greater than a privately-operated system.

3. **Hire Private Operator.** If the discussion with Prince George's County does not end in an amicable solution, Hyattsville should consider hiring a private company to operate the proposed transit circulator. This provides the City with more control over the service and they would be able to monitor the operation to ensure that a high-quality service is provided to residents, employees and visitors alike. At a minimum, this option would cost approximately \$715,000. Improved service may be provided if significantly more funds can be secured. Once funds are identified, a request for proposals for the operation of the circulator should be issued. This contract should include operation, maintenance, fueling, insurance, and management of the circulator vehicles.
4. **Finalize the circulator's operational characteristics.** Based the public survey results and circulator best practices identified by peer systems and in the TCRP report, the following operational characteristics are recommended to ensure any future circulator is attractive to potential riders.
 - a. Clockface-headways every 10-15 minutes,
 - b. Two-way circulation,
 - c. Hours of operation seven days a week, from early morning until late evening, with late night hours on Friday and Saturday nights,
 - d. Free fares, and
 - e. A strong branding and outreach campaign.

While a service that offers longer headways, one-way circulation, limited hours and requires a fare has the potential to be a less costly service to operate, this type of service would not offer a high-quality transit connection and would likely have lower ridership rates. However, the final operational characteristics may also be determined by the amount of dedicated funding that can be secured.

Transit circulators can bring many benefits to downtown areas and can facilitate mode-share shifts in communities. In Hyattsville's case, high-quality transit connections are lacking, and a circulator could serve to greatly enhance the transit connectivity between key destinations within the City. However, circulators have limited potential for fare recovery and are costly to operate with the service characteristics that make them successful (e.g., frequent service, extended operation and low cost to customers). The City of Hyattsville will need to identify long-term stable funding sources, create a strong identity, and offer reliable and convenient service for the circulator to attract and maintain steady ridership over the long run.



City of Hyattsville

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Agenda Item Report

File #: HCC-210-FY24

2/20/2024

11.a

Submitted by: Nate Groenendyk
Submitting Department: City Clerk
Agenda Section: Motion to Close

Item Title:
Motion to Close

Suggested Action:

I move the Mayor and Council close the Council Meeting of February 20, 2024, in order to consult with the City Administrator and staff to discuss negotiations related to the acquisition of real property.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto".

Summary Background:

N/A

Next Steps:

N/A

Fiscal Impact:

N/A

City Administrator Comments:

Recommend support.

Community Engagement:

N/A

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Complete