

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Monday, May 4, 2020

8:00 PM

Virtual Meeting

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publically at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12(Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a Approval of the Minutes**[HCC-339-FY20](#)

I move that the Mayor and Council approve the minutes of the City Council Meeting of June 3, 2019.

Sponsors: City Administrator

Attachments: [Minutes June 3 2019 FINAL](#)

5. Public Comment (8:10 p.m. – 8:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**6. City Administrator Update****7. Presentations (8:20 p.m. - 8:50 p.m.)****7.a Treasurer's Update**[HCC-334-FY20](#)

Presentation Only

Sponsors: City Administrator

8. Proclamations**8.a Proclamation for Asian-Pacific American Heritage Month**[HCC-326-FY20](#)

I move that the Mayor and Council proclaim May 2020 as Asian-Pacific American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [Asian Pacific American Heritage Month 2020](#)

8.b Proclamation of Municipal Clerks Week[HCC-327-FY20](#)

I move that the Mayor and Council proclaim the week of May 4 through May 10, 2020 to be Municipal Clerks Week in the City of Hyattsville

Sponsors: City Administrator

Attachments: [Municipal Clerks Week 2020](#)

8.c Proclamation of Citizenship Celebration Day [HCC-328-FY20](#)

I move that the Mayor and Council proclaim May 2, 2020, as Citizenship Celebration Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [Citizen Celebration Day 2020](#)

8.d Proclamation of Children’s Mental Health Awareness Day [HCC-329-FY20](#)

I move that the Mayor and Council proclaim May 10, 2020, to be Children’s Mental Health Awareness Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [Children's Mental Health Awareness Day 2020](#)

8.e Proclamation Recognizing National Peace Officers Memorial Day and National Police Week [HCC-330-FY20](#)

I move that the Mayor and Council recognize the week of May 10 through May 16, 2020 as National Police Week and May 15, 2020 as Peace Officers Memorial Day in the City of Hyattsville

Sponsors: City Administrator

Attachments: [National Police Week and Peace Officers' Memorial Day 2020](#)

8.f Proclamation of National Public Works Week [HCC-331-FY20](#)

I move that the Mayor and Council proclaim the week of May 17 through May 23, 2020, to be Public Works Week in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [National Public Works Week 2020](#)

9. Appointments**9.a Reappointment to the Health, Wellness, and Recreation Advisory Committee** [HCC-335-FY20](#)

I move that the Mayor and Council reappoint Willene Hare (Ward 3) to the Health, Wellness, and Recreation Advisory Committee for a term of 2 years to expire on May 4, 2022.

Sponsors: Suiter and Schaible

Attachments: [Willene Hara redac Health Wellness](#)

9.b Appointment to the Education Advisory Committee [HCC-336-FY20](#)

I move that the Mayor and Council appoint Melinda Baldwin (Ward 2) to the Education Advisory Committee for a term of 2 years to expire on May 4, 2022.

Sponsors: Suiter

Attachments: [Melinda Baldwin redac Education](#)

9.c Appointment to the Code Compliance Advisory Committee [HCC-337-FY20](#)

I move that the Mayor and Council appoint Jimmy McClellan (Ward 3) to the Code Compliance Advisory Committee for a term of 2 years to expire on May 4, 2022.

Sponsors: Suiter

Attachments: [Jimmy McClellan redac Code](#)

9.d Appointment to the Shade Tree Board [HCC-338-FY20](#)

I move that the Mayor and Council appoint Keondra Bills Freemyn (Ward 3) to the Shade Tree Board for a term of 3 years to expire on May 4, 2023.

Sponsors: Hollingsworth

Attachments: [Keondra Bills Freemyn redac Shade Tree](#)

10. Consent Items (8:50 p.m. - 8:55 p.m.)**10.a FY20 Budget Amendment: Acceptance of Cell Phone and Tablet Donation** [HCC-346-FY20](#)

I move that the Mayor & Council accept the donation of 24 used cell phones and 2 tablets from Branden Hall. These devices have an aggregate value of \$500 and will be immediately gifted out for use specifically by the City's senior population.

Sponsors: City Administrator

10.b Memorandum of Understanding with Hyattsville Aging in Place [HCC-349-FY20](#)

I move that the Mayor and Council authorize the City Administrator to negotiate a Memorandum of Understanding between the City and Hyattsville Aging in Place (HAP) to support and promote HAP's grant partnership with Greater Washington Community Foundation to provide emergency support to older adults and persons with disabilities during the COVID-19 pandemic.

Sponsors: City Administrator

11. Action Items (8:55 p.m. - 9:55 p.m.)

11.a Hyattsville COVID-19 Pandemic Fund (Criteria)[HCC-344-FY20](#)

I move that the Mayor and Council authorize the City Administrator to execute such agreements and transfers necessary to provide for the following uses of funds appropriated for the Hyattsville COVID-19 Relief Fund-

- Provide a restricted donation of \$300,000 to Hyattsville Community Development Corporation to support its Community Action Fund. Funds provided shall be used to provide cash assistance to (or on behalf of) individuals residing in the incorporated City of Hyattsville for rent/mortgage relief, utilities, and other demonstrable, emergent expenses. To the extent that Hyattsville Community Development Corporation can support a donor-directed fund, any donations made in support of residents in the City of Hyattsville shall increase the amount available to Hyattsville residents via the Community Action Fund for this purpose. The fund shall provide for an administrative fee of 2% to Hyattsville Community Development Corporation.
- Provide a restricted donation of \$100,000.00 to Employ Prince George's to support its Hourly Worker Relief Fund. Funds provided shall be used to provide cash assistance to individuals residing in the incorporated City of Hyattsville. Recipients may reapply monthly if funds are available. To the extent that Employ Prince George's can support a donor-directed fund, any donations made in support of residents in the City of Hyattsville shall increase the amount available to Hyattsville residents via the Hourly Worker Relief Fund for this purpose. The City of Hyattsville's donation shall provide for an administrative fee of 2% to Employ Prince George's.
- Provide a restricted donation of \$100,000.00 to CASA de Maryland (dba CASA) to support its Solidarity Fund. Funds provided shall be used to provide cash assistance to individuals residing in the incorporated City of Hyattsville. Recipients may reapply monthly if funds are available.

Recipients of restricted donations may be required to report on expenditures on a schedule to be determined by the City Administrator (or her designee).

I further move that the Mayor and Council authorize the City Administrator (or her designee) to develop an application and ancillary communications materials to support the administration of a grant program for businesses impacted by the COVID-19 pandemic. The programs must begin accepting applications no later than June 1, 2020.

Eligible entities must have a current and valid permit in the City of Hyattsville or have filings (prior to March 13, 2020) indicating a location in the incorporated City of Hyattsville as the principal place of business. The program shall provide grants of up to \$2,500 (\$1,000 for artist grants) for working capital to support payroll expenses, rent, mortgage payments, utility expenses, or other similar expenses that occur in the ordinary course of operations. Applicants may apply once per quarter and receive up to \$10,000 in total funding, based on funding availability. Businesses may apply to multiple programs but may only receive support from one program per cycle.

Funds shall be specifically designated to support businesses as follows-

- \$175,000 for businesses with fewer than 100 employees at a single (Hyattsville) location;
- \$175,000 for minority-, women-, veteran-owned, and single-employee businesses;
- \$100,000 allocated for childcare centers (including family childcare centers); and
- \$50,000 allocated for working artists. A working artist is one who receives more than 50% of their income from their artistic enterprise. This includes, but is not limited to, film and theater professionals whose work supports production, independent artists for hire, curators whose practice is contractual and not supported by a full-time employment affiliation, and artists-in-residence working on freelance/contractual basis.

Summary Background:

The Hyattsville City Council authorized the Hyattsville COVID-19 Pandemic Fund and indicated a deadline of May 4th to determine the priorities for use of the fund.

Next Steps:

Staff will proceed with setting up the fund while Council establishes the priorities and criteria.

Fiscal Impact:

\$1M

City Administrator Comments:

The City is able to financially support this request by using funds from the general fund reserves.

Community Engagement:

TBD

Strategic Goals:

Goal 2 - Ensure the Long-Term Economic Viability of the City

Legal Review Required?

Complete

Sponsors: Hollingsworth, Ward, Suiter and Schaible

Department: Legislative

Attachments: [Emergency Ordinance Covid Fund 3.23.20](#)
[HyCDC Community Action Fund Memo](#)

11.b Completion of the University Hills Wells Blvd Green Street Project [HCC-324-FY20](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$425,000.00 to NZI Construction for the installation of the Wells Blvd Green Street and completion of the University Hills Reconstruction project under their current contract.

Sponsors: Douglas

Department: Public Works

Attachments: [Proposal Wells Blvd Green Streets Improvements](#)

11.c Magruder Park - Authorization to File a Quit Claim Deed [HCC-332-FY20](#)

I move that the Mayor and Council authorize the City staff and City Attorney to work with outside counsel to prepare and record in the land records a deed and/or any other required documentation that does not contain the discriminatory language that is in the existing Magruder Park conveyance.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Magruder Park Renaming March 2019 motion](#)
[Magruder Park Renaming Minutes](#)

11.d Medical Office Building Architecture - Detailed Site Plan (DSP-20004)[HCC-286-FY20](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 20004, subject to the following conditions: (1) The first-floor surface view into the building shall meet the required 20 feet for the frontage along Ager Road. (2) The "Welcome" sign along Ager Road shall be illuminated externally, as stated in the standards. (3) A public art element, in addition to the LED element, shall be integrated into the project in a high-visibility area viewable from the public realm. (4) The City Council supports the applicant's amendments to be approved by the District Council, specifically the inclusion of medical laboratory and cafe to the permitted Table of Uses and the applicant's requested amendment to the maximum parking ratio.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [DSP-20004 Med Bldg - Action Memo](#)
[DSP-20004 Requested Modifications and Comments](#)
[Kaiser DSP Presentation Apr 6 2020 CM](#)
[Riverfront Medical Office Architecture DSP FINAL 3.16.20](#)
[KPPGMOB Night Render 04162020](#)
[Planning Committee Draft Minutes - April 21, 2020 \(1\)](#)

12. Discussion Items (9:55 p.m. - 10:10 p.m.)

12.a Magruder Pointe Development - Detailed Site Plan Discussion and Action [HCC-343-FY20](#)

I move the Mayor and Council submit the following correspondence to the Planning Board in regard to the Magruder Pointe Detailed Site Plan.

Consistent with past correspondence with the Planning Board and M-NCPPC Staff, the Hyattsville City Council respectfully requests the applicant and the Planning Board to delay its consideration of the detailed site plan application until the City's legal appeal of the parent CSP application has been resolved. Any action taken regarding this application may be reversed in the future depending on the outcome of the appeal. Despite great opposition by the City, if the applicant and the Planning Board is to proceed with consideration of DSP-18005, the City requests the Planning Board consider the following revisions to the application as conditions for approval:

- (1) All single family attached units present on the upper lot of the site shall incorporate pitched roofs (as opposed to low-slope roofs), consistent with the architecture of the single family detached dwelling units.
- (2) The shared driveway area between Lots 20 and 22, which does not reside on private property, shall be entrusted to the site's HOA for ownership and maintenance, as proposed in the City's Exhibit 1, submitted for the record. OR All lots shall have separate dedicated driveway aprons as proposed in the City's Exhibit 2, submitted for the record.
- (3) All lots shall meet the minimum lot area standard, without exception.
- (4) Three-foot side-yards of adjacent houses shall not abut.
- (5) Buyers of single-family detached homes that are not outfitted with a wraparound porch shall have an option to include a separate side porch in the design and construction of the dwelling.
- (6) The applicant shall ensure all walkways and entrances can accommodate individuals with accessibility and mobility issues.
- (7) For those units without rooftop decks, the roof of the garage shall match the pitch and style of the accompanying dwelling unit.
- (8) In order to mirror a more natural egress, a structured pathway shall be included on the west side of the site to give individuals a direct pathway from Hamilton Street to Magruder Park.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - DSP 18005 - Magruder Pointe - Action FINAL](#)
[Magruder Pointe Presentation 2 4.17.20-pages-1-6](#)
[Magruder Pointe Presentation 2 4.17.20-pages-7-12](#)
[ARCP-DSP-18005-Updated-pages-1-3](#)
[ARCP-DSP-18005-Updated-pages-4-6](#)
[ARCP-DSP-18005-Updated-pages-7-9](#)
[A-SOJ-DSP-18005](#)
[Driveway Details for Hyattsville](#)
[Planning Committee Draft Minutes - April 21, 2020 \(1\)](#)

13. Council Dialogue (10:10 p.m. - 10:20 p.m.)

14. Community Notices and Meetings

14.a Main City Calendar: May 5 - May 18, 2020

[HCC-348-FY20](#)

Sponsors: City Administrator

Attachments: [Main City Calendar May 5-May 18 050120](#)

15. Motion to Adjourn