

# City Council of Hyattsville, Maryland

## **SUMMARY OF COUNCIL ACTIONS**

City Council Regular Meeting  
Monday, May 4, 2020 at 8:00 PM

### **MEETING NOTICE:**

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, May 4, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at [hyattsville.org/meetings](http://hyattsville.org/meetings).

### **PUBLIC PARTICIPATION:**

Public Comment may be made using the e-comment feature at [hyattsville.org/meetings](http://hyattsville.org/meetings) or emailing [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org). All electronic comments must be submitted by 5 PM on May 4, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_Spwux9vkTUObSIWypza58Q](https://zoom.us/webinar/register/WN_Spwux9vkTUObSIWypza58Q)

After registering, you will receive a confirmation email containing information about joining the webinar.

- 1. Call to Order – *the meeting was called to order at 8:10 p.m.; all Councilmembers were present.***
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of the Agenda – *APPROVED, AS AMENDED, UNANIMOUS.***

### **AMENDMENTS**

#### **1) ADD HCC-349-FY20 to Consent:**

I move that the Mayor and Council authorize the City Administrator to negotiate a Memorandum of Understanding between the City and Hyattsville Aging in Place (HAP) to support and promote HAP's grant partnership with Greater Washington Community Foundation to provide emergency support to older adults and persons with disabilities during the COVID-19 pandemic

#### **2) MOVE HCC-344-FY20 to the first Action item.**

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### 4. Approval of the Minutes

#### 4.a) Approval of the Minutes – **APPROVED, UNANIMOUS**

HCC-339-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Approval of the Minutes](#)

[Minutes June 3 2019 FINAL.docx](#)

I move that the Mayor and Council approve the minutes of the City Council Meeting of June 3, 2019.

### 5. Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker

### 6. City Administrator Update (8:20 p.m. - 8:30 p.m.)

### 7. Presentations (8:30 p.m. - 8:35 p.m.)

#### 7.a) Treasurer's Update (5 minutes)

HCC-334-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Treasurer's Update \(5 minutes\)](#)

### 8. Proclamations

#### 8.a) Proclamation in Honor of Municipal Clerks Week – **APPROVED, UNANIMOUS**

HCC-327-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Proclamation in Honor of Municipal Clerks Week](#)

[Municipal Clerks Week 2020.docx](#)

I move that the Mayor and Council proclaim the week of May 4 through May 10, 2020, to be Municipal Clerks Week in the City of Hyattsville.

#### 8.b) Proclamation in Honor of Citizenship Celebration Day – **APPROVED, UNANIMOUS**

HCC-328-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Cover Page: [Proclamation in Honor of Citizenship Celebration Day](#)

[Citizenship Celebration Day 2020.docx](#)

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I move that the Mayor and Council proclaim May 2, 2020, to be Citizenship Celebration Day in the City of Hyattsville.

### **8.c) Proclamation of Children's Mental Health Awareness Day – APPROVED, UNANIMOUS** **HCC-329-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Proclamation of Children's Mental Health Awareness Day  
Children's Mental Health Awareness Day 2020.docx](#)

I move that the Mayor and Council proclaim May 10, 2020, to be Children's Mental Health Awareness Day in the City of Hyattsville.

### **8.d) Proclamation in Honor of Peace Officers Memorial Day and National Police Week –** **APPROVED, UNANIMOUS**

**HCC-330-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Proclamation in Honor of Peace Officers Memorial Day and National  
Police Week  
National Police Week and Peace Officers' Memorial Day 2020.docx](#)

I move that the Mayor and Council recognize the week of May 10 through May 16, 2020 as National Police Week and May 15, 2020 as Peace Officers Memorial Day in the City of Hyattsville.

### **8.e) Proclamation in Honor of National Public Works Week – APPROVED, UNANIMOUS** **HCC-331-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Proclamation in Honor of National Public Works Week  
National Public Works Week 2020.docx](#)

I move that the Mayor and Council proclaim the week of May 17 through May 23, 2020, to be Public Works Week in the City of Hyattsville.

### **8.f) Proclamation in Honor of Asian Pacific American Heritage Month – APPROVED,** **UNANIMOUS**

**HCC-326-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Proclamation in Honor of Asian Pacific American Heritage Month  
Asian Pacific Heritage Month May 2020.docx](#)

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I move that the Mayor and Council proclaim May 2020 as Asian Pacific American Heritage Month in the City of Hyattsville.

### 9. **Appointments**

#### **9.a) Appointment to the Health, Wellness, and Recreation Advisory Committee – *APPROVED, UNANIMOUS***

**HCC-335-FY20**

**Lead Sponsor:** Suiter

**Co-Sponsor(s):** Schaible

Cover Page: [Appointment to the Health, Wellness, and Recreation Advisory Committee](#)  
[HWRAC Hara.pdf](#)

I move that the Mayor and Council reappoint Willene Hare (Ward 3) to the Health, Wellness, and Recreation Advisory Committee for a term of 2 years to expire on May 4, 2022.

#### **9.b) Appointments to the Education Advisory Committee – *APPROVED, UNANIMOUS***

**HCC-336-FY20**

**Lead Sponsor:** Suiter

**Co-Sponsor(s):** N/A

Cover Page: [Appointments to the Education Advisory Committee](#)  
[EAC Application Baldwin.pdf](#)

I move that the Mayor and Council appoint Melinda Baldwin (Ward 2) to the Education Advisory Committee for a term of 2 years to expire on May 4, 2022.

#### **9.c) Appointment to Code Compliance Advisory Committee – *APPROVED, UNANIMOUS***

**HCC-337-FY20**

**Lead Sponsor:** Suiter

**Co-Sponsor(s):** N/A

Cover Page: [Appointment to Code Compliance Advisory Committee](#)  
[Code Application McClellan.pdf](#)

I move that the Mayor and Council appoint Jimmy McClellan (Ward 3) to the Code Compliance Advisory Committee for a term of 2 years to expire on May 4, 2022.

#### **9.d) Appointment to the Shade Tree Board – *APPROVED, UNANIMOUS***

**HCC-338-FY20**

**Lead Sponsor:** Hollingsworth

**Co-Sponsor(s):** N/A

Cover Page: [Appointment to the Shade Tree Board](#)  
[Shade Tree Application Freemyn.pdf](#)

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I move that the Mayor, with Council approval appoint Keondra Bills Freemyn (Ward 3) to the Shade Tree Board for a term of 3 years to expire on May 4, 2023.

### 10. Consent Items (8:35 p.m. - 8:40 p.m.)

**10.a) FY20 Budget Amendment: Acceptance of Cell Phone and Tablet Donation – APPROVED, UNANIMOUS**

**HCC-346-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [FY20 Budget Amendment: Acceptance of Cell Phone and Tablet Donation](#)

I move that the Mayor & Council accept the donation of 24 used cell phones and 2 tablets from Branden Hall. These devices have an aggregate value of \$500 and will be immediately gifted out for use specifically by the City's senior population.

**10.b) Memorandum of Understanding with Hyattsville Aging in Place – APPROVED, UNANIMOUS**

**HCC-349-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

I move that the Mayor and Council authorize the City Administrator to negotiate a Memorandum of Understanding between the City and Hyattsville Aging in Place (HAP) to support and promote HAP's grant partnership with Greater Washington Community Foundation to provide emergency support to older adults and persons with disabilities during the COVID-19 pandemic.

### 11. Action Items (8:40 p.m. – 9:55 p.m.)

**11.d) Hyattsville COVID-19 Pandemic Fund (Criteria) (45 minutes) – APPROVED, 9-2.**

**HCC-344-FY20**

**Lead Sponsor:** Hollingsworth

**Co-Sponsor(s):** Ward, Suiter, Schaible

Cover Page: [Hyattsville COVID-19 Pandemic Fund \(Criteria\) \(45 minutes\)](#)

[Emergency Ordinance Covid Fund 3.23.20.pdf](#)

[HyCDC Community Action Fund Memo.pdf](#)

I move that the Mayor and Council authorize the City Administrator to execute such agreements and transfers necessary to provide for the following uses of funds appropriated for the Hyattsville COVID-19 Relief Fund-

Provide a restricted donation of \$300,000 to Hyattsville Community Development Corporation to support its Community Action Fund. Funds provided shall be used to provide cash assistance to

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(or on behalf of) individuals residing in the incorporated City of Hyattsville for rent/mortgage relief, utilities, and other demonstrable, emergent expenses. To the extent that Hyattsville Community Development Corporation can support a donor-directed fund, any donations made in support of residents in the City of Hyattsville shall increase the amount available to Hyattsville residents via the Community Action Fund for this purpose. The fund shall provide for an administrative fee of 2% to Hyattsville Community Development Corporation.

Provide a restricted donation of \$100,000.00 to Employ Prince George's to support its Hourly Worker Relief Fund. Funds provided shall be used to provide cash assistance to individuals residing in the incorporated City of Hyattsville. Recipients may reapply monthly if funds are available. To the extent that Employ Prince George's can support a donor-directed fund, any donations made in support of residents in the City of Hyattsville shall increase the amount available to Hyattsville residents via the Hourly Worker Relief Fund for this purpose. The City of Hyattsville's donation shall provide for an administrative fee of 2% to Employ Prince George's.

Provide a restricted donation of \$100,000.00 to CASA de Maryland (dba CASA) to support its Solidarity Fund. Funds provided shall be used to provide cash assistance to individuals residing in the incorporated City of Hyattsville. Recipients may reapply monthly if funds are available.

Recipients of restricted donations may be required to report on expenditures on a schedule to be determined by the City Administrator (or her designee).

I further move that the Mayor and Council authorize the City Administrator (or her designee) to develop an application and ancillary communications materials to support the administration of a grant program for businesses impacted by the COVID-19 pandemic. The programs must begin accepting applications no later than June 1, 2020.

Eligible entities must have a current and valid permit in the City of Hyattsville or have filings (prior to March 13, 2020) indicating a location in the incorporated City of Hyattsville as the principal place of business. The program shall provide grants of up to \$2,500 (\$1,000 for artist grants) for working capital to support payroll expenses, rent, mortgage payments, utility expenses, or other similar expenses that occur in the ordinary course of operations. Applicants may apply once per quarter and receive up to \$10,000 in total funding, based on funding availability. Businesses may apply to multiple programs but may only receive support from one program per cycle.

Funds shall be specifically designated to support businesses as follows-

\$175,000 for businesses with fewer than 100 employees at a single (Hyattsville) location;  
\$175,000 for minority-, women-, veteran-owned, and single-employee businesses;  
\$100,000 allocated for childcare centers (including family childcare centers); and  
\$50,000 allocated for working artists. A working artist is one who receives more than 50% of their income from their artistic enterprise. This includes, but is not limited to, film and theater professionals whose work supports production, independent artists for hire, curators whose

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practice is contractual and not supported by a full-time employment affiliation, and artists-in-residence working on freelance/contractual basis.

### **11.a) Completion of the University Hills Wells Blvd Green Street Project (10 minutes) – APPROVED, UNANIMOUS**

**HCC-324-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Completion of the University Hills Wells Blvd Green Street Project \(10 minutes\)](#)

[Proposal Wells Blvd Green Streets Improvements.pdf](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$425,000.00 to NZI Construction for the installation of the Wells Blvd Green Street and completion of the University Hills Reconstruction project under their current contract.

### **11.b) Magruder Park - Authorization to File a Quit Claim Deed (10 minutes) – APPROVED, UNANIMOUS**

**HCC-332-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Magruder Park - Authorization to File a Quit Claim Deed \(10 minutes\)](#)  
[Magruder Park Renaming March 2019 motion.pdf](#)

[Magruder Park Renaming Minutes.pdf](#)

I move that the Mayor and Council authorize the City staff and City Attorney to work with outside counsel to prepare and record in the land records a deed and/or any other required documentation that does not contain the discriminatory language that is in the existing Magruder Park conveyance.

### **11.c) Medical Office Building Architecture - Detailed Site Plan (DSP-20004) (10 minutes) – APPROVED, AS AMENDED, UNANIMOUS**

**HCC-286-FY20**

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Medical Office Building Architecture - Detailed Site Plan \(DSP-20004\) \(10 minutes\)](#)

[DSP-20004 Med Bldg - Action Memo.pdf](#)

[DSP-20004 Requested Modifications and Comments.docx](#)

[Kaiser DSP Presentation Apr 6 2020 CM.pptx](#)

[KPPGMOB Night Render 04162020.pdf](#)

[Riverfront Medical Office Architecture DSP FINAL 3.16.20.docx](#)

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[Planning Committee Draft Minutes - April 21, 2020 \(1\).pdf](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 20004, subject to the following conditions: (1) The first-floor surface view into the building shall meet the required 20 feet for the frontage along Ager Road. (2) The "Welcome" sign along Ager Road shall be illuminated externally, as stated in the standards. (3) A public art element, in addition to the LED panel element, shall be integrated into the design project. ~~This element shall be included on the exterior of the building~~ in a high-visibility area viewable from the public realm. (4) The City Council supports the applicant's amendments to be approved by the District Council, specifically the inclusion of medical laboratory and cafe to the permitted Table of Uses and the applicant's requested amendment to the maximum parking ratio.

### 12. Discussion Items (9:55 p.m. – 10:20 p.m.)

#### 12.a) Magruder Pointe Development – Detailed Site Plan Discussion and Action (20 minutes) HCC-343-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Magruder Pointe Development - Detailed Site Plan Discussion and Action \(20 minutes\)](#)

[Memo - DSP 18005 - Magruder Pointe - Discussion Final .pdf](#)

[Magruder Pointe Presentation 2 4.17.20-pages-1-6.pdf](#)

[Magruder Pointe Presentation 2 4.17.20-pages-7-12.pdf](#)

[ARCP-DSP-18005-Updated-pages-1-3.pdf](#)

[ARCP-DSP-18005-Updated-pages-4-6.pdf](#)

[ARCP-DSP-18005-Updated-pages-7-9.pdf](#)

[A-SOJ-DSP-18005.pdf](#)

[Driveway Details for Hyattsville.pdf](#)

[Planning Committee Draft Minutes - April 21, 2020.pdf](#)

### 13. Council Dialogue (10:20 p.m. – 10:30 p.m.)

### 14. Community Notices and Meetings

#### 14.a) Main City Calendar: May 5 - May 18, 2020 HCC-348-FY20

**Lead Sponsor:** At the Request of the City Administrator

**Co-Sponsor(s):** N/A

Cover Page: [Main City Calendar: May 5 - May 18, 2020](#)

[Main City Calendar May 5-May 18 050120.docx](#)

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15. Motion to Adjourn – **APPROVED, UNANIMOUS; the meeting adjourned at 11:43 p.m.**

ATTEST:  
MAY 6, 2020



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Laura Reams, City Clerk