

City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Summary Regular Meeting

https://us06web.zoom.us/webinar/register/WN_YpwToo3WQGGe45HBocXxtw

Monday, May 5, 2025

7:00 PM

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5 (Absent)

ADMINISTRATION

Tracey E. Douglas, City Administrator
Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5001. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, May 5, 2025, remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

LANGUAGE TRANSLATION AND CLOSED CAPTIONING: The City of Hyattsville offers translation and closed captioning in over 50 languages for City Council Meetings via the Wordly platform.

Follow the directions below to access the service:

-Go to: <https://attend.wordly.ai/join/RAVY-6886>

-Ensure the Session ID RAVY-6886 is displayed.

-Select Your Choice of Language and click on the "Attend" button.

-You can now read the captions on your device and/or listen to the translation of the City Council meeting.

If you have any questions or concerns, please contact info@hyattsville.org.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_YpwToo3WQGGe45HBocXxtw

1. Call to Order and Council Roll Call The meeting was called to order at 7:03 PM.

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion to amend the agenda was made by Council President Solomon, and seconded by CM Strab, to move the Proclamation Recognizing Jewish American Heritage Month to the Discussion Agenda, and move the Appointment to the Audit Committee to the Action Agenda. Approved, Unanimous.

Motion to approve the amended agenda was Approved, Unanimous.

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4. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
Public comments submitted electronically can be found at the end of this summary.
5. **City Administrator Update (7:20 p.m - 7:40 p.m.)**
6. **Proclamations Approved, Unanimous.**
- 6.a. **Proclamation of Asian American Native Hawaiian Pacific Islander Heritage Month** [HCC-318-FY25](#)
- I move that the Mayor and Council adopt a proclamation recognizing May 2025 as Asian American Native Hawaiian Pacific Islander Heritage Month in the City of Hyattsville.
- Sponsors:** City Administrator
- Department:** City Clerk
- Attachments:** [CM 0505 Asian Pacific American Heritage Month Proclamation](#)
- 6.b. **Proclamation of Citizenship Celebration Day** [HCC-320-FY25](#)
- I move that the Mayor and Council proclaim May 3, 2025, as Citizenship Celebration Day in the City of Hyattsville.
- Sponsors:** City Administrator
- Department:** City Clerk
- Attachments:** [CM 0505 Citizen Celebration Day 2025](#)
- 6.c. **Proclamation Celebrating May 2025 as Mental Health Awareness Month in the City of Hyattsville** [HCC-321-FY25](#)
- I move that the Mayor and Council proclaim May 2025 as Mental Health Awareness Month in the City of Hyattsville.
- Sponsors:** City Administrator
- Attachments:** [CM 0505 Mental Health Month 2025](#)
- 6.d. **Proclamation Recognizing Jewish American Heritage Month** [HCC-328-FY25](#)
Moved to the Discussion Agenda during the Adoption of the Agenda.
- I move that Mayor and Council adopt a proclamation to declare May 2024 as Jewish American Heritage Month in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0505 Jewish-American Heritage 2025](#)

6.e. Proclamation Recognizing National Peace Officers Memorial Day and National Police Week [HCC-324-FY25](#)

I move that the Mayor and Council adopt a proclamation recognizing May 15 through May 21, 2025, as National Police Week and May 15, 2025, as Peace Officers Memorial Day in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM0505 National Police Week and National Peace Officers Memorial Day Proclamation 2025](#)

6.f. Proclamation of Children’s Mental Health Matters Week [HCC-319-FY25](#)

I move that the Mayor and Council adopt a proclamation recognizing May 4-10, 2025 as Children’s Mental Health Matters week in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0505 Childrens Mental Health Matters Week 2025](#)

6.g. Proclamation of Municipal Clerks Week 2025 [HCC-327-FY25](#)

I move that the Mayor and Council proclaim the week of May 4 through May 10, 2025, to be Municipal Clerks Week in the City of Hyattsville.

Sponsors: City Administrator

Department: City Clerk

Attachments: [CM 0505 Municipal Clerks Week 2025](#)

7. Appointments

7.a. Appointment to the Audit Committee[HCC-315-FY25](#)

Moved to the Action Agenda during the Adoption of the Agenda.

Motion made by Council President Solomon, and seconded by CM Strab, to expand the Audit Committee to seven

members, with the additional 2 seats reserved for representation from Ward 3, 4, or 5. Approved, Unanimous.

Amendment to remove an appointee made by CM Haba, and seconded by CM Schaible. The motion failed. Yes: 5/No: 4

Motion to approve the amended motion made by Council President Solomon, and seconded by CM Strab. The motion failed. Yes: 5/No: 4

I move the Mayor and Council approve the appointments of Candace Bacchus (Ward 1), Daniel Lange (Ward 2), Stanislaw Rzeznik (Ward 2), Nancy Hammond (Ward 2), and Glenn Robelen (Ward 2) to the Audit Committee for a term of two years to expire on May 5, 2027, and appoint Councilmember Emily Strab (Ward 2) and Councilmember Kareem Redmond (Ward 3) as Council Liaisons to the Audit Committee.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Applications_Redacted.pdf](#)

7.b. Appointment to the Race and Equity Task Force[HCC-329-FY25](#)

I move that the Mayor and Council approve the appointment of Jessica Garth (Ward 3) to the Race and Equity Task Force for a term of two (2) years to expire on May 5, 2027.

Sponsors: Lee

Department: City Clerk

Attachments: [Jessica Garth W3 Nov 18 2024 appl redac](#)

7.c. Appointment to the Hyattsville Environment Committee[HCC-330-FY25](#)

I move that the Mayor and Council approve the re-appointments of James Wigley (Ward 2) to the Hyattsville Environment Committee for a term of two (2) years to expire May 5, 2027.

Sponsors: Haba and Schaible

Department: City Clerk

Attachments: [James Wiggly W2 Apr 25 redac](#)

8. Consent Items (7:40p.m. - 7:45 p.m.) Approved, Unanimous.

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There

will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

8.a. Contract Award - Landscape and Alley Maintenance [HCC-314-FY25](#)

I move that the Mayor and Council authorize the award of a one (1) year contract, renewable by the City Administrator for up to four (4) additional years, to Professional Lawn Maintenance Services (PLMS), for landscape and alley maintenance, and authorize an expenditure not to exceed \$100,000 for the first year of the contract.

Sponsors: City Administrator

Department: Public Works

Attachments: [PLMS RFP DPW25-001 Proposal 04-07-2025](#)

8.b. Hyattsville Resolution 2025-03: Roadway Transfer: MD 208 (Hamilton Street) [HCC-316-FY25](#)

I move that the Mayor and City Council introduce and adopt Hyattsville Resolution 2025-03, a Resolution whereby the City Council authorizes the City Administrator to execute the roadway transfer agreement for a segment of MD 208 (Hamilton Street) between the City of Hyattsville and Maryland Department of Transportation State Highway Administration.

Sponsors: City Administrator

Department: City Administrator

Attachments: [MD208 Road Transfer Agreement](#)
[Memo-MD 208 Roadway Transfer](#)
[Resolution 2025-03-Hamilton Street](#)

9. Discussion Items (7:45 p.m. - 8:30 p.m.)

9.a. Retiree Benefits [HCC-307-FY25](#)

For Discussion

Sponsors: City Administrator

Department: Human Resources

- 9.b. Hyattsville Ordinance 2025-02: Parking Violation Fine Increase
Moved to Action Agenda. Approved, Unanimous.

[HCC-326-FY25](#)

For Discussion

Sponsors: City Administrator

Department: City Administrator

Attachments: [2025-02 Handicapped Parking Fine Increase Ordinance Draft 5.1.25](#)
[4916-2205-3949 v.2](#)

10. Council Dialogue (8:30 p.m. - 8:40 p.m.)

11. Motion to Adjourn **Approved. Yes: 9/No:1/Abstain:0**
The meeting adjourned at 10:08 PM.

Attest: May 8, 2025



Nate Groenendyk, City Clerk



City council meeting citizen submission G. Burns

From Gabrielle Burns [REDACTED]

Date Mon 5/5/2025 3:10 PM

To cityclerk [REDACTED]

Good evening,

My name is Gabrielle Burns, and I am the proud mother of two students who participate in therapy offered through the grant-funded Hope Center and the City of Hyattsville. I've been a part of the Hyattsville community since 1992—first as a child, and now as a parent and primary resident for the past three years. My child attends Northwestern High School, and both are thriving, thanks in part to the incredible services made available to us.

Tonight, I want to highlight the impact this program has had on my oldest child. Having access to consistent, in-person therapy has helped him set and meet real developmental milestones. One of the most important has been his growth in self-sufficiency. Thanks to a generous donation from the City Teen Center, my son now has the means to commute independently to and from his therapy sessions. That might seem like a small thing, but it's a major step toward adulthood—a phase many young people struggle to navigate without proper support and guidance.

This program does more than provide therapy; it builds bridges toward independence, self-awareness, and confidence. It's helping raise a generation of youth who are not only emotionally healthier but better prepared to adapt to the responsibilities of the adult world.

Thank you for investing in families like mine. Your support is truly shaping lives.

Gabrielle Burns
[REDACTED]



May 5, 2025 – Council meeting - FY26 budget book clarifications

From Tatjana Hrubik-Vulanovic [REDACTED]

Date Mon 5/5/2025 4:30 PM

To [REDACTED]

Cc [REDACTED]

1 attachment (185 KB)

paste.png;

Good evening,

I am Tatjana Hrubik-Vulanovic from Ward 5.

On page 11 of FY26 budget book, some cost-saving actions are mentioned (a hiring freeze, modifying benefits,...). The FY26 report does not account for these potential savings so it still shows 202 employees and the budget is allocated for all of them.

The proposed measures will hopefully save the city money, but to make it transparent, the number of employees per department over the last five years should be included in the report. The example is listed in Appendix 1.

The debt service also should be presented – see Appendix 2.

Some corrections for the FY26 Budget Book:

- **Payroll percentage is a ratio of total payroll expenses and revenue.** The FY26 projected revenue is 30.070.000 and payroll expenses are 22,345.045
The ratio is $22.345.045 / 30.070.000 = 74.3\%$, not 68%, as stated on Page 12. That needs to be corrected.
- As Mr. Brooks mentioned in one council meeting, the **audited report for FY24 will be ready by July 2025**, not by the end of the calendar 2026 as indicated on page 11. Please update that.
- Typically, mid-sized cities can generate an audit report in 2-4 weeks, but the Maryland legislators **allow 3 months** and the deadline for FY25 is **October 1, 2025**. The FY25 report should be done by the deadline and that should be indicated on page 11 (not end of calendar 2026 which would make it more than a year late).
- CIPs need to be presented in a table – see Appendix 3. Then it will be clear that the city needs to come up with 13 million for capital projects and the rest will come from grants.
- All graphs should include totals – that is a standard practice and an omission that is easy to fix. Also, the money included in the General Fund should not be represented in CIP – that would be double-charging and the totals would not match. See Appendix 4.
- The table below should indicate that CIPs must receive grant money for some projects (7.3 million is expected). Add text “(Includes grants)”.

PROPOSED BUDGET	
General Fund	
General Fund Revenues	\$30.07M
General Fund Expenditures (includes debt service)	\$31.7M
Transfer from General Fund Reserve Balance	\$1.6M
Total (Revenues – Expenditures)	0
Other Funds	
Special Revenue Funds	\$1.5M
ARPA	\$2.3M
Capital Improvement Funds (includes grants)	\$21.3M
Total All Funds	\$56.8M

Please let me know if there are any questions. I also attached the calculations about the number of employees, their salaries, and benefits in Appendix 5. It is a lot of information, but it has been shared over time, and this is more of a reminder.

The city should double-check all the numbers just in case. My email is tatjana.hrubik.vulanovic at gmail.com

Best regards,

Tatjana Hrubik-Vulanovic

Appendix 1:

The example of a table with the number of employees over the years from College Park's report:

	FY2023 Actual	FY2024 Actual	FY2025 Budget	FY2026 Budget
Administration	26.5	28.5	28.75	30.75
Public Services	35.95	37	38	39
Planning & Community Development	4.8	4.8	4.8	4.8
Youth, Family & Senior Services	12.92	13.92	15.03	15.03
Public Works	52.25	55.25	55.25	55.25
Total	132.42	139.47	141.83	144.83

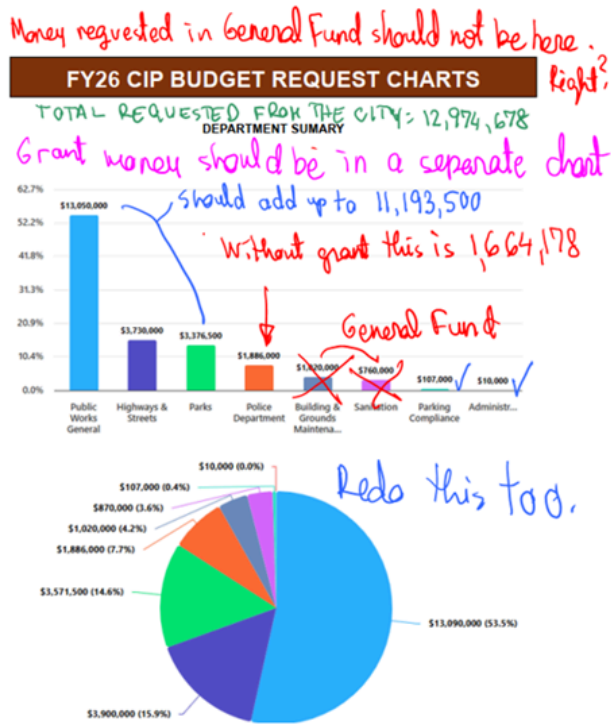
Appendix 2:

The table below should replace the list of projects on page 173 of the FY26 budget report. That will provide detailed information and summaries at a glance. The Fund # for CIPs should be known as the Fund # must be known for any expenditure.

In FY26, Capital Improvement Projects (CIPs) request about 13 million in cash from the city and 7.3 million from grants.							
The table is based on the proposed FY26 budget as of 2025_04_02.							
Fund#	Source	Total for years: 26-30	2026	2027	2028	2029	2030
Total: City funds + Grant money		41,763,500	20,304,500	5,497,000	5,270,000	5,307,000	5,385,000
City funds: Total		34,435,678	12,974,678	5,497,000	5,270,000	5,307,000	5,385,000
??	Admin stuff with no police or public works	Cash	50,000	10,000	10,000	10,000	10,000
??	Public works - Total		29,598,500	11,193,500	4,760,000	4,515,000	4,515,000
??	Public works - admin bldg	cash		650,000	250,000	165,000	165,000
??	Public works - Public Works Facility	cash		400,000	400,000	400,000	400,000
??	Public works - Teen center - Exterior	cash		50,000	0	0	0
??	Public works - Lighting Improvement	cash		750,000	50,000	50,000	50,000
??	Public works - Residential signage	cash		80,000	80,000	20,000	20,000
??	Public works - Seasonal decorations	cash		20,000	20,000	20,000	20,000
??	Public works - Trolley Trailhead Park: Phase 2	cash		361,500	0	0	0 both cash and grant
??	Public works - Park Improvements	cash		1,922,000	0	0	0 both cash and grant
??	Public works - Citywide stormwater mitigation	cash		1,170,000	1,000,000	1,000,000	1,000,000 both cash and grant
??	Public works - West Hyattsville Green Alley	cash		950,000	0	0	0 both cash and grant
??	Public works - Sidewalks	cash		120,000	100,000	100,000	100,000
??	Public works - W. Hyattsville road reconstruction	cash		2,600,000	1,500,000	1,500,000	1,500,000
??	Public works - Roadway Improvement	cash		350,000	300,000	300,000	300,000
??	Public works - Recycling and Trash Program	cash		80,000	10,000	10,000	10,000
??	Public works - DPW Replacement Vehicles	lease financing		1,500,000	900,000	800,000	800,000
??	Public works - Trash Cart standard. And Modern	lease and cash		190,000	150,000	150,000	150,000
Fund# Parking Compliance - Total			134,000	197,000	0	12,000	15,000
??	Parking Compliance - Meater head maintenance	cash		12,000	0	0	12,000
??	Parking Compliance - Parking impr. UIP Garage	cash		15,000	0	0	15,000
??	Parking Compliance - Technology system Revita	cash		75,000	0	0	0
??	Parking Compliance - Vehicle Repurposing			5,000	0	0	0
Fund# Police - Total			4,651,178	1,664,178	727,000	745,000	770,000
??	Police - laptop (PD ADMIN STAFF)	cash		9,500	0	0	0
??	Police - Ammunition	cash		15,000	15,000	15,000	15,000
??	Police - Ballistic shields	cash		20,000	0	0	0
??	Police - Body Armor Replacement	cash		22,500	15,000	15,000	15,000
??	Police - Canine Acquisition	cash		9,000	9,000	9,000	9,000
??	Police - Canine bite suit	cash		3,000	3,000	3,000	3,000
??	Police - Criminal Iivescan System	cash		31,000	0	31,000	0
??	Police - Drone as first response	cash		80,000	0	0	0
??	Police - HVL LRP with Mount Rainier	cash		28,178	0	0	0 both cash and grant
??	Police - Lidar Units	cash		12,000	12,000	12,000	12,000
??	Police - Motorola handheld Radios	cash		565,000	2,500	2,500	2,500
??	Police - Motorola Mobile/in-car radios	cash		60,000	2,500	2,500	2,500
??	Police - Property Label Printer Replacement	cash		6,000	0	6,000	0
??	Police - Shotspotter-Gunshot detection system	cash		110,000	0	0	0
??	Police - Weapons (Rifles & Shotguns)	cash		13,000	0	0	0
??	Police - vehicle replacement	Lease financing		680,000	680,000	680,000	680,000
Grants - Total			7,329,822	7,329,822	0	0	0
??	Police - Police - HVL LRP with Mount Rainier	state grant		221,822	0	0	0 both cash and grant
Police - grant total			221,822	221,822	0	0	0
??	Public works - Environmental Depot	Federal Grant		4,900,000	0	0	0
??	Public works - Trolley Trailhead Park: Phase 2	state grant		750,000	0	0	0 both cash and grant
??	Public works - Park Improvements	state grant		238,000	0	0	0 both cash and grant
??	Public works - Citywide stormwater mitigation	federal grant		870,000	0	0	0 both cash and grant
??	Public works - West Hyattsville Green Alley	state grant		350,000	0	0	0 both cash and grant
Public works - Grant total			7,108,000	7,108,000	0	0	0

Appendix 4

Please add the total for the chart and do not include items that are already included in the General Fund expenditures. That would be double-charging plus totals from the table above and this chart would not match.



Appendix 5

Salaries, benefits, and total expenditures by department.

2025 budget for Hyattsville

Expenditures	Fund	Salary26	Benefit26	Benefit26/Salary26 %	#employees26	FY26 Total
City Council	#100	118,151	37,545	31.78	10.0	278,264
City Clerk	#101	200,197	86,455	43.18	5.0	319,048
Mayor	#120	17,996	3,897	21.65	1.0	29,085
Elections	#130	8,500	649	7.64	5.0	13,986
Legislative		344,844	128,546	37.28	21	640,383
City Treasurer	#140	608,039	230,399	37.89	6.5	1,045,312
Finance	#150	105,000				105,000
Legal	#160	292,641	125,913	43.03	3.0	918,869
Human Resources	#180	581,270	219,416	37.75	5.0	1,022,511
City Administrator	#187				0.0	18,000
Volunteer Serv.	#455	204,138	88,926.00	43.56	3.0	369,139
Age Friendly Services	#181	95,638	34,155.00	35.71	1.0	566,289
Information Technology	#182	216,286	85,359.00	39.47	3.0	486,227
Communications	#185	146,490	75,793.00	51.74	2.0	227,483
Cable TV	#195	97,323	41,119.00	42.25	1.5	152,292
GIS	#183	205,345	63,415.00	30.88	2.0	346,420
Comm. Services Admin		2,552,170	964,495	37.79	27	5,257,542
General Gov.						

Highway/Street Operations	#311	242,485	143,377	59.13	4.0	1,095,962
Sanitation Operations	#351	791,628	390,764	49.36	15.0	1,983,292
Bldg./Ground Maintenance	#381	270,266	167,165	61.85	4.0	1,197,131
Vehicle Maintenance	#382	123,186	53,846	43.71	2.0	295,032
Parks Operations	#601	280,920	155,805	55.46	5.0	1,122,225
Public Works		2,727,617	1,418,238	52.00	40	7,447,455
Code Compliance	#231	490,660	278,972	56.86	7.0	903,432
Call-A-Bus	#450	179,613	96,886	53.94	3.5	300,728
Recreation/Teen Center	#611	199,564	66,252	33.20	7.0	396,501
teen center	#611	379,177	163,138	43.02	11	428,309
Recreation and Arts		758,354	326,276	43.02	21	1,125,538
Community, Business & Economic Development	#799	365,535	140,260	38.37	4.0	699,595
TOTAL - city		7,239,180	3,256,787	44.99	120	16,073,945

Police OTC	#200	792,399	427,255	53.92	7.0	1,354,529
Police Special Serv.	#201	1,604,602	1,161,671	72.40	18.0	2,921,623
Patrol	#202	2,889,254	1,991,205	68.92	31.0	5,533,809
Police Support Services	#204	1,267,292	510,533	40.29	16.0	1,981,950
Administrative Services	#206	485,055	270,776	55.82	5.0	800,681
General Ops (gas, maintenance)	#209					576,812
Redlight Camera Program						
Mental Health - New	#205					32,300
Speed camera	#261					
Fire Vol	#211					50,000
Parking #63	#203	291,788	157,248	53.89	4.5	718,048
POLICE TOTAL		7,330,390	4,518,688	61.64	82	13,969,752
Total city + police		14,569,570	7,775,475	53.37	202	30,043,697