



May 12, 2021

Mr. Hal Metzler
Deputy Director Public Works
Department of Public Works
City of Hyattsville
4633 Arundel Place
Hyattsville, Maryland 20781

Re: CBT Grant Award #18996 – Oliver Alley Green Street

Subject: Low Impact Development Center, Inc. Scope of Work

Dear Mr. Metzler:

We are pleased that the City of Hyattsville was successful in obtaining conceptual design funds for the Oliver Alley Green Street project. We look forward to working with the City on this project.

The LID Center identified three specific activities/tasks in the project narrative. The descriptions and proposed start and end dates are identified in the table below. Start and end dates have been adjusted to reflect the period of performance specified in the grant award agreement, which states that the period of performance ends on 12/31/2021. Please note that it will be important to start this work as quickly as possible in order to have sufficient time to obtain the topographical survey. This portion of the work will be outsourced to CDDI (quote attached).

LID Center Scope of Work

	Activity/Task Description	Start Date	End Date
1	Initiate Project - Meeting with the LID Center to get the conceptual design under way and initiate topographical survey. ¹	5/30/2021	6/18/2021
2	Prepare Draft Engineered Conceptual Design - includes time for the subs to complete soil borings and survey and for the LID Center to prepare conceptual design and planning-level cost estimates and present concepts to the community	6/7/2021	10/16/2021
3	Engage Community – Prepare community engagement materials for the City of Hyattsville’s use to obtain input and feedback on conceptual designs. Support the City in its community engagement efforts.	9/13/2021	12/15/2021
4	Finalize Engineered Conceptual Design – Finalize design based on community input and present final conceptual design with planning-level cost estimates.	10/11/2021	12/28/2021

¹ The topographical survey will be outsourced to Capitol Development Design, Inc., a locally based civil engineering firm. This item does not include the preparation of a boundary survey or soil borings.

The LID Center’s cost estimate for this work is as follows:

Budget Item	Budget Category	Cost
Task 1: Preliminary + kickoff meetings	contractual	\$1,727
Task 2: CDDI Survey - 1' topo, storm drain inverts, recorded boundary info	contractual	\$3,500
Task 2: Preliminary engineered design	contractual	\$13,868
Task 3: Community engagement + material development	contractual	\$7,327
Task 4: Conceptual and project reports, cost estimates, final conceptual design	contractual	\$10,280
	Total	\$36,702

Once complete, the conceptual design and planning level cost estimates may be utilized by the City to pursue additional funding for final design and construction.

Respectfully,



Neil Weinstein
Executive Director
Low Impact Development Center, Inc.