



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

---

**File #:** HCC-254-FY21

3/15/2021

8.e)

---

Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Award of Alley Maintenance Contract**

**Suggested Action:**

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Professional Lawn Maintenance Service (PLMS) for alley maintenance in response to Request for Proposal (RFP) DPW 20-003, for an expenditure not to exceed \$30,000.00 pending review of the City Attorney.

**Summary Background:**

In February 2021 City staff solicited an RFP for alley maintenance. The City received one (1) proposal in response, and it was found to be both responsive and responsible. City staff proposes to award the contract to PMLS for a term of one (1) year with three (3) one (1) year options.

**Next Steps:**

Complete the contract with the City Attorney and issue purchase order.

**Fiscal Impact:**

NTE \$30,000

**City Administrator Comments:**

Recommend Approval

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Pending