

# City of Hyattsville

Hyattsville Municipal Building  
4310 Gallatin Street, 3rd Floor  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org



## Agenda Regular Meeting

[https://us06web.zoom.us/webinar/register/WN\\_irBOtFK2S\\_KznEs4wNZljQ](https://us06web.zoom.us/webinar/register/WN_irBOtFK2S_KznEs4wNZljQ)

**Monday, April 1, 2024**

**7:00 PM**

### City Council

**Robert S. Croslin, Mayor**  
**Joseph Solomon, Council President, Ward 5**  
**Joanne Waszczak, Council Vice President, Ward 1**  
**Sam Denes, Ward 1**  
**Danny Schaible, Ward 2**  
**Emily Strab, Ward 2**  
**Jimmy McClellan, Ward 3**  
**Kareem Redmond, Ward 3**  
**Edouard Haba, Ward 4**  
**Michelle Lee, Ward 4**  
**Rommel Sandino, Ward 5**

### **ADMINISTRATION**

**Tracey E. Douglas, City Administrator**  
**Laura Reams, City Clerk, 301-985-5009, [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org)**

**WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!**  
**Your participation at this public meeting is valued and appreciated.**

**AGENDA/PACKET:** The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at [www.hyattsville.org](http://www.hyattsville.org) prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

**AMERICANS WITH DISABILITY ACT:** In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**AUDIBLE DEVICES:** Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

**PUBLIC INPUT:** If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings) or via email to [cityclerk@hyattsville.org](mailto:cityclerk@hyattsville.org) no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

**WAYS TO WATCH THE MEETING LIVE:** City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at [hyattsville-md.granicus.com/MediaPlayer.php?camera\\_id=2](http://hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2)

**REPLAY SCHEDULE:** The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**CITY INFORMATION:** Sign up to receive text and email notifications about Hyattsville events, government, police and programs at [www.hyattsville.org/list.aspx](http://www.hyattsville.org/list.aspx)

**INCLEMENT WEATHER:** In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

**Meeting Notice:**

The Hyattsville City Council will hold its meeting on Monday, April 1, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at [www.hyattsville.org/meetings](http://www.hyattsville.org/meetings).

**PUBLIC PARTICIPATION:**

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

[https://us06web.zoom.us/webinar/register/WN\\_iRBOtFK2S\\_KznEs4wNZljQ](https://us06web.zoom.us/webinar/register/WN_iRBOtFK2S_KznEs4wNZljQ)

- 1. Call to Order and Council Roll Call**
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda**
- 4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**
- 5. City Administrator Update (7:20 p.m - 7:40 p.m.)**
- 6. Proclamations**

**6.a. Proclamation Celebrating World Autism Acceptance Day and Autism Acceptance Month. [HCC-251-FY24](#)**

I move that the Mayor and Council adopt a proclamation celebrating April 2, 2024 as World Autism Acceptance Day and April as Autism Acceptance Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0401 Autism Acceptance Month and World Autism Awareness Day April 2024](#)

**6.b. Proclamation Celebrating April 2024 as Arab American Heritage Month [HCC-252-FY24](#)**

I move that the Mayor and Council adopt a proclamation recognizing April 2024 as Arab American Heritage Month in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0401 Arab American History Month 2024](#)

**6.c. Proclamation in Honor of National Public Health Week [HCC-253-FY24](#)**

I move that the Mayor and Council proclaim April 1 - 7, 2024 as National Public Health Week in the City of Hyattsville.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [CM 0403 Public Health Week 2023](#)

**7. Appointments**

**7.a. Appointments to the Hyattsville Flag Redesign Committee** [HCC-247-FY24](#)

I move that the Mayor and Council approve the appointments of Jamila Hinds (Ward 1), Sam Jackson (Ward 1), Paul Hrusa (Ward 2), Katie Burk (Ward 2), Domonique Gibson (Ward 3), Michael Fischer (Ward 3), and Monican Gorman (Ward 5) to the Hyattsville Flag Redesign Committee.

**Sponsors:** McClellan, Croslin and Waszczak

**Department:** City Clerk

**Attachments:** [Fischer Redac](#)  
[Gibson Redac](#)  
[Gorman Redac](#)  
[Hinds Redac](#)  
[Hrusa Redac](#)  
[Jackson Redac](#)  
[Burk Redac](#)

**7.b. Appointment to the Code Compliance Advisory Committee** [HCC-248-FY24](#)

I move that the Mayor and Council approve the appointments of Susan Zahran (Ward 1) and Thoa Hoang (Ward 4) to the Code Compliance Advisory Committee for a term of two (2) years to expire on April 30, 2026.

**Sponsors:** McClellan and Redmond

**Department:** City Clerk

**Attachments:** [Thoa Hoang, W4, Sep 23 redac](#)  
[Susan Zahran, W1 Aug 17, 203 redac](#)

**7.c. Appointment to the Hyattsville Environment Committee** [HCC-249-FY24](#)

I move that the Mayor and Council approve the reappointment of Melissa Schweisguth (Ward 5) to the Hyattsville Environment Committee for a term of two (2) years to expire on April 30, 2026.

**Sponsors:** Haba and Schaible

**Attachments:** [Melissa Schweisguth re-appointment April 2024 redac](#)

**7.d. Appointment to the Shade Tree Board** [HCC-250-FY24](#)

I move that the Mayor, with Council approval, the reappointment of Gloria Felix-Thompson to the Shade Tree Board for a term of 3 years to expire on April 30, 2027.

**Sponsors:** Croslin

**Department:** City Clerk

**Attachments:** [Gloria Felix Thompson reappointment April 2024 redac](#)

**7.e. Appointment to the Education Advisory Committee** [HCC-259-FY24](#)

I move that the Mayor and Council approve the appointment of Valorie Watson (Ward 2) to the Education Advisory Committee for a term of two (2) years ending on April 30, 2026.

**Sponsors:** Strab

**Department:** City Clerk

**Attachments:** [Vallorie Watson redac](#)

**7.f. Appointment to the Health, Wellness, and Recreation Advisory Committee** [HCC-261-FY24](#)

I move that the Mayor and Council approve the reappointment of Peter Stockus (Ward 4) to the Health, Wellness, and Recreation Advisory Committee for a term of two (2) years to expire on April 30, 2026.

**Sponsors:** Denes and Lee

**Attachments:** [Peter Stockus Re-appointment April 2024 redac](#)

**8. Consent Items (7:40 p.m. - 7:45 p.m.)**

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

**8.a. 43rd Avenue Traffic Study**[HCC-256-FY24](#)

I move the Mayor and Council authorize an expenditure not to exceed \$60,000 to Toole Design Group to perform a traffic study on 43rd Ave between Oglethorpe Street and Jefferson Street under their existing contract with the City.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [2023-10-02 43rd-Ave Jefferson-to-Oglethorpe Scope-Fee](#)

**9. Action Items (7:45 p.m. - 8:45 p.m.)****9.a. Renovation of Council Chambers - Phase 1 (ARPA)**[HCC-207-FY24](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement, pending legal review, with the following companies for the renovation of the Council Chambers to facilitate hybrid meetings and create a multi-function space.

- Moore Construction for the general contracting work to include carpentry, painting, electrical, and other related trades in an amount not to exceed \$25,000
- Empire Today for the replacement of the carpet in an amount not to exceed \$15,000
- CL Hibbard for the plumbing modifications in an amount not to exceed \$7,500
- Budget Blinds for the installation of blinds in an amount not to exceed \$5,600
- Douron for the furnishing and installation of new furniture in an amount not to exceed \$45,000

This work is funded using ARPA funds as previously authorized. The Treasurer is authorized to make the necessary budget amendments to facilitate these expenditures.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Council Chambers Tables and Chairs 030824](#)  
[Budget Blinds OPP 1960 - 4554-1960](#)  
[City Council Chambers - Flooring Proposal](#)  
[CityofHyattsvilleDeptofPublicW WO2549 Quoteq1187 2024020220122 144](#)  
[Moore Construction Proposal 6](#)

**9.b. Throne Public Bathrooms - Contract Extension**[HCC-226-FY24](#)

*\* This item was tabled at the Council Meeting of March 18, 2024. A motion to remove this item from the table must be voted on prior to Council consideration of this motion. \**

I move that the Mayor and Council approve the renewal of Throne Labs rental services for five public restrooms for 1-year under their existing contract with the City. This expenditure, not to exceed \$230,000, will be funded using American Rescue Plan Act (ARPA) funds as part of the Public Restrooms and Shower Facility project pre-approved by the Council during the April 17th, 2023, meeting. The Treasurer is authorized to make the necessary adjustments to the budget to facilitate this expenditure.

**Sponsors:** City Administrator

**Department:** Public Works

**Attachments:** [Throne Labs Proposal Hyattsville 022024](#)  
[Throne Usage Analysis 2023 Aug thru 2024 Feb](#)  
[Equity Considerations for Throne Public Bathrooms Contract Extension - Final](#)  
[Future Service](#)  
[Throne Access Overview & Hyattsville Usage](#)  
[Hyattsville Restroom Cost Comparison Calculator](#)

**10. Discussion Items (8:45 p.m. - 9:45 p.m.)****10.a. Hyattsville Charter Amendment Resolution: 2024-03: Removing the Requirement that Council Meetings Start at 8 PM**[HCC-246-FY24](#)

For discussion. A public hearing will be held at 6 PM on April 1, 2024, to hear input from the community on the proposed amendment to the City's Charter.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [2024-03 Charter Amendment Resolution Meeting Time](#)  
[Hyattsville Meeting Time Charter April 2024](#)



**10.b. Hyattsville Charter Amendment Resolution: 2024-02: Amending the Charter to Utilize Gender Neutral Language and Modernize the Charter's Gender Equality Provision** [HCC-245-FY24](#)

For discussion. A public hearing will be held at 6 PM on April 1, 2024, to hear input from the community on the proposed amendment to the City's Charter.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [2024-02 Charter Amendment Resolution Gender Neutral Language and Equal Protection for All Genders](#)  
[Hyattsville Gender Neutral Language Charter April 2024](#)

**10.c. Hyattsville Charter Amendment Resolution: 2024-01: Modernizing the City's Procurement Provisions and Hyattsville Ordinance 2024-01: Procurement & Contracting Procedures** [HCC-242-FY24](#)

For discussion. A public hearing will be held at 6 PM on April 1, 2024, to hear input from the community on the proposed amendment to the City's Charter.

**Sponsors:** City Administrator

**Department:** City Clerk

**Attachments:** [2024-01 Charter Resolution Procurement](#)  
[Hyattsville Ordinance 2024-01 Chapter 6 Procurement FINAL](#)  
[Hyattsville PPT Procurement Charter and Code April 2024](#)

**10.d. Open FY25 Budget Discussion** [HCC-262-FY24](#)

Open discussion to provide time for follow-up items pertaining to the FY25 Budget.

**Sponsors:** City Administrator

**11. Council Dialogue (9:45 p.m. - 9:55 p.m.)**

**12. Motion to Adjourn**