

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Monday, October 2, 2023

7:00 PM

Register in advance for the webinar:

https://us06web.zoom.us/webinar/register/WN_t4RxbEYSS-iy8bGh8Uvbug

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, October 2, 2023 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

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Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_t4RxbEYSS-iy8bGh8Uvbug

1. Call to Order and Council Roll Call

The meeting was called to order at 7:03 p.m.

Also Present:

City Administrator-Tracey Douglas

Acting Director of Community and Economic Development-Holly Simmons

City Treasurer-Ron Brooks

Chief of Police-Jarod Towers

Director of Public Works-Lesley Riddle

Director of Community Services-Sandra Shephard

Director of Human Resources-Jay Joyner

Deputy City Clerk-Nate Groenendyk

Emergency Services Coordinator-Reggie Bagley

ARPA Funds Manager-Patrick Paschall

Deputy Director of Public Works-Hal Metzler

Present:

Mayor Robert Croslin

Council President Joseph Solomon

Council Vice-President Joanne Waszczak

Councilmember Danny Schaible

Councilmember Emily Strab

Councilmember Jimmy McClellan

Councilmember Kareem Redmond

Councilmember Michelle Lee

Councilmember Edouard Haba

Councilmember Rommel Sandino

Absent:

Councilmember Sam Denes

2. **Pledge of Allegiance to the Flag**
3. **Approval of Agenda**

A motion was made by Councilmember Schaible, seconded by Councilmember Sandino, that the Agend be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes

4. **Approval of the Minutes**

- 4.a. **Approval of the Minutes**

[HCC-075-FY24](#)

I move that the Mayor and Council approve the minutes of the December 20, 2021, March 6, 2023, April 17, 2023, May 1, 2023, and May 15, 2023 City Council Meetings.

Sponsors: City Administrator

Attachments: [Minutes May15 2023](#)
[Minutes April 17 2023](#)
[Minutes May 1 2023](#)
[Minutes Mar 6 2023](#)
[Minutes Dec 20 2021](#)

A motion was made by Council President Solomon, seconded by Councilmember McClellan, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes

5. **Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker**

Daniel Broder expressed his concern about the train derailment and would like the City to advocate for rail safety.

Melissa Schweisguth expressed her concern regarding the environmental remediation related to the train derailment. She also asked how the City prioritizes street safety projects.

6. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas provided an update on City-related news and events. Director of Public Works, Lesley Riddle and Emergency Operations Manager, Reggie Bagley gave specific updates on the train derailment response.

Council Vice President Waszczak acknowledged Laura Reams for filling in while Administrator Douglas was away. Council Vice President Waszczak asked for the punch list before roads closed with the derailment can be re-opened. Director Riddle said that the track is being re-stabilized and asphalt must then be laid. Deputy Director Metzler included that a recent inspection required specific repairs; there are a number of steps before State Highway can perform their inspection. Several weeks of additional work with environmental remediation and removal of train cars will also be necessary.

Council Vice President Waszczak asked when reimbursement from CSX be complete. Mr. Bagley responded that materials and hours will both be submitted with documentation for reimbursement.

Councilmember Schaible thanked staff for their commitment during the crisis. He asked who and what sort of investigation will occur. Administrator Douglas said there has been no cause identified yet and the Federal Railroad Administration is the investigating agency. She stated that when information is received it will be shared with Council and the City.

7. Treasurer Update (7:40 p.m. - 8:10 p.m.)

City Treasurer Brooks provided an update on City finances and audits.

Councilmember Waszczak asked about the "difficulty" the auditors noted in their report. Treasurer Brooks clarified that the "difficulty" to which the comment referred was related to staff turnover during a time prior to the current City Administrator and Treasurer.

Administrator Douglas commented that there is may be a need for expansion in the finance office.

8. Presentations (8:10 p.m. - 8:30 p.m.)
8.a. City Protect Demonstration[HCC-086-FY24](#)

For Presentation

Sponsors: City Administrator

Chief of Police Jarod Towers presented on the City Protect software and its ability to improve community engagement.

9. Proclamations

All proclamations were adopted in a single vote.

A motion was made by Council President Solomon, seconded by Council Vice-President Waszczak, that the proclamations be Adopted. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes

9.a. Proclamation Recognizing Domestic Violence Awareness Month [HCC-078-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing October 2023 as Domestic Violence Awareness Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1002 Domestic Violence Awareness Month 2023](#)

9.b. Proclamation Celebrating October as National Disability Employment Awareness Month [HCC-079-FY24](#)

I move that the Mayor and Council adopt a proclamation celebrating October 2023 as National Disability Employment Awareness Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1002 National Disability Employment Awareness Month 2023](#)

9.c. Proclamation Recognizing Breast Cancer Awareness Month [HCC-080-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing October 2023 as Breast Cancer Awareness Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1002 Breast Cancer Awareness Month 2023](#)

9.d. Proclamation Recognizing October 9, 2023 as Indigenous People's Day [HCC-081-FY24](#)

I move that the Mayor and Council adopt a proclamation recognizing October 9, 2023 as Indigenous People's Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 1003 Indigenous Peoples Day Proclamation](#)

10. Consent Items (8:30 p.m. - 8:35 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember McClellan, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes

10.a. Authorization to Negotiate Land Easement for Installation of Digital Message Board [HCC-072-FY24](#)

I move that the Mayor and Council authorize the City Administrator to negotiate and enter into a land easement agreement with Gilbane Building Company for the use of Parcel 190 to install a digital message board for community notices. The agreement is subject to the review and approval of the City Attorney.

Sponsors: City Administrator

Attachments: [Ager Road rw \(2017-11-25\)](#)

10.b. Special Use Agreement - Hyattsville Elementary School PTA Zombie Run [HCC-073-FY24](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Hyattsville Elementary School Parent Teacher Association (PTA) for the use of David C. Driskell Community Park and select City streets for its Annual Zombie Run, scheduled for Saturday, October 14, 2023.

Sponsors: City Administrator

Attachments: [2023 Zombie Run Use Agreement](#)

10.c. Special Use Agreement - Route 1 Velo 2023 Cyclocross Race [HCC-074-FY24](#)

I move the City Council authorize the City Administrator to execute a Special Use Agreement with Route 1 Velo for the use of David C. Driskell Park for its Annual Cyclocross race, scheduled for Sunday, October 8, to include set-up in the afternoon of Saturday, October 7.

Sponsors: City Administrator

Attachments: [2023 Cyclocross Special Use Agreement - Final](#)

10.d. ARPA-Replacement of Windows at City Administration Building [HCC-076-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Berkley Glass for the replacement of windows at the City Administration Building, pending legal review. An expenditure not to exceed \$285,000 is authorized to be funded with ARPA funds, and the Treasurer is authorized to make the required budget amendments to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [230824 - 4310 - Berkley Glass - Window Replacement proposal](#)

10.e. Purchase of Truck and Van for Public Works [HCC-077-FY24](#)

I move that the Mayor and Council authorize the City Administrator to purchase a 2023 E-Transit Cargo Van from Upper Marlboro Ford for an expenditure not to exceed \$62,000 and a 2023 Chevrolet Silverado from Sport Automotive for an expenditure not to exceed \$65,000. The Treasurer is authorized to make the necessary budget amendments to facilitate this purchase from the FY24 approved Capital budget.

Sponsors: City Administrator

Attachments: [Sport Chevrolet Silverado Estimate](#)
[Upper Marlboro Ford - E-transit estimate](#)

10.f. Disbursement of Discretionary Funds [HCC-082-FY24](#)

I move that the Mayor and Council authorize the disbursement of \$100 from each of the five Wards' Discretionary Fund for a total of \$500 to the HY-Swap.

Sponsors: Waszczak, Croslin, Denes, Haba, Lee, McClellan, Redmond, Sandino, Schaible, Solomon and Strab

10.g. Correspondence to Prince George's County Public Schools Regarding Facility Use Fees [HCC-083-FY24](#)

I move the City Council to authorize the Mayor to send correspondence to the Superintendent and Chief Operating Officer of Prince George's County Public Schools to request a reduction in the facility use fee for events hosted by nonprofit organizations.

Sponsors: Waszczak, Croslin and Denes

11. Action Items (8:35 p.m. - 8:55 p.m.)

11.a. Authorization of Letter to Planning Board: Suffrage Point[HCC-085-FY24](#)

I move the Council authorize the Mayor to send a letter to the Planning Board regarding DSP-21001, Suffrage Point. The letter shall request the Planning Board to continue the DSP hearing from October 5, 2023, to November 2, 2023 to allow time for the public to review materials.

Sponsors: Solomon, Schaible, Denes and Waszczak

Attachments: [DSP-21001 - Technical Staff Memo - 20230918](#)

[DSP-21001 - Werrlein Request to Continue to 20231012 - 20230808](#)

A motion was made by Council President Solomon, seconded by Councilmember Schaible, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes

12. Council Dialogue (8:55 p.m. - 9:05 p.m.)**13. Motion to Adjourn**

The meeting adjourned at 8:48 p.m.

A motion was made by Council President Solomon, seconded by Councilmember Strab, that the meeting be Adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Denes