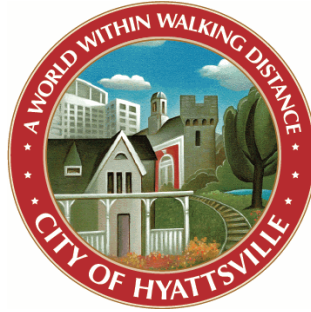


City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Monday, August 5, 2024

7:00 PM

https://us06web.zoom.us/webinar/register/WN_CLz_ApnQRf-y5K6zfbxxfg

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Nate Groenendyk, City Clerk, 301-985-5001, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Monday, August 5, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_CLz_ApnQRf-y5K6zfbxxfg

1. Call to Order and Council Roll Call

The Call to order was 7:03 PM

Also Present:

City Administrator Tracey Douglas

Deputy City Administrator Laura Reams

Director of Community Business and Economic Development Debi Sandlin

City Treasurer Ron Brooks

Chief of Police Jarod Towers

Director of Public Works Lesley Riddle

Director of Community Services Sandra Shephard

Director of Human Resources Jay Joyner

City Clerk Nate Groenendyk

Emergency Services Coordinator Reggie Bagley

ARPA Program Manager Patrick Paschall

Deputy Director of Public Works Hal Metzler

Race and Equity Officer Shakira Louimarre

City Planner Jeff Ulysse

Housing Manager David Cristeal

Present: Council President Joseph Solomon
Council Vice-President Joanne Waszczak
Councilmember Sam Denes
Councilmember Danny Schaible
Councilmember Emily Strab
Councilmember Jimmy McClellan
Councilmember Kareem Redmond
Councilmember Michelle Lee
Councilmember Edouard Haba
Councilmember Rommel Sandino

Absent: Mayor Robert Croslin

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion to amend the agenda and move Item 9.a. from Consent Items to Action Items was made by CM Schaible.

A motion was made by Council President Solomon, seconded by Councilmember Schaible, that this item was Approved as Amended. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Haba

Aye: Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Haba

Absent: Croslin, McClellan, and Sandino

Absent: Croslin, McClellan, and Sandino

4. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Kurt Britzenhofe (Ward 5) expressed concerns over the West Hyattsville/Queens Chapel Road Sector plan and questioned if it will encourage gentrification and displace vulnerable residents.

Jennifer Kubit (Ward 4) urged the Council to act on one accord in reference to the missing middle housing study and limiting the number of permits for development/construction. She also asked that the Council keep their cameras on during meetings.

Jamila Larson lives in Hyattsville and is a volunteer leader for Welcome Home Neighbor, an organization that supports people moving from shelters into independent housing. Over the past two years they have helped furnish apartments for 40 families with the help of volunteers and donors. They are seeking assistance acquiring storage space for donated items.

Melissa Schweisguth (Ward 2) agreed with Jennifer Kubit and asked that the Council turn on their cameras during meetings. She thanked the staff for their support. She touched on the letter to M-NCPPC and asked for more clarity about vandalism, alcohol use, and illegal farming. Lastly, she recommended reduced street parking as a part of the sector plan to enhance driver safety.

Greg Smith disagrees with the zoning bill that was passed by the Prince George's County Council.

Mr. Marshall (Ward 4) is opposed to funding for "The Spot" that does not support constructing a building on that site. He is also opposed to the Stop Light Camera Ordinance and removing parking as a part of the Prince George's County Sector Plan. He also raised concerns about damage to the City Teen Center that was discovered after its purchase. He questioned the integrity of the inspections and asked if there is a way for the City to recoup funds.

5. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Douglas and Department Heads gave updates on City related news and events. The Council also received more information on the letter to M-NCPPC regarding the Northwest Branch Trail.

6. Presentations (7:40 p.m. - 8:20 p.m.)**6.a. Race & Equity Task Force: Draft 2024 Equity Plan**[HCC-016-FY25](#)

For presentation.

Sponsors: City Administrator

Attachments: [RETF Draft Presentation_073024](#)
[Hyattsville RETF Equity Plan_08.05 Council Packet.pdf](#)

The Council and staff discussed the timeline for completion of the draft plan, future collaborative opportunities with Councilmembers, budgetary impact in the FY26 budget, and including support for residents with intellectual disabilities in the draft plan. City Administrator Douglas also advised that a data analyst position was authorized in the FY25 budget by the Council.

7. Proclamations

A motion was made by Councilmember Redmond, seconded by Councilmember Haba, that this item was Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Haba

Absent: Croslin, and Sandino

7.a. Proclamation Declaring August 26, 2024 as Women’s Equality Day in the City of Hyattsville [HCC-040-FY25](#)

I move that the Mayor and Council adopt a proclamation to declare August 26, 2024 as Women’s Equality Day in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM 0805 Women's Equality Day Proclamation.pdf](#)

7.b. Proclamation Celebrating August as National Black Business Month in the City of Hyattsville [HCC-041-FY25](#)

I move that the Mayor and Council adopt a proclamation celebrating August as National Black Business Month in the City of Hyattsville.

Sponsors: City Administrator

Attachments: [CM0805 Black Business Month Proclamation.pdf](#)

8. Appointments

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Denes, that this item was Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Haba

Absent: Croslin, and Sandino

8.a. Appointment to the Police and Public Safety Citizens’ Advisory Committee [HCC-039-FY25](#)

I move that the Mayor and Council approve the appointment of Ana Chapa (Ward 1) to the Police and Public Safety Citizen’s Advisory Committee for a term of two (2) years to expire on August 5, 2026.

Sponsors: Strab

Attachments: [Ana Chapa W1 Feb 8, 2024 redac.pdf](#)

9. Consent Items (8:20 p.m. - 8:25 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Strab, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Haba

Absent: Croslin, and Sandino

9.b. Driskell Rec Center 3-Season Pavilions[HCC-024-FY25](#)

I move the Mayor and Council authorize the City Administrator enter into an agreement with Playground Specialists for the purchase and installation of two (2) 3-season Pavilions at Driskell Park Rec Center for an encumbrance not to exceed \$300,000. This purchase will be paid for with state bond bill funding, and the Treasurer is authorized to make the necessary budget modifications to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [PROPOSAL #31702A](#)
[PROPOSAL #31703A](#)
[Driskell park 3 season classroom.pdf](#)
[Driskell Park 3 season classroom - TS-H2070-04-Preliminary.pdf](#)
[Driskell Park 3 season classroom - TS-H2025-04-Preliminary.pdf](#)

9.c. IT Managed Services[HCC-026-FY25](#)

I move the Mayor and Council authorize the City Administrator to execute an IT managed services agreement with Dataprise Inc., 3700 Koppers Street, Suite 520, Baltimore, MD, 21227 for a term of 12-months to include non-recurring and recurring costs and not to exceed \$238,000. This agreement reduces the annual costs of contracted IT managed services by 56%.

Sponsors: City Administrator

9.d. MOU with Revenue Authority of Prince George's County: The Spot[HCC-030-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into an MOU with the Revenue Authority of Prince George's County for the purpose of extending the term for the expenditure of \$681,655 in grant funding to support the construction of the community trailhead project, "The Spot". The MOU requires all grant funding to be expended by December 31, 2024.

Sponsors: City Administrator

Attachments: [MOU re The Spot -Smart Growth Grant -tmb 5.28.24](#)

9.e. FY25 Memorandum of Understanding with Capital Area Food Bank[HCC-031-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into a Memorandum of Understanding with the Capital Area Food Bank for the continuation of a Mobile Market to include the monthly receipt and distribution of fresh produce at First United Methodist Church from July 1, 2024 through June 30, 2025.

Sponsors: City Administrator

Attachments: [FY25 Mobile Market MOU](#)

9.f. Letter to M-NCPPC Regarding the Northwest Branch Trail [HCC-032-FY25](#)

I move the City Council authorize the Mayor to send correspondence to the Maryland-National Capital Park and Planning Commission requesting the Commission address urban farming, deforestation, public safety, and pet waste along the Northwest Branch Trail.

Sponsors: Solomon, Haba, Sandino and Lee

9.g. Disbursement of Ward 2 Discretionary Funds [HCC-034-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 2 Discretionary Funds in the amounts of \$479.08 to Councilmember Strab for Back to School Jam supplies and \$500 to Welcome Home Neighbor.

Sponsors: Schaible and Strab

Attachments: [Amazon.com - Order 111-9238617-1397840.pdf](#)

[Amazon.com - Order 111-1275005-3016240.pdf](#)

9.h. Disbursement of Ward 5 Discretionary Funds [HCC-035-FY25](#)

I move that the Mayor and Council authorize the disbursement of Ward 5 Discretionary Funds in the amount of \$1,000 for the Back to School Jam.

Sponsors: Solomon and Sandino

9.i. FY25 Budget Appropriation: Reappropriate \$5,000 from Maryland Department of Aging (MDoA) FY 2024 Healthy Aging Grant [HCC-037-FY25](#)

I move that the Mayor and Council reappropriate into the FY25 Budget, the Maryland Department of Aging (MDoA) FY24 Healthy Aging Grant in the amount of \$5,000 to continue City programs for older adults.

Sponsors: City Administrator

9.j. Schedule Public Hearing for Traffic Calming Petitions - 43rd Street, 31st Avenue and Nicholson Street [HCC-038-FY25](#)

I move that the City Council schedule a Public Hearing for Monday, Oct 7, 2024 at 6:00 PM, to consider public testimony regarding the Traffic Calming Petitions submitted for the 5600 block of 31st Avenue (Ward 4), the 6000 block of 43rd Street (Ward 1), and the 4000 block of Nicholson Street (Ward 2).

Sponsors: City Administrator

Attachments: [Traffic Calming Flowchart](#)

[4000 Block of Nicholson Street between 40th & 41st Redacted.pdf](#)

[43rd Street between Oliver St & Oglethorpe St PETITION TO THE CITY OF HYATTSVILLE Redacted.pdf](#)

[31st Avenue 5600 hundred Block Petition Redacted.pdf](#)

9.k. Teen Center Exterior - Walkway, Bike Rack, Pour-in-place Site Work[HCC-043-FY25](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with NZI for installation of a walking path, bike rack, and pour-in-place site work at the Teen Center, for an encumbrance of \$43,000 under their existing contract. This will be funded using legislative bond bill funding, and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [Teen Center Proposal 07-08-2024](#)

9.l. Teen Center Exterior - Playground Equipment[HCC-044-FY25](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Playground Specialists to furnish and install playground equipment at the Teen Center, for an amount not to exceed \$200,000. This will be funded using legislative bond bill funding, and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [Playground Specialists HGAC PR11-20 Teen Ctr Proposal 31936A 06-26-2024.pdf](#)
[L-1 Landscape Layout 2024-01-19.pdf](#)

9.m. Restoration of Emerson Alley[HCC-045-FY25](#)

I move that the Mayor and Council authorize an expenditure not to exceed \$290,000 to NZI Construction for the restoration of Emerson Alley under their current contract with the City. This encumbrance will be made upon final settlement with CSX for the damages caused by the train derailment in Sept 2023. The Treasurer is authorized to make the budget amendments necessary to receive the CSX payment and encumber the funds as authorized.

Sponsors: City Administrator

Attachments: [proposal_CSX Damage Repairs Emerson Alley and Alt Rt 1 4.22.2024](#)

9.n. Installation of INet and Public Wifi pilot Project - Phase 1 - ARPA Funded [HCC-046-FY25](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Systems Application & Technologies, Inc (SA-Tech) for an amount not to exceed \$360,000 for the installation of private fiber optic cable from 4310 Gallatin Street to 3505 Hamilton Street, to include connecting the Driskell Park Community building. Additionally, SA-Tech will provide turn-key public wifi connections to King Park, Driskell Park, and Hyatt Park as a pilot project for the City. This work will be facilitated by utilizing a rider on Prince George's County Master Agreement for Information Technology Professional Consulting Technical Services dated February 3, 2023, pending legal review. The Treasurer is authorized to make the budget amendments necessary to encumber the funds using American Rescue Plan Act (ARPA) funds as previously approved by Council.

Sponsors: City Administrator

Attachments: [Sa_Tech City of Hyattsville Police Department and Access Points Latetrals Fiber Project Quote Submittal CJ 2024_06_25 \(1\)](#)

9.o. Purchase of Upfitting for Unmarked Police Vehicle [HCC-048-FY25](#)

I move Mayor and Council to authorize the purchase of a vehicle upfitting from Frontline Mobile Tech in an amount not to exceed \$13,970.00.

Sponsors: City Administrator

Attachments: [Front Line Mobile Tech.002841.v1.64 Redacted](#)

9.p. FY25 Budget Amendment: Special Revenues Budget Appropriation of American Rescue Plan Act Funds [HCC-050-FY25](#)

I move that the Mayor and Council amend the FY25 Special Revenues Fund Budget and appropriate the remaining ARPA fund balance of \$8,627,160 to cover anticipated expenditures in various categories to include, but not limited to, salaries, supplies, contract services, professional services, capital equipment, miscellaneous reimbursements, and grant awards through December 31, 2024. All ARPA funds must be obligated by December 31, 2024, and all obligated funds must be spent by December 31, 2026.

Sponsors: City Administrator

9.q. FY25 Budget Amendment: Special Revenues Funds Budget Appropriation of FEMA COVID-19 Reimbursement Grant Funds [HCC-051-FY25](#)

I move that the Mayor and Council amend the FY25 Special Revenues Funds Budget to appropriate the amount not to exceed \$198,662 to close-out COVID-19 FEMA Reimbursement Grant Funds. These funds cover the remaining close-out costs for vaccines, equipment, and testing sites that are 100% reimbursed by FEMA for the period ending June 30, 2024.

Sponsors: City Administrator

9.r. Resident Satisfaction Survey Firm Selection[HCC-052-FY25](#)

I move the Mayor and Council authorize the City Administrator to enter into a contact with Probolsky Research for a resident satisfaction survey at a cost not to exceed \$35,000, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

9.s. FY25 Budget: Accept and Appropriate Grant Award from The Governor's Office of Crime Patrol and Prevention[HCC-055-FY25](#)

I move that Mayor and Council accept and appropriate into the FY25 Special Revenue Fund, the SFY24 Byrne Justice Assistance Grant (BJAG) - White Papers Grant in the amount of \$90,000 to be used for the AVoIP system at 3505 Hamilton Street.

Sponsors: City Administrator

Attachments: [AwardPacketAuthorizedOfficial_Generated](#)

9.t. Contract with Activu Regarding the AV-Over-IP system for the Communications Department at 3505 Hamilton Street[HCC-053-FY25](#)

I move that the Mayor and Council authorize the City Administrator to execute a contract with Activu for the design, purchase, and installation of a AVoIP system for the communications department at 3505 Hamilton Street in an amount not to exceed \$390,000, pending the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

10. Action Items (8:25 p.m. - 9:45 p.m.)

9.a. Lease of 4631 Baltimore Ave for Potential Environmental Depot[HCC-011-FY25](#)

I move the Mayor and Council authorize the City Administrator to negotiate and enter into a lease for 4631 Baltimore Ave to be a drop off site for residents and the potential site of the Hyattsville Environmental Depot. An expenditure not to exceed \$45,000 is authorized for the first year of the lease to be funded from the Public Works FY25 budget. The Treasurer is authorized to make the budget amendments necessary to encumber this expenditure.

Sponsors: City Administrator

Attachments: [4631 Baltimore Ave Letter of Intent - FE \(6.28.24\)](#)

CM Schaible asked for clarification for why this site was picked, and intended uses of the space including staffing needs and hours of operation. He also asked if the City was seeking grant funding to cover lease expenses and why the City negotiated a 21 year lease. CM Schaible was advised by Director Riddle and Deputy Director Metzler that this site was chosen because of its location, general viability, and the presence of storage bays. Other sites were unsuitable due to budget constraints and space availability. The City is seeking funding via congressional earmarks which are being supported by Congressman Ivey as well as EPA grants, however the funding options require City ownership or the presence of a long term lease (15-25 years). The City was able to include a clause that the lease can be terminated within 2 years for any reason. Presently, additional staff would not be necessary, but the long-term goal is for the depot to be open seven days a week and be open to the larger community (non-residents would have fees assessed to them).

The Council also discussed the timeline for use of the new building, terms of the lease, and funding options.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Croslin

Abstain: Schaible

10.a. Purchase of Park and Playground Equipment for the Trolley Trailhead Park project - ARPA Funded[HCC-020-FY25](#)

I move the Mayor and Council authorize the City Administrator to enter into an agreement with Playground Specialist for the furnishing and installation of park and playground equipment for the Trolley Trailhead Park project, current referred to as "The Spot", for an encumbrance of \$250,000. This will be funded using American Rescue Plan Act (ARPA) funds as previously authorized by Council, and the Treasurer is authorized to make the budget amendments necessary to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [240703 - Trolley Trailhead Park - Playground Specialists - PROPOSAL #31982A](#)
[2024-03-11-Site Concept The SPOT.pdf](#)

Director of Public Works Lesley Riddle and Deputy Director of Public Works Hal Metzler provided an overview and update to the Trolley Trail Head ("The Spot") project.

The staff and Council discussed site accessibility, and park amenities such as a circuitous trails and a play space for children. Director Riddle advised that there are no current plans for building construction at the site.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Strab, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Croslin

10.b. Hyattsville Ordinance 2024-04: Stop Sign Monitoring Systems in School Zones[HCC-033-FY25](#)

I move that the Mayor and Council introduce Hyattsville Ordinance 2024-04, an ordinance whereby the City Council amends the City Code, Chapter 114, Article II Traffic Regulations to add Section 114-10, Stop Sign Monitoring Systems in School Zones (INTRODUCTION & FIRST READING).

Sponsors: City Administrator

Attachments: [REVISED HO-2024-04 Section 114-10 stop sign monitoring draft 7.15.24 4879-6765-2556 v.1 4865-6567-3168 v.2 .1.pdf](#)

Chief Towers provided an overview of the stop sign monitoring program, which included information about fines, the warning period, and a timeline for implementing the program.

The Council and staff discussed fines for stop sign violations, the process to challenge citations, and the geographic area that will be included in this program. Chief Towers also discussed the process the police department will use to assess the best places to install the camera and community outreach to alert residents to the program.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Lee, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Haba, and Sandino

Absent: Croslin

Abstain: Lee

10.c. Staff Draft II West Hyattsville-Queens Chapel Sector Plan and SMA

[HCC-049-FY25](#)

I move the Mayor and Council authorize correspondence to the M-NCPPC Planning Board in support of and recommending the incorporation of the revisions as detailed in the staff memo dated August 5th, 2024, to the Staff Draft II West Hyattsville Queens Chapel Sector Plan and SMA.

Sponsors: City Administrator

Attachments: [2024-07-16_Staff Report - Draft WHQC Sector Plan and SMA v2.ju Presentation.pdf](#)

Interim Community, Business & Economic Director Jeff Ulysse provided a recap of the sector plan and opened the discussion for comments to add to the letter.

Council discussed the equity implications of the Sector Plan and asked that the language regarding the request for the missing middle housing study, be clear that the study should not slow down the progress of the plan. Additionally, Council expressed its support for incentivizing new housing opportunities as well as accessory dwelling units.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Sandino, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Croslin

10.d. FY25 ARPA Budget: Adjusting FY25 ARPA Funds for Salaries[HCC-054-FY25](#)

I move the Mayor and Council approve the American Rescue Plan Act budget adjustments listed in Exhibit A, reflecting adjustments to 23 projects. I further move that the Mayor and Council approve the reallocation of \$2,476,446 of American Rescue Plan Act Funds, reflecting the total amount of project savings from the budget adjustments listed in Exhibit A, to the ARPA Fund salary budget line to pay for FY25 General Fund Operating staff salaries. I move that the Mayor and Council earmark the projects and amounts listed in Exhibit B to the General Fund Capital Budget and General Fund Operating Budget as the Treasurer determines appropriate for each project.

Sponsors: City Administrator

Attachments: [ARPA Spending Plan Exhibit A P.1 Rev Replacement - 07.31.2024.pdf](#)
[ARPA Spending Plan Exhibit A P.2 - Restricted 07.31.2024.pdf](#)
[ARPA Spending Plan Exhibit A P.3 - Summary 07.31.2024.pdf](#)
[ARPA Spending Plan Exhibit B - General Fund Savings Projects 07.31.2024.pdf](#)
[ARPA Update Presentation 7.31.24.pdf](#)

ARPA Fund Manager Patrick Paschall presented the plan for reallocating ARPA funds. Council President Solomon asked if the spending plan needed to be approved immediately and was advised by Treasurer Brooks stated that they would like to start paying salaries from the general fund in September.

The Council discussed how much funding is left to be obligated and how funding shifts were determined. City Administrator Douglas advised that more information will be presented at the next meeting.

A motion was made by Council Vice-President Waszczak, seconded by Councilmember Denes, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Croslin

11. Discussion Items (9:45 p.m. - 10:05 p.m.)

11.a. Police Officer Recruitment Rental Incentive Program[HCC-017-FY25](#)

For discussion.

Sponsors: Redmond, Croslin and Waszczak

Attachments: [Draft Police Officer Recruitment Rental Incentive Program Guidelines.pdf](#)
[Police Recruitment-Rental Assistance Presentation.pdf](#)

Councilmember Redmond and Chief Jarod Towers gave an overview of the proposed program. The one year pilot program will be funded through ARPA funds and is designed to address the officer shortage in the Hyattsville Police Department by incentivizing new Hyattsville officers to live closer to work, easing the burden of commuting. The program will be available to new entry level officers and officers that are moving laterally into the Hyattsville Police Department.

The Council and staff discussed expanding the program to existing officers, pathways to home ownership in Hyattsville, and the need for retention incentives beyond 1 year. Chief Towers also advised that he will speak with the City attorney to ensure this program will not have tax implications.

A motion was made by Councilmember Redmond, seconded by Councilmember Strab, that this agenda item be Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, and Sandino

Nay: Haba

Absent: Croslin

12. Council Dialogue (10:05 p.m. - 10:15 p.m.)**13. Motion to Adjourn**

Motion to adjourn made at 11:50 PM.

A motion was made by Councilmember Denes, seconded by Council Vice-President Waszczak, that this item was Approved. The motion carried by the following vote:

Aye: Solomon, Waszczak, Denes, Schaible, Strab, McClellan, Redmond, Lee, Haba, and Sandino

Absent: Croslin