



# City of Hyattsville

Hyattsville Municipal Bldg  
4310 Gallatin Street, 3rd Flr  
Hyattsville, MD 20781  
(301) 985-5000  
www.hyattsville.org

## Agenda Item Report

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**File #:** HCC-253-FY21

3/15/2021

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Submitted by: Hal Metzler  
Submitting Department: Public Works  
Agenda Section: Consent

**Item Title:**  
**Award of Landscape Maintenance Contract**

**Suggested Action:**

I move that the Mayor and Council authorize the City Administrator to enter into a contract with Professional Lawn Maintenance Service (PLMS) to provide landscape maintenance in response to a request for proposal, and authorize an expenditure not to exceed \$72,000 for the first year of the contract pending review of the City Attorney.

**Summary Background:**

In February 2021 City staff solicited a request for proposal (RFP) for Landscaping Maintenance. The City received three (3) proposals in response that were responsible and responsive. After reviewing the proposals, it was determined that PLMS would provide the best value and service to the City.

**Next Steps:**

Complete the contract and issue a purchase order to begin work.

**Fiscal Impact:**

NTE \$72,000.00

**City Administrator Comments:**

Recommend Approval

**Community Engagement:**

N/A

**Strategic Goals:**

Goal 1 - Ensure Transparent and Accessible Governance

**Legal Review Required?**

Pending