

SHADE TREE BOARD AGENDA

March 12, 2025, at 7:30pm, via Zoom

Present: Kathryn Kutzner, Zachary Dorner, Taylor Johnson, Dawn Bohls, Deb Taylor, Gloria Felix-Thompson, John Healy

Absent: Randy Fletcher, Kyla Gallagher

Staff: Dawn Taft

Visitor(s): None

Meeting called to order at 7:40pm

1. Approval of the previous February 2025 minutes

Minutes approved.

2. Brief report on approved permits, denials, illegal removals - Dawn Taft

One outstanding permit under third party review (TP25-001), was approved.

TP25-004 to 009 all approved this month.

3. Old Business

a. Updates on Revised Ordinance

No updates at this time. Still in review with legal. It is recommended changing the reporting schedule to a weekly basis.

b. Update on funds availability from city for the Shade Tree Board

Too late to request funds for activities (e.g. heritage trees). Suggested to request from DPW operating budget or from the Wards.

c. City Council Liaison update

Zachary emailed with Councilmember Emily Strab (Ward 2). She agreed, but couldn't attend this month. She is up for re-election, and plans to attend the April meeting. Pending successful re-election, she agreed to join as liaison.

d. Comms Team report

Dawn Bohls emailed the Hyattsville listserv about the March Casey Trees event at Hamilton Manor. All 3/15 slots for Driskell Park are full.

Dawn B will send out emails reminding people about forthcoming Arbor Day events and a West Hyattsville Metro events.

John Healy drafted a schedule for events with the committee. The proposed calendar will be shared at each monthly meeting. Additional outreach method includes Facebook, Instagram (city accounts). Calendar includes when posts will come out and what the proposed content is.

This will be a permanent agenda item for forthcoming meetings.

Proposal to have Cindy Zork from the City to discuss how we can incorporate our messaging/outreach into the City's official communications. Dawn Taft said she will invite her next month.

e. Real Estate Document group report

Taylor working on contacting Takoma Park for recommendations on how to implement.

Gloria suggested writing a letter to Prince George's County Council Members Wanika Fisher and Jolene Ivey.

4. New Business

Kathryn asked about the Hyattsville Environment Committee (HEC) offering invasive removals for Hyattsville Aging in Place members. Four people have expressed interest in removals. HEC trains volunteers to do the invasives removal, and Shade Tree members can reach out to HEC to get involved.

5. Public Comment

None.

Meeting was adjourned at 8:28pm.

Next meeting will be April 2nd, 2025.