



REGULAR MEETING OF THE CITY COUNCIL, HYATTSVILLE MD

October 21, 2019

Present: Candace Hollingsworth, Mayor
Kevin Ward, W1 (Council President)
Bart Lawrence, W1
Robert Croslin, W2
Danny Schaible, W2
Ben Simasek, W3
Daniel Peabody, W4
Joseph A. Solomon, W5

Absent: Carrianna Suiter, W3 (Council Vice President)
Edouard Haba, W4
Erica Spell Wolf, W5

Also present were the following City staff members:

Jim Chandler, Assistant City Administrator and Dir. of Community & Economic Development
Kate Powers, City Planner
Ron Brooks, City Treasurer
Lesley Riddle, Director of Public Works
Vivian Snellman, Director of Human Resources
Sean Corcoran, Deputy City Clerk
Lillie Littleford, Assistant City Clerk

1) Call to Order and Council Roll Call

Mayor Candace Hollingsworth called the meeting to order at 8:00 p.m.

2) Pledge of Allegiance to the Flag

3) Approval of Agenda

The agenda was amended as follows:

- 1) **ADD** City Administrator Update to the presentation agenda
- 2) **AMEND** Motion #HCC-115-FY20 – Appointment to Race and Equity Task Force
- 3) **AMEND** Motion #HCC-110-FY20 – Action Item 8.c) Dewey East – Preliminary Plan of Subdivision (PPS 4-19033)

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

4) Public Comment (8:10 p.m. – 8:20 p.m.) Limit 2 minutes per speaker

There was no public comment.



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5) Presentations (8:20 p.m. - 8:25 p.m.)

5.a) City Treasurer Update (5 minutes)

HCC-111-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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City Treasurer Ron Brooks addressed the Mayor and Council with updates regarding FY18 and FY19 audits.

5.b) City Administrator Update (5 minutes)

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

Assistant City Administrator Jim Chandler addressed the Mayor and Council with updates regarding City programs. Mr. Chandler noted that the City of Hyattsville was named the state champion for sustainability for by the Environmental Finance Center, University of Maryland. Assistant City Administrator Chandler closed his comments by introducing a video highlighting Economic Development Week and the City's Commercial Façade Program.

Ward 5 Councilmember Joseph Solomon stated that there were businesses located on Hamilton Street that are interested in the Commercial Façade Program. He conferred with Mr. Chandler about scheduling a meeting with the businesses to discuss further.

6) Appointments

6.a) Appointments to Race and Equity Task Force

HCC-115-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council appoint Desiree Luckey (non-resident) to the Race and Equity Task Force for a term of two years to expire on October 21, 2021.

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[RETF Application Luckey_redacted.pdf](#)

RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Croslin
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf



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7) Consent Items

7.a) Rock Salt Purchase

HCC-105-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Award Posting Sheet - Road Salt.pdf](#)

[Eastern Salt Bid IFB 1088536.pdf](#)

[Recommendation for Award memo IFB 1088536 Road Salt.pdf](#)

[Rider_Clause_Final_08262016_MAPT4.pdf](#)

[Amendment_1 PPI Increase_1 Plus Extension - 1088536 - Eastern Salt Company Inc. - Final.pdf](#)

I move that the Mayor and Council approve the purchase of rock salt from Eastern Salt Company utilizing Council of Governments (COG) contract rider with Montgomery County, not to exceed \$35,000.

7.b) Purchase of Carraro Tractor Attachments

HCC-106-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Autrusa Tractor - Sole Source Purchase.docx](#)

[Carraro Tractor Attachments.pdf](#)

I move that the Mayor and Council authorize the expenditure of FY19 Capital Improvement Funds in an amount not to exceed \$15,000 for the purpose of purchasing snow removal attachments for the Carraro Tractor SP4400 from Autrusa, 1140 Crusher Road, Perkiomenville, Pennsylvania, 18074, this is a sole source purchase.

7.c) Board of Zoning Appeals Variance (V-82-19): 4614 Burlington Road, Hyattsville

HCC-109-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Memo - V-82-19.docx](#)

[Application.pdf](#)

[Site_Plan_.pdf](#)

[Architectural Rendering.pdf](#)

I move the City Council authorize the Mayor to provide correspondence to the Prince George's County Board of Zoning Appeals in support of zoning variance application V-82-19, a request to permit a 200 square foot net lot area and 10-foot front building line width, a variance request of 1.3 feet left side yard width and 1.3 feet right side yard width, 15.9% net lot coverage and support for the applicant's use of pervious materials for the driveway structure for the subject property located at 4614 Burlington Road, Hyattsville.



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7.d) FY20 Budget Amendment: Police Command Department HCC-113-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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I move that the Mayor and Council amend and adjust the FY20 Police budget appropriations in Command and authorize the transfer of \$45,000 from various accounts into salaries and benefits to cover the compensation expenses for the new Public Information Officer position for the remainder of this fiscal year.

7.e) FY20 Budget Amendment: DPW CIP Budget Amendment HCC-114-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council amend the FY20 DPW Capital Improvements Budget and authorize a budget transfer of \$40,000 from fund 311 Street Operations CIP to fund 300 Public Works General Administration CIP to cover the ADA sidewalk improvements on 43rd Ave.

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7.f) Sonny Frazier Toy Drive HCC-107-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor & Council authorize a \$1,500 donation to the Sonny Frazier Toy Drive to benefit the children and youth of Hyattsville.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

8) **Action Items (8:35 p.m. - 9:10 p.m.)**

8.a) Recommendation for Traffic Calming - Jefferson Street (10 minutes) HCC-107-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

- [Cover Page](#)
- [Petition_Traffic Calming_Jefferson Street_062619_Redacted.pdf](#)
- [Map_Traffic Calming_JeffersonSt_39th40th07162019.pdf](#)
- [114-8 Traffic Calming Devices.pdf](#)
- [Traffic Calming Flowchart_073119.pptx](#)

I move that the Mayor and Council approve the installation of traffic calming devices on the 3900 block of Jefferson Street.



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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Simasek
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

8.b) Recommendation for Traffic Calming - Nicholson Street (10 minutes)

HCC-108-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Petition_Traffic Calming_Nicholson Street_062619_Redacted.pdf](#)

[TrafficCalming_4200NicholsonSt 07162019.pdf](#)

[114-8 Traffic Calming Devices.pdf](#)

[Traffic Calming Flowchart_073119.pptx](#)

I move the Mayor and Council deny the installation of traffic calming devices on the 4200 block of Nicholson Street.

Director of Public Works Lesley Riddle commented that the section of Nicholson street was about 500 linear feet and the traffic study found a low volume of vehicles with only one minor instance of speed in excess of the posted limit. She stated that because resident concern remained, the department would be conducting further traffic studies in January of the following year.

Ward 4 Councilmember Daniel Peabody asked Director Riddle about the exact location of the traffic Sensors and confirmed that speeding was not an issue even with the sensors placed at the point in the roadway that would be most likely for the highest rates of speed.

Councilmember Joseph Solomon stated that he would like to hear Council's thoughts on the recommendation and asked Director Riddle if there were any other issues they discovered that should be addressed to which she replied that the Department would revisit the site and conduct further testing to assess any variances from the first report.

Director Riddle explained that should any new data be found in the following study, residents would not need to submit a new petition; rather, the motion can be reintroduced to Council and that the same tests would be performed as the initial test.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf



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8.c) Dewey East – Preliminary Plan of Subdivision (PPS 4-19033) (15 minutes)

HCC-110-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Dewey_East_Memo_-_City_Council_10.21.19_Final.docx](#)

[Dewey East - PPS Presentation.pdf](#)

[PC - Oct 2019 draft minutes.docx](#)

I move the City Council authorize the Mayor to provide correspondence to the Maryland-National Capital Park & Planning Commission in support of Detailed Site Plan 19020, subject to the following conditions:

1. The applicant shall include in its Transportation Demand Management (TDM) strategy and Homeowners Association By-Laws the provision of annual Capital Bikeshare memberships for all residents of the Dewey Development.
2. Through the referral of this PPS application, Prince George’s County Department of Public Works & Transportation (DPW&T) to evaluate of the level of service at the intersection of Belcrest Road and Toledo Road.
3. The applicant shall dedicate outdoor public space, through either a Public Access Easement or dedication of public right of way, for use by the general public.

Ward 1 Councilmember Bart Lawrence expressed concern with bike paths connection to County roads to which Assistant City Administrator Jim Chandler stated details of the plan that addressed bicycle rider and pedestrian safety. **Councilmember Lawrence** made a motion to amend the language in condition 2 to state: “Through the referral of this PPS application, Prince George’s County Department of Public Works and Transportation (DPW&T) and the City of Hyattsville to evaluate of the level of service at the trail intersection of Belcrest Road and Toledo Road.” Assistant City Administrator Chandler suggested that the amended language be presented as condition 4 as opposed to amending the language in condition 2. **Councilmember Peabody** asked Assistant City Administrator Chandler if there was any foreseeable drawback to the amended language to which Mr. Chandler replied that he could not identify any at that time. **Mayor Hollingsworth** called for a vote on the amendment.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

Ward 3 Councilmember Ben Simasek made a motion to amend the language to include that the bike trail be extended, with a pedestrian bridge, to go around the entirety of the containment base of the site. Mr. Chandler responded that there would be no harm in including the language, but the condition may ultimately be unactionable due to being possibly outside of the purview of the Planning Commission.

Councilmember Solomon inquired as to if the measure would be forwarded to the appropriate body if it was determined to not be under the authority of the Planning Commission and what the next actions of the City would be to which Mr. Chandler replied that the request could be forwarded to DPW&T and that would be the best course of action.



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Ward 2 Councilmember Danny Schaible expressed his support for the extension and connection of the bike trail and asked how it would affect access to the nearby community center to which Mr. Chandler replied that this aspect of the project would not be up for discussion until the detailed site plan phase but that the intention was to have the bike trail reach the Park and Planning property.

Attorney for the applicant, Thomas Howell, interjected to note that the preliminary plan for the project does not include the trail or pond and would not be applicable to this application.

Mayor Hollingsworth sought clarity regarding Transportation Demand Management (TDM) stated in condition 1 to which Mr. Chandler explained its primary intention was to address multi-modal capability and was a recommendation from the Planning Committee. He stated that the details of the plan also incorporated the pertinent HOA bylaws. **Mayor Hollingsworth** stated that she was in support of the plan but had concerns that the City may be creating a market for a private entity and she would prefer that be established organically.

Mayor Hollingsworth stated that she felt the language in condition 1 should be amended to be more general and not include a driver for the increase of HOA fees. She relayed that she was in support of a TDM strategy that took into account the future decisions to be made regarding the overall larger area but did not want to dictate the vendor and process in which it was carried out. **Mayor Hollingsworth** proposed that the language read: "The applicant shall include in its plan a Transportation Demand Management (TDM) strategy that matches the objectives of the Transit District Development Plan (TDDP) with a priority on multi-modal transportation and connection to surrounding areas."

RESULT:	APPROVED, [UNANIMOUS]
MOVER:	Lawrence
SECONDER:	Solomon
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

Councilmember Daniel Peabody made a motion to remove condition 4 from the action item to which **Councilmember Ben Simasek** stated that he believed that it was a separate issue that may be contingent on the way in which the area was subdivided. **Mayor Hollingsworth** categorized the trail as being both "transportation" and "recreation" and stated that the transportation issues should be addressed within this motion and the recreation aspects could be addressed at a future meeting. After discussion with the Mayor and fellow Councilmembers, **Councilmember Daniel Peabody** recognized the relevance of the inclusion of condition 4 and withdrew his motion to amend. A vote was required on **Councilmember Daniel Peabody's** original motion to omit condition 4; the motion failed.

RESULT:	FAILED [0 - 8]
MOVER:	Peabody
SECONDER:	Ward
AYES:	None
NAYS:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
ABSENT:	Suiter, Haba, Spell Wolf

Councilmember Joseph Solomon asked if both parties involved with sections of the site would be working in collaboration of the project. Assistant City Administrator Jim Chandler responded that the parties were aware of each other, but there was no overlap or coordination between parties or their respective projects.



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RESULT:	APPROVED, AS AMENDED [UNANIMOUS]
MOVER:	Ward
SECONDER:	Lawrence
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Peabody, Solomon
NAYS:	None
ABSENT:	Suiter, Haba, Spell Wolf

9) Council Dialogue (9:10 p.m. - 9:20 p.m.)

10) Community Notices and Meetings

10.a) Main City Calendar: October 22 - November 4, 2019

HCC-117-FY20

Lead Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[Main City Calendar_ Oct 22-Nov 4 2019.pdf](#) 

11) Motion to Adjourn

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Croslin
SECONDER:	Lawrence
AYES:	Hollingsworth, Ward, Lawrence, Croslin, Schaible, Simasek, Haba, Peabody
ABSENT:	Haba, Suiter, Spell Wolf

The meeting adjourned at 9:28 p.m.

ATTEST

October 24, 2019
