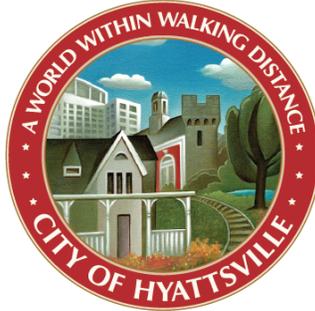


City of Hyattsville

Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org



Agenda Regular Meeting

Members of the public who wish to attend the virtual Council meeting must register here:
https://zoom.us/webinar/register/WN_Z_0zZoxiSFWGNr6AUCtvLg

Monday, September 21, 2020

7:00 PM

Virtual Meeting

City Council

Mayor Candace B. Hollingsworth
Kevin Ward, Council President, Ward 1
Carrianna Suiter, Council Vice President, Ward 3
Bart Lawrence, Ward 1
Robert S. Croslin, Ward 2
Danny Schaible, Ward 2
Ben Simasek, Ward 3
Edouard Haba, Ward 4
Daniel Peabody, Ward 4
Joseph Solomon, Ward 5
Erica Spell Wolf, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator
Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please submit an Audience Participation Form to the City Clerk prior to the beginning of the meeting. Matters identified during Public Comment that are not on that meeting's agenda will be referred to staff for follow-up or considered on a future agenda. Issues that require a response will be addressed publicly at the next regular Council meeting. Speakers are requested to keep their comments to no more than two (2) minutes per speaker. Written comments or supporting documents may be turned in to the City Clerk for distribution to the Mayor and Council.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, September 21, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public comment may be made using the e-comment feature at www.hyattsville.org/meetings or by emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on September 21, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual Council meeting must register in advance here:

https://zoom.us/webinar/register/WN_Z_0zZoxiSFWGNr6AUCtvLg

After registering, you will receive a confirmation email containing information about joining the webinar.

1. Call to Order and Council Roll Call**2. Pledge of Allegiance to the Flag****3. Approval of Agenda****4. Approval of the Minutes****4.a) Approval of the Minutes**[HCC-66-FY21](#)

I move that the Mayor and Council approve the minutes of the City Council meetings of May 18, 2020, June 1, 2020, June 4, 2020, July 20, 2020, and August 10, 2020.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Minutes May 18 CM FINAL](#)
[Minutes Jun 1 2020 CM FINAL](#)
[Minutes Jun 4 2020 CM FINAL](#)
[Minutes Jul 20 2020 CM FINAL](#)
[Minutes Aug 10 2020 CM FINAL](#)

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

6. City Administrator Update (7:20 p.m. - 7:35 p.m.)**7. Treasurer Update (7:35 p.m. - 7:40 p.m.)****8. Proclamations (7:40 p.m. - 7:45 p.m.)****8.a) Breast Cancer Awareness Month 2020 Proclamation [HCC-67-FY21](#)**

I move that the Mayor and Council adopt a proclamation in support of Breast Cancer Awareness Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Breast Cancer Awareness Month 2020](#)

8.b) Domestic Violence Awareness Month 2020 Proclamation [HCC-68-FY21](#)

I move that the Mayor and Council adopt a proclamation in support of Domestic Violence Awareness Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Domestic Violence Awareness Month 2020](#)

8.c) National Disability Employment Awareness Month 2020 Proclamation [HCC-71-FY21](#)

I move that the Mayor and Council adopt a proclamation in support of National Disability Employment Awareness Month.

Sponsors: City Administrator

Department: City Clerk

Attachments: [National Disability Employment Awareness Month 2020](#)

8.d) Proclamation in Honor of Ruth Ann Frazier [HCC-78-FY21](#)

I move that the Mayor and Council adopt a proclamation in honor of Ms. Ruth Ann Frazier, founder of the Sonny Frazier Toy Drive and the Hyattsville Heroes Bowl, in appreciation for her numerous contributions to the City of Hyattsville

Sponsors: City Administrator

Department: City Clerk

Attachments: [Ruth Ann Frazier CM092120](#)

9. Appointments (7:45 p.m. - 7:50 p.m.)**9.a) Appointment to the Ethics Commission** [HCC-72-FY21](#)

I move that the Mayor, with Council approval appoint David Sip (Ward 1) to the Hyattsville Ethics Commission for a term of three (3) years to expire on September 21, 2023.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Ethics Commission David Sip appoint redaction](#)

9.b) Appointment to the Educational Facilities Task Force [HCC-73-FY21](#)

I move that the Mayor and Council appoint Sarah Weston (Ward 1) to the Hyattsville Educational Facilities Task Force for a term of two (2) years to expire on September 21, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Application Sarah Weston redacted](#)

9.c) Appointment to the Police and Public Safety Citizens' Advisory Committee [HCC-74-FY21](#)

I move that the Mayor and Council appoint Joel Chan (Ward 1) to the Hyattsville Police and Public Safety Citizens' Advisory Committee for a term of two (2) years to expire on September 21, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Application Joel Chan redacted](#)

9.d) Appointment to the Race and Equity Task Force [HCC-76-FY21](#)

I move that the Mayor and Council appoint Malcolm Clarke (Ward 3) to the Hyattsville Race and Equity Task Force for a term of two (2) years to expire on September 21, 2022.

Sponsors: City Administrator

Department: City Clerk

Attachments: [Application Malcolm Clarke redacted](#)

10. Consent Items (7:50 p.m. - 8:00 p.m.)**10.a) Hyattsville Ordinance 2020-05: Revisions to Chapter 108, Revitalization Tax Credit** [HCC-13-FY21](#)

I move that the Mayor and Council adopt Ordinance 2020-05, an Ordinance whereby the City of Hyattsville amends its taxation provisions to permit the granting of revitalization tax credits to the production of affordable housing for individuals and families and to allow for certain exceptions in tax credit limitations pursuant to the production of affordable housing units (SECOND READING & ADOPTION).

Sponsors: Hollingsworth

Department: Community & Economic Development

Attachments: [Revitalization Tax Credit 2020-05](#)
[Revitalization Tax Credit](#)

10.a) DPW Facility New Construction Project - Purchase of Furniture Change Order [HCC-59-FY21](#)

I move that the Mayor and Council authorize the City Administrator to execute the change order for the order of furniture for the new DPW Facility and authorize an expenditure, not to exceed \$60,000, with Douron under the existing purchase agreement.

Sponsors: Douglas

Department: Public Works

Attachments: [JN-3469 HYATTSVILLE DPW-R6-LOCKER RMS](#)
[JN-3469 HYATTSVILLE DPW LOCKERS](#)

10.b) DPW New Facility Construction Project - IT and Cabling Services Change Order [HCC-60-FY21](#)

I move that the Mayor and Council authorize the City Administrator to execute change orders related to the construction of the new DPW building with Dataprise, LLC, and authorize expenditures not to exceed \$25,000 for the execution of the change orders.

Sponsors: Douglas

Department: Public Works

Attachments: [2020-CQK-P26 - Change Order for 2019-CQK-J05 - Network Project](#)
[2020-CQK-P27 - Change Order for 2019-CQK-J02 - Cabling Project](#)

10.c) FY2021 Community Legacy Resolution: 2020-08 [HCC-65-FY21](#)

I move that the Mayor and Council adopt Hyattsville Resolution 2020-08, a Resolution of the City of Hyattsville, Maryland in support of the City's application to the State of Maryland Department of Housing & Community Development (DHCD) for grant funding to support the City's Commercial Façade Improvement Program to be further described in the Community Legacy application.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Community Legacy Application - Hyattsville Resolution - 2020](#)

10.d) FY21 Grant Appropriation: Police Recruitment and Retention Program [HCC-69-FY21](#)

I move that the Mayor and Council accept and appropriate in the FY21 budget a grant award from the Governor's Office Crime Control and Prevention in the amount of \$26,350.00 for recruitment and retention of Police Officers, upon the review and approval of the City Attorney for legal sufficiency.

Sponsors: City Administrator

Department: Police Department

Attachments: [Grant Award](#)

10.e) USPS Parking Lot Lease Renewal[HCC-77-FY21](#)

I move the Mayor and Council authorize the City Administrator to execute a lease with the United States Postal Service (USPS) for use of the USPS parking lot located at 4325 Gallatin Street, Hyattsville, to expire in October 2025 at a rate of \$843/month with a 3% annual increase.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [USPS Parking Lot Lease Renewal - FY2021](#)

10.f) Adirondack Tree Experts Contract - Option year 2[HCC-79-FY21](#)

I move that the Mayor and Council authorize the City Administrator to execute option year 2 of the Urban Tree Care contract with Adirondack Tree Experts and authorize an expenditure not to exceed \$185,000 for continued services.

Sponsors: Douglas

Department: Public Works

10.g) Memorandum of Understanding with Prince George's County[HCC-80-FY21](#)

I move that the Mayor and Council authorize the City Administrator to negotiate and enter into a Memorandum of Understanding (MOU) with Prince George's County to fund overtime costs for police and/or traffic controllers to support an additional Hyattsville COVID testing site day(s).

Sponsors: City Administrator

Department: City Clerk

11. Action Items (8:00 p.m. - 8:30 p.m.)**11.a) Purchase of Two Outdoor Public Restrooms (Portland Loos)**[HCC-30-FY21](#)

I move that the Mayor and Council authorize the City Administrator to purchase two (2) outdoor public restrooms (Portland Loos), and to expend an amount not to exceed \$240,000.

Sponsors: Douglas

Department: Public Works

Attachments: [Hyattsville Sales Quote COMP 5.13.20](#)
[Portland-Loo-Presentation-DC-march-2017-1](#)
[TRI-FOLD \(1\)](#)

11.b) FY2021 Corridor Investment Grant Awards[HCC-70-FY21](#)

I move that City Council approve FY2021 Hyattsville Corridor Investment Grants to the following organizations and authorize the City Administrator to execute grant agreements with the recipient organizations in the specified amount for each programming activity as follows:

- Acapulco Spirit Restaurant: \$2,000
- Green Owl Design: \$2,000
- Hyattsville Aging in Place: \$1,500
- Hyattsville Community Development Corporation: \$1,500
- Just Rock Enterprise: \$5,500
- Will's Decorating: \$2,000
- Maryland Meadworks: \$2,500
- Pyramid Atlantic: \$3,500
- Robert Harper Books, LLC: \$3,500
- SoHy Placemaking: \$2,000
- Subway: \$1,500
- Trinity Grill: \$2,500

All grant funding shall be subject to the terms and conditions of the grant agreement.

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - CIP Award Recommendations - 09.21.20](#)
[CIP Applicant Summary - FY2021](#)
[Corridor Investment Grant - Program Guidelines - June 2020](#)

11.c) FY2021 Commercial Façade Improvement Program Grant Awards[HCC-75-FY21](#)

I move that the Mayor and Council accept the recommendations of the Commercial Façade Review Panel and approve grant funding awards for the following properties:

- Kahvie Coffee, 6515 Belcrest Road: \$15,000
- Will's Decorating, 5122 Baltimore Avenue: \$10,000
- Maryland Meadworks, 4700 Rhode Island Avenue: \$5,000

Sponsors: City Administrator

Department: Community & Economic Development

Attachments: [Memo - FY2021 CFI Award Recommendations - 09.21.20](#)
[CFI Program - Application Summary](#)
[Commercial Façade Improvements - Program Guidelines - March 2020](#)

12. Council Dialogue (8:30 p.m. - 8:40 p.m.)

13. Community Notices and Meetings**13.a) Main City Calendar September 22 - October 5, 2020**[HCC-82-FY21](#)

N/A

Sponsors: City Administrator**Attachments:** [Main City Calendar Sep 22 - Oct 5 2020](#)**14. Motion to Close****14.a) Motion to Close - NOTE: The Council will not return to open session.**[HCC-81-FY21](#)

I move that the Mayor and Council find that public discussion of City IT infrastructure and a confidential security assessment would constitute a risk to the security of the City's information technology network because it involves:

1. security assessments or deployments relating to information resources technology;
2. (ii) network security information, including information that is:
 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; or
 2. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
3. deployments or implementation of security personnel, critical infrastructure, or security devices.

*** Upon the approval of the first part of the motion***

The Mayor and Council having found that the requisite preconditions are met, I move that the Mayor and Council close the Council Meeting of September 21, 2020 to review and discuss a confidential report relating to the City's IT infrastructure and cybersecurity.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b) (15) to discuss cybersecurity. The reason for closing the meeting under this exception is to protect the City's confidentiality pertaining to cybersecurity matters.

Sponsors: City Administrator**Department:** City Clerk