

City Council of Hyattsville, Maryland

SUMMARY OF COUNCIL ACTIONS

City Council Regular Meeting
Monday, September 21, 2020 at 7:00 PM

MEETING NOTICE:

As we continue to take precautions due to the COVID-19 (Coronavirus) pandemic, the Hyattsville City Council will hold its meeting on Monday, September 21, 2020 remotely via video conference. The Council meeting will be conducted entirely remotely, there will be no in person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon) and available via live stream at hyattsville.org/meetings.

PUBLIC PARTICIPATION:

Public Comment may be made using the e-comment feature at hyattsville.org/meetings or emailing cityclerk@hyattsville.org. All electronic comments must be submitted by 5 PM on September 21, 2020. Comments received will be read by City staff during the public comment portion of the meeting.

Members of the public who wish to attend the virtual council meeting must register in advance using the link below.

Register in advance for this webinar:

https://zoom.us/webinar/register/WN_Z_0zZoxiSFWGNr6AUCtvLg

After registering, you will receive a confirmation email containing information about joining the webinar.

- 1. Call to Order and Council Roll Call – *Mayor Candace Hollingsworth called the meeting to order at 7:05 p.m. Council President Kevin Ward and Ward 5 Councilmember Erica Spell Wolf were absent.***
- 2. Pledge of Allegiance to the Flag**
- 3. Approval of Agenda – *APPROVED, AS AMENDED (UNANIMOUS)***

AMENDMENT

1) ADD HCC-84-FY21 to consent.

I move that the Mayor and Council amend the FY21 budget to accept and appropriate grant funding from the Maryland Department of the Environment in the amount of \$259,900 for the purchase of an Electric Shuttle Bus after review from the City attorney to ensure legal sufficiency.

2) Please note that the sponsors for each appointment will be corrected in the summary and minutes of this Council meeting.

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4. Approval of the Minutes

4.) Approval of the Minutes – **APPROVED (UNANIMOUS)**

[HCC-66-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Minutes May 18 CM FINAL](#)

[Minutes Jun 1 2020 CM FINAL](#)

[Minutes Jun 4 2020 CM FINAL](#)

[Minutes Jul 20 2020 CM FINAL](#)

[Minutes Aug 10 2020 CM FINAL](#)

I move that the Mayor and Council approve the minutes of the City Council meetings of May 18, 2020, June 1, 2020, June 4, 2020, July 20, 2020, and August 10, 2020.

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

6. City Administrator Update (7:20 p.m. - 7:35 p.m.) – **Council President Ward arrived at 7:28 p.m.**

7. Treasurer Update (7:35 p.m. - 7:40 p.m.)

8. Proclamations (7:40 p.m. - 7:45 p.m.)

8.a) Breast Cancer Awareness Month 2020 Proclamation – **APPROVED (UNANIMOUS)**

[HCC-67-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Breast Cancer Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of Breast Cancer Awareness Month.

8.b) Domestic Violence Awareness Month 2020 Proclamation – **APPROVED (UNANIMOUS)**

[HCC-68-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Domestic Violence Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of Domestic Violence Awareness Month.

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8.c) National Disability Employment Awareness Month 2020 Proclamation – APPROVED (UNANIMOUS)

[HCC-71-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[National Disability Employment Awareness Month 2020](#)

I move that the Mayor and Council adopt a proclamation in support of National Disability Employment Awareness Month.

8.d) Proclamation in Honor of Ruth Ann Frazier – APPROVED (UNANIMOUS)

[HCC-78-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Ruth Ann Frazier CM092120](#)

9. Appointments

9.a) Appointment to the Ethics Commission – APPROVED (UNANIMOUS)

[HCC-72-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Hollingsworth

Co-Sponsor: N/A

I move that the Mayor, with Council approval appoint David Sip (Ward 1) to the Hyattsville Ethics Commission for a term of three (3) years to expire on September 21, 2023.

9.b) Appointment to the Educational Facilities Task Force – APPROVED (UNANIMOUS)

[HCC-73-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Ward

Co-Sponsor(s): ~~N/A~~ Schaible

I move that the Mayor and Council appoint Sarah Weston (Ward 1) to the Hyattsville Educational Facilities Task Force for a term of two (2) years to expire on September 21, 2022.

9.c) Appointment to the Police and Public Safety Citizens' Advisory Committee – APPROVED (UNANIMOUS)

[HCC-74-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Ward

Co-Sponsor: ~~N/A~~ Schaible

I move that the Mayor and Council appoint Joel Chan (Ward 1) to the Hyattsville Police and Public Safety Citizens' Advisory Committee for a term of two (2) years to expire on September 21, 2022.

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9.d) Appointment to the Race and Equity Task Force – APPROVED (UNANIMOUS)

[HCC-76-FY21](#)

Sponsor: ~~At the Request of the City Administrator~~ Schaible

Co-Sponsor: N/A

I move that the Mayor and Council appoint Malcolm Clarke (Ward 3) to the Hyattsville Race and Equity Task Force for a term of two (2) years to expire on September 21, 2022.

10. Consent Items (7:50 p.m. - 8:00 p.m.)

10.a) Hyattsville Ordinance 2020-05: Revisions to Chapter 108, Revitalization Tax Credit –

APPROVED (UNANIMOUS)

[HCC-13-FY21](#)

Sponsor: Hollingsworth

Co-Sponsor(s): N/A

[Revitalization Tax Credit 2020-05](#)

[Revitalization Tax Credit](#)

I move that the Mayor and Council adopt Ordinance 2020-05, an Ordinance whereby the City of Hyattsville amends its taxation provisions to permit the granting of revitalization tax credits to the production of affordable housing for individuals and families and to allow for certain exceptions in tax credit limitations pursuant to the production of affordable housing units (SECOND READING & ADOPTION)

10.b) DPW Facility New Construction Project - Purchase of Furniture Change Order –

APPROVED (UNANIMOUS)

[HCC-59-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[JN-3469 HYATTSVILLE DPW-R6-LOCKER RMS](#)

[JN-3469 HYATTSVILLE DPW LOCKERS](#)

I move that the Mayor and Council authorize the City Administrator to execute the change order for the order of furniture for the new DPW Facility and authorize an expenditure, not to exceed \$60,000, with Douron under the existing purchase agreement.

10.c) DPW New Facility Construction Project - IT and Cabling Services Change Order –

APPROVED (UNANIMOUS)

[HCC-60-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

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[2020-CQK-P26 - Change Order for 2019-CQK-J05 - Network Project](#)
[2020-CQK-P27 - Change Order for 2019-CQK-J02 - Cabling Project](#)

I move that the Mayor and Council authorize the City Administrator to execute change orders related to the construction of the new DPW building with Dataprise, LLC, and authorize expenditures not to exceed \$25,000 for the execution of the change orders.

10.d) FY2021 Community Legacy Resolution: 2020-08 – APPROVED (UNANIMOUS)
[HCC-65-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Community Legacy Application - Hyattsville Resolution - 2020](#)

I move that the Mayor and Council adopt Hyattsville Resolution 2020-08, a Resolution of the City of Hyattsville, Maryland in support of the City's application to the State of Maryland Department of Housing & Community Development (DHCD) for grant funding to support the City's Commercial Façade Improvement Program to be further described in the Community Legacy application.

10.e) FY21 Grant Appropriation: Police Recruitment and Retention Program – APPROVED (UNANIMOUS)
[HCC-69-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Grant Award](#)

I move that the Mayor and Council accept and appropriate in the FY21 budget a grant award from the Governor's Office Crime Control and Prevention in the amount of \$26,350.00 for recruitment and retention of Police Officers, upon the review and approval of the City Attorney for legal sufficiency.

10.f) USPS Parking Lot Lease Renewal – APPROVED (UNANIMOUS)
[HCC-77-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[USPS Parking Lot Lease Renewal - FY2021](#)

I move the Mayor and Council authorize the City Administrator to execute a lease with the United States Postal Service (USPS) for use of the USPS parking lot located at 4325 Gallatin Street, Hyattsville, to expire in October 2025 at a rate of \$843/month with a 3% annual increase.

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10.g) Adirondack Tree Experts Contract - Option year 2 – APPROVED (UNANIMOUS)
[HCC-79-FY21](#)

Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

I move that the Mayor and Council authorize the City Administrator to execute option year 2 of the Urban Tree Care contract with Adirondack Tree Experts and authorize an expenditure not to exceed \$185,000 for continued services.

10.h) Memorandum of Understanding with Prince George’s County – APPROVED (UNANIMOUS)
[HCC-80-FY21](#)

Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

I move that the Mayor and Council authorize the City Administrator to negotiate and enter into a Memorandum of Understanding (MOU) with Prince George’s County to fund overtime costs for police and/or traffic controllers to support an additional Hyattsville COVID testing site day(s).

11. Action Items (8:00 p.m. - 8:30 p.m.)

11.a) Purchase of Two Outdoor Public Restrooms (Portland Loos) – APPROVED (UNANIMOUS)
[HCC-30-FY21](#)

Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

[Hyattsville Sales Quote COMP 5.13.20](#)
[Portland-Loo-Presentation-DC-march-2017-1](#)
[TRI-FOLD \(1\)](#)

I move that the Mayor and Council authorize the City Administrator to purchase two (2) outdoor public restrooms (Portland Loos), and to expend an amount not to exceed \$240,000.

11.b) FY2021 Corridor Investment Grant Awards – APPROVED (UNANIMOUS)
[HCC-70-FY21](#)

Sponsor: At the Request of the City Administrator
Co-Sponsor(s): N/A

[Memo - CIP Award Recommendations - 09.21.20](#)
[CIP Applicant Summary - FY2021](#)
[Corridor Investment Grant - Program Guidelines - June 2020](#)

I move that City Council approve FY2021 Hyattsville Corridor Investment Grants to the following organizations and authorize the City Administrator to execute grant agreements with the recipient organizations in the specified amount for each programming activity as follows:

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Acapulco Spirit Restaurant: \$2,000
Green Owl Design: \$2,000
Hyattsville Aging in Place: \$1,500
Hyattsville Community Development Corporation: \$1,500
Just Rock Enterprise: \$5,500
Will's Decorating: \$2,000
Maryland Meadworks: \$2,500
Pyramid Atlantic: \$3,500
Robert Harper Books, LLC: \$3,500
SoHy Placemaking: \$2,000
Subway: \$1,500
Trinity Grill: \$2,500

All grant funding shall be subject to the terms and conditions of the grant agreement.

11.c) FY2021 Commercial Façade Improvement Program Grant Awards – APPROVED (UNANIMOUS)

HCC-75-FY21

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Memo - FY2021 CFI Award Recommendations - 09.21.20](#)

[CFI Program - Application Summary](#)

[Commercial Façade Improvements - Program Guidelines - March 2020](#)

I move that the Mayor and Council accept the recommendations of the Commercial Façade Review Panel and approve grant funding awards for the following properties:

Kahvie Coffee, 6515 Belcrest Road: \$15,000
Will's Decorating, 5122 Baltimore Avenue: \$10,000

12. Council Dialogue (8:30 p.m. – 8:40 p.m.)

Mayor Hollingsworth departed the meeting at 8:23 p.m.

Item 10.i was omitted during the consent portion of the meeting and presented during Council dialogue. The item was moved by Council President Ward, seconded by Ward 5 Councilmember Joseph Solomon, and approved unanimously.

10.i) FY21 Budget Amendment: Electric Shuttle Bus Grant – APPROVED (UNANIMOUS)

HCC-84-FY21

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Shuttle bus grant](#)

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13. Community Notices and Meetings

13.a) Main City Calendar September 22 – October 5, 2020

[HCC-82-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

[Main City Calendar Sep 22 - Oct 5 2020](#)

14. Motion to Close

14.a) Motion to Close – NOTE: The Council will not return to open session – **APPROVED, UNANIMOUS**

[HCC-81-FY21](#)

Sponsor: At the Request of the City Administrator

Co-Sponsor(s): N/A

I move that the Mayor and Council find that public discussion of City IT infrastructure and a confidential security assessment would constitute a risk to the security of the City's information technology network because it involves:

1. Security assessments or deployments relating to information resources technology;
2. (ii) network security information, including information that is:
 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; or
 2. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
 3. Deployments or implementation of security personnel, critical infrastructure, or security devices.

*** Upon the approval of the first part of the motion***

The Mayor and Council having found that the requisite preconditions are met, I move that the Mayor and Council close the Council Meeting of September 21, 2020 to review and discuss a confidential report relating to the City's IT infrastructure and cybersecurity.

This session will be closed under the authority of the Annotated Code of Maryland State Government General Provisions Article Section 3-305(b) (15) to discuss cybersecurity. The reason for closing the meeting under this exception is to protect the City's confidentiality pertaining to cybersecurity matters.

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ATTEST:

September 22, 2020



Laura Reams, City Clerk



Sean Corcoran, Deputy City Clerk