

City of Hyattsville

*Hyattsville Municipal Building
4310 Gallatin Street, 3rd Floor
Hyattsville, MD 20781
(301) 985-5000
www.hyattsville.org*



Meeting Minutes

Tuesday, January 16, 2024

7:00 PM

https://us06web.zoom.us/webinar/register/WN_6_VePq5lQn6gtAheprqj_Q

Virtual

City Council

Robert S. Croslin, Mayor
Joseph Solomon, Council President, Ward 5
Joanne Waszczak, Council Vice President, Ward 1
Sam Denes, Ward 1
Danny Schaible, Ward 2
Emily Strab, Ward 2
Jimmy McClellan, Ward 3
Kareem Redmond, Ward 3
Edouard Haba, Ward 4
Michelle Lee, Ward 4
Rommel Sandino, Ward 5

ADMINISTRATION

Tracey E. Douglas, City Administrator

~~Laura Reams, City Clerk, 301-985-5009, cityclerk@hyattsville.org~~

WELCOME TO THE CITY OF HYATTSVILLE CITY COUNCIL MEETING!
Your participation at this public meeting is valued and appreciated.

AGENDA/PACKET: The Agenda/Packet is available for review at the Hyattsville Municipal Building and online at www.hyattsville.org prior to the scheduled meeting (generally available no later than the Friday prior to the scheduled Monday meeting). Please note, times given for agenda items are estimates only. Matters other than those indicated on the agenda may also be considered at Council discretion.

AMERICANS WITH DISABILITY ACT: In compliance with the ADA, if you need special assistance to participate in this meeting or other services in conjunction with this meeting, please contact the City Clerk's Office at (301) 985-5009. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

AUDIBLE DEVICES: Please ensure all audible devices are turned off or otherwise not audible when the City Council is in session. Thank you.

PUBLIC INPUT: If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

WAYS TO WATCH THE MEETING LIVE: City Council meetings are broadcast live on cable television channel 71 (Comcast) and channel 12 (Verizon). You may also view meetings live online at hyattsville-md.granicus.com/MediaPlayer.php?camera_id=2

REPLAY SCHEDULE: The meetings will be re-broadcast on cable television, channel 71 (Comcast) and channel 12 (Verizon) daily at 7:00 a.m., 1 p.m., and 8 p.m. Meetings are also able for replay online at www.hyattsville.org/meetings.

CITY INFORMATION: Sign up to receive text and email notifications about Hyattsville events, government, police and programs at www.hyattsville.org/list.aspx

INCLEMENT WEATHER: In the event of inclement weather, please call 301-985-5000 to confirm the status of the Council meeting.

Meeting Notice:

The Hyattsville City Council will hold its meeting on Tuesday, January 16, 2024 remotely via video conference. The Council meeting will be conducted entirely remotely; there will be no in-person meeting attendance.

The meeting will be broadcast live on cable television channel 71 (Comcast), channel 12 (Verizon), and available via live stream at www.hyattsville.org/meetings.

PUBLIC PARTICIPATION:

If you wish to address the Council during the Public Comment period, please use the "Raise Hand" feature in the virtual meeting interface. Participants may also submit statements electronically using the eComment feature at www.hyattsville.org/meetings or via email to cityclerk@hyattsville.org no later than two (2) hours prior to the start of the meeting. Submitted electronic statements will be sent to Councilmembers prior to the meeting and included in the official meeting record. Electronically submitted statements will not be read aloud. All participants shall remain respectful in their contributions and associated functions of the virtual meeting interface are not intended for public dialogue or discussion.

Members of the public who wish to comment during the virtual Council meeting must register in advance using the link below.

https://us06web.zoom.us/webinar/register/WN_6_VePq5lQn6gtAheprqj_Q

1. Call to Order and Council Roll Call

The meeting was called to order at 7:03 p.m.

Also present:

City Administrator-Tracey Douglas

City Treasurer-Ron Brooks

Chief of Police-Jarod Towers

Director of Public Works-Lesley Riddle

Director of Community Services-Sandra Shephard

Director of Human Resources-Jay Joyner

City Clerk-Laura Reams

Deputy Director of Public Works-Hal Metzler

Housing and Economic Development Advisor-Debi Sandlin

GIS Technician-Markus Tarjamo

Present:

Mayor Robert Croslin

Council President Joseph Solomon

Council Vice-President Joanne Waszczak

Councilmember Sam Denes

Councilmember Danny Schaible

Councilmember Emily Strab

Councilmember Kareem Redmond

Councilmember Michelle Lee

Councilmember Rommel Sandino

Absent:

Councilmember Jimmy McClellan

Councilmember Edouard Haba

2. Pledge of Allegiance to the Flag

3. Approval of Agenda

A motion was made by Councilmember Schaible, seconded by Council Vice-President Waszczak, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, and Lee

Absent: McClellan, Haba, and Sandino

4. Approval of the Minutes**4.a. Approval of the Minutes**[HCC-177-FY24](#)

I move that the Mayor and Council approve the minutes of the March 7, 2022, October 16, 2023, November 6, 2023, November 20, 2023, and January 2, 2024 City Council Meetings.

Sponsors: City Administrator

Attachments: [Minutes Nov 6 2023](#)
[Minutes Nov 20 2023](#)
[Minutes Oct 16 2023](#)
[Minutes Jan02 2024](#)
[Minutes Mar 7 2022](#)

A motion was made that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, and Lee

Absent: McClellan, Haba, and Sandino

5. Public Comment (7:10 p.m. – 7:20 p.m.) Complete Speaker Card, Limit 2 minutes per speaker

Melissa Schweisguth asked about how police alerts are disseminated, the status of the sustainability plan, and for an update regarding the Animal Welfare Act.

6. City Administrator Update (7:20 p.m - 7:40 p.m.)

City Administrator Tracey Douglas presented updates regarding City-related news and updates.

Chief Jarod Towers provided information regarding crossing guards for area schools.

7. Consent Items (7:40 p.m. - 7:45 p.m.)

Items listed on the Consent Agenda are considered routine in nature, and are approved in one motion. There will be no separate discussion of these items unless the Mayor/Council request specific items be removed from the Consent agenda for separate action.

A motion was made by Council President Solomon, seconded by Councilmember Strab, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Sandino

Absent: McClellan, and Haba

7.a. Purchase of Upfitting Equipment from Frontline [HCC-176-FY24](#)

I move that the Mayor and Council authorize the Police Department to purchase upfitting equipment for two (2) K-9 Chevrolet Tahoe's from Frontline in the amount not to exceed \$90,000.

Sponsors: City Administrator

Attachments: [Frontline Tahoe K9 Quote](#)

7.b. Furniture Order for City Administration Building and Public Works - Phase 1 - ARPA [HCC-178-FY24](#)

I move that the Mayor and Council authorize the City Administrator to enter into an agreement with Douron for the purchase of furniture for the HR, Clerk, and Code Compliance Offices for an encumbered amount not to exceed \$68,000. This purchase is facilitated utilizing the Mid-Atlantic Purchasing Team collective purchasing agreement of which the City is a member and will be funded using ARPA funds for the renovation of 4310 Gallatin St as previously authorized. The Treasurer is authorized to make the necessary budget amendments necessary to facilitate this expenditure.

Sponsors: City Administrator

Attachments: [City Clerk 3rd Floor Renovation](#)

[HR Office furniture quote](#)

[DPW Desks 2024 Four Units](#)

[DPW Desks 2024 Three Units](#)

8. Action Items (7:45 p.m. - 8:45 p.m.)**8.a. Communications Consultant Agreement with Mission Critical Partners** [HCC-180-FY24](#)

I move Mayor and Council to authorize the City Administrator to enter into an agreement between the Hyattsville Police Department and Mission Critical Partners not to exceed the amount of \$58,200, pending legal sufficiency.

Sponsors: City Administrator

Chief Towers presented the details regarding the service to be provided by the consultant.

Council President Solomon suggested that the scope of the consultant's work should include the police department's vision and provide an opportunity for Council to also weigh in.

Councilmember Denes asked if the consultant had a timeline. Chief Towers responded that the project would move quickly and it was anticipated that the contract would be executed in the next 30 days and a project timeline developed. He added that he believed the selected contractor is ready to hit the ground running and that the results would return to the Council in the next 90 days.

Councilmember Denes noted that the City is moving into budget season and expressed a desire for getting information as soon as possible.

A motion was made by Council President Solomon, seconded by Councilmember Lee, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Sandino

Absent: McClellan, and Haba

8.b. Approval of Whiting-Turner Change Order for IT and Security at 3505 Hamilton St Adaptive Reuse Project [HCC-173-FY24](#)

I move that the Mayor and Council authorize the City Administrator to execute a change order to the contract with Whiting-Turner for 3505 Hamilton St Public Safety Building Adaptive Reuse Project in an amount not to exceed \$1,250,000 to add the IT and Security Scope to the Project, pending legal review. \$650,000 will be funded utilizing ARPA funds as approved by Council in Dec 2023, the remaining balance will be funded using the FY24 CIP budget.

Sponsors: City Administrator

Attachments: [019743-Pending PCO-0069-2023.12.19 Rev 4 without GCs](#)

Deputy Director of Public Works Hal Metzler presented an overview of the change order.

A motion was made by Council President Solomon, seconded by Councilmember Strab, that this agenda item be Approved. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Sandino

Absent: McClellan, and Haba

9. Council Dialogue (8:45 p.m. - 8:55 p.m.)

10. Motion to Adjourn

The meeting adjourned at 8:20 p.m.

A motion was made by Councilmember Lee, seconded by Councilmember Schaible, that the meeting be adjourned. The motion carried by the following vote:

Aye: Croslin, Solomon, Waszczak, Denes, Schaible, Strab, Redmond, Lee, and Sandino

Absent: McClellan, and Haba